

1. Waste Reduction & Recycling Board Regular Meeting

Documents:

[WRRB_021126_AGENDA.PDF](#)

2. Waste Reduction & Recycling Board Regular Meeting

Documents:

[WRRB_021126_AGENDA PACKET.PDF](#)



Waste Reduction & Recycling Board
Wednesday, February 11, 2026
Anoka City Hall | 5:00 p.m. | Worksession Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of January 11, 2026, Meeting Minutes
7. Old Business
 - a. Subcommittees Reports
 - b. General Updates
 - c. Review 2025 Accomplishments & 2026 Goals
 - d. RAW Spring Newsletter
 - e. Spring Recycling Event
 - f. July-December 2025 SCORE Report
 - g. Solid Waste Ordinance Update
 - h. 2026 Recycling Events
8. New Business
 - a. Holiday Stuff Reuse Event
9. Communications
 - a. Organized Solid Waste Collection
 - b. Environmental Specialist Position
 - c. 2026 Meetings & Activities Schedule
 - d. General Recycling Questions
10. Adjournment



Waste Reduction & Recycling Board
Wednesday, February 11, 2026
Anoka City Hall | 5:00 p.m. | Worksession Room

AGENDA

1. Call to Order
2. Roll Call
3. Approval of January 11, 2026, Meeting Minutes
7. Old Business
 - a. Subcommittees Reports
 - b. General Updates
 - c. Review 2025 Accomplishments & 2026 Goals
 - d. RAW Spring Newsletter
 - e. Spring Recycling Event
 - f. July-December 2025 SCORE Report
 - g. Solid Waste Ordinance Update
 - h. 2026 Recycling Events
8. New Business
 - a. Holiday Stuff Reuse Event
9. Communications
 - a. Organized Solid Waste Collection
 - b. Environmental Specialist Position
 - c. 2026 Meetings & Activities Schedule
 - d. General Recycling Questions
10. Adjournment



Memo

To: Waste Reduction & Recycling Board Members
From: Pam Bowman, Communications & Recycling Manager
Date: February 6, 2026
Re: Wednesday, February 11, 2026, Agenda

1. **Call to Order.** Meeting will be called to order at 5 p.m. in the Worksession Room, 2nd Floor of City Hall.
2. **Roll Call.** Roll call will be taken.
3. **Approval of January 11, 2026, Meeting Minutes.** I recommend approval of the meeting minutes with any necessary corrections. **Action: Approval of minutes. (Attachment 1)**
4. **Old Business**
 - a. **Subcommittee Reports.**
 - **Alley & Ave Retail Boutique Follow Up.** Member Rathbun will provide an update.
 - **Multi-Unit Program.** Nothing new to report.
 - **Organics Program.** Chair Jones & Member Dergantz will provide a report.
 - **Little Free Library.** Member Belland will provide and update.
 - **Citywide Garage Sale.** Vice Chair Knapek and I will provide an update.
 - **Soles4Souls Program.** I informed Peterson Shoes of your wishing to possibly retain the gently used shoes to be reused locally through a WRRB organized swap/reuse event or giving them to the ACBC Food Shelf instead of shipping them for the Soles4Souls program. Members need to determine at this meeting the route to take. If you decide to continue with Soles4Souls and bring them to ACBC, we will need a volunteer or rotating volunteers to pick up the shoes from Peterson Shoes and deliver them to ACBC Food Shelf - this could be weekly. Plus, we need to know if ACBC will accept them. Peterson Shoes is still active with the Sneakers4Good program, but they do not get the volume they did with all types of shoes. If you want to partner with them on the sneaker program, confirmation is needed.
 - **Swap/Reuse Committee.** The committee will provide an update.

- **ReCork Program.** Member Belland will provide an update.
- **Closing the Loop on Zero Waste Follow Up.** Member Dergantz will provide an update.
- b. **General Updates:**
 - **Holiday Lights Collection Update.** Thank you to VC Knapek and Member Belland for packing up the lights prior to our meeting. If any additional help is needed, anyone is welcome to help after the meeting. Pickup is scheduled for Friday, Feb. 13th in the morning.
 - **Aluminum Can Recycling Trailer Update.** Both trailers continue to be utilized. Public Services continues to monitor and transport as needed.
 - **Electronics and Battery Product Stewardship Bill.** Nothing new to report. This item remains on the agenda as a reminder to follow updates.
- c. **Review 2025 Accomplishments & 2026 Goals.** Attached are the revised goals and accomplishments discussed at your January meeting. Councilmember Heather Rostad listed two goals related to your mission: 1) Explore reusable cups for the Anoka Social District and, 2) Encourage innovative thinking around city waste reduction (recycling, cigarette butts, organics). You can finalize your lists and vote at either your February or March meeting. **(Attachment 2)**
- d. **RAW Spring Newsletter.** The deadline for articles is March 3rd. Chair Jones and I have been working on articles based on the WRRB's input. Attached is one article Chair Jones provided. We will also include the spring recycling event and the citywide garage sale. I will have a complete list of topics at the meeting. **(Attachment 3)**
- e. **Spring Recycling Event.** Attached is a draft flyer and pricing from RTI (appliances, electronics, mattresses, batteries, and fluorescents). I am waiting for confirmation from First State Tire on their participation and pricing. We can subsidize any items you wish. We will finalize this so I can start advertising the event. **(Attachment 4)**
- f. **July-December 2025 SCORE Report.** Attached are the expense and tonnage reports. We requested a reimbursement of \$48,322.19 and collected approximately 1,045 tons of weight for the last 6 months of 2025. The tonnage report is incomplete because I am waiting some receipts from a vendor. **(Attachment 5)**
- g. **Solid Waste Ordinance Update.** If all of you have had time to review the 2024 Anoka County Solid Waste Master Plan ([Here is a link to the report](#)) we will discuss potential additional updates to the Solid Waste Ordinance based on the report. To address Chair Jones' question of the "if offered" sentence in the ordinance, it means that not all haulers when they apply for their city license offer all of the items listed (ex. senior citizen discount). There is no rush to complete these updates, we want a thorough review. **(Attachment 6)**

- h. **2006 Recycling Events.**
 - o **Curbside Recycling Event(s)** - We will determine one or two dates to host these curbside events (appliances and electronics) or choose the Coon Rapids model of offering it all year and we pay the vendor transportation fees and residents pays the recycling fees. We have \$15,000 to cover expenses so we need to determine how to subsidize costs with either option.
 - o **Farmers Market Booth.** The market takes place each Wednesday from 3-7 p.m., June 17 – September 30th. If you want to host a booth at the event, you can choose dates.
 - o **Summer Recycling Event at RTI in Blaine.** The budget is \$12,900. How many items do you want to offer for free with the coupon? Do you want to offer paper shredding (we don't typically offer it, but I can check to see if we can add it). It would be about \$1200. *Refer to Attachment 3 - price sheet under Spring Recycling Event.*
 - 5. **New Business.**
 - a. **Holiday Stuff Reuse Event.** Chair Jones requested this item be added to the agenda.
 - 6. **Communications.**
 - a. **Organized Solid Waste Collection.** The city and haulers entered into the 60-day negotiation phase in early January. Their first meeting was held on January 29th at City Hall. The City Manager and Assistant City Manager continue to schedule weekly meetings with the haulers. The City Council can next discuss the topic at their March 16th meeting which would be beyond the 60-day negotiation phase. No other information is available.
 - b. **Environmental Specialist Position.** Nothing new to report. Still waiting for the job to be posted. Once the new employee begins, a transfer of duties will occur. I am hoping they will be on board prior to the spring event so we can train them in for the event making the fall event an easy transition.
 - c. **2026 Meetings & Activities Schedule.** Attached is the draft 2026 schedule. We will review this and adjust as needed throughout the year. **(Attachment 7)**
 - d. **General Recycling Questions.** Oftentimes questions come up during the meetings unrelated to the agenda item being discussed. To keep the meeting on track, this item will now be included on each agenda so each of you has an opportunity to ask general recycling questions.
- If you have a topic you wish to discuss at a future meeting, please let me know in advance.
- REMINDER:** A topic may not be discussed if it is not on the agenda and the topic should relate to our mission/goals.
- 7. **Adjournment.** Let's plan to adjourn by 6:45 p.m.



**CITY OF ANOKA
WASTE REDUCTION AND RECYCLING BOARD
Meeting Minutes January 14, 2026**



Call to Order

The meeting was called to order by Chair Jones at 5:05 p.m. in the Worksession Room of Anoka City Hall. Introductions were made.

Roll Call

- Board Members present: Veronica Jones, Brenda Belland, Sue Dergantz, Marijo Hain, Cheryl Knapek, and Shawn Weddel.
- Remote/Via Zoom: Eileen Rathbun
- Staff present: Pam Bowman, Recycling Manager
- Others Present: None

Oath of Office

Congratulations to members Belland, Hain, and Knapek on their reappointment to the Waste Reduction & Recycling Board and to Shawn Weddel on his new appointment to the WRRB. Each of these members took the Oath of Office and signed the official form at the meeting.

Election of Officers

The Chairperson and Vice Chairperson were elected. Following the election, the newly elected Chair will assume leadership at the meeting.

Chair Jones took nominations for Chairperson. Member Knapek made a nomination for Veronica Jones, seconded by Member Dergantz. Chair Jones asked for any additional nominations. None were made. Motion to appoint Veronica Jones as Chair for a second term: 7 ayes - 0 nays.

Chair Jones asked for nominations for Vice Chair. Member Belland nominated Cheryl Knapek. Vice Chair Dergantz seconded. No other nominations were made. Motion to appoint Member Knapek as Vice Chair was made with 7 ayes – 0 nays. Motions passed.

Review of Mission Statement, Establishing WRRB, Solid Waste City Code

Each January these documents are provided for review. Bowman said these were provided for information only, but that this topic was open for discussion or questions. No discussion was held.

Approval of November 12, 2025, Meeting Minutes

A motion to approve the November 12, 2025, meeting minutes was made by Knappek, seconded by Member Hain.

7 ayes – 0 nays. Motion passed.

Old Business

Establish Subcommittees.

Multi-Unit – Member Hain

Organics – Chair Jones & Member Dergantz

Little Free Library – Member Belland

Citywide Garage – Vice Chair Knappek and Pam Bowman

Soles4Souls/Sneakers4Good – Member Rathbun

Swap/Reuse Event – Vice Chair Knappek, Members Dergantz and Weddel.

ReCork – Member Belland

Subcommittees Reports:

- **Alley & Ave Retail Boutique Follow up.** Chair Jones said there might be an opportunity for us to collect items for them. VC Knappek asked if we could advertise for them. Bowman said yes because they are a non-profit. Member Rathbun said she will talk with them to see if they can come up with one material that we could collect for them. Member Rathbun will report back.
- **Multi-Unit Program** –Nothing new to report.
- **Organics Program** – Chair Jones reported things are going well. One suspected contamination after the holidays of large leaf bags, it was frozen, and it was dumped as waste. She and Member Dergantz continue to maintain the site. Bowman thanked them for their continuous efforts.
- **Little Free Library** – Some crafts are showing up, and members are instructed to remove those items if they see them. Member Belland still has some contacts for books. Member Dergantz will bring books and Chair Jones will add kids' books.
- **Citywide Garage Sale** – Vice Chair Knappek will work with Bowman on deadlines. Event will be May 15 & 16. The Swap/Reuse Committee members will discuss ideas to replace the former reuse event.

Chair Jones asked about collecting reuse weight information from individuals and suggested she do some research. Member Weddel suggested a website where people can report their items and weight, or some means to do so.

- **Soles4Souls Program** – Bowman explained that shipping fees are now required for Soles4Souls and Peterson Shoes has offered to continue the collection but is requesting the city reimburse them for the shipping. Member Weddel suggested a donation from users. Chair Jones asked Bowman to ask the County if SCORE would cover. Vice Chair Knapke wondered if this program is taking needed shoes out of the community. Should these shoes be saved for a swap event? Member Rathbun suggested bringing them to ACBC Food shelf or a trunk swap event. Member Weddel said that would eliminate two issues; shipping costs and taking something needed for the community. Members will pursue opportunities and bring them back to next meeting. Weddel suggested setting up a contract with Peterson Shoes to allow for a certain amount of funds. Consensus is to keep them in the community and partner with the Sneakers4Good program.
- **Swap/Reuse** – Dergantz reported about a clothing swap for children and teens. R Marketplace would like to host it in August (2nd or 3rd week) again in the City Hall Community Room.

Vice Chair Knapke shared information about the Maple Grove outdoor gifting event. It is held monthly, rain/shine/snow on Sundays. From 2-2:30 p.m. participants set up in a parking lot next to one another. At 3 p.m. a whistle blows for shoppers. People have 1 hour to shop. All participants have to stay throughout. You get one parking stall, take back all you came with, no trash, etc. They need 10 volunteers for traffic and two volunteers for event: 18 or older. They consistently have problems getting volunteers. FB page: Gift economy events of the Twin Cities.

- **ReCork Program** – Going well we are doing the first shipping of the corks. Member Rathbun suggested asking Ambi Wine Bar to participate. Member Belland will look into it.
- **Closing the Loop on Zero Waste Follow-up.** Member Dergantz read the book. Member Dergantz would love to hear this person speak. The 7 Rs of closing the loop. Refuse, Reduce, Reusing, Repair, Repurpose, Recycle, Rot, Rethink (8). Author: Hepokoski. Member Dergantz will reach out to author to see if she would like to speak. It can be held in the community room or at R Marketplace.

Review 2025 Accomplishments & 2026 Goals

Accomplishments

1. Increased participation in the Organics Program.
2. Hosted a swap and a reuse event.
3. Collaborated with QCTV on a video to encourage recycling of the Social District plastic cups.

4. Provided diverse content for both beginners and seasoned recyclers in the RAW newsletter
5. Partnered with Better Values Liquor Store to implement the ReCork Program and recycling of natural wine corks.

2026 Goals

1. Organics Program Enhancements
 - a. Research curbside organics
 - b. Offer educational resources
 - c. Implement organics collection at Rockin' on the Rum concerts
2. Swap & Reuse Programs and Events
 - a. Coordinate a Local Buy Nothing/Local Free Stuff Event
 - b. Partner with R Marketplace to host an event during Night to Unite
 - c. Continue partnering with Peterson Shoes to collect gently used tennis shoes through Sneakers4Good and collect all types of shoes to donate to ACBC Food Shelf.
 - d. Expand the ReCork Program to other locations.
3. Improve recycling of the Social District plastic cups.
4. Invite youth representative(s) to join the WRRB.
5. Research how to collect independent residential reuse tonnage.
6. Present recycling information to the Landlords & Managers Association

Holiday Lights Collection Update. Bowman thanked both Chair Jones and Member Belland for packaging the holidays lights that were collected in December. More help will be needed in the first or second week of February after closing the collection on January 31st.

Aluminum Can Recycling Trailer Update. Collection continues, trailers remain at Grey Ghost Field and the Anoka Aquatic Center. Public Services continues to monitor and empty as needed. Tonnage will be reported in the year end report.

Solid Waste Ordinance Update. With Anoka County's 2024-2044 Master Plan now completed and approved, the WRRB should review it as homework and discuss at their February or March meeting how it may play a role in revisions to the city's Solid Waste Ordinance. Chair Jones questions what the redlined "if offered" referred to. Bowman will report back in February.

Electronics and Battery Product Stewardship Bill. Nothing new to report.

Member Hain left at 6:44 p.m.

New Business

RAW Newsletter. The following were suggested for the 2026 spring edition of RAW:

- Compostable paper plates

- “Did You Know” section - we’ve collected “number of shoes” with our program. Do you know the difference between biodegradable and compostable?
- Alley & Ave Boutique
- Spring Recycling Event
- Citywide Garage Sale
- July drop-off event
- Curbside event if falls in spring/summer

2026 Events – Bowman provided the board the 2026 Recycling/Reuse Events list for discussion.

- **Spring Recycling Event** – Vendors are secured. Bowman is still waiting on pricing from most. Once pricing is received, members will need to determine whether they will give any discounts.

Bowman said she received concerns from volunteers at the fall 2025 event noting that some volunteers were taking donated items that were meant for other organizations and that this should not occur. Bowman said she asked other cities how they handle this and some have a policy in place. Bowman will provide an example policy at a future meeting.

Need to determine shoe collection and if it will go to Peterson Shoes for shipping to Soles4Souls or Sneakers4Good or directly to ACBC Food Shelf.

- **Garage Sale Event** – Friday, May 15 – Saturday, May 16
Vice Chair Knappek and Bowman will work on details.
- **Farmers Market Participation**
The WRRB members that wish to host a booth can select their dates. Anoka County can select dates after that if they wish.
- **Curbside Recycling Event with JR’s Advanced Recyclers.** Bowman said this is \$15,000 budgeted for this service. She provided information on a new potential program that could offer bulky item pick up service on an ongoing basis contracted with a vendor. She said Coon Rapids offers this with Certified Recycling. The city covers the service fee (\$40/per stop), and the resident pays the cost of the recycling. The resident contacts the vendor directly to schedule and make payment. The city is billed accordingly. Bowman said it is the same concept as the other curbside events they held last year with JRs Advanced Recyclers, only this is on an ongoing basis. Members will determine at their February meeting if they wish to go this route or host two individual curbside events during 2026.

- **Summer Recycling Drop-Off Event** – This is scheduled with Recycle Technologies for Saturday, July 25, 9:00 a.m. - 12:00 p.m. Budget of \$12,900 for residents' discounts. Members to discuss discount at the February meeting.
- Clothing Swap/Other Swap Events. Committee to discuss and determine.
- **Fall Recycling Event** – Scheduled for Saturday, September 26, 8 a.m. – Noon. Fees would remain the same as the spring event.
- **Pumpkin Smash Event** – A dumpster will be ordered for delivery on November 1st and pick up after November 8th.

July - December 2025 SCORE Report. Bowman reported that she finalized the expense report and the total amount of requested reimbursement is \$48,322.19. She said there was about \$12,000 remaining and that Anoka County personnel allowed for more dollars to be accounted for related to labor stating that staff and the WRRB work hard on the many programs and events they offer.

Communications

2024 Anoka County Solid Waste Master Plan. Chair Jones said this is provided as homework to review and to determine if any of the information should be included in the city's Solid Waste Ordinance. Because of the size of this document, this can be discussed at the March meeting to give everyone time to review it.

Organized Solid Waste Collection. This item was unintentionally overlooked during the meeting, and an update will be discussed at the February meeting.

2026 Recycling Calendars from ACE Solid Waste. Bowman held up the 2026 schedule that ACE mailed out to residents in early December. None of the members recalled receiving it in the mail.

Environmental Specialist Position. Bowman reported that this new city position will be advertised in the coming weeks and the new hire will take over her responsibilities as recycling manager, including as the staff liaison to the WRRB.

2026 Meetings & Activities Schedule – Members reviewed the schedule and adjusted accordingly.

General Recycling Questions. Chair Jones shared information about Ridwell. She said she signed up for the mail in program only.

REMINDER: A topic may not be discussed if it is not on the agenda and the topic should relate to our mission/goals.

Adjournment - The meeting adjourned at 7:09 p.m.

DRAFT



2025 WRRB Accomplishments & 2026 Goals

Accomplishments (brainstorming ideas)

1. Organics program has grown – just shy of goal.
2. Swap event and reuse event
3. Plastic cup recycling education; video, bins, signage etc.
4. Diverse newsletter content; easier 1, 2, 3
5. Continue Educating ourselves on current topics
6. Implemented the ReCork recycling program.
7. Continue to foster existing programs.

Goals (brainstorming ideas)

1. Organics Program Enhancements
 - a. Research curbside organics
 - b. Offer educational resources
 - c. Implement organics collections at Rockin' on the Rum concerts
2. Swap & Reuse Programs & Events
 - a. Coordinate a Local Buy Nothing/Local Free Stuff Event
 - b. Partner with R Marketplace to host an event during Night to Unite
 - c. Continue partnering with Peterson Shoes to collect gently used tennis shoes through Sneakers4Good and collect all types of shoes to donate to ACBC Food Shelf.
 - d. Expand the ReCork Program to other locations.
3. Improve recycling of the Social District plastic cups.
4. Invite youth representative(s) to join the WRRB.
5. Research how to collect independent residential reuse tonnage.
6. Present recycling information to the Landlords & Managers Association.

Do you know the difference?



Compostable

Made from organic materials

Breaks down in 30-180 days when properly processed

Leaves little or no toxins or residues

Regulated, certified, well-defined



Biodegradable

Can contain organic and fossil fuel materials

May take years, decades, or longer to break down

May leave toxic residue, including microplastics

Generally unregulated, can be misleading

VS

Fast Facts:

- Most biodegradable products are *not* compostable
- Look for Compostable or BPI Certification on non-food scrap items
- As always, if in doubt - throw it out

FREE TO RECYCLE

Appliances (oven, refrigerator, microwave, etc.), ***batteries** (household & lead acid), cardboard, cell phones, computer towers & laptops (w/out hard drive), cords, eyeglasses, ink cartridges, hearing aids, keyboard, mouse, fluorescent lamps (limit 30) bulbs, ballasts, string lights, tablets and scrap metal. **MUST remove all non-metal parts & fluids for all scrap metal including grills, lawn mowers, etc.**

DONATE GENTLY USED CLOTHING & SHOES

Support **Epilepsy Foundation** by donating clothing, hats, belts, purses, bedding and linens in good condition. *No socks or undergarments.*

Support **Soles4Souls** by donating gently used shoes (all types). In partnership with **Peterson Shoes** of Anoka!

Please place **lithium batteries in a separate bag from general batteries.*



WASTE REDUCTION
— & RECYCLING BOARD —

DRAFT

ANOKA

REAL. CLASSIC.

Cash or checks only, NO CREDIT CARDS!



RECYCLING EVENT

Attachment 4

Saturday, April 25, 2026

8AM-12PM

501 Pierce St., Anoka

Enter off 7th Ave & Pierce St

SPECIAL THANK YOU TO:

Anoka Municipal Utilities (AMU) and Anoka's Waste Reduction & Recycling Board (WRRB) for subsidizing fees.

Anoka Lions Club for volunteers.
Anoka Public Services for labor assistance.

*We reserve the right to refuse items.
Thank you!*

www.anokaminnesota.com

FREE PAPER SHREDDING

Mixed papers, envelopes, file folders. Paper clips and staples are fine. No 3-ring binders, laminated or carbon paper.

Limit 5 boxes or bags per customer.

DONATE BICYCLES

Collected for **Bikes4Kids** all sizes and any condition!

All prices are per item

FEES TO RECYCLE

Cash or checks only, NO CREDIT CARDS!

ELECTRONICS *Cash or check to Recycle Technologies Inc.*

- \$6 - DVD/VCR/CD player, stereo, radio, speakers, toaster, coffee maker, fan, tool, telephone, game console, etc.
- \$7 - Computer or laptop with hard drive intact
- \$10 - Desktop printer/\$35 - large printers (over 40 lbs.)
- \$20 - TV and computer monitor up to 17"
- \$30 - TV and computer monitor 18" - 31"
- \$55 - TV and computer monitor 32"+
- \$40 - Treadmill /\$25 non-electric exercise equipment
- \$85 - TV console and rear projection

TIRES *Cash or check to First State Tires*

- \$1.75 - ATV and motorcycle (on/off rims)
- \$2.50 - Passenger (on/off rims)
- \$3.00 - Light truck 16" & 17" (on/off rims)
- \$5.25 - Bobcat/skid steer (on/off rims)
- \$9-\$50 - Semi and tractor varying sizes and types (on rim additional \$10)

MATTRESSES & BOX SPRINGS

Cash or check to Recycle Technologies Inc.

- \$10 - Crib size
- \$15 - Twin, full, queen, king sizes

NOT ACCEPTED - DO NOT BRING!

NO Auto hulks, building/construction materials (windows, doors, wood, etc.), carpet, child car seats, furniture, household goods (except linens), garbage of any kind, hazardous waste (paint, oil, propane tanks, etc.), smoke detectors, carbon monoxide detectors, yard waste or compost materials!

PLEASE, NO DROP-OFF OF ITEMS BEFORE OR AFTER EVENT DATE OR HOURS

QUESTIONS? 763-576-2725 | pbowman@ci.anoka.mn.us

Cash or checks only, NO CREDIT CARDS!

Anoka County Municipal Reimbursement Report Form

Cycle: *July 1 - December 31* | Year: *2025* | Status: *Verified*

Member Name: *City of Anoka*

City/Township: *

City of Anoka

General statements:

An Anoka County Reimbursement Worksheet (Excel) is provided to help you itemize expenditures on this reimbursement form. This will help you add up multiple expenditures that are combined in each line item so that we can see where you came up with your totals. Basically, do not list any total that does not show backup on the Reimbursement Worksheet for how you came up with the total.

List all organics expenses within the Enhancement Funding expenses, even if they are associated with your drop-off center or special events. We have to track these expenditures separately.

Base Funding requests should fall under one of the following categories:

- Regular curbside collection
- General operations of a drop-off center
- Expenses for spring and fall recycling days
- General promotion expenses
- Yard waste collection

Example of Enhancement Funding expenses are:

- Drop-off center improvements
- Additional equipment purchased
- Additional drop-off opportunities beyond spring and fall recycling days (quarterly or monthly events)
- Targeted materials collection costs for shredding events, and on-going collection and recycling of appliances, electronics and mattresses
- All organics program expenses
- Additional promotional expenses for special events and outreach activities

Labor & Staffing Funding:

- Percentage of time the recycling coordinator spends on waste abatement activities
- Interns hired to work on multi-family or implementation of other specific programs
- Percentage of time public works assists with the recycling program

USER TIPS

To contact support from within this form: Click "Support" at the top of the screen or "Program Support Request" in the green bar at the top of the form.

To print this form: Click the "Export" button found on upper top right corner of the form. You must save the form before you can export it.

To see Eligible Expenses within each section: Click "View Eligible Expenses" in each section.

To print a full list of the Eligible Expenses: Select the "Click here to download the full Eligible Expenses document" option.

To save this form while working on it: Click "Save" at the bottom of the form and select "Save as Draft".

To submit this form: Click "Save" at the bottom of the form and if there are no errors, click the "Mark as Complete" option. Note that once you mark the form as complete, you cannot make changes to it.

ELIGIBLE EXPENSES for REIMBURSEMENT

 [Click here to view funding available and amounts reimbursed.](#)

Click [here](#) to download the full Eligible Expenses document.

BASE Funding Reimbursement Expenses

I. Curbside Collection - Base Funding

View [Eligible Expenses](#)

A. Collection Service Provider Expenses \$ 175,545.32

B. Contamination Fees \$ 0.00

C. Additional Expenses \$ 1,256.87

Curbside Collection Expense Subtotal

\$ 176,802.19

D. Revenue from Curbside Collection

1. Curbside Recycling Fees from Residents \$ 222,763.70

2. Penalty Fees \$ 1.18

Total Revenue from Curbside Collection

\$ 222,764.88

Total Curbside Collection Expenses

\$ -45,962.69

Negative values do not effect total funding reimbursed.

II. General Operations of a Drop-Off Center/Spring or Fall Recycling Day(s) - Base Funding

DO NOT include any expenses for tires, oil, antifreeze & oil filters. These expenses should be listed in the Problem Materials section.

A. Collection Service Provider Expenses

View [Eligible Expenses](#)

1. Recycling Collection	\$ 4,775.00
2. Trash Collection (Contamination at Drop-off Center)	\$ 0.00

B. Equipment/Supplies/Expenses Associated with Drop-off Centers or Recycling Events

View [Eligible Expenses](#)

1. Rental/Mileage/PT Staffing of Recycling Center	\$ 100.00
2. One-time Purchase	\$ 0.00
3. Maintenance & Repair	\$ 0.00
4. Supplies & Food for Workers/Volunteers	\$ 391.68

C. Facility Expenses for Permanent Drop-off Centers

View [Eligible Expenses](#)

1. Monthly Rental Expenses	\$ 0.00
2. Facility Utilities Expenses	\$ 0.00
3. Office & Operation Expenses	\$ 0.00

General Operations of a Drop-off Center or Event Expenses Subtotal

\$ 5,266.68

D. Revenue from Drop-off Center/Spring or Fall Recycling Day(s)

View [Eligible Expenses](#)

1. Recycling Fees from Residents	\$ 0.00
2. Sale of Recycled Materials	\$ 0.00
3. Slipstream (fluorescent lamps)	\$ 0.00

Total Revenue from Drop-off Center or Events

\$ 0.00

Total General Operations of a Drop-off Center or Event Expenses

\$ 5,266.68 *Negative values do not effect total funding reimbursed.*

III. Promotion - Base Funding

View [Eligible Expenses](#)

A. Printing	\$ 4,176.00
B. Postage	\$ 1,741.48
C. Advertising	\$ 0.00
D. Volunteer Incentives	\$ 0.00
E. Educational Entertainment	\$ 0.00

Total Promotion Expenses

\$ 5,917.48

IV. Yard/Tree Waste - Base Funding

View [Eligible Expenses](#)

A. Collection Service Provider Expenses

1. Yard Waste Collection	\$ 0.00
2. Tree Chipping	\$ 0.00

B. Equipment

1. Monthly Rental Expenses	\$ 0.00
2. One-time Purchase	\$ 0.00
3. Maintenance & Repair	\$ 0.00
4. Supplies & Containers	\$ 0.00

Yard/Tree Waste Expenses Subtotal

\$ 0.00

C. Revenue from Yard/Tree Waste

Total Revenue from Yard/Tree Waste

\$ 0.00

Total Yard/Tree Waste Expenses

\$ 0.00

Negative values do not effect total funding reimbursed.

V. Problem Materials - Base Funding

View [Eligible Expenses](#)

A. Collection Service Provider Expenses

1. Tires

\$ 725.00

2. Oil

\$ 0.00

3. Antifreeze

\$ 0.00

4. Oil Filters

\$ 0.00

Problem Material Expenses Subtotal

\$ 725.00

B. Revenue from Problem Materials

1. Tire Fees from Residents

\$ 0.00

2. Antifreeze & Oil Filter Fees from Residents

\$ 0.00

3. Revenue from Oil

\$ 0.00

Total Revenue from Problem Materials

\$ 0.00

Total Problem Material Expenses

\$ 725.00

Negative values do not effect total funding reimbursed.

VI. Program Administration - Base Funding

View [Eligible Expenses](#)

A. Office Supplies	\$ 1,990.75
B. Training	\$ 0.00
C. Mileage	\$ 0.00
D. Membership Dues, Periodicals	\$ 0.00
E. Professional Services	\$ 3,207.50

Total Program Administration Expenses

\$ 5,198.25

Total BASE Funding Reimbursement Expenses

\$ 17,107.41

ENHANCEMENT Funding Reimbursement Expenses

VII. Drop-off Enhancement Reimbursement Expenses

A. Permanent Drop-off Center Enhancements

View [Eligible Expenses](#)

1. Collection Service Provider Expenses

Recycling Collection of Additional Materials \$ 0.00

2. New Equipment & Supplies

a. One-time Purchase \$ 0.00

b. Maintenance Costs/Contract \$ 0.00

c. Supplies & Containers \$ 0.00

3. New Construction

New Construction Expenses \$ 0.00

Permanent Drop-off Center Enhancement Expenses Subtotal

\$ 0.00

B. Revenue from Permanent Drop-off Center Enhancements

Total Revenue from Permanent Drop-off Center Enhancements

\$ 0.00

Total Permanent Drop-off Center Enhancement Expenses

\$ 0.00

Negative values do not effect total funding reimbursed.

C. Monthly or Quarterly Drop-off Events

View [Eligible Expenses](#)

1. Collection Service Provider Expenses

Recycling Collection of Additional Materials

\$ 540.00

2. New Equipment & Supplies

a. One-time Purchase

\$ 0.00

b. Supplies/Containers/Tabs for Trailers

\$ 0.00

3. User Coupon Incentives

User Coupon Incentives

\$ 1,537.15

Monthly or Quarterly Drop-off Event Expenses Subtotal

\$ 2,077.15

D. Revenue from Monthly or Quarterly Drop-off Events

1. Drop-off Recycling Day Fees from Residents

\$ 0.00

2. Sale of Recycled Materials

\$ 0.00

Total Revenue from Monthly or Quarterly Drop-off Events

\$ 0.00

Total Monthly or Quarterly Drop-off
Event Expenses

\$ 2,077.15

Negative values do not effect total
funding reimbursed.

Total Drop-off Enhancement Reimbursement
Expenses

\$ 2,077.15

VIII. General Enhancement Expenses

A. Park Recycling

View [Eligible Expenses](#)

**1. Collection Service Provider
Expenses**

\$ 0.00

2. Recycling Containers

\$ 0.00

3. Recycling Bags

\$ 0.00

Total Park Recycling Expenses

\$ 0.00

B. Special Municipal Programs or Events

Please list any organics expenses in the organics section.

View [Eligible Expenses](#)

1. Service Provider Expenses

\$ 39.95

2. Supplies & Containers

\$ 195.98

**Special Municipal Program or Event Expenses
Subtotal**

\$ 235.93

C. Revenue from Special Municipal Programs or Events

**Total Revenue from Special
Municipal Programs or Events**

\$ 0.00

Total Special Municipal Program or
Event Expenses

235.93

D. Special Curbside Recycling Collection

View [Eligible Expenses](#)

1. Collection Service Provider Expenses

\$ 0.00

2. Subsidy to Resident

\$ 525.00

Special Curbside Recycling Collection Subtotal

\$ 525.00

E. Revenue from Special Curbside Recycling Collection

Total Revenue from Special Curbside Recycling Collection

\$ 0.00

Total Special Curbside Recycling Expenses

525.00

F. Multi-Family Recycling Outreach

View [Eligible Expenses](#)

Supplies, Containers, or other Expenses

\$ 0.00

Total Multi-Family Recycling Outreach Expenses

\$ 0.00

G. Promotion - Enhancement Funding

View [Eligible Expenses](#)

1. Printing

\$ 0.00

2. Postage

\$ 0.00

3. Advertising

\$ 0.00

4. Volunteer Incentives

\$ 0.00

5. Educational Entertainment

\$ 0.00

Total Promotion Expenses

\$ 0.00

Total General Enhancement Expenses

\$ 760.93

IX. Organics Program Expenses

View [Eligible Expenses](#)

A. Collection Service Provider Expenses

Service Provider Expenses

\$ 1,038.36

B. Organics Equipment

1. Container Rental/Supplies

\$ 948.21

2. Compostable Bags

\$ 0.00

3. Compostable Servingware - cups/bowls/utensils

\$ 0.00

4. Organics Containers/Starter Kits

\$ 0.00

C. Organics Only - Promotion

1. Printing

\$ 0.00

2. Postage

\$ 0.00

3. Advertising

\$ 0.00

4. Volunteer/Waste Station Monitor Incentives

\$ 0.00

5. Educational Entertainment

\$ 0.00

Organics Program Expenses Subtotal

\$ 1,986.57

D. Revenue from Organics Program

Total Revenue from Organics Programs

\$ 0.00

Total Organics Expenses

\$ 1,986.57

Negative values do not effect total funding reimbursed.

Total ENHANCEMENT Funding Reimbursement Expenses

\$ 4,824.65

X. Labor & Staffing (ALL Programs)

View [Eligible Expenses](#)

A. General Program Administration

1. Recycling Coordinator

\$ 23,293.68

2. Recycling Assistant/Intern

\$ 0.00

3. Other Municipal Staff Support

\$ 0.00

B. Program Implementation

1. Event Labor

\$ 2,596.45

2. Drop-off Center Labor

\$ 0.00

3. Seasonal/Park Labor

\$ 0.00

4. Community Organization Stipend

\$ 500.00

5. Organics Only- Labor & Staffing

\$ 0.00

Total Labor & Staffing Funding Expenses

\$ 26,390.13

XI. Supplemental Funding Expenses

Did you apply for Supplemental Funding to grow existing waste abatement programs? *

yes no

List all project elements and related costs. Use the ADD button to all elements to the chart.

Project Element *	Expenses *
Curbside Recycling Service - Appliances, Electronics, Mattresses	0.00

Summary of Expenses

Total Base Funding Expenses

\$ 17,107.41

Enhancement Funding Expenses

Drop-off Enhancement Expenses \$ 2,077.15

General Enhancement Expenses \$ 760.93

Organics Program Expenses \$ 1,986.57

Total Enhancement Funding Expenses

\$ 4,824.65

Labor & Staffing Funding Expenses

\$ 26,390.13

Supplemental Funding Expenses

\$ 0.00

Total Expenses Requested for Reimbursement Grand Total

\$ 48,322.19

Anoka County Reimbursement Worksheet

Please attach your Anoka County Reimbursement Worksheet here: *

Copy of 2025 AC-SCORE July - December Reimbursement Worksheet Final.xlsx

Revised Worksheet

Revised Anoka County Reimbursement Worksheet

Anoka 2025 AC-SCORE July - December Reimbursement Worksheet - REVISED.xlsx

Promotional Materials

Did you create and distribute Promotional Material during this reporting period? *

Yes

No

Please upload your Promotional Materials here. *

Anoka Marketing Materials July-Dec 025.pdf

Upload additional promotional material here, if needed:

No File Selected

City Audit Documentation

Is your city/township being audited this reporting period? *

Yes

No

Upload Recycling and Organics contracted service bills here:

No File Selected

Additional Documentation

Do you have additional documentation to upload? *

Yes

No

Attach Additional Documentation here: *

Anoka Detail Report RTI JRs and Plowing Invoices.pdf

Attach Additional Documentation here

Invoices_City View Newsletter.pdf

Manager Approved Expenses

 MANAGE ONLY

Base Funding Approved

\$ 17,107.41

 MANAGE ONLY

Drop-off Enhancement Funding Approved

\$ 2,077.15

 MANAGE ONLY

General Enhancement Funding Approved

\$ 760.93

 MANAGE ONLY

Organics Program Funding Approved

\$ 1,986.57

 MANAGE ONLY

Labor & Staffing Funding Approved

\$ 26,390.13

 MANAGE ONLY

Supplemental Funding Approved

\$

Total Approved Expenses

\$ 48,322.19

Date: *

12/26/2025

Name: *

Pam Bowman

Title: *

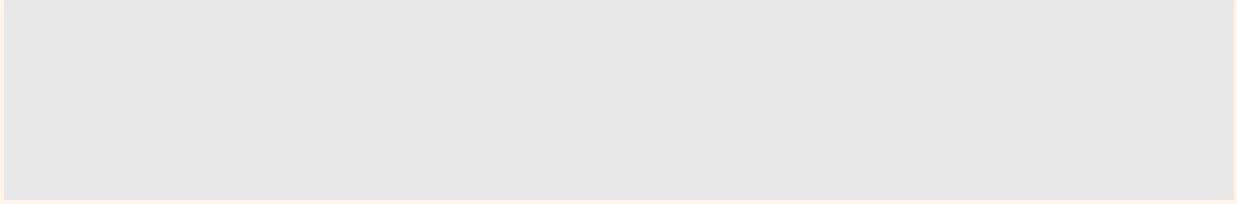
Communications & Recycling Manager

I certify that the above information is accurate. *

 MANAGE ONLY

Office Use Only

Manager Notes for Reporters:



Last Updated: Jan 12, 2026 at 06:01 PM CST

Sue Doll 

Sue.doll@anokacountymn.gov

Created: Aug 11, 2025 at 10:43 AM CDT

Sue Doll 

Sue.doll@anokacountymn.gov

Anoka County Municipal Tonnage Report Form

Cycle: *July 1 - December 31* | Year: *2025* | Status: *Draft*

Member Name: *City of Anoka*

Municipality: *

City of Anoka

General Instructions

An Anoka County Tonnage Worksheet is provided to help itemize tonnage for the tonnage form. This calculates tonnage amounts to be entered into the Re-TRAC tonnage form. Do not list amounts for which backup cannot be provided for how totals were calculated.

There are five tonnage categories for which data is to be entered:

- Single-Family Curbside Collection
- Multi-Family Collection
- Drop-off Center and Events Collection
- Materials Collected for Reuse
- Municipal In-House Collection

For each category noted above, tonnage amounts will be entered into the Re-TRAC tonnage form in two ways:

1. Single Stream Tonnage (via single-stream calculator)
2. Other Material Tonnage (via drop down menu and value entry)

For Single Stream Tonnage enter one amount as calculated in the Tonnage Worksheet for single stream co-mingled recycling. Using the State of Minnesota volume-to-weight conversion factors for recyclable materials, the Re-TRAC form will automatically calculate consistent values for paper, metal, glass and plastic based on the one amount entered. This is a required field for each category noted above.

For Other Material Tonnage select from a drop-down menu those materials that apply and enter a tonnage amount for each material. A complete list of 'other materials' eligible to be reported in the tonnage form is found in a link below these instructions. This is a required field for each category noted above. If other material tonnage doesn't apply for any of the five tonnage categories, select a material and enter '0' to fulfill the field requirement.

USER TIPS

To contact support from within this form: Click "Support" at the top of the screen or "Program Support Request" in the green bar at the top of the form.

To print this form: Click the "Export" button found on upper top right corner of the form. You must save the form before you can export it.

To save this form while working on it: Click "Save" at the bottom of the form and select "Save as Draft".

To submit this form: Click "Save" at the bottom of the form and if there are no errors, click the "Mark as Complete" option. Note that once you mark the form as complete, you cannot make changes to it.

 **MANAGE ONLY**

2026 Annual Tonnage Goal

Tons

Residential Materials Collected for Recycling

Single-Family Curbside Collection

Single Stream Tonnage

Single Stream Recycling Tonnage	719.43	Tons
--	--------	-------------

Paper

Cardboard (13% per State Formula)	93.53	Tons
--	-------	-------------

Mixed Paper (28% per State Formula)	201.44	Tons
--	--------	-------------

Newspaper (30% per State Formula)	215.83	Tons
--	--------	-------------

Metal

Aluminum Cans (2% per State Formula)	14.39	Tons
---	-------	-------------

Ferrous Metal (3% per State Formula)	21.58	Tons
---	-------	-------------

Glass

Mixed Glass (19% per State Formula)	136.69	Tons
--	--------	-------------

Plastic

Mixed Plastic Containers (5% per State Formula)	35.97	Tons
--	-------	-------------

Other Material Tonnage- Single-Family Curbside Collection

In the table below, enter Single-Family Curbside Tonnage for materials not included in the State % calculations above. Click ADD to add multiple materials.

Material *	Tons *
Major Appliances	1.36 Tons
Electronic Waste	0.78 Tons

Total Other Material Tonnage (included in tonnage goal)

2.14	Tons
------	-------------

Curbside Yard Waste Tonnage

Total Yard Waste Tons

2.14 **Tons**

Total Single-Family Tonnage Counting Towards Goal (without yard waste)

721.57 **Tons**

Total Single-Family Curbside Tonnage - ALL Materials (with yard waste)

723.71 **Tons**

Multi-Family Collection

Single Stream Tonnage

Single Stream Recycling Tonnage

281.19 **Tons**

Paper

Cardboard (13% per State Formula)

36.55 **Tons**

Mixed Paper (28% per State Formula)

78.73 **Tons**

Newspaper (30% per State Formula)

84.36 **Tons**

Metal

Aluminum Cans (2% per State Formula)

5.62 **Tons**

Ferrous Metal (3% per State Formula)

8.44 **Tons**

Glass

Mixed Glass (19% per State Formula)

53.43 **Tons**

Plastic

Mixed Plastic Containers (5% per State Formula)

14.06 **Tons**

Other Material Tonnage - Multi-Family Collection

In the table below, enter Multi-Family Collection Tonnage for materials not included in the State % calculations above. Click ADD to add multiple materials.

Material *	Tons *
Major Appliances	0.00 Tons

Total Other Material Tonnage

0.00 Tons

Total Multi-Family Tonnage Counting Towards Goal

281.19 Tons

Drop-off Center and Events Collection

Single Stream Tonnage

Single Stream Recycling Tonnage 0.00 Tons

Paper

Cardboard (13% per State Formula) 0.00 Tons

Mixed Paper (28% per State Formula) 0.00 Tons

Newspaper (30% per State Formula) 0.00 Tons

Metal

Aluminum Cans (2% per State Formula) 0.00 Tons

Ferrous Metal (3% per State Formula) 0.00 Tons

Glass

Mixed Glass (19% per State Formula) 0.00 Tons

Plastic

Mixed Plastic Containers (5% per State Formula) 0.00 Tons

Typical Items Collected at Drop-off Centers and Collection Events

Materials	Tons Collected (enter 0 if no tonnage is collected)
PAPER	
Cardboard	0.31 Tons
Mixed Paper	0.00 Tons
Shredded Paper	1.38 Tons
METAL	
Aluminum Cans	4.04 Tons
Food Cans-Ferrous Metals	0.00 Tons
Fire Extinguishers -Ferrous Metals	0.00 Tons
Propane Tanks-Ferrous Metals	0.00 Tons
Tire Rims-Ferrous Metals	0.11 Tons
Holiday Lights-Non-Ferrous Metals	0.19 Tons
Scrap Metal %breakdown built in	1.21 Tons
GLASS	
Mixed Glass Containers	0.64 Tons
PLASTICS	
EPS Block/Shape & Foam Food Serviceware	0.00 Tons
Mixed Plastic Containers	1.39 Tons
Mixed Retail Bags/Wrap/Film	0.00 Tons
ORGANICS	
Source Separated Organics	11.32 Tons
Leaves & Grass-Yard Waste	0.00 Tons
Tree Waste-Yard Waste	0.00 Tons
ADDITIONAL MATERIALS ABATED	

Materials	Tons Collected (enter 0 if no tonnage is collected)
Antifreeze	0.00 Tons
Fluorescent and HID Lamps	0.33 Tons
Oil Filters	0.00 Tons
Used Oil	0.00 Tons
Vehicle Batteries	0.12 Tons
OTHER RECYCLABLE MATERIALS	
Mattresses & Box Springs	2.13 Tons
Major Appliances	2.90 Tons
Electronics	4.11 Tons
Waste Tires	0.51 Tons
Household Batteries: all except vehicle	0.14 Tons
Inkjet Cartridges	0.20 Tons
Furniture (amount recycled)	0.00 Tons

Other Material Tonnage - Drop-off Center and Events Collection

In the table below, enter tonnage for other materials not included in the sections above. Click ADD to add multiple materials.

Material *	Tons *
Aluminum Scrap	0.58 Tons
Ballasts	0.02 Tons
Textiles (amount recycled)	0.47 Tons

Total Other Material Tonnage

1.07 Tons

Total Drop-off Center and Events Collection Tonnage

32.10 Tons

Residential Materials Collected for Reuse

Typical Items Collected for Reuse

Materials	Tons Collected (enter 0 if no tonnage is collected)
ENTERTAINMENT	
Books & Print Media	0.00 Tons
Music & Video Media	0.00 Tons
Bicycles (amount reused)	0.49 Tons
Other Sports & Recreational Goods: includes athletic equipment, camping gear, etc.	0.00 Tons
Toys	0.00 Tons
HOUSEHOLD	
Furniture (amount reused)	0.00 Tons
Gardening Supplies: includes pots, hoses, pavers, trowels, etc.	0.00 Tons
Household Goods: includes fixtures, décor, pots/pans, etc.	0.00 Tons
Large Appliances	0.00 Tons
Small Appliances	0.00 Tons
Textiles (amount reused)	0.27 Tons
Tools: includes electric and manual hand tools	0.00 Tons
Yard Equipment: includes powered equipment	0.00 Tons

Other Materials Collected for Reuse

In the table below, enter tonnage for other materials not included in the sections above. Click ADD to add multiple materials.

Material *	Tons *
Clothes Hangers	0.00 Tons

Total Reuse Tonnage 0.76 Tons

Does your municipality collect and measure tonnage for materials generated in-house? *

Yes No

Municipal In-House Collection

Municipal In-House Single Stream

Single Stream Recycling Tonnage 0.00 Tons

Paper

Cardboard (13% per State Formula) 0.00 Tons

Mixed Paper (28% per State Formula) 0.00 Tons

Newspaper (30% per State Formula) 0.00 Tons

Metal

Aluminum Cans (2% per State Formula) 0.00 Tons

Ferrous Metal (3% per State Formula) 0.00 Tons

Glass

Mixed Glass (19% per State Formula) 0.00 Tons

Plastic

Mixed Plastic Containers (5% per State Formula) 0.00 Tons

Other Material Tonnage

In the table below, enter Municipal In-House Collection tonnage for materials not included in the State % calculations above. Click ADD to add multiple materials.

Material *	Tons *
Scrap metal	6.12 Tons
Waste Tires	0.30 Tons
Electronic Waste (includes cell phones)	0.61 Tons

Total Other Material Tonnage
 7.03 Tons

Total In-House Collection Tonnage
 7.03 Tons

Summary of Tonnage

Single-Family Curbside Tonnage - Not including Yard Waste	721.57 Tons
Multi-Family Collection Tonnage - All Materials	281.19 Tons
Drop-off Center & Events Collection Tonnage - All Materials	32.10 Tons
Reuse Tonnage - All Materials	0.76 Tons
Sum of Tonnage Counting Towards Goal	1,035.62 Tons
Single-Family Curbside Yard Waste Tonnage	2.14 Tons
Municipal In-House Collection Tonnage	7.03 Tons
Grand Total- All Materials	1,044.79 Tons

Tonnage Worksheet Attachment

Please attach your Tonnage Worksheet here: *

No File Selected

REQUIRED

Revised Tonnage Worksheet

Revised Worksheet Attachment:

No File Selected

Audit Documentation:

Is your city/township being audited this reporting period? *

Yes

No

Upload your Reuse backup here:

No File Selected

Date: *

01/30/2026

Name: *

Pam Bowman

Title: *

Communications & Recycling Manager

I certify that the above information is accurate. *

 MANAGE ONLY

Office Use Only

Manager Notes for Reporters:

[Empty text area for Manager Notes for Reporters]

Last Updated: Jan 30, 2026 at 02:05 PM CST

Pam Bowman 

pbowman@ci.anoka.mn.us

Created: Jan 30, 2026 at 01:35 PM CST

Pam Bowman 

pbowman@ci.anoka.mn.us

Secs. 70-53—70-77. Reserved.

ARTICLE III. SOLID WASTE COLLECTION AND DISPOSAL¹

DIVISION 1. GENERALLY

Sec. 70-78. Intent.

It is the intent of the city council, by means of this article, to establish a complete system for collection of garbage, other refuse, ~~white goods~~ appliances, furniture, mattresses, construction materials, recyclables, and yard waste throughout the city so that the disposal of such materials is accomplished in a sanitary manner and so that the health and sanitary conditions of the residents of the city are properly safeguarded and so that the city is in compliance with the state or the county's recycling and solid waste reduction mandates.

(Prior Code, § 66-81)

Sec. 70-79. Definitions.

The following words, terms, and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Aluminum recyclables means containers fabricated primarily of aluminum and commonly used for soda, beer, or other beverages.

Can recyclables means containers fabricated primarily of metal, or a metal alloy other than aluminum, or tin.

Collection means the aggregation of garbage, other refuse, ~~white goods~~ appliances, furniture, mattresses, construction materials, recyclables or yard waste from the place at which it is generated, and includes all activities up to the time when the material is delivered to a designated facility.

Commercial establishment means any premises where a commercial or industrial enterprise of any kind is carried on, and shall include restaurants, hotels, clubs, churches, and schools where food is prepared or served.

Commercial/industrial/multiple-dwelling collection means collection occurring on-premises where a multiple-dwelling, commercial or industrial enterprise of any kind is carried on, and shall include restaurants, hotels, clubs, churches, and schools where food is prepared or served.

Corrugated cardboard means heavy paper with alternating ridges and grooves for use in packing or boxing materials.

Garbage means all putrescible (decaying) wastes, excluding animal offal and carcasses of dead animals, human excreta, sewage, and other water-carried wastes.

Glass or plastic recyclables means jars, bottles, and containers which are primarily used for packaging and bottling of various matter.

Mixed municipal solid waste means garbage, refuse and other solid waste from residential, commercial, industrial, and community activities that the generator of the waste aggregates for collections, but does not

¹State law reference(s)—Waste Management Act, M.S.A. ch. 115A; littering, M.S.A. §§ 169.42, 609.671, subd. 13, 115A.99; mandatory that city provide for solid waste collection, M.S.A. § 115A.941.

include auto hulks, street sweepings, ash, construction debris, mining waste, sludge, tree and agricultural waste, tires, lead acid batteries, used oil, and other materials collected, processed and disposed of as separate waste streams.

Mixed paper recyclables means boxboard (cake, cracker, and cookie boxes), junk mail, magazines, newsprint, ~~and newspaper supplements, and telephone books.~~

Multiple residential dwelling means any building used for residential purposes consisting of more than four dwelling units with individual kitchen facilities for each.

Other refuse means ~~ashes, nonrecyclable items such as dishware, glassware, crockery, cans, paper, boxes, and rags, and similar nonputrescible nonrecyclable wastes, but excluding sand, earth, brick, stone, concrete, trees, tree branches and wood.~~

Recycling means the process of collecting and preparing recyclable materials and reusing the materials in their original form or using them in manufacturing processes that do not cause the destruction of recyclable materials in a manner that precludes further use.

Recycling facility means an organization or business that collects recyclable materials.

Residential collection means collection occurring on the premises of any single building consisting of one, two, three, or four dwelling units, with individual kitchen facilities for each.

Residential dwelling means any single building consisting of one, two, three, or four dwelling units with individual kitchen facilities for each.

Separation or to separate means to place and store other recyclable materials in containers provided by the city in a manner determined by the city council.

Single sort container means the sole container specified to store all curbside recyclables until collection.

Special pickup means any collection of materials other than garbage, other refuse, recyclable or yard waste, including ~~white goods, appliances, furniture, mattresses, construction materials,~~ furniture, oversized materials, and construction materials.

Targeted recyclables means aluminum and tin cans, glass bottles (clear, green, and brown) and jars, plastic bottles and containers, mixed paper, ~~and~~ corrugated cardboard, or other materials as defined by council resolution.

Waste stream means the manner of disposal particularly prescribed by this article for each of the types of materials specifically defined in this section.

~~White goods~~ *Appliances* means all major household appliances. **MOVE ABOVE – ALPHA ORDER**

~~Furniture~~ means items such as couches, tables, chairs, mattresses, and oversized materials. **MOVE ABOVE – ALPHA ORDER**

~~Construction materials~~ means sand, earth, brick, stone, building materials, crockery, trees, tree branches, and other materials collected, processed, and disposed of as a separate waste stream. **MOVE ABOVE – ALPHA ORDER**

Yard waste means garden wastes, leaves, lawn cuttings, weeds, shrub and tree waste and prunings.

(Prior Code, § 66-82)

Formatted: Highlight

Sec. 70-80. Exceptions.

Nothing in this article shall prevent persons from hauling garbage, other refuse, recyclables, yard waste, or ~~white goods, appliances, furniture, mattresses, construction materials~~ from their own residence or business properties provided that the following rules are observed:

- (1) All garbage shall be hauled in containers that are watertight on the bottom and all sides and with tight fitting covers on top;
- (2) All other refuse and recyclables shall be hauled in vehicles with leakproof bodies and completely covered or enclosed by canvas or other material so as to completely eliminate possible cargo loss;
- (3) All garbage and other refuse shall be dumped or unloaded only at a county designated disposal facility, pursuant to county and state regulations;
- (4) Recyclables shall be disposed of at a recycling facility, ~~or~~ an organized recyclable drive, or through the city's organized curbside collection recycling program;
- (5) Yard waste may be composted privately, be disposed of at the county composting facilities, or through curbside collection with a licensed hauler.

(Prior Code, § 66-83)

Sec. 70-81. Disposal generally.

- (a) All residents and owners of commercial and multiple residential dwellings shall make provisions for the sanitary disposal of garbage, other refuse, mixed municipal solid waste and ~~white goods, appliances, furniture, mattresses, construction materials~~ by means of a licensed private collector unless they have provided for adequate disposal which meets the approval of the city council and which complies with all ordinances and regulations of the city, county, and state.
- (b) A public entity, the owner of a sports facility, and an owner of a commercial building shall:
 - (1) Ensure that facilities under their control, from which mixed municipal solid waste is collected, also collect at least three recyclable materials, such as, but not limited to, paper, glass, plastic and metal; and
 - (2) Transfer all recyclable materials collected to a recycler.
- (c) No person shall permit garbage, other refuse, mixed municipal solid waste, ~~white goods, appliances, furniture, mattresses, construction materials~~, recyclables, or yard waste to accumulate or remain upon property owned or occupied by that person except when stored in required containers, and kept out of sight and smell, and such storage or accumulation shall not continue for more than two weeks. Outside storage containers and single sort containers shall be located in the side or rear yard next to the garage or house. Containers and single sort containers may be kept in the front of the house if kept in an enclosure or screened from the street or upon the driveway directly in front of the garage the furthest possible distance from the house. Containers may be placed next to the street or curb on the days scheduled for collection but shall be returned to the place of storage within 12 hours after collection.
- (d) All yard waste shall be disposed of in compliance with all applicable state and county laws and regulations. No person shall dispose of yard waste into the waste streams for garbage, other refuse, recyclables, or ~~white goods, appliances, furniture, mattresses, construction materials~~. Yard waste shall be disposed of by:
 - (1) Curbside collection through a licensed hauler;
 - (2) The resident transporting the yard waste to the county compost sites; or

Formatted: Highlight

-
- (3) Composting the yard waste on private property with the owner's consent.
- (e) No person shall permit garbage, other refuse, recyclables, or yard waste to be removed from their property by an unauthorized or unlicensed collector.
- (f) No person shall discharge garbage, other refuse, recyclables, yard waste, hazardous waste, or white goods on any street, alley, drive, park, playground, other public place or any privately owned lot in the city. Persons who violate this provision shall be subject to the cost of removing and disposing of the material in addition to any other penalties imposed.
- (g) No person or business shall scavenge or otherwise collect garbage, other refuse, recyclables, ~~white goods~~ appliances, furniture, mattresses, construction materials, or yard waste which have been placed at the curb or from recyclable containers other than a duly authorized employee of the city or collectors authorized by the city under this article.

(Prior Code, § 66-84)

State law reference(s)—Littering, M.S.A. §§ 169.42, 609.671, subd. 13, 115A.99; recycling requirements, public entities, commercial buildings, sports facilities, M.S.A. § 115A.151.

Sec. 70-82. Penalties.

A violation of section 70-81(b), (c), (d), (e), or (f) shall be a petty misdemeanor, except that the third and each succeeding violation of any petty misdemeanor provision of this article, within a period of three years, shall be a misdemeanor. Each day during which the violation continues shall constitute a separate offense. Any other violation of this article shall be a misdemeanor.

(Prior Code, § 66-85)

Sec. 70-83. Storage and placement for collection.

- (a) The occupant of a residential dwelling and the owner of multi-residential dwellings shall ensure the provision of containers with covers for the collection of garbage and other refuse sufficient to keep odors in and insects and vermin out. Such containers shall be constructed of heavy duty plastic, metal, or other approved materials and shall be watertight so that they hold without leakage of material or odors all the garbage that may accumulate between times of collection. Nothing but garbage and other refuse as defined in this article shall be placed therein. Except when filling or emptying such containers, covers shall be kept tight thereon.
- (b) Every owner, operator or lessee of an industrial or commercial business who provides his own garbage or refuse containers shall keep the containers in a storage area or building which can be locked except on the day of collection. Every owner, operator, or lessee of an industrial or commercial business who uses a container provided by the licensed private collector shall keep the container so located as to be out of the public view as far as possible except on the day of pickup. Containers shall not be filled to the extent that the garbage or refuse placed therein can drop or spill from such containers.

[\(c\) Add flexible container information here](#)

(Prior Code, § 66-86)

Sec. 70-84. Provision of collection.

- (a) *Yard waste.* The removal and disposal of yard waste is the sole responsibility of the property owner or party responsible for the property.

- (b) *Recyclables*. It is unlawful for any person other than a duly authorized employee of the city or collectors authorized by the city to collect or remove recyclables which have been placed at the curb for residential service.

(Prior Code, § 66-87)

Sec. 70-85. Payment and rates.

Charges for recyclable collection shall be as determined by the city council and shall be billed to the property owner.

(Prior Code, § 66-88)

Secs. 70-86—70-113. Reserved.

DIVISION 2. PRIVATE COLLECTORS

Sec. 70-114. License.

- (a) No person shall haul garbage, other refuse, recyclables, yard waste, or ~~white goods-appliances, furniture, mattresses, construction materials~~ for hire without a license therefor from the city, or haul garbage, other refuse, recyclables, or yard waste from their own residence or business properties other than as excepted in this article.
- (b) There shall be two license categories, defined by the type of account served: commercial/industrial/multiple-dwelling collection and residential dwelling collection, both as defined in division 1 of this article. The city council shall establish license fees. Licenses shall be issued for one calendar year, from January 1 through December 31. Each vehicle for which a hauler's license is issued shall exhibit such license in a prominent position on such vehicle. No collector licensed pursuant to this division shall acquire any vested right in a license. The city may, upon finding that public necessity requires, determine to establish other means of refuse collection.
- (c) Prior to the issuance of a license, an applicant must obtain and provide proof of all the insurance required within this section. All costs and expenses are the responsibility of the applicant. All insurance coverage is subject to approval by the city and shall be maintained by the licensee for the full term of the license. No activity under this license shall be commenced until the requirements of this article have been satisfied.
- (1) The licensee shall obtain and maintain statutory worker's compensation coverage as required under the laws of the state. In the event the licensee is a sole proprietor and has not elected to provide worker's compensation coverage, the licensee shall be required to execute and submit an affidavit of sole proprietorship in a form satisfactory to the city.
- (2) The licensee shall obtain and maintain the following minimum coverage for comprehensive general liability (including premises' operations; independent contractors' protective products and completed operations; and broad form property damage:

Bodily Injury:	\$1,000,000.00 per occurrence
	\$1,000,000.00 products/completed operations
Property Damage:	\$1,000,000.00 per occurrence

- (3) The licensee shall obtain and maintain the following minimum insurance coverage for personal injury liability (with employment related exclusion deleted):

Limit:	\$1,000,000.00 per occurrence
--------	-------------------------------

- (4) The licensee shall obtain and maintain the following minimum insurance coverage for comprehensive automobile liability (owned, non-owned, and hired):

Bodily Injury:	\$1,000,000.00 per person
	\$1,000,000.00 per occurrence
Property Damage:	\$1,000,000.00 per occurrence

- (5) Insurance certificates evidencing that the insurance required by this section is in force with companies acceptable and licensed in the state, and in amounts required, shall be submitted for examination and approval by the city prior to the execution of the license. Thereafter, the certificates shall be filed with the city. The insurance certificates shall specifically provide that a certificate shall not be modified, canceled or nonrenewed, except upon 30 days' prior written notice to the city. Neither the city's failure to require or insist upon certificates, nor other evidence tending to show a variance from the coverages specified in this section shall change a licensee's responsibility to comply with these insurance requirements.

- (d) Each applicant shall file a schedule of rates to be charged by the hauler during the license period for which the application is made. The schedule of rates must include a base rate and all other charges to the consumer listed as a service fee, surcharge, or other similarly described fee. The schedule of rates must be submitted on a schedule of rates form provided by the city, which is included in the license application and renewal packet. Every licensee shall provide prior notification to the city of any change in rates to be implemented during the licensed period. Residential dwelling hauling rates shall include, at a minimum, a rate structure for the following services, **if offered**:

- (1) 30- to 40-gallon service;
- (2) 80- to 90-gallon service;
- (3) Walk-up service;
- (4) Handicapped service;
- (5) ~~White goods~~ Appliances, furniture, mattresses, construction materials;
- (6) Bi-weekly pickup rate;
- (7) Senior citizen discount rate;
- (8) Organized neighborhood collection rate. A description of what meets the criteria for organized neighborhood collection must be listed on the schedule of rates form.

- (e) Hauler licenses shall be granted only upon the condition that the licensee has watertight packer-type vehicles to prevent the loss in transit of liquid or solid cargo, that the vehicle be kept clean and as free from offensive odors as possible and not be allowed to stand in any street longer than reasonably necessary to collect garbage, other refuse, or ~~white goods~~ appliances, furniture, mattresses, construction materials. The licensee shall also ensure that the collection site is left tidy and free of litter. No hauler operating on a route in a residential district shall operate a truck on any street when the weight of such vehicle exceeds eight tons per axle.

Formatted: Highlight

-
- (f) Upon recommendation by the city manager, the city council may suspend or revoke the license of any licensee whose conduct is found to be in violation of the provisions of this article. Suspension or revocation may also be based on other health, safety, and welfare concerns arising out of the performance of the licensee, its employees and agents, or its vehicles and equipment. The city's receipt of five or more formal complaints, filed against a licensee, within a 12-month period, which have been administratively reviewed and verified by city staff for accuracy, may also result in suspension or revocation of a license. Revocation or suspension of a license by the city council shall be preceded by a public hearing. The city council may appoint a hearing examiner or may conduct the hearing itself. The hearing notice shall be mailed at least ten days prior to the hearing to the address given on the license application, shall include notice of the time and place of the hearing, and shall state the nature of the allegations against the licensee.

(Prior Code, § 66-106)

State law reference(s)—Licensing of solid waste collection, M.S.A. § 115A.93.

Sec. 70-115. Limitation on number of licenses.

- (a) *Purpose.* It is the intent of the city to reduce the number of solid waste collection licenses issued. The means of this reduction will be through attrition. The limitation is deemed necessary to protect the health, safety and welfare of the city and its residents.
- (b) *Limitation exception.* No more than three residential collection licenses and three commercial collection licenses may be in force at any time, except that all companies licensed by the city as of September 1, 2015, may be relicensed according to the following conditions:
- (1) The licensee has conformed to all city, county, state and federal laws related to solid waste collection.
 - (2) There is no lapse in the license period.
 - (3) The licensee submits a fully completed annual renewal form, payment and all required documentation by the due date for renewals. Incomplete applications shall be returned to the licensee and must be resubmitted by the original due date. Failure to submit a renewal, payment and all required documentation by the original due date will be cause for the city to deny the renewal of the license.
 - (4) Licenses are nontransferable, except when an existing licensee undergoes incorporation, sale or merger with another existing city licensed collector, so long as the ownership, control, and interest in the license remain with a pre-existing licensee.
 - (5) The type of service offered (i.e., commercial/industrial/multifamily or residential) has not increased from the previous license period.
 - (6) There has been no increase in the number of trucks as listed in the application for the previous year's license.
 - (7) Licenses must not have been suspended more than two times in a 12-month period, or revoked.

(Prior Code, § 66-107)

Sec. 70-116. Collection days and hours.

- (a) Residential dwelling hauling licensees shall make weekly collection of separated garbage and other refuse, unless the consumer has entered into an agreement with the licensee for bi-weekly pickup service.
- (b) No residential collection of garbage, other refuse, or ~~white goods appliances, furniture, mattresses,~~ construction materials shall be made except between the hours of 7:00 a.m. and 6:00 p.m. Monday through

Friday. Saturday collection during these hours is permissible in weeks which include recognized national holidays. Customers shall be notified of a specific day for collection of their garbage, other refuse, or ~~white goods, appliances, furniture, mattresses, construction materials~~ and the licensee shall collect the materials within those time periods. Commercial, industrial, and institutional collection of garbage, other refuse, and ~~white good~~ ~~appliances, furniture, mattresses, construction materials~~s shall be made between the hours of 6:00 a.m. and 6:00 p.m. on any day of the week and as often as is necessary to protect the public's health, safety and welfare. Residential special pickup as defined in section 70-79 may take place on any day, Monday through Friday, 6:00 a.m. to 6:00 p.m., as arranged by the resident and licensed hauler.

(Prior Code, § 66-108)

Sec. 70-117. Duties and obligations of licensed collector.

A licensed collector must comply with the following operational requirements. Failure to observe any of these provisions may be a basis for suspension or revocation of a license.

- (1) A licensee shall operate in a manner consistent with its application materials and provide notice to the city within 15 days of any change of information, forms, rate structures, or certificates filed as a part of the license application process.
- (2) The licensee shall comply with all city, county and state laws and regulations, as well as this article.
- (3) Upon the city's request, haulers shall be required to provide evidence that they have disposed of garbage, other refuse, and ~~white goods, appliances, furniture, mattresses, construction materials~~ at sites and in the manner authorized by law.

(Prior Code, § 66-109)

Secs. 70-118—70-147. Reserved.



2026 WRRB Meetings & Activities Schedule

Red indicates recent changes/updates.

DATE	MEETING ITEMS	EVENTS & ACTIVITIES DATES
JAN. 14	Oath of Office Election of Officers 2025 Accomplishments & 2026 Goals Annual review of mission, bylaws, etc. Updates & Subcommittee Reports Discuss/Confirm Events Dates	
FEB. 11	Subcommittee Reports July-Dec 2025 SCORE Report 2025 Accomplishments & 2026 Goals RAW newsletter topics Spring Recycling Event	
MARCH 11	Subcommittee Reports ACE Solid Waste Annual Report RAW Newsletter draft Spring Recycling Event Curbside Event? Report to City Council	Wed., March 4 - Chairpersons Comm. Board March 9-May 1 - Garage Sale Registration
April 8	Subcommittee Reports	Sat., April 25 - Spring Recycling Event Mon., April 20??? - Report to City Council
MAY 13	Subcommittee Reports Events Updates	Fri. & Sat., May 15 & 16 - Citywide Garage Sale
JUNE 10	Subcommittee Reports Events Updates 2026 SCORE Funding Application	June 3 - Chairpersons Comm. Board TBD – Curbside Recycling Event
JULY 8	Subcommittee Reports 2027 SCORE Grant application RAW newsletter topics Fall Recycling Day	Sat., July 25 - Summer Drop-off Event at RTI
AUGUST 12	Subcommittee Reports 2027 SCORE Grant application Fall Recycling Day	Tues., Aug. 4 - Night to Unite
SEPT. 9	Subcommittee Reports Fall Recycling Day Pumpkin Smash SCORE Report Results	Wed., Sept. 3 - Chairpersons Comm. Board Sat., Sept. 26 - Fall Recycling Event
OCT. 14	Subcommittee Reports Fall Recycling Day Report Pumpkin Smash	
NOV. 11 Veterans Day (closed)	Subcommittee Reports, 2027 Anoka County Recycling Agreement 2026 Accomplishments & 2027 Goals	November 1-8 - DIY Pumpkin Smash TBD – Curbside Recycling Event
DEC. 9		Wed, Dec. 2 Chairpersons Communication Board