



ANOKA MUNICIPAL UTILITY
Anoka City Hall 2015 1st Ave, Anoka, Minnesota 55303-2270
Phone: 763-576-2750 Fax: 763-576-2777 TTY: 763-422-0422

Attention Anoka Utility Commercial Customers:

Let the City of Anoka process your next utility bill payment automatically on the due date. With our AUTO PAY PLAN you can have your utility payment automatically withdrawn from your checking or savings account on the due date each month. You will still receive your City of Anoka bill stating "DO NOT PAY - BANK PAYMENT\*\*" next to the payment amount, so that you know how much will be deducted. \*Until you see this message, make your payments as usual. To start paying your utility bills through the AUTO PAY PLAN, simply complete this form, attach a voided check or savings withdrawal slip, and return all to us with your current City of Anoka utility payment.

Enjoy these benefits:

- SMALLER START-UP DEPOSIT
SAVE MONEY (no stamps)
SAVE TIME (no checks to write)
NO LATE FEES, No worries!!!

AUTO PAY PLAN is a free City of Anoka service and you can withdraw at any time by contacting us in writing feel free to contact one of our utility representatives if you have any questions at 763-576-2750. Sign up now and start seeing the benefit!



AUTO PAY PLAN FORM

Business Name on Account:
Customer Name on Account:
Service Address:
Utility Account Number:
Daytime Phone: Evening Phone:
Financial Institution (or Bank Name):
Bank Account Number: Select One: [ ] Checking [ ] Savings
Financial Routing Number:

By signing below I am authorizing the City of Anoka utility department to automatically withdraw my utility payment from my checking/savings account. I understand that if I am removed from Auto Pay within 12 months I will be billed a deposit. I understand that returned payments may affect my ability to remain on the auto pay plan. I understand that I may only request a temporary removal and addition to the auto pay plan once. Withdrawing from the service or requesting the temporary hold requires a 10 day notice.

Utility Account Holder

Today's Date

Bank Account Holder
(Must have authorized access to Utility Account)

Date Signed

DROP OFF OR MAIL COMPLETED FORM TO: ANOKA CITY HALL, 2015 1ST AVE, ANOKA, MN 55303.

Attach voided check or savings withdrawal slip here