

ANOKA
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CITY OF ANOKA

HALLOWEEN CAPITAL OF THE WORLD



2020 ADOPTED BUDGET



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**CITY OF ANOKA, MINNESOTA
2020 ADOPTED BUDGET
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INTRODUCTION

It is my pleasure to present the 2020 Municipal Budget. The Municipal Budget is one of five financial documents prepared annually by the City of Anoka. The other documents include the Comprehensive Annual Financial Report, the Popular Annual Financial Report, the Five Year Capital Improvement Plan and the Equipment Replacement Plan. The City also updates a Financial Management Plan every five years.

In 1913 the residents of the area adopted a City Charter with a Council/Manager form of government. The governing council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the City's manager and attorney. State law requires that the City Manager submit an annual budget to the Council and that the Council approve a preliminary budget and certify a proposed levy to Anoka County by September 30th of each year. Official adoption of the budget and city levy are to be submitted to Anoka County and Minnesota Department of Revenue within 5 days of December 20th.

The Municipal Budget is intended to reflect the goals, objectives and priorities established by the City Council with input from the residents and taxpayers of Anoka. The annual budget document is a communication tool used by the Council to show what services resident tax dollars fund. It fairly represents the revenues and expenditures necessary to provide the services and programs desired by the community. The budget adoption is a significant way in which the City Council expresses their leadership. The established budget goals are accurately reflected in this budget.

ANOKA IN 2019

Anoka was first settled in 1850 and was incorporated as the City of Anoka in 1878. The city is the county seat of Anoka County. The territory of incorporation has doubled since 1950, with successive annexations. It has grown from 3.5 square miles to 7.13 square miles in size. The population of Anoka in the 2010 census was 17,142 and the most recent budget estimate from the Met Council reflects an estimated current population of 18,573.

The City had an employed labor force in 2019 of approximately 14,720 which compares favorably to the 7,657 households. In 2019 the nation experienced record low unemployment, and saw household incomes rise to reflect the strong job market. The City of Anoka had a median annual income of \$54,340 per employee which is the seventh straight year of increase. Trend labor data tables are available on page 64.



2019 saw a decrease in new construction for residential properties in comparison to the previous six years. The City anticipates construction of single and multi-family residences within the city to increase in 2020-2023 as City owned property is sold and redeveloped. Anoka has a healthy downtown district that remains 98% occupied as well as a thriving business park. The City also has several commercial properties available for development. The projected increases to residential and commercial development and redevelopment of existing areas will increase future tax base and capacity.

The City of Anoka's primary funding sources are property taxes and utility fees. In 2019, the City of Anoka delinquency rate for utility payments increased by approximately 10% when compared to 2018, while staying about 5% lower than the 10-year average. Uncollectible accounts represent approximately .15% of annual revenue, or less than 2/10 of 1 percent. The current year collections for taxes for 2019 were about 99.1%. The City of Anoka has had an average increase to the levy of 5.1% over the past 5 years. The increase to the levy in 2020 is 3.9% compared to 2019. Total estimated market value for all properties increased by approximately 6.42% and tax capacity increased by 6.57%.

2019 budget objectives for development were met with the sale of City Sites 8, 9, and 12. A new Kwik Trip convenience store, new 4-story indoor storage facility and 16 urban row house townhomes were completed in 2019 on those sites. The Council was presented with new plans for other areas of development that will be explored in 2020. The Economic Development Commission held a boat demo experience with a local adventure tour company. Further opportunities will be explored in 2020 for river recreation. 2019 also saw the implementation of a rental density cap, increased community outreach through events and social media, and the Highway 10 Solution environmental study was completed.

PLANNING FOR 2020 BUDGET

For 2020, the council continues to focus on providing services at a reasonable cost to the taxpayers, while supporting funding for infrastructure projects. The focus in 2020 is to concentrate on development of City owned parcels, and to craft land and development policies that will shape the City into the future. As the population increases, staffing in Police and Security departments continue to be evaluated to ensure strong and safe downtown and park areas. There continues to be a significant amount of annual budget for capital improvements and projects. In 2020, the City will complete two street renewal projects and one street surface improvement project which account for 53% of the total budgeted capital. The 2020 budgets are adjusted accordingly to meet the objectives identified by the City Council.

State aid assists the City in keeping overall property taxes steady. Some cities, including Anoka, saw slight increases in local government aid in 2020. Local government aid represents 14.9% of the total 2020 General Fund budgeted revenue. The state calculates this aid based on the percentage of housing built before 1940, from 1940-1970 and the amount of jobs per capita. Residential development and redevelopment in the future could reduce the amount of local government aid, and the Council continues to be aware of the need to rely on other sources of revenue when compiling the budget.

The General Fund and Special Revenue Funds are balanced budgets. As part of the 2020 budgeting process, it was determined that the General Cemetery, and Parking Funds would use some portion of existing fund balance to balance the budget and keep the levy and fees down. The total budgeted use of fund balance for 2020 is \$373,566.

CITY OF ANOKA
2020 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

	ADOPTED REVENUES	ADOPTED APPROPRIATIONS
GENERAL FUND	\$ 13,231,402	\$ 13,231,402
SPECIAL REVENUES		
Urban Redevelopment	166,500	110
Round Up	30,300	30,300
Police Forfeiture	10,300	10,300
Cemetery	97,823	97,823
Parking	300,593	300,593
Lodging	4,950	3,920
DEBT SERVICE FUNDS	1,409,970	937,603
CAPITAL FUNDS		
Building Capital Projects	105,000	28,880
State Aid Construction		
Street Renewal	11,461,497	6,377,980
Cemetery Construction		
Park Capital Improvements	359,706	495,000
City Tax Increment Districts	1,702,396	3,840,500
ENTERPRISE FUNDS		
Electric	30,840,000	32,334,330
Water	2,072,250	1,888,270
Sanitary Sewer	2,677,800	2,717,905
Storm Sewer	715,219	739,220
Liquor	4,502,900	4,840,690
Golf	1,333,700	1,178,604
Refuse Collection		
Recycling	372,795	365,470
INTERNAL SERVICE FUNDS		
Garage	933,300	779,180
Data Processing	523,100	481,040
Insurance	526,520	533,480
Benefit Liability	55,000	41,720
TOTAL	\$ 73,433,021	\$ 71,254,320



BUDGET OBJECTIVES FOR 2020

- Forecast funding needs and tax implications to assure strong long-term financial stability.
- Market and sell City-owned property, moving tax-exempt properties to the tax rolls and increasing tax capacity.
- Increase police department staffing levels to meet expected level of police services.
- Empower community and staff to actively report and enforce blight
- Enhance profitability of city-owned businesses
- Continued work on TIF district development
- Identify and eliminate excessive spending
- City meetings and discussions for single hauler garbage solution
- Enhance and increase interaction and communication with Anoka residents
- Planning for new Parks and Golf Maintenance Building

LONG TERM OBJECTIVES

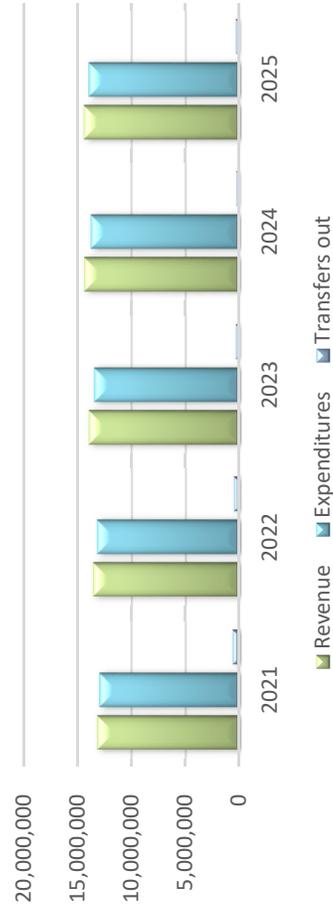
The City Council and staff have established long term objectives for the community and the working environment. Yearly budget goals align with these long term objectives for the City.

- Maintain the high quality of services.
- Increase tax base to spread share of tax burden.
- Ensure appropriate green space for city.
- Improve infrastructure.
- Maintain financial stability.

The long term objectives are consistently achieved through the annual budget process. High quality of services are met through employee training and development. Infrastructure is routinely renewed and green space is developed or created whenever new development occurs. The Council strives to maintain healthy fund balances and debt ratios to maintain financial stability. Growth in the City further spreads the tax burden to tax payers.

This chart shows projections for the next five years of General Fund revenues, expenditures, and transfers out (financing uses). These projections do not reflect final budgeted amounts but act as a guide to the Council for future budgeting. Projections show that an average 4.2% levy increase will be needed over the next five years to meet funding needs.

2021-2025 Projections



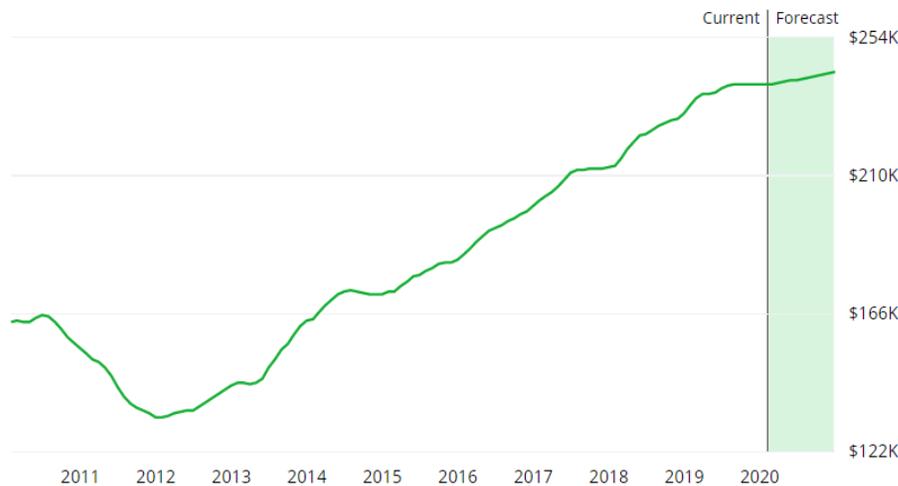


LONG TERM FINANCIAL PLANNING

The plan should provide a clear and concise Financial Management Plan, identifying the City's current and projected financial condition, and proposing specific alternatives to address identified problems. The plan will outline the financial path for achieving the goals and objectives set forth by the City, matching potential revenues against competing demands for service, including personnel, reconstruction of streets, parks and other city functions. During the process of completing the plan, several trends and opportunities emerged. Some strategic goals and strategies for reaching long term objectives include:

- The City receives local government aid (LGA) from the state which supports operating costs in the general fund. LGA has become unpredictable and unreliable. The city would like to limit its reliance on LGA by eventually designating some LGA specifically for capital improvements throughout the city.
- The City will continue to support general fund operations with transfers from enterprise funds. In 2020 the Liquor stores will support park capital improvements with a \$60,000 transfer and the Electric fund will support governmental operations with transfers of \$1,125,000.
- The City will continue to rely primarily on property taxes for general operations including police, fire, public services and administration.
- 2020 is projected to be the 8th straight year of market value increases to homes in Anoka. The City tax capacity will increase accordingly.

Anoka Market Overview



The City is actively seeking new developers to continue its redevelopment plans for the downtown Historic Rum River District (HRRD). Currently there are a few plans for housing and restaurants. The Commuter Rail Transit Village is just north of downtown and is another area the city is concentrating efforts to develop and redevelop. This is where the North Star Commuter Rail station is located and near the current Public Works building. The City owns several parcels around the train station enabling easier future development of this area. Plans for housing, commercial and retail spaces are in review. The Greens of Anoka District will include a new road and new townhomes. Most of the land needed for this redevelopment has been acquired, but the main focus for this district remains completion of the acquisition and planning for the new development and infrastructure. The South Ferry District has undergone significant change over the past 5 years. The Riverwalk concept plan would further enhance this area.



The City is working closely with state, federal and neighboring communities to improve the area's state and county transportation network, which includes commuter rail, upgraded highways and well-placed pathways. Funding for most of the transportation improvements has been secured through state, county and federal sources, with some portion supported by the local taxpayers. The City continues to work on local street improvement projects by reconstructing about seven-tenths of a mile of city streets every year. The annual cost of reconstruction is built into the City's capital improvement planning.

The City owns approximately 220 acres in its northern region. A conservation easement designed to protect and preserve 200 wooded acres along the Rum River was approved by council in 2007. The remaining 20 acres is now zoned commercial to allow for new retail, office, and restaurant uses. City will continue to evaluate when to purchase and sell land to ensure property is tax generating at the highest and best use. The City will also work with the Anoka Housing and Redevelopment Authority to analyze areas where redevelopment could occur.

BUDGET CONSIDERATIONS

There are areas to consider that may affect the budget during the next few years.

State Tax Reform:

- Levy limits imposed – In 2020, levy limits are not imposed by the state. Future levy limits would impact the city's ability to increase the levy for increased operating and capital costs.
- Market Values – Continued increases in residential market values could further shift property taxes to residential properties from commercial/industrial.
- State Aids – The state is projecting a surplus in revenues and an increase in aid to local governments. Increases in aid help to reduce or hold property tax levy's steady.
- Property Classification Changes – Future changes in classification rates are unpredictable, but should not have the significant impact they had in the past.

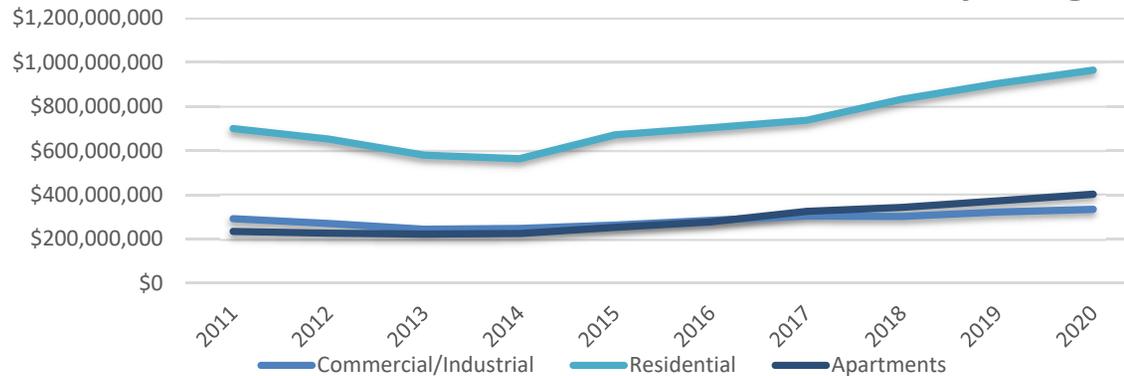
Tax Increment Districts:

- Tax Increment Finance – Any changes in property classifications impact property tax generated by TIF districts. Currently the tax generated in the various districts is projected to be sufficient to cover any debt or liabilities created in the districts.
- TIF knock down rule – The city requested and received an extension of the knock down rule for the Commuter Rail Transit Village TIF district. This extension will allow the City to take development action for three additional years to June of 2023.

Real Estate Values –The housing market has seen an increase in sales activity since 2017. The increase in sales has contributed to an increase in property values which also increases the City's tax capacity, which in turn, decreases the overall city tax rate. Most properties in Anoka saw an increase to their value again in 2019. The graph below is an indicator of what changes have occurred in the tax distribution among various properties. This implies that residential properties continue to gain value at a higher rate than commercial/industrial.



Historical Trend of Total Market Values by Category



Redevelopment – Significant redevelopment has occurred within the City of Anoka over the past several years. This redevelopment has contributed towards the property values, making Anoka a more attractive place to live and work. Almost 150 new residential units were constructed from 2014 to 2019. The value of the new residences ranged from \$350,000 to \$800,000. Kwik Trip added a new store, The Lock-Up 4-story indoor storage facility was built and Lennar added 16 urban row house townhomes. These three projects alone added over \$8,000,000 to the tax base.

City General Fund operating and capital expenditures are budgeted to increase by 5.43% in 2020. General fund operating and capital expenditures are projected to fluctuate in the future as a result of changes in staff and various capital needs. Increases in operations include maintenance costs for vehicles and equipment, an increase in the Joint Fire contract, and a 3.9% increase to employee services. Capital expenditures are decreasing 43.5%. Transfers to other funds increase by 41.1%, the General Fund will transfer \$555,000 for debt service needs and \$245,000 to the Golf fund to replenish unrestricted fund balance. Future programs and services provided by the City of Anoka may change in relation to available revenue sources. Increases in the tax levy are anticipated in the near future as other sources of revenues remain flat. The City Council adopted a Financial Management Plan and Practice that should assist in guiding Anoka in the future.

IMPACT ON “AVERAGE” HOME

The average home value has increased from \$223,500 in 2018 to \$238,735 in 2019, a 6.8% increase. The City Council adopted a final levy of \$7,303,005 which is an increase of 3.9% compared to 2019. The Housing and Redevelopment Authority tax levy for 2020 is \$295,814, 8.9% higher than the 2019 HRA levy. The total 2020 tax levy will result in about a 7.8% increase in city taxes for the average home. Around half of this increase is due to the higher home property values. The 2020 monthly tax cost for the average home is just over \$66. For a home valued at \$238,735, property taxes will be approximately \$798 which is \$54 higher than 2019. Of this, 72% is used for public safety, public works and parks.



2020 BUDGET ADOPTION

Overall the budget objective is to provide quality services at a reasonable cost, keeping city taxes fairly constant. This has been accomplished through cutting costs, reorganizations, transfers from enterprise funds and redeveloping properties throughout the city which have a positive impact on net tax capacity levels. The City continues to provide sufficient funding for quality services.

The adopted General Fund expenditure budget of \$13,231,402 results in an increase of 3.9% to the levy from 2019 to 2020. The levy of \$7,303,005 includes funds designated for general fund operations and debt service payments.

Respectfully submitted,

Greg Lee
City Manager

CITY OF ANOKA BUDGET
FISCAL YEAR BEGINNING JANUARY 1, 2020

CITY COUNCIL

Mayor Phil Rice

Councilmember Elizabeth Barnett

Councilmember Mark Freeburg

Councilmember Erik Skogquist

Councilmember Brian Wesp

Greg Lee..... City Manager

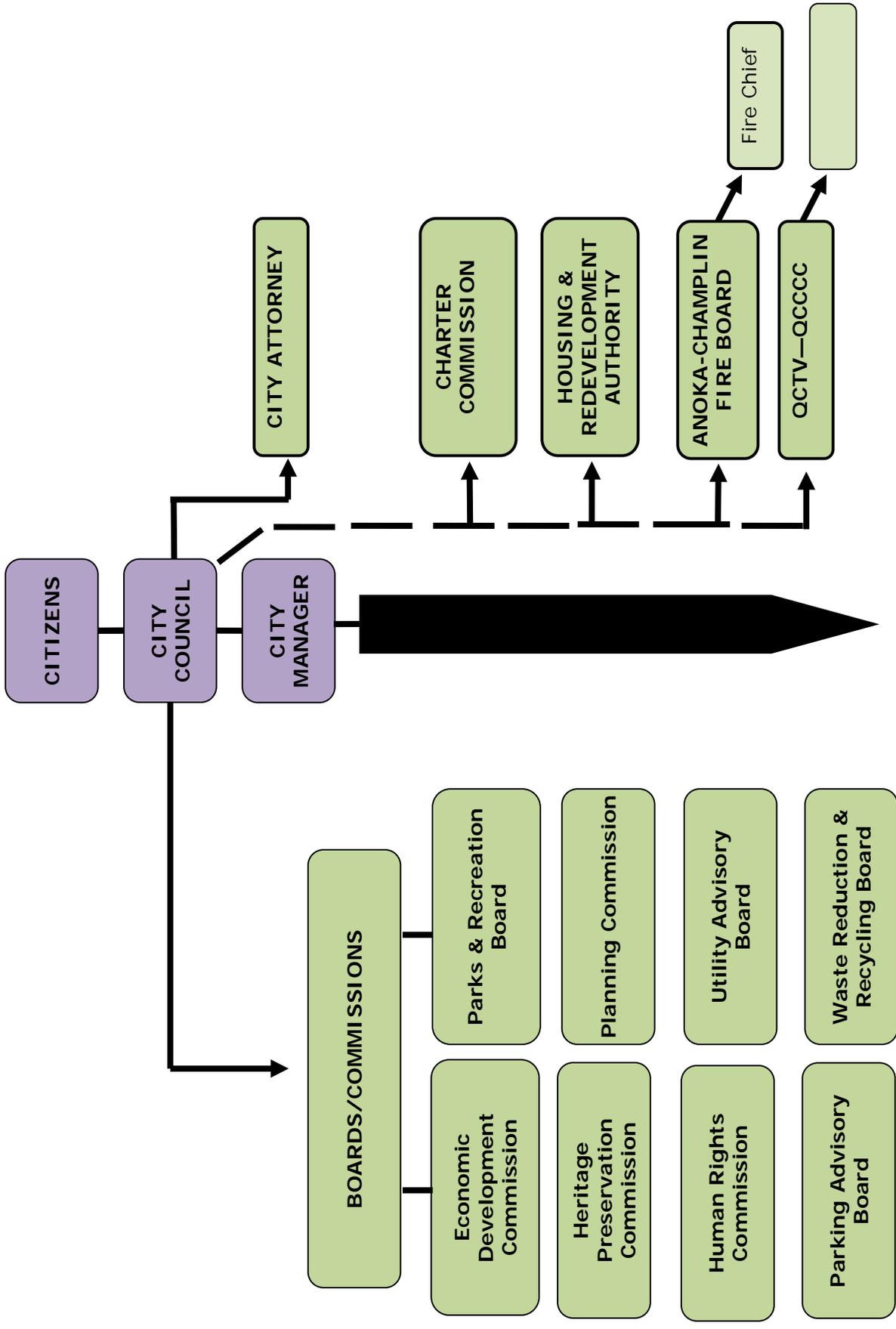
Department Directors

Doug Borglund	Community Dev/Planning	Eric Peterson	Police
Brenda Smith	Finance	Darrin Berger	HRA
Larry Norland	Golf	Greg Geiger	Electric Utility
Dave Duwenhoegger	Liquor Stores	Mark Anderson	Public Services
Open	Joint Fire Operations		

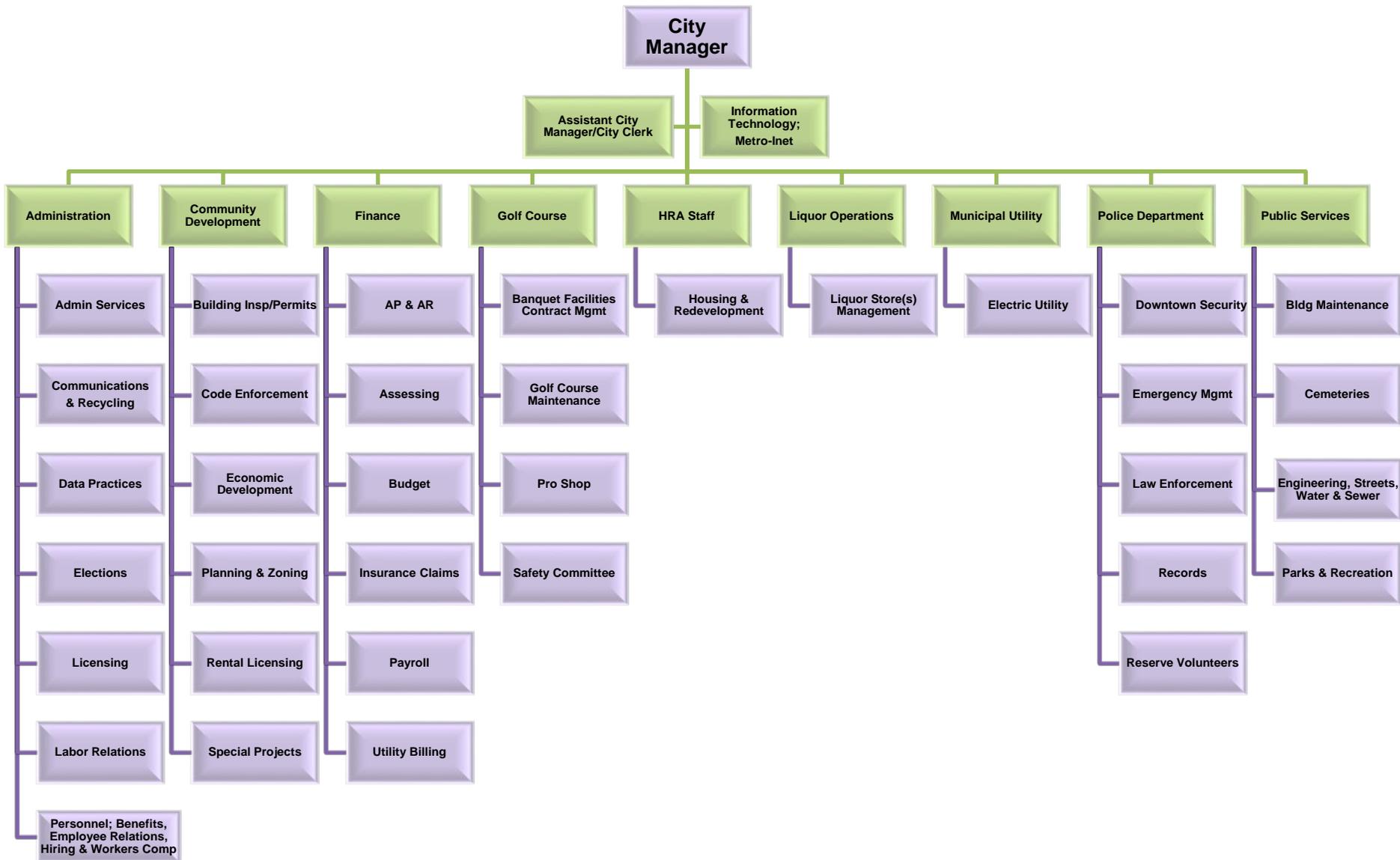
This document was developed and compiled by the Finance Department, City of Anoka, with significant contributions from:

Liz Douglas, Assistant Finance Director

City of Anoka Organizational Chart



City of Anoka Organizational Chart



ANOKA

REAL. CLASSIC.

Dear Reader:

This document presents the City's 2020 Budget with operating program detail.

This information has been compiled and presented in accordance with generally accepted budgeting practices as pronounced by the Government Finance Officers Association of the U.S. and Canada, and with generally accepted accounting principles for governmental accounting.



Brenda Smith
Director of Finance

Department of Finance • 2015 First Avenue North • Anoka, MN 55303 • (763) 576-2700 • FAX: (763) 576-2777



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Anoka
Minnesota**

For the Fiscal Year Beginning

January 1, 2019

Christopher P. Morill

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) present a Distinguished Budget Presentation Award to City of Anoka, Minnesota, for its Annual Budget for the fiscal year beginning January 1, 2019. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2019-097

A RESOLUTION ADOPTING A LEVY FOR THE YEAR 2019, COLLECTIBLE IN 2020

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANOKA, MINNESOTA, that the following sums of money be levied for the current year collectible in 2020 upon the taxable property in said City of Anoka, for the following purposes.

<u>PURPOSE</u>	<u>AMOUNT</u>
General Fund	\$7,303,005
Debt Service	<u>0</u>
TOTAL	<u>\$7,303,005</u>

This levy is made based on current law and the 2020 General Fund Budget of \$13,231,402.

Provision has been made for the payment of the City's contributory share to the Public Employees Retirement Association.

Provision has also been made for the payment of principal and interest on the following bond issues:

G.O. Public Facility Refunding Bonds 12-27-2010, G.O. Public Facility Refunding Bonds 4-27-2016, G.O. Tax Increment bonds 8-14-2014, Utility Storm Water Revenue Bonds 8-1-2016

1. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 16th day of December 2019.

ATTEST:

Greg Lee, City Manager

Phil Rice, Mayor

COMPONENT UNIT

HRA	\$ 449,360
HRA Tax Increment Districts	\$ 348,720
SUBTOTAL.....	<u>\$ 798,080</u>

TOTAL \$70,350,900

2. Estimated 2020 gross revenues, as more fully detailed in the City Manager’s official copy of the 2020 budget, are hereby found to be equal to or in excess of appropriations as required by the Anoka City Charter.
3. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 16th day of December 2019.

ATTEST:



Greg Lee, City Manager



Phil Rice, Mayor



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.ci.anoka.mn.us

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2019-060

**A RESOLUTION CONSENTING TO THE
HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF ANOKA
ADOPTING A 2019 TAX LEVY COLLECTIBLE IN 2020**

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

Section 1. Recitals.

- 1.01 The Housing & Redevelopment Authority in and for the City of Anoka (the "Authority") at its regular meeting on September 9, 2019, adopted the attached HRA Resolution No. 2019-03: "*A Resolution Adopting a Tax Levy Collectible in 2020*", hereto attached as Exhibit A.
- 1.02 The Council must consent to any Authority levy prior to its becoming effective, as required by Minnesota Statutes Section 469.033.

Section 2. Consent.

- 2.01 The Council hereby consents to the HRA Resolution and to the levy described therein.

Adopted by the Anoka City Council this the 16th day of September 2019.

ATTEST:

A handwritten signature in cursive script, appearing to read "Amy T. Oehlers".

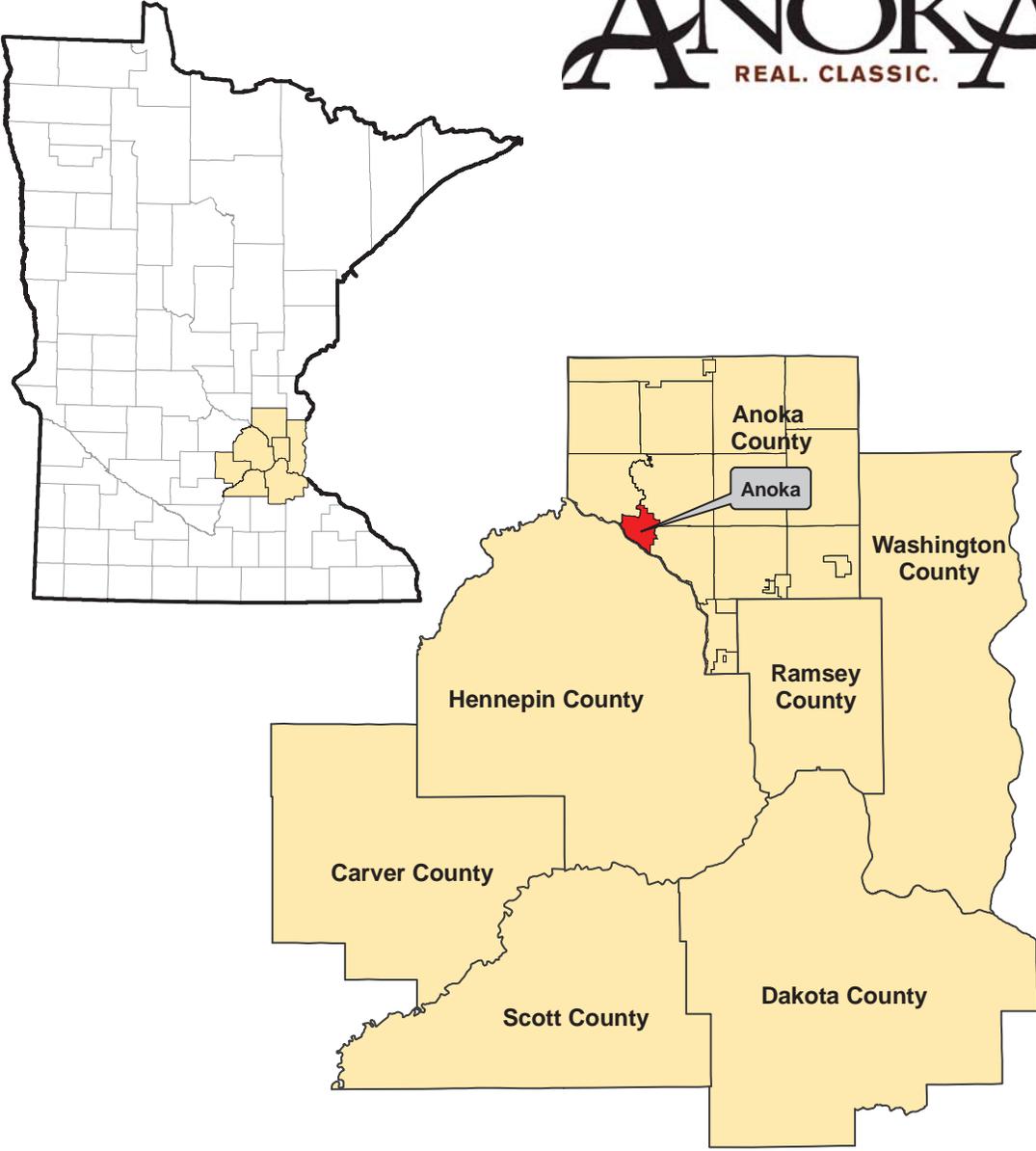
Amy T. Oehlers, City Clerk

A handwritten signature in cursive script, appearing to read "Phil Rice".

Phil Rice, Mayor

City of Anoka

Geographical Location



COMMUNITY PROFILE

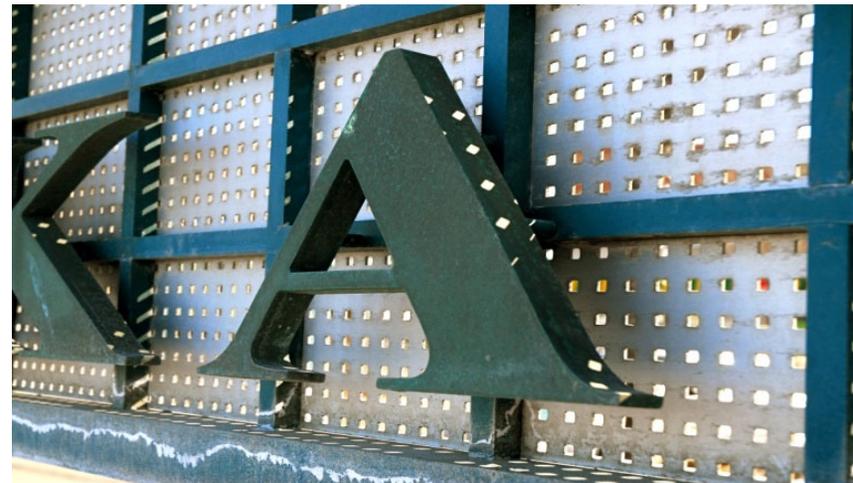
The City of Anoka has a unique blend of history and economic vitality. The City of Anoka, incorporated on March 2, 1878, is the county seat of Anoka County, Minnesota, and approximately 20 miles northwest of Minneapolis-St. Paul. The City is comprised of an area of 7.13 square miles and serves a population of 18,573. Anoka is over 95% developed and close to 18% is designated park and open space areas. The City is empowered by state statute to extend its corporate limits by annexation. The City is bordered by other incorporated communities on all sides.

The City of Anoka has operated under the council-manager form of government since April 1, 1914. The City of Anoka is empowered to levy a property tax on both real and personal properties located within its boundaries. Policy-making and legislative authority are vested in a City council consisting of the mayor and four other members. The City council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the City manager and City attorney. The City manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. The Mayor is elected every two years and council members serve four-year staggered terms and are elected at large.

The City benefits from its location near major highways and employment areas that drive daily visitors into the downtown area. The City currently enjoys a stable economic environment that stems from a varied tax base that adds to the relative stability of the unemployment rate. Major industries with headquarters or divisions located within the government's boundaries or in close proximity include electrical components, ammunition manufacturing, and medical devices. Tax capacity values continue to increase as property values have risen for several years. New developments also add to tax capacity values in the city. For the 2020 budget, net tax capacity values increased more than 6.5%. Increased net tax capacity value plays an important role in controlling tax rates.

The City of Anoka provides a full range of services, including police and fire protection; construction and maintenance of highways, streets, and other infrastructure; electric, water and sewer services and recreational activities and cultural events. The City of Anoka area has an employed labor force of approximately 14,716, this compares favorably to the 7,657 housing units located within the corporate boundaries.

Because of the mostly developed nature of the community, the emphasis continues to be on redevelopment of current properties and development of any vacant property. There was an uptick in the new housing construction in the past five years in Anoka with a slowdown in 2019 due to available developable property. The City expects numbers to increase again over the next several years as more City owned property is marketed. The city also continues its focus on assisting homeowners in redevelopment and remodeling the current housing so that as the change-over from older residents occurs, younger families will continue to be attracted to the City of Anoka. Anoka HRA has developed a loan program to assist in renovations to bring housing currently available as rentals up to date and appropriate for sale as single family occupied housing.





COMMUNITY PROFILE

Dated of Incorporation	March 2, 1878
Date of Adoption of City Charter	October 28, 1913
Form of Government	Council – Manager
Fiscal Year Begins	January 1
Area of City	7.13 Square Miles
Local Streets maintained by City	69.02 Miles
Storm Sewers	38.26 Miles
Sanitary Sewers	67.81 Miles
Water Mains	88.21 Miles
City Bond Rating	Moody's Aa2
Registered Voters-2018 General Election	10,663
Median home market value	\$238,735
Property Values (taxes payable in 2020)	\$1.624 billion
Population:	
2010 (last census year)	17,142
2018 (most recent estimate)	18,573
Number of Households (2019)	7,657

Median Income (3 rd quarter 2019)	\$54,340
Median Age	39.3 years
Unemployment Rates (Dec 2019)	
Anoka County	3.2%
Minnesota	3.5%
United States	3.4%
Civil Defense Warning Sirens	2
Fire Protection:	
Number of Stations	2
Number of Full Time Fire Fighters	4
Police Protection:	
Number of Stations	1
Number of sworn officers	29
Recreation:	
City Parks (including school property)	42
Playgrounds	17
Acres of parks, recreation and preserves	595 acres

ORGANIZATION STRUCTURE

The home rule charter of the City was adopted on October 28, 1913 and serves as the basis for the government operations of the City. The City utilizes the council-manager form of municipal government. The City Council is comprised of the mayor and four council members. The mayor and the council members are elected at large. The council members serve a four-year term and the mayor serves a two-year term. The city manager of the City is the chief administrative officer of the City. The city manager and the city attorney are selected by the City Council and serve an indefinite term. The city manager controls and directs the administration of the City's affairs and therefore, supervises all departments and divisions of the City. The city attorney provides legal and prosecution services for the City. City boards and commissions serve in an advisory capacity to the City Council.

The City is managed through nine departments, each with a department head who reports to the city manager. A description of each of the departments is included in this document. Within each department are several programs.



The City utilizes several commissions to advise, prioritize or implement various city issues or projects throughout the year. These commissions are comprised of volunteer citizens and an appointed staff member as a liaison. The Charter commission reviews the city charter for appropriateness and also recommends changes to the charter. They meet annually or more often as needed. The Human Rights commission meets as needed and they promote equality and fairness within the community. The Planning commission meets monthly and reviews and recommends zoning applications, changes to zoning ordinances and recommends possible future economic development for the City. The Park board meets monthly to review park and recreation programs use and recommends future programs and development for parks. In addition to the boards previously named there is also the Charter Commission, Economic Development commission, Heritage Preservation commission, Parking advisory board, Waste Reduction and Recycling board and the Utility advisory board.

There are also several internal committees comprised of department heads and employees to assist in the management of City operations. These include the Labor Management committee, Employee Management committee, Safety committee, Technology committee and Special Events committee.

MISSION STATEMENT

The City of Anoka, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our city character, unique environment and natural amenities;
- Providing for the City's long term stability through promotion of economic vitality and diversity....
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

ORGANIZATION GOALS

Long-range goals for the City are:

- Continually enhance partnerships with citizens
- Inspire citizen leadership
- Educate and involve residents
- Communicate openly and effectively
- Be responsive
- Be fiscally responsible
- Provide quality customer service that is:
 - ✓ Responsive to the needs of the community
 - ✓ Innovative
 - ✓ Accessible

The council, staff and committees all strive to achieve the long range organizational goals and objectives for the City of Anoka. At the beginning of every year Council meets with each department to review prior year objectives and accomplishments and set the upcoming year's goals and objectives.

This information is used to determine overall short-term and long-term goals for the City. The discussion begins with the global environment and ends with prioritizing goals for the near future.



BUDGET OBJECTIVES FOR 2020

- Forecast funding needs and tax implications to assure strong long-term financial stability.
- Market and sell City-owned property, moving tax-exempt properties to the tax rolls and increasing tax capacity.
- Increase police department staffing levels to meet expected level of police services.
- Empower community and staff to actively report and enforce blight
- Enhance profitability of city-owned businesses
- Continued work on TIF district development
- Identify and eliminate excessive spending
- City meetings and discussions for single hauler garbage solution
- Enhance and increase interaction and communication with Anoka residents
- Planning for new Parks and Golf Maintenance Building

The goals established at the annual goals session are instrumental in the development of the 5 year Capital Improvements Plan (CIP). The approved CIP along with short-term goals established at the annual goal session are the backbone used to develop the next year's budget.

TAXATION AND FINANCE POLICY

Purpose: The City of Anoka has a responsibility to its citizens to plan the adequate funding of services desired by the public. This includes managing municipal finances wisely to carefully account for public funds. The financial policies are used to achieve the fiscal stability required to accomplish the City's overall goals and objectives. The accounting standards conform to Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

Objectives: In order to achieve this purpose, the financial management policies have the following objectives:

- Provide accurate information on the full costs of program service levels.
- Provide accurate and timely information on financial condition.
- Provide sound principles to guide City Council and management through important decisions, which may have fiscal impacts.
- Set operational principles which minimize the cost of doing business to the extent of reaching the desired service objectives, while minimizing financial risk.
- To protect and enhance the City's credit rating and prevent default on any municipal debt.
- To ensure the legal use and protection of all City funds through a good system of financial and accounting controls.

Fiscal Year

The fiscal year of the City shall commence on the first day of January of each year.

Control of Finances

The Council shall have full authority over the financial affairs of the City and shall provide for the collection of all revenues and other assets, the auditing and settlement of accounts, and the safekeeping and disbursement of public moneys. The manager shall control and direct the administration of the City's affairs. The manager shall prepare the budget annually and submit it to the council and be responsible for its administration after adoption.



System of Taxation

Subject to the State Constitution, and except as forbidden by it or by State legislation, the Council shall have full power to provide by ordinance for a system of local taxation. In the taxation of real and personal property, the City shall be governed by the provisions of State law applicable to statutory cities. The council shall levy the taxes necessary to meet the requirements of the budget for the ensuing fiscal year.

Board of Equalization

The Council shall constitute the Board of Equalization and in its capacity as such Board shall review, amend and equalize the work of the City Assessor pursuant to the general statutes of the State. Provided, that the Council may by ordinance provide for a Board of Equalization consisting of one or more members of the Council and two or more residents of the City who shall perform all duties imposed upon a Board of Equalization by State law and for their services shall receive such compensation as the Council may determine.

Financial Controls

- The City will maintain an investment policy that invests available funds to the maximum extent possible, at the highest rates obtainable at the time of investment, in conformance with the legal and administrative guidelines. Any money in any fund belonging to the City, or any branch thereof, may be invested by the city according to policies adopted by the City Council.
- The city will maintain a strong internal control function.
- The city will maintain a fixed asset system to identify and protect all major City assets.
- The Finance Department will prepare quarterly financial reports for the City Manager and City Council.
- At the end of each fiscal year, a Certified Public Accounting firm will conduct an audit of the City records and a management and compliance report on internal controls will be provided to the City.
- No later than June 30 of each year, the city manager shall submit to the council a comprehensive annual financial report for the past year in order to keep them fully informed of the financial condition of the City. This report shall also be made available to all other interested parties.
- The City will annually submit its comprehensive annual financial report to the Government Finance Officers Association (GFOA) to determine its eligibility to receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
- The City will annually submit its' budget document to the GFOA to determine eligibility to receive the GFOA's Distinguished Budget Presentation Award.

LONG RANGE FINANCIAL PLANNING

In 2018, the City of Anoka reviewed and updated the Financial Management Plan and Practice. The financial management plan and practice provides another tool for the City to use to reach their vision for the future. It looks at current financial issues facing the city and makes a plan to meet the needs of the community without sacrificing the City's financial future. It also helps move the city toward a strong financial future through debt management and predictable levy increases, which promotes stability. The plan is a tool which should provide the Council and the public insight to address issues impacting the City's financial condition. Because this plan provides long-term future guidance, it will be updated every 4-5 years.

Prior to the annual budget process, the Capital Improvement Plan (CIP) and the Equipment Replacement Plan (ERP) are reviewed and revised. The City annually adopts a 5 year plan for both Capital Improvements and Equipment needs. Departments also project beyond 5 years. Forecasting for the CIP is developed by departments for 10 years and 20 years of equipment needs. These plans are flexible tools used to help build the current year budget and forecast for future needs as they relate to long range goals and objectives of the Council.



The CIP serves as a tool for implementing certain aspects of the City’s comprehensive plan. Both the CIP and ERP are tools that allow for:

- An organized approach to planning and initiating projects
- Timing of financing and grant applications to fund public improvements
- Adequate time for design and engineering
- Keeping the Public informed of proposed future projects and expenditures
- Private investors to be made aware of City long range planning

The Capital Improvement Plan section of the budget document summarizes long range goals and details of each project.

BUDGET POLICY

The municipal budget document is the result of months of work and planning and includes proposed revenues and expenditures for 33 separate funds. These funds are grouped into six major categories. They are:

- | | | |
|-----------------|--------------------|------------------------------|
| • General Fund | • Special Funds | • General Debt Service Funds |
| • Capital Funds | • Enterprise Funds | • Internal Service Funds |

Budgets are complete financial plans for the future by fund, showing all proposed expenditures and estimates of all anticipated revenues. Budgets for the general and special revenue funds will be shown in the manner prescribed by the city charter. Budgets for these funds must be balanced, which means sources must exceed or equal uses. All others funds are shown in a manner prescribed by the city manager.

The budget prepared closely reflects the expected level of spending. A review of estimated expenditures and revenues for the current year was part of the budget preparation procedure. Thus, revised current year expenditure estimates are as accurate as possible, based on actual history and anticipated needs calculated for the remainder of the year. These budget control procedures are important management tools, which we believe, allow us to make more effective use of the dollars spent in our total municipal program. As a necessary by-product, these procedures also insure compliance with charter finance requirements. The advantage is that current experience is used to refine expenditure estimates and develop the appropriation figures proposed in the next years’ budget.

The budget shall be submitted to the council at a regular council meeting, in a manner prescribed by state statute and city charter, not less than 30 days prior to final approval. The budget is a public record open to public inspection. The council shall hold a public hearing on the budget and it shall make such changes therein as it deems necessary and adopt the budget by resolution.

Budgets are estimates and may be amended under the following guidelines:

Preparation of the Annual Budget

The city manager shall, by the first regular meeting in August, submit to the council a budget and an explanatory budget message in a form and manner as prescribed in Section 8.06. For such purpose and at such date as he/she shall determine, the city manager shall obtain from the head of each department, the character, object and details of proposed expenditures together with such other supporting data as he/she requests, including an estimate of all capital projects or capital expenditures which each department head considers should be undertaken in his/her department for the budget year and the next five years. In preparing the budget the city manager shall review the estimates, shall hold hearings thereon and may revise estimates as he/she may deem advisable.

CITY OF ANOKA
2020 BUDGET

DEVELOPMENT CALENDAR

DATE	DESCRIPTION
February 11th 2019	Goals worksession - Council & departments review prior year's objectives & set departmental & overall goals for City
May 13th 2019	Equipment Replacement Plan and Capital Improvement Plan documents are updated by departments
May 20th 2019	City Manager meets with departments to review Equipment Replacement and Capital Improvement five year plans
June 24th 2019	Budget materials distributed to departments for preparing both revised 2019 estimates and 2020 requirements
June 24th 2019	Council and staff meet at a worksession to discuss the Capital Improvement Plan and Equipment Replacement Plan
July 19th 2019	Deadline for submitting budget requests
July 22nd to August 2nd 2019	Meetings with individual departments, the City Manager and Finance Director to review budget recommendations
August 5th 2019	Present 2020 proposed budget to City Council
August 12th 2019	City Council worksession - Governmental funds and Golf fund budget reviews
August 26th 2019	City Council worksession - Enterprise funds budget reviews
September 16th 2019	Council meeting - Adopt preliminary levy and budget
September 18th 2019	Submit preliminary levy to the County
December 2nd 2019	Council meeting - Public hearing for levy and budget
December 13th 2019	Performance measures instructions and forms distributed to departments
December 16th 2019	Council meeting - Adoption Final levy and budget
February 14th 2020	Deadline for submitting performance measures
March 16th 2020	Deadline to submit budget award application to GFOA (due 90 days after budget adoption)



Form of the Annual Budget

The annual budget shall provide a complete financial plan of all funds for the budget year, which shall include: (a) A budget message, (b) all proposed expenditures. The General Fund budget must be balanced, meaning the proposed uses shall not exceed the proposed sources. The expenditures for general and special revenue funds shall be by organization unit or activity and shall be in parallel columns opposite the character and major or minor object of expenditure showing the amount of such expenditure for the last completed fiscal year, the amount estimated for the current budget year and the proposed expenditures for the ensuing budget year. In funds other than general and special revenue the proposed expenditures shall be presented in an understandable manner according to the discretion of the city manager. The city manager shall submit a detailed statement of revenues in columns for the general and special revenue funds for the last completed fiscal year, the amount estimated for the current budget year and the amount estimated for the next budget year. Such detail shall include the source of miscellaneous revenues, the amount of surplus of prior year revenues and the amount raised by property taxes. Revenues for self-supporting and other funds shall be presented in an understandable manner according to the discretion of the city manager. The explanatory budget message may be separate but still accompanying the budget, and be in the form and with contents as follows:

- **Budget Message – Current Operations:** The budget message submitted by the city manager to the council shall be explanatory of the budget, shall contain an outline of the proposed financial policies of the city for the budget year and shall describe in connection therewith the important features of the budget plan. It shall set forth the reasons for major changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.
- **Budget Message – Capital Improvement:** As part of the budget message with relation to the proposed expenditures for capital projects stated in the budget, the city manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefore by appropriations in the budget and the respective amounts, if any, proposed to be raised therefore by the issuance of bonds during the budget year.
- **Budget – Capital Program:** The city manager shall also include in the message, or attach thereto, a capital program of proposed capital projects for the five fiscal years next succeeding the budget year, together with his/her comments thereon and any estimates of costs prepared by the department of public works or other office or department. For the use of the planning commission, copies of the departmental estimates of capital projects filed with the city manager pursuant to Section 8.05 of this chapter shall be filed with the council.

Attached to the budget message shall be such supporting schedules, exhibits and other explanatory material, in respect to both current operations and capital improvements as the city manager shall believe useful to the council.

Passage of the Budget

The council shall determine the place and time of the public hearing on the budget and shall cause to be published a notice of the time and place of the public hearing to be held not less than seven days nor more than fourteen days after publication. The budget shall be a public record in the office of the city clerk open to public inspection by anyone. The city manager shall cause sufficient copies to be prepared for distribution to interested persons and civic groups. The budget meeting as advertised shall be held and adjourned from time to time and conducted so as to give interested citizens a reasonable opportunity to be heard. The budget estimates shall be read in full and the city manager shall explain the various items thereof as fully as may be deemed necessary by the council. The council shall adopt the budget no later than the last date established by law for the county auditor to levy taxes. The budget resolution shall set forth the total for each budgeted fund and each department with such segregation as to objects and purposes of expenditures as the council deems necessary for the purposes of budget control. Such resolution shall also state the amount of taxes to be levied.



Budgets are adopted on a basis consistent with generally accepted accounting principles and are defined on the same basis of accounting described further in this document (see Fund Accounting). Annually appropriated budgets are legally adopted for the general fund and certain special revenue funds. Budgeted amounts are reported as originally adopted, or as amended by the City Council. Budgeted expenditure appropriations lapse at year-end. Encumbrances represent purchase commitments. Encumbrances outstanding at year-end are reported as reservations of fund balances and the budgets associated with them are carried forward to the next year.

The City follows the procedures below in establishing the budget.

1. The city manager submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the estimated revenues for the general fund, specified special revenue funds requested by City Council, enterprise funds, internal service funds, capital project funds and debt service funds. Capital projects are approved by the City Council on a per project basis.
2. Public hearings are conducted to obtain taxpayer comments.
3. The general fund budget is enacted through passage of a resolution.

Enforcement of the Budget

The city manager shall strictly enforce the provisions of the budget as specified in the budget resolution. He/she shall not authorize or approve any expenditure unless an appropriation has been made in the budget resolution and there is an available unencumbered balance of the appropriation sufficient to pay the liability to be incurred. No officer or employee of the City shall place any orders or make any purchases except for the purposes authorized in the budget. Any obligation incurred by any person in the employ of the City for any purposes not in the approved budget or for any amount in excess of the amount appropriated in the budget resolution or in excess of available moneys in any fund of the city may be considered a personal obligation upon the person incurring the expenditure.

Altering or Adjusting the Budget

After the budget shall have been duly adopted, the council shall have no power to increase the amounts fixed in the budget resolution, by the insertion of new items or otherwise, beyond the estimated revenues, unless the actual receipts exceed the estimates and not beyond such actual receipts. The council may at any time, by resolution approved by a four-fifths majority of its members, reduce the sums appropriated for any purpose of the budget resolution. At the request of the manager, within the last three months of the fiscal year, the council may transfer unencumbered appropriation balances from one office, department or agency to another. All appropriations shall lapse at the end of the budget year to the extent that they shall have not been expended or lawfully encumbered.

Emergency Appropriation in the Budget

The council may include an emergency appropriation as part of the budget but not to exceed three percent of the total operating appropriations made in the budget for that year. A transfer from the emergency appropriation to any other appropriation shall be made only upon the affirmative vote of four-fifths of all members of the council. The funds thus appropriated shall be used only for the purposes designated by the council.



DEBT POLICY

City Indebtedness

The City may borrow money and issue and sell bonds for any and all purposes authorized and subject only to the limitations provided by the general laws of the State of Minnesota applicable to cities of the same class as the City of Anoka. The issuance of bonds shall be authorized by an ordinance setting forth the purpose or purposes of the issue and the maximum amount thereof, adopted by the approving vote of four-fifths of all members of the Council; except that the Council may by resolution adopted by a similar vote, authorize the issuance of bonds to finance improvements which are to be paid for in whole or in part by special assessments, sewage disposal facilities and, without limitation, any other utility owned or to be owned and operated by the City, from which a revenue is or may be derived.

The form, maturities, interest rate or rates, redemption privileges and other terms of each issue of bonds, and the covenants to be made by the City for the security thereof, shall be established by the Council by resolution.

The full faith and credit of the City shall be pledged for the payment of all of its bonds save and except that when net revenues to be derived from the operation of any public utility or other revenue producing enterprise of the City are pledged for the payment of bonds issued for the acquisition or betterment of such utility or enterprise, such bonds may in the discretion of the Council be issued as general obligations of the City or may be made payable solely from said net revenues, without limitation of the generality of the foregoing, the Council is specifically authorized to issue general obligation bonds of the City for the purpose of financing improvements in respect of which special assessments are to be levied under the provisions of Chapter 9 of the City Charter or of any law of the State, in anticipation of levy and collection of such special assessments and payable from said special assessments and from ad valorem taxes which shall be levied for the payment of the City's share of the cost of such improvements and for the provision of the additional amounts required for the security of such bonds. Such bonds may be issued at any time after estimates of the cost of the improvements to be financed thereby have been submitted by the City Engineer and approved by the Council, in amount sufficient to pay any part or all of the cost as determined by said estimates. In the event that the cost exceeds the estimate, the Council shall have authority to issue additional bonds in amount sufficient to pay such excess cost. In the event that the estimate exceeds the cost, the Council shall have authority to appropriate the amount of such excess out of the proceeds of the bonds to the payment of the cost of any additional improvements for which estimates have been approved, or may appropriate such amount to the sinking fund account for the payment of such bonds. The City shall have authority to protect itself by acquiring title to any property subject to special assessments for local improvements and shall have authority, by ordinance or resolution, to sell, assign, and convey the same.

Tax Anticipation Certificates

At any time after January 1 following the making of an annual tax levy, the Council may issue certificates of indebtedness in anticipation of the collection of taxes levied for any fund and not yet collected. The total amount of certificates issued against any fund for any year with interest thereon until maturity shall not exceed 90 percent of the total current taxes for the fund uncollected at the time of issuance. Such certificates shall be issued on such terms and conditions as the Council may determine but they shall become due and payable not later than the 1st day of April of the year following their issuance. The proceeds of the tax levied for the fund against which tax anticipation certificates are issued and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance against the fund.



Emergency Debt Certificates

If in any year the receipts from taxes or other sources should from some unforeseen cause become insufficient for the ordinary expenses of the City, or if any calamity or other public emergency should subject the City to the necessity of making extraordinary expenditures, the Council may by resolution issue and sell on such terms and in such manner as the Council determines emergency debt certificates to run not to exceed two years.

A tax sufficient to pay principal and interest on such certificates with the margin required by law shall be levied as required by law. The resolution authorizing an issue of such emergency debt certificates shall state the nature of the emergency and be approved by a majority of all members of the Council, and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance.

INVESTMENT POLICY

Purpose

The purpose of this investment policy is to set forth the investment and operational policies for the management of the public funds of the City of Anoka. These policies are designed to ensure the prudent management of public funds, the availability of operating funds when needed and an investment return competitive with comparable funds.

Objective: The primary objectives, in priority order, of investment activities shall be:

1. Safety - Safety of principal is the most important objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.
3. Investment - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above.

Standards of Care

1. Prudence – The standard of prudence to be applied by the investment officer shall be the “prudent investor rule”, which stated “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.” The prudent investor rule shall be applied in the context of managing the overall portfolio. The investment officer, acting in accordance with this policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes.
2. Delegation of Authority – Authority to manage and operated the investment program is granted to the Finance Director. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.



Safekeeping and Custody

1. Authorized Financial Dealer and Institutions - A list will be maintained of financial institutions and security broker/dealers authorized to provide investment services. This list will be updated annually. Broker/Dealers may only hold city investments to the SIPC **or additional insurance** coverage amount, **whichever is greater**. Any excess securities shall be delivered to the city's custodian.2. Internal Controls - The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to ensure that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

Suitable and Authorized Investments

1. Investment types - Investments by the City are restricted to the permissible investments under Minnesota Statutes 118A.04, 118A.05, and 118A.06. The City may diversify its investments by using the following instruments:
 - a) U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - b) Canadian government obligations (payable in local currency), certificates of deposit and other evidences of deposit at financial institutions, bankers acceptances, and commercial paper, rated in the highest tier (e.g., A1, P1, F1 or D1 or higher) by a nationally recognized rating agency;
 - c) investment-grade obligations of state, provincial and local governments and public authorities;
 - d) repurchase agreements whose underlying purchased securities consist of the foregoing; and
 - e) Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities.
2. Collateralization – In accordance with State Law, full collateralization will be required on Certificates of Deposits (amounts exceeding the FDIC level), funds on deposit and repurchase agreements.

Investment Parameters

1. Diversification - The investments will be diversified by security type and institution.
2. Maximum Maturities - To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase.

Reporting Methods

The Finance Director shall prepare an investment report quarterly, including a management summary that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Manager and will include the following:

1. A listing of individual securities held at the end of the reporting period including broker and issuer.
2. Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of the securities.
3. Listing of investments by maturity date.
4. Summary of investments by custodial risk credit risk.



Policy Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of the policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

The City of Anoka Investment Policy shall be ratified annually.

PURCHASING PROCEDURE POLICY

General Policy Statement

The purpose of this policy is to set forth a guide to be followed by the City of Anoka when purchasing city materials, supplies or equipment or the alteration, repair or maintenance of property. When “contracting” for the purchase of merchandise, materials or equipment or for any kind of construction work the city will follow Minnesota State Statute Section 471.345, according to the City Charter.

Purchases

Purchases exceeding \$175,000

If the amount of the purchase is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing purchases by the municipality. The City must consider the availability, price and quality of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. If a cooperative purchasing agreement is in place, bids are not needed.

Purchases exceeding \$25,000

If the amount of the purchase is estimated to exceed \$25,000 but not to exceed \$175,000, the purchase may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. Products or services quoted shall be the same or similar and of comparable quality from each vendor. The City must consider the availability, price and quantity of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases exceeding \$10,000

If the amount of the purchase is estimated to be between \$10,001 and \$25,000, the purchase may be made either upon quotation or a cooperative purchasing agreement with another government entity or consortium. If the purchase is made upon quotation it shall be based, so far as practicable, on at least two quotations of same or similar of comparable quality. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases under \$10,000

If the amount of the purchase is estimated to be between \$1,001 and \$10,000, the purchase may be made through a cooperative purchasing agreement with another government entity or consortium. Quotes are optional and can be made on the open market and verbal. All quotations obtained should be documented and kept on file for a period of at least one year after their receipt.

Purchases under \$1,000

If the amount of the purchase is estimated to be less than \$1,000, the purchase does not require quotations.

Purchases related to Federal funding or contracts will comply with Federal purchasing policies.



FUND BALANCE POLICY

The City understands it has a responsibility to maintain prudent financial operations to ensure stable city operations for the benefit of city residents and businesses. Fund balance reserves are an important component in ensuring the overall financial health of a community, by giving the City cushion to meet contingency or cash-flow timing needs. The Office of the State Auditor recommends that at year-end, local governments maintain an unassigned fund balance in their general fund and special revenue funds of approximately 35 to 50% of fund operating revenues, or no less than five months of operating expenditures. While the bond rating agencies do not have recommended fund balance levels, the agencies look favorably on larger fund balances, which protect against contingencies and cash flow needs.

In addition, this policy integrates and further defines the City of Anoka's governmental fund balance classifications to be in compliance with Governmental Accounting Standards Board Statement 54: Fund Balance Reporting and Governmental Fund Type Definitions.

Policy

- The City will maintain an unassigned General Fund balance of not less than 30% of budgeted operating expenditures; however, this need could fluctuate with each year's budget objectives.
- Annual proposed budgets shall include this benchmark policy. Council shall review the amounts in fund balance in conjunction with the annual budget approval, and make adjustments as necessary to meet expected cash-flow needs.
- In the event the unassigned General Fund balance will be calculated to be less than the minimum requirement at the completion of any fiscal year, the City shall plan to adjust budget resources in the subsequent fiscal years to bring the fund balance into compliance with this policy.
- The appropriated budget is prepared by fund, department and object. The City's department heads, with the approval of the City Manager, may make transfers of appropriations within or between departments. The legal level of budgetary control is at the fund level.
- The City Council may consider appropriating (for authorized purposes) year-end fund balance in excess of the policy level or increasing the minimum fund balance. An example of preferred use of excess fund balance would be for one-time expenditures, such as capital expenditures, which do not result in recurring operating costs.
- Appropriation from the minimum fund balance shall require the approval of the City Council and shall be used only for non-recurring expenditures, unforeseen emergencies or immediate capital needs that cannot be accommodated through current year savings. Replenishment recommendations will accompany the decision to utilize fund balance.
- At the discretion of the City Council, fund balance may be committed for specific purposes by resolution designating the specific use of fund balance and the amount. The resolution would need to be approved no later than the close of the reporting period and will remain binding unless removed in the same manner.
- The City Council authorizes the Finance Director and/or City Manager to assign fund balance that reflects the City's intended use of those funds.
- When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, then use unrestricted resources as they are needed. When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1. Committed 2. Assigned and 3. Unassigned.



Definitions: Governmental Fund Balance classifications are defined as follows:

- **Fund Balance** — the difference between assets and liabilities reported in a governmental fund.
- **Nonspendable fund balance** — amounts that are not in a spendable form or are required to be maintained intact. Examples include prepaid items, inventory, land held for resale, and long-term receivables that are not otherwise restricted, committed, assigned, or offset by deferred revenue.
- **Restricted fund balance** — amounts subject to externally enforceable legal restrictions. Examples include fund balance related to unspent bond proceeds, tax increments and debt service fund balances.
- **Unrestricted fund balance** — the total of committed fund balance, assigned fund balance and unassigned fund balance.
- **Committed fund balance** — amounts that are constrained by City Council resolution for a specific purpose. Fund balance commitment resolutions must be completed before December 31st to be effective for that fiscal year and remain in effect until the commitment is changed or eliminated by Council resolution.
- **Assigned fund balance** — amounts a government intends to use for a specific purpose; intent can be expressed by the government body or by an official or body to which the governing body delegates the authority. This would include any remaining positive fund balance in all funds other than the general fund. The City Finance Director or his/her designee shall have the authority to assign fund balance. Examples include all special revenue fund balances that are not restricted or committed.
- **Unassigned fund balance** — residual amounts that are available for any purpose in the general fund. Unassigned fund balance will occur only in the General Fund or in other funds when there is a negative fund balance that can't be eliminated by reducing restricted, committed or assigned fund balances.

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are grouped, in the financial statements, into seven generic fund types and three broad fund categories as follows:

Governmental Funds

General Fund - The general fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Definitions of each special revenue fund are included on the financial summary pages.

Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.



Capital Project Funds - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (including tax increment projects), other than those financed by proprietary funds or special revenue funds.

Proprietary Funds

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

Internal Service Funds – Internal service funds are used to account for the financing of goods and services provided by one department to other departments of the City on a cost-reimbursement basis.

Governmental Funds

- General fund – account for revenues and expenditures to carry out basic governmental activities of the city.
- Special Revenue funds
 - Parking Fund – parking fines and fees for the operation of surface lots and ramps.
 - Walker Ramp fund – lease revenues for the operation of parking ramp located under Walker Plaza senior housing.
 - Lodging fund – hotel and motel fees used to support local tourism.
 - Cemetery – grave purchases and burial fees for the operation and maintenance of the cemeteries.
 - Urban Redevelopment – manage Metropolitan Council sewer credits to be used for urban redevelopment.
 - Round Up – account for voluntary “round up” contributions from utility customers, used to provide financial assistance to worthwhile activities, organizations and community projects that improve the lives of families, children and seniors in the community.
 - Police Forfeiture – accounts for funds received from the sale of assets that are seized during a DUI or narcotics arrest.
- Debt Service funds – sources of revenues include taxes, special assessments and investment earnings which all help pay the principal and interest on debt issued by the city.
- Capital Projects funds:
 - Park Improvement fund – grants and transfers from other funds which help pay for park improvements.
 - Park Dedication fund – park development fees help pay for new parks and improvements to existing parks.
 - Aquatic Center Improvement fund – transfers from other funds and interest earnings help pay for improvements at the Aquatic Center.
 - Building Improvement fund – transfers from other funds to cover future improvements or maintenance of city facilities and infrastructure.
 - Street Renewal fund – franchise fees and special assessments to fund reconstruction and maintenance of residential streets throughout the city.
 - State Aid Construction fund – State road improvement projects where part or all of the project is funded with state aid.
 - City Tax Increment funds – provides property tax revenues specifically for capital improvement projects within the city’s tax increment districts.



Proprietary Funds

- Enterprise funds:
 - Electric Utility fund – electric utility fees based on electric usage, which covers the expense of distributing electricity and maintaining infrastructure.
 - Water Utility fund – water utility fees based on water usage, which covers the expense of distributing water and maintaining infrastructure.
 - Sewer Utility fund – sewer utility fees based on water usage, which covers the expense of disposing of sewer products and maintain infrastructure.
 - Recycling Utility fund – recycling fee based on service, which covers the expense of contracting for the disposing of recyclable products.
 - Storm Sewer Utility fund – storm sewer utility fee based on non-permeable surface of property for commercial or a fixed rate for residential properties, which covers the expense of maintaining infrastructure throughout the city.
 - Golf fund – fees for golfing at the municipal Greenhaven golf course and pro shop sales, which cover the operating costs of running the course, pro shop and simulators.
 - Liquor fund – sales of liquor, which covers the operating and maintenance of the municipal liquor stores.

- Internal Service funds:
 - Garage fund – lease of large equipment to all departments, covers the cost of repairing or replacing the equipment in the future.
 - Insurance fund – charges to all departments for insurance claims and premiums. Covers a larger deductible for the city.
 - Data processing – lease of computer equipment to all departments, covers the cost of the network administrator and computer hardware and software.
 - Employee benefit fund – charges to departments for accrued vacation, sick and holiday pay in governmental funds

Component Unit

- Housing and Redevelopment Authority – property tax supported activities emphasizing on housing and commercial improvement projects throughout the city utilizing low interest loans and grants.
- Housing and Redevelopment Authority Tax Increment – provides property tax revenues specifically for capital improvement projects within the HRA's tax increment districts.

All of the above mentioned funds and component units are budgeted.

Basis of Accounting and Budgeting

Governmental funds are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Reported fund balance is considered a measure of “available spendable resources.” Governmental fund operating statements represent increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Proprietary funds are budgeted and accounted for on a flow of economic resources measurement focus. This means that all assets, including fixed assets, and all liabilities, including long-term liabilities, associated with their activity are included on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.



Governmental and fiduciary funds are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period.

Major revenues that are susceptible to accrual include property taxes (excluding delinquent taxes received over sixty days after year-end), special assessments, intergovernmental revenues, charges for services, and interest on investments. Major revenues that are not susceptible to accrual include fees and miscellaneous revenues; such revenues are recorded only as received because they are not measurable until collected. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt which is recognized when due.

Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recorded at the time the liabilities are incurred. Unbilled utility service receivables are recorded at year-end.



BUDGET SUMMARY

The overall budget objective is to provide core services for residents and commercial users while providing funding for capital and equipment. Accomplishing this in 2020 included increasing the levy by 3.9%. The additional levy allowed the city to make patio improvements to our Event Center at Greenhaven, make improvements to playground equipment and make improvements to the Sorenson tennis courts. The levy has also allowed us to invest additional funds into our Information Technology fund for website improvements, additional funds are going into the Garage fund to purchase a painter/striper, a Tandem Axel Dump truck and an F-350 1Ton Dump truck. The city continues to utilize electric utility funds as an additional source of revenues to assist in funding infrastructure and capital needs of the city. This year we also utilized liquor store funds to keep the levy below the 5% goal of the council.

Total 2020 budgeted revenues for all funds is \$73,433,021 which is a 1.4% increase compared to 2019. This reflects small increases to special assessments, utility charges and transfers in. Overall budgeted expenditures are \$71,254,320 which is an 8.8% increase over 2019. The increase is due to planned purchases of land and various capital projects in the City’s TIF districts and street renewals plans. Various tables included in the budget document summarize the budgets for all funds. These increases include changes to the budget amount after adoption. Budget amendments will be passed by Council for these changes to transfer items. A summary of each fund category is included prior to the tables for the funds within that category.

City Property Tax Levy

The 2020 General Fund tax levy is \$7,303,005 which is a 3.9% increase over the general fund levy in 2019. There is no debt service levy in 2020 for the fourth consecutive year. Increases to tax capacity since 2013 reflect overall increases in market value of property in Anoka and throughout the nation. This trend continued in 2019 with a 13.2% increase to estimated market value when compared to 2018. The City’s levy is allocated against the tax capacity base along with the levies for the school district, county and miscellaneous government entities. The average home market value going into 2020 in Anoka is \$238,735. Market value is used in determining the amount of property taxes on a given property. The city portion of property taxes on an average home in Anoka is \$799, which helps pay for all city governmental services and is an increase of \$53 per year from 2019. As a result of market value increases of properties in Anoka, and new construction, the net tax capacity value increased more than 6.5%. The City’s tax capacity rate was reduced by almost 1% as a result of the increase in net tax capacity value. The Housing and Redevelopment Authority also levies taxes. The levy in 2020 is the maximum levy allowed which is \$295,814 an increase of 8.9% over 2019.

City Levy – By Purpose (Net of Credits)

		<u>2019</u>	
GENERAL FUND	\$7,028,564	\$7,303,005	3.90%
DEBT	0	0	0.00%
TOTAL	<u>\$7,028,564</u>	<u>\$7,303,005</u>	
			3.90%
HRA	\$ 273,380	\$ 295,814	8.90%

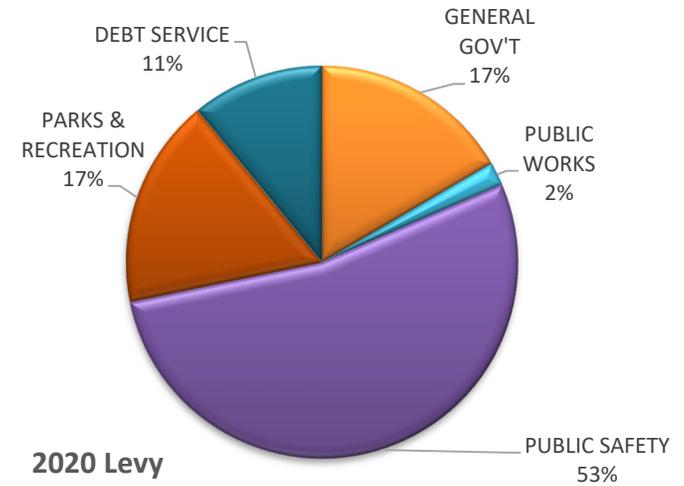
2018

Cost of City Services

City of Anoka Average Monthly Service Costs (average home):

	2019	2020
City Property Taxes	\$ 62/mo	\$ 66/mo
HRA Property Taxes		
Water distribution & Sewer collection (based on average usage)	4/mo	4/mo
Storm Sewer	38/mo	41/mo
Recycling	4/mo	5/mo
Franchise Fee	3/mo	4/mo
Total	\$114/mo	\$123/mo

The graph to the right shows 72% of the \$66 per month in city property taxes fund public safety, public works and parks.



2020 Levy
Estimated cost of city services

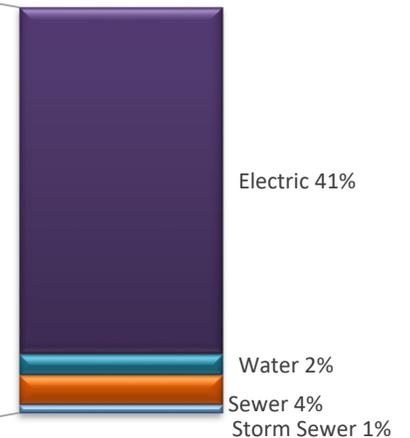
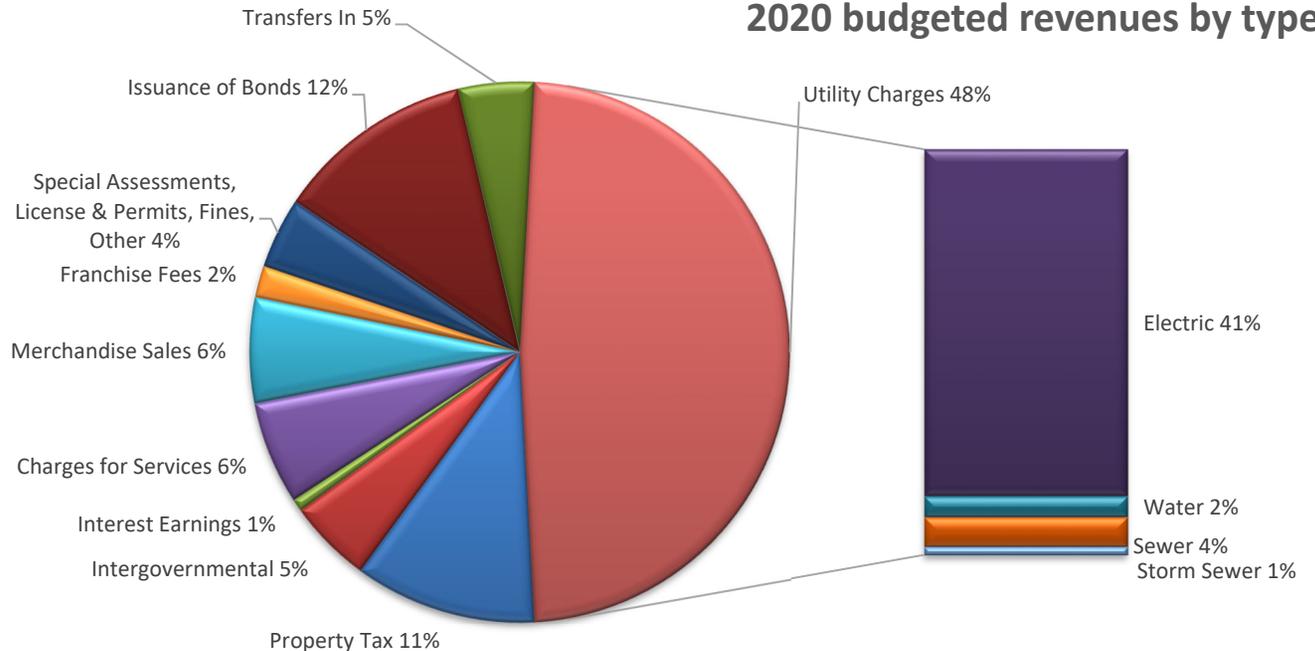
The City tax capacity rate of 35.859% results in payments of \$799 annually or approximately \$66 per month for the average residential property. The combined General Fund and Debt gross levy increased 3.9% from 2019 to 2020.

2020 REVENUE SUMMARY

The total budget represents planned or anticipated revenues for all funds, excluding unbudgeted special revenue funds and escrow funds. The amount of the annual total anticipated revenues fluctuates up or down from year to year, depending on special projects and grants which may occur during the plan budget period. The budget provides guidelines to staff for City operations.

One purpose of the budget is to communicate the financial plans for the City and its allocation of resources. The budgeted revenues for all funds (excluding HRA) total \$73,433,021. This is an increase of \$1,046,308 when compared to 2019. This reflects projects and bonding that were carried over from 2019.

2020 budgeted revenues by type





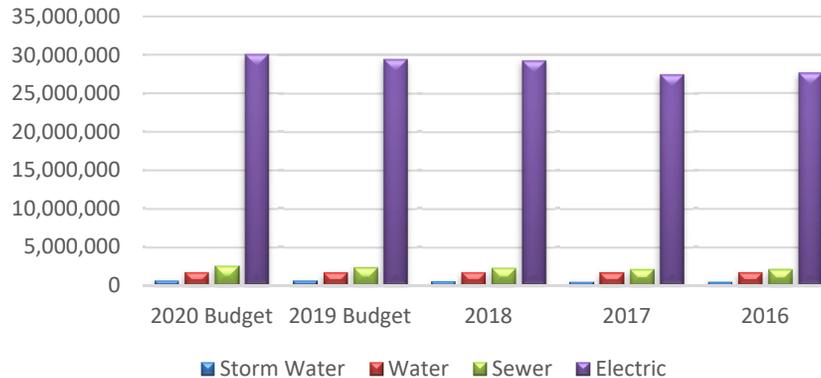
2020 Budgeted Revenues by Type (excluding HRA)

Property Tax	7,954,784
Special Assessments/Lodging	967,866
Intergovernmental	3,663,442
Licenses & Permits	482,100
Fines & Forfeitures	192,000
Interest Earnings	541,507
Charges for Services	4,336,390
Utility Charges	35,184,569
Merchandise Sales	4,599,850
Miscellaneous	1,597,418
Franchise Fees	1,395,559
Issuance of Bonds	8,700,000
Transfers In/Budgeted Reserves	3,817,536
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	\$73,433,021

Charges for Services

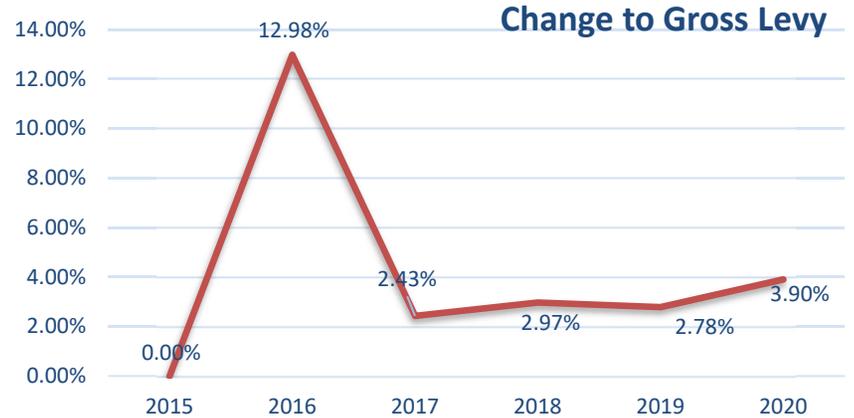
The largest source of revenue by category is charges for services, \$39,784,419 comprising 54.2% of total revenues. Utility fees, which are part of charges for services category, account for \$35,184,569 of the City’s revenue or 47.9%. There are budgeted increases in 2020 to rates in the Sewer and Storm Water utilities to cover expected infrastructure improvements, and Recycling rates will increase to cover the cost of service. Utility fees are determined by comparing the prior year’s actual usage and any trends projected into the future such as changes in sewer disposal fees. Below is a graph that shows the historical trend for budgeted utility revenues from 2016 to 2020. Each year the utility fees are analyzed to determine the accuracy of the rates being charged based on projected usage, operating expenditures and construction projects anticipated in the future. If the City experiences power cost increases for electricity, the rate stabilization fund could be used and the City also has the ability to adjust the power purchase adjustment rate.

Utility Charges for services 2016-2020



Property Taxes

Budgeted property taxes for the city are \$7,954,784 which makes up 10.8% of total revenues. Property taxes are levied to support general fund activities, help pay debt and support redevelopment activities throughout the city. There are no state levy limits in place for 2020. The City Council adopted a 3.9% increase in the General Fund levy for 2020 when compared to the 2019 levy. Successful tax increment projects have helped create a larger tax base for the City. Currently the City is collecting tax increment revenues from four districts to pay off internal redevelopment loans, debt service and help in future redevelopment costs of properties within certain districts. There has been no debt service levy since 2016 due to transfers from the general fund for debt service payments. This graph shows the percent change each year in the total general levy (including debt) for the past 6 years.

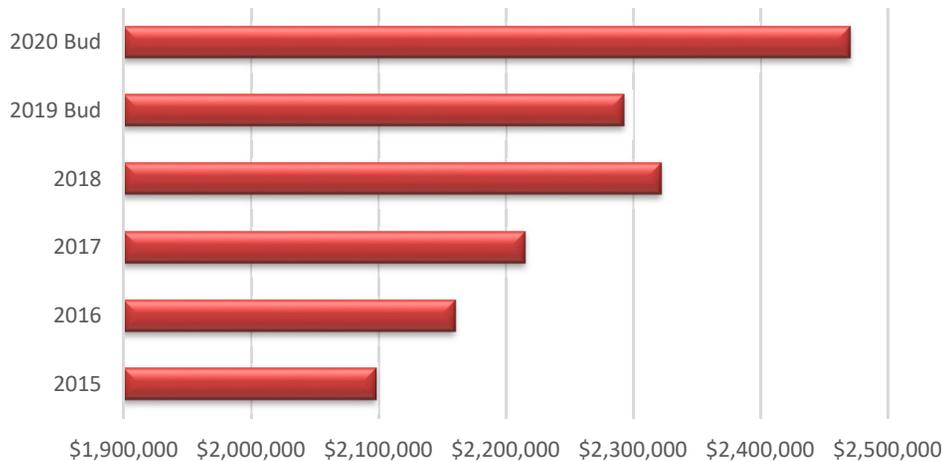


The Housing and Redevelopment authority (HRA) has its' own levy authority. The HRA levy is \$295,814 which is 8.9% higher than 2019.

Franchise Fee

A franchise fee is continuing to help pay for street renewal, improvement, and maintenance costs in 2020. This fee makes up 1.9% of revenues. The natural gas franchise fee is a fixed amount per customer in Anoka. The electric franchise fee is based on per kilowatt hour use of electricity for Anoka customers. With Anoka being nearly fully developed, there is very little anticipated increase in the revenue collected for 2020.

General Fund Intergovernmental Revenue



Permits, Licenses and Fines

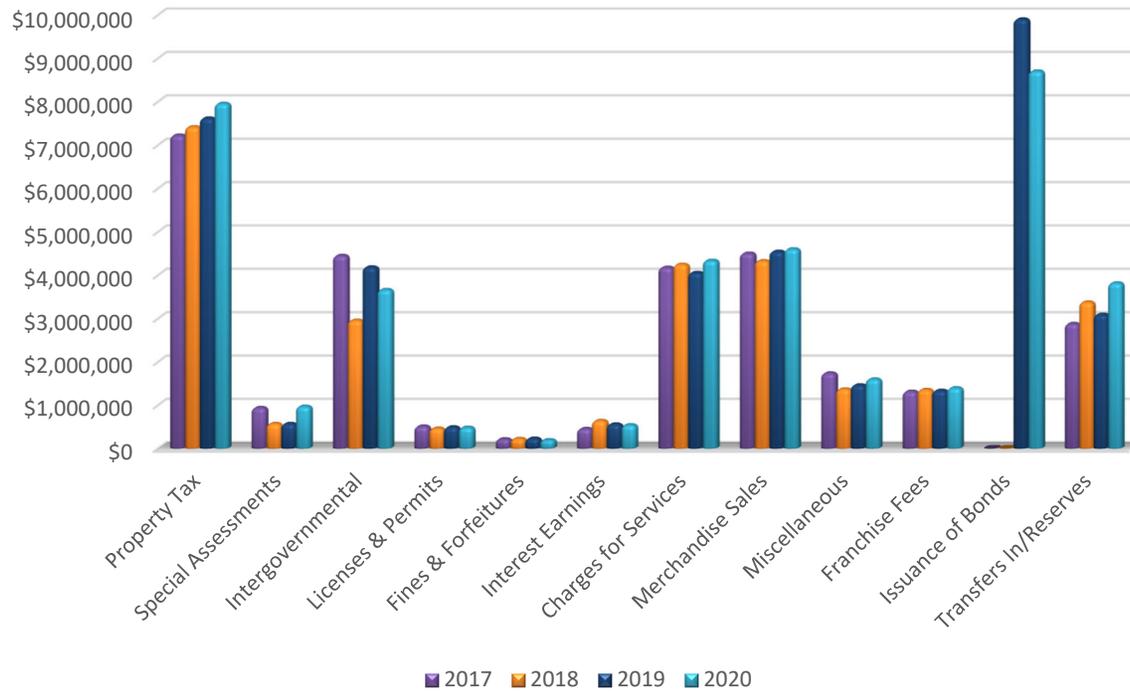
Permits, licenses, fines and special assessments total \$1,641,966 which is about 2.2% of revenues. Permit revenues are dependent on the economy and on future development of the City. In 2020, permit revenues are anticipated to decrease slightly to reflect slightly less construction. Special assessment revenue is projected higher in 2020 to reflect larger street renewal projects.

Intergovernmental Revenues

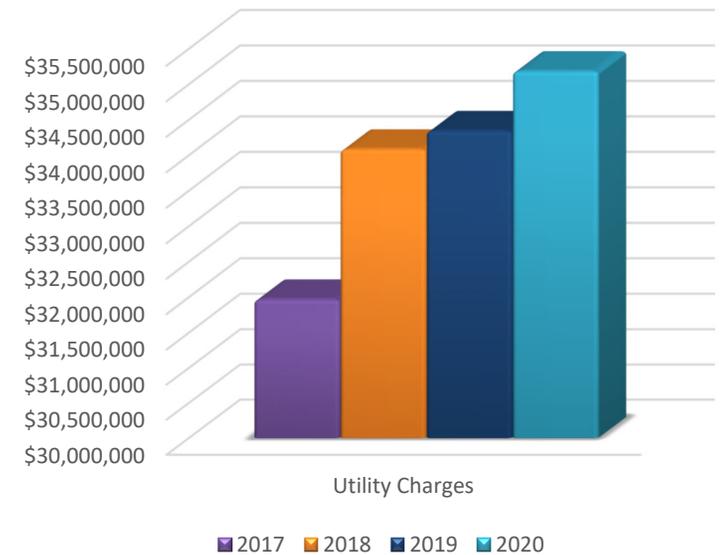
Intergovernmental revenues total \$3,663,442 or 5.0% of the City's revenues. This is a decrease of about 12.5% when compared to 2019. The decrease is due to a large grant budgeted in the Street Renewal fund in 2019. State local government aid for 2020 increased approximately 9.3%. City Council and staff are well aware of the fluctuations that can occur in regards to support from the state. Council and staff continue to work together to propose solutions for future state aid fluctuations.

Overall, total revenues are budgeted with an increase of 1.4% when compared to 2019. Revenue is projected to remain stable in comparison to 2019. General Fund revenues are anticipated to increase by 5.4% primarily due to budgeted use of transfers and fund balance, and the increase to the tax levy.

City of Anoka Summary of Revenues for All Funds (excluding HRA) 2017-2020



Utility Charges 2017-2020



2020 APPROPRIATION SUMMARY

Appropriations for all funds total \$71,254,320. This is \$2,178,701 less than anticipated revenues for 2020. The General Fund and Special Revenue Fund budgets are balanced with the budgeted use of reserves of \$373,566. There are several capital improvement projects planned for 2020. These projects make up 14.3% of the total expenditure budget for 2020. The city plans to add to reserves in its utility enterprise funds for future infrastructure projects.

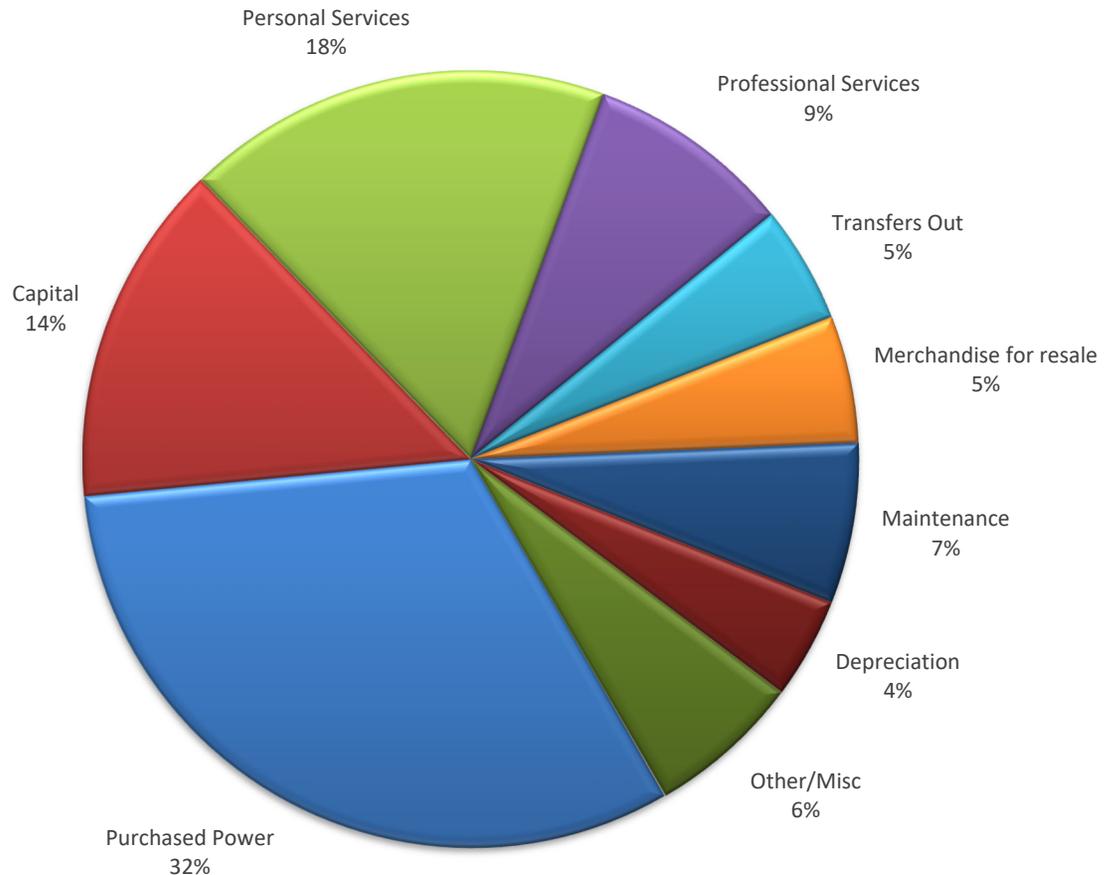
2020 Budget Appropriations (excluding HRA)

Personal Services	\$12,688,840
Supplies	2,301,508
Professional Services	6,107,540
Maintenance	4,758,905
Merchandise for resale	3,778,164
Purchased Power	22,660,000
Capital	10,188,390
Franchise Fees	960,000
Depreciation	3,007,000
Interest Expense	620,003
Debt	700,000
Transfers Out	3,483,970
<hr/>	<hr/>
	\$71,254,320

Purchased Power

The largest source of appropriations by category is purchased electric power. Purchased power makes up close to 31.8% of the City's annual appropriations at \$22,660,000. This amount represents a 5.3% increase to last year's budget. The 2020 budget is based on the prior year's demand for electricity and projected purchase power cost changes. As the demand for electricity increases or decreases, the cost of purchasing that electricity usually adjusts accordingly. Over the past couple years the cost of purchasing electricity has remained fairly flat. The City anticipates that 2020 will have an increase in demand but remain fairly constant in cost. The graph on the following page demonstrates how demand and the cost of electricity have changed over the years.

2020 Budgeted expenditures by type



Electric Fund Historical Purchased Power



Personal Services

Employee salaries and benefits make up about 17.8% of annual appropriations at \$12,688,840. This is an increase of 6.2% compared to 2019. The increase represents increases to salaries for all employees effective January 1st 2020. The salary budget for 2020 also includes increases for employees who have not reached the top of their pay steps during the year. The City will again have planned retirements in 2020 that will be filled as needed. Increased costs to benefits including health, dental, and life insurance are also included in personal services as well as costs to post-employment benefits such as PERA.

Professional Services, Supplies and Maintenance

Supplies and services make up 18.5% of annual appropriations at \$13,167,953. This amount represents about a 6.3% increase over last year's budget. The costs in this category are comprised with consulting, professional services, office and general supplies, maintenance, repairs and general operating costs. The increase is largely in the electric fund where planned projects will require the hiring of outside contractors. The maintenance budget includes \$1.5 million for sewer disposal fees.

Capital

Capital outlay and improvements can fluctuate substantially every year. Capital outlay expenditures are generally those items/improvements valued at \$10,000 or more with an expected live of at least five years. In 2019, budgeted capital outlay appropriations were \$7,969,900. In 2020 the budgeted capital is \$10,188,390 which is an increase of 27.8% when compared to 2019. The increase is mainly due increased emphasis on street renewal projects and planned development projects in the Cities TIF districts. The City of Anoka continues to focus on future infrastructure needs and improvements. The city's infrastructure including water, sewer, storm water and streets will continue to be replaced or improved in the near future. Funds available in water, sewer and storm sewer will need to be used for infrastructure replacement purposes. Capital improvement and equipment replacement information are provided in the capital improvement section located in the back of the book.

Transfers

Transfers make up 4.9% of the total expenditure budget for the City. Some of the proceeds from Electric will be distributed to governmental funds to support operations, and some proceeds from Liquor will be distributed to the General Fund and Capital Funds which support park improvement needs of the city. The Council approved the transfer of \$800,000 from the General Fund for debt service and Greenhaven improvements.

Debt

There is no debt service levy for 2020. The debt budget is based on the debt service payment schedule for 2020. Total principal debt appropriations for 2020 are \$700,000 or about 1% of the total budgeted expenditures. Transfers from the general fund will be used to pay the debt service payments.

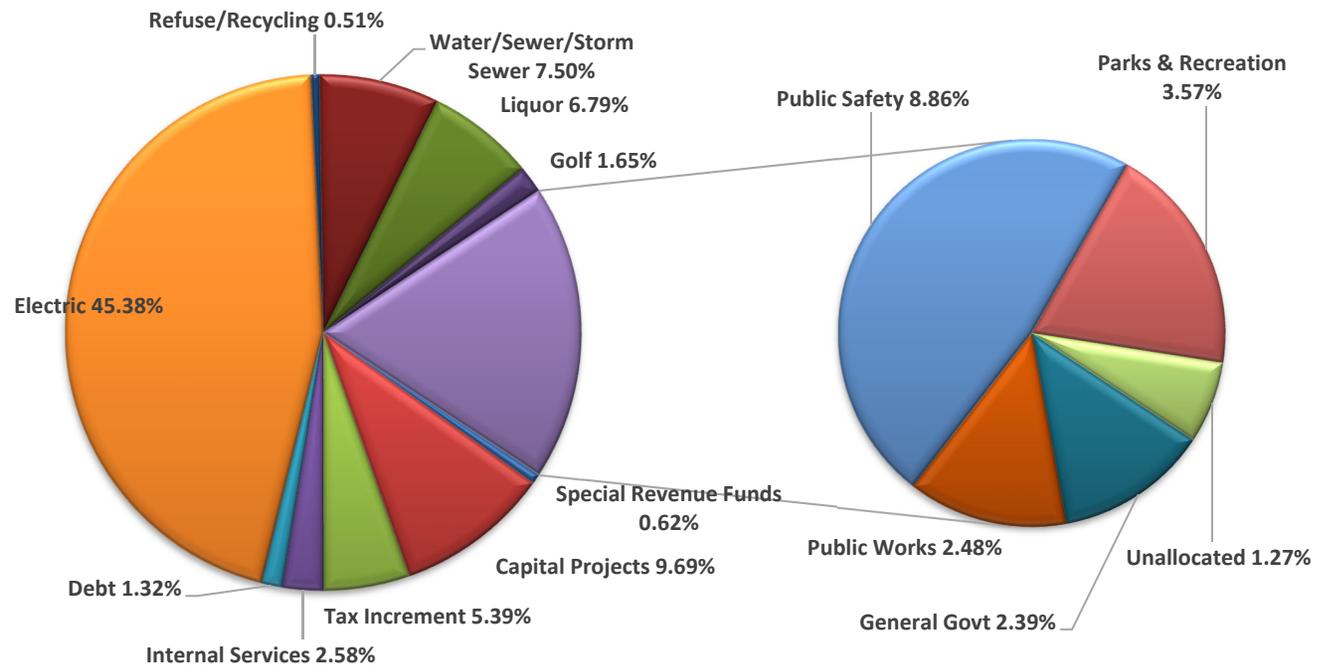
Franchise Fee

The City of Anoka has continued its franchise fee for 2020. Electric and Gas utility companies that service residents within the city borders are required to pay the City of Anoka a franchise fee. The City owns and operates its own electric utility, the Electric Fund chooses to pay the franchise fee to the General Fund rather than passing on to the customers at this time. The franchise fee expenditure within the Electric Fund makes up 1.4% of the total budgeted expenditures for 2020.

Merchandise for Resale and Depreciation

The balance of the City expenditure budget is made up of depreciation in the internal service and enterprise funds, and merchandise for resale in the Golf and Liquor Funds. Depreciation budgets are determined based on prior year actual depreciation calculations. Merchandise for resale is determined by comparing prior year sales and projections for 2020. These two budget items make up 9.5% of the expenditure budget.

2020 Budgeted expenditures by function





Expenditure Budgets by Fund

The City's 5 largest programs in 2020 account for over 78% of the appropriation budget and are as follows:

Electric	\$32.3 million
Capital Projects	\$6.90 million
Public Safety	\$6.31 million
Sewer/Water/Storm	\$5.35 million
Liquor	\$4.84 million

FUND BALANCE

Fund Balance is the result of accumulated excess revenues over expenditures over past years. The City incorporates fund balance goals to meet its short and long-term needs. Fund balance goals are established by staff and council, to provide for cash flow needs, capital purchases, emergency contingency and other special needs identified. The city adopted a fund balance policy in 2011 (see finance policies). The city strives to maintain at least 30% of annual operating expenditures in fund balance reserves. Most funds are projected to exceed the fund balance goals.

The General Fund balance is budgeted to be near 40% of general fund operational expenditures by the end of 2020.

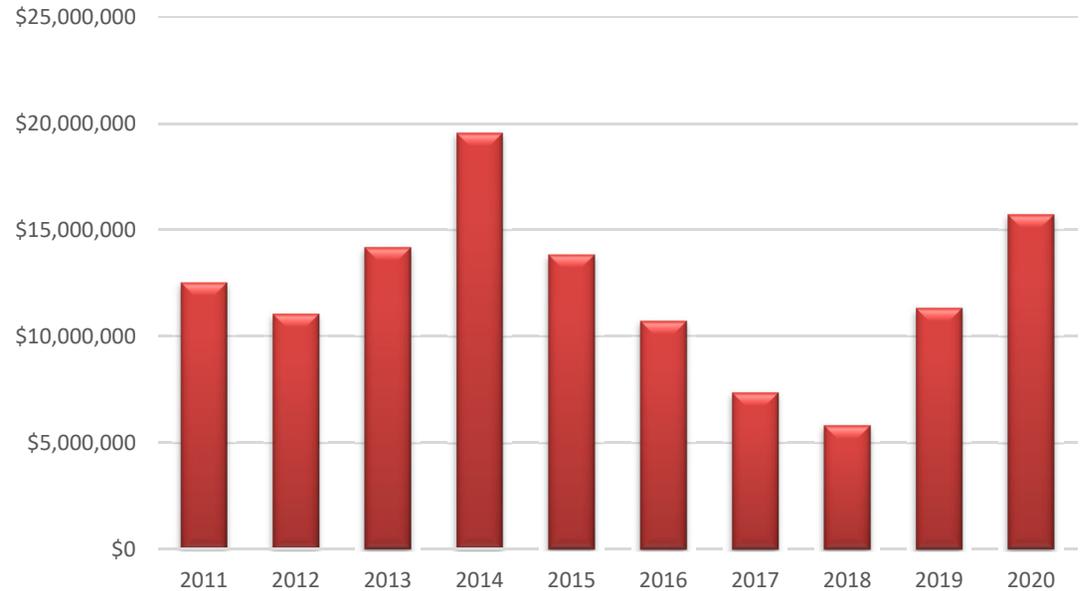
The overall governmental fund balances (excluding HRA) are projected to increase by \$3,152,460 in 2020. The General Fund, Cemetery and Parking Funds are anticipated to use fund balance to continue covering some operating expenditures.

The overall enterprise net position is projected to decrease by \$1,549,825 in 2020. Electric, Sewer, Storm Sewer and Liquor funds will use unrestricted fund balance for a portion of operating expenses.

Internal services fund net position is projected to increase by \$202,500 in 2020.

The HRA is projected to decrease fund balance by (\$39,166) for investment in redevelopment projects.

Total Governmental Fund Balances





2020 Fund Balance/Equity Projections

	2018 Actual	2019 Adopted Changes*	2019 Beginning Balance	2020 Adopted Changes*	2020 Projected Balance		2018 Actual	2019 Adopted Changes*	2019 Beginning Balance	2020 Adopted Changes*	2020 Projected Balance
General Fund	4,963,693	-	4,963,693	(150,000)	4,813,693	Enterprise					
Special Revenue Funds						Electric	38,373,285	295,385	38,668,670	(1,494,330)	37,174,340
Urban Redevelopment	1,345,737	102,544	1,448,281	166,390	1,614,671	Water	11,772,101	144,300	11,916,401	183,980	12,100,381
Round Up	14,561	-	14,561	-	14,561	Sewer	5,553,969	(133,025)	5,420,944	(40,105)	5,380,839
Police Forfeiture	19,146	6,800	25,946	-	25,946	Storm Sew	3,899,295	7,301	3,906,596	(24,001)	3,882,595
Cemetery	410,528	-	410,528	(20,073)	390,455	Liquor	1,736,274	(130,215)	1,606,059	(337,790)	1,268,269
Parking	480,599	1,720	482,319	(203,493)	278,826	Golf	956,679	(27,195)	929,484	155,096	1,084,580
Lodging	17,210	-	17,210	1,030	18,240	Garbage	117,777	-	117,777	-	117,777
Debt Service Fund	547,394	843,160	1,390,554	472,367	1,862,921	Recycling	109,428	3,185	112,613	7,325	119,938
Capital Project Funds						Internal Service Funds					
Building Improvements	(279,044)	89,940	(189,104)	76,120	(112,984)	Garage	1,606,799	81,981	1,688,780	154,120	1,842,900
State aid Construction	1,184,042	2,000	1,186,042	-	1,186,042	Information	404,237	(3,399)	400,838	42,060	442,898
Street Renewal	123,339	5,958,785	6,082,124	5,083,517	11,165,641	Insurance	1,055,800	(23,480)	1,032,320	(6,960)	1,025,360
Park	462,073	135,435	597,508	(135,294)	462,214	Employee I	(3,902)	10,945	7,043	13,280	20,323
City TIF	(3,477,847)	(492,640)	(3,970,487)	(2,138,104)	(6,108,591)	HRA	1,478,431	(73,430)	1,405,001	(35,546)	1,369,455
						HRA TIF	223,792	1,535	225,327	(3,620)	221,707

* Projected changes are based on adopted budgets



DEBT OVERVIEW

The City of Anoka has been very conservative in its debt issuance practices and holds an AA+ G.O. debt rating from Standard & Poor's. The City's total outstanding debt on December 31, 2019, was \$10,985,000

The total debt principal and interest due in 2020 is \$1,095,021 which comes from general fund transfer of \$565,000 and electric fund transfer of \$842,470. The remaining principal and interest is paid with storm water utility fees. As depicted in the table below, debt service requirements average less than \$700,000 for principal per year to 2033 and then decrease to an average of less than \$130,000. Minnesota State law limits the amount of G.O. debt for any municipality to 2% of market value, estimated to be \$1,701,607,100 in 2020. This limitation provides reasonable assurance of the municipality's ability to pay; the legal debt limit for Anoka is \$34,032,142. The responsible use of debt limits the use of current and future sources which are needed to be used to pay for current financing.

Year	General Obligation Bonds		Revenue Bonds		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	700,000	272,821	85,000	37,200	785,000	310,021
2021	685,000	257,423	85,000	35,500	770,000	292,923
2022	790,000	234,873	85,000	33,800	875,000	268,673
2023	465,000	214,260	85,000	32,100	550,000	246,360
2024	525,000	197,685	85,000	30,400	610,000	228,085
2025	530,000	179,985	85,000	28,700	615,000	208,685
2026	560,000	163,735	85,000	27,000	645,000	190,735
2027	580,000	148,744	85,000	25,300	665,000	174,044
2028	700,000	131,670	90,000	23,325	790,000	154,995
2029	550,000	113,668	90,000	21,075	640,000	134,743
2030	560,000	95,989	90,000	18,825	650,000	114,814
2031	595,000	77,140	90,000	16,350	685,000	93,490
2032	610,000	57,405	90,000	13,650	700,000	71,055
2033	635,000	36,955	95,000	10,875	730,000	47,830
2034	80,000	25,480	100,000	7,950	180,000	33,430
2035	85,000	23,376	105,000	4,875	190,000	28,251
2036	85,000	21,124	110,000	1,650	195,000	22,774
2037	90,000	18,718			90,000	18,718
2038	95,000	16,174			95,000	16,174
2039	95,000	13,561			95,000	13,561
2040	100,000	10,830			100,000	10,830
2041	105,000	7,909			105,000	7,909
2042	110,000	4,845			110,000	4,845
2043	115,000	1,639			115,000	1,639
	<u>\$9,445,000</u>	<u>\$ 2,326,006</u>	<u>\$ 1,540,000</u>	<u>\$ 368,575</u>	<u>\$ 10,985,000</u>	<u>\$ 2,694,581</u>



CAPITAL IMPROVEMENTS

The Capital Improvement Plan (CIP) process begins with departments editing and updating existing plans from previous years and adding or deleting projects. Once this is completed, Finance does an analysis of funding requirements and any related prioritization is done by the city manager. The analysis includes a review of projected working capital amounts available for the projects, any operating cost adjustments as a result of the improvement and the impact of future funding needs is determined. The mayor and council then use the compiled information in the CIP along with the results of public discussion, to determine which projects are to proceed and exactly how they will be funded.

IMPACTS OF OPERATIONS

The capital improvement projects in the budget for 2020 impact operations in a variety of ways as explained in the purpose column. Most replacements and improvements will reduce operating maintenance costs. Several new projects like those in Parks funds and new streets will enhance city services to residents with some direct impact on operations. The table below depicts how approved capital projects will be funded in 2020.

The projects described below and on previous pages were planned for 2020 during the CIP and ERP process. The Capital Improvement Plan (CIP) is five years and The Equipment Replacement plan (ERP) is twenty years out. Both of these plans assist the City with budgeting.

2020 CAPITAL FUNDING SOURCES

<u>FUND</u>	<u>SOURCE</u>	<u>AMOUNT</u>
General	Property Taxes	160,000
Building Capital	Transfers from Electric & Sewer	25,000
	Bonding	3,500,000
Street Capital	Special Assessments	567,000
	Franchise Fees	358,000
	MSA Funding	1,935,400
	Bonding	5,317,000
Park Capital	Transfers from Water & Liquor	100,000
	Current Revenues	420,000
CRTV TIF Revenue	TIF Revenues	2,700,000
Garage	Revenue from charges	287,000
Information Technology	Revenue from charges	75,000
Golf	Reserves	176,000
Electric	Current Revenues	1,030,400
Water	Current Revenues	50,000
Sewer	Current Revenues	38,000
		16,738,800



2020 CAPITAL IMPROVEMENTS

<u>FUND</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUTURE ANNUAL SAVINGS</u>	<u>FUTURE ANNUAL COST</u>
Building Capital	3,500,000	Relocating the Park maintenance facility	-	-
Building Capital	25,000	The Anoka County outdoor warning siren control system	-	-
Parking Maint	160,000	Remove and replace rubber membrane roof over parking garage	-	-
Street Capital	1,594,600	Complete reconstruction of several streets	-	-
Street Capital	3,061,700	Reconstruct North Street with funds from county & sale of property	-	20,000
Street Capital	2,581,100	Resurface several streets to extend life and improve quality	3,100	-
Street Capital	240,000	Maintenance to extend bridge life	1,000	-
Street Capital	200,000	Anoka County will reconstruct CSAH 7 from TH-10 to Bunker Lake Blvd in 2021	-	-
Street Capital	600,000	Fog sealing and seal coating to extend street life	-	-
Park Capital	75,000	Repaint park shelter, replace wooden boat playstructure and damaged park benches	-	-
Park Capital	250,000	Redesign and reconstruction of the playground, playfield, skating rink reconfiguration	-	-
Park Capital	65,000	Additional Engineering/design and grant applications	-	-
Park Capital	30,000	Crack fill, repair and repaint courts	-	-
TIF Capital	700,000	Purchase land and cleanup for redevelopment	20,000	25,000
TIF Capital	2,000,000	Purchase final 6 plex in roadway	-	-
Garage	220,000	Replace the 1998 Ford single axle dump truck used for snow removal	-	-
Garage	57,000	Replace Truck #352 which is a major piece of maintenance equipment	-	-
Garage	10,000	Old Painter/striper is in need of replacement	-	-
Info Tech	5,000	Laptops have reached end of life and needs replacement	-	-
Info Tech	70,000	Replacement of end of life computers	-	-
Golf	68,000	Replacement of 1999 Toro wide area rough mower	-	-
Golf	50,000	Old well casing is failing and must be replaced	-	-
Golf	20,000	Replace 2005 utility vehicle	-	-
Golf	13,000	Switch the men's and women's locker rooms	-	-
Golf	25,000	Improvements to the outside patio	-	-
Electric	275,000	Replace 1993 digger truck #120 which has outlived its useful life	-	-
Electric	500,000	Repair/Add/Update/Complete Substation work	-	-
Electric	150,000	Add SCADA equipment to substations	-	-
Electric	62,000	Replace/Update SCADA software	-	-
Electric	43,400	Upgrade GIS Mapping software	-	-
Water	50,000	Needed repairs to water treatment plant #7	-	-
Sewer	38,000	Replacement for 2005 Chevy 3/4 ton truck	-	-
	<u>16,738,800</u>			

GENERAL FUND

Property tax revenue is the amount needed to fill the gap between budgeted revenues and appropriations. The average increase in the levy for the general fund for years 2020 through 2022 is projected to be about 4.5%. This projection reflects basic increases in the levy for operations, capital and debt. Even with the increase in the levy, the projected increase the average property tax payer’s annual liability is only around 2%. This is the result of adding to the net tax capacity with added market value for new construction. Average annual operating appropriations are projected to increase of 3.5% during that same period but the city has planned use of reserves for capital outlay and debt service transfers in the future. The projected appropriation amounts may be reduced through cuts or increased as a result of unexpected costs or revenues. Property tax revenue sources may always change through reduced appropriations or changes in other revenue sources.

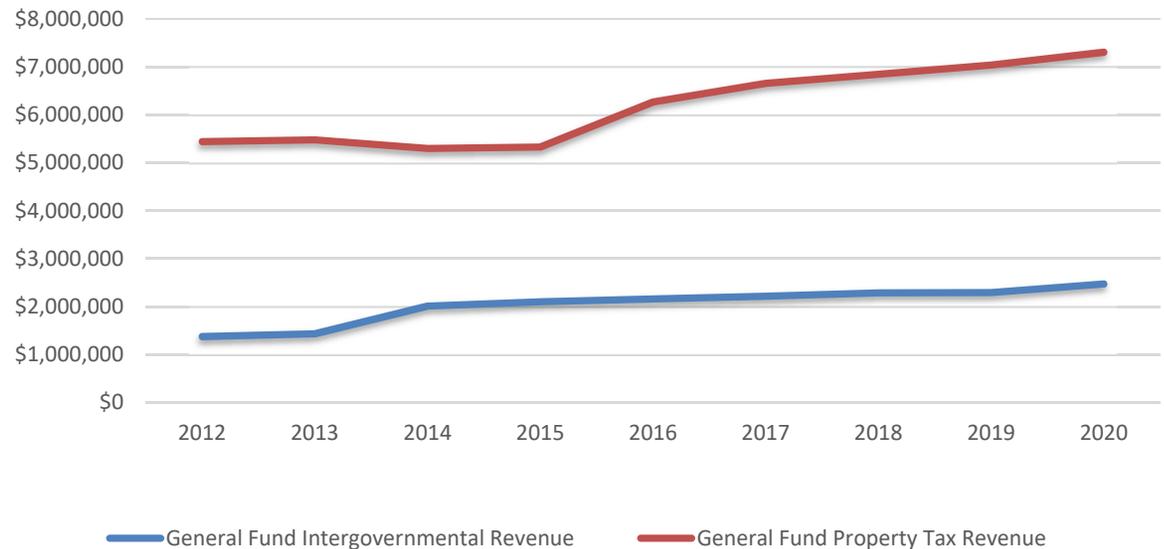
Tax base growth or decline is used as a guide in keeping property taxes at a reasonable level. In the current environment the tax base increased about 7.1% for budget year 2020. An increase in the tax base is also projected for 2021. Redevelopment and new projects help increase the tax base. The increase in tax base can sometimes translate into a decrease in the tax capacity rate unless other factors are adjusted by the state or the city increases the levy.

The City has an electric utility franchise fee that has been in place for many years. Currently the fee helps offset the amount of tax levy needed to fund general fund street operations. The City Council reviews the impacts of this fee and continues to analyze its usefulness. General Fund intergovernmental revenues are anticipated to increase in 2020 by almost 8%. Local government aid is derived from sales tax revenues and is allocated by the state legislature. In 2019, State legislators certified the City’s 2020 aid at approximately 9.3% higher than 2019. In 2020 the city property owners will experience an increase in property taxes. Although the levy increase was under 5%, changes in fiscal disparities and contributions along with increased values caused an increase in the tax capacity rate. The city is always strategizing to cope with the fluctuation in state aids and property values.

The graph reflects the relatively flat changes in the major revenues supporting the general fund, except in 2016 when the city increased the levy to replenish fund balances in governmental funds.

Licenses, permits and fines include building permits, which are volatile depending on new construction and remodeling projects. Based on projected construction projects, the current economy and historical information, revenue is projected to increase just over 1% compared to 2019. Many projects are already underway and there is a continued positive outlook for 2020. Permit activity is expected to remain flat in 2020. Various programs throughout the City generate charges for services. The volume of activity also fluctuates with construction.

General Fund Historical Intergovernmental Revenues & Tax Levy



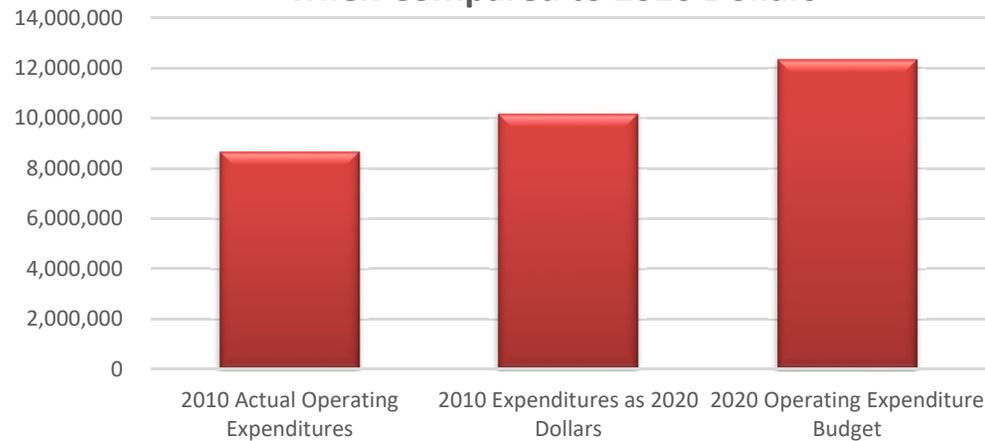


Charges for services are forecast to increase as a result of lower services charges to Anoka High School for security services. Interest revenues are expected to decrease slightly compared to 2019. Overall revenues are anticipated to increase by approximately 2% each year for the next several years.

General fund expenditures account for almost 19% of the City's total expenses. The general fund revenue and appropriation budgets are both \$13,231,402. There is an increase in both revenues and appropriations when compared to 2019 of \$681,414 or 5.43%. The increase is largely the result of an increase in maintenance costs in public safety and parks departments. There are decreases in expenditures in supplies, professional services, contingency funds and capital outlay. These decreases offset increases to employee services, maintenance, and transfers out. Contractual fire expenses increase by 4.7% for 2020. Transfers out and use of fund balance increase by 24.5% to cover debt service payments and park improvements. The budget was specifically prepared to meet the budget goals, while assuring efficiency and effectiveness in all positions.

For 2020, the budget was prepared with the primary intention of maintaining core services and continuing to improve infrastructure throughout the city through small increases in property taxes for the average tax payer. In 2019 the departments were requested to provide financial information by programs within a department. The City Council, through recommendations of city staff, is increasing the General Fund operating expenditures by 4.5% or \$525,314 in 2020. City Council and staff continue to focus on providing quality service to its citizens for the 2020 budget and beyond. The council feels that overall long-term goals of preparing for the future and maintaining current services are met with this budget.

2020 General Fund Operating Expenditure Budget when Compared to 2010 Dollars



The graph above takes the 2010 operating budget for the General Fund and converts it to 2020 dollars. When comparing the current budget to actual expenditures from 2010, general fund expenditures are approximately 21.4% higher. The increase is a result of increased costs in professional services and capital outlay. Salary expenditures were about 5.3% higher in 2020 when compared to 2010 converted to 2010 dollars.

City of Anoka

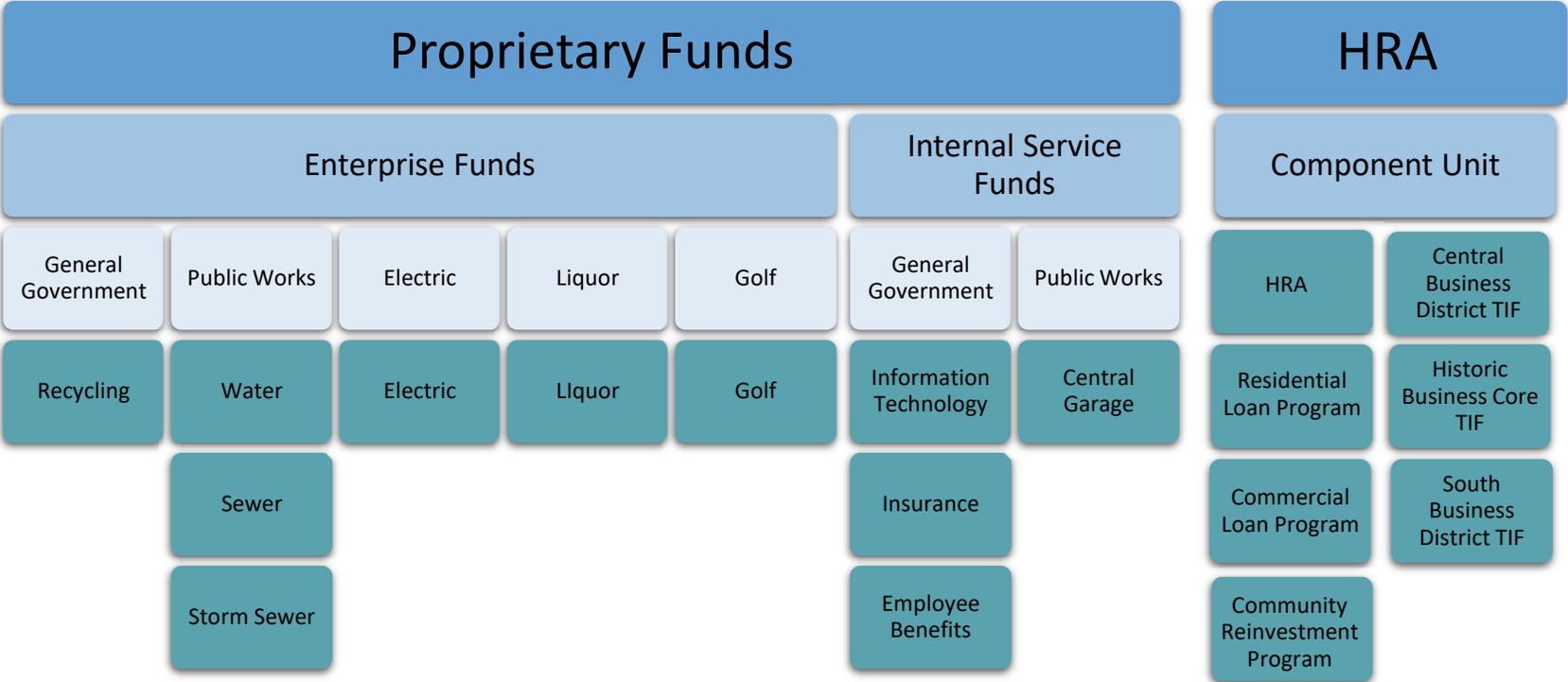
Funds and Departments Relationship

Governmental Funds

General Fund				Special Revenue Funds				Debt Service Funds	Capital Funds		
General Government	Public Works	Public Safety	Parks & Recreation	General Government	Public Works	Public Safety	Parks & Recreation	General Government	General Government	Public Works	Parks & Recreation
City Council	Engineering	Police	Community Programs	Urban Redevelopment	Walker Ramp	City Parking	Cemetery	Debt Service	Enterprise Park TIF District	State Road Improvement	Park Dedication
Administration	Streets	Security - Anoka High School	Event Center	Lodging		Round Up			Historical Rum River TIF District	Street Renewal	Park Capital
Elections		Security - Downtown	Playgrounds, Fields and Recreation						South Ferry TIF District		
Finance		School Liaison	Aquatic Center						Commuter Rail TIF District		
Assessing		Crime Free Housing	Senior Center						Greens of Anoka TIF District		
City Attorney		Civil Defense	Park Maintenance						Building Improvement		
Planning & Community Development		Joint Fire Operations	City Beautification								
Municipal Buildings		Building Inspections									
Building Maintenance											

City of Anoka

Funds and Departments Relationship



CITY OF ANOKA
ALL FUNDS COMPARATIVE BY OBJECT CLASSIFICATION (EXCLUDING HRA)

REVENUES	ACTUAL 2015	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ADOPTED 2019	PROPOSED 2020	Difference	Percent change
Property Tax	8,371,829	6,870,080	7,222,789	7,415,101	7,616,164	7,954,784	338,620	4.4%
Special Assessments	779,143	728,197	937,857	568,810	570,000	967,866	397,866	69.8%
Intergovernmental	2,369,950	2,216,527	4,448,611	2,956,142	4,184,824	3,663,442	(521,382)	-12.5%
Licenses & Permits	670,749	516,502	510,866	460,828	491,640	482,100	(9,540)	-1.9%
Fines & Forfeitures	231,839	215,816	214,759	222,215	230,700	192,000	(38,700)	-16.8%
Interest Earnings	421,137	371,573	453,618	639,799	557,720	541,507	(16,213)	-2.9%
Charges for Services	4,305,142	4,017,566	4,175,244	4,244,512	4,056,589	4,336,390	279,801	6.9%
Utility Charges	31,881,451	32,026,306	31,968,201	34,083,274	34,344,046	35,184,569	840,523	2.4%
Merchandise Sales	4,253,637	4,206,605	4,502,172	4,326,286	4,544,500	4,599,850	55,350	1.2%
Miscellaneous	1,776,556	889,463	1,737,991	1,367,648	1,462,280	1,597,418	135,138	9.2%
Franchise Fees	1,344,354	1,334,187	1,315,417	1,355,374	1,336,000	1,395,559	59,559	4.5%
Issuance of Bonds	-	1,563,811	-	-	9,900,000	8,700,000	(1,200,000)	-12.1%
Transfers In/Reserves	4,150,553	5,725,816	2,880,000	3,374,500	3,092,250	3,817,536	725,286	23.5%
TOTAL REVENUES	\$ 60,556,340	\$ 60,682,449	\$ 60,367,525	\$ 61,014,489	\$ 72,386,713	\$ 73,433,021	\$ 1,046,308	1.4%
EXPENDITURES								
Personal Services	9,800,772	10,892,299	11,432,939	11,489,510	11,950,274	12,688,840	738,566	6.2%
Supplies	1,173,267	954,686	1,417,389	1,372,835	2,386,408	2,301,508	(84,900)	-3.6%
Professional Services	3,781,526	4,210,616	5,439,956	5,045,409	4,883,840	6,107,540	1,223,700	25.1%
Maintenance	4,182,559	4,837,442	4,466,166	3,847,046	5,113,084	4,758,905	(354,179)	-6.9%
Merchandise for resale	3,219,985	3,254,372	3,471,157	3,288,226	3,475,700	3,778,164	302,464	8.7%
Purchased Power	19,903,451	20,461,686	20,424,379	21,691,460	21,527,000	22,660,000	1,133,000	5.3%
Capital	6,515,422	6,534,270	6,475,161	6,321,888	7,969,900	10,188,390	2,218,490	27.8%
Franchise Fees	960,113	949,631	927,183	953,506	955,000	960,000	5,000	0.5%
Depreciation	2,585,823	2,685,645	2,817,293	3,137,617	2,858,000	3,007,000	149,000	5.2%
Interest Expense	30,498	615,210	611,783	585,326	667,310	620,003	(47,307)	-7.1%
Debt	8,336,482	540,000	2,299,323	675,000	675,000	700,000	25,000	3.7%
Transfers Out	4,150,553	5,725,816	2,880,000	3,374,500	3,051,670	3,483,970	432,300	14.2%
TOTAL EXPENDITURES	\$ 64,640,451	\$ 61,661,673	\$ 62,662,729	\$ 61,782,323	\$ 65,513,186	\$ 71,254,320	\$ 5,741,134	8.8%

CITY OF ANOKA
2020 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		
	2015	2016	2017	2018	2019	2020	Difference	Percent change
GENERAL FUND								
Property Taxes	\$ 5,329,192	\$ 6,267,559	\$ 6,654,637	\$ 6,826,423	\$ 7,036,564	\$ 7,306,005	\$ 269,441	3.83%
Intergovernmental	2,098,278	2,160,485	2,215,682	2,322,531	2,292,824	2,470,617	177,793	7.75%
Licenses & Permits	626,408	471,156	438,588	400,519	438,400	443,100	4,700	1.07%
Fines & Forfeitures	76,072	61,664	63,351	55,160	63,000	56,300	(6,700)	-10.63%
Interest Earnings	51,155	31,991	29,113	66,818	50,000	50,000		0.00%
Charges for Services	1,120,363	1,067,557	1,120,379	1,060,709	861,200	829,300	(31,900)	-3.70%
Miscellaneous	232,793	212,565	215,706	198,654	88,500	144,580	56,080	63.37%
Franchise Fees	979,433	968,629	946,078	973,328	956,000	981,000	25,000	2.62%
Transfers In/Reserves	365,000	394,000	400,000	500,000	763,500	950,500	187,000	24.49%
Total General Fund	\$ 10,878,694	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,549,988	\$ 13,231,402	\$ 681,414	5.43%
SPECIAL REVENUES								
Urban Redevelopment	\$ 288,225	\$ 95,823	\$ 157,505	\$ 171,455	\$ 103,469	\$ 166,500	\$ 63,031	60.92%
Round Up	39,534	38,000	35,997	34,141	36,100	30,300	(5,800)	-16.07%
Police Forfeiture	12,310	11,778	6,898	13,724	7,200	10,300	3,100	100.00%
Cemetery	81,683	152,134	78,717	66,263	74,280	97,823	23,543	31.69%
Parking	80,276	89,245	102,666	92,543	141,470	300,593	159,123	112.48%
Lodging	13,816	17,618	17,071	18,166	17,800	4,950	(12,850)	-72.19%
Total Special Revenues	\$ 515,844	\$ 404,598	\$ 398,854	\$ 396,292	\$ 380,319	\$ 610,466	\$ 230,147	60.51%
DEBT SERVICE FUNDS								
Property Taxes	\$ 387,936	\$ 156,789	\$ 1,664	\$ 415	\$	\$	\$	0.00%
Interest	3,009	(2,224)	21,331	6,008	4,000	2,500	(1,500)	-37.50%
Issuance of Bonds								0.00%
Operating Transfer In	568,500	2,290,961	960,000	944,500	1,779,470	1,407,470	(372,000)	-20.91%
Total Debt Service Funds	\$ 959,445	\$ 2,445,526	\$ 982,995	\$ 950,923	\$ 1,783,470	\$ 1,409,970	\$ (373,500)	-20.94%
CAPITAL FUNDS								
Building Capital Projects	\$ 128,057	\$ 499,485	\$ 445,429	\$ 105,045	\$ 108,600	\$ 105,000	\$ (3,600)	-3.31%
State Aid Construction	11,472	3,781	343,357	1,517,400	2,000		(2,000)	-100.00%
Street Renewal	4,404,004	2,106,003	3,183,455	2,235,205	13,097,300	11,461,497	(1,635,803)	-12.49%
Cemetery Construction	915	287						0.00%
Park Capital Improvements	841,315	526,672	237,218	150,713	460,900	359,706	(101,194)	-21.96%
City Tax Increment Districts	3,502,250	2,428,833	2,078,106	871,449	908,200	1,702,396	794,196	87.45%
Total Capital Projects	\$ 8,888,013	\$ 5,565,061	\$ 6,287,565	\$ 4,879,812	\$ 14,577,000	\$ 13,628,599	\$ (948,401)	-6.51%

CITY OF ANOKA
2020 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES (continued)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		
	2015	2016	2017	2018	2019	2020	Difference	Percent change
ENTERPRISE FUNDS								
Electric	\$ 28,335,177	\$ 28,316,801	\$ 28,441,359	\$ 29,994,135	\$ 30,275,275	\$ 30,840,000	\$ 564,725	1.87%
Water	1,953,628	1,965,112	2,021,422	2,041,603	2,038,500	2,072,250	33,750	1.66%
Sanitary Sewer	2,237,827	2,207,134	2,256,723	2,395,868	2,498,800	2,677,800	179,000	7.16%
Storm Sewer	477,286	493,487	577,575	630,150	691,171	715,219	24,048	3.48%
Liquor	4,192,360	4,135,846	4,440,047	4,272,852	4,458,700	4,502,900	44,200	0.99%
Golf	936,675	982,169	915,768	875,957	1,074,550	1,333,700	259,150	24.12%
Refuse Collection	113,520	115,277	107,698	96,821				0.00%
Recycling	288,284	297,412	302,786	303,508	357,670	372,795	15,125	4.23%
Total Enterprise Funds	\$ 38,534,757	\$ 38,513,238	\$ 39,063,378	\$ 40,610,894	\$ 41,394,666	\$ 42,514,664	\$ 1,119,998	2.71%
INTERNAL SERVICE FUNDS								
Garage	\$ 620,104	\$ 1,314,682	\$ 711,984	\$ 801,175	\$ 780,655	\$ 933,300	\$ 152,645	19.55%
Information Systems	343,358	377,619	386,257	443,239	454,130	523,100	68,970	15.19%
Insurance	426,599	430,559	446,484	425,303	424,485	526,520	102,035	24.04%
Employee Benefits	10,163	7,339	6,474	102,709	42,000	55,000	13,000	30.95%
Total Internal Service Funds	\$ 1,400,224	\$ 2,130,199	\$ 1,551,199	\$ 1,772,426	\$ 1,701,270	\$ 2,037,920	\$ 336,650	19.79%
Total Revenues (sources)	\$ 61,176,977	\$ 60,694,228	\$ 60,367,525	\$ 61,014,489	\$ 72,386,713	\$ 73,433,021	\$ 1,046,308	1.45%
TOTAL SOURCES	\$ 61,176,977	\$ 60,694,228	\$ 60,367,525	\$ 61,014,489	\$ 72,386,713	\$ 73,433,021	\$ 1,046,308	1.45%

CITY OF ANOKA
2020 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		
	2015	2016	2017	2018	2019	2020	Difference	Percent change
GENERAL FUND								
Council	95,488	93,468	\$ 94,627	\$ 110,315	\$ 123,810	\$ 123,600	\$ (210)	-0.17%
Administrative Services	322,478	385,623	409,039	394,202	347,825	390,056	42,231	12.14%
Finance	415,405	452,528	484,465	405,570	455,110	495,813	40,703	8.94%
Legal	187,801	179,861	185,691	191,817	207,500	205,000	(2,500)	-1.20%
Planning & Comm Development	335,727	430,549	490,666	440,962	429,160	484,952	55,792	13.00%
Municipal Buildings	412,408	369,811	281,530	373,847	286,880	299,050	12,170	4.24%
Police	4,385,214	4,844,187	4,800,134	5,374,387	5,188,395	5,427,246	238,851	4.60%
Fire	551,459	591,931	624,487	672,565	699,470	732,300	32,830	4.69%
Building Inspections	174,928	179,918	181,975	156,026	183,085	155,333	(27,752)	-15.16%
Public Works	1,206,991	1,261,723	1,519,116	1,227,250	1,540,245	1,470,886	(69,359)	-4.50%
Recreation	1,070,789	1,125,581	1,200,970	1,100,053	1,211,430	1,274,333	62,903	5.19%
Parks	770,071	725,104	997,586	1,057,332	1,181,078	1,270,133	89,055	7.54%
Unallocated	67,255	69,347	67,408	103,301	129,000	102,700	(26,300)	-20.39%
Transfers Out	94,000	2,024,650	580,000	569,500	567,000	800,000	233,000	41.09%
Total General Fund	\$ 10,090,014	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,549,988	\$ 13,231,402	\$ 681,414	5.43%
SPECIAL REVENUES								
Urban Redevelopment	928	895	880	75	925	110	(815)	-88.11%
Round Up	38,799	39,491	34,442	26,193	36,100	30,300	(5,800)	-16.07%
Police Forfeiture	28,314	9,030	619	11,034	400	10,300	9,900	100.00%
Cemetery	126,984	89,066	116,562	77,556	74,280	97,823	23,543	31.69%
Parking	175,631	176,106	225,581	148,691	139,750	300,593	160,843	115.09%
Lodging	12,832	17,543	15,267	16,848	17,800	3,920	(13,880)	-77.98%
Total Special Revenues	\$ 383,488	\$ 332,131	\$ 393,351	\$ 280,397	\$ 269,255	\$ 443,046	\$ 173,791	64.55%
DEBT SERVICE FUNDS								
Bond Principal (refunding)	\$ 7,709,150	\$ 540,000	\$ 2,105,000	\$ 675,000	\$ 675,000	\$ 700,000	\$ 25,000	3.70%
Bond Interest	452,558	373,540	325,129	272,586	265,310	237,603	(27,707)	-10.44%
Total Debt Service Funds	\$ 8,161,708	\$ 913,540	\$ 2,430,129	\$ 947,586	\$ 940,310	\$ 937,603	\$ (2,707)	-0.29%

CITY OF ANOKA
2020 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS, (Continued)	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ADOPTED	PROPOSED		
	2015	2016	2017	2018	2019	2020	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 797,824	\$ 316,007	\$ 313,622	\$ 287,981	\$ 18,660	\$ 28,880	\$ 10,220	54.77%
State Aid Construction	429,092		981,750	2,458,153				0.00%
Street Renewal	3,335,070	1,531,672	3,999,776	2,147,685	7,138,515	6,377,980	(760,535)	-10.65%
Cemetery Construction		69,666						0.00%
Park Capital Improvements	780,231	268,876	256,582	225,404	325,465	495,000	169,535	52.09%
City Tax Increment Districts	2,983,539	7,018,847	2,815,169	1,629,270	1,400,840	3,840,500	2,439,660	174.16%
Total Capital Projects	\$ 8,325,756	\$ 9,205,068	\$ 8,366,899	\$ 6,748,493	\$ 8,883,480	\$ 10,742,360	\$ 1,858,880	20.93%
ENTERPRISE FUNDS								
Electric	\$ 27,764,960	\$ 27,633,076	\$ 28,089,231	\$ 29,948,345	\$ 29,979,890	\$ 32,334,330	\$ 2,354,440	7.85%
Water	1,379,655	1,420,907	1,364,508	1,468,895	1,894,200	1,888,270	(5,930)	-0.31%
Sanitary Sewer	2,020,883	2,208,099	2,253,681	2,364,116	2,631,825	2,717,905	86,080	3.27%
Storm Sewer	209,973	293,823	227,033	260,386	683,870	739,220	55,350	8.09%
Liquor	4,135,611	4,078,948	4,293,932	4,138,686	4,588,915	4,840,690	251,775	5.49%
Golf	1,041,344	1,077,349	1,106,839	1,087,698	1,101,745	1,178,604	76,859	6.98%
Refuse Collection	125,761	117,497	112,514	101,636				0.00%
Recycling	285,046	294,308	297,314	315,201	354,485	365,470	10,985	3.10%
Total Enterprise Funds	\$ 36,963,233	\$ 37,124,007	\$ 37,745,052	\$ 39,684,963	\$ 41,234,930	\$ 44,064,489	\$ 2,829,559	6.86%
INTERNAL SERVICE FUNDS								
Garage	\$ 650,676	\$ 708,511	\$ 764,035	\$ 988,835	\$ 698,674	\$ 779,180	\$ 80,506	11.52%
Information Systems	271,328	337,322	369,039	445,348	457,529	481,040	23,511	5.14%
Insurance	377,953	294,598	606,295	466,721	447,965	533,480	85,515	19.09%
Employee Benefits	46,505	21,240	70,235	42,853	31,055	41,720	10,665	34.34%
Total Internal Service Funds	\$ 1,346,462	\$ 1,361,671	\$ 1,809,604	\$ 1,943,757	\$ 1,635,223	\$ 1,835,420	\$ 200,197	12.24%
Total Appropriations (uses)	\$ 65,270,661	\$ 61,670,698	\$ 62,662,729	\$ 61,782,323	\$ 65,513,186	\$ 71,254,320	\$ 5,741,134	8.76%
TOTAL SOURCES (USES)	\$ (4,093,684)	\$ (976,470)	\$ (2,295,204)	\$ (767,834)	\$ 6,873,527	\$ 2,178,701	\$ (4,694,826)	68.30%
Source or (Use) of Equity or Fund Balance	\$ (4,093,684)	\$ (976,470)	\$ (2,295,204)	\$ (767,834)	\$ 6,873,527	\$ 2,178,701	\$ (4,694,826)	68.30%

CITY OF ANOKA
2020 BUDGET SUMMARY - MAJOR V.S. NON-MAJOR FUNDS (EXCLUDING HRA)

REVENUES	ACTUAL 2015	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ADOPTED 2019	PROPOSED 2020	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Funds	\$ 10,878,694	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,549,988	\$ 13,231,402	\$ 681,414	5.43%
Debt Service Funds	959,445	2,445,526	982,995	950,923	1,783,470	1,409,970	(373,500)	-20.94%
Street Renewal	4,404,004	2,106,003	3,183,455	2,235,205	13,097,300	11,461,497	(1,635,803)	-12.49%
City Tax Increment Districts	3,502,250	2,428,833	2,078,106	871,449	908,200	1,702,396	794,196	87.45%
Total Major Governmental Funds	19,744,393	18,615,968	18,328,090	16,461,719	28,338,958	27,805,265	(533,693)	-1.88%
NON-MAJOR GOVERNMENTAL FUNDS	877,283	1,434,823	1,424,858	2,169,450	951,819	1,075,172	123,353	12.96%
Total Governmental funds	20,621,676	\$ 20,050,791	\$ 19,752,948	\$ 18,631,169	\$ 29,290,777	\$ 28,880,437	\$ (410,340)	-1.40%
MAJOR ENTERPRISE FUNDS								
Electric	28,335,177	\$ 28,316,801	\$ 28,441,359	29,994,135	30,275,275	30,840,000	\$ 564,725	1.87%
Water	1,953,628	1,965,112	2,021,422	2,041,603	2,038,500	2,072,250	33,750	1.66%
Storm Sewer	477,286	493,487	577,575	630,150	691,171	715,219	24,048	3.48%
Liquor	4,192,360	4,135,846	4,440,047	4,272,852	4,458,700	4,502,900	44,200	0.99%
Total Major Enterprise funds	34,958,451	34,911,246	35,480,403	36,938,740	37,463,646	38,130,369	666,723	1.78%
NON-MAJOR ENTERPRISE FUNDS	\$ 3,576,306	3,601,992	3,582,975	3,672,154	3,931,020	4,384,295	453,275	11.53%
INTERNAL SERVICE FUNDS	1,400,224	2,130,199	1,551,199	1,772,426	1,701,270	2,037,920	336,650	19.79%
Total Proprietary funds	39,934,981	40,643,437	40,614,577	42,383,320	43,095,936	44,552,584	1,456,648	3.38%
Total Revenues (sources)	<u>\$ 60,556,657</u>	<u>\$ 60,694,228</u>	<u>\$ 60,367,525</u>	<u>\$ 61,014,489</u>	<u>\$ 72,386,713</u>	<u>\$ 73,433,021</u>	<u>\$ 1,046,308</u>	<u>1.45%</u>

CITY OF ANOKA
2020 BUDGET SUMMARY - MAJOR V.S. NON-MAJOR FUNDS (EXCLUDING HRA)

APPROPRIATIONS	ACTUAL 2015	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ADOPTED 2019	PROPOSED 2020	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Funds	\$ 10,090,014	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,549,988	\$ 13,231,402	\$ 681,414	5.43%
State Aid Construction	429,092	-	981,750	2,458,153	-	-	-	0.00%
Street Renewal	3,335,070	1,531,672	3,999,776	2,147,685	7,138,515	6,377,980	(760,535)	-10.65%
City Tax Increment Districts	<u>2,983,539</u>	<u>7,018,847</u>	<u>2,815,169</u>	<u>1,629,270</u>	<u>1,400,840</u>	<u>3,840,500</u>	<u>2,439,660</u>	<u>174.16%</u>
Total Major Governmental Funds	16,837,715	21,284,800	19,714,389	18,412,235	21,089,343	23,449,882	2,360,539	11.19%
NON-MAJOR GOVERNMENTAL FUNDS	9,493,041	1,900,220	3,393,684	1,741,368	1,553,690	1,904,529	350,839	22.58%
Total Governmental Funds	<u>\$ 26,330,756</u>	<u>23,185,020</u>	<u>23,108,073</u>	<u>20,153,603</u>	<u>22,643,033</u>	<u>25,354,411</u>	<u>2,711,378</u>	<u>11.97%</u>
MAJOR ENTERPRISE FUNDS								
Electric	\$ 27,764,960	27,633,076	28,089,231	29,948,345	29,979,890	32,334,330	2,354,440	7.85%
Water	1,379,655	1,420,907	1,364,508	1,468,895	1,894,200	1,888,270	(5,930)	-0.31%
Sanitary Sewer	2,020,883	2,208,099	2,253,681	2,364,116	2,631,825	2,717,905	86,080	3.27%
Storm Sewer	209,973	293,823	227,033	260,386	683,870	739,220	55,350	8.09%
Liquor	<u>4,135,611</u>	<u>4,078,948</u>	<u>4,293,932</u>	<u>4,138,686</u>	<u>4,588,915</u>	<u>4,840,690</u>	<u>251,775</u>	<u>5.49%</u>
Total Major Enterprise funds	35,511,082	35,634,853	36,228,385	38,180,428	39,778,700	42,520,415	2,741,715	6.89%
NON MAJOR ENTERPRISE FUNDS	1,452,151	1,489,154	1,516,667	1,504,535	1,456,230	1,544,074	87,844	6.03%
INTERNAL SERVICE FUNDS	1,346,462	1,361,671	1,809,604	1,943,757	1,635,223	1,835,420	200,197	12.24%
Total Proprietary funds	<u>\$ 38,309,695</u>	<u>38,485,678</u>	<u>39,554,656</u>	<u>41,628,720</u>	<u>42,870,153</u>	<u>45,899,909</u>	<u>3,029,756</u>	<u>7.07%</u>
Total Appropriations (uses)	<u>\$ 64,640,451</u>	<u>61,670,698</u>	<u>62,662,729</u>	<u>61,782,323</u>	<u>65,513,186</u>	<u>71,254,320</u>	<u>5,741,134</u>	<u>8.76%</u>
Source or (Use) of Equity or Fund Balance	<u>\$ (4,083,794)</u>	<u>(976,470)</u>	<u>(2,295,204)</u>	<u>(767,834)</u>	<u>6,873,527</u>	<u>2,178,701</u>		

Schedule of Tax Levies

	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	
General Fund Levy	\$5,323,680	\$6,297,575	\$6,641,230	\$6,838,335	\$7,028,564	\$7,303,005	3.90%
Debt Service Levy	<u>388,585</u>	<u>155,900</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	0.00%
Total Levy	<u><u>5,712,265</u></u>	<u><u>6,453,475</u></u>	<u><u>6,641,230</u></u>	<u><u>6,838,335</u></u>	<u><u>7,028,564</u></u>	<u><u>7,303,005</u></u>	3.90%
	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	
Housing & Redevelopment Authority:	<u>\$192,150</u>	<u>\$219,900</u>	<u>\$230,000</u>	<u>\$252,000</u>	<u>\$273,380</u>	<u>\$295,814</u>	8.90%
HRA Levy							

**CITY OF ANOKA
2020 BUDGET
Estimated Cost of City Services**

	ADOPTED 2020	
	% of Levy	Amount of Levy
City Council	1.31%	10.46
City Admin	4.00%	32.01
City Attorney	1.44%	11.50
Finance	5.24%	41.86
Human Resources	0.00%	-
Planning	0.00%	-
Unallocated	0.27%	2.16
GENERAL GOVERNMENT	12.25%	\$ 97.98
Public Works	-1.31%	(10.49)
Building Maint	3.22%	25.71
Infrastructure	0.00%	-
PUBLIC WORKS	1.90%	\$ 15.22
Police		
Police	42.72%	341.55
Police Security	6.28%	50.18
Police Total	48.99%	391.73
Fire	7.87%	62.96
Inspections/Property Maintenance	-3.64%	(29.08)
Planning & Development	4.37%	34.91
PUBLIC SAFETY	57.59%	\$ 460.51
Recreation	5.38%	43.02
Senior Ctr	2.00%	16.00
Aquatic Ctr	-0.27%	(2.13)
Park Maintenance	10.18%	81.42
PARKS & RECREATION	17.30%	\$ 138.32
DEBT SERVICE	10.95%	\$ 87.55
Average Cost of City Services	100%	\$ 799.59

2020 Levy based on a home with a 1/2/19 market value of \$238,735

**CITY OF ANOKA
FULL-TIME EQUIVALENTS**

	2015 AUTHORIZED	2016 AUTHORIZED	2017 AUTHORIZED	2018 AUTHORIZED	2019 BUDGETED	2020 BUDGETED
CITY MANAGER-ADMINISTRATION	4.63	5.15	3.45	3.45	3.45	3.45
ASSESSING	1.00	1.00	1.00	1.00	1.00	1.00
FINANCE	4.60	4.65	4.70	4.70	4.70	4.70
COMMUNITY DEVELOPMENT	1.00	1.00	1.00	1.00	1.00	1.00
PLANNING & PROPERTY MAINT/INSPECTION	3.15	3.25	2.80	3.05	2.80	2.80
BUILDING MAINTENANCE	0.75	1.75	1.60	1.48	1.50	1.50
MUNICIPAL BUILDINGS	0.35	0.33	0.45	0.43	0.45	0.45
TOTAL GENERAL GOVERNMENT	15.48	17.13	15.00	15.10	14.90	14.90
BUILDING INSPECTION	1.60	1.50	1.45	1.20	1.20	1.20
POLICE	30.28	34.55	35.85	29.95	33.00	30.25
SECURITY - REGIONAL TREATMENT CENTER	0.50	0.45	1.60	1.60	0.00	0.00
SECURITY - TECHNICAL COLLEGE	0.10	0.00	0.00	0.00	0.00	0.00
SECURITY - HIGH SCHOOL	0.10	0.05	0.10	0.10	0.15	0.15
SCHOOL LIASON OFFICER	1.85	1.85	1.85	1.85	1.85	1.85
DOWNTOWN LIASON-CRIME FREE HOUSING	0.00	0.00	1.50	3.50	5.00	6.00
<i>POLICE</i>	<i>32.83</i>	<i>36.90</i>	<i>40.90</i>	<i>37.00</i>	<i>40.00</i>	<i>38.25</i>
<i>FIRE</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>
TOTAL PUBLIC SAFETY	34.43	38.40	42.35	38.20	41.20	39.45
ENGINEERING	1.75	1.33	1.30	1.30	1.30	1.30
STREETS	7.18	7.18	6.70	6.48	7.70	6.70
TOTAL PUBLIC WORKS	8.93	8.51	8.00	7.78	9.00	8.00
EVENT CENTER	0.40	0.50	0.40	0.38	0.40	0.40
SENIOR CENTER	0.33	0.55	0.60	0.55	0.60	0.60
AQUATIC CENTER	0.28	0.28	0.55	0.40	0.60	0.60
COMMUNITY PROGRAMS AND RECREATION	1.63	1.58	2.25	2.65	2.25	2.25
MUNICIPAL PARKS	4.08	4.73	4.50	4.50	6.45	5.45
SHADE TREE BEAUTIFICATION	0.18	0.18	0.20	0.20	0.20	0.20
TOTAL PARKS AND RECREATION	6.90	7.81	8.50	8.68	10.50	9.50
TOTAL GENERAL FUND	65.74	71.84	73.85	69.76	75.60	71.85
HRA	0.75	0.75	1.00	1.00	1.00	1.00
PARKING	0.80	0.85	0.85	0.85	0.85	0.85
CEMETERY	0.88	1.00	0.65	0.60	0.65	0.65
CENTRAL EQUIPMENT (GARAGE)	1.45	1.55	1.55	1.55	1.55	1.55
ELECTRIC	17.40	18.35	18.30	18.30	18.30	18.30
WATER	3.56	3.56	3.55	3.55	3.55	3.55
SEWER	2.96	2.96	2.95	2.95	2.95	2.95
LIQUOR STORES	4.00	4.00	4.00	4.00	4.00	4.00
GOLF COURSE	3.25	2.55	2.95	2.95	2.95	2.95
RECYCLING	0.37	0.35	0.35	0.35	0.35	0.35
TOTAL OTHER FUNDS	35.42	35.92	36.15	36.10	36.15	36.15
	101.16	107.76	110.00	105.86	111.75	108.00

City of Anoka
Principal Taxpayers

TAXPAYER	TYPE OF BUSINESS	PAY 2020	
		INDIVIDUAL TAX CAPACITY	% OF TOTAL TAX CAPACITY
Cutters Grove LLC	Apartments	339,699	1.7%
Hoffman Enclosures	Electrical enclosures	316,807	1.6%
Federal Cartridge	Ammunition manufacturing	298,710	1.5%
Walker Senior Housing	Apartments	295,784	1.5%
Anoka Industrial LLC	Cake decorations supplier	274,186	1.4%
The Homestead at Anoka	Apartments	272,524	1.4%
Ad Center LLC	Ammunition warehousing	250,700	1.3%
Health Partners	Health care	245,252	1.2%
Paul & Eleanor Sade Trust	Sheet steel fabrication	220,230	1.1%
Cretex Companies	Medical device manufacturing	220,048	1.1%
		2,733,940	13.6%

2017 Per Capita Governmental Fund Expenditures for Metro Area Cities with Population 13,500-23,500

Ham Lake	Rank 225 of 229	16,153	444
Otsego	Rank 222 of 229	16,605	500
Hugo	Rank 220 of 229	14,605	553
Forest Lake	Rank 180 of 229	20,497	867
Farmington	Rank 179 of 229	22,421	869
Robbinsdale	Rank 171 of 229	14,860	891
Columbia Heights	Rank 157 of 229	20,153	945
Hastings	Rank 137 of 229	22,640	1045
Crystal	Rank 116 of 229	22,929	1164
Anoka	Rank 108 of 229	18,205	1212
South St. Paul	Rank 93 of 229	20,598	1280
West Saint Paul	Rank 79 of 229	21,085	1393
Stillwater	Rank 77 of 229	19,748	1409
Hopkins	Rank 30 of 229	19,079	1809
Golden Valley	Rank 12 of 229	21,646	2208
Average		19,414.93	1,106

Source: Minnesota State Auditor
2018 data not available as of 3/3/2020

CITY OF ANOKA, MINNESOTA

DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

<u>Year</u>	<u>Population¹</u>	<u>Median Age¹</u>	<u>City Average # of Employees²</u>	<u>City Annual Income Per Employee²</u>	<u>County Annual Income Per Employee²</u>	<u>7-County Metro Area Annual Income Per Employee²</u>	<u>Total City Personal Income (amounts in thousands)³</u>	<u>County Unemployment Rate²</u>	<u>7-County Metro Area Unemployment Rate²</u>
2010	17,142	37.2	12,690	48,256	43,108	52,988	612,369	7.4	6.6
2011	17,155		12,831	47,866	43,784	54,496	614,169	5.9	5.3
2012	17,233		13,044	51,480	45,240	59,280	671,505	5.5	4.9
2013	17,248		13,705	50,648	45,604	59,852	694,131	4.5	4.1
2014	17,276		14,376	50,180	47,736	58,136	721,388	3.7	3.3
2015	17,345		15,374	51,064	49,920	60,268	785,058	3.5	3.1
2016	17,350		15,198	51,324	50,336	60,840	780,022	3.8	3.4
2017	17,995		15,209	53,924	51,792	62,920	820,130	3.0	2.7
2018	18,205		15,397	53,508	53,300	64,740	823,876	3.0	2.6
2019	18,573		14,716	54,340	54,305	66,040	799,686	3.2	2.8

Sources:

¹ Met Council

² Minnesota Department of Employment and Economic Development

³ City average employees times annual income

CITY OF ANOKA, MINNESOTA

2020 BUDGET

GENERAL FUND SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Property Taxes	\$ 5,329,192	\$ 6,267,559	\$ 6,654,637	\$ 6,826,423	\$ 7,036,564	\$ 7,306,005	3.83%
Intergovernmental	2,098,278	2,160,485	2,215,682	2,322,531	2,292,824	2,470,617	7.75%
Licenses & Permits	626,408	471,156	438,588	400,519	438,400	443,100	1.07%
Fines & Forfeitures	76,072	61,664	63,351	55,160	63,000	56,300	-10.63%
Interest Earnings	46,831	45,598	28,670	39,712	50,000	50,000	0.00%
Gain(loss) fair value of inv	4,324	(13,607)	443	27,106	-	-	0.00%
Charges for Services	1,120,363	1,067,557	1,120,379	1,060,709	861,200	829,300	-3.70%
Miscellaneous	232,793	212,565	215,706	198,654	88,500	144,580	63.37%
Franchise Fees	979,433	968,629	946,078	973,328	956,000	981,000	2.62%
Transfers In/Reserves	365,000	394,000	400,000	500,000	763,500	950,500	24.49%
Total Revenue	\$ 10,878,694	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,549,988	\$ 13,231,402	5.43%
USES							
Council	95,488	93,468	\$ 94,627	\$ 110,315	\$ 123,810	\$ 123,600	-0.17%
Administrative Services	322,478	385,623	409,039	394,202	347,825	390,056	12.14%
Finance	415,405	452,528	484,465	405,570	455,110	495,813	8.94%
Legal	187,801	179,861	185,691	191,817	207,500	205,000	-1.20%
Planning & Comm Development	335,727	430,549	490,666	440,962	429,160	484,952	13.00%
Police	4,385,214	4,844,187	4,800,134	5,374,387	5,188,395	5,427,246	4.60%
Fire	551,459	591,931	624,487	672,565	699,470	732,300	4.69%
Building Inspections	174,928	179,918	181,975	156,026	183,085	155,333	-15.16%
Municipal Buildings	412,408	369,811	281,530	373,847	286,880	299,050	4.24%
Public Works	1,206,991	1,261,723	1,519,116	1,227,250	1,540,245	1,470,886	-4.50%
Recreation	1,070,789	1,125,581	1,200,970	1,100,053	1,211,430	1,274,333	5.19%
Parks	770,071	725,104	997,586	1,057,332	1,181,078	1,270,133	7.54%
Unallocated	67,255	69,347	67,408	103,301	129,000	102,700	-20.39%
Transfers Out	94,000	2,024,650	580,000	569,500	567,000	800,000	41.09%
Total Expenditures	\$ 10,090,014	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,549,988	\$ 13,231,402	5.43%
Net Change in Fund Balance	\$ 788,680	\$ (1,098,675)	\$ 165,840	\$ 227,015	\$ -	\$ -	
Transfer of Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ 5,669,513	\$ 4,570,838	\$ 4,736,678	\$ 4,963,693	\$ 4,963,693	\$ 4,818,693	

CITY OF ANOKA, MINNESOTA

2020 BUDGET

GENERAL FUND SUMMARY BUDGET

	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
General Government:							
Employee Services	\$ 954,335	\$ 1,085,647	\$ 1,137,038	\$ 1,183,692	\$ 1,108,220	\$ 1,104,180	-0.36%
Supplies	10,085	13,614	15,180	7,603	29,850	12,200	-59.13%
Professional Services	491,982	586,624	638,965	557,430	599,770	562,550	-6.21%
Maintenance	237,478	95,241	68,275	128,304	96,945	20,491	-78.86%
Capital Outlay	63,647	107,334	20,973	39,684	15,500	-	-100.00%
Total General Government	1,757,527	1,888,460	1,880,431	1,916,713	1,850,285	1,699,421	-8.15%
Public Safety:							
Employee Services	3,679,239	4,231,710	4,224,839	4,564,532	4,426,850	4,511,657	1.92%
Supplies	69,744	68,247	78,861	86,056	134,950	99,550	-26.23%
Professional Services	359,509	404,022	390,195	432,334	457,880	500,050	9.21%
Maintenance	292,629	368,652	332,819	411,289	325,400	471,322	44.84%
Contractual Fire	535,500	591,931	624,487	672,565	699,470	732,300	4.69%
Capital Outlay	-	44,201	88,390	36,202	26,400	-	-100.00%
Total Public Safety	4,936,621	5,708,763	5,739,591	6,202,978	6,070,950	6,314,879	4.02%
Public Works:							
Employee Services	657,904	565,655	716,976	585,894	664,350	730,673	9.98%
Supplies	24,341	17,689	25,797	25,903	33,400	48,000	43.71%
Professional Services	102,243	101,134	84,283	117,792	112,870	190,830	69.07%
Maintenance	431,012	534,425	465,065	380,318	689,625	800,433	16.07%
Capital Outlay	3,235	42,820	226,995	117,343	40,000	-	-100.00%
Total Public Works	1,218,735	1,261,723	1,519,116	1,227,250	1,540,245	1,769,936	14.91%
Park & Recreation:							
Employee Services	847,636	895,535	1,160,516	1,218,984	1,147,200	1,285,240	12.03%
Supplies	107,207	73,720	92,646	93,026	141,658	142,158	0.35%
Professional Services	192,522	311,528	371,723	320,973	459,900	375,760	-18.30%
Maintenance	397,563	486,553	482,469	434,507	548,750	641,308	16.87%
Capital Outlay	67,106	83,349	91,202	89,895	95,000	100,000	5.26%
Total Park & Recreation	1,612,034	1,850,685	2,198,556	2,157,385	2,392,508	2,544,466	6.35%
Unallocated:							
Transfers	94,000	2,024,650	580,000	569,500	567,000	800,000	41.09%
Maintenance/contingency	-	-	-	103,301	129,000	102,700	-20.39%
Total Unallocated	94,000	2,024,650	580,000	672,801	696,000	902,700	29.70%
TOTALS	\$ 9,618,917	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,549,988	\$ 13,231,402	5.43%

CITY OF ANOKA, MINNESOTA

2020 BUDGET

GENERAL FUND SUMMARY BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

TOTAL GENERAL FUND:	2015	2016	2017	2018	2019	2020	PERCENT
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROPOSED</u>	<u>CHANGE</u>
Employee Services	\$ 6,139,114	\$ 6,778,547	\$ 7,239,369	\$ 7,553,102	\$ 7,346,620	\$ 7,631,750	3.88%
Supplies	211,377	173,270	212,484	212,588	339,858	301,908	-11.17%
Professional Services	1,146,256	1,403,308	1,485,166	1,428,529	1,630,420	1,629,190	-0.08%
Maintenance	1,358,682	1,484,871	1,348,628	1,354,418	1,660,720	1,933,554	16.43%
Contractual Fire	535,500	591,931	624,487	672,565	699,470	732,300	4.69%
Capital Outlay	133,988	277,704	427,560	283,124	176,900	100,000	-43.47%
Contingency	-	-	-	103,301	129,000	102,700	-20.39%
Transfers	94,000	2,024,650	580,000	569,500	567,000	800,000	41.09%
TOTAL	<u>\$ 9,618,917</u>	<u>\$ 12,734,281</u>	<u>\$ 11,917,694</u>	<u>\$ 12,177,127</u>	<u>\$ 12,549,988</u>	<u>\$ 13,231,402</u>	<u>5.43%</u>

DEPARTMENT DESCRIPTION:

The legislative body of city government is the City Council. Comprised of four council members and the mayor, the City Council is responsible for enacting ordinances, adopting the yearly budget and establishing basic policies of the city. They are also responsible for appointing the city manager, city attorney, and members of the city advisory commissions. The mayor and council members are elected at large. The mayoral term is for two years, while council members are elected for overlapping four-year terms.

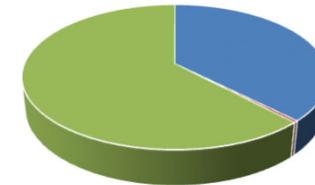
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Development/Redevelopment
 - A. 2nd & Harrison co-op or condo development
 - B. 7th & 116 density of housing or commercial/industrial uses
 - C. Craft infill standards so new construction blends with neighborhoods
 - D. Create 5-year real estate acquisition policy
2. Finance/Organization
 - A. Get city owned property back on tax roll
 - B. Enhance profitability of city-owned business
 - C. Update and upgrade Anoka utility services to maintain reliability
3. Parks, Trails and Rivers
 - A. Remove 2nd walking bridge from river park plan
 - B. Park Maint Bldg
 - C. Lighting improvements or sidewalks on North Street
4. Roads, transportation, and other
 - A. Continue street renewal projects
 - B. Increase capital expenditures and maintenance levels for roads
 - C. Review needs for pedestrian and bike safety on roads
 - D. Increase interaction and communication with boards and citizens

PERFORMANCE MEASURES:

	2018	2019	2020
1. Change in tax levy	2.97%	2.78%	4.90%
2. Change in general fund expenditures	2.72%	0.52%	5.47%

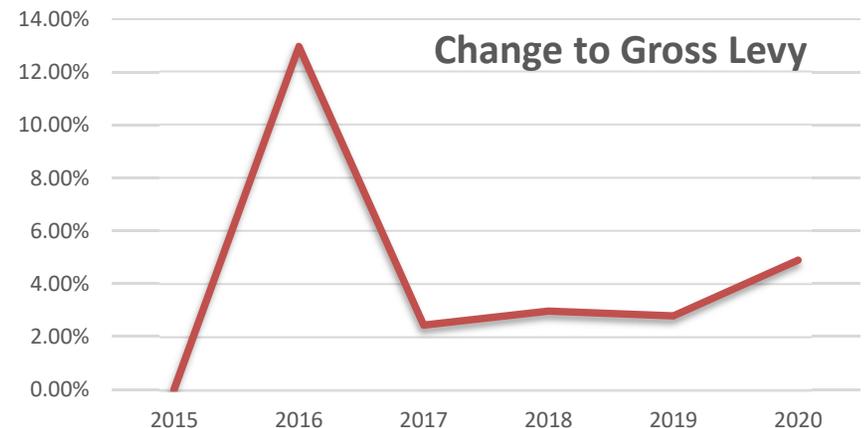
2020 EXPENDITURES BY CATEGORY



■ Personal services ■ Supplies ■ Professional services

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 39,217	\$ 46,500	\$ 45,800
Supplies	60	500	100
Professional services	71,038	76,810	77,700
TOTAL	\$ 110,315	\$ 123,810	\$ 123,600

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.50	\$ 0.57	\$ 0.57
Annual	\$ 6.06	\$ 6.80	\$ 6.79



DEPARTMENT DESCRIPTION:

The City Administration Department is the general administrative unit of the City government. As such, it supervises and coordinates activities of the City departments, handles citizen inquiries and service requests and implements policies of the City. This activity also prepares the agenda and materials for council meetings, prepares regular and special management reports, advises the Council on policy matters and presents the annual budget for consideration by the City Council. The Administration Dept is responsible for certain facets of personnel; Labor contracts, employment hires, benefit registration, etc.

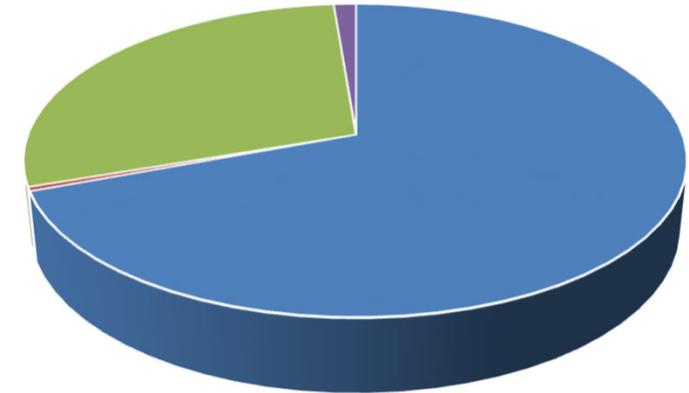
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Labor contracts for Electric, Parks and Streets, and Sewer and Water
2. Redesign and launch new City website
3. Final adoption of City Code codification
4. Implementation of City Code online with Municode Corporation
5. Update City Code related to food truck vendors
6. Streamline employment and hiring process to improve efficiency
7. Enhance communication efforts

	2018	2019	2020 Projected
1. Levy change	2.97%	2.78%	4.90%
2. Change General Fund Exp	2.72%	0.52%	5.47%
3. New hires FT/PT/seasonal	15/19/149	11/18/109	10/15/150

STAFFING LEVELS:	ACTUAL	BUDGETED	BUDGETED
	<u>2018</u>	<u>2019</u>	<u>2020</u>
FTE	3.45	3.45	3.45

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2018</u>	<u>2019</u>	<u>2020</u>
Personal services	\$ 248,105	\$ 255,700	\$ 245,741
Supplies	1,068	4,750	1,500
Professional services	107,478	83,675	102,840
Maintenance		1,500	4,500
TOTAL	\$ 361,060	\$ 345,625	\$ 354,581

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	<u>2018</u>	<u>2019</u>	<u>2020</u>
Monthly	\$ 1.65	\$ 1.58	\$ 1.62
Annual	\$ 19.83	\$ 18.99	\$ 19.48

DEPARTMENT DESCRIPTION:

This department provides for the registration of voters and also conducts all elections according to local ordinances and state law. This includes administration of precincts, filing of local offices, proofing ballots, publishing all required legal notices, coordination of election judge staff, provide residents with important voting information and ensure all elections are fair and accurate.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Annual maintenance on voting machines
2. Hire election judges for 2020 elections
3. Assist citizens with early voting
- 4.

EXPENDITURE HIGHLIGHTS

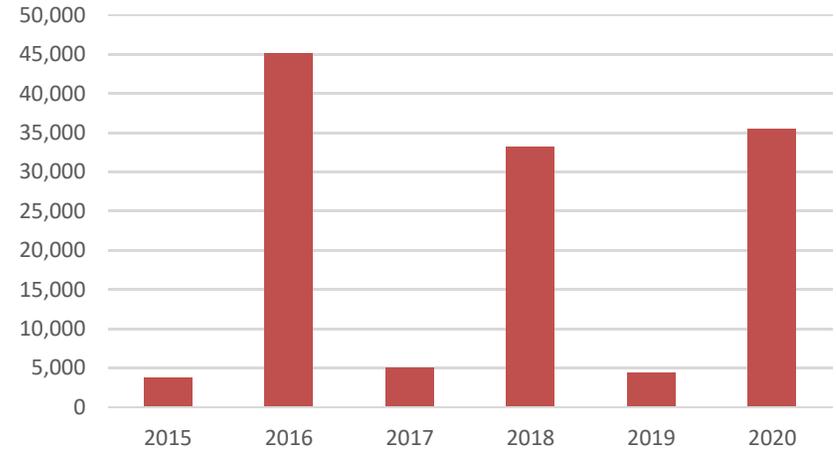
1. 2020 Presidential election
2. No elections held in 2019

PERFORMANCE MEASURES:

	2017	2018	2019
1. Registered voters	11,385	10,663	10,663
2. Number of precincts	8	8	8



ELECTION EXPENDITURES



EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Personal services	\$ 22,779	\$ -	\$ 27,775
Supplies	1,849	200	2,000
Professional services	1,691	-	1,700
Maintenance	6,823	2,000	4,000
TOTAL	\$ 33,142	\$ 2,200	\$ 35,475

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Monthly	\$ 0.15	\$ 0.01	\$ 0.16
Annual	\$ 1.82	\$ 0.12	\$ 1.95

DEPARTMENT DESCRIPTION:

This department is responsible for administration of the city's financial affairs. This includes maintaining accounting records for all operations, custody and investment of funds, revenue collection and disbursement of city monies, administration of debt, payroll function, purchasing function, special assessments, city receptionist area, budget preparation and supervision of utility billing.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Finalize transition from Incode 9 to Incode 10 for last module
2. Work on technology upgrades for utility billing
3. Review contracts and maintenance agreements

EXPENDITURE HIGHLIGHTS:

1. Resume part time position for finance administrative assistant

PERFORMANCE MEASURES FOR UTILITY BILLING:

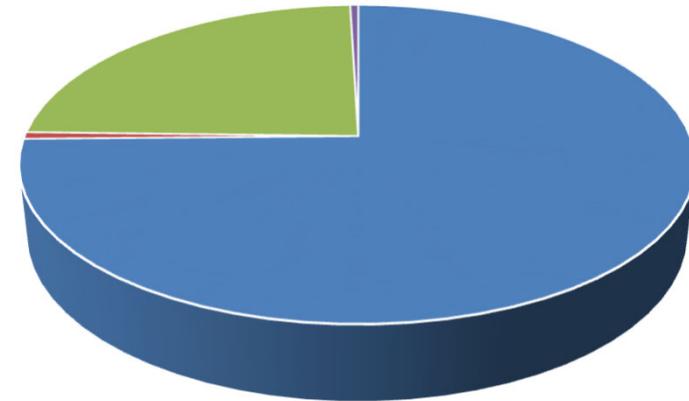
	2018	2019	2020 Projected
1. Deposits held	3,199	3,364	3,250
2. Customers on ebilling	808	857	900
3. Customers on autopay	3,788	4,258	4,400
4. Total Utility Billing Calls	20,686	20,451	20,000
5. Average Time Per Call	2:40	2:48	2:35

PERFORMANCE MEASURES FOR GENERAL FINANCE:

	2018	2019	2020 Projected
1. GFOA Awards	3	3	3
2. Continuing education exp	2,789	1,393	5,000

STAFFING LEVELS	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	4.70	4.70	4.70

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

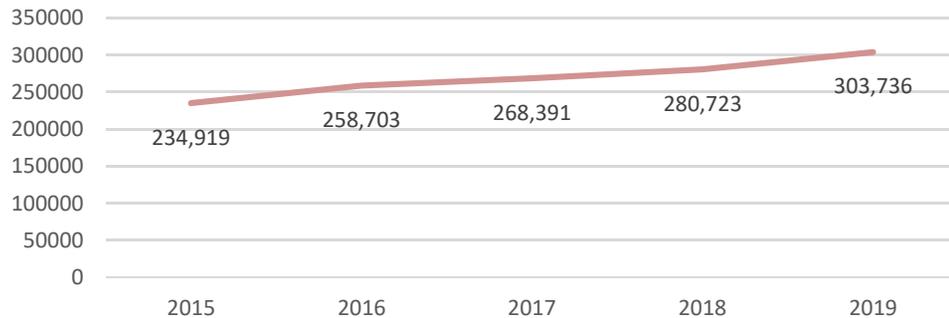
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 185,989	\$ 219,100	\$ 245,552
Supplies	1,164	4,100	2,250
Professional services	59,379	73,400	79,320
Maintenance	1,321	1,700	1,500
TOTAL	\$ 247,853	\$ 298,300	\$ 328,622

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 1.13	\$ 1.37	\$ 1.50
Annual	\$ 13.61	\$ 16.39	\$ 18.05

DEPARTMENT DESCRIPTION:

This department is responsible for the valuation of all real and personal property for property tax purposes and the administration of all special assessments. Special assessments increase each year by about 100 new accounts as a result of new development, annual street renewal projects and redevelopment.

Certified special assessments



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Complete quintile.
2. Resolve outstanding Tax Court petitions.

EXPENDITURE HIGHLIGHTS:

1. No significant changes to expenses in 2020

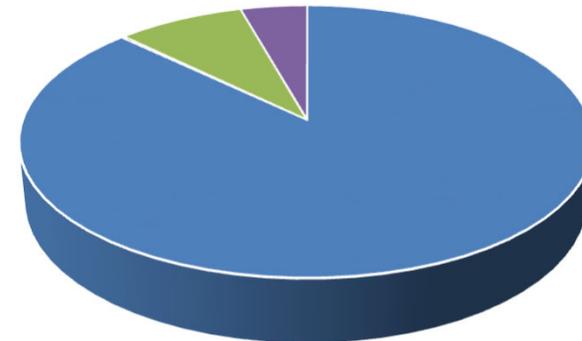
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Residential assessments	962	946	950
2. Exempt parcels	231	112	172
3. Tax court petitions	7	9	8
4. Tax court parcels	11	15	13

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.00	1.00	1.00

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 141,959	\$ 136,900	\$ 145,630
Supplies	140	700	350
Professional services	10,393	13,485	13,920
Maintenance	5,225	5,725	7,291
TOTAL	\$ 157,717	\$ 156,810	\$ 167,191

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.72	\$ 0.72	\$ 0.77
Annual	\$ 8.66	\$ 8.61	\$ 9.18

DEPARTMENT DESCRIPTION:

The city attorney provides legal services required by the city. The city attorney advises the city council and city departments in all legal matters relating to the operations of city government, and prepares all contracts, ordinances, legal opinions and other legal documents required by the city staff or council. In addition, the attorney appears on the city's behalf before any court or administrative body in the prosecution or defense of all proceedings in which the city is a party.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to monitor and minimize legal costs.
- 2.

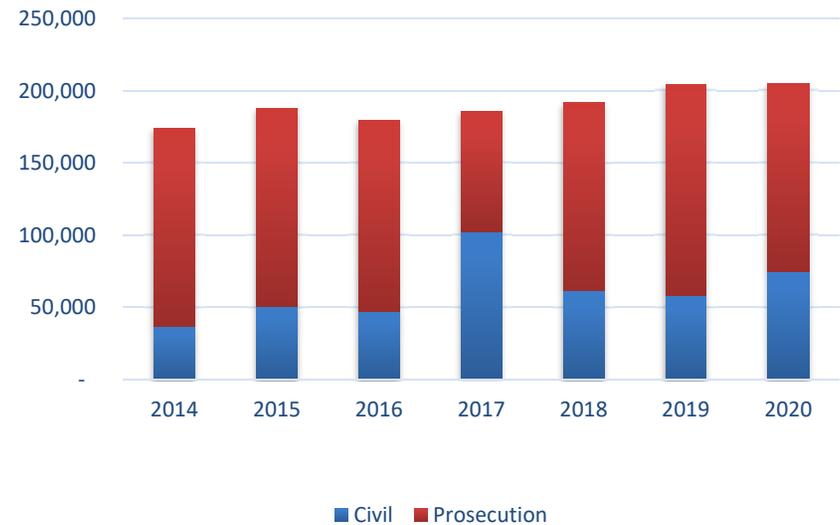
EXPENDITURE HIGHLIGHTS:

1. Annual contract with Hawkins & Baumgartner, P.A. legal firm
- 2.

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Criminal	\$ 130,527	\$ 145,937	\$ 130,000
2. Civil	\$ 61,289	\$ 58,339	\$ 75,000

LEGAL FEES



EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Supplies	\$ -	\$ 500	\$ -
Professional services	191,817	207,000	205,000
TOTAL	\$ 191,817	\$ 207,500	\$ 205,000

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.88	\$ 0.95	\$ 0.94
Annual	\$ 10.54	\$ 11.40	\$ 11.26

DEPARTMENT DESCRIPTION:

This department has responsibility for preparing and implementing the comprehensive plan and coordinating the overall development of the City. This includes developing proposals for public improvements, drafting zoning ordinances and processing applications such as rezoning, variances, and conditional use permits. This department provides regular staff support to the Heritage Preservation Commission and Planning Commission. It also is responsible for enforcing City Code in regard to property maintenance, rental property licensing and inspections of property. The Five Year Economic Development Plan is created by this department. It provides staff support to the Economic Development Commission. The department administers four Tax Increment Financing Districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Complete 2040 Comprehensive Plan update
2. Zoning ordinance updates as directed by Planning Commission
3. Weekly neighborhood sweeps for code enforcement
4. Complete 150 rental inspections per year

EXPENDITURE HIGHLIGHTS:

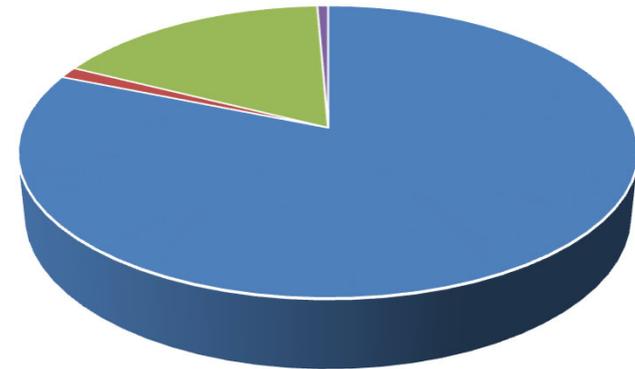
1. Hire part time staff to assist planning and code enforcement
2. _____
3. _____
4. _____

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. PC Applications	23	15	20
2. Ordinance Amendments	10	1	5
3. Rental Inspections	152	168	150
4. Citations Issued	68	98	50

STAFFING LEVELS	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	4.05	3.80	3.80

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 376,027	\$ 341,800	\$ 393,682
Supplies	928	6,000	6,000
Professional services	60,681	78,160	82,070
Maintenance	3,326	3,200	3,200
TOTAL	\$ 440,962	\$ 429,160	\$ 484,952

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 2.02	\$ 1.96	\$ 2.22
Annual	\$ 24.22	\$ 23.57	\$ 26.64

DEPARTMENT DESCRIPTION:

This account is a contingency fund to cover unexpected or emergency needs. It also finances miscellaneous items not directly chargeable to a specific function or activity including transfers to fire and debt service.

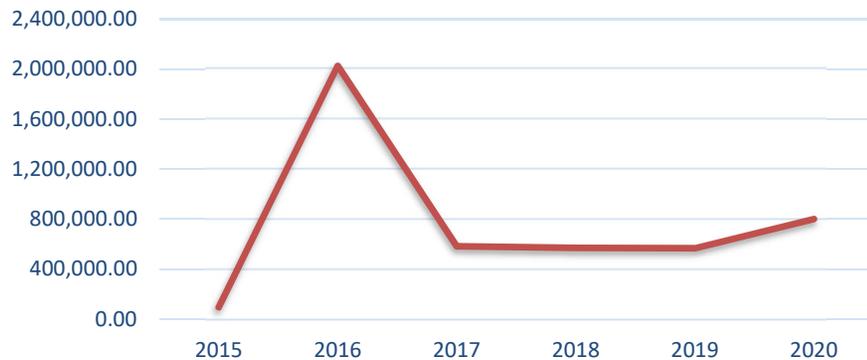
EXPENDITURE HIGHLIGHTS

1. Annual transfer to fire fund - \$732,300

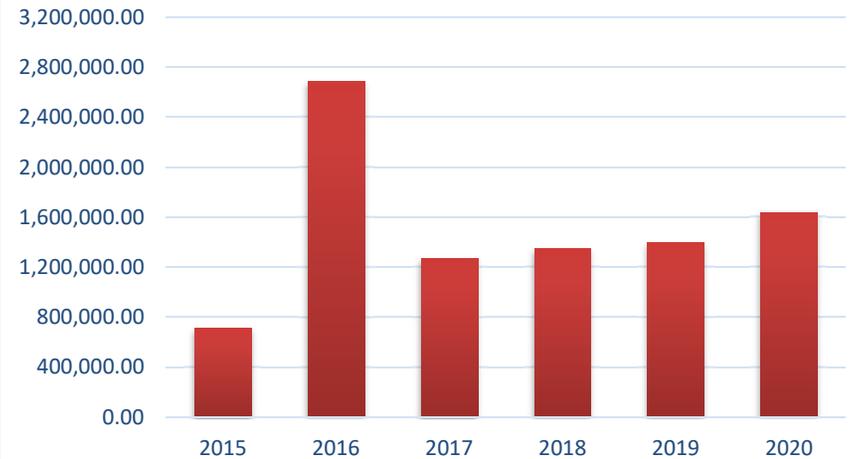
2. Transfer to Debt Service - \$555,000

3. Transfer to Golf Fund - \$245,000

TRANSFERS OUT BY YEAR



TOTAL EXPENDITURES BY YEAR



EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Fire Services	\$ 672,565	\$ 706,800	\$ 732,300
Transfers to other funds	569,500	567,000	800,000
Contractual services	47,301	79,000	81,200
Contingency	56,000	50,000	21,500
TOTAL	\$ 1,345,366	\$ 1,402,800	\$ 1,635,000

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 6.16	\$ 6.42	\$ 7.48
Annual	\$ 73.90	\$ 77.06	\$ 89.81

DEPARTMENT DESCRIPTION

The mission of the Anoka Police Department is to maintain the peace and the protection of the community through diligent enforcement of laws and effective response to calls for service.

The goals of the Anoka Police Department are to (1) effectively respond to the commission of crime by maintaining a proactive patrol and investigative unit and by vigorous prosecution of criminals, (2) educate and communicate with our citizens concerning public safety issues in order to harden potential targets of crime and to draw the citizens and police into a closer working relationship, (3) instill public confidence in the police department by exercising sound management practices that provide firm direction, commitment to excellence, and a professional working environment whereby officers can deliver police services in an efficient and expedient manner.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue police training that is mandated by the State of MN P.O.S.T. Board.
2. Implement a solution to address increase in calls for service
3. Prepare for 2 pending retirements and fill anticipated vacancies on patrol
4. Continue to review organization looking for efficiencies and cost savings

EXPENDITURE HIGHLIGHTS:

1. 5 - 800 mgz radio's
2. Increase patrol staffing to address calls for service increases
3. Continue leased vehicle program initiated in 2019
4. Contract for services for animal impound during construction

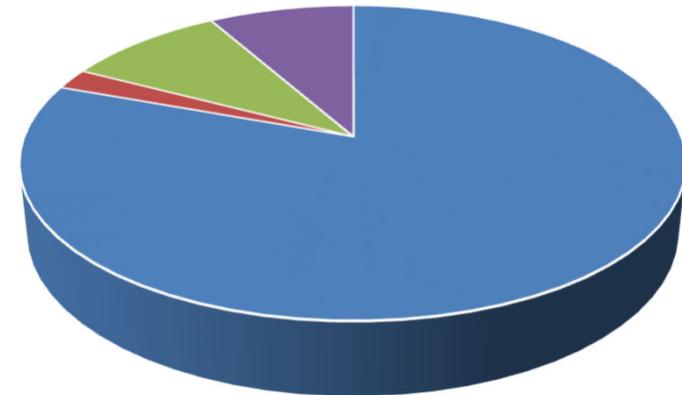
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Assaults 5th Degree	110	90	80
2. Property Damage Crash	650	637	600
3. Burglary	48	36	30
4. Calls for service	21500	23368	24000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	29.95	33.00	30.25

2020 EXPENDITURES BY CATEGORY



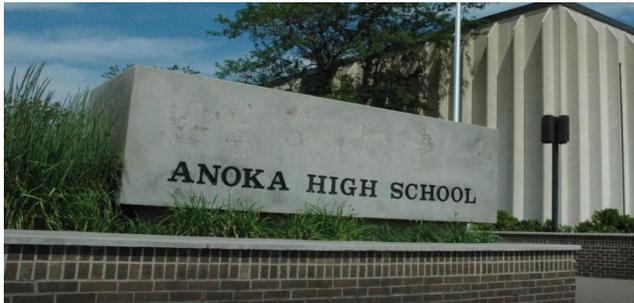
- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 3,627,617	\$ 3,633,800	\$ 3,718,347
Supplies	86,008	132,200	97,400
Professional services	361,830	378,385	420,870
Maintenance	322,885	255,400	381,325
Capital projects	36,202	26,400	-
TOTAL	\$ 4,434,542	\$ 4,426,185	\$ 4,617,942

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 20.30	\$ 20.26	\$ 21.14
Annual	\$ 243.59	\$ 243.13	\$ 253.66

DEPARTMENT DESCRIPTION:

The Anoka Senior High School Security Unit is a contractual law enforcement security service provided to the Senior High School in the City of Anoka. The primary mission of the Unit is to provide protection for students and staff and to preserve the peace on the campus through vigorous visible foot and vehicle patrol and through follow up investigations. This service is completely paid for by the School District.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Renegotiate security contract with District #11 to continue services in 2020-2021
2. Cross train security officers to be prepared to work contracts and Parks
3. Develop recruiting plan to increase interest in employment with Security Unit

EXPENDITURE HIGHLIGHTS:

1. Uniforms and equipment maintenance
2. Squad maintenance
3. Training of new part-time security officers

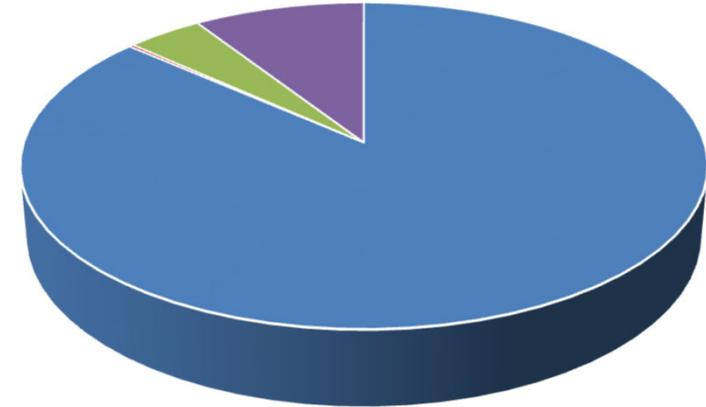
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Parking lot patrols	25	25	25
2. Foot patrols in school	45	45	45

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.10	0.15	0.15

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 45,711	\$ 51,400	\$ 68,300
Supplies	-	200	200
Professional services	2,820	2,820	3,250
Maintenance	5,225	5,625	7,291
TOTAL	\$ 53,756	\$ 60,045	\$ 79,041

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.25	\$ 0.27	\$ 0.36
Annual	\$ 2.95	\$ 3.30	\$ 4.34

DEPARTMENT DESCRIPTION:

Anoka Hennepin School Districts has contracted with the City of Anoka to provide a licensed police officer to service as a liaison between the school and its students. The primary mission of the School Liaison Officer is to provide education, crime prevention and protection for students and staff.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue teaching the DARE Program at all four elementary schools in Anoka.
2. Renegotiate contract to increase fees for services
3. Train 2 new officers to teach the DARE programs

EXPENDITURE HIGHLIGHTS:

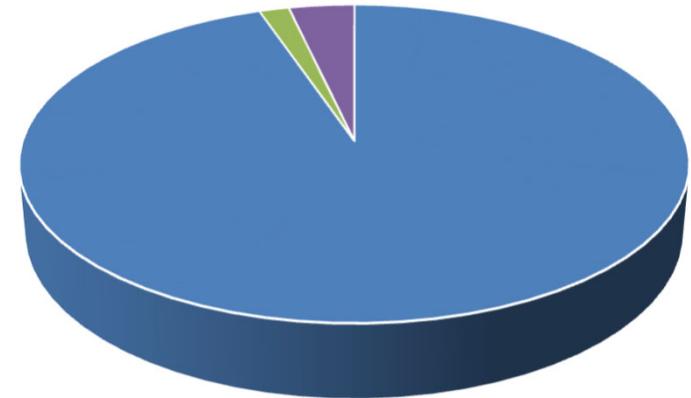
1. Train and implement replacement School Liaison Officer
2. DARE Officer training
- 3.

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. DARE Program Graduates	272	266	266
2. Juvenile Conferences	25	25	25

STAFFING LEVELS	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.85	1.85	1.85

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 183,223	\$ 163,700	\$ 190,600
Supplies	-	-	-
Professional services	2,875	2,880	3,310
Maintenance	5,225	5,625	7,291
TOTAL	\$ 191,323	\$ 172,205	\$ 201,201

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.88	\$ 0.79	\$ 0.92
Annual	\$ 10.51	\$ 9.46	\$ 11.05

DEPARTMENT DESCRIPTION:

The Community Oriented Policing and Problem Solving Officer has two primary goals. These include liaison with the down town business owners to provide crime prevention training and techniques as well as tracking nuisance properties and the enforcement the City's Crime Free Drug Free rental ordinance. The mission of the COPPS officer is to increase communications with business owners and landlords and improve the safety and security within the downtown area and in the rental properties of Anoka by reducing crime and nuisance activities.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Increase fraud and scam prevention training for businesses and citizens
2. Incorporate our Faith Based Community into our crime prevention partners
3. Develop our "Lights on for Safety" program and partner with local repair shops

EXPENDITURE HIGHLIGHTS:

1. Safety Fair materials
2. Citizen Academy materials
3. Faith Based Community meeting expenses
4.

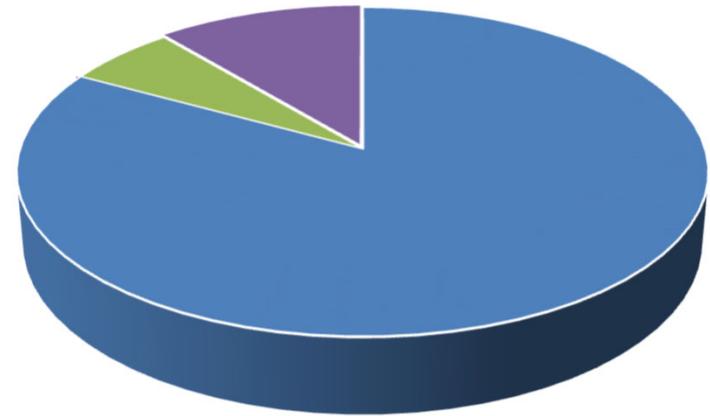
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Attend LMA meetings	0	4	4
2. Tenant lease violations	48	39	30

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	3.50	5.00	6.00

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 403,565	\$ 452,850	\$ 435,510
Supplies	-	200	-
Professional services	23,784	27,465	31,270
Maintenance	42,415	45,000	58,332
TOTAL	\$ 469,764	\$ 525,515	\$ 525,112

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 2.15	\$ 2.41	\$ 2.40
Annual	\$ 25.80	\$ 28.87	\$ 28.84

DEPARTMENT DESCRIPTION:

This activity maintains a state of emergency preparedness in case of natural disaster, unusual occurrences, or all out war. It's primary purpose is to coordinate other city departments or governmental units in the safeguarding of life and property during and following such emergencies.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Renew and maintain outdoor early warning siren maintenance/testing contracts.
2. Renew outdoor earling warning siren computer board contract.
3. Update Emergency Operations Plan

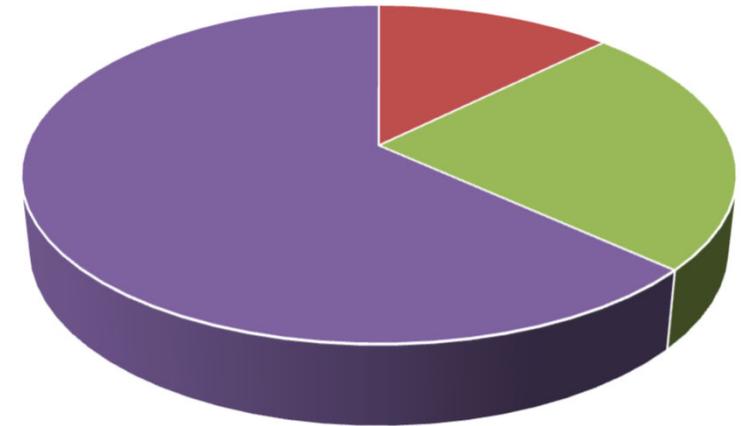
EXPENDITURE HIGHLIGHTS:

1. Maintenance/testing contract for outdoor early warning sirens
2. Membership dues for Assoc. of MN Emergency Managers (AMEM)
- 3.

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Certified Emergency Mgrs	3	2	2
2. Attend Gov's conf training	2	2	2
3. Continued AMEM Member	2	2	2

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

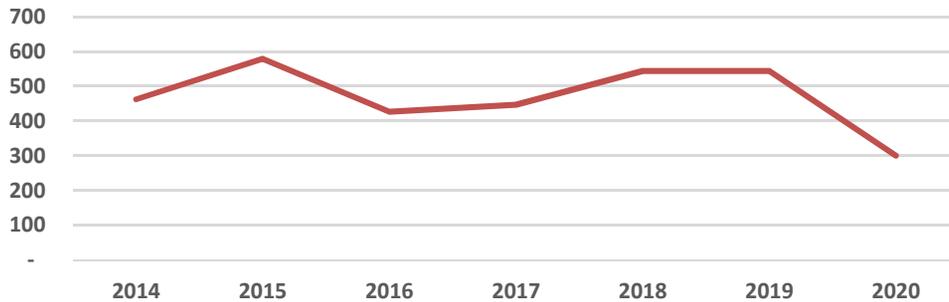
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ -	\$ -	\$ -
Supplies	-	500	500
Professional services	-	1,050	950
Maintenance	2,214	2,500	2,500
TOTAL	\$ 2,214	\$ 4,050	\$ 3,950

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.01	\$ 0.02	\$ 0.02
Annual	\$ 0.12	\$ 0.22	\$ 0.22

DEPARTMENT DESCRIPTION:

This department administers and enforces city ordinances relating to the building code. Building plans are reviewed prior to construction, and building in the process of construction are inspected for compliance with applicable codes.

Building Permits Issued



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue updating computer and paper file records.
2. Continue enforcement of building codes
3. Continue review of building plans and issuance of permits

EXPENDITURE HIGHLIGHTS:

1. No significant expenditures in 2020
2. Reduced costs reflect increased efficiencies

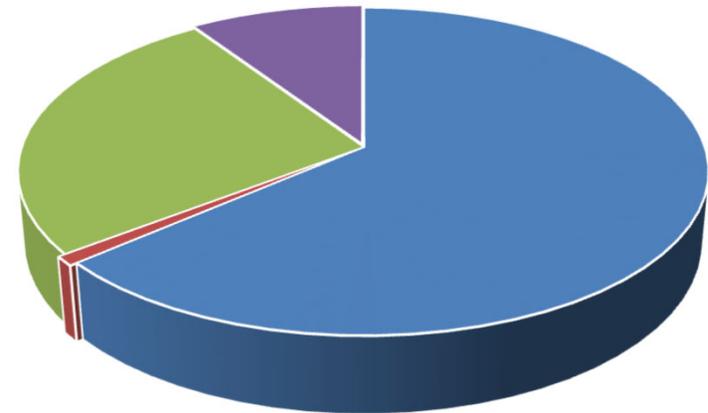
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Building Permits	544	980	300
2. Mechanical Permits	342	263	250
3. Plumbing Permits	363	250	250
4. Electric Permits	437	376	350

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.20	1.20	1.20

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

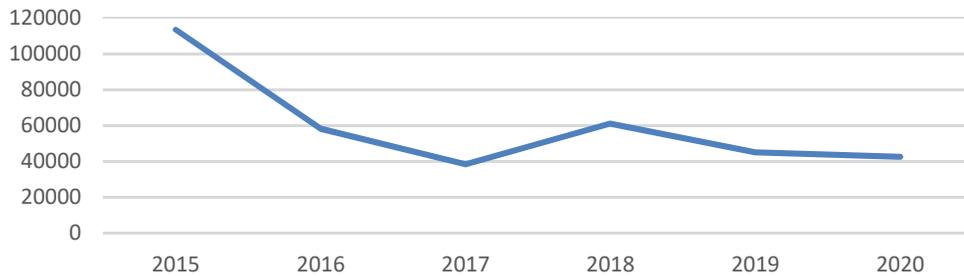
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 110,828	\$ 125,100	\$ 98,900
Supplies	48	1,450	1,450
Professional services	34,695	45,285	40,400
Maintenance	10,455	11,250	14,583
TOTAL	\$ 156,026	\$ 183,085	\$ 155,333

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.71	\$ 0.84	\$ 0.71
Annual	\$ 8.57	\$ 10.06	\$ 8.53

DEPARTMENT DESCRIPTION:

The Municipal Buildings department ensures the City Hall complex is safe and efficient while projecting a positive public image and work environment. The facility and its equipment is maintained by in-house maintenance personnel.

Maintenance expenditures



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to perform preventative maintenance checks through researching and
2. Monitor and maintain HVAC system
3. Hire Part Time Employee trained in HVAC to Assist Galen
4. Reduce use of natural gas as directed by Centerpoint Energy
5. Review buildings to make determinations for accessibility

EXPENDITURE HIGHLIGHTS:

1. Part-time assistant for Bldg Service split with department 4195
- 2.

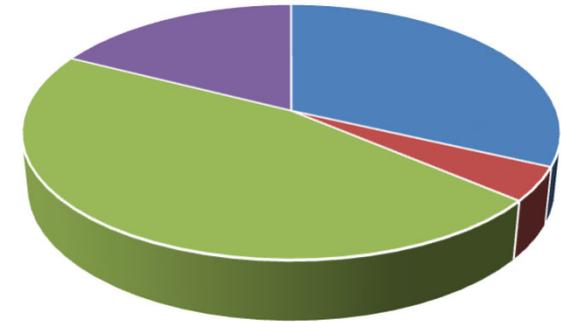
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Maintenance & Repairs	\$ 61,036	\$ 42,100	\$ 42,500

STAFFING LEVELS:

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.43	0.45	0.45

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

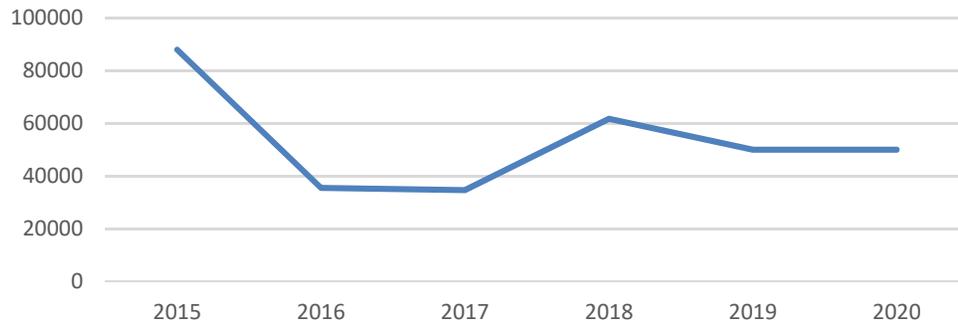
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 73,856	\$ 28,270	\$ 38,978
Supplies	2,376	5,200	5,200
Professional services	47,490	54,790	56,550
Maintenance	34,953	20,570	21,403
Capital projects	39,684	15,500	-
TOTAL	\$ 198,359	\$ 124,330	\$ 122,131

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.91	\$ 0.57	\$ 0.56
Annual	\$ 10.90	\$ 6.83	\$ 6.71

DEPARTMENT DESCRIPTION:

The Building Maintenance department ensures that all city buildings are safe and efficient while projecting a positive public image and work environment. The facilities and equipment is maintained by in-house maintenance personnel. This department is not responsible for the City Hall complex or the utility building.

Maintenance expenditures



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to perform preventative maintenance checks
2. Ensure functionality of equipment
3. Improve level of building cleanliness

EXPENDITURE HIGHLIGHTS:

1. Reduce maintenance expenses
2. Split part-time maintenance assistant with department 4194
- 3.

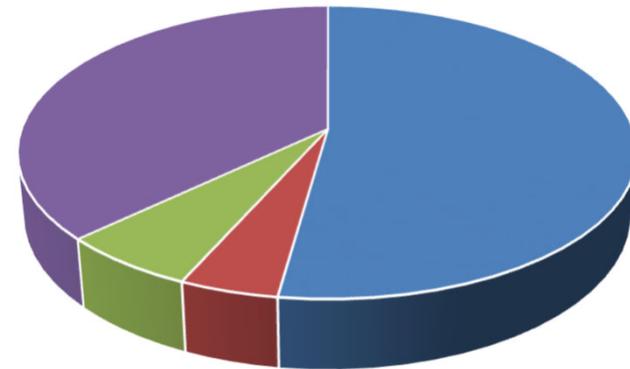
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Maintenance & Repairs	\$ 61,675	\$ 63,588	\$ 50,000

STAFFING LEVELS:

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.48	1.50	1.50

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 95,760	\$ 80,498	\$ 92,366
Supplies	18	29	7,900
Professional services	7,463	5,288	11,070
Maintenance	72,247	74,177	65,583
TOTAL	\$ 175,488	\$ 159,992	\$ 176,919

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.80	\$ 0.73	\$ 0.81
Annual	\$ 9.64	\$ 8.79	\$ 9.72

DEPARTMENT DESCRIPTION:

The engineering department is responsible for the design, construction, maintenance and operation of the physical facilities and infrastructure of the city. This includes preparation of plans (or supervision of plan preparation if consulting engineers are used) and construction management of contracts awarded by the council for public improvements such as paving, storm sewers, sidewalks, etc. Engineering ensures that all projects are designed and built to City standards.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Implementation of an ADA Transition Plan
2. Final design approval for US TH-10/169 Improvement Project
3. Planning & applying for funding for Highway 47/169 Corridor Project
4. Planning for Street Renewal Projects & Street Surface Improvement Projects

EXPENDITURE HIGHLIGHTS:

1. North Street reconstruction
2. Largest street maintenance project completed
3. Professional services for increased stormwater implementation
4. Completion of a combined SRP & SSIP project

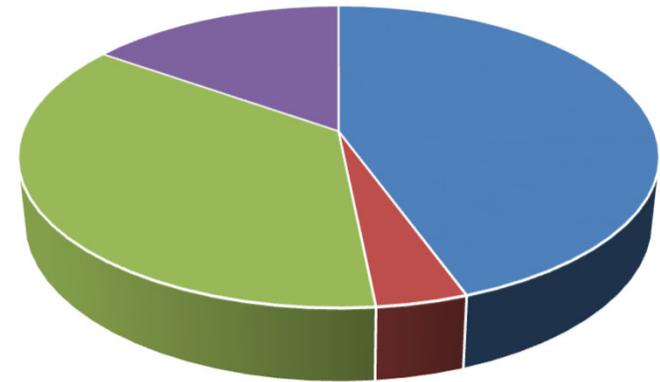
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. <u>Projects at/near completion</u>	4	4	4
2. <u>Site plan reviews</u>	5	4	8
3. <u>Inspection/review hours</u>	800	800	900

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.30	1.30	1.30

2020 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Supplies
- Maintenance

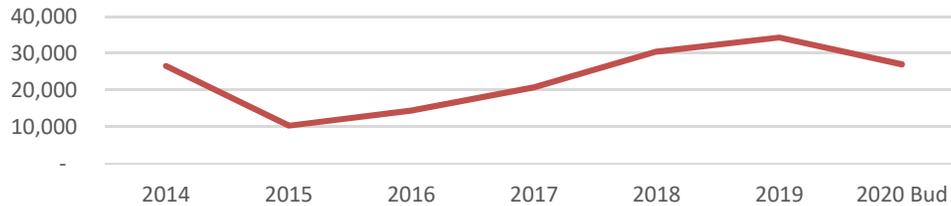
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 72,391	\$ 76,150	\$ 50,482
Supplies	2,634	4,000	4,500
Professional services	44,048	40,205	41,260
Maintenance	5,225	15,625	17,291
Capital projects	-	-	-
TOTAL	\$ 124,298	\$ 135,980	\$ 113,533

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.57	\$ 0.62	\$ 0.52
Annual	\$ 6.83	\$ 7.47	\$ 6.24

DEPARTMENT DESCRIPTION:

The street department maintains streets and roadways within the city, including street surfacing and repairs, street cleaning, snow and ice removal, storm sewers and traffic regulating device installation and maintenance. Dam maintenance is also in the department.

Overtime costs



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue improving joint power agreement with other cities for buying power
2. Snow and ice removal within 24 hours of snow event
3. Curb and gutter replacements
4. _____

EXPENDITURE HIGHLIGHTS:

1. Budget for anticipated continued increase of weather related costs
2. Continue sidewalk project, mindful of budget
3. _____
4. _____

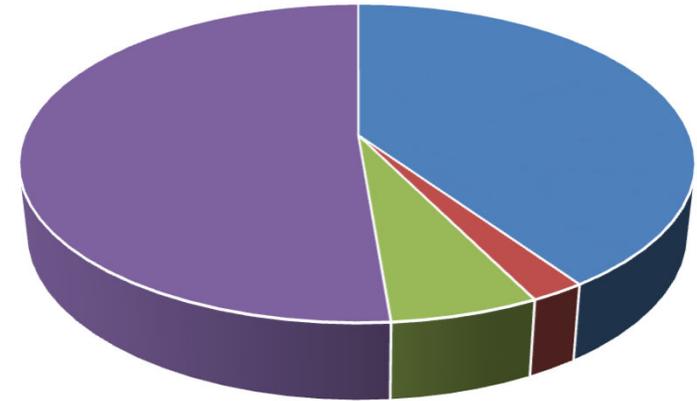
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Overtime hours	662	661	650
2. Sidewalk repair costs	\$ 35,423	\$ 20,834	\$ 50,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	6.48	7.70	6.70

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 513,503	\$ 588,200	\$ 548,847
Supplies	23,269	29,400	30,400
Professional services	73,744	72,665	81,950
Maintenance	375,093	674,000	696,156
Capital projects	117,343	40,000	-
TOTAL	\$ 1,102,952	\$ 1,404,265	\$ 1,357,353

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 60.59	\$ 6.43	\$ 6.21
Annual	\$ 727.07	\$ 77.14	\$ 74.56

DIVISION DESCRIPTION:

This department is responsible for the clubhouse at the golf course. Greenhaven Event Center is the location for various community events and meetings. This facility is also made available for cross country skiing in the winter. Tavern at Greenhaven operates a restaurant and banquet facility, with a portion paid back to the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Aid in increasing catering tournament revenue
2. Continue improve cross country skiing program.
3. Promote Tavern at Green Haven and their level of service

EXPENDITURE HIGHLIGHTS:

1. Utilities and maintenance associated with event center
2. Restaurant improvements
- 3.

PERFORMANCE MEASURES:

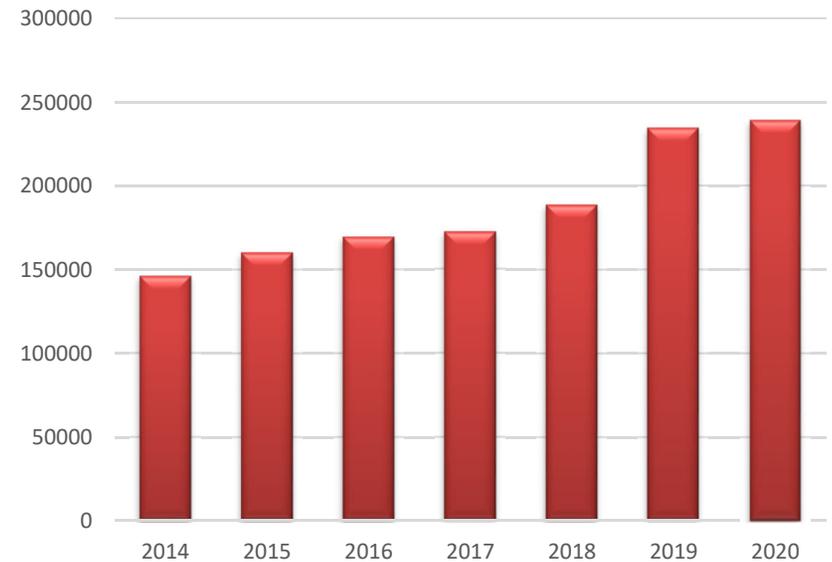
	2018	2019	2020 Projected
1. Commission from Tavern	0	24,373	30,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.38	0.40	0.40



EVENT CENTER EXPENDITURES



EXPENDITURES:

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 34,017	\$ 57,800	\$ 68,000
Supplies	9,403	9,000	9,000
Professional services	82,013	122,765	86,470
Maintenance	63,228	45,000	49,000
Capital	-	-	25,000
TOTAL	\$ 188,661	\$ 234,565	\$ 237,470

PER CAPITA EXPENSE:

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.86	\$ 1.07	\$ 1.09
Annual	\$ 10.36	\$ 12.88	\$ 13.04

DEPARTMENT DESCRIPTION:

This department is responsible for multiple areas of community recreation activities. This department encompasses Concerts in the Park, Mayors Ice Cream Social, and the City's share of of the Community Schools Program. This department also provides for the rental boat slips on the Rum River and access to the upper recreational pool of the Rum River. Skating rink and warming house operations are accounted for in this department as well as snow removal on City sidewalks and the Central Business District. This department also is responsible for the maintenance and improvements to the City's playgrounds, playfields and tennis courts. Special events such as Halloween, Winterfest and the Food Truck Festival are accounted for by this department.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Young Artist of Anoka repaint tunnel
2. Offer outdoor programs for youth at little to no cost within budget
3. Full implementation of CivicRec with new city website
4. Continue special events success such as Winterfest and End of Summer Bash

EXPENDITURE HIGHLIGHTS:

1. Funding helps provide 350+ after school & 15-20 summer activities for youth
2. Scheduled 12 Sunday evening Concerts in the Park
3. Scheduled 6 Wednesday evening Rockin' on the Rum concerts
4. Added Movies in the Park to downtown entertainment

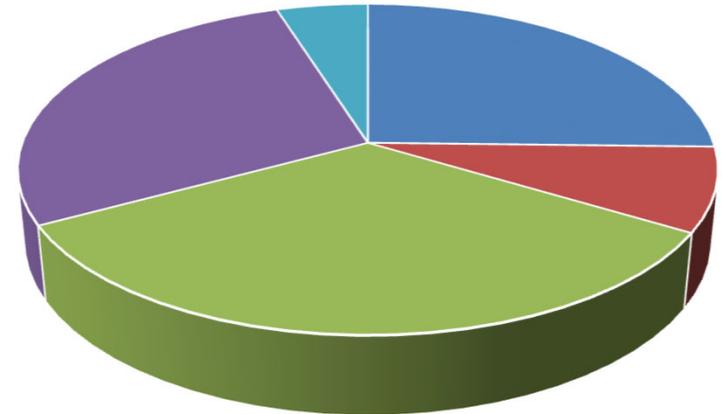
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Boat slips	18	17	20
2. Ice rink skaters	3517	3800	3800
3. "In the Park" events		18	21

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	2.65	2.25	2.25

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	129,360	92,200	103,300
Supplies	9,865	32,400	33,400
Professional services	114,583	123,190	136,530
Maintenance	56,540	100,500	113,831
Capital projects	-	-	20,000
TOTAL	\$ 310,348	\$ 348,290	\$ 407,061

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 1.42	\$ 1.59	\$ 1.86
Annual	\$ 17.05	\$ 19.13	\$ 22.36

DIVISION DESCRIPTION:

This department is responsible for the operation, staffing and maintenance of the Anoka Aquatic Center. The department took on operation of the concession stand in 2017.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Contine closing the gap between revenues and expenses
2. Provide higher level of service and larger variety of products at competitve pricing
3. Collaborate with organizations to offer events, specials, and outreach
4. Increase number of passes, attendance, and lessons

EXPENDITURE HIGHLIGHTS:

1. Concession Stand purchases for resale
2. 45-50 part time season employees hired yearly for lifeguard and cashiers
- 3.

PERFORMANCE MEASURES:

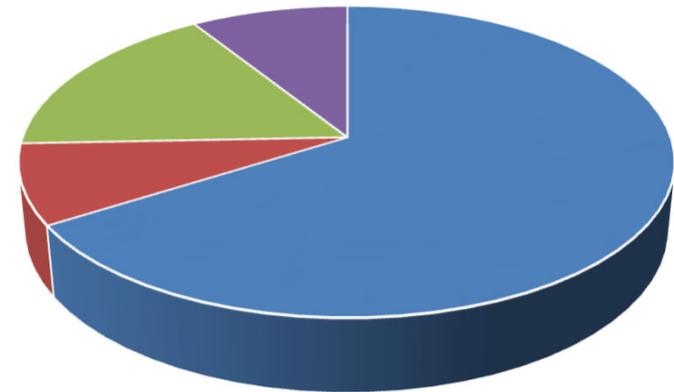
	2018	2019	2020 Projected
1. Swim lesson participants	1059	1195	1100
2. Open swim attendance	36,925	33,389	39,000
3. Concession stand sales	50,433	53,942	45,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.40	0.60	0.60



2020 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Supplies
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 253,176	\$ 229,100	\$ 261,954
Supplies	33,861	34,000	33,000
Professional services	59,132	71,645	66,060
Maintenance	19,147	34,250	35,583
Capital projects	35,000	-	-
TOTAL	\$ 400,316	\$ 368,995	\$ 396,597

PER CAPITA EXPENSE:	ACTUAL 218	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 1.83	\$ 1.69	\$ 1.82
Annual	\$ 21.99	\$ 20.27	\$ 21.79

DEPARTMENT DESCRIPTION:

This department is responsible for operation, staffing, and maintenance costs of the Senior Center facility and program delivery.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to improve and expand senior day trip offerings
2. Increase use of facility by adding more onsite activities
3. Offer affordable extended/overnight travel opportunities

EXPENDITURE HIGHLIGHTS:

1. 35 participants to Scotland
2. 20 participants to Queen Mary Nova Scotia Cruise
3. 50 participants to Nashville
4. Distribution of more than 800 newsletters per month

PERFORMANCE MEASURES:

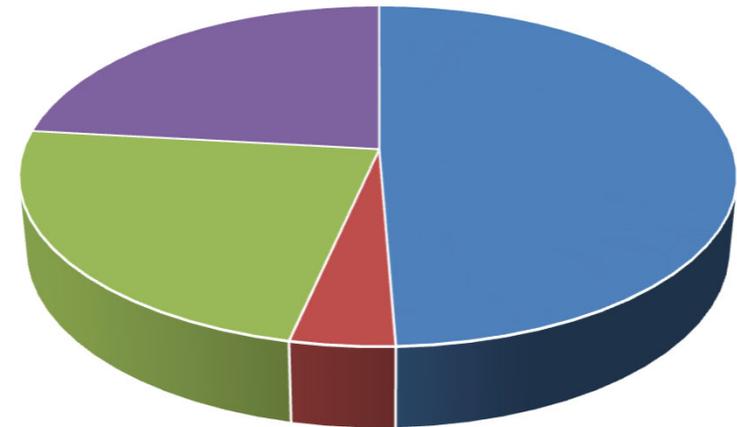
	2018	2019	2020 Projected
1. Special trips & activities	138	118	125
2. Meals served per year	2,377	2,362	2,400
3. Passengers per year	4,936	3,852	4,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.55	0.60	0.60



2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

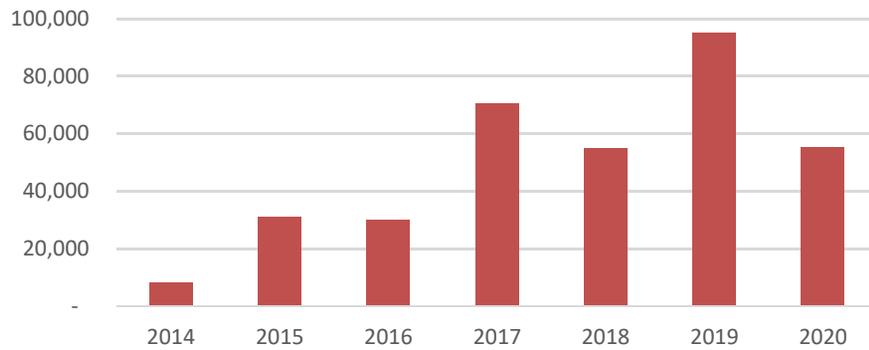
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	115,336	146,400	115,139
Supplies	8,462	8,000	9,500
Professional services	51,112	57,680	54,400
Maintenance	25,817	47,500	54,166
TOTAL	200,727	259,580	233,205

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.92	\$ 1.19	\$ 1.07
Annual	\$ 11.03	\$ 14.26	\$ 12.81

DEPARTMENT DESCRIPTION:

This department is responsible for the general administration of the Park and Recreation Department, maintenance of all city parks, and financing some park improvements.

Capital park improvements



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Finish tennis and pickleball courts at Sunny Acres
2. Paint shelters to beautify and refresh park buildings
3. Install new playground at Akin Riverside Park
- 4.

EXPENDITURE HIGHLIGHTS:

1. Sorenson tennis court rehab \$55,000
2. Maintenance costs to increase demand for shelter rentals
- 3.
- 4.

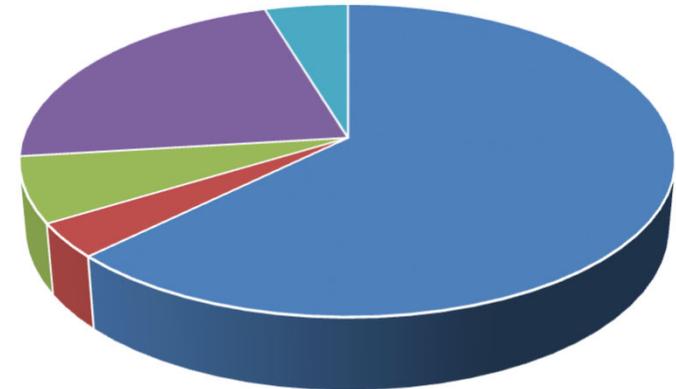
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Picnic shelter reservations	178	245	250

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	4.50	6.45	5.45

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

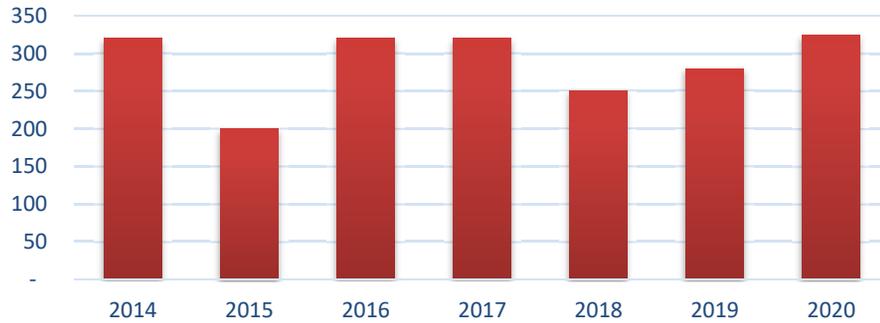
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 693,506	\$ 619,100	\$ 733,347
Supplies	31,253	43,558	42,058
Professional services	60,420	75,845	79,220
Maintenance	184,491	236,500	259,328
Capital projects	54,895	95,000	55,000
TOTAL	\$ 1,024,565	\$ 1,070,003	\$ 1,168,953

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 4.69	\$ 4.90	\$ 5.35
Annual	\$ 56.28	\$ 58.78	\$ 64.21

DEPARTMENT DESCRIPTION:

This department is responsible for the shade tree disease control activities and some reforestation as well as beautification of parks, downtown Central Business District and planter beds

HANGING BASKETS PER YEAR



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Establish tree nursery for blvd tree replacement
2. Update tree ordinance for City of Anoka
3. _____

EXPENDITURE HIGHLIGHTS:

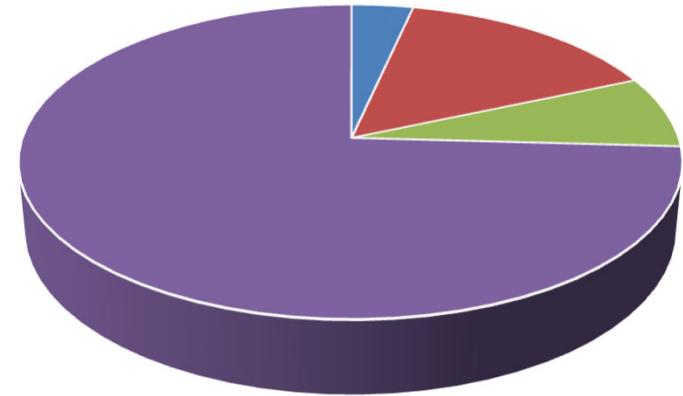
1. Addition of hanging baskets on Monroe Street from 1st to 3rd
2. _____
3. _____

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Trees planted	100	100	50
2. Hanging baskets	250	280	325
3. Pots	26	26	26
4. Planted area	75	75	75

STAFFING LEVELS	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.20	0.20	0.20

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ (6,410)	\$ 2,600	\$ 3,500
Supplies	181	14,700	15,200
Professional services	4,825	8,775	7,480
Maintenance	34,171	85,000	75,000
Capital projects	-	-	-
TOTAL	\$ 32,767	\$ 111,075	\$ 101,180

PER CAPITA EXPENSE:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Monthly	\$ 0.15	\$ 0.51	\$ 0.46
Annual	\$ 1.80	\$ 6.10	\$ 5.56

CITY OF ANOKA, MINNESOTA

2020 BUDGET

SPECIAL REVENUE FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Taxes	\$ 10,090	\$ 13,000	\$ 13,894	\$ 13,794	\$ 14,600	\$ 750	-94.86%
Licenses & Permits	31,466	39,490	59,160	44,908	53,240	39,000	-26.75%
Fines & Forfeitures	48,127	47,030	41,870	44,479	47,000	55,000	17.02%
Interest Earnings	23,465	29,437	21,814	25,864	23,050	26,400	14.53%
Gain(loss) fair value of inv	2,188	(9,032)	(1,425)	13,013	100	-	-100.00%
Charges for Services	352,251	168,426	221,561	214,630	161,469	224,500	39.04%
Miscellaneous	48,256	46,581	41,980	39,604	40,280	41,250	2.41%
Transfers In/Reserves	-	69,666	-	-	40,580	223,566	450.93%
Total Revenue	\$ 515,843	\$ 404,598	\$ 398,854	\$ 396,292	\$ 380,319	\$ 610,466	60.51%
USES							
General Government	13,760	18,438	16,147	16,923	\$ 18,725	\$ 4,030	-78.48%
Public Safety	122,872	113,636	74,447	79,163	86,710	87,080	0.43%
Public Works	106,014	74,779	81,107	76,495	89,540	89,113	-0.48%
Parks	94,726	89,066	107,488	77,556	74,280	97,823	31.69%
Capital Outlay	46,115	36,212	114,162	30,260	-	165,000	100.00%
Total Expenditures	\$ 383,487	\$ 332,131	\$ 393,351	\$ 280,397	\$ 269,255	\$ 443,046	64.55%
Net Change in Fund Balance	\$ 132,356	\$ 72,467	\$ 5,503	\$ 115,895	\$ 111,064	\$ 167,420	
Fund Balance	\$ 2,093,916	\$ 2,166,383	\$ 2,171,886	\$ 2,287,781	\$ 2,398,845	\$ 2,342,699	-2.34%

DEPARTMENT DESCRIPTION:

This fund was set up to manage the Metropolitan Council sewer credits. Fund will be used to promote redevelopment in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to utilize the SAC loan program as development incentive.
2. Analyze whether a revolving loan fund should be established.
3. Continually analyze the SAC loan policy as development trends change.
4. _____



What is SAC?

SAC is an easier way to say Sewer Availability Charge.

The Metropolitan Council charges this one-time fee when a residence or business connects to the regional wastewater (sewer) system for the first time. The Council may also charge SAC when a business grows or changes the use of its space, which may create more potential demand on the system.

The Council charges SAC to local governments, who pass it on to business or property owners. Some local governments also charge an additional fee.

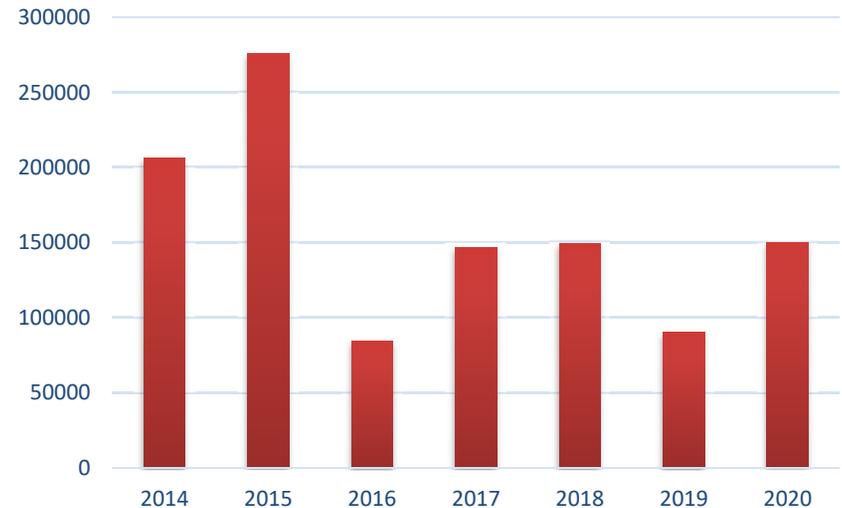
You will pay any SAC owed to your local government.



Why do I have to pay SAC?

Wastewater pipes and treatment plants are expensive. We borrow money to build them large enough to serve current AND future customers. SAC helps pay off the debt.

URBAN REDEVELOPMENT CHARGES FOR SERVICES



REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Charges for services	\$ 149,100	\$ 90,469	\$ 150,000
Interest earnings	22,355	13,000	16,500
TOTAL	\$ 171,455	\$ 103,469	\$ 166,500

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 75	\$ 90	\$ 100
Professional services	-	10	10
Maintenance	-	825	-
TOTAL	\$ 75	\$ 925	\$ 110

Net change	\$ 171,380	\$ 102,544	\$ 166,390
Fund balance	\$ 1,345,737	\$ 1,448,281	\$ 1,614,671

DEPARTMENT DESCRIPTION:

Round Up for Change is a program that rounds utility customers' bills to the nearest dollar. These voluntary "round up" contributions are used to provide financial assistance to worth-while activities, organizations and community projects that provide basic human needs to families, children and seniors in our community. The City must spend the funds in accordance with these guidelines and in compliance with laws governing public purpose expenditures of municipal governments.

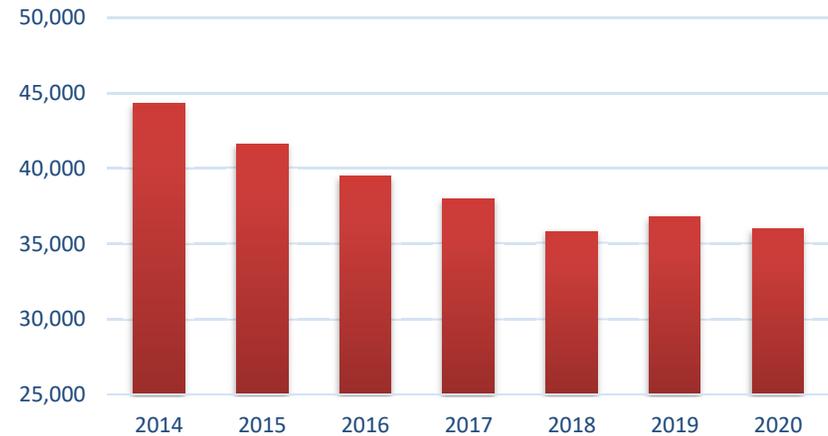
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Increase participation
2. _____

EXPENDITURE HIGHLIGHTS:

1. Add Anoka Community Mission to designated recipients
2. Adjust Youth First contributions

ROUND UP FUND REVENUE



Round up for Change with AMU!



How it works: Your utility bill is rounded up to the next full dollar amount. Those extra cents are combined with all other round up cents. These small contributions add up to big donations!

Generous contributions made by AMU customers from 2012-2018 have resulted in more than \$277,000 donated to local food shelves, shelters, and youth organizations.

Your donation will never exceed \$.99 a month. The average donation is just \$.48 a month. You may also make separate payments to the Round Up Fund if you choose, simply send a separate payment with your regular utility payment and mark it ROUND UP.

If you are interested in participating in this community giving program or get more details by calling 763-576-2750 or emailing ldouglas@ci.anoka.mn.us

Small change for you means a BIG difference for our community.

Be the change in someone's life!



ANOKA MUNICIPAL UTILITY
763-576-2750
www.ci.anoka.mn.us

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Donations	\$ 33,895	\$ 36,000	\$ 30,000
Interest earnings	246	100	300
TOTAL	\$ 34,141	\$ 36,100	\$ 30,300
EXPENDITURES:			
	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Contractual services	\$ 26,150	\$ 36,100	\$ 30,300
Maintenance	43	-	-
TOTAL	\$ 26,193	\$ 36,100	\$ 30,300
Net change	\$ 7,948	\$ -	\$ -
Fund balance	\$ 14,561	\$ 14,561	\$ 14,561

DIVISION DESCRIPTION:

This fund is dedicated to funds received from the sale of assets that are seized during a DUI or Narcotic arrest.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Receive as much funds as possible on the sale of seized assets
2. _____

EXPENDITURE HIGHLIGHTS:

1. DUI funds can be used for training and equipment specific to DUI enforcement
2. Narcotic funds can be used for training and educational materials



POLICE FORFEITURE REVENUE



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Fines and forfeitures	\$ 13,373	\$ 7,000	\$ 10,000
Interest earnings	551	200	300
TOTAL	\$ 13,924	\$ 7,200	\$ 10,300
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Contractual services	\$ 4,534	\$ 400	\$ 5,300
Capital outlay	6,500	-	5,000
TOTAL	\$ 11,034	\$ 400	\$ 10,300
Net change	\$ 2,890	\$ 6,800	\$ -
Fund balance	\$ 19,146	\$ 25,946	\$ 25,946

DEPARTMENT DESCRIPTION:

This department is responsible for the maintenance of the Forest Hill and Oakwood cemeteries.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Create additional cremation only graves
2. Updated cemetary section signage and lighting
3. Add Street name signage

EXPENDITURE HIGHLIGHTS:

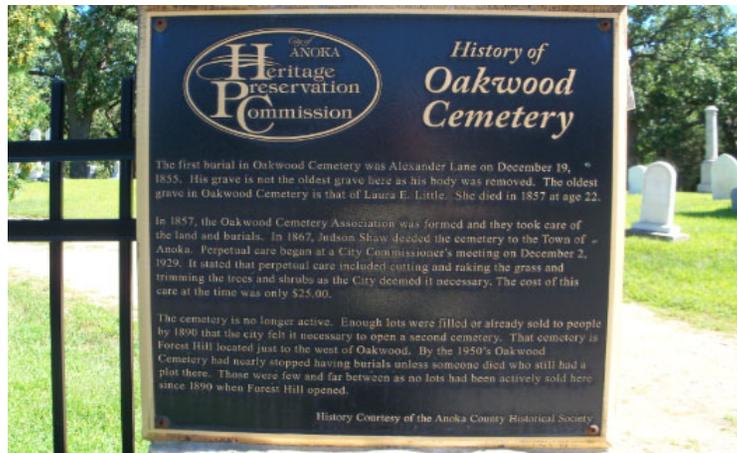
1. Purchase cemetery management software
2. Open southend of Section 6 Block 5 for sale
- 3.

AVAILABILITY

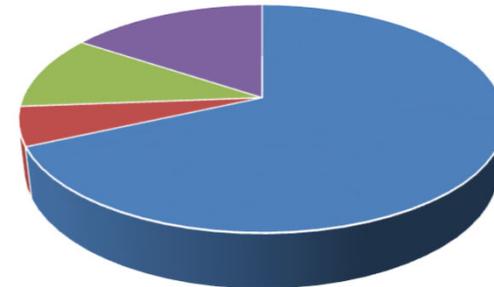
	2018	2019	2020 Projected
1. Cremation Graves (94 total)	52	43	36
2. Columbarium Niches (48 total)	35	24	18
3. Section 6-5 Graves (764 total)	446	426	392

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.60	0.65	0.65



2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Internments	\$ 30,550	\$ 29,000	\$ 29,000
Marking setting fees	4,075	6,000	4,500
Gravesites	12,711	20,000	25,000
Perpetual Care	11,254	16,000	16,000
Interest earnings	7,363	3,000	3,000
Miscellaneous	310	280	250
Transfer in/use of reserves	-	-	20,073
TOTAL	\$ 66,263	\$ 74,280	\$ 97,823

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 54,704	\$ 41,585	\$ 66,760
Supplies	1,331	5,400	5,400
Professional services	6,212	8,235	10,330
Maintenance	15,309	19,060	15,333
Capital outlay	-	-	-
TOTAL	\$ 77,556	\$ 74,280	\$ 97,823

Net change	\$ (11,293)	\$ -	\$ -
Fund balance	\$ 410,528	\$ 386,013	\$ 365,940

DEPARTMENT DESCRIPTION:

The Walker parking fund maintains and improves the Walker parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees. The Cities primary leasor is the Walker Plaza, providing adequate spaces until 2039.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

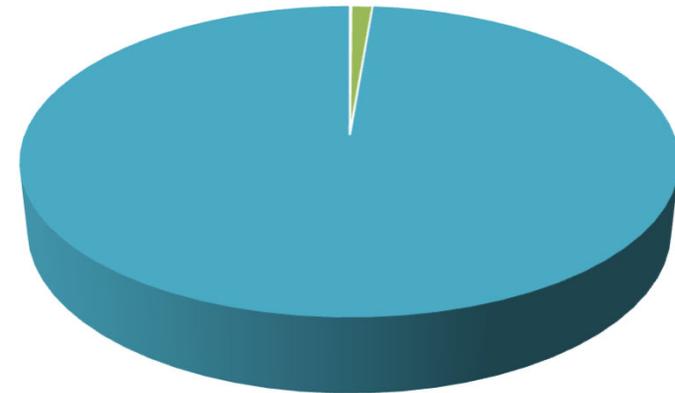
1. Continue to manage contract with Walker Senior Plaza
2. _____

EXPENDITURE HIGHLIGHTS:

1. New roof estimate \$160,000
2. _____



2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Parking permits	\$ 4,900	\$ 3,240	\$ 4,000
Interest earnings	(57)	150	100
Transfer in/use of reserves	-	-	158,020
TOTAL	\$ 4,843	\$ 3,390	\$ 162,120
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Personal services	\$ 155	\$ 230	\$ 140
Supplies	-	150	-
Professional services	1,710	1,720	1,980
Maintenance	4,073	1,290	-
Capital outlay	-	-	160,000
TOTAL	\$ 5,938	\$ 3,390	\$ 162,120
Net change	\$ (1,095)	\$ -	\$ -
Fund balance	\$ 365	\$ 365	\$ (157,655)

DEPARTMENT DESCRIPTION:

The Parking fund maintains and improves the city's parking lots and 1 parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Maintain and improve public parking lots and ramps as needed
2. Continue to evaluate the customer parking needs in the downtown business area
3. Work with parking board and ABLA regarding parking study results
4. _____

EXPENDITURE HIGHLIGHTS:

1. Maintenance costs to sweep, seal coat & paint lines in city owned surface lots.
2. Maintenance costs to sweep, clean and seal concrete in city owned ramps.
3. _____
4. _____

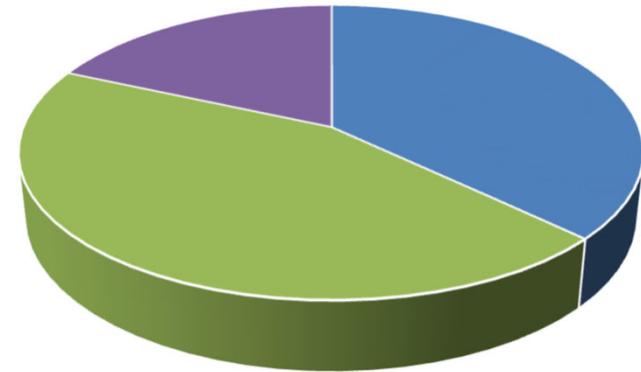
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Parking Permits sold	345	345	345
2. Amount of surface stalls	93	93	95
3. Amount of ramp stalls	252	252	250

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
FTE	0.85	0.85	0.85



2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Parking permits	\$ 46,948	\$ 57,000	\$ 55,000
Parkings fees	31,106	34,000	32,000
Interest earnings	9,646	6,500	6,000
Use of reserves	-	40,580	45,473
TOTAL	\$ 87,700	\$ 138,080	\$ 138,473

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Personal services	\$ 48,281	\$ 49,980	\$ 51,340
Supplies	-	700	-
Professional services	54,244	59,020	61,700
Maintenance	16,468	26,660	25,433
Capital outlay	23,760	-	-
TOTAL	\$ 142,753	\$ 136,360	\$ 138,473

Net change	\$ (55,053)	\$ 1,720	\$ -
Fund balance	\$ 480,234	\$ 441,374	\$ 395,901

DEPARTMENT DESCRIPTION:

The Lodging Fund collects lodging taxes from hotels or motels in the City for remittance to the MN Metro North Tourism for membership to the association. The association promotes tourism to the member cities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton and Shoreview.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

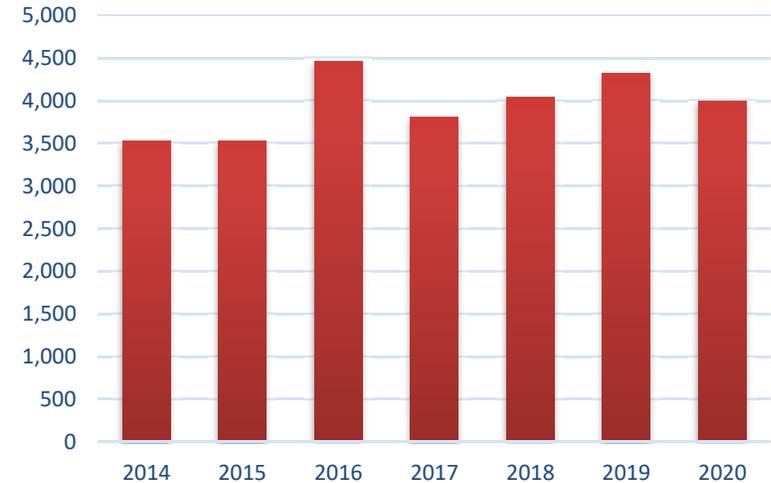
1. Collect lodging taxes promptly and remit to MN Metro North Tourism
2. _____

EXPENDITURE HIGHLIGHTS:

1. Gateway payments to ABLA using membership grants
2. _____



North Metro Tourism membership grant by year



REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Lodging tax	\$ 13,794	\$ 14,600	\$ 750
Interest earnings	330	200	200
Miscellaneous	4,042	3,000	4,000
TOTAL	\$ 18,166	\$ 17,800	\$ 4,950
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 235	\$ 365	\$ 390
Professional services	16,613	17,435	3,530
TOTAL	\$ 16,848	\$ 17,800	\$ 3,920
Net change	\$ 1,318	\$ -	\$ 1,030
Fund balance	\$ 17,210	\$ 17,210	\$ 18,240

CITY OF ANOKA, MINNESOTA

2020 BUDGET

DEBT SERVICE FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Taxes	\$ 387,936	\$ 156,789	\$ 1,664	\$ 415	\$ -	\$ -	0.00%
Interest Earnings	2,873	16,118	5,459	2,493	4,000	2,500	-37.50%
Gain(loss) fair value of inv	136	(18,342)	15,872	3,515	-	-	0.00%
Issuance of bonds	-	1,563,811	-	-	-	-	0.00%
Transfers In/Reserves	568,500	727,150	960,000	944,500	1,779,470	1,407,470	-20.91%
Total Revenue and Transfers In	<u>\$ 959,445</u>	<u>\$ 2,445,526</u>	<u>\$ 982,995</u>	<u>\$ 950,923</u>	<u>\$ 1,783,470</u>	<u>\$ 1,409,970</u>	<u>-20.94%</u>
USES							
Principal Retirement	7,709,150	540,000	2,105,000	675,000	675,000	700,000	3.70%
Interest and fiscal charges	452,558	373,540	325,129	272,586	265,310	237,603	-10.44%
Total Expenditures	<u>\$ 8,161,708</u>	<u>\$ 913,540</u>	<u>\$ 2,430,129</u>	<u>\$ 947,586</u>	<u>\$ 940,310</u>	<u>\$ 937,603</u>	<u>-0.29%</u>
Net Change in Fund Balance	\$ (7,202,263)	\$ 1,531,986	\$ (1,447,134)	\$ 3,337	\$ 843,160	\$ 472,367	
Fund Balance	\$ 459,205	\$ 1,991,191	\$ 544,057	\$ 547,394	\$ 1,390,554	\$ 1,862,921	33.97%

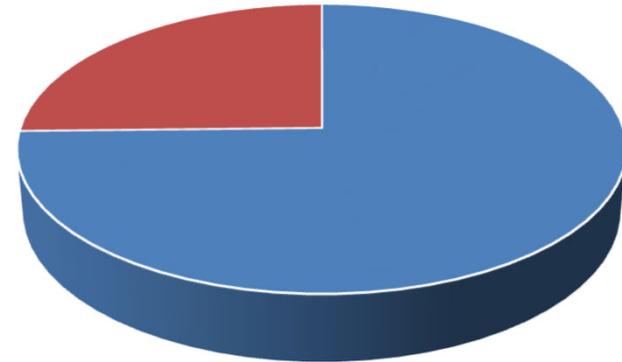
DEPARTMENT DESCRIPTION:

Debt Service funds finance and account for the payment of interest and principal on all general obligation debt other than debt issued for an enterprise fund. 2010A Public Safety Bonds, 2008A Public Improvement Bonds and 2014A and 2016A Crossover Refunding Bonds.

1. 2010A Public Safety Building Bonds - maturity 2-1-2022
2. 2008A Public Improvement Bonds - maturity 2-1-2028
3. 2014A TIF Crossover Refunding Bonds - maturity 2-1-2033
4. 2016A Public Facilities Crossover Refunding - maturity date 2-1-2028
5. 2019A Tax Increment Revenue Bonds - maturity date 2-1-2043

Year	General Obligation Bonds		Revenue Bonds		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest
2020	700,000	272,821	85,000	37,200	785,000	310,021
2021	685,000	257,423	85,000	35,500	770,000	292,923
2022	790,000	234,873	85,000	33,800	875,000	268,673
2023	465,000	214,260	85,000	32,100	550,000	246,360
2024	525,000	197,685	85,000	30,400	610,000	228,085
2025	530,000	179,985	85,000	28,700	615,000	208,685
2026	560,000	163,735	85,000	27,000	645,000	190,735
2027	580,000	148,744	85,000	25,300	665,000	174,044
2028	700,000	131,670	90,000	23,325	790,000	154,995
2029	550,000	113,668	90,000	21,075	640,000	134,743
2030	560,000	95,989	90,000	18,825	650,000	114,814
2031	595,000	77,140	90,000	16,350	685,000	93,490
2032	610,000	57,405	90,000	13,650	700,000	71,055
2033	635,000	36,955	95,000	10,875	730,000	47,830
2034	80,000	25,480	100,000	7,950	180,000	33,430
2035	85,000	23,376	105,000	4,875	190,000	28,251
2036	85,000	21,124	110,000	1,650	195,000	22,774
2037	90,000	18,718			90,000	18,718
2038	95,000	16,174			95,000	16,174
2039	95,000	13,561			95,000	13,561
2040	100,000	10,830			100,000	10,830
2041	105,000	7,909			105,000	7,909
2042	110,000	4,845			110,000	4,845
2043	115,000	1,639			115,000	1,639
	<u>\$9,445,000</u>	<u>\$2,326,006</u>	<u>\$1,540,000</u>	<u>\$368,575</u>	<u>\$10,985,000</u>	<u>\$2,694,581</u>

2020 EXPENDITURES BY CATEGORY



■ Principal bond payments
■ Interest expense

REVENUE SOURCES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Debt service levy	415	-	-
Interest earnings	6,008	4,000	2,500
Transfer in	944,500	1,779,470	1,407,470
TOTAL	\$ 950,923	\$ 1,783,470	\$ 1,409,970
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Principal bond payments	\$ 675,000	\$ 675,000	\$ 700,000
Interest expense	272,586	265,310	237,603
TOTAL	\$ 947,586	\$ 940,310	\$ 937,603
Net change	\$ 3,337	\$ 843,160	\$ 472,367
Fund balance	\$ 547,394	\$ 1,390,554	\$ 1,862,921

CITY OF ANOKA, MINNESOTA

2020 BUDGET

CAPITAL PROJECTS FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Taxes	\$ 2,644,611	\$ 432,732	\$ 552,594	\$ 574,469	\$ 565,000	\$ 648,029	14.70%
Special assessments	779,143	728,197	937,857	568,810	570,000	967,866	69.80%
Licenses and permits	12,875	5,856	13,118	15,401	-	-	0.00%
Intergovernmental	215,701	-	2,171,133	577,000	1,836,000	1,121,700	-38.91%
Investment Income	19,244	18,795	8,850	(4,091)	76,000	56,257	-25.98%
Gain(loss) fair value of inv	22,953	(7,514)	24,890	14,897	-	-	0.00%
Miscellaneous	1,003,502	(289,170)	689,784	821,280	741,300	729,188	-1.63%
Franchise fees	364,921	365,558	369,339	382,046	380,000	414,559	9.09%
Transfer in	3,217,053	3,885,000	1,520,000	1,930,000	508,700	991,000	94.81%
Bond Proceeds	-	-	-	-	9,900,000	8,700,000	-12.12%
Total Revenue	\$ 8,280,003	\$ 5,139,454	\$ 6,287,565	\$ 4,879,812	\$ 14,577,000	\$ 13,628,599	-6.51%
USES							
General government	\$ 107,946	\$ 66,680	\$ 92,172	\$ 34,658	\$ 130,880	\$ 5,380	-95.89%
Public works			10,407	11,797	-	97,590	100.00%
Parks and recreation	-	-	7,863	3,147	-	-	0.00%
Capital outlay	6,192,587	6,228,439	7,020,066	6,008,504	7,793,000	9,923,390	27.34%
Principal retirement			194,323		-	-	0.00%
Interest and fiscal charges	174,774	207,176	242,069	265,387	359,600	340,000	-5.45%
Transfers out	1,248,553	2,277,166	800,000	425,000	600,000	376,000	-37.33%
Total Expenditures	\$ 7,723,860	\$ 8,779,461	\$ 8,366,900	\$ 6,748,493	\$ 8,883,480	\$ 10,742,360	20.93%
Net Change in Fund Balance	\$ 556,143	\$ (3,640,007)	\$ (2,079,335)	\$ (1,868,681)	\$ 5,693,520	\$ 2,886,239	
Fund Balance	\$ 5,600,586	\$ 1,960,579	\$ (118,756)	\$ (1,987,437)	\$ 3,706,083	\$ 6,592,322	-77.88%

DEPARTMENT DESCRIPTION:

The Capital Improvement and Infrastructure program was designed to plan and fund major improvements throughout the city. It is intended for long-term funding of improvements to city buildings and equipment.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Begin process for new golf and parks maintenance building
2. _____

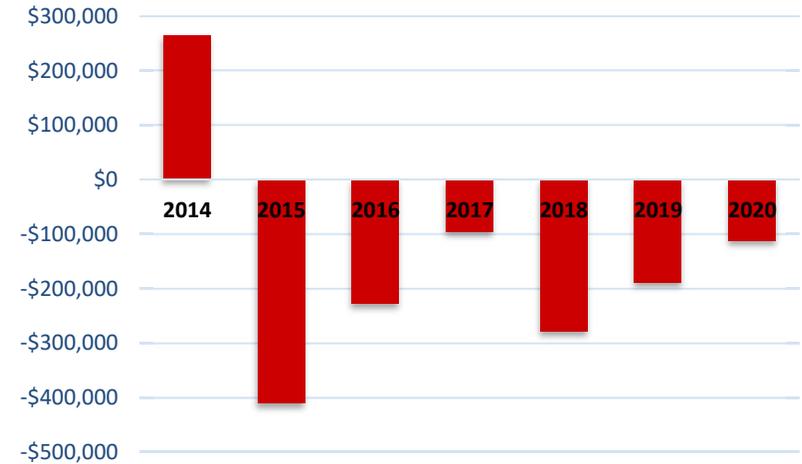
EXPENDITURE HIGHLIGHTS:

1. Update outdoor warning siren
2. _____

Greenhaven Event Center 2018 upgrades



**CAPITAL IMPROVEMENTS FUND
BALANCE HISTORY**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Transfer in	\$ 105,000	\$ 105,000	\$ 105,000
Miscellaneous revenue	71,161	-	-
Interest earnings	2,120	3,600	-
TOTAL	\$ 178,281	\$ 108,600	\$ 105,000
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Greenhaven	\$ 273,581	\$ -	\$ -
Public Works	-	15,000	25,000
City Hall	14,400	-	-
Miscellaneous	-	3,660	3,880
TOTAL	\$ 287,981	\$ 18,660	\$ 28,880
Net change	\$ (109,700)	\$ 89,940	\$ 76,120
Fund balance	\$ (279,044)	\$ (189,104)	\$ (112,984)

DEPARTMENT DESCRIPTION:

Fund established for State road improvement projects where part or all of the project is funded with state aid.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. No projects planned for 2020
2. _____

EXPENDITURE HIGHLIGHTS:

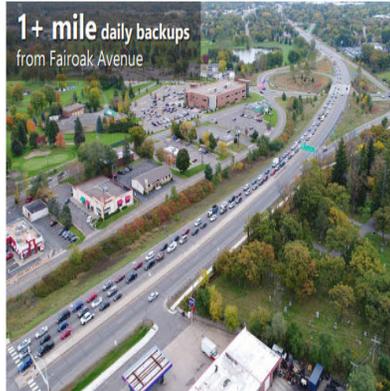
1. 2018 purchases of land for Greenhaven Pkwy, part of Hwy 10 solution
2. _____

Anoka Solution 2022-23 Construction

The U.S. Highway 10/169 Project will reduce crashes and improve traffic operations. This will result in improved mobility and reliability for all users of the project corridor.

Existing Issues

- 60,600 vehicles per day
- Principal Arterial moves regional freight, 3,300 heavy commercial vehicles
- 1+ mile back-ups during peak hour
- 21 mph avg. peak hour speed (60 mph posted)
- 1,128 crashes (2 fatal) from 2006-2015
- Crash Rate 1.5x state average
- Segmented local network forces local highway trips



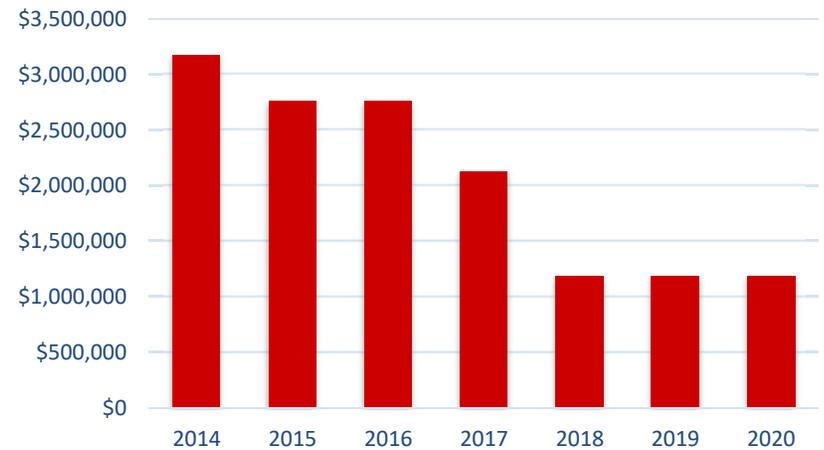
The City of Anoka continues to work closely with MnDOT, Metropolitan Council, Anoka County, and other partners to plan, design, and implement fiscally-responsible safety and operation improvements to benefit all U.S. Highway 10/169 corridor users.



Investment Results

- 75% delay reduction
- 57% crash reduction
- 4.0 benefit-cost ratio
- Accommodate 90,000 vehicles/day
- Local trips on local network
- Safe and reliable movement of goods and services

**STATE AID CONSTRUCTION
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Transfer in	1,450,000	-	-
Interest earnings	(1,755)	2,000	-
Miscellaneous revenue	69,155	-	-
TOTAL	\$ 1,517,400	\$ 2,000	\$ -
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Capital outlay	\$ 2,458,153	\$ -	\$ -
Professional services	\$ -	-	-
Loan payment	\$ -	-	-
TOTAL	\$ 2,458,153	\$ -	\$ -
Net change	\$ (940,753)	\$ 2,000	\$ -
Fund balance	\$ 1,184,042	\$ 1,186,042	\$ 1,186,042

DEPARTMENT DESCRIPTION:

The Street Renewal Program was established for long-term planning and funding of street rehabilitations. Each year approximately 1 mile of city's roads, sewer mains, water mains and storm sewer are reconstructed to meet new standards and requirements and re-establish a new life for future use. Balancing the revenues and expenditures allow for a consistent and reoccurring program.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

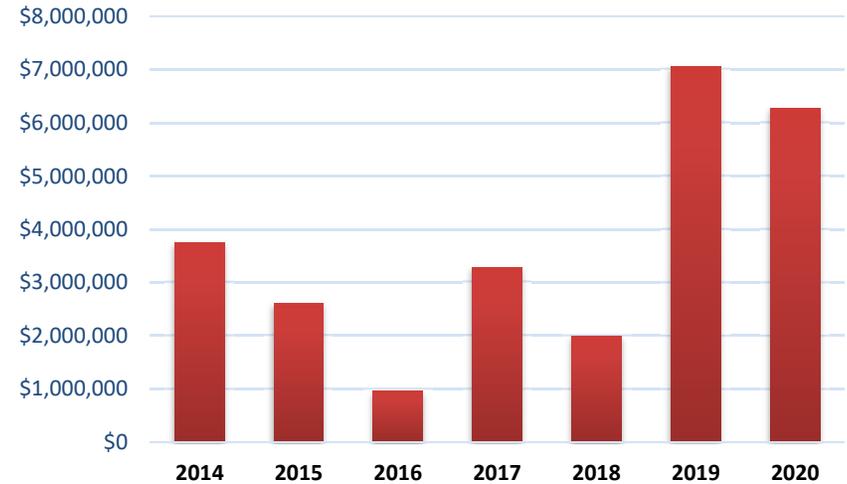
1. Full reconstruction of 1.23 miles of streets and underground utilities
2. Full reconstruction of 3.9 miles of street surface
3. Desing Greenhaven Parkway Phase II
4. Final design completion for US TH-10/169 Improvement

EXPENDITURE HIGHLIGHTS:

1. 2019 budgeted bond proceeds were pushed to 2020
2. \$3.5 mil for 2020 SSIP projects, Cutters Grove and River Terrace additions
3. \$1.9 mil for 2020 SRP projects, Monroe Area and Harrison Area
4. \$400,000 for crack sealing, seal coating, and fog sealing



**STREET RENEWAL FUND
PROJECT COSTS BY YEAR**



REVENUES	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Gas franchise fee	\$ 382,046	\$ 380,000	\$ 414,559
Assessments	568,810	570,000	967,866
Interest earnings	(546)	5,800	44,872
Permits & miscellaneous	482,895	321,800	12,500
Intergovernmental	577,000	1,836,000	871,700
Bond proceeds	-	9,900,000	8,700,000
Transfer in	225,000	83,700	450,000
TOTAL	\$ 2,235,205	\$ 13,097,300	\$ 11,461,497
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Capital outlay	\$ 2,907,171	\$ 7,064,000	\$ 6,280,390
Miscellaneous	11,797	72,155	97,590
Fixed asset transfer credit	(771,283)	(782,495)	-
TOTAL	\$ 2,147,685	\$ 6,353,660	\$ 6,377,980
Net change	\$ 87,520	\$ 6,743,640	\$ 5,083,517
Fund balance	\$ 123,339	\$ 6,866,979	\$ 11,950,496
Unrestricted fund balance	-	-	4,620,896

DEPARTMENT DESCRIPTION:

This division is responsible for park capital improvements including professional services for the development of new facilities and improvements to existing facilities using fees from new development in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Apply for grants and aid to fund future projects
2. _____
3. _____
4. _____

EXPENDITURE HIGHLIGHTS:

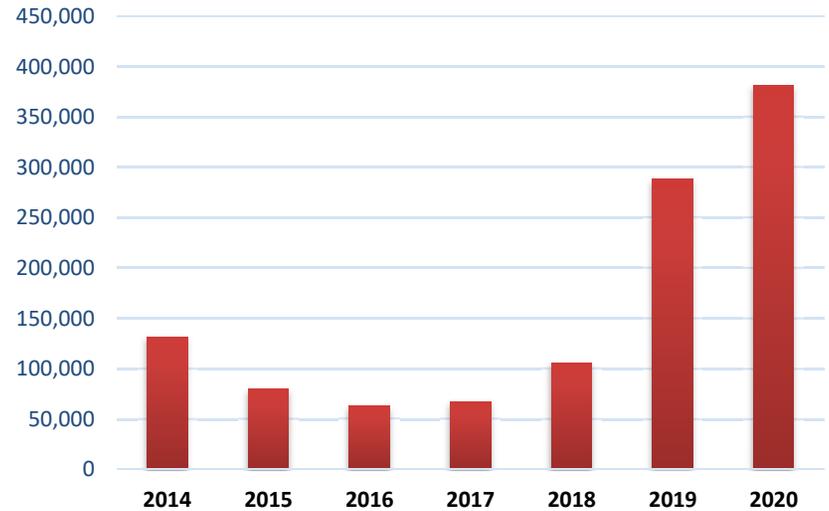
1. \$50,000 planned enhancement to Aiken Park playground
2. Planned grants and aid from 2019 are now budgeted for 2020
3. _____
4. _____



Principles of Park Land Dedication

- New park demand should be paid for by new residents creating that demand.
- Existing residents should not be taxed to build new parks for new residents.
- Neighborhood parks and basic outdoor recreational facilities in community parks should serve residents in areas proximate to them.

**PARK DEDICATION
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Interest earnings	\$ 1,302	\$ 1,400	\$ 2,950
Donations	40,688	82,000	40,688
Intergovernmental	-	100,000	100,000
Transfer in	-	-	-
TOTAL	\$ 41,990	\$ 183,400	\$ 143,638
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Miscellaneous	\$ 2,820	\$ 1,415	\$ -
Capital outlay	-	-	50,000
TOTAL	\$ 2,820	\$ 1,415	\$ 50,000
Net change	\$ 39,170	\$ 181,985	\$ 93,638
Fund balance	\$ 106,116	\$ 288,101	\$ 381,739

DEPARTMENT DESCRIPTION:

The Park Capital Improvement program was designed to plan and fund major park improvements throughout the city. It is intended for long-term funding of improvements to parks, trails, park buildings, ball fields and equipment.

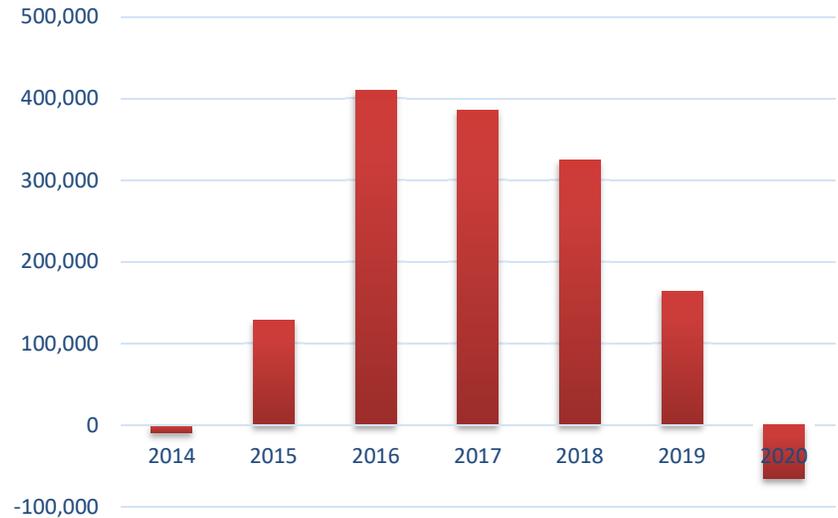
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Significant upgrades to be completed at Rudy Johnson Park
2. Continue plans for Riverwalk
- 3.
- 4.

EXPENDITURE HIGHLIGHTS:

1. \$250,000 Rudy Johnson Park
2. \$115,000 West Rum River Trail, Rum River Trail and Riverwalk
3. \$80,000 boat slips for Aiken Park and Enloe Park courts
4. Planned grants and aid for 2019 now budgeted for 2020

PARK CAPITAL FUND BALANCE HISTORY



ANOKA, MINNESOTA | Rudy Johnson Park Master Plan **PROPOSED IMPROVEMENTS**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Transfer in	\$ 100,000	\$ 80,000	\$ 60,000
Intergovernmental	-	114,000	150,000
Interest earnings	6,604	-	6,068
Sale of fixed asset	-	83,500	-
TOTAL	\$ 106,604	\$ 277,500	\$ 216,068
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Capital outlay	162,528	314,000	445,000
Miscellaneous	5,612	10,050	-
TOTAL	\$ 168,140	\$ 324,050	\$ 445,000
Net change	\$ (61,536)	\$ (160,550)	\$ (228,932)
Fund balance	\$ 324,393	\$ 163,843	\$ (65,089)

DEPARTMENT DESCRIPTION:

This fund is responsible for aquatic center capital improvements including professional services for the development of new features and improvements to existing equipment. No new funding is planned and the fund will be closed once the balance has been used.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

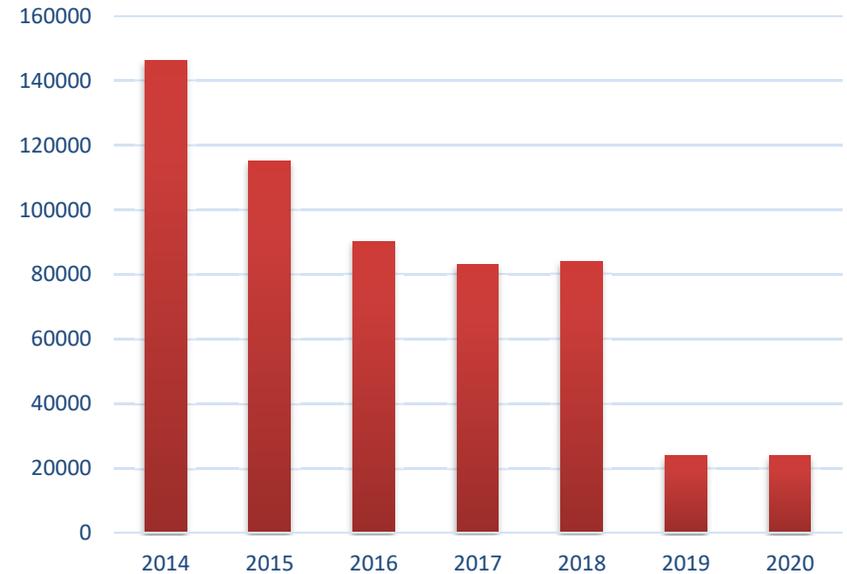
1. Close out fund after fund balance used
2. _____

EXPENDITURE HIGHLIGHTS:

1. There are no capital items for the Aquatic Center planned for 2020
2. _____



**AQUATIC CENTER CONSTRUCTION
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Interest earnings	\$ 2,119	\$ -	\$ -
TOTAL	\$ 2,119	\$ -	\$ -
EXPENDITURES:			
	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Capital outlay	54,444	-	-
TOTAL	\$ 54,444	\$ -	\$ -
Net change	\$ (52,325)	\$ -	\$ -
Fund balance	\$ 31,564	\$ 31,564	\$ 31,564

DEPARTMENT DESCRIPTION:

The commuter rail transit TIF district was created to develop and redevelop its business districts to provide employment opportunities, improve the tax base, help keep tax rates low or level and to improve the general economy of the State.

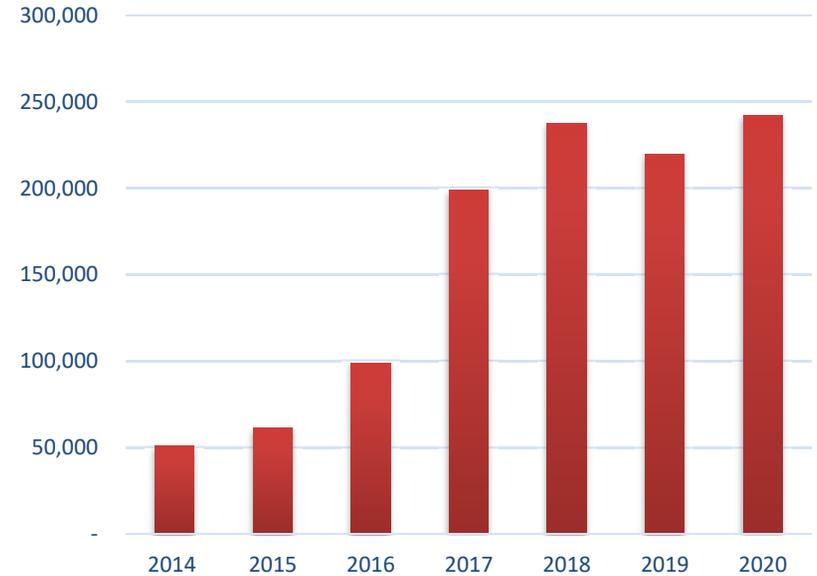
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Acquire blighted property for redevelopment.
2. Market current city-owned property for development.

EXPENDITURE HIGHLIGHTS:

1. Continue with land purchases for redevelopment
- 2.

CRTV TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ 237,762	\$ 220,000	\$ 241,967
Sale of fixed asset	\$ 172,182	\$ -	\$ -
Interest earnings	-	500	367
TOTAL	\$ 409,944	\$ 220,500	\$ 242,334
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 4,977	\$ 21,905	\$ -
Interest expense	120,794	145,600	118,000
Land and related purchases	319,586	400,000	700,000
TOTAL	\$ 445,357	\$ 567,505	\$ 818,000
Net change	\$ (35,413)	\$ (347,005)	\$ (575,666)
Fund balance	\$ (3,020,189)	\$ (3,367,194)	\$ (3,942,860)

DEPARTMENT DESCRIPTION:

The Greens Of Anoka TIF district was created to Explore opportunities for new development around Greens of Anoka area, enhance existing Greens of Anoka properties via development and identification, identify opportunities to convert City-owned land to private development and establish site development and architectural guidelines for future development in the area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

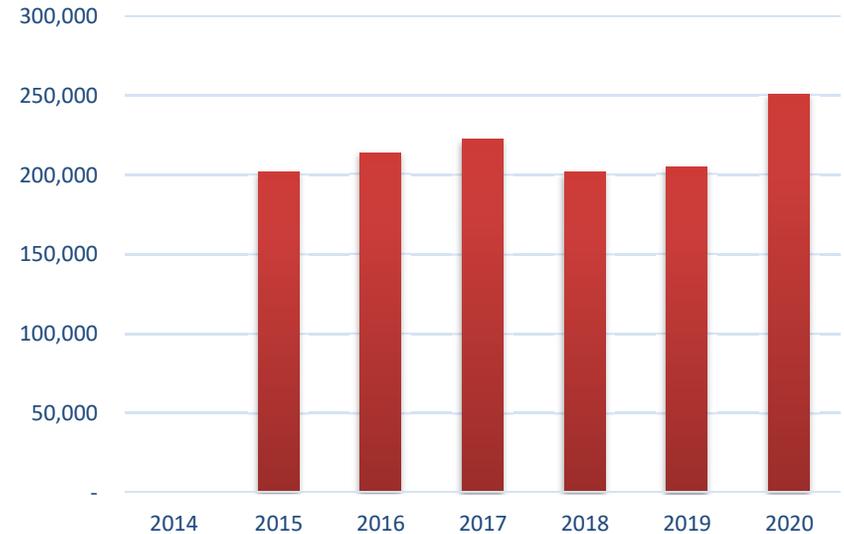
1. Construction of Phase II of Green Haven Parkway
2. Sell acquired land for redevelopment.

EXPENDITURE HIGHLIGHTS:

1. Land purchases for Green Haven Parkway Phase II
2. Interest on internal loans



GREENS OF ANOKA TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ 202,004	\$ 205,000	\$ 251,262
Interest earnings	-	22,100	(1,000)
TOTAL	\$ 202,004	\$ 227,100	\$ 250,262
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 15,284	\$ 11,045	\$ -
Interest expense	92,531	160,000	162,000
Capital outlay	552,455	-	2,000,000
TOTAL	\$ 660,270	\$ 171,045	\$ 2,162,000
Net change	\$ (458,266)	\$ 56,055	\$ (1,911,738)
Fund balance	\$ (1,960,115)	\$ (1,904,060)	\$ (3,815,798)

DEPARTMENT DESCRIPTION:

The Enterprise Park TIF district was created to develop and redevelop its business districts to provide employment opportunities, improve the tax base and to improve the general economy of the State. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

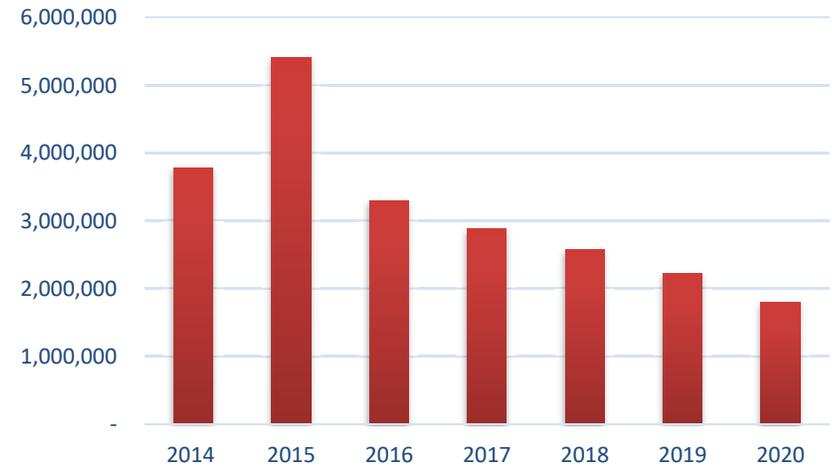
1. Borrow funds to other districts for debt payoff.
2. Market remaining property for development
- 3.

EXPENDITURE HIGHLIGHTS:

1. Planned land purchase
- 2.



**ENTERPRISE PARK TIF
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Sale of fixed asset	\$ -	\$ -	\$ 376,000
Interest earnings	35,588	34,600	-
Rental income	37,693	40,000	-
TOTAL	\$ 73,281	\$ 74,600	\$ 376,000
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 43	\$ 30	\$ -
Capital outlay	32,184	-	423,000
Transfer out	350,000	415,000	376,000
TOTAL	\$ 382,227	\$ 415,030	\$ 799,000
Net change	\$ (308,946)	\$ (340,430)	\$ (423,000)
Fund balance	\$ 2,570,518	\$ 2,230,088	\$ 1,807,088

DEPARTMENT DESCRIPTION:

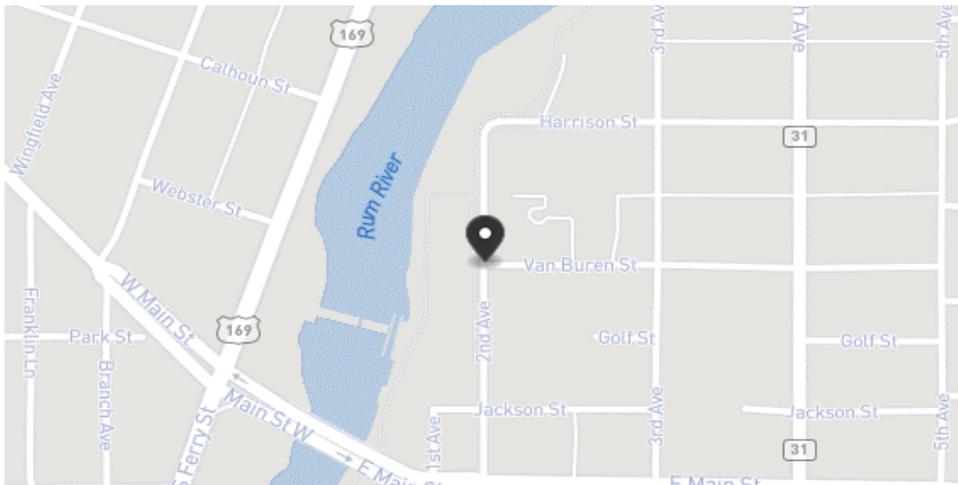
The Historic Rum River TIF district was created to redevelop the city's downtown business districts to provide housing, adequate parking, employment opportunities, improve the tax base and to improve the general economy of the State.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

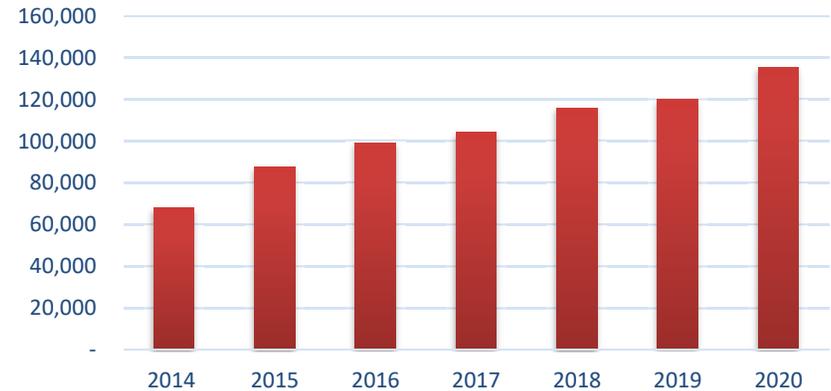
1. Market/develop Site 2 north of the HRRD ramp
2. Market/develop restaurant site north of City Hall.
3. _____
4. _____

EXPENDITURE HIGHLIGHTS:

1. _____



HISTORIC RUM RIVER TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ 115,930	\$ 120,000	\$ 135,300
Interest earnings	1,517	5,000	3,000
Sale of fixed asset	-	-	300,000
Transfer in	-	175,000	315,000
TOTAL	\$ 117,447	\$ 300,000	\$ 753,300
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 5,947	\$ 6,540	\$ -
Transfer out	75,000	185,000	-
TOTAL	\$ 80,947	\$ 191,540	\$ -
Net change	\$ 36,500	\$ 108,460	\$ 753,300
Fund Balance	\$ 350,422	\$ 458,882	\$ 1,212,182

DEPARTMENT DESCRIPTION:

The South Ferry Street TIF district was created to improve access to properties, improve police and fire protection, upgrade public infrastructure, enhance south via development and identification, redefine land use for high traffic street, facilitate building rehabilitation and take advance of riverfront development.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Develop Benton & Ferry St.
2. _____

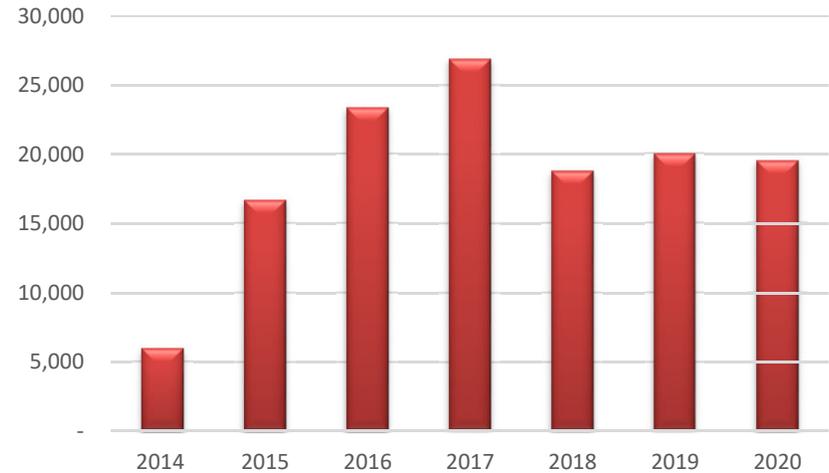
EXPENDITURE HIGHLIGHTS:

1. Interest on internal loans
2. _____

South Riverplace Site
2016 River Walk Concept Plan



SOUTH FERRY TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ 18,773	\$ 20,000	\$ 19,500
Interest earnings	-	1,000	-
Transfer in	50,000	65,000	61,000
TOTAL	\$ 68,773	\$ 86,000	\$ 80,500
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 8,407	\$ 1,720	\$ 1,500
Interest expense	52,062	54,000	60,000
TOTAL	\$ 60,469	\$ 55,720	\$ 61,500
Net change	\$ 8,304	\$ 30,280	\$ 19,000
Fund balance	\$(1,418,483)	\$(1,388,203)	\$(1,369,203)

CITY OF ANOKA, MINNESOTA

2020 BUDGET

ENTERPRISE FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Operating Revenues	\$ 37,600,931	\$ 37,672,927	\$ 38,035,368	\$ 39,724,665	\$ 40,594,466	\$ 41,694,789	2.71%
Investment Income	260,041	335,294	333,666	373,432	378,200	386,350	2.15%
State Grants	47,953	56,042	61,796	56,611	56,000	71,125	
Gain(loss) fair value of inv	8,520	(45,293)	(5,706)	106,793	-	-	0.00%
Miscellaneous	617,312	494,268	638,254	349,393	366,000	117,400	-67.92%
Transfer in	-	-	-	-	-	245,000	0.00%
Total Revenue	\$ 38,534,757	\$ 38,513,238	\$ 39,063,378	\$ 40,610,894	\$ 41,394,666	\$ 42,514,664	2.71%
USES							
Personal services	\$ 3,202,620	\$ 3,796,837	\$ 3,738,869	\$ 3,610,187	\$ 4,210,345	\$ 4,598,370	9.22%
Supplies	682,658	530,595	927,870	847,594	1,726,800	1,627,200	-5.77%
Professional services	1,851,914	2,123,889	1,951,028	1,912,456	2,282,820	2,817,600	23.43%
Contractual services	1,979,732	2,199,538	2,344,277	2,257,900	2,547,195	2,540,785	-0.25%
Purchased power	19,903,451	20,461,686	20,424,379	21,691,460	21,527,000	22,660,000	5.26%
Cost of sales	3,219,985	3,254,372	3,471,157	3,288,226	3,475,700	3,778,164	8.70%
Franchise fee	960,113	949,631	927,183	953,506	955,000	960,000	0.52%
Interest expense	31,615	34,494	44,585	47,353	42,400	42,400	0.00%
Depreciation	2,323,145	2,348,965	2,415,704	2,696,281	2,583,000	2,732,000	5.77%
Transfers out	2,808,000	1,424,000	1,500,000	2,380,000	1,884,670	2,307,970	22.46%
Contributed capital	(731,000)				-	-	0.00%
Total Expenditures	\$ 36,232,233	\$ 37,124,007	\$ 37,745,052	\$ 39,684,963	\$ 41,234,930	\$ 44,064,489	6.86%
Net Change in Fund Balance	\$ 2,302,524	\$ 1,389,231	\$ 1,318,326	\$ 925,931	\$ 159,736	\$ (1,549,825)	
Prior Period Adjustment	\$ (2,254,269)	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balances	\$ 58,885,320	\$ 60,274,551	\$ 61,592,877	\$ 62,518,808	\$ 62,678,544	\$ 61,128,719	-2.47%
Unrestricted Fund Balance	\$17,530,492	\$18,750,933	\$17,905,905	\$19,649,304	\$18,065,641	\$16,515,816	-8.58%

DEPARTMENT DESCRIPTION:

Operate and maintain the City's electric system including substations, poles, wires and transformers. Provide the community's vital electric needs in the most cost effective and reliable manner through innovation, efficiently and professional operations. Conform to all Federal and State electrical codes and environmental, safety regulations.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Approximately 500 new service connections in Anoka, Champlin and Ramsey
2. Fred Moore and Washington school additions
3. SCADA and Garfield/Enterprise substation upgrades
4. 2 Anoka SRP projects, 1 Champlin SRP project and 2 County Road projects
5. Phase 2 expansion of Greco in Champlin
6. Golf Maintenance Building in Anoka

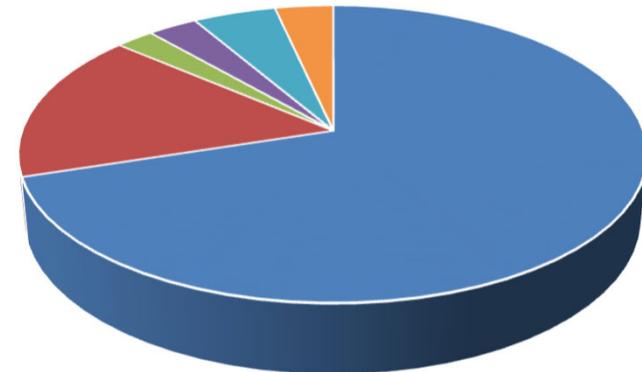
EXPENDITURE HIGHLIGHTS:

1. 2 Anoka Street renewal projects
2. New digger truck
3. New pulling trailer
4. Substation and SCADA upgrades

PERFORMANCE MEASURES:

	2018	2019	2020 Projected	
1. Meters in use	12,123	12,254	12,755	
2. Miles of overhead 3 phase	not available	113	105	
3. Miles of underground 3pha	not available	176	184	
4. Miles of overhead 2 phase	not available	1.70	1.70	
5. Miles of underground 2pha	not available	8.30	8.30	
6. Miles of overhead 1 phase	not available	8	8	
7. Miles of underground 1pha	not available	85	90	
8. Miles of secondary OH	not available	38	38	
9. Miles of secondary UG	not available	70	70	
10. Services (OH/UG)	not available	3047/5021	2927/5141	
11. Transformers (OH/UG)	not available	901/1435	851/1570	
	ACTUAL	BUDGETED	BUDGETED	
	2018	2019	2020	
STAI	FTE	18.30	18.30	18.30

2020 EXPENDITURES BY CATEGORY



- Purchased power
- Operations
- General Administration
- Franchise Fee
- Depreciation
- Transfers

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 29,474,681	\$ 29,570,275	\$ 30,149,000
Operating expenses	27,689,117	29,321,190	31,209,330
Operating gain or (loss)	\$ 1,785,564	\$ 249,085	\$ (1,060,330)
Other income (expense)	510,226	705,000	691,000
Gain or (loss) before operating transfers	\$ 2,295,790	\$ 954,085	\$ (369,330)
Transfers	(2,250,000)	(658,700)	(1,494,330)
Net change	\$ 45,790	\$ 295,385	\$ (1,863,660)
Fund balance	\$ 38,373,285	\$ 38,668,670	\$ 36,805,010
Unrestricted fund balance	\$ 15,504,676	\$ 15,800,061	\$ 13,936,401

CITY OF ANOKA 2020 BUDGET

DEPARTMENT DESCRIPTION:

The Water fund provides maintenance and monitoring of the City's water system so that a continued supply of clean, healthy water is available to meet the needs of over 18,000 residents and over 600 commercial and industrial businesses. The City's water system includes treatment plants, wells, towers, mains and hydrants.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. 2020 SPR water main and service connections replacement
2. Well 6/8/9 expansion design
3. Well filter maintenance
4. _____

EXPENDITURE HIGHLIGHTS:

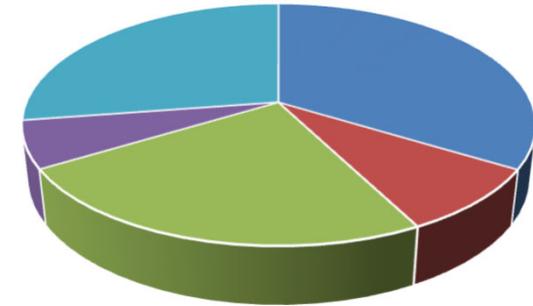
1. 7th Ave reconstruction \$52,000
2. Well inspections \$50,000
3. _____
4. _____

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Active metered services	5,240	5,252	5,260
2. Water Main Replaced	.52 Miles	5,263 feet	.50 Miles
3. Total water produced cuft	813,524,000	725,552,392	800,000,000
4. Water loss in system	12.52%	14.47%	13.50%

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
FTE	3.55	3.55	3.55

2020 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional Services
- Maintenance
- Transfers

	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Operating revenue	\$ 1,814,740	\$ 1,898,500	\$ 1,808,250
Operating expenses	1,428,895	1,514,020	1,508,090
Operating gain or (loss)	\$ 385,845	\$ 384,480	\$ 300,160
Other income (expense)	226,863	140,000	264,000
Gain or (loss) before operating transfers	\$ 612,708	\$ 524,480	\$ 564,160
Transfers	(40,000)	(380,180)	(380,180)
Net change	\$ 572,708	\$ 144,300	\$ 183,980
Fund balance	\$ 11,772,101	\$ 11,916,401	\$ 12,100,381
Unrestricted fund balance	\$ 2,662,434	\$ 2,806,734	\$ 2,990,714

CITY OF ANOKA
2020 BUDGET

DEPARTMENT DESCRIPTION:

The Sewer fund is responsible for the collection and disposal of sewage so that it may be transported to the Metro Treatment Plant for processing. The Sewer division inspects, cleans and maintains, manholes, pipes and lift stations to prevent blockages.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. 2020 SRP sewer line replacement and service connections
2. 38th Ave lift station replacement design
3. 1/3 of city for yearly jetting
- 4.

EXPENDITURE HIGHLIGHTS:

1. Sewer disposal charges -\$1,560,955
2. 7th Ave/TH47 sanitary sewer upgrades -\$521,000
3. 3/4 ton pick up truck with plow \$38,000
- 4.

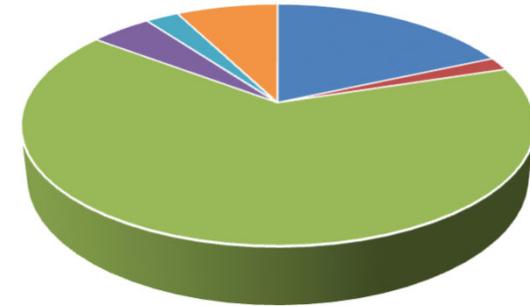
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Active metered services	5,142	5,163	5,170
2. Sewer Main Replaced	.50 Miles	4,652 feet	.50 miles

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	2.95	2.95	2.95

2020 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Disposal Fees
- Professional Services
- Maintenance
- Transfers

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 2,349,392	\$ 2,490,800	\$ 2,669,800
Operating expenses	2,334,116	2,448,535	2,534,615
Operating gain or (loss)	\$ 15,276	\$ 42,265	\$ 135,185
Other income (expense)	46,476	8,000	8,000
Gain or (loss) before operating transfers	\$ 61,752	\$ 50,265	\$ 143,185
Transfers	(30,000)	(183,290)	(183,290)
Net change	\$ 31,752	\$ (133,025)	\$ (40,105)
Fund balance	\$ 5,553,969	\$ 5,420,944	\$ 5,380,839
Unrestricted fund balance	\$ 446,993	\$ 313,968	\$ 273,863

DEPARTMENT DESCRIPTION:

The Storm Sewer fund maintains all the storm sewer lines and storm inlets to ensure adequate run off and to monitor water catch basins, ditches, sediment ponds, rivers and inlets for weed, debris and pollution control. Storm sewer fees are included with customers monthly utility bills. Residential customers are charged a fixed amount and commercial properties (including apartments) are charged per acre.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Construction of 2 curb cut rain gardens
2. Preliminary design of riverbank stablization project
3. Outfall and storm pond inspections
4. _____

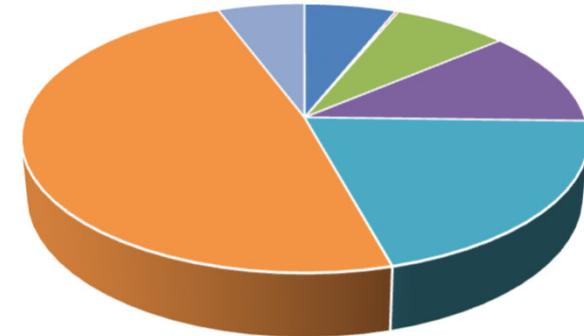
EXPENDITURE HIGHLIGHTS:

1. Trunk storm sewer improvements
2. Mississippi outfall repairs
3. Construction 150 new catch basins
4. MS4 Construction site inspections

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Catch basins repaired	22	19	25
2. Feet of new storm sewer	2600	4794	4,000
3. Feet storm sewer replaced	na	1475	1,500
4. Catch basins clean/inspect	48	60	50

2020 EXPENDITURES BY CATEGORY



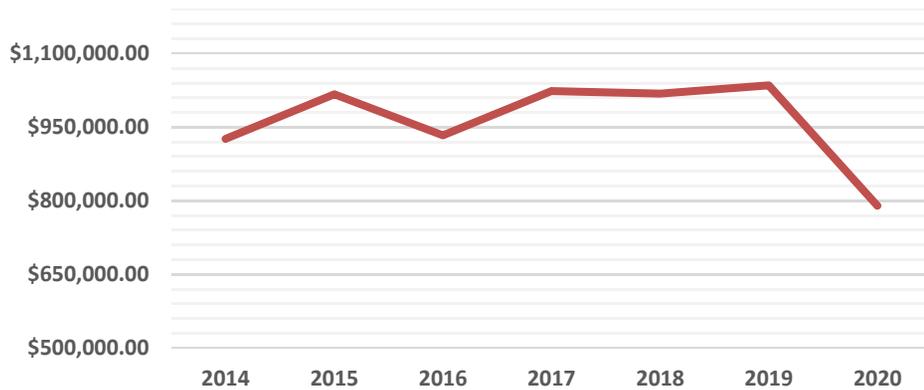
- Employee Services
- Supplies
- Professional Services
- Maintenance
- Depreciation
- Transfers Out
- Interest

	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Operating revenue	\$ 627,500	\$ 689,171	\$ 713,219
Operating expenses	222,261	641,470	696,820
Operating gain or (loss)	\$ 405,239	\$ 47,701	\$ 16,399
Other income (expense)	(35,475)	(40,400)	(40,400)
Net change	\$ 369,764	\$ 7,301	\$ (24,001)
Fund balance	\$ 3,899,295	\$ 3,906,596	\$ 3,882,595
Unrestricted fund balance	\$ 127,305	\$ 134,606	\$ 110,605

DEPARTMENT DESCRIPTION:

The City of Anoka owns and operates two municipal off-sale liquor stores. These stores were established to control the sale of off sale liquor in the City of Anoka and to provide additional revenue to support other city services such as park improvements and capital projects.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Develop plan for Better Values West during and after Hwy 10 project
2. Pass all compliance checks

EXPENDITURE HIGHLIGHTS:

1. Select an updated computer point of sale system to replace old system
2. Increase training for employees

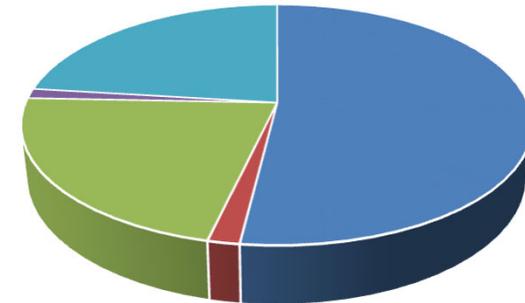
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Number of customers	226,818	223,807	250,000
2. Number of new hires	7	5	4
3. Sales margin	3.98%	3.55%	-2%

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	4.00	4.00	4.00

2020 EXPENDITURES BY CATEGORY



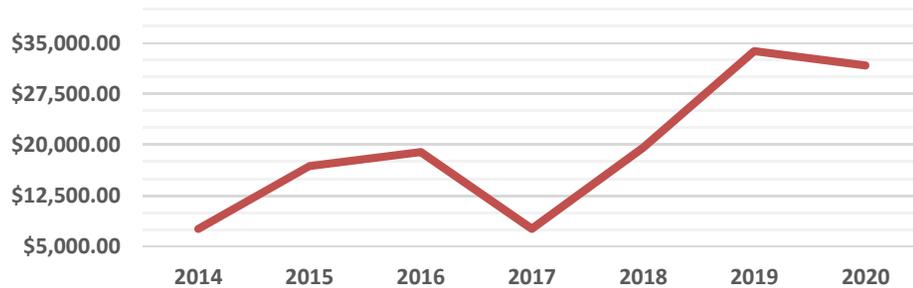
- Personal Services
- Supplies (Non resale)
- Professional Services
- Maintenance
- Transfers

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Sales	\$ 4,247,545	\$ 4,443,000	\$ 4,483,000
Cost of sales	3,229,055	3,408,000	3,693,000
Gross profit	\$ 1,018,490	\$ 1,035,000	\$ 790,000
Operating expense	849,631	877,415	887,190
Operating income (loss)	\$ 168,859	\$ 157,585	\$ (97,190)
Other income (expense)	25,307	15,700	19,900
Gain or (loss) before operating transfers	\$ 194,166	\$ 173,285	\$ (77,290)
Transfers	(60,000)	(303,500)	(260,500)
Net change	\$ 134,166	\$ (130,215)	\$ (337,790)
Fund balance	\$ 1,736,274	\$ 1,606,059	\$ 1,268,269
Unrestricted fund balance	\$ 1,124,534	\$ 994,319	\$ 656,529

DEPARTMENT DESCRIPTION:

Operate and maintain Greenhaven Golf Course. Manage and administer all day-to-day activities, prepare long term budgets and plans and assist City staff in setting direction and priorities of facility.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Intergrate simulators into tournament and golf programs
2. Expand womens tee on hole #7
3. Eliminate problem and obsolete bunkers

EXPENDITURE HIGHLIGHTS:

1. Course improvements and equipment \$139,000
2. Pro Shop and locker room improvements \$38,000

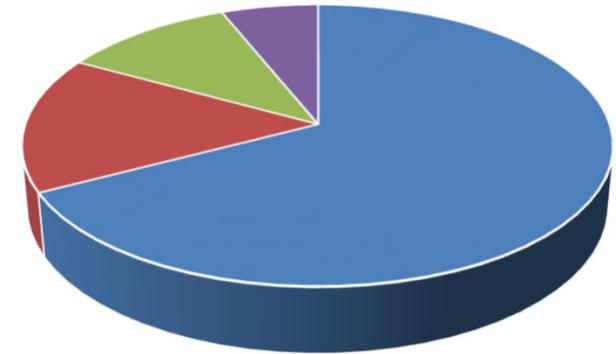
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Total green fee revenues	\$ 454,568	\$ 501,347	\$ 542,000
2. Total rounds	30,288	31,399	34,000
3. Season Pass Revenue	\$ 143,055	\$ 128,261	\$ 140,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	2.95	2.95	2.95

2020 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies (Non resale)
- Professional Services
- Maintenance

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 873,242	\$ 995,000	\$ 1,083,800
Operating expenses	1,087,698	1,101,745	1,178,604
Operating gain or (loss)	\$ (214,456)	\$ (106,745)	\$ (94,804)
Other income (expense)	2,533	79,550	249,900
Net change	\$ (211,923)	\$ (27,195)	\$ 155,096
Fund balance	\$ 956,679	\$ 929,484	\$ 1,084,580
Unrestricted fund balance	\$ (443,843)	\$ (471,038)	\$ (315,942)

DEPARTMENT DESCRIPTION:

The Recycling Division manages the curbside residential recycling collection by arranging for the most convenient and cost effective service for all single-family and some multi-family households under a contract with one licensed hauler. The division also organizes annual recycling events and city parks recycling, prepares marketing materials, and educates residents on recycling. The division works with the Waste Reduction & Recycling Board.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Solicit Request for Proposals for Recycling Contract
2. Educate and Introduce Organics Recycling
3. Increase RAW Newsletter publication to 3 times per year
4. Collaborate with Park Board on Recycling Events/Activities in City Parks

EXPENDITURE HIGHLIGHTS:

1. Marketing and Advertising
2. Recycling Events
3. RAW Newsletter
4. Organics Program

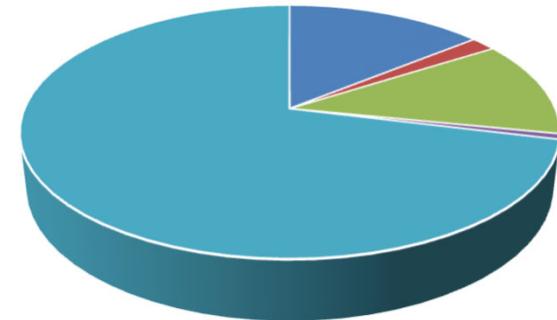
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Residential Recycling	965 tons	954 tons	900 tons
2. Drop Off Events	135 tons	122 tons	130 tons
3. City Parks	9 tons	2 tons	5 tons

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	0.35	0.35	0.35

2020 EXPENDITURES BY CATEGORY



- Employee Services
- Supplies
- Professional Services
- Maintenance
- Disposal Charges

REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Recycling fees	\$ 244,935	\$ 299,520	\$ 299,520
Grants	56,611	56,000	71,125
Interest earnings	1,962	2,150	2,150
TOTAL	\$ 303,508	\$ 357,670	\$ 372,795

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 54,380	\$ 53,065	\$ 51,670
Supplies	3,414	5,500	6,600
Recycling contract	217,330	260,000	260,000
Professional services	37,775	33,100	44,680
Maintenance	2,302	2,820	2,520
TOTAL	\$ 315,201	\$ 354,485	\$ 365,470

Net change	\$ (11,693)	\$ 3,185	\$ 7,325
Fund balance	\$ 109,428	\$ 112,613	\$ 119,938

CITY OF ANOKA, MINNESOTA

2020 BUDGET

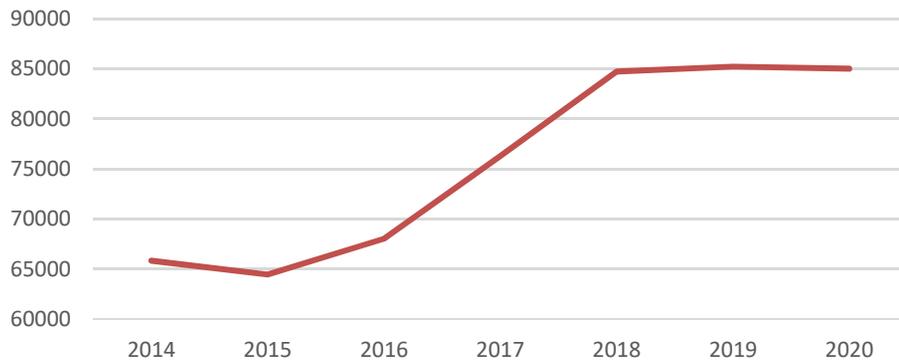
INTERNAL SERVICE FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Operating Revenues	\$ 1,345,913	\$ 1,437,782	\$ 1,462,360	\$ 1,672,615	\$ 1,659,900	\$ 2,017,920	21.57%
Investment Income	26,020	35,786	17,351	25,241	26,370	20,000	-24.16%
Gain(loss) fair value of inv	5,014	(15,519)	8,925	11,824	-	-	0.00%
Miscellaneous	23,277	22,150	62,563	9,068	15,000	-	-100.00%
Transfer in		650,000	-	-	-	-	0.00%
Total Revenue	\$ 1,400,224	\$ 2,130,199	\$ 1,551,199	\$ 1,718,748	\$ 1,701,270	\$ 2,037,920	19.79%
USES							
Personal services	\$ 177,637	\$ 173,130	\$ 211,679	\$ 222,771	\$ 219,134	\$ 242,500	10.66%
Supplies	284,615	249,797	271,182	311,322	313,500	367,000	17.07%
Professional services	540,048	504,972	823,612	769,449	719,725	840,120	16.73%
Contractual services	81,484	97,093	101,542	145,201	107,864	110,800	2.72%
Depreciation	262,678	336,679	401,589	441,336	275,000	275,000	0.00%
Transfers out					-	-	0.00%
Total Expenditures	\$ 1,346,462	\$ 1,361,671	\$ 1,809,604	\$ 1,890,079	\$ 1,635,223	\$ 1,835,420	12.24%
Net Change in Fund Balance	\$ 53,762	\$ 768,528	\$ (258,405)	\$ (171,331)	\$ 66,047	\$ 202,500	
Fund balances	\$ 2,724,142	\$ 3,492,670	\$ 3,234,265	\$ 3,062,934	\$ 3,128,981	\$ 3,331,481	6.47%

DEPARTMENT DESCRIPTION:

The Central Equipment division provides maintenance and repairs of all City vehicles and heavy equipment. This fund/division also is responsible for the management and replacement of vehicle inventory.

Gallons of Fuel Pumped



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to maintain vehicles, slightly increasing staff hours
2. Monitor fuel usage and look for ways to improve vehicle efficiency
3. Continue improvements to preventative maintenance

EXPENDITURE HIGHLIGHTS:

1. Tandum axel dump truck \$220,000
2. Ford F350 1-ton dump truck \$57,000

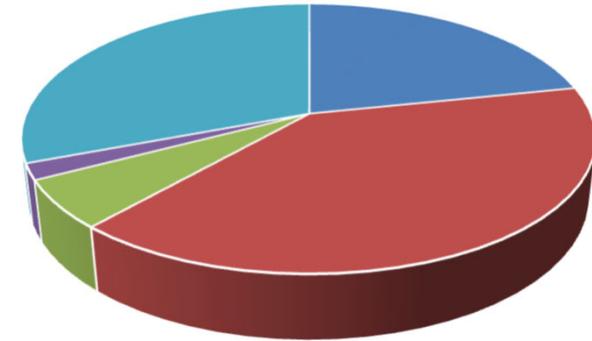
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Gallons of fuel dispensed	84,726	85,214	80,000
2. Staff Car Maintenance	\$151,418	\$132,776	\$150,000

STAFFING LEVELS

	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
FTE	1.55	1.55	1.55

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Vehicle rental	\$ 731,695	\$ 765,000	\$ 933,300
Interest earnings	890	655	-
Sale of fixed asset	14,912	15,000	-
TOTAL	\$ 747,497	\$ 780,655	\$ 933,300

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal services	\$ 162,558	\$ 151,090	\$ 169,340
Supplies	297,693	256,500	310,000
Professional services	39,346	39,020	44,840
Maintenance	33,566	12,064	15,000
Depreciation	401,994	240,000	240,000
TOTAL	\$ 935,157	\$ 698,674	\$ 779,180

Net change	\$ (187,660)	\$ 81,981	\$ 154,120
Fund balance	\$ 1,606,799	\$ 1,688,780	\$ 1,842,900
Unrestricted fund balance	\$ (92,760)	\$ (10,779)	\$ 143,341

DEPARTMENT DESCRIPTION:

Information systems is responsible for the continued operations of the city's computer network, software and hardware. Information systems ensures integrity, security and retention of the city's electronic data.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

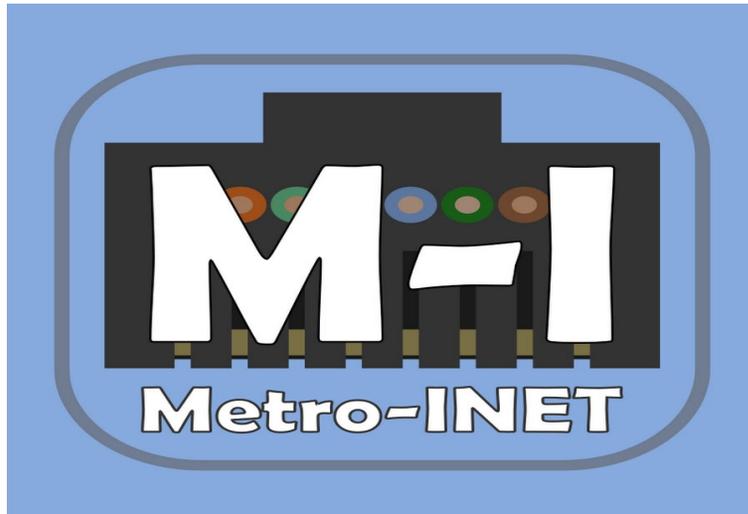
1. City website updated and assist users daily
2. Increase efficiency through technology, outsourcing and pooling of resources

EXPENDITURE HIGHLIGHTS:

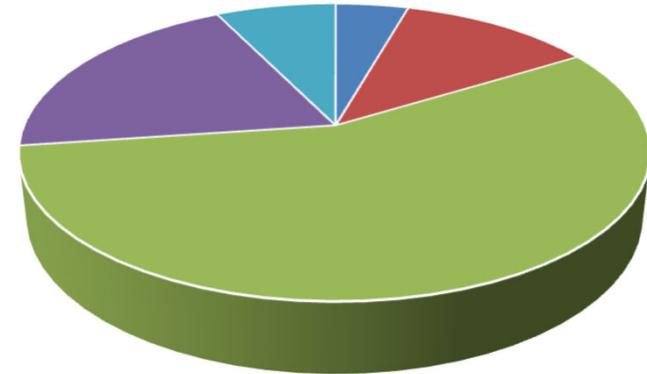
1. Annual maintenance contracts with city software groups
2. Monthly service contracts with metro-inet for IT and phone support

PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Support requests	932	870	900
2. Outsourced service \$	\$251,837	\$235,855	\$265,000



2020 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 436,435	\$ 450,415	\$ 518,100
Interest earnings	6,804	3,715	5,000
TOTAL	\$ 443,239	\$ 454,130	\$ 523,100

EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal Services	\$ 6,925	\$ 27,304	\$ 21,260
Supplies	13,629	57,000	57,000
Professional services	273,817	242,425	271,980
Maintenance	111,635	95,800	95,800
Depreciation	39,342	35,000	35,000
TOTAL	\$ 445,348	\$ 457,529	\$ 481,040

Net change	\$ (2,109)	\$ (3,399)	\$ 42,060
Fund balance	\$ 404,237	\$ 400,838	\$ 442,898

DEPARTMENT DESCRIPTION:

The insurance fund was established to pool all property, liability and workers compensation insurance premiums and claims.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Continue to find ways to reduce number of claims submitted annually
2. Review deductibles to maintain best coverage at lower premiums

EXPENDITURE HIGHLIGHTS:

1. Anticipated increase in premiums
- 2.

PERFORMANCE MEASURES:

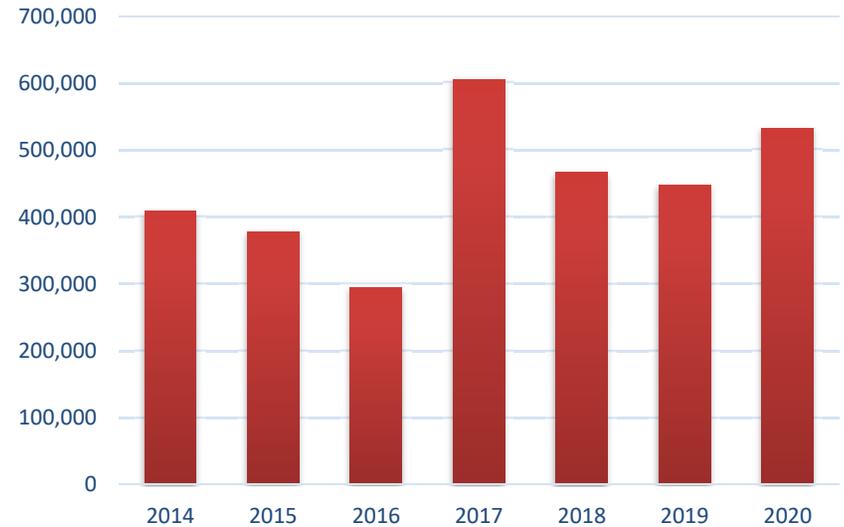
	2018	2019	2020 Projected
1. Auto insurance claims	\$ 5,180	\$ 41,084	\$ 18,000
2. Property insurance claims	\$ 14,321	\$ 10,016	\$ 12,000
3. General liability claims	\$ 11,003	\$ 4,150	\$ 7,500
4. # of claims submitted	20	37	29



Municipal Liability

The Trust's liability coverage is designed to meet members' coverage needs as simply as possible. Coverage is tailored specifically for Minnesota cities and related entities, and it's much broader than a regular, commercial general liability policy. The Trust uses its own unique coverage document and issues only one agreement, rather than separate policies to cover things like municipal liability, errors and omissions, and police liability.

Insurance Fund Expenditures



REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 408,641	\$ 414,485	\$ 511,250
Interest earnings	16,662	10,000	15,000
TOTAL	\$ 425,303	\$ 424,485	\$ 526,250
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal Services	\$ 10,435	\$ 9,685	\$ 10,180
Professional services	456,286	438,280	523,300
TOTAL	\$ 466,721	\$ 447,965	\$ 533,480
Net change	\$ (41,418)	\$ (23,480)	\$ (7,230)
Fund balance	\$ 1,055,800	\$ 1,032,320	\$ 1,025,090

DEPARTMENT DESCRIPTION:

This fund provides the City with an approach to accumulating the funds needed for employee benefits. These benefits include vacation and sick time as well as holiday liability accruals. Each operating fund contributes to the Employee Benefit fund on the basis of the estimated cost of each employee benefit.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Assess future possible early retirement program affect to fund balance
2. Determine department allocations for increased absences liability

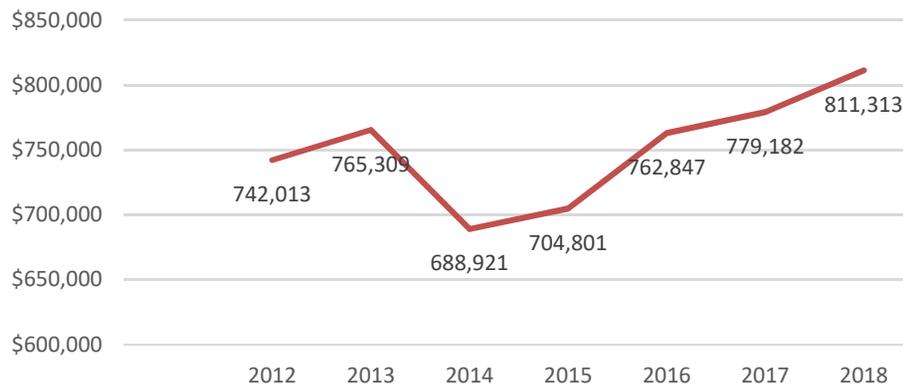
EXPENDITURE HIGHLIGHTS:

1. Ongoing early retirement program
2. _____

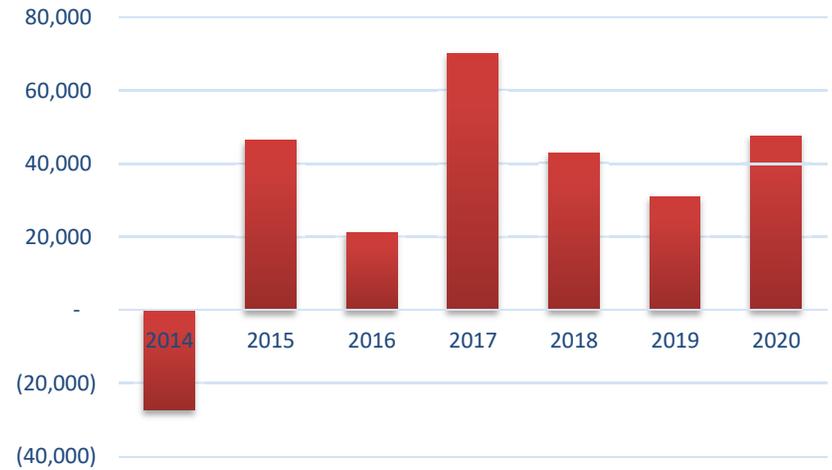
PERFORMANCE MEASURES:

	2018	2019	2020 Projected
1. Fund contributions	\$ 90,000	\$ 30,012	\$ 55,000
2. Retiree leave payouts	\$ 38,315	\$ 33,804	\$ 40,000

Audited Compensated Absences Liability



**Employee Benefit
Fund Expenditures**



REVENUES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Operating revenue	\$ 90,000	\$ 30,000	\$ 55,000
Interest earnings	12,709	12,000	-
TOTAL	\$ 102,709	\$ 42,000	\$ 55,000
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Personal Services	\$ 42,853	\$ 31,055	\$ 41,720
TOTAL	\$ 42,853	\$ 31,055	\$ 41,720
Net change	\$ 59,856	\$ 10,945	\$ 13,280
Fund balance	\$ (3,902)	\$ 7,043	\$ 20,323

CITY OF ANOKA
2020 BUDGET

HRA FUNDS SUMMARY BUDGET

SOURCES	2015 ACTUAL	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ADOPTED	2020 PROPOSED	PERCENT CHANGE
Taxes	\$ 483,529	\$ 506,373	\$ 546,027	\$ 356,369	\$ 381,680	\$ 404,314	5.93%
Charges for services	78,351	52,262	54,471	39,726	-	-	0.00%
Interest	9,795	12,994	73,491	67,007	54,800	54,600	-0.36%
Gain(loss) fair value of inv	11	(446)	(5,888)	8,100	-	-	0.00%
Sale of land held for resale	(567,655)	(65,154)	-	-	-	-	0.00%
Transfer	75,000	-	-	-	150,000	300,000	100.00%
Use of fund balance	-	-	-	-	163,430	145,546	-10.94%
Total Revenue	\$ 79,031	\$ 506,029	\$ 668,101	\$ 471,202	\$ 749,910	\$ 904,460	20.61%
USES							
Urban redevelopment/housing	\$ 546,085	\$ 209,066	\$ 159,281	\$ 215,294	\$ 362,680	\$ 597,250	64.68%
Loss from sale of fixed asset	-	-	-	732,399	-	-	0.00%
Transfer	75,000	-	-	-	150,000	150,000	0.00%
Interest	-	-	48,650	-	45,695	50,830	11.24%
Capital	-	423,469	132,000	-	100,000	-	-100.00%
Total Expenditures	\$ 621,085	\$ 632,535	\$ 339,931	\$ 947,693	\$ 658,375	\$ 798,080	21.22%
Net Change in Fund Balance	\$ (542,054)	\$ (126,506)	\$ 328,170	\$ (476,491)	\$ 91,535	\$ (39,166)	
Fund Balances	\$ 1,977,049	\$ 1,850,544	\$ 2,178,714	\$ 1,702,223	\$ 1,630,328	\$ 1,445,616	-11.33%

CITY OF ANOKA 2020 BUDGET

DEPARTMENT DESCRIPTION:

The HRA division designs, markets and funds housing and commercial rehab programs and redevelopment projects to improve housing conditions and create new housing and commercial opportunities in the City. Housing programs include loans and grants from HRA and MHFA funds. The HRA also provides down payment assistance for foreclosed properties and markets First Time Homebuyer financing. Commercial programs include loans for exterior and interior renovation and grants for fire protection Citywide. The HRA also administers two tax increment financing redevelopment districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Increase number of loans to single-family properties
2. Sell any HRA properties available for redevelopment
3. Fund a rental housing conversion program up to \$100,000
4. _____

EXPENDITURE HIGHLIGHTS:

1. Increase lending through Housing Programs
2. Administer at least one commercial loan
3. _____
4. _____

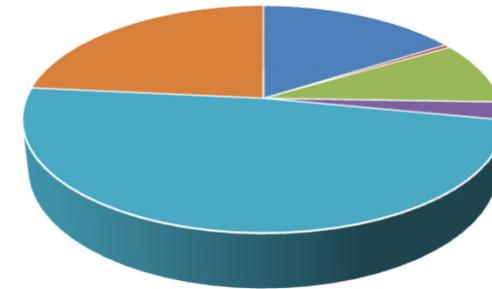
AVAILABILITY

	2018	2019	2020 Projected
1. Housing rehab cases	12	12	15
2. Commercial rehab	0	0	1
3. Housing programs	\$ 20,620	\$ 51,835	\$ 290,000
4. Rental conversions	0	0	2

STAFFING LEVELS

	<u>ACTUAL</u> <u>2018</u>	<u>BUDGETED</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>
FTE	1.00	1.00	1.00

2020 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Loans and rebates
- Transfer out

REVENUES:	<u>ACTUAL</u> <u>2018</u>	<u>BUDGETED</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>
Property taxes	\$ 251,354	\$ 274,880	\$ 297,314
Interest earnings	18,753	6,500	6,500
Loan payments	39,726	-	-
Miscellaneous	10,500	-	-
Transfer in	-	150,000	300,000
Budgeted fund balance	-	163,430	145,546
TOTAL	\$ 320,333	\$ 594,810	\$ 749,360

EXPENDITURES:	<u>ACTUAL</u> <u>2018</u>	<u>BUDGETED</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>
Personal services	\$ 94,406	\$ 98,860	\$ 102,520
Supplies	30	3,000	3,000
Professional services	19,846	26,830	57,720
Maintenance	12,304	16,120	16,120
Loans and rebates	35,767	150,000	310,000
Transfer out	-	150,000	150,000
TOTAL	\$ 162,353	\$ 444,810	\$ 639,360

Net change	\$ 157,980	\$ 150,000	\$ 110,000
Fund balance	\$ 1,478,431	\$ 1,628,431	\$ 1,738,431

DEPARTMENT DESCRIPTION:

The Housing and Redevelopment Authority Redevelopment TIF district was created to redevelop deteriorating, flood prone or blighted areas in the city. The objectives include acquiring vacant or inappropriately used property for new or expanding uses as well as supporting parking. Redevelop and rehabilitate the historic area of city and provide public improvements and fire protection in the historic downtown area. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Borrow funds to other districts for debt payoff.
2. _____

EXPENDITURE HIGHLIGHTS:

1. Fund downtown renovations through loans
2. _____



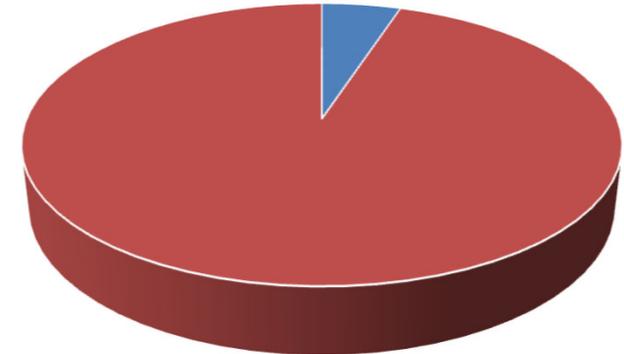
Business Owners

The Anoka HRA can provide business owner and investors in the historic downtown Central Business District with the following:

- Grants between \$1.00-\$3.50 per square foot of space for the installation of fire suppression equipment.
- Low-interest and deferred loans for interior and exterior renovation.
- Technical and financial resources including building evaluation and review of financial tools which are needed to make good business decisions.

Purpose: To provide financial and technical assistance to the Central Business District (CBD) owners to encourage installation of fire protection systems and provide for the ability to renovate and use second story and third story spaces in the downtown area.

2020 EXPENDITURES BY CATEGORY



- Administrative
- Housing Rebates/Loans
- Loss on sale of asset

REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ -	\$ -	\$ -
Interest earnings	46,372	47,700	47,700
TOTAL	\$ 46,372	\$ 47,700	\$ 47,700
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 200	\$ 5,340	\$ 5,340
Housing Rebates/Loans	\$ -	\$ 100,000	\$ 100,000
Loss on sale of asset	281,426	-	-
TOTAL	\$ 281,626	\$ 105,340	\$ 105,340
Net change	\$ (235,254)	\$ (57,640)	\$ (57,640)
Fund balance	\$ 1,678,366	\$ 1,620,726	\$ 1,563,086

DEPARTMENT DESCRIPTION:

Redevelop and rehabilitate the historic area of city and provide public improvements in the historic downtown area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Projects in this fund have been completed

EXPENDITURE HIGHLIGHTS:

1. Pay debt with future tax increments

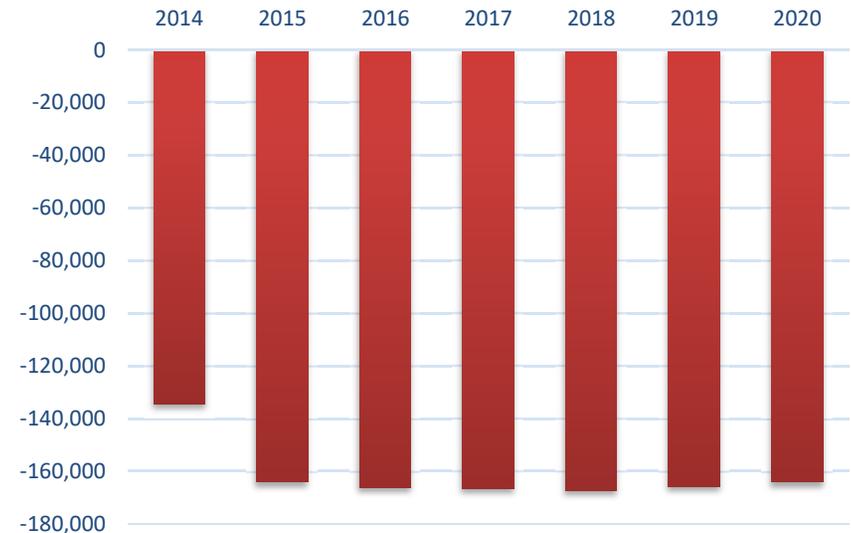
Fire Protection of Historic Streetscapes

Project Report

Sponsoring Agency: National Association of State Fire Marshals

Anoka was able to completely pay for the installation of detection and suppression systems for three city blocks, with the owners seeing no cost, because of Tax Increment Funding (TIF). This was done through the Housing and Redevelopment Authority (HRA) of Anoka. The HRA designated a section of the city in which improvements were to be made. The property values in this area were then frozen for a period of 25 years. This occurred in Anoka in 2006 (J. Bergman, personal communication, December 02, 2009).

Historic Business Core Fund Balance



REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property tax	\$ 9,548	\$ 6,800	\$ 7,000
Interest earnings	101	200	-
TOTAL	\$ 9,649	\$ 7,000	\$ 7,000
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 3,122	\$ 510	\$ 510
Interest on debt	7,248	4,830	4,830
TOTAL	\$ 10,370	\$ 5,340	\$ 5,340
Net Change	\$ (721)	\$ 1,660	\$ 1,660
Fund balance	\$ (167,391)	\$ (165,731)	\$ (164,071)

DEPARTMENT DESCRIPTION:

The Housing and Redevelopment Authority Redevelopment South Central Business TIF district was created to address potential parking needs of the School District and other users in the area, upgrade infrastructure where needed, and facilitate rehabilitation or redevelopment of HRA and privately owned properties. The objectives include property acquisition, site preparation, environmental cleanup and construction of infrastructure, including streets, sanitary sewer, water, and storm sewer.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

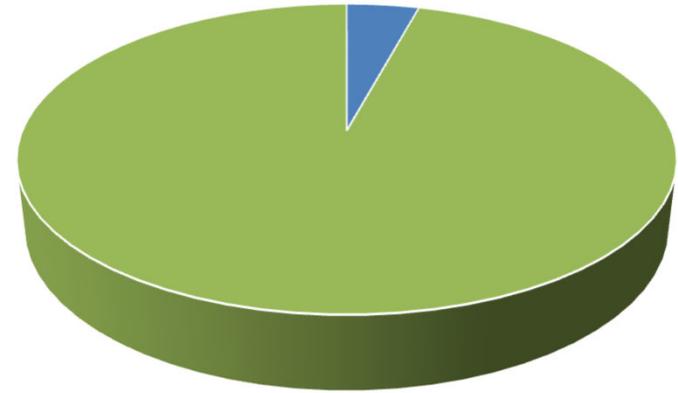
1. Work on acquisition of 1919 7th Ave
2. Sell land at 7th and Main

EXPENDITURE HIGHLIGHTS:

1. Pay debt with future tax increments



2020 EXPENDITURES BY CATEGORY



■ Administrative ■ Loss on sale of asset ■ Interest expense

REVENUES	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Property taxes	\$ 95,467	\$ 100,000	\$ 100,000
Interest earnings	(618)	400	400
TOTAL	\$ 94,849	\$ 100,400	\$ 100,400
EXPENDITURES:	ACTUAL 2018	BUDGETED 2019	BUDGETED 2020
Administrative	\$ 2,938	\$ 2,020	\$ 2,030
Loss on sale of asset	445,125	-	-
Interest expense	45,281	40,865	46,000
TOTAL	\$ 493,344	\$ 42,885	\$ 48,030
Net Change	\$ (398,495)	\$ 57,515	\$ 52,370
Fund balance	\$ (1,287,182)	\$ (1,229,667)	\$ (1,177,297)



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CAPITAL IMPROVEMENT PLAN

2020 Capital Improvement Projects

Introduction and Purpose - The Capital Improvement Plan (CIP) is a flexible plan based upon long-range planning and financial projections, which schedules the major public improvements that may be incurred by the City over the next five years. Flexibility of the CIP is established through annual review and revision, if necessary. The annual review assures that the program will become a continuing part of the budgetary process and that it will be consistent with changing demands as well as changing patterns in cost and financial resources. Funds are appropriated only for the first year of the program, it is then included in the annual budget. Because the CIP process occurs prior to the budget process, the actual budgeted amounts may vary.

The CIP serves as a tool for implementing certain aspects of the City's comprehensive plan, therefore, the program describes the overall objectives of City development, the relationship between projects with respect to timing and need, and the City's fiscal capabilities.

The CIP can help assure:

A systematic approach to planning and initiating capital projects affording the opportunity to plan the location, timing and financing of needed public improvements;

The development of a realistic program of capital spending within the City's projected fiscal capability to finance such projects, avoiding sharp change in the tax levy or bonded indebtedness;

The coordination of public and private improvement projects permitting adequate time for design and engineering to eliminate duplication of effort and expense;

The expenditure of public funds that are compatible with the City's adopted Comprehensive Plan;

That the public is kept informed of the proposed future projects and expenditures;

That private investors are aware of the City's long-range development program so that they may guide their development in a way that is compatible with the City's program;

Aid in achieving federal, state and/or county participation by providing the necessary planning and lead time for successful application for grants.



Following are detailed strategies for programs and funds to enable staff to accomplish the long range goals for the City of Anoka.

Program Descriptions

In order to effectively plan for and manage the projects contained in a CIP, it is necessary to group similar activities in “Program Categories”. The City of Anoka’s activities are divided into five program categories which are: 1) Utilities, 2) Transportation, 3) Parks, Cemetery and Aquatics, 4) General Public Buildings, 5) Community Development. The City also includes an outline of proposed expenditures for unscheduled projects. Program categories are explained as follows:

Utilities –The utilities program includes municipal water, sanitary sewer, storm water and electric systems. The City will replace water lines and sewer and storm sewer pipes during the street reconstruction projects in 2020. These street projects include 1.2 miles of underground improvements. The City is increasing the sewer rate in 2020 by 7.8%. This increase will impact residential properties by about \$1.43 per month on average. The increased revenues will be used for infrastructure replacement of the sewer system. The City is also increasing the storm water rate in 2020. Storm water costs continue to increase as the state regulations for water runoff continue to change. The City is anticipating increases to the sewer and storm sewer rates to continue in future years to help offset continued infrastructure replacement costs and needs. Anoka Municipal Electric is anticipating rates to remain fairly constant through 2020. The City continues to invest in an electric infrastructure needs into the future within the service area. The City will also continue to replace traffic signals and some existing street lights with LED’s.

Transportation – The transportation program includes streets, sidewalks, traffic signs and signals, vehicular parking facilities and street lighting. A funding and implementation plan for repair and maintenance of Anoka roadways exists. Needs are identified and funded through State Aids, special assessments and annual franchise fees. This program identifies the most opportune time to repair streets. The City will be bonding \$8,700,000 towards street renewal, street surface improvement and street maintenance in 2020; The City anticipates spending over \$6 million dollars in 2020 for these improvements. In addition to the utilities share of costs mentioned earlier, the City contributes approximately \$414,000 from franchise fees and \$968,000 in special assessments. State aid revenues may also assist in funding street improvements. In 2020, \$871,000 of municipal state aid is anticipated via advancing funds.

Parks, Cemetery, Aquatics and Golf – The parks program includes community parks, neighborhood parks, open spaces, recreational structures and facilities and cemetery infrastructure. The City will make improvements to the playground equipment and tennis courts at a cost of about \$155,000. Upgrades to the event center will occur in 2020 at a cost of about \$25,000. Parks, trails and boat slips will also be upgraded at a budgeted cost of \$415,000. The City will receive park dedication fees from developers to help pay for park improvements. Transfers from the Liquor fund continue to support funding for park projects. The City also anticipates grants and aid to assist with the parks projects.

General Public Buildings – The general public buildings include city hall, public safety, public works, park, and community buildings. The City is in the process of reviewing the public safety building plans for a training range and animal containment area as well as the planned sale of the park and golf maintenance building.

Community Development – The community development program includes development and redevelopment throughout the city. The City has five Tax Increment Financing (TIF) districts established to assist with redevelopment within the city. In 2020, the Commuter Rail Transit Village TIF district has budget available for purchase and cleanup of property (\$700,000) within the district. The Greens of Anoka TIF district will continue to make purchases to clear the area for redevelopment.

2020 BUDGET



SUMMARY OF IMPACTS ON MAJOR FUNDING SOURCES

BUILDING CAPITAL IMPROVEMENT FUND

The capital improvement fund had a negative fund balance at the beginning of 2019 as a result of building repairs in 2018. This fund will receive transfers in of \$105,000 from the electric fund to replenish fund balance.

ELECTRIC FUND

The electric fund had unrestricted net assets of over \$15,500,000 at the end of 2018. About \$8.7 million of this is borrowed internally to other city funds to pay for redevelopment and land acquisitions. Another \$3,260,000 is current outstanding utility receivables. The electric fund transferred \$658,700 in 2019 to governmental funds for necessary street improvements throughout the city and building improvement fund. It is anticipated that approximately \$2.8 million will be spent on electric infrastructure improvements in 2020. Another \$4.5 million is expected to be needed in the near future for additional infrastructure needs. The City may consider building a new electric/public service facility within the next ten years. The Electric fund will support governmental activities in 2020 with transfers out budgeted for \$1,125,000. Strategic rate adjustments will help pay for necessary infrastructure improvements along with covering operating costs and transfers. With the existing cash balance in electric, The City may lend funds internally to pay for infrastructure or other improvements. These internal loans are beneficial for the entire city as they allow financing without the high cost of debt issuance. Internal financing may also benefit the electric fund because the earnings on an internal loan are at a higher rate of return than is currently achievable thru investments. The loans are typically 15 to 20 years in length.

GENERAL FUND RESERVES

General fund reserves finished 2018 at almost 44% of current operating expenditures. This is above the recommended level of reserves in the general fund of about 30%. The council has budgeted \$150,000 use of fund balance to assist in funding capital park projects. General fund capital project items are included in the overall budget process and levy decisions.

PARK CAPITAL IMPROVEMENT FUND

The park capital improvement fund sources are derived from a multitude of sources. The primary source is from transfers from other funds including liquor store and general fund. Grants and other outside sources may be considered necessary in the future to provide funding sources for desired park projects. Over the last 5 years The City has invested over \$2.2 million in a variety of park improvement projects including the new Castle Field. The City averages around a half million dollars a year in capital park improvements.

PARK DEDICATION FUND

At the end of 2018 this fund had a fund balance of \$106,116. In 2019, the City did not budget any projects with Park Dedication funds. In 2020 anticipated dedication fees and grants are budgeted at about \$140,000. These fees and grants will assist in current and future projects.

SANITARY SEWER FUND

In 2020, infrastructure improvements total \$559,000. In 2018, staff identified a need to expand the sewer capacity in the northwest quadrant of the city. The lift station is projected to cost about \$2,700,000. It will be necessary to issue revenue bonds to help pay for the additional capacity. Staff increased the sewer rate in 2020 to meet the rising costs of disposal and operations and also the future infrastructure costs.

STORM WATER FUND

Maintenance and infrastructure costs of the city's storm water systems will continue to increase into the future. The city will need to increase the storm water utility fee every year going forward from 2018 to cover infrastructure costs.

2020 BUDGET



WATER FUND

The water fund has some major capital improvement projects within the next five years to improve water distribution and storage. In 2021, Well's #6 and #8 are scheduled for plant upgrades. This is projected to cost about \$4.5 million. If well #6 cannot be upgraded the city will need to build a new well by 2023 at a cost projected to be \$4 million. The city will issue debt for a new well. In 2001 a revenue bond was issued to cover water infrastructure costs. This bond was refunded in 2009 to reduce costs. The refunded debt was paid off in 2017.

STREET RENEWAL FUND

The City's Street Renewal fund has been put to good use over the past several years. Investments in street projects alone total almost \$21 million in the last 5 years alone. The city continues to invest in its' street renewal program with an anticipated additional \$15 million invested over the next 5 years in streets including the water, sewer and storm water infrastructure investments. The City Council is committed to improving street conditions throughout the city at an aggressive pace. The street renewal fund continues to generate revenues from a franchise fee and property assessments. Property assessment rates have been increased to keep up with the increased costs of infrastructure replacement. The Street Renewal fund will be supported with interfund transfers of \$450,000 in 2020. Due to the large volume of street renewal projects occurring over the next few years, the fund is projected to have a negative fund balance even with support from other funds for the infrastructure improvements. The City will need to bond to complete the projects planned over the next 5 years. The city's street renewal plan includes reconstruction of about 0.75 of a mile of road each year. The current renewal plan is about an 80 year replacement plan. It is a goal of the public services director to reconstruct roads at least once every 70 years or 1 mile of road each year.

TAX INCREMENT FUNDS

The city currently has four active tax increment districts established for redevelopment. The HRA has two active tax increment districts established for redevelopment.

The city's oldest district is the Enterprise Park TIF district. This district was decertified on December 31, 2015 and will no longer receive tax revenues as a source of income. Some of the remaining funds will be used to support extinguishment of the existing debt in the Historic Rum River District (HRRD) which was issued to build the ramp on 2nd Avenue North. The funds will also payback Electric entirely for internal financing of redevelopment throughout the city. The Enterprise Park TIF district may also lend other TIF districts funding for redevelopment purposes. The Enterprise Park TIF district may continue to provide redevelopment funding sources for many years into the future.

The HRRD will exist for the next 15 years and the funds will be used to pay for a portion of the existing debt for the parking ramp

The Commuter Rail Transit Village (CRTV) will utilize TIF revenues to pay for the internal financing from the Enterprise Park TIF district for the new Anoka Station ramp, located at the Northstar Commuter Rail Station. With further development in the CRTV, there will be funds available to purchase blighted properties, provide for cleanup of properties or improve infrastructure. This district could exist until 2038.

The South Ferry District will utilize TIF revenues to redevelop that district. Future development commitments will enable this district to accomplish goals of the City Council and its' constituents to beautify the gateway to the city. This district could exist until 2034.

The Greens of Anoka District will utilize TIF revenues to implement the Greens of Anoka plan. There are existing future revenues available for a commitment of redevelopment in this area. This district could exist until 2039.

2020 BUDGET



TAX INCREMENT FUNDS (continued)

The HRA TIF districts funds can be utilized city wide on scattered site redevelopment or to assist in a particular redevelopment project area. The oldest HRA TIF district was decertified on December 31, 2017, however the Central Business TIF district will continue to payback a loan for fire suppression improvements, thereby extending the district existence. The new HRA South Business district will utilize TIF revenues to redevelop that area of town.

City of Anoka, Minnesota
Capital Improvement Plan
 2020 thru 2024

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2020				
Boat #22	Anoka/Champlin Fire	FD06-7	5	9,000
Extraction Tools	Anoka/Champlin Fire	FD09-02	3	51,200
Mobile Radio's	Anoka/Champlin Fire	FD10-04	n/a	87,000
Re-Roof Walker Plaza Roof Replacement	Buildings	BM-MD-2020	2	160,000
Public Services - Exterior Painting	Buildings	BM-PW-002	2	65,000
Re-Roof Public Services Building	Buildings	BM-PW-012	2	190,000
City Hall-Main Building Reroofing	Buildings	PWBM-CH-011	2	270,000
New Split HVAC System for Community Room	Buildings	PWBM-CH-013	2	35,000
Update City Hall Community Room	Buildings	PWBM-CH-014	2	35,000
Update Outdoor Warning Siren Control System	Buildings	PWBM-CH-015	2	25,000
Digger Truck #120	Electric Utility	EU10-01	n/a	275,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
SCADA Substations	Electric Utility	EU19-03	n/a	150,000
GIS Improvements	Electric Utility	EU19-05	n/a	43,400
CRTV Development	Engineering	EN-09-02	3	150,000
2020 SRP - Monroe Street	Engineering	EN-15-06	3	2,175,000
Green Haven Parkway Phase II	Engineering	EN-16-05	2	600,000
US Highway 10/169 Improvement Project	Engineering	EN-16-07	2	7,270,000
2020 Street Renewal	Engineering	EN-16-10	3	1,658,000
CSAH 7 & 143rd Avenue Intersection	Engineering	EN-17-02	3	600,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	100,000
2020 Street Surface Improvement Project	Engineering	EN-19-03	3	3,498,000
7th Avenue Reconstruction Project	Engineering	EN-19-04	3	52,000
2020 Street Maintenance	Engineering	EN-20-01	2	600,000
Greenhaven Hole 15 Realignment	Engineering	EN-20-08	n/a	409,400
Rough Mower	Greenhaven Golf Course	GC09-01	1	68,000
Utility Vehicle	Greenhaven Golf Course	GC18-02	1	20,000
Locker Rooms	Greenhaven Golf Course	GC18-16	1	13,000
Restaurant Improvements	Greenhaven Golf Course	GC18-18	3	25,000

Project Name	Department	Project #	Priority	Project Cost
3rd Floor Simulators	Greenhaven Golf Course	GC19-01	1	110,000
New Irrigation Well	Greenhaven Golf Course	GC20-01	1	50,000
East River Road Liquor Store - Roof	Liquor Stores	LQ10-01	2	110,000
HRRD Ramp Repair	Parking	BM-020	n/a	40,000
Replace #352 2004 Ford F-350 - 1 Ton Dump Truck	Parks and Recreation	PR03-02	n/a	57,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	40,000
Anoka Station Park	Parks and Recreation	PR06-48	4	125,000
Emerald Ash Borer, Removal of Trees	Parks and Recreation	PR09-23	1	15,000
Playground Rehab/Repair	Parks and Recreation	PR15-01	2	20,000
Trailway Construction - RRT/7th Ave to Bunker	Parks and Recreation	PR15-04	3	56,000
West Rum River Trail	Parks and Recreation	PR15-06	3	65,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	75,000
Rudy Johnson Park	Parks and Recreation	PR17-08	n/a	250,000
Tennis & Basketball Court Rehab	Parks and Recreation	PR18-02	3	55,000
Boat Slips - Akin Park 2 & Replacements	Parks and Recreation	PR18-03	2	50,000
Trail System Connections	Parks and Recreation	PR18-06	3	45,000
Akin Park Playground/Park Rehab	Parks and Recreation	PR20 - 02	2	75,000
Enloe Parking Lot Resurface	Parks and Recreation	PR21- 01	2	80,000
Tandem Axle Dump Truck #18	Public Works	MP-052	2	220,000
Painter/Striper, Auto 5900	Public Works	MP-075	2	10,000
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	521,000
3/4 Ton Pick-Up Truck w/ Plow (755)	Sanitary Utility	SW-018	3	38,000
Trunk Storm Sewer Improvements	Storm Utility	SW-16-02	3	250,000
Main Street Bridge Repair/Maintenance	Streets	ST 15-04	3	239,910
Thurston Avenue Bridge Repair/Maintenance	Streets	ST 16-02	3	5,500
Rum River Trail Bridge Repair/Maintenance	Streets	ST 16-03	2	44,000
Well Inspection and Repair	Water Utility	WU-008	3	50,000
Total for 2020				21,830,410

2021

Trailer	Anoka/Champlin Fire	FD06-5	5	15,000
Diamond Bright Replacement	Aquatic Center	AC18 - 02	n/a	125,000
City Hall - Tuck point exterior walls	Buildings	BM-CH-011	3	75,000
New ADA Wheel-Chair Lift @ City Hall	Buildings	BM-CH-018	2	18,000
Walker Parking Ramp - Joint Caulking	Buildings	BM-MB-012	3	25,000
Public Works - Fire Alarms	Buildings	BM-PW-004	4	35,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Bucket Truck #135	Electric Utility	EU17-01	n/a	300,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
SCADA Substations	Electric Utility	EU19-03	n/a	10,000

Project Name	Department	Project #	Priority	Project Cost
Hwy 10 Rebuild	Electric Utility	<i>EU21-01</i>	n/a	200,000
Reel Trailer #104	Electric Utility	<i>Reel Trailer</i>	3	25,000
Towmaster Trailer #108	Electric Utility	<i>Trailer</i>	3	10,000
2021 SRP - Swede Town	Engineering	<i>EN-16-04</i>	3	3,229,000
Green Haven Parkway Phase II	Engineering	<i>EN-16-05</i>	2	2,300,000
US Highway 10/169 Improvement Project	Engineering	<i>EN-16-07</i>	2	38,400,000
TH-47 Anoka Solution	Engineering	<i>EN-18-01</i>	3	7,830,000
Entrance Monument - East Main St	Engineering	<i>EN-18-02</i>	4	5,000
7th Avenue Reconstruction Project	Engineering	<i>EN-19-04</i>	3	1,470,000
2021 Street Surface Improvement Project	Engineering	<i>EN-20-05</i>	3	1,683,000
CSAH-116 & TH-47 Area Improvements	Engineering	<i>EN-20-06</i>	3	27,500
Fairway Mower	Greenhaven Golf Course	<i>GC03-3</i>	1	58,000
Turbine blower	Greenhaven Golf Course	<i>GC09-02</i>	2	13,000
Bunker	Greenhaven Golf Course	<i>GC10-04</i>	2	50,000
Cart Path	Greenhaven Golf Course	<i>GC14-21</i>	2	25,000
Greens Aerifyer	Greenhaven Golf Course	<i>GC16-01</i>	1	35,000
JD Approach Mower	Greenhaven Golf Course	<i>GC16-02</i>	1	43,000
Fertilizer Spreader	Greenhaven Golf Course	<i>GC18-01</i>	1	10,600
Utility Vehicle	Greenhaven Golf Course	<i>GC18-02</i>	1	10,000
Patrol squad cameras	Information Technology	<i>IT14-02</i>	2	22,000
East Store Expansion	Liquor Stores	<i>LQ18-01</i>	3	2,900,000
Upgrade to POS Software	Liquor Stores	<i>LQ19-01</i>	n/a	15,000
East Liquor Store Parking Lot Replacement	Liquor Stores	<i>LQ20-01</i>	3	30,000
2003 John Deere 324 front-end loader	Parks and Recreation	<i>PR04-01</i>	2	92,000
2005 Dodge Caravan	Parks and Recreation	<i>PR05-01</i>	n/a	25,000
2003 John Deere 2020 progater/sprayer	Parks and Recreation	<i>PR05-02</i>	n/a	26,600
Zero turning mower - 50" deck	Parks and Recreation	<i>PR06-14</i>	2	12,000
Riverfront Park - HRRD Construction	Parks and Recreation	<i>PR06-26</i>	3	350,000
Anoka Nature Preserve Park Development	Parks and Recreation	<i>PR06-41</i>	3	200,000
Emerald Ash Borer, Removal of Trees	Parks and Recreation	<i>PR09-23</i>	1	40,000
West Rum River Trail	Parks and Recreation	<i>PR15-06</i>	3	250,000
Pen Point Park Riverboat Improvements	Parks and Recreation	<i>PR16-02</i>	3	140,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	<i>PR17-04</i>	n/a	40,000
Rudy Johnson Park	Parks and Recreation	<i>PR17-08</i>	n/a	250,000
Highland Park Redevelopment	Parks and Recreation	<i>PR21 - 02</i>	2	75,000
Senior Center Addition	Parks and Recreation	<i>PR22 - 01</i>	2	50,000
JW Park - Skate Park rehab/recon	Parks and Recreation	<i>PR22 - 02</i>	2	20,000
RADIOS	Police	<i>PD16-01</i>	3	26,400
PD Parking Expansion	Police	<i>PD18-01</i>	2	50,000
Squad Video System	Police	<i>PD19-01</i>	2	12,000
Carpet Replacing	Police	<i>PD19-02</i>	3	55,000

Project Name	Department	Project #	Priority	Project Cost
Fitness Room Updating/Carpet Replacement	Police	PD19-12	4	40,000
Pole Camera for Covert Investigations	Police	PD19-13	3	15,000
3/4 Ton Pick Up Truck 1401	Public Works	MP-013	3	39,000
Power Gate System # 1	Public Works	MP-065	2	20,000
Single Axle Dump Truck #17	Public Works	MP-069	2	185,000
New Bituminous Hot-Box Truck (#21)	Public Works	MP-071	2	185,000
3/4 Ton Supervisor Truck #1301	Public Works	MP-072	3	40,000
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	2,239,000
Mississippi River Oufall Repair	Storm Utility	SW-15-01	n/a	95,000
Trunk Storm Sewer Improvements	Storm Utility	SW-16-02	3	150,000
1445 John Deere Mower/Blower	Streets	ST 19-01	2	40,000
Sidewalk Extentions	Streets	ST 20-01	3	36,400
Additional Water Production	Water Utility	WU-024	2	4,521,000
WU-041	Water Utility	WU-041	2	55,000
Total for 2021				69,118,500

2022

Safety Center - Masonry Cleaning	Buildings	BM-PD-001	4	25,000
Public Works - Shop Heaters	Buildings	BM-PW-006	4	25,000
Columbarium	Cemetery	CEM14-01	2	65,000
Decorative Fence	Cemetery	CEM17-03	5	25,000
Electrician Truck #123	Electric Utility	EU10-04	n/a	40,000
Mini Linesman #114	Electric Utility	EU10-11	n/a	162,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
SRP - Garfield Street Infrastructure Project	Engineering	EN-15-08	n/a	1,907,000
US Highway 10/169 Improvement Project	Engineering	EN-16-07	2	32,735,000
Entrance Monument - East Main St	Engineering	EN-18-02	4	45,000
Utility Relocation for US Highway 10/169	Engineering	EN-19-05	2	1,640,000
2022 Street Surface Improvement Project	Engineering	EN-20-03	3	1,173,000
TH-47 TH-169 & Ferry Street Area	Engineering	EN-20-07	n/a	100,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
HD Utility Vehicle	Greenhaven Golf Course	GC14-18	2	27,500
Sprayer	Greenhaven Golf Course	GC14-20	2	100,000
Utility Vehicle	Greenhaven Golf Course	GC18-02	1	10,000
Van	Liquor Stores	LQ05-01	n/a	30,000
West store relocation	Liquor Stores	LQ18-02	3	2,900,000
Tanker/Flood Truck	Parks and Recreation	PR02-02	n/a	130,000
Ford F350 1 ton construction vehicle	Parks and Recreation	PR06-12	3	30,000
MT trackless plow/ blower Unit 378	Parks and Recreation	PR06-15	n/a	150,000

Project Name	Department	Project #	Priority	Project Cost
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	2,100,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	60,000
Anoka Station Park	Parks and Recreation	PR06-48	4	350,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	70,000
Sunny Acres Park Improvement Project	Parks and Recreation	PR12-03	3	200,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
7th Avenue Trail Construction (Garfield to Castle)	Parks and Recreation	PR15-05	4	30,000
West Rum River Trail	Parks and Recreation	PR15-06	3	3,000,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Rudy Johnson Park	Parks and Recreation	PR17-08	n/a	500,000
Senior Center Addition	Parks and Recreation	PR22 - 01	2	1,000,000
JW Park - Skate Park rehab/recon	Parks and Recreation	PR22 - 02	2	100,000
RADIOS	Police	PD16-01	3	26,400
Tandem Axle Dump Truck #39 with Plows; Addition	Public Works	MP-001	3	238,000
Power Ramp Sweeper; Addition to Fleet	Public Works	MP-007	3	50,000
Tanker Truck #370	Public Works	MP-070	2	185,000
Purchase of Stormwater Maintenance Barge	Storm Utility	SW-10-03	4	85,000
Rum River Pedestrian Bridge Coating Project	Streets	ST 15-06	4	200,000
Well Inspection and Repair	Water Utility	WU-008	3	50,000
Reconditioning of Water Tower 2 (Industrial Park)	Water Utility	WU-036	3	1,200,000
3/4 Ton Pick-Up Truck	Water Utility	WU-053	2	40,000
Total for 2022				52,243,900

2023

Aquatic Center - Boiler Replacement	Aquatic Center	PR-08-02	2	40,000
Aquatic Center Interior Floors	Aquatic Center	PR09-03	3	40,000
Relocate Generator at City Hall	Buildings	BM-CH-003	3	120,000
Public Service & Electric Building Relocation	Buildings	BM-PW-011	5	14,000,000
Senior Center - Roof Insulation and Venting	Buildings	BM-SC-001	4	40,000
Decorative Fence	Cemetery	CEM17-03	5	125,000
Pickup #138	Electric Utility	EU10-06	n/a	39,600
Bucket Truck #143/1194	Electric Utility	EU11-01	n/a	188,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	115,000
2023 Street Renewal - Lincoln Area	Engineering	EN-19-06	3	5,217,000
2023 Street Surface Improvement Project	Engineering	EN-20-04	3	4,103,000
Greenhaven - Repaint Clubhouse Exterior	Greenhaven Golf Course	BM-GH-004	1	47,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
JD Approach Mower	Greenhaven Golf Course	GC16-02	1	47,000
Utility Vehicle	Greenhaven Golf Course	GC18-02	1	10,000

Project Name	Department	Project #	Priority	Project Cost
Intermediate Rough Mower	Greenhaven Golf Course	GC-23-01	1	42,000
Rum River Pedestrian Bridge - repaint	Parks and Recreation	PR06-31	3	150,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	260,000
Park Buildings Rehab	Parks and Recreation	PR06-44	2	100,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	400,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
Cross Country Ski Maintenance Equipment	Parks and Recreation	PR14-05	4	28,000
7th Avenue Trail Construction (Garfield to Castle)	Parks and Recreation	PR15-05	4	225,000
Brom Canoe Rest	Parks and Recreation	PR17-06	n/a	30,000
Mobile Bleacher	Parks and Recreation	PR18-04	n/a	60,000
Trail System Connections	Parks and Recreation	PR18-06	3	75,000
Pontoon For Dock Installation	Parks and Recreation	PR24-01	3	25,000
RADIOS	Police	PD16-01	3	26,400
Gun Range	Police	PD19-14	n/a	1,500,000
1-1/2 ton Signage truck w/ compressor; 33	Public Works	MP-004	3	120,000
Skid Steer w/ bucket	Public Works	MP-019	n/a	45,000
Downtown Maintenance Vehicles	Public Works	MP-050	3	50,000
Bull Dozer	Public Works	MP-061	3	100,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	750,000
Replacem Front-Mounted Broom for Front Mount Mower	Streets	ST 19-02	2	18,000
Plant Exterior Repairs at Wells 4&5	Water Utility	WU-004	3	40,000
Well 3 Relocate Generator from City Hall	Water Utility	WU-021	2	50,000
Total for 2023				29,126,000

2024

Filter Element Replacement	Aquatic Center	PR11-01	3	25,000
Preparation of Section 6 Blocks 1 - 3	Cemetery	CEM24 - 01	n/a	30,000
Bucket Truck #146/1508	Electric Utility	EU13-01	n/a	235,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	400,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	607,400
Rum River Dam Modification Project	Engineering	EN-16-02	2	200,000
Utility Expansion/Extension @ TH-47 & BNSF	Engineering	EN-19-01	2	209,000
Bunker Lake Blvd Sewer Extension	Engineering	EN-19-08	3	60,000
Greenhaven - Kitchen Ventilation	Greenhaven Golf Course	BM-GH-025	3	39,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
New Partitions in Banquet Rooms	Greenhaven Golf Course	GC14-02	5	49,000
Core Harvester	Greenhaven Golf Course	GC16-03	1	15,000
Install Grand Wood Doors to Entrance	Greenhaven Golf Course	GC17-10	5	8,000
Utility Vehicle	Greenhaven Golf Course	GC18-02	1	10,000

Project Name	Department	Project #	Priority	Project Cost
Putting Green	Greenhaven Golf Course	GC18-03	2	110,000
Beautify Old Clubhouse Garbage Area	Greenhaven Golf Course	GC18-17	5	20,000
Reader Board - West store	Liquor Stores	LQ03-01	n/a	33,600
HRRD Parking Facility - add 4th parking level	Parking	BM-008	n/a	500,000
Zero Turn Mower	Parks and Recreation	PR06-51	n/a	12,000
John Ward Bathroom Reconstruction	Parks and Recreation	PR20 - 01	3	250,000
RADIOS	Police	PD16-01	3	26,400
Mechanical Street Sweeper #22	Public Works	MP-051	n/a	235,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	5,250,000
Well Inspection and Repair	Water Utility	WU-008	3	50,000
Install backwash Tanks 3, 4, 5, 6, 8	Water Utility	WU-020	5	600,000
New Trunk Water Main Phase 1	Water Utility	WU-030	3	1,421,000
Backhoe, Rubber Tire	Water Utility	WU-035	n/a	125,000
Total for 2024				10,820,400
GRAND TOTAL				183,139,210

CITY OF ANOKA
GLOSSARY OF TERMS

A

Accrual Basis The basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

ABLA Anoka Business and Landowners Association

Appropriation Authorization by the City Council to spend a specific amount of money for a stated purpose.

Authorized Position Positions associated with the authorized budget.

B

Bond A written promise to pay a specified sum of money at a specified future date along with interest. Bonds are typically used for long-term debt.

Budget A plan for allocating financial resources.

Budget Amendment A proposal to change the dollar amount or scope of an activity or project after the budget has already been submitted to the Council.

C

Capital Improvement Projects (CIP) A plan for proposed major capital improvements of significant value and the means to finance them.

Capital Outlay Assets of significant value and having a useful life of several years, also referred to as fixed assets.

Charter City (home rule charter city) Obtain their powers from a home rule charter. Charter cities can exercise any powers in their locally adopted charters as long as they do not conflict with state laws. Conversely, charter provisions can specifically restrict the powers of a city. Consequently, voters in home rule cities have more control over their city's powers. Anoka is a charter city.

Component Unit A legally separate entity associated with the primary government

Contingency Budget for expenditures which cannot be placed in departmental budgets, primarily due to uncertainty about level or timing of expenditures when the budget is adopted.

CRTV Commuter Rail Transit Village

CITY OF ANOKA
GLOSSARY OF TERMS

D

Department Basic organizational unit of City government, responsible for carrying out a specific function.

Division An organizational unit of a department for purposes of administration and cost accounting.

E

Estimated Market Value Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.

Expenditure Cash paid or to be paid for the purchase of an item or for a service performed.

F

Fiscal Disparities The Metropolitan Fiscal Disparities Act of 1971 shares growth in the commercial and industrial properties tax base with-in the seven-county metropolitan area. Forty percent of the value of new commercial and industrial development since 1971 is pooled and redistributed among all the taxing districts to address uneven business development throughout the state.

Fiscal Year The 12 month period of time over which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations.

Full Time Equivalents The number of full-time employees that could have been employed if the reported number of hours worked by part-time employees had been worked by full-time employees.

Fund A separate accounting entity, maintained for a particular purpose or achieving certain objectives. This term is distinguished from "funding" or "funds," which usually refer to the amount of dollars contained in a fund.

Fund Balance Difference between fund assets and fund liabilities (the equity) in governmental funds. Fund balances will be classified as reserved or unreserved. A negative fund balance is sometimes referred to as a deficit.

- **Reserved Funds** Legally segregated for specific use. They are not available for discretionally appropriations due to a third party claim or due to the nature of the asset.
- **Unreserved funds**
 - **Designated** To establish tentative plans for or restrictions on the future use of financial resources
 - **Undesignated** Funds remaining after reductions for reserved and designated balances.

CITY OF ANOKA
GLOSSARY OF TERMS

G

General Fund The general fund is the city's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds Bonds that are to be repaid from taxes and other general revenues.

General Obligation Revenue Bonds Bonds that are first to be paid from the revenues of an enterprise fund and they are backed by the taxing power of the City.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Accounting Standards Board (GASB) The primary authoritative body on the application of GAAP to state and local governments.

Governmental Funds Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities-except for those accounted for in proprietary and fiduciary funds. GAAP governmental funds include general, special revenue, debt service and capital projects.

H

Housing and Redevelopment Authority (HRA) Separate taxing authority created to provide housing redevelopment programs within the city.

I

Infrastructure The basic facilities, equipment, services and installations needed for the growth and functioning of a community. Infrastructure includes roads, bridges, curbs and gutters, storm sewer, lighting systems etc.

Intergovernmental Revenues Revenues from other governments- primarily in the form of grants, aid and shared projects reimbursements

CITY OF ANOKA
GLOSSARY OF TERMS

L

Legal Debt Limit The maximum amount of outstanding gross or net debt legally permitted.

Levy To impose taxes, special assessment or service charges for the support of government activities.

Local Government Aid (LGA) A state government revenue sharing program for cities and townships that is intended to provide an alternative to the property tax.

LTD Long Term Disability.

M

Market Value Assessment estimate of what a property would be worth if sold on the open market. Market values are set every January 2nd of the year before taxes are payable.

MMPA Minnesota Municipal Power Association

Modified accrual basis The basis of accounting where expenditures are recorded when goods and services are received (whether cash is dispersed at the time or not). Revenues are recorded when they are earned (whether or not if cash is received at the time).

Municipal State Aid (MSA) Money received from State of Minnesota for maintenance of certain streets that are considered State Aid Streets.

N

New Positions A new position is one that increases the total number of positions.

Net Assets The excess of a fund's assets over liabilities. The term net assets is used in proprietary funds. The term fund balance is used in governmental funds.

O

Operating Budget A plan for the yearly distribution of resources for the ongoing operations of programs.

CITY OF ANOKA
GLOSSARY OF TERMS

P

PACE Proactive Community Enhancement.

Per Capita Measure based on a population.

PERA Public Employees Retirement Association.

Performance Measure A quantitative or qualitative measure of how well a particular result is being achieved.

Position An authorized job slot. Since a position may or may not be filled, a position is not equivalent to an employee.

Project An activity with a specific purpose to be accomplished or built within a specific time period. There are projects in both the operating and capital budgets.

Proprietary Funds Account for government's ongoing organizations and activities that are similar to those often found in the private sector. GAAP proprietary funds include enterprise and internal service funds.

Purchased Power The electricity purchased wholesale to be distributed to consumers within the municipal utility service area.

R

Reserves Funds set aside for future purposes (sometimes referred to as fund balance).

Resolution Agreed to by vote of the council.

Revenue Cash received or to be received that increased a fund's assets.

RFP Request for proposals

S

Special Assessment A one-time levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

Statutory City Statutory cities derive their powers from Chapter 412 of Minnesota Statutes. Anoka is not a Statutory city.

SRP Street renewal program. The planned replacement of infrastructure including streets, curbs, sidewalks, sewer, storm sewer, water, and electric power lines.

CITY OF ANOKA
GLOSSARY OF TERMS

T

Tax Capacity Basis for levying property taxes. Market value of property is converted to tax capacity by a formula specified in state law.

Tax Capacity Rate Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.

Tax Increment Financing (TIF) That portion of all real and personal property taxes assessed by a municipality in excess of any state, county or special district tax upon the captured assessed value of property in the development district.

V

VOA Volunteers of America.

W

WC Workers Compensation.
