



REAL CLASSIC.™

City of Anoka, Minnesota

2021 Adopted Budget



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CITY OF ANOKA 2021 ADOPTED BUDGET

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Anoka Dam



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CITY OF ANOKA
2021 ADOPTED BUDGET



INTRODUCTION

It is my pleasure to present the 2021 Municipal Budget. The Municipal Budget is one of five financial documents prepared annually by the City of Anoka. The other documents include the Comprehensive Annual Financial Report, the Popular Annual Financial Report, the Five Year Capital Improvement Plan and the Equipment Replacement Plan. The City also updates a Financial Management Plan every five years.

In 1913 the residents of the area adopted a city charter with a council-manager form of government. The governing council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the City's manager and attorney. State law requires that the City Manager submit an annual budget to the Council and that the Council approve a preliminary budget and certify a proposed levy to Anoka County by September 30th of each year. Official adoption of the budget and city levy are to be submitted to Anoka County and Minnesota Department of Revenue within 5 days of December 20th.

The Municipal Budget is intended to reflect the goals, objectives and priorities established by the City Council with input from the residents and taxpayers of Anoka. The annual budget document is a communication tool used by the Council to show what services resident tax dollars fund. It fairly represents the revenues and expenditures necessary to provide the services and programs desired by the community. The budget adoption is a significant way in which the City Council expresses their leadership. The established budget goals are accurately reflected in this budget.

ANOKA IN 2020

Anoka was first settled in 1850 and was incorporated as the City of Anoka in 1878. The city is the county seat of Anoka County. The territory of incorporation has doubled since 1950, with successive annexations. It has grown from 3.5 square miles to 7.13 square miles in size. The population of Anoka in the 2010 census was 17,142 and the most recent budget estimate from the Met Council reflects an estimated current population of 18,573.

The Covid-19 pandemic erupted just as the City of Anoka began to implement its 2020 budget. Significant costs were incurred by the City in personal protection equipment, sanitizing and cleaning, and increased staff hours and equipment due to the need to keep a safe distance. Most of these increased costs were reimbursed to the City through federal and state Coronavirus Aid Relief and Economic Security funds. The City created a grant program for businesses within the City to assist with the financial hardships that beleaguered retail and service industries for much of the year.

The City had an employed labor force as of the 3rd quarter of 2020 at approximately 13,815 which compares favorably to the 7,659 households. The unemployment rate at the end of 2020 for Anoka County was 4.8%. This number reflects a decrease in employed labor force due to the Covid-19

CITY OF ANOKA

2021 ADOPTED BUDGET

pandemic. The City of Anoka remains optimistic that the pandemic's effect on the labor force will be temporary. While unemployment did rise in many sectors, per employee income increased by 5.41% when compared to the same time period in 2019. The City of Anoka had a median annual income of \$57,391 per employee which is the eighth straight year of increase. Trend labor data tables are available on page 90.

2020 saw an increase in new construction for residential properties in comparison to 2019. The City anticipates construction of single and multi-family residences within the city to continue to increase through 2023 as City owned property is sold and redeveloped. Anoka has a healthy downtown district that remains 98% occupied as well as a thriving business park. The City also has several commercial properties available for development. The projected increases to residential and commercial development and redevelopment of existing areas will increase future tax base and capacity.

The City of Anoka's primary funding sources are property taxes and utility fees. In 2020, the City of Anoka made a pledge to stop cutoff of electric service for non-payment due to the pandemic. The unpaid balance of utility accounts therefore was increased at year end when compared to previous years. The City has encouraged customers to enter into payment plans and apply for benefits and assistance where applicable to offset those increases. The City wrote off less utility debt as uncollectible than previous years, as we increased the time period and notices provided to closed accounts in recognition. The City implemented a new strategy for unpaid final utility bills which will increase bad debt collection in the years to come. The current year collections for taxes for 2020 were about 99.1% which is unchanged from 2019. The City does not expect that the pandemic will have a significant impact to tax collections going forward. The City of Anoka has had an average increase to the levy of 5.1% over the past 5 years. The general fund levy has been decreased by (8.31%) in 2021 compared to 2020. The City resumed a debt service levy for 2021, which brings the total levy increase to 1.96% compared to total levy in 2020. Total estimated market value for all properties increased by approximately 6.14% and net tax capacity increased by 6.1% in 2020 over 2019. Anoka County does not have values for 2021 as of the publication of this budget.

The City of Anoka issued new bond debt in 2020 for \$8,545,000. This debt is funded through special assessment revenue for street renewal projects completed in 2019 and 2020, and also from current revenue for water, sewer, and storm water utility fees. The debt issued allowed the City to accelerate its street renewal program, which fulfills the long term objective of improved infrastructure. The City will utilize new bonding in 2021 and 2022 for Park Maintenance and Law Enforcement Training Center.

PLANNING FOR 2021 BUDGET

For 2021, the Council continues to focus on providing services at a reasonable cost to the taxpayers, while supporting funding for infrastructure projects. The focus in 2021 is to concentrate on development of City owned parcels, and to craft land and development policies that will shape the City into the future. As the population increases, staffing in Police and Security departments continue to be evaluated to ensure strong and safe downtown and park areas. In 2021 there will be one new full-time police officer added. There continues to be a significant amount of annual budget for capital improvements and projects. In 2021, the City will complete a street renewal project and one road realignment project which account for 57.9% of the total budgeted capital. The 2021 budgets are adjusted accordingly to meet the objectives identified by the City Council.

State aid assists the City in keeping overall property taxes steady. Some cities, including Anoka, saw slight increases in local government aid in 2021. Local government aid represents 15.9% of the total 2021 General Fund budgeted revenue. The state calculates this aid based on the percentage of housing built before 1940, from 1940-1970 and the amount of jobs per capita. Residential development and redevelopment in the future could reduce the amount of local government aid, and the Council continues to be aware of the need to rely on other sources of revenue when compiling the budget.

CITY OF ANOKA

2021 ADOPTED BUDGET

The General Fund and Special Revenue Funds are balanced budgets. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget can be balanced in other ways.

1. Revenues = Expenditures
2. Revenues > Expenditures
3. Revenues + Appropriated fund balance = Expenditures
4. Revenues + Appropriated fund balance > Expenditures

The General Fund is balanced under scenario number one. As part of the 2021 budgeting process, it was determined that the Cemetery would be balanced under scenario number three, and City Parking Funds would be balanced under scenario number four. The use of some portion of existing fund balance was used to keep fees down. The total budgeted use of fund balance for 2021 is \$73,730.

BUDGET OBJECTIVES FOR 2021

- Market and sell City-owned property, moving tax-exempt property to the tax rolls and increasing tax capacity.
- Increase police department staffing levels to meet expected level of police services.
- Empower community and staff to actively report and enforce blight
- Enhance and increase interaction with Anoka residents
- Continue work on TIF district development including 0.47 miles of construction of Greenhaven Parkway
- City meetings and discussions for single hauler garbage solution
- Complete parks and golf maintenance building; begin law enforcement training center with animal containment
- Mississippi River stabilization

Accomplishments for the 2020 budget year in relation to 2020 objectives include the following items. Majority funding for Hwy 47 railroad overpass was secured. Increased rental property code enforcement and updated the Property Maintenance Code. Development began or continued at City sites 10 (Eastview Meadows) and 2 (Riverside) with new owner occupied detached townhome communities. 1.23 miles of street reconstruction was completed, and 3.9 miles of street was resurfaced. A new updated, redesigned website was launched that included new ADA compliance tools to allow more communication and interaction with citizens. Many of 2021 goals are the same or similar to 2020 goals, as these are ongoing initiatives. The new law enforcement training center has been added as an objective to be planned and bid in 2021, as well as adding a large project to work on shoreline erosion on the Mississippi River.

LONG TERM OBJECTIVES

The City Council and staff have established long term objectives for the community and the working environment. Yearly budget goals align with these long term objectives for the City.

- Maintain high quality of services.
- Increase tax base to spread share of tax burden.
- Ensure appropriate green space for city.
- Improve infrastructure.
- Maintain financial stability.

The long term objectives are consistently achieved through the annual budget process. High quality of services are met through employee training and development. Infrastructure is routinely renewed and green space is developed or created whenever new development occurs. The Council strives to maintain healthy fund balances and debt ratios to maintain financial stability. Growth in the City further spreads the tax burden to tax payers.

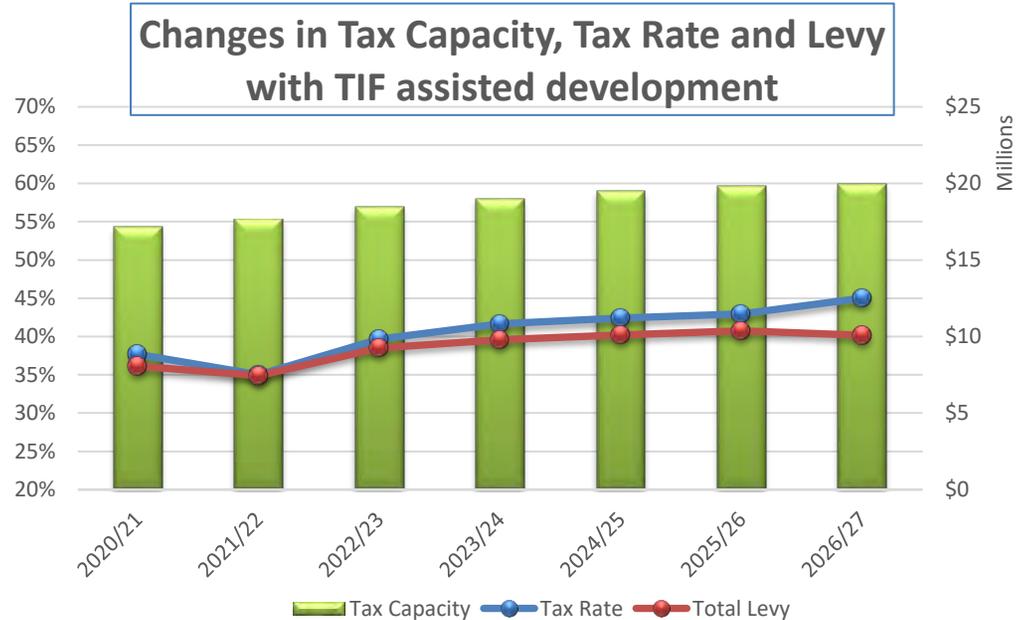
CITY OF ANOKA 2021 ADOPTED BUDGET

LONG TERM FINANCIAL PLANNING

The table shown reflects projections for the next five years of General Fund revenues, expenditures, and transfers out (financing uses). These projections do not reflect final budgeted amounts but act as a guide to the Council for future budgeting. Projections show that an average 3.5% levy increase will be needed over the next five years to meet funding needs. This is consistent with the 10-year historical average of 2.92% and the goals set in the most recent financial plan.

A clear and concise Financial Management Plan, identifying the City's current and projected financial condition, is updated every five years. The plan outlines the financial path for achieving the goals and objectives set forth by the City, matching potential revenues against competing demands for service, including personnel, reconstruction of streets, parks and other city functions. During the process of completing the plan, several trends and opportunities emerge. Some strategic goals and strategies for reaching long term objectives include:

- The City receives local government aid (LGA) from the state which supports operating costs in the general fund. LGA has become unpredictable and unreliable. The City would like to limit its reliance on LGA by eventually designating some LGA specifically for capital improvements throughout the city.
- The City will continue to support general fund operations with transfers from enterprise funds while taking into account the need to build fund balances.
- The City will continue to rely primarily on property taxes for general operations including police, fire, public services and administration.
- 2021 is projected to be the 9th straight year of market value increases to homes in Anoka. The City tax capacity will increase accordingly. The chart on the right shows TIF supported projected tax rates, total levy and tax capacity through 2027.



CITY OF ANOKA

2021 ADOPTED BUDGET

The City is actively seeking new developers to continue its redevelopment plans for the downtown Historic Rum River District (HRRD). Currently there are a few plans for housing and restaurants. The Commuter Rail Transit Village is just north of downtown and is another area the city is concentrating efforts to develop and redevelop. This is where the North Star Commuter Rail station is located and near the current Public Works building. The City owns several parcels around the train station enabling easier future development of this area. Plans for housing, commercial and retail spaces are in review. The Greens of Anoka District will include a new road and new townhomes. The land needed for this redevelopment has been acquired, and the main focus for this district will be planning and beginning the new development and infrastructure. The South Ferry District has undergone significant change over the past 5 years. The River Walk concept plan would further enhance this area.

The City is working closely with state, federal and neighboring communities to improve the area's state and county transportation network, which includes commuter rail, upgraded highways and well-placed pathways. Funding for most of the transportation improvements has been secured through state, county and federal sources, with some portion supported by the local taxpayers. The City continues to work on local street improvement projects by reconstructing about seven-tenths of a mile of city streets every year. The annual cost of reconstruction is built into the City's capital improvement planning.

The City owns approximately 220 acres in its northern region. A conservation easement designed to protect and preserve 200 wooded acres along the Rum River was approved by council in 2007. The remaining 20 acres is now zoned commercial to allow for new retail, office, and restaurant uses. The City will continue to evaluate when to purchase and sell land to ensure property is tax generating at the highest and best use. The City will also work with the Anoka Housing and Redevelopment Authority to analyze areas where redevelopment could occur.

BUDGET CONSIDERATIONS

There are areas to consider that may affect the budget during the next few years.

Property Tax:

- Levy limits imposed – In 2021, levy limits are not imposed by the state. The limit was last imposed from 2009-2011. The limits are used to ensure that cities use increased state aid payments to reduce property tax, and not increase spending. When limits are in place, as a city's state aid increases, its maximum allowed levy decreases. When the state aid decreases, the allowed levy increases. The City will continue to monitor for limits, and adjust the levy against state aid appropriately.
- Market Values – Continued increases in residential market values could further shift property taxes to residential properties from commercial/industrial. The City strives to make Anoka a business friendly city, and has several locations currently being marketed for commercial purpose.
- State Aids – The state is projecting a surplus in revenues and an increase in aid to local governments. Increases in aid help to reduce or hold property tax levy's steady. Future aid to local governments could be reduced due to new construction in the city. Projections beyond 2024 will reflect lowered aid.
- Property Classification Changes – Future changes in classification rates are unpredictable, but should not have the significant impact they had in the past. The 2020 tax classification change for vacation rentals does not substantially affect the City.

Tax Increment Districts:

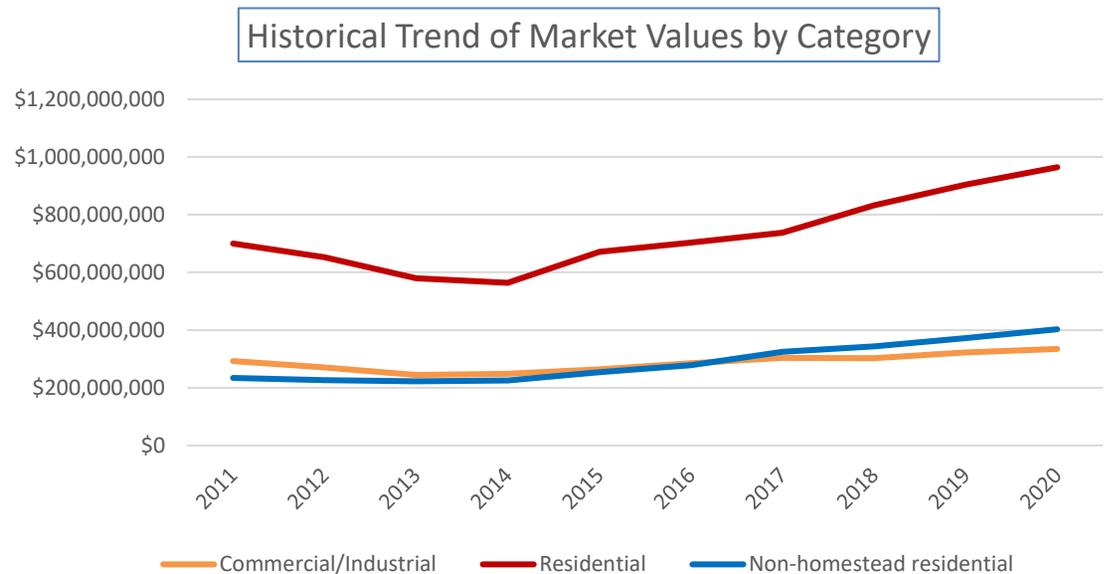
- Tax Increment Finance – Any changes in property classifications impact property tax generated by TIF districts. Currently the tax generated in the various districts is projected to be sufficient to cover any debt or liabilities created in the districts.

CITY OF ANOKA 2021 ADOPTED BUDGET

- Captured tax capacity – The current property tax capacity, less the original tax capacity, multiplied by the original local tax rate yields the amount of increment returned to the City. As the TIF districts are developed, the tax capacity will increase, allowing the City to pay down debts created to develop the districts faster. The City has development plans in place and several projects under consideration that will continue to provide for increments received to cover debt and liability.
- TIF knock down rule – The City requested and received an extension of the knock down rule for the Commuter Rail Transit Village TIF district. This extension will allow the City to take development action for three additional years, until June of 2023.

Real Estate Values:

- The housing market has seen an increase in activity since 2017, and particularly robust in 2020. The increase in sales has contributed to an increase in property values which also increases the City’s tax capacity. Increased tax capacity decreases the overall city tax rate. Most properties in Anoka saw an increase to their value again in 2020, with 2021 assumed to see another increase. The chart shows residential property – particularly owner occupied, homesteaded property, has seen higher gains in value over the commercial and non-homesteaded rates. The Council will continue to look for more opportunity to increase owner occupied housing within the City.



Redevelopment:

- Significant redevelopment has occurred within the City of Anoka over the past several years. This redevelopment has contributed towards the property values, making Anoka a more attractive place to live and work. Almost 150 new residential units were constructed from 2015 to 2020. The value of the new residences ranged from \$135,000 to \$750,000. Varied home styles and affordability ensure that Anoka keeps its unique atmosphere. In the same time period, new commercial construction worth an estimated \$40 million dollars was added to the tax rolls. In 2020 Westgate of Anoka completed new senior housing worth \$5.5 million. The City has marketed land for resale to increase redevelopment of commercial properties in the city.

Significant assumptions and short term factors:

- Inflation rates will increase slightly from 2020. General price increases are budgeted at about 2% higher.
- Wage increases for all staff, as well as implementation of the comparative worth study that was completed in 2019.
- City staff have based the 2021 budget on expectations that the 2020 Coronavirus pandemic will not have long term effects on revenue and expenditures related to the City budget.

**CITY OF ANOKA
2021 ADOPTED BUDGET**

CITY OF ANOKA

2021 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

	ADOPTED REVENUES	ADOPTED APPROPRIATIONS
GENERAL FUND	\$ 12,852,680	\$ 12,852,680
SPECIAL REVENUES		
Urban Redevelopment	166,500	130
Round Up	30,300	30,300
Police Forfeiture	10,300	-
Cemetery	105,020	105,020
Parking	143,560	141,600
Lodging	4,950	3,940
DEBT SERVICE FUNDS	1,141,600	1,201,726
CAPITAL FUNDS		
Building Capital Projects	5,342,300	1,925,050
State Aid Construction	32,575,000	500,000
Street Renewal	2,675,155	4,533,200
Park Capital Improvements	689,222	504,510
City Tax Increment Districts	857,700	735,325
ENTERPRISE FUNDS		
Electric	31,015,165	30,682,320
Water	1,939,000	1,644,760
Sanitary Sewer	2,936,000	2,405,280
Storm Sewer	777,900	428,120
Liquor	4,484,200	4,792,380
Golf	1,049,500	1,241,250
Recycling	379,300	372,103
INTERNAL SERVICE FUNDS		
Garage	923,800	1,006,100
Data Processing	592,200	613,019
Insurance	462,320	533,980
Benefit Liability	60,150	31,190
TOTAL	\$ 101,213,822	\$ 66,283,983

CITY OF ANOKA 2021 ADOPTED BUDGET

City General Fund operating and capital expenditures are budgeted to decrease by 2.86% in 2021. General Fund operating and capital expenditures are projected to fluctuate in the future as a result of changes in staff and various capital needs. Changes in operations include decreased maintenance costs for buildings and equipment, an increase in the Joint Fire contract, and an 8.9% increase to employee services largely due to increased insurance costs. Capital expenditures are increasing 64.4% while remaining lower than the previous 5 year average. There will be no transfer out from the General Fund this year due to a separate debt levy. Future programs and services provided by the City of Anoka may change in relation to available revenue sources. Increases in the tax levy are anticipated in the near future as other sources of revenues remain flat. The City Council adopted a Financial Management Plan and Practice that should assist in guiding Anoka in the future.

IMPACT ON “AVERAGE” HOME

The average home value has increased from \$238,735 in 2019 to \$243,100 in 2020, a 1.8% increase. The City Council adopted a final total General Fund and debt service levy of \$7,446,100 which is an increase of 1.96% compared to 2020. The Housing and Redevelopment Authority tax levy for 2021 is \$326,000, 11.98% higher than the 2020 HRA levy. The total 2021 tax levy will result in a less than 1% increase in city taxes for the average home. Most of this increase is due to the higher home property values. The 2021 tax rate and levy applied to previous year home values would have resulted in a decrease to the city portion of taxes. The 2021 monthly tax cost for the average home is just over \$66. For a home valued at \$243,100, property taxes will be approximately \$798 which is the same as 2020. Of this, 73.7% is used for public safety, public works and parks. For the 2021 budget, there have been no significant changes to service levels, fees, or taxes compared to 2020. The City continues to make maintaining high quality of services throughout the City the highest priority.

2021 BUDGET ADOPTION

Overall the budget objective is to provide quality services at a reasonable cost, keeping city taxes fairly constant. This has been accomplished through cutting costs, reorganizations, transfers from enterprise funds and redeveloping properties throughout the city which have a positive impact on net tax capacity levels. The City continues to provide sufficient funding for quality services.

The adopted General Fund expenditure budget of \$12,852,680 results in a decrease of 2.86% to the levy from 2020 to 2021. The levy of \$7,446,100 includes funds designated for General Fund operations and debt service payments.

Respectfully submitted,

Greg Lee
City Manager



CITY OF ANOKA
2021 ADOPTED BUDGET

CITY COUNCIL
YEAR BEGINNING JANUARY 1, 2021

Councilmember
Elizabeth Barnett



Mayor Phil Rice



Councilmember
Erik Skogquist

Councilmember
Jeff Weaver



City Manager Greg Lee



Councilmember
Brian Wesp

DEPARTMENT DIRECTORS

Community Development & Planning.....	Doug Borglund	Police.....	Eric Peterson
Finance.....	Brenda Springer	Housing & Rehabilitation Authority.....	Darin Berger
Golf Operations.....	Larry Norland	Electric Utility.....	Greg Geiger
Liquor Stores.....	Dave Duwenhoegger	Public Services.....	Mark Anderson
Joint Fire Operations.....	Ted Massicotte		

This document was developed and compiled by the Finance Department, City of Anoka, with significant contributions from:

Liz Douglas, Assistant Finance Director

CITY OF ANOKA 2021 ADOPTED BUDGET

The following are platforms and tools used by the City to communicate with the public. The City of Anoka encourages the public to find the City on each of these platforms and engage in two-way communications.

Public Meetings:

Find the next public meeting at www.anokaminnesota.com/307/City-Council

Meetings are held the 1st and 3rd Mondays of the month. Agendas, minutes, and calendars can also be found here.

Phone and email:

Find department contacts, emails, and phone numbers at www.anokaminnesota.com/Directory

In-person (hours and availability may differ):

City Hall – 2015 1st Avenue Public Safety – 275 Harrison Street Public Works – 501 Pierce Street

City View:

The City publishes the City View newsletter four times a year. This newsletter contains information from and about organizations in Anoka, as well as information from and about the various departments within the City government.

Social Media:

Facebook – please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Facebook:

Facebook.com/CityofAnokaMN * Facebook.com/AnokaPD * Facebook.com/AnokaMunicipalUtility

Instagram – please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Instagram:

cityofanoka * anokapd * anokamunicipalutility

Twitter - please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Twitter:

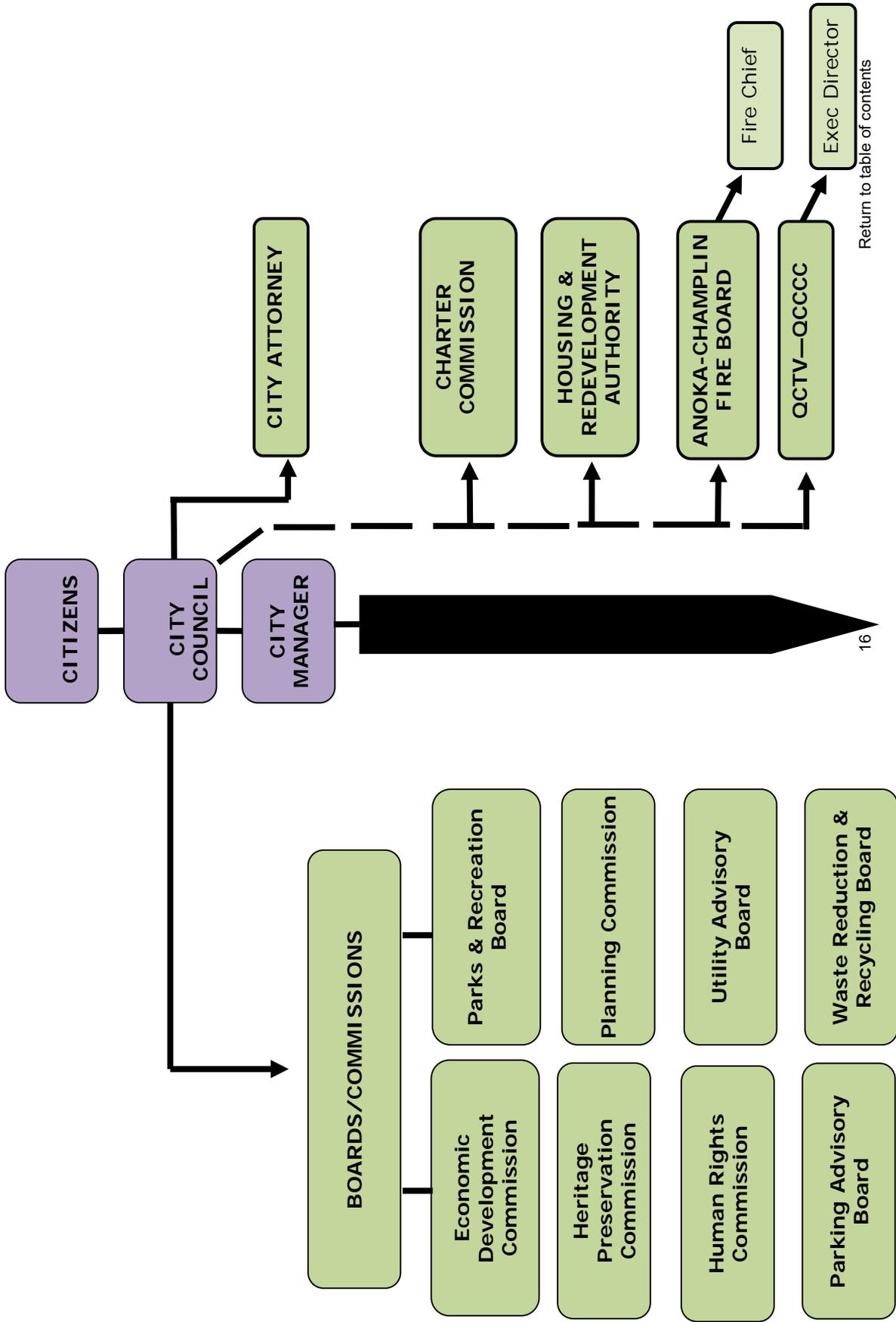
@CityofAnoka * @AnokaPd * @AmuAnoka

Public Access television:

Quad City Community Television has programming for Anoka, Andover, Champlin and Ramsey via local Comcast cable channels 15, 16, 18, and 19. Channel 16 is the exclusive government channel and provides cablecast of local municipal meetings.

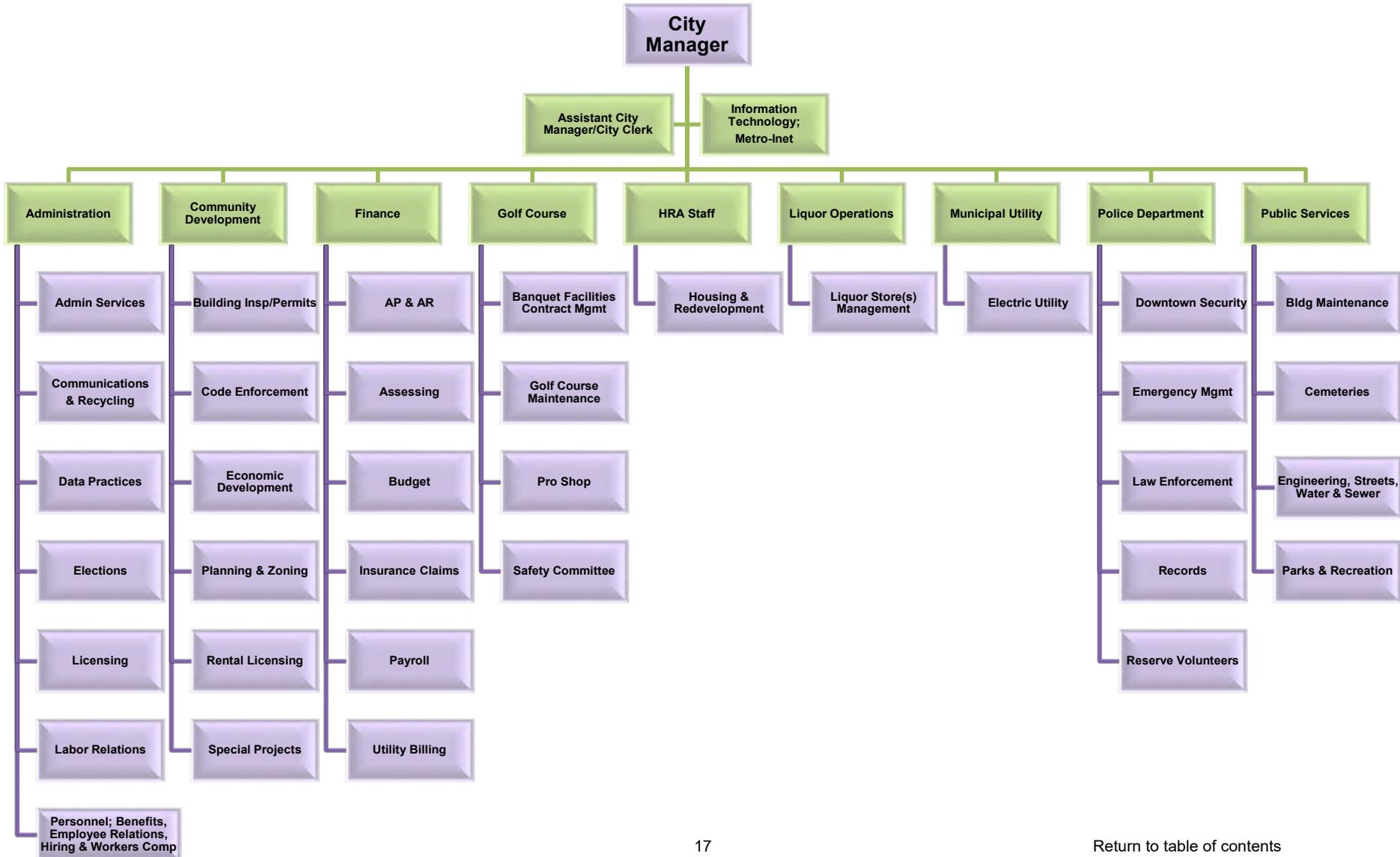


Organizational Chart



CITY OF ANOKA
2021 ADOPTED BUDGET

Organizational Chart



ANOKA

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Dear Reader:

This document presents the City's 2021 Budget with operating program detail.

This information has been compiled and presented in accordance with generally accepted budgeting practices as pronounced by the Government Finance Officers Association of the U.S. and Canada, and with generally accepted accounting principles for governmental accounting.



Brenda Springer
Director of Finance

CITY OF ANOKA
2021 ADOPTED BUDGET



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Anoka

Minnesota

For the Fiscal Year Beginning

January 1, 2020

Christopher P. Morill

Executive Director

Government Finance Officers of the United States and Canada (GFOA) present a Distinguished Budget Presentation Award to City of Anoka, Minnesota, for its Annual Budget for the fiscal year beginning January 1, 2020. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

CITY OF ANOKA
2021 ADOPTED BUDGET



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2020-075

A RESOLUTION ADOPTING A LEVY FOR THE YEAR 2020, COLLECTIBLE IN 2021

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANOKA, MINNESOTA, that the following sums of money be levied for the current year collectible in 2021 upon the taxable property in said City of Anoka, for the following purposes.

<u>PURPOSE</u>	<u>AMOUNT</u>
General Fund	\$6,696,100
Debt Service	<u>750,000</u>
TOTAL	<u>\$7,446,100</u>

This levy is made based on current law and the 2021 General Fund Budget of \$12,852,680.

Provision has been made for the payment of the City's contributory share to the Public Employees Retirement Association.

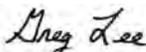
Provision has also been made for the payment of principal and interest on the following bond issues:

G.O. Public Facility Refunding Bonds 12-27-2010, G.O. Public Facility Refunding Bonds 4-27-2016, G.O. Tax Increment bonds 8-14-2014, Utility Storm Water Revenue Bonds 8-1-2016

1. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 21st day of December 2020.

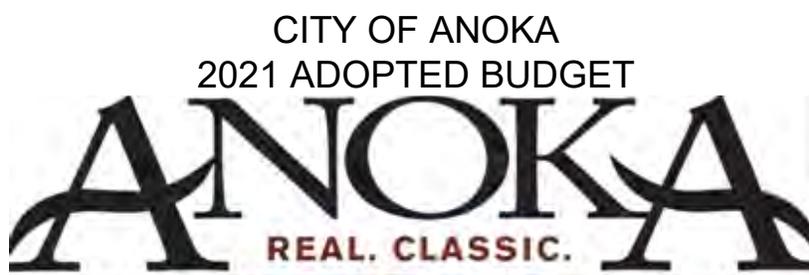
ATTEST:



Greg Lee, City Manager



Phil Rice, Mayor



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2020-074

A RESOLUTION ADOPTING THE BUDGET FOR THE YEAR 2021

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota as follows:

1. The budget for the City of Anoka for the year 2021 is hereby approved and adopted with appropriations for each of the various activities (which are more fully detailed in the City Manager’s official copy of the 2021 budget) as follows:

GOVERNMENTAL FUNDS

General	\$12,852,680
Urban Redevelopment	\$ 130
Round Up.....	\$ 30,300
Perpetual Care/Cemeteries.....	\$ 105,020
Parking Facilities	\$ 141,600
Lodging	\$ 3,940
Debt Service	\$ 1,201,726
Building Capital Projects.....	\$ 1,925,050
Street Capital Projects.....	\$ 5,033,200
Parks Capital Projects	\$ 504,510
City Tax Increment Districts.....	<u>\$ 735,325</u>
SUBTOTAL.....	\$22,533,481

PROPRIETARY FUNDS

Electric	\$30,682,320
Water	\$ 1,644,760
Sewer	\$ 2,405,280
Storm Sewer	\$ 428,120
Liquor	\$ 4,792,380
Golf	\$ 1,241,250
Recycling	\$ 372,103
Garage	\$ 1,006,100
Data Processing	\$ 613,019
Insurance	\$ 533,980
Benefit Liability.....	<u>\$ 31,190</u>
SUBTOTAL.....	\$43,750,502

CITY OF ANOKA
2021 ADOPTED BUDGET

COMPONENT UNIT

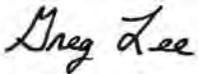
HRA	\$ 355,250
HRA Tax Increment Districts	\$ 160,573
SUBTOTAL.....	<u>\$ 515,823</u>

TOTAL \$66,799,806

2. Estimated 2021 gross revenues, as more fully detailed in the City Manager’s official copy of the 2021 budget, are hereby found to be equal to or in excess of appropriations as required by the Anoka City Charter.
3. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 21st day of December 2020.

ATTEST:



Greg Lee, City Manager



Phil Rice, Mayor

CITY OF ANOKA
2021 ADOPTED BUDGET



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2020-075

A RESOLUTION ADOPTING A LEVY FOR THE YEAR 2020, COLLECTIBLE IN 2021

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANOKA, MINNESOTA, that the following sums of money be levied for the current year collectible in 2021 upon the taxable property in said City of Anoka, for the following purposes.

<u>PURPOSE</u>	<u>AMOUNT</u>
General Fund	\$6,696,100
Debt Service	<u>750,000</u>
TOTAL	<u>\$7,446,100</u>

This levy is made based on current law and the 2021 General Fund Budget of \$12,852,680.

Provision has been made for the payment of the City's contributory share to the Public Employees Retirement Association.

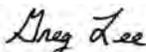
Provision has also been made for the payment of principal and interest on the following bond issues:

G.O. Public Facility Refunding Bonds 12-27-2010, G.O. Public Facility Refunding Bonds 4-27-2016, G.O. Tax Increment bonds 8-14-2014, Utility Storm Water Revenue Bonds 8-1-2016

1. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 21st day of December 2020.

ATTEST:



Greg Lee, City Manager



Phil Rice, Mayor

CITY OF ANOKA 2021 ADOPTED BUDGET

City of Anoka geographical location

The City of Anoka is the County Seat of Anoka County.

Anoka County is part of the 7-county Minneapolis-St Paul metropolitan region.

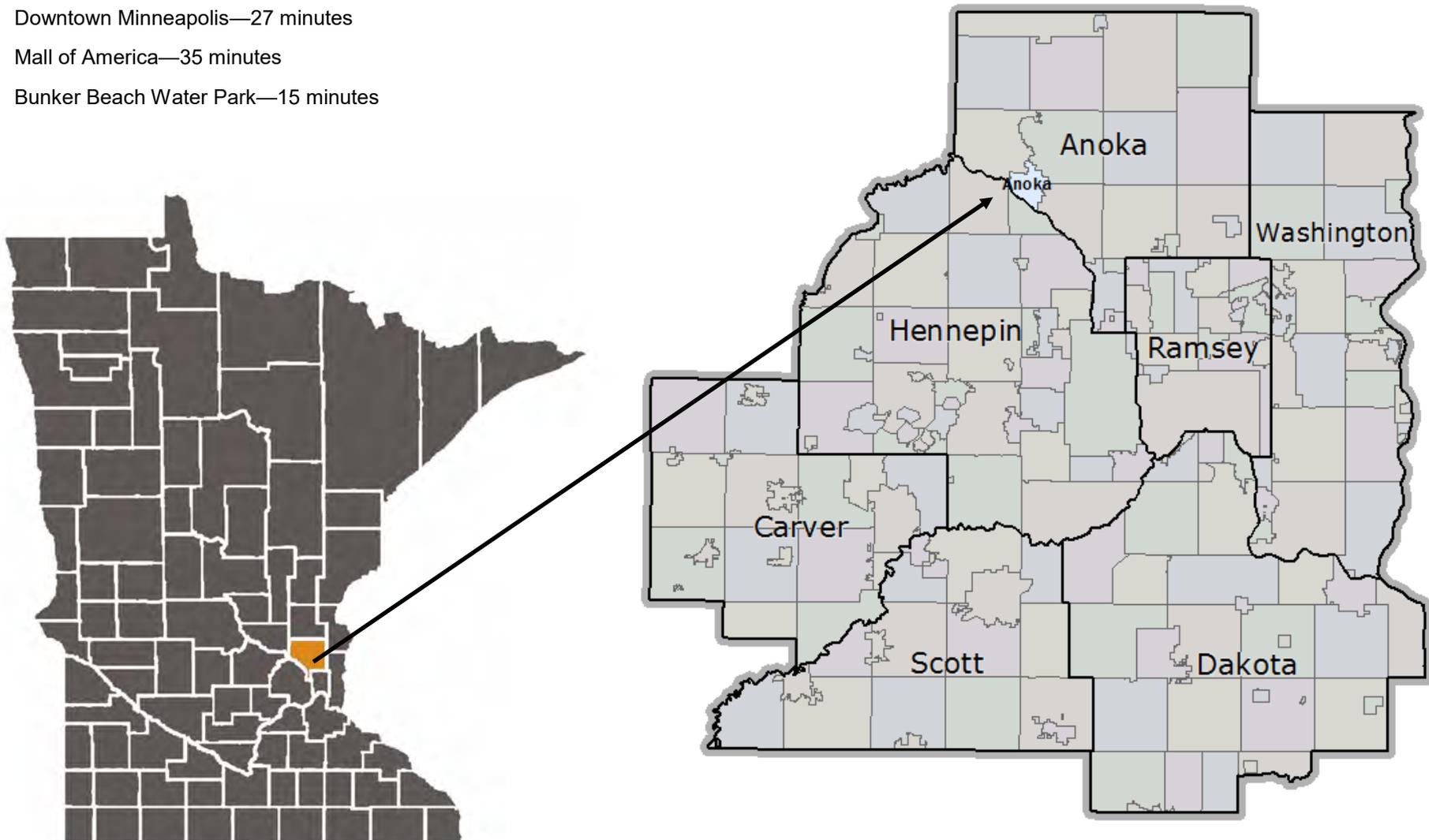
Major Venues close to Anoka, Minnesota:

Twin Cities International Airport—37 minutes

Downtown Minneapolis—27 minutes

Mall of America—35 minutes

Bunker Beach Water Park—15 minutes



CITY OF ANOKA 2021 ADOPTED BUDGET

COMMUNITY PROFILE

The City of Anoka has a unique blend of history and economic vitality. The City of Anoka, incorporated on March 2, 1878, is the county seat of Anoka County, Minnesota, and approximately 20 miles northwest of Minneapolis-St. Paul. The City is comprised of an area of 7.13 square miles and serves a population of 18,728. Anoka is over 95% developed and close to 18% is designated park and open space areas. The City is empowered by state statute to extend its corporate limits by annexation. The City is bordered by other incorporated communities on all sides.

The City of Anoka has operated under the council-manager form of government since April 1, 1914. The City of Anoka is empowered to levy a property tax on both real and personal properties located within its boundaries. Policy-making and legislative authority are vested in a City council consisting of a mayor and four other members. The City Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the City manager and City attorney. The City manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. The Mayor is elected every two years and council members serve four-year staggered terms and are elected at large.

The City benefits from its location near major highways and employment areas that drive daily visitors into the downtown area. The City currently enjoys a stable economic environment that stems from a varied tax base that adds to the relative stability of the unemployment rate. Major industries with headquarters or divisions located within the government's boundaries or in close proximity include electrical components, ammunition manufacturing, and medical devices. Tax capacity values continue to increase as property values have risen for several years. New developments also add to tax capacity values in the city. For the 2021 budget, the City is projecting net tax capacity values increased more than 5.6%. The 2020 tax capacity increased 6.1% over 2019. Increased net tax capacity value plays an important role in controlling tax rates.

The City of Anoka provides a full range of services, including police and fire protection; construction and maintenance of highways, streets, and other infrastructure; electric, water and sewer services and recreational activities and cultural events. The City of Anoka area had an employed labor force as of the third quarter 2020 of approximately 13,815. This compares favorably to the 7,659 housing units located within the corporate boundaries. The employed labor force dipped in 2020 due to the jobs in retail and service industries affected by the 2020 Coronavirus pandemic. The City believes that the labor force numbers will increase in 2021 to at or near pre-pandemic numbers.

Because of the mostly developed nature of the community, the emphasis continues to be on redevelopment of current properties and development of any vacant property. New housing construction increased in 2020 compared to 2019 with development of vacant land. New construction will increase again in 2021 and 2022 due to redevelopment in the TIF districts. The City also continues its focus on assisting homeowners in redevelopment and remodeling the current housing so that as the change-over from older residents occurs, younger families will continue to be attracted to the City of Anoka. Anoka HRA has developed a loan program to assist in renovations to bring housing currently available as rentals up-to-date and appropriate for sale as single family occupied housing.



CITY OF ANOKA 2021 ADOPTED BUDGET

Dated of Incorporation	March 2, 1878
Date of Adoption of City Charter	October 28, 1913
Form of Government	Council – Manager
Fiscal Year Begins	January 1
Area of City	7.13 Square Miles
Local Streets maintained by City	69.02 Miles
Storm Sewers	39.65 Miles
Sanitary Sewers	68.30 Miles
Water Mains	89.31 Miles
City Bond Rating	Moody's Aa2
Registered Voters-2020 General Election	10,801
Median home market value	\$243,100
Property Values (pay 2021 estimate)	\$1.761 billion
Population:	
2010 (last census year)	17,142
2019 (most recent estimate)	18,728
Number of Households (2020)	7,659

Median Income (3 rd quarter 2020)	\$57,391
Median Age (2019)	38.4 years
Unemployment Rates (Dec 2020)	
Anoka County	4.8%
Minnesota	4.4%
United States	6.5%
Civil Defense Warning Sirens	2
Fire Protection:	
Number of Stations	2
Number of Full Time Fire Fighters	4
Police Protection:	
Number of Stations	1
Number of sworn officers	29
Recreation:	
City Parks (including school property)	42
Playgrounds	17
Acres of parks, recreation and preserves	595 acres

ORGANIZATION STRUCTURE

The home rule charter of the City was adopted on October 28, 1913 and serves as the basis for the government operations of the City. The City utilizes the council-manager form of municipal government. The City Council is comprised of the mayor and four council members. The mayor and the council members are elected at large. The council members serve a four-year term and the mayor serves a two-year term. The city manager of the City is the chief administrative officer of the City. The city manager and the city attorney are selected by the City Council and serve an indefinite term. The city manager controls and directs the administration of the City's affairs and therefore, supervises all departments and divisions of the City. The city attorney provides legal and prosecution services for the City. City boards and commissions serve in an advisory capacity to the City Council.

The City is managed through nine departments, each with a department head who reports to the city manager. A description of each of the departments is included in this document. Within each department are several programs.

The City utilizes several commissions to advise, prioritize or implement various city issues or projects throughout the year. These commissions are comprised of volunteer citizens and an appointed staff member as a liaison. The Charter Commission reviews the city charter for appropriateness and also recommends changes to the charter. They meet annually or more often as needed. The Human Rights Commission meets as needed and they promote equality and fairness within the community. The Planning Commission meets monthly and reviews and recommends zoning applications, changes to zoning ordinances and recommends possible future economic development for the City. The Park Board meets monthly to review park and recreation programs use and recommends future programs and development for parks. In addition to the boards previously named, there is also the Charter Commission, Economic Development Commission, Heritage Preservation Commission, Parking Advisory Board, Waste Reduction and Recycling Board and the Utility Advisory Board.

CITY OF ANOKA

2021 ADOPTED BUDGET

There are also several internal committees comprised of department heads and employees to assist in the management of City operations. These include the Labor Management Committee, Employee Management Committee, Safety Committee, Technology Committee and Special Events Committee.

MISSION STATEMENT

The City of Anoka, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our city character, unique environment and natural amenities;
- Providing for the City's long term stability through promotion of economic vitality and diversity....
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

ORGANIZATION GOALS

Long range goals for the City are:

- Continually enhance partnerships with citizens
- Inspire citizen leadership
- Educate and involve residents
- Communicate openly and effectively
- Be responsive
- Be fiscally responsible
- Provide quality customer service that is:
 - ✓ Responsive to the needs of the community
 - ✓ Innovative
 - ✓ Accessible

The goals established at the annual goals session are instrumental in the development of the 5 year Capital Improvements Plan (CIP). The approved CIP along with short-term goals established at the annual goal session are the backbone used to develop the next year's budget.

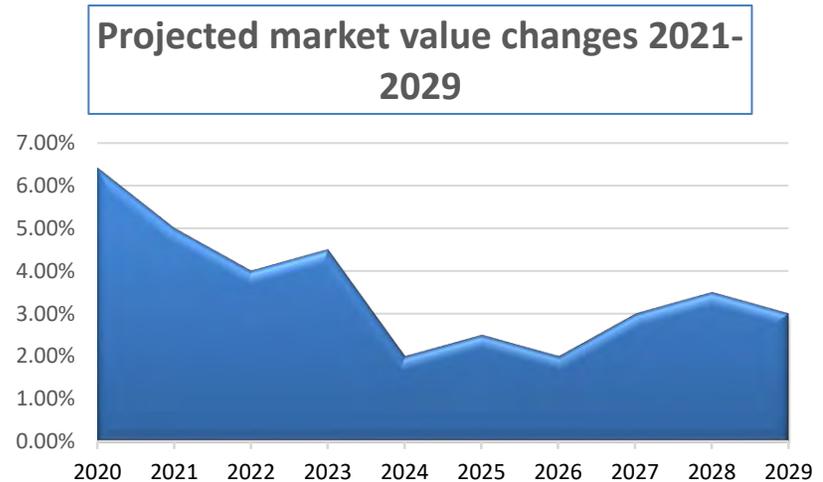
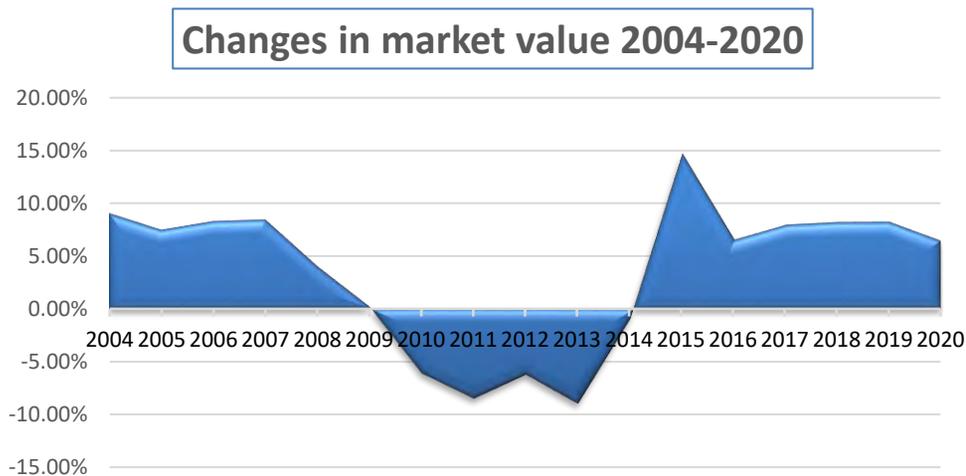
The council, staff and committees all strive to achieve the long range organizational goals and objectives for the City of Anoka. At the beginning of every year Council meets with each department to review prior year objectives and accomplishments and set the upcoming year's goals and objectives. This information is used to determine overall short-term and long-term goals for the City. The discussion begins with the global environment and ends with prioritizing goals for the near future.

CITY OF ANOKA 2021 ADOPTED BUDGET

LONG TERM FINANCIAL PLANNING

The annual budget focuses on a single 12-month period. However, spending and revenue decisions made today have effects that extend beyond a 12-month period. Long term forecasting ensures on-going financial sustainability beyond a single fiscal year.

As part of long term forecasting, the City has determined that an annual average increase to the General Fund levy of 3.13% from 2022 to 2026 will be necessary to maintain services and fund capital projects necessary to realize the long term objectives of the City. This projection is centered on predicted rise in supplies, increased cost of personal services projected, and decreases to professional services projected. This forecast includes major assumption of 2%-5% increase to assessor's market value per year. Actual levy amounts will vary from year to year with actual property values and tax capacity.



Forecasting assesses long term financial implications for current proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. Evaluations will review financial risk, likelihood that services can be sustained, and the level at which capital investment can be made.

Long term priorities established that meet objectives and mission of the City of Anoka are:

- Maintain a balanced operating budget to avoid dipping into existing reserves.
- Continue to maintain operating reserves in the General Fund of at least 30% of current expenditures.
- Provide necessary funding for infrastructure, maintenance, and improvements that will save the City money in future years.
- Provide funding for public safety. This includes negotiating labor contracts and focusing on the training, safety, and retention of our officers.

In 2018, the City of Anoka reviewed and updated the Financial Management Plan and Practice. The financial plan provides another tool for the City to use to reach their vision for the future. It looks at current financial issues facing the city and makes a plan to meet the needs of the community without sacrificing the City's financial future. It also helps move the city toward a strong financial future through debt management and predictable levy increases, which promotes stability. The plan is a tool which should provide the Council and the public insight to address issues impacting the City's financial condition. Because this plan provides long term future guidance, it will be updated every 4-5 years.

CITY OF ANOKA

2021 ADOPTED BUDGET

Prior to the annual budget process, the Capital Improvement Plan (CIP) and the Equipment Replacement Plan (ERP) are reviewed and revised. The City annually adopts a 5 year plan for both Capital Improvements and Equipment needs. Departments also project beyond 5 years. Forecasting for the CIP is developed by departments for 10 years and 20 years of equipment needs. These plans are flexible tools used to help build the current year budget and forecast for future needs as they relate to long range goals and objectives of the Council.

The CIP serves as a tool for implementing certain aspects of the City's comprehensive plan. Both the CIP and ERP are tools that allow for:

- An organized approach to planning and initiating projects
- Timing of financing and grant applications to fund public improvements
- Adequate time for design and engineering
- Keeping the public informed of proposed future projects and expenditures
- Private investors to be made aware of City long range planning

The Capital Improvement Plan section of the budget document summarizes long range goals and details of each project.

BUDGET OBJECTIVES FOR 2021

- Market and sell City-owned property which moves tax-exempt property to the tax rolls and increases tax capacity.
- Increase police department staffing levels to meet expected level of police services.
- Empower community and staff to actively report and enforce blight
- Enhance and increase interaction with Anoka residents
- Continue work on TIF district development including 0.47 miles construction of Greenhaven Parkway
- City meetings and discussions for single hauler garbage solution
- Complete Parks and Golf Maintenance Building; begin Law Enforcement Training Center with Animal Containment
- Mississippi River stabilization

TAXATION AND FINANCE POLICY

Purpose: The City of Anoka has a responsibility to its citizens to plan the adequate funding of services desired by the public. This includes managing municipal finances wisely to carefully account for public funds. The financial policies are used to achieve the fiscal stability required to accomplish the City's overall goals and objectives. The accounting standards conform to Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

Objectives: In order to achieve this purpose, the financial management policies have the following objectives:

- Provide accurate information on the full costs of program service levels.
- Provide accurate and timely information on financial condition.
- Provide sound principles to guide City Council and management through important decisions, which may have fiscal impacts.
- Set operational principles which minimize the cost of doing business to the extent of reaching the desired service objectives, while minimizing financial risk.
- Protect and enhance the City's credit rating and prevent default on any municipal debt.
- Ensure the legal use and protection of all City funds through a good system of financial and accounting controls.

CITY OF ANOKA

2021 ADOPTED BUDGET

Fiscal Year

The fiscal year of the City shall commence on the first day of January of each year.

Control of Finances

The Council shall have full authority over the financial affairs of the City and shall provide for the collection of all revenues and other assets, the auditing and settlement of accounts, and the safekeeping and disbursement of public moneys. The manager shall control and direct the administration of the City's affairs. The manager shall prepare the budget annually and submit it to the council and be responsible for its administration after adoption.

System of Taxation

Subject to the State Constitution, and except as forbidden by it or by State legislation, the Council shall have full power to provide by ordinance for a system of local taxation. In the taxation of real and personal property, the City shall be governed by the provisions of State law applicable to statutory cities. The Council shall levy the taxes necessary to meet the requirements of the budget for the ensuing fiscal year.

Board of Equalization

The Council shall constitute the Board of Equalization and in its capacity as such Board shall review, amend and equalize the work of the City Assessor pursuant to the general statutes of the State. Provided, that the Council may by ordinance provide for a Board of Equalization consisting of one or more members of the Council and two or more residents of the City who shall perform all duties imposed upon a Board of Equalization by State law and for their services shall receive such compensation as the Council may determine.

Financial Controls

- The City will maintain an investment policy that invests available funds to the maximum extent possible, at the highest rates obtainable at the time of investment, in conformance with the legal and administrative guidelines. Any money in any fund belonging to the City, or any branch thereof, may be invested by the City according to policies adopted by the City Council.
- The City will maintain a strong internal control function.
- The City will maintain a fixed asset system to identify and protect all major City assets.
- The Finance Department will prepare quarterly financial reports for the City Manager and City Council.
- At the end of each fiscal year, a Certified Public Accounting firm will conduct an audit of the City records and a management and compliance report on internal controls will be provided to the City.
- No later than June 30 of each year, the City Manager shall submit to the Council a comprehensive annual financial report for the past year in order to keep them fully informed of the financial condition of the City. This report shall also be made available to all other interested parties.
- The City will annually submit its comprehensive annual financial report to the Government Finance Officers Association (GFOA) to determine its eligibility to receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
- The City will annually submit its budget document to the GFOA to determine eligibility to receive the GFOA's Distinguished Budget Presentation Award.

BUDGET POLICY

The municipal budget document is the result of months of work and planning and includes proposed revenues and expenditures for 34 separate funds. These funds are grouped into six major categories. They are:

- General Fund
- Capital Funds
- Special Funds
- Enterprise Funds
- General Debt Service Funds
- Internal Service Funds

CITY OF ANOKA

2021 ADOPTED BUDGET

Budgets are complete financial plans for the future by fund, showing all proposed expenditures and estimates of all anticipated revenues. Budgets for the general and special revenue funds will be shown in the manner prescribed by the city charter. Budgets for these funds must be balanced, which means sources must exceed or equal uses. All others funds are shown in a manner prescribed by the City Manager.

The budget prepared closely reflects the expected level of spending. A review of estimated expenditures and revenues for the current year was part of the budget preparation procedure. Thus, revised current year expenditure estimates are as accurate as possible, based on actual history and anticipated needs calculated for the remainder of the year. These budget control procedures are important management tools, which we believe, allow us to make more effective use of the dollars spent in our total municipal program. As a necessary by-product, these procedures also ensure compliance with charter finance requirements. The advantage is that current experience is used to refine expenditure estimates and develop the appropriation figures proposed in the next years' budget.

The budget shall be submitted to the Council at a regular council meeting, in a manner prescribed by state statute and city charter, not less than 30 days prior to final approval. The budget is a public record open to public inspection. The Council shall hold a public hearing on the budget and it shall make such changes therein as it deems necessary and adopt the budget by resolution.

Budgets are estimates and may be amended under the following guidelines:

Preparation of the Annual Budget

The City Manager shall, by the first regular meeting in August, submit to the Council a budget and an explanatory budget message in a form and manner as prescribed in Section 8.06. For such purpose and at such date as he/she shall determine, the City Manager shall obtain from the head of each department, the character, object and details of proposed expenditures together with such other supporting data as he/she requests, including an estimate of all capital projects or capital expenditures which each department head determines should be undertaken in his/her department for the budget year and the next five years. In preparing the budget the City Manager shall review the estimates, shall hold hearings thereon and may revise estimates as he/she may deem advisable.

Form of the Annual Budget

The annual budget shall provide a complete financial plan of all funds for the budget year, which shall include: (a) a budget message, (b) all proposed expenditures. The General Fund budget must be balanced, meaning the proposed uses shall not exceed the proposed sources. The expenditures for general and special revenue funds shall be by organization unit or activity and shall be in parallel columns opposite the character and major or minor object of expenditure showing the amount of such expenditure for the last completed fiscal year, the amount estimated for the current budget year and the proposed expenditures for the ensuing budget year. In funds other than general and special revenue the proposed expenditures shall be presented in an understandable manner according to the discretion of the city manager. The City Manager shall submit a detailed statement of revenues in columns for the general and special revenue funds for the last completed fiscal year, the amount estimated for the current budget year and the amount estimated for the next budget year. Such detail shall include the source of miscellaneous revenues, the amount of surplus of prior year revenues and the amount raised by property taxes. Revenues for self-supporting and other funds shall be presented in an understandable manner according to the discretion of the City Manager. The explanatory budget message may be separate but still accompanying the budget, and be in the form and with contents as follows:

- **Budget Message – Current Operations:** The budget message submitted by the City Manager to the Council shall be explanatory of the budget, shall contain an outline of the proposed financial policies of the city for the budget year and shall describe in connection therewith the important features of the budget plan. It shall set forth the reasons for major changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.

CITY OF ANOKA 2021 ADOPTED BUDGET

February:

10th 2020 – Goals work session. City Council and departments review prior year objectives and set departmental and overall goals for the City

March:

17th 2020 – 2020 Budget document submitted to GFOA for award consideration

April:

13th 2020 - Equipment Replacement Plan and Capital Improvement Plan documents are updated by departments

May:

4th 2020 - City Manager meets with departments to review Equipment Replacement and Capital Improvement five year plans

18th 2020 – Budget materials distributed to departments for preparing revised 2020 estimates and 2021 requirements

June:

22nd 2020 – Work session. Council and staff meet to discuss the Capital Improvement and Equipment Replacement Plans

24th 2020 – City Manager, Finance Director and individual departments meet to review budget recommendations

July:

13th 2020 – Deadline for submitting budget requests

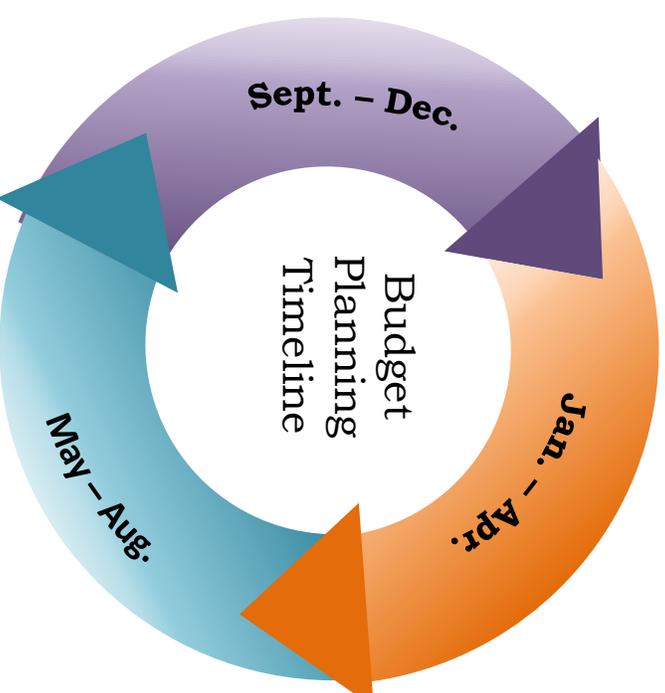
15th 2020 – Council meeting. Council adopts five year Equipment Replacement and Capital Improvement Plans

August:

3rd 2020 – Council meeting. City Manager presents 2021 proposed budget to City Council

10th 2020 – Work session. Budget review of governmental funds and Golf fund

24th 2020 – Work session. Budget review of enterprise funds.



September:

21st 2020 – Council meeting. City Council adopts preliminary levy and budget

23rd 2020 – Preliminary levy submitted to County

December:

7th 2020 – Council meeting. Public hearing for levy and budget

14th 2020 – Performance measures requested from departments

21st 2020 – Council meeting. City Council adopts final levy and budget.

CITY OF ANOKA

2021 ADOPTED BUDGET

- **Budget Message – Capital Improvement:** As part of the budget message with relation to the proposed expenditures for capital projects stated in the budget, the City Manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefore by appropriations in the budget and the respective amounts, if any, proposed to be raised therefore by the issuance of bonds during the budget year.
- **Budget – Capital Program:** The City Manager shall also include in the message, or attach thereto, a capital program of proposed capital projects for the five fiscal years next succeeding the budget year, together with his/her comments thereon and any estimates of costs prepared by the department of public works or other office or department. For the use of the planning commission, copies of the departmental estimates of capital projects filed with the City Manager pursuant to Section 8.05 of this chapter shall be filed with the Council.

Attached to the budget message shall be such supporting schedules, exhibits and other explanatory material, in respect to both current operations and capital improvements as the City Manager shall believe useful to the Council.

Passage of the Budget

The Council shall determine the place and time of the public hearing on the budget and shall cause to be published a notice of the time and place of the public hearing to be held not less than seven days nor more than fourteen days after publication. The budget shall be a public record in the office of the city clerk open to public inspection by anyone. The City Manager shall cause sufficient copies to be prepared for distribution to interested persons and civic groups. The budget meeting as advertised shall be held and adjourned from time to time and conducted so as to give interested citizens a reasonable opportunity to be heard. The budget estimates shall be read in full and the city manager shall explain the various items thereof as fully as may be deemed necessary by the Council. The Council shall adopt the budget no later than the last date established by law for the county auditor to levy taxes. The budget resolution shall set forth the total for each budgeted fund and each department with such segregation as to objects and purposes of expenditures as the Council deems necessary for the purposes of budget control. Such resolution shall also state the amount of taxes to be levied.

Budgets are adopted on a basis consistent with generally accepted accounting principles and are defined on the same basis of accounting described further in this document (see Fund Accounting). Annually appropriated budgets are legally adopted for the general fund and special revenue funds. Budgeted amounts are reported as originally adopted, or as amended by the City Council. Budgeted expenditure appropriations lapse at year-end. Encumbrances represent purchase commitments. Encumbrances outstanding at year-end are reported as reservations of fund balances and the budgets associated with them are carried forward to the next year.

The City follows the procedures below in establishing the budget.

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the estimated revenues for the General Fund, specified special revenue funds requested by City Council, enterprise funds, internal service funds, capital project funds and debt service funds. Capital projects are approved by the City Council on a per project basis.
2. Public hearings are conducted to obtain taxpayer comments.
3. The General Fund budget is enacted through passage of a resolution.

CITY OF ANOKA

2021 ADOPTED BUDGET

Enforcement of the Budget

The City Manager shall strictly enforce the provisions of the budget as specified in the budget resolution. He/she shall not authorize or approve any expenditure unless an appropriation has been made in the budget resolution and there is an available unencumbered balance of the appropriation sufficient to pay the liability to be incurred. No officer or employee of the City shall place any orders or make any purchases except for the purposes authorized in the budget. Any obligation incurred by any person in the employment of the City for any purposes not in the approved budget or for any amount in excess of the amount appropriated in the budget resolution or in excess of available moneys in any fund of the city may be considered a personal obligation upon the person incurring the expenditure.

Altering or Adjusting the Budget

After the budget shall have been duly adopted, the Council shall have no power to increase the amounts fixed in the budget resolution, by the insertion of new items or otherwise, beyond the estimated revenues, unless the actual receipts exceed the estimates and not beyond such actual receipts. The Council may at any time, by resolution approved by a four-fifths majority of its members, reduce the sums appropriated for any purpose of the budget resolution. At the request of the manager, within the last three months of the fiscal year, the Council may transfer unencumbered appropriation balances from one office, department or agency to another. All appropriations shall lapse at the end of the budget year to the extent that they shall have not been expended or lawfully encumbered.

Emergency Appropriation in the Budget

The Council may include an emergency appropriation as part of the budget but not to exceed three percent of the total operating appropriations made in the budget for that year. A transfer from the emergency appropriation to any other appropriation shall be made only upon the affirmative vote of four-fifths of all members of the Council. The funds thus appropriated shall be used only for the purposes designated by the Council.

DEBT POLICY

City Indebtedness

The City may borrow money and issue and sell bonds for any and all purposes authorized and subject only to the limitations provided by the general laws of the State of Minnesota applicable to cities of the same class as the City of Anoka. The issuance of bonds shall be authorized by an ordinance setting forth the purpose or purposes of the issue and the maximum amount thereof, adopted by the approving vote of four-fifths of all members of the Council; except that the Council may by resolution adopted by a similar vote, authorize the issuance of bonds to finance improvements which are to be paid for in whole or in part by special assessments, sewage disposal facilities and, without limitation, any other utility owned or to be owned and operated by the City, from which a revenue is or may be derived.

The form, maturities, interest rate or rates, redemption privileges and other terms of each issue of bonds, and the covenants to be made by the City for the security thereof, shall be established by the Council by resolution. The full faith and credit of the City shall be pledged for the payment of all of its bonds, save and except that when net revenues to be derived from the operation of any public utility or other revenue producing enterprise of the City are pledged for the payment of bonds issued for the acquisition or betterment of such utility or enterprise, such bonds may in the discretion of the Council be issued as general obligations of the City or may be made payable solely from said net revenues, without limitation of the generality of the foregoing, the Council is specifically authorized to issue general obligation bonds of the City for the purpose of financing improvements in respect of which special assessments are to be levied under the provisions of Chapter 9 of the City Charter or of any law of the State, in anticipation of levy and collection of such special assessments and payable from said special assessments and from ad valorem taxes which shall be levied for the payment of the City's share of the cost of such improvements and for the provision of the additional amounts required for the security of such bonds. Such bonds may be issued at any time after estimates of the cost of the improvements to be financed thereby have been submitted by the City Engineer and approved by the Council, in amount sufficient to pay any part or all of the cost as determined

CITY OF ANOKA

2021 ADOPTED BUDGET

by said estimates. In the event that the cost exceeds the estimate, the Council shall have authority to issue additional bonds in amount sufficient to pay such excess cost. In the event that the estimate exceeds the cost, the Council shall have authority to appropriate the amount of such excess out of the proceeds of the bonds to the payment of the cost of any additional improvements for which estimates have been approved, or may appropriate such amount to the sinking fund account for the payment of such bonds. The City shall have authority to protect itself by acquiring title to any property subject to special assessments for local improvements and shall have authority, by ordinance or resolution, to sell, assign, and convey the same.

Tax Anticipation Certificates

At any time after January 1 following the making of an annual tax levy, the Council may issue certificates of indebtedness in anticipation of the collection of taxes levied for any fund and not yet collected. The total amount of certificates issued against any fund for any year with interest thereon until maturity shall not exceed 90 percent of the total current taxes for the fund uncollected at the time of issuance. Such certificates shall be issued on such terms and conditions as the Council may determine but they shall become due and payable not later than the 1st day of April of the year following their issuance. The proceeds of the tax levied for the fund against which tax anticipation certificates are issued and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance against the fund.

Emergency Debt Certificates

If in any year the receipts from taxes or other sources should from some unforeseen cause become insufficient for the ordinary expenses of the City, or if any calamity or other public emergency should subject the City to the necessity of making extraordinary expenditures, the Council may by resolution issue and sell on such terms and in such manner as the Council determines emergency debt certificates to run not to exceed two years.

A tax sufficient to pay principal and interest on such certificates with the margin required by law shall be levied as required by law. The resolution authorizing an issue of such emergency debt certificates shall state the nature of the emergency and be approved by a majority of all members of the Council, and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance.

INVESTMENT POLICY

Purpose

The purpose of this investment policy is to set forth the investment and operational policies for the management of the public funds of the City of Anoka. These policies are designed to ensure the prudent management of public funds, the availability of operating funds when needed and an investment return competitive with comparable funds.

Objective: The primary objectives, in priority order, of investment activities shall be:

1. Safety - Safety of principal is the most important objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.
3. Investment - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above.

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Standards of Care

1. Prudence – The standard of prudence to be applied by the investment officer shall be the “prudent investor rule”, which stated “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.” The prudent investor rule shall be applied in the context of managing the overall portfolio. The investment officer, acting in accordance with this policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes.
2. Delegation of Authority – Authority to manage and operated the investment program is granted to the Finance Director. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.

Safekeeping and Custody

1. Authorized Financial Dealer and Institutions - A list will be maintained of financial institutions and security broker/dealers authorized to provide investment services. This list will be updated annually. Broker/Dealers may only hold city investments to the SIPC **or additional insurance** coverage amount, **whichever is greater**. Any excess securities shall be delivered to the city's custodian
2. Internal Controls - The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to ensure that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

Suitable and Authorized Investments

1. Investment types - Investments by the City are restricted to the permissible investments under Minnesota Statutes 118A.04, 118A.05, and 118A.06. The City may diversify its investments by using the following instruments:
 - a) U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - b) Canadian government obligations (payable in local currency), certificates of deposit and other evidences of deposit at financial institutions, bankers acceptances, and commercial paper, rated in the highest tier (e.g., A1, P1, F1 or D1 or higher) by a nationally recognized rating agency;
 - c) Investment-grade obligations of state, provincial and local governments and public authorities;
 - d) Repurchase agreements whose underlying purchased securities consist of the foregoing; and
 - e) Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities.
3. Collateralization – In accordance with State Law, full collateralization will be required on Certificates of Deposits (amounts exceeding the FDIC level), funds on deposit and repurchase agreements.

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Investment Parameters

1. Diversification - The investments will be diversified by security type and institution.
2. Maximum Maturities - To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase.

Reporting Methods

The Finance Director shall prepare an investment report quarterly, including a management summary that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Manager and will include the following:

1. A listing of individual securities held at the end of the reporting period including broker and issuer.
2. Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of the securities.
3. Listing of investments by maturity date.
4. Summary of investments by custodial risk credit risk.

Policy Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of the policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

The City of Anoka Investment Policy shall be ratified annually.

PURCHASING PROCEDURE POLICY

General Policy Statement

The purpose of this policy is to set forth a guide to be followed by the City of Anoka when purchasing city materials, supplies or equipment or the alteration, repair or maintenance of property. When “contracting” for the purchase of merchandise, materials or equipment or for any kind of construction work the City will follow Minnesota State Statute Section 471.345, according to the City Charter.

Purchases

Purchases exceeding \$175,000

If the amount of the purchase is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing purchases by the municipality. The City must consider the availability, price and quality of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. If a cooperative purchasing agreement is in place, bids are not needed.

Purchases exceeding \$25,000

If the amount of the purchase is estimated to exceed \$25,000 but not to exceed \$175,000, the purchase may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. Products or services quoted shall be the same or similar and of comparable quality from each vendor. The City must consider the availability, price and quantity of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

CITY OF ANOKA

2021 ADOPTED BUDGET

Purchases exceeding \$10,000

If the amount of the purchase is estimated to be between \$10,001 and \$25,000, the purchase may be made either upon quotation or a cooperative purchasing agreement with another government entity or consortium. If the purchase is made upon quotation it shall be based, so far as practicable, on at least two quotations of same or similar of comparable quality. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases under \$10,000

If the amount of the purchase is estimated to be between \$1,001 and \$10,000, the purchase may be made through a cooperative purchasing agreement with another government entity or consortium. Quotes are optional and can be made on the open market and verbal. All quotations obtained should be documented and kept on file for a period of at least one year after their receipt.

Purchases under \$1,000

If the amount of the purchase is estimated to be less than \$1,000, the purchase does not require quotations.

Purchases related to Federal funding or contracts will comply with Federal purchasing policies.

FUND BALANCE POLICY

The City understands it has a responsibility to maintain prudent financial operations to ensure stable city operations for the benefit of city residents and businesses. Fund balance reserves are an important component in ensuring the overall financial health of a community, by giving the City cushion to meet contingency or cash-flow timing needs. The Office of the State Auditor recommends that at year-end, local governments maintain an unassigned fund balance in their General Fund and special revenue funds of approximately 35 to 50% of fund operating revenues, or no less than five months of operating expenditures. While the bond rating agencies do not have recommended fund balance levels, the agencies look favorably on larger fund balances, which protect against contingencies and cash flow needs.

In addition, this policy integrates and further defines the City of Anoka's governmental fund balance classifications to be in compliance with Governmental Accounting Standards Board Statement 54: Fund Balance Reporting and Governmental Fund Type Definitions.

Policy

- The City will maintain an unassigned General Fund balance of not less than 30% of budgeted operating expenditures; however, this need could fluctuate with each year's budget objectives.
- Annual proposed budgets shall include this benchmark policy. Council shall review the amounts in fund balance in conjunction with the annual budget approval, and make adjustments as necessary to meet expected cash-flow needs.
- In the event the unassigned General Fund balance will be calculated to be less than the minimum requirement at the completion of any fiscal year, the City shall plan to adjust budget resources in the subsequent fiscal years to bring the fund balance into compliance with this policy.
- The appropriated budget is prepared by fund, department and object. The City's department heads, with the approval of the City Manager, may make transfers of appropriations within or between departments. The legal level of budgetary control is at the fund level.
- The City Council may consider appropriating (for authorized purposes) year-end fund balance in excess of the policy level or increasing the minimum fund balance. An example of preferred use of excess fund balance would be for one-time expenditures, such as capital expenditures, which do not result in recurring operating costs.

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- Appropriation from the minimum fund balance shall require the approval of the City Council and shall be used only for non-recurring expenditures, unforeseen emergencies or immediate capital needs that cannot be accommodated through current year savings. Replenishment recommendations will accompany the decision to utilize fund balance.
- At the discretion of the City Council, fund balance may be committed for specific purposes by resolution designating the specific use of fund balance and the amount. The resolution would need to be approved no later than the close of the reporting period and will remain binding unless removed in the same manner.
- The City Council authorizes the Finance Director and/or City Manager to assign fund balance that reflects the City's intended use of those funds.
- When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, then use unrestricted resources as they are needed. When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1. Committed 2. Assigned and 3. Unassigned.

Definitions: Governmental Fund Balance classifications are defined as follows:

- **Fund Balance** — the difference between assets and liabilities reported in a governmental fund.
- **Nonspendable fund balance** — amounts that are not in a spendable form or are required to be maintained intact. Examples include prepaid items, inventory, land held for resale, and long-term receivables that are not otherwise restricted, committed, assigned, or offset by deferred revenue.
- **Restricted fund balance** — amounts subject to externally enforceable legal restrictions. Examples include fund balance related to unspent bond proceeds, tax increments and debt service fund balances.
- **Unrestricted fund balance** — the total of committed fund balance, assigned fund balance and unassigned fund balance.
- **Committed fund balance** — amounts that are constrained by City Council resolution for a specific purpose. Fund balance commitment resolutions must be completed before December 31st to be effective for that fiscal year and remain in effect until the commitment is changed or eliminated by Council resolution.
- **Assigned fund balance** — amounts a government intends to use for a specific purpose; intent can be expressed by the government body or by an official or body to which the governing body delegates the authority. This would include any remaining positive fund balance in all funds other than the General Fund. The City Finance Director or his/her designee shall have the authority to assign fund balance. Examples include all special revenue fund balances that are not restricted or committed.
- **Unassigned fund balance** — residual amounts that are available for any purpose in the general fund. Unassigned fund balance will occur only in the General Fund or in other funds when there is a negative fund balance that can't be eliminated by reducing restricted, committed or assigned fund balances.

CITY OF ANOKA 2021 ADOPTED BUDGET

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are grouped in the financial statements into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Definitions of each special revenue fund are included on the financial summary pages.

Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (including tax increment projects), other than those financed by proprietary funds or special revenue funds.

Proprietary Funds

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

Internal Service Funds – Internal service funds are used to account for the financing of goods and services provided by one department to other departments of the City on a cost-reimbursement basis.

Category	Fund Class/Name	
Major Governmental Funds	101 - General Fund	
	300 - Debt Service	
	410 - State Construction	
	415 - Street Renewal	
	481 - Commuter Rail Transit Village TIF District	
	482 - Greens of Anoka TIF District	
Non Major Governmental Funds	Special Revenue Funds	202 - Urban Redevelopment
		205 - Round Up
		210 - Police Forfeiture
		225 - Cemetery
		250-260 Parking
		290 - Lodging
	Capital Improvements	405 - Building Capital
		450-470 Parks
		485-487 TIF Districts
Major Proprietary Funds	600 - Electric Utility	
	601 - Water Utility	
	603 - Storm Sewer Utility	
	609 - Liquor Store Operations	
Non Major Proprietary Funds	Enterprise Funds	602 - Sewer Utility
		614 - Golf Course Operations
		617 - Recycling
	Internal Service Funds	701 - Garage
		702 - Information Systems
		715 - Insurance
		730 - Benefit Liability

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Governmental Funds

- General Fund – account for revenues and expenditures to carry out basic governmental activities of the city.

- Special Revenue funds
 - Parking Fund – parking fines and fees for the operation of surface lots and ramps.
 - Walker Ramp fund – lease revenues for the operation of parking ramp located under Walker Plaza senior housing.
 - Lodging fund – hotel and motel fees used to support local tourism.
 - Cemetery – grave purchases and burial fees for the operation and maintenance of the cemeteries.
 - Urban Redevelopment – manage Metropolitan Council sewer credits to be used for urban redevelopment.
 - Round Up – account for voluntary “round up” contributions from utility customers, used to provide financial assistance to worth-while activities, organizations and community projects that improve the lives of families, children and seniors in the community.
 - Police Forfeiture – accounts for funds received from the sale of assets that are seized during a DUI or narcotics arrest.

- Debt Service funds – sources of revenues include taxes, special assessments and investment earnings which all help pay the principal and interest on debt issued by the city.

- Capital Projects funds:
 - Park Improvement fund – grants and transfers from other funds which help pay for park improvements.
 - Park Dedication fund – park development fees help pay for new parks and improvements to existing parks.
 - Aquatic Center Improvement fund – transfers from other funds and interest earnings help pay for improvements at the Aquatic Center.
 - Building Improvement fund – transfers from other funds to cover future improvements or maintenance of city facilities and infrastructure.
 - Street Renewal fund – franchise fees and special assessments to fund reconstruction and maintenance of residential streets throughout the city.
 - State Aid Construction fund – State road improvement projects where part or all of the project is funded with state aid.
 - City Tax Increment funds – provides property tax revenues specifically for capital improvement projects within the city’s tax increment districts.

Proprietary Funds

- Enterprise funds:
 - Electric Utility fund – electric utility fees based on electric usage, which covers the expense of distributing electricity and maintaining infrastructure.
 - Water Utility fund – water utility fees based on water usage, which covers the expense of distributing water and maintaining infrastructure.
 - Sewer Utility fund – sewer utility fees based on water usage, which covers the expense of disposing of sewer products and maintain infrastructure.
 - Recycling Utility fund – recycling fee based on service, which covers the expense of contracting for the disposing of recyclable products.
 - Storm Sewer Utility fund – storm sewer utility fee based on non-permeable surface of property for commercial or a fixed rate for residential properties, which covers the expense of maintaining infrastructure throughout the city.
 - Golf fund – fees for golfing at the municipal Greenhaven golf course and pro shop sales, which cover the operating costs of running the course, pro shop and simulators.
 - Liquor fund – sales of liquor, which covers the operating and maintenance of the municipal liquor stores.

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- Internal Service funds:
 - Garage fund – lease of large equipment to all departments, covers the cost of repairing or replacing the equipment in the future.
 - Insurance fund – charges to all departments for insurance claims and premiums. Covers a larger deductible for the city.
 - Data processing – lease of computer equipment to all departments, covers the cost of the network administrator and computer hardware and software.
 - Employee benefit fund – charges to departments for accrued vacation, sick and holiday pay in governmental funds

Component Unit

- Housing and Redevelopment Authority – property tax supported activities emphasizing on housing and commercial improvement projects throughout the city utilizing low interest loans and grants.
- Housing and Redevelopment Authority Tax Increment – provides property tax revenues specifically for capital improvement projects within the HRA's tax increment districts.

All of the above mentioned funds and component units are budgeted.

Basis of Accounting and Budgeting

Governmental funds are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Reported fund balance is considered a measure of "available spendable resources." Governmental fund operating statements represent increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Proprietary funds are budgeted and accounted for on a flow of economic resources measurement focus. This means that all assets, including fixed assets, and all liabilities, including long-term liabilities, associated with their activity are included on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Governmental and fiduciary funds are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period.

Major revenues that are susceptible to accrual include property taxes (excluding delinquent taxes received over sixty days after year-end), special assessments, intergovernmental revenues, charges for services, and interest on investments. Major revenues that are not susceptible to accrual include fees and miscellaneous revenues; such revenues are recorded only as received because they are not measurable until collected. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt which is recognized when due.

Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recorded at the time the liabilities are incurred. Unbilled utility service receivables are recorded at year-end.

CITY OF ANOKA 2021 ADOPTED BUDGET

BUDGET SUMMARY

The overall budget objective is to provide core services for residents and commercial users while providing funding for capital and equipment. Accomplishing this in 2021 included increasing the total levy by 1.96%. The additional levy allowed the city to add a full time patrol officer, increase contributions to the Fire Department, launch a new Permit software system allowing online transactions, and invest additional funds into Information Technology fund. The city continues to utilize electric utility funds as an additional source of revenues to assist in funding infrastructure and capital needs of the city. This year the City also utilized liquor store funds to keep the levy below the 5% goal of the Council.

Total 2021 budgeted revenues for all funds is \$101,213,822 which is a 37.83% increase compared to 2020. This large single year increase is the budgeting of grant money that is expected to start coming in 2021 for the Highway 10 project. Overall budgeted expenditures are \$66,283,983 which is a 6.98% decrease compared to 2020. The decrease is the result of reduced spending in capital project funds, and cost saving measures in the enterprise funds. Various tables included in the budget document summarize the budgets for all funds. These amounts and tables do not include adjustments to the 2021 budget which may occur after adoption. Budget amendments will be passed by Council for these changes. A summary of each fund category is included prior to the tables for the funds within that category.

City Property Tax Levy

The 2021 General Fund tax levy is \$6,696,100 which is an 8.31% decrease from the General Fund levy in 2020. A separate levy for debt service is \$750,000. This is the first time in five years that the City has levied for debt service. Increases to tax capacity since 2013 reflect overall increases in market value of property in Anoka and throughout the nation. This trend continued in 2020 with a 6.14% increase to estimated market value when compared to 2019, with a projected 3.76% increase in 2021. The City's levy is allocated against the tax capacity base along with the levies for the school district, county and miscellaneous government entities. The average home market value in January 2020 in Anoka is \$243,100. Market value is used in determining the amount of property taxes on a given property. The city portion of property taxes on an average home in Anoka is \$798, which helps pay for all city governmental services and is a decrease of \$1 per year from 2020. As a result of market value increases of properties in Anoka, and new construction, the net tax capacity value increased 6.1% in 2020. The City's tax capacity rate was reduced 1.74% as a result of the increase in net tax capacity value. The Housing and Redevelopment Authority also levies taxes. The levy in 2021 is the maximum levy allowed which is \$326,000, an increase of 11.98% over 2020. This increase will allow the HRA to promote rental conversions, business loans, and redevelopment in the city.

City Levy – By Purpose (Net of Credits)

	<u>2020</u>	<u>2021</u>	
GENERAL FUND	\$7,303,005	\$6,696,100	-8.31%
DEBT	-	750,000	100.00%
TOTAL	<u>\$7,303,005</u>	<u>\$7,446,100</u>	1.96%
 HRA	 \$ 295,814	 \$ 326,000	 11.98%

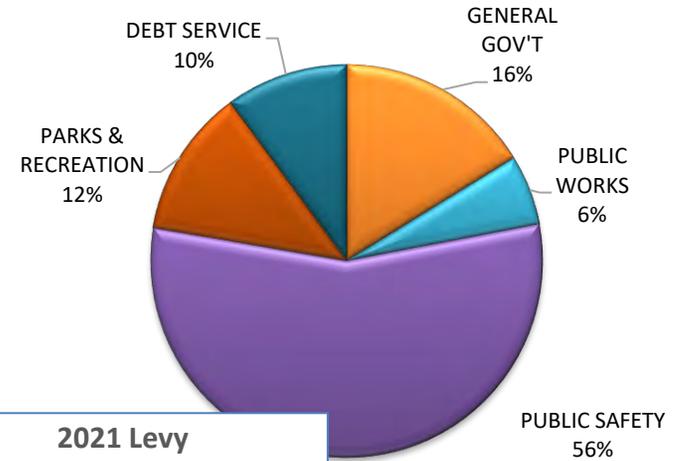
CITY OF ANOKA 2021 ADOPTED BUDGET

Cost of City Services

City of Anoka Average Monthly Service Costs (average home):

	<u>2020</u>	<u>2021</u>
City Property Taxes	\$ 66/mo	\$ 66/mo
HRA Property Taxes	3/mo	3/mo
Water distribution & Sewer collection (based on average usage)	41/mo	41/mo
Storm Sewer	5/mo	5/mo
Recycling	4/mo	5/mo
Franchise Fee	<u>3/mo</u>	<u>3/mo</u>
Total	\$122/mo	\$123/mo

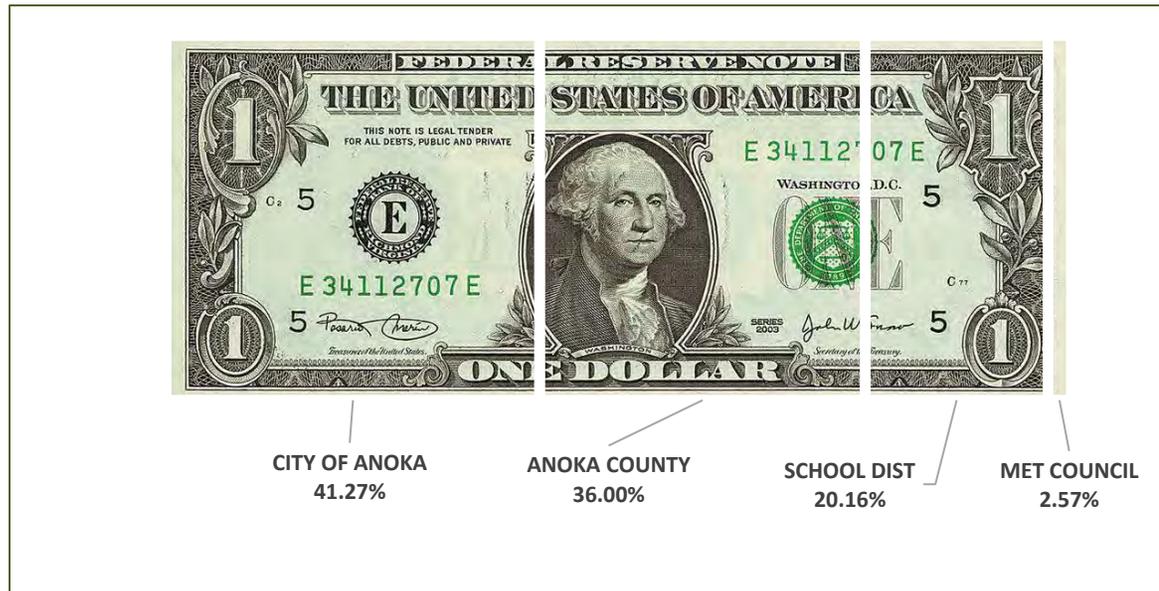
The graph to the right shows 74% of the \$66 per month in city property taxes fund public safety, public works, and parks.



**2021 Levy
Estimated cost of city services**

The City tax capacity rate of 35.00% results in payments of \$798 annually or approximately \$66 per month for the average residential property. The combined General Fund and Debt gross levy increased 1.96% from 2020 to 2021.

The representation below shows how the 2021 property tax is broken down by dollar. The City of Anoka receives \$0.41 for every dollar in property tax. The other funds go to Anoka County (\$0.36), Anoka-Hennepin School District (\$0.20), and the Metropolitan Council (\$0.03) for items such as mosquito control.



CITY OF ANOKA 2021 ADOPTED BUDGET

2021 REVENUE SUMMARY

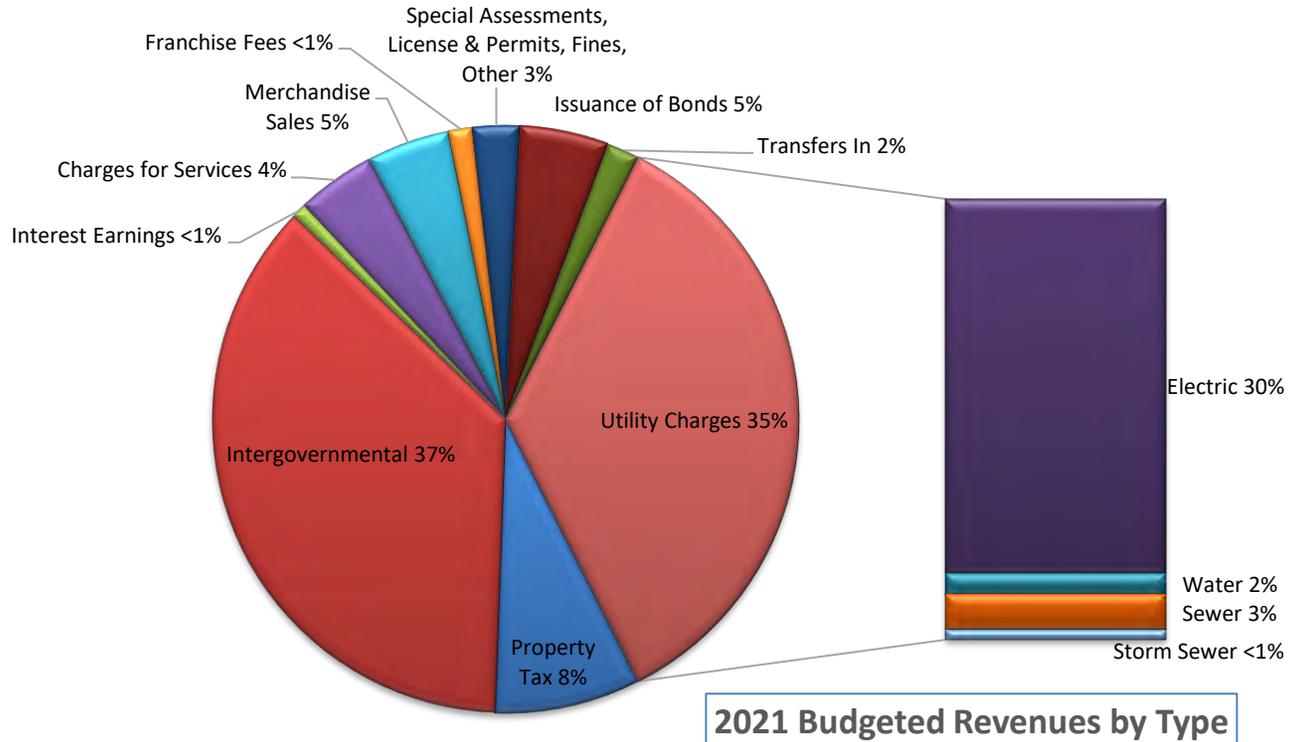
One purpose of the budget is to communicate the financial plans for the City and its allocation of resources.

The total budget represents planned or anticipated revenues for all funds, excluding an unbudgeted fiduciary fund, and the component unit funds which are budgeted but not included in the City document. The amount of the annual total anticipated revenues fluctuates up or down from year to year, depending on special projects and grants which may occur during the plan budget period. The budget provides guidelines to staff for City operations.

The 2021 adopted budget is supported by \$101,213,822 in total revenue, an increase of \$27.7 million, or 37.83% from budgeted 2020 revenue.

Recurring revenue sources, such as utility revenue (35%) and property tax (8%) remain relatively stable from year to year and represent the largest part of the resources taken into account during budgeting. Temporary, or one time revenues such as issuance of bonds (5%) or government grants (37%) change year to year and are largely dedicated for certain projects.

Notably, in 2021 intergovernmental revenue increased 32% from 2020. This is due to the expected receipt of some of the government grants that will be used in the large Highway 10 Anoka Solution, which will start in late 2021 or early 2022.



2021 Budgeted Revenues by Type (excluding HRA)

Property Tax	\$ 8,152,550
Special Assessments/Lodging	917,866
Intergovernmental	37,052,480
Licenses & Permits	478,500
Fines & Forfeitures	197,000
Interest Earnings	826,383

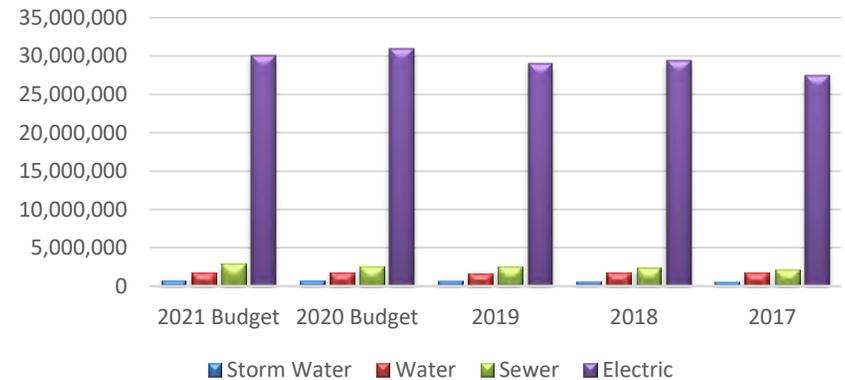
Charges for Services	4,372,170
Utility Charges	35,454,000
Merchandise Sales	4,606,800
Miscellaneous	1,004,084
Franchise Fees	1,354,559
Issuance of Bonds	4,988,700
Transfers In/Budgeted Reserves	1,808,730
	\$101,213,822

CITY OF ANOKA 2021 ADOPTED BUDGET

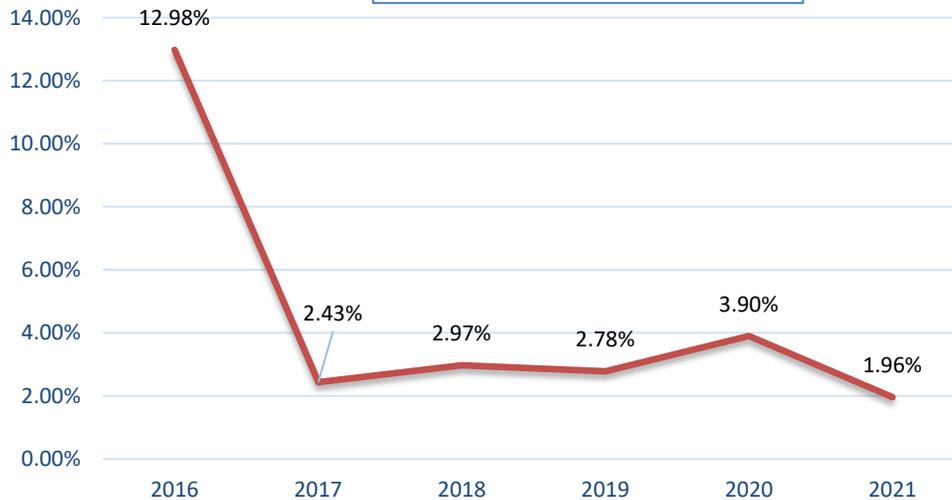
Charges for Services

The largest source of revenue by category is charges for services, \$39,826,170 comprising 39.3% of total revenues. Utility fees, which are part of charges for services category, account for \$35,454,000 of the City's revenue or 35.0%. Fees were increased in the Storm Sewer fund to support further infrastructure needs and in the Recycling Fund to cover the cost of service. Utility fees are determined by comparing the prior year's actual usage and any trends projected into the future such as changes in disposal costs or the cost of energy. To the right is a graph that shows the historical trend for budgeted utility revenues from 2017 to 2021. Each year the utility fees are analyzed to determine the accuracy of the rates being charged based on projected usage, operating expenditures, and construction projects anticipated in the future. If the City experiences power cost increases for electricity, the rate stabilization fund could be used and the City also has the ability to adjust the power purchase adjustment rate.

Utility Charges for Services 2017-2021



% Change to Gross Levy



Property Taxes

Budgeted property taxes for the city are \$8,152,550 which makes up 8.1% of total revenues. Property taxes are levied to support General Fund activities, help pay debt, and support redevelopment activities throughout the city. There are no state levy limits in place for 2021. The City Council adopted a decrease of 8.31% in the General Fund levy for 2021 when compared to the 2020 levy. Successful tax increment projects have helped create a larger tax base for the City. Currently the City is collecting tax increment revenues from four districts to pay off internal redevelopment loans and help in future redevelopment costs of properties within certain districts. The City also adopted a debt levy of \$750,000, which is the first debt levy since 2016. This graph shows the percent change each year in the total general levy (including debt) for the past six years.

The Housing and Redevelopment authority (HRA) has its own levy authority. The HRA levy is \$326,000 which is 11.98% higher than 2020. The current tax capacity of 35.0% means the average household pays less than \$3 per month for the HRA levy.

CITY OF ANOKA 2021 ADOPTED BUDGET

Franchise Fee

Franchise fees continue to help pay for street renewal, improvement, and maintenance costs in 2021. This fee makes up 1.3% of revenues. The natural gas franchise fee is a fixed amount per customer in Anoka. The electric franchise fee is based on per kilowatt hour use of electricity for Anoka customers. With Anoka being nearly fully developed, there is very little anticipated increase in the revenue collected for 2021 or beyond.

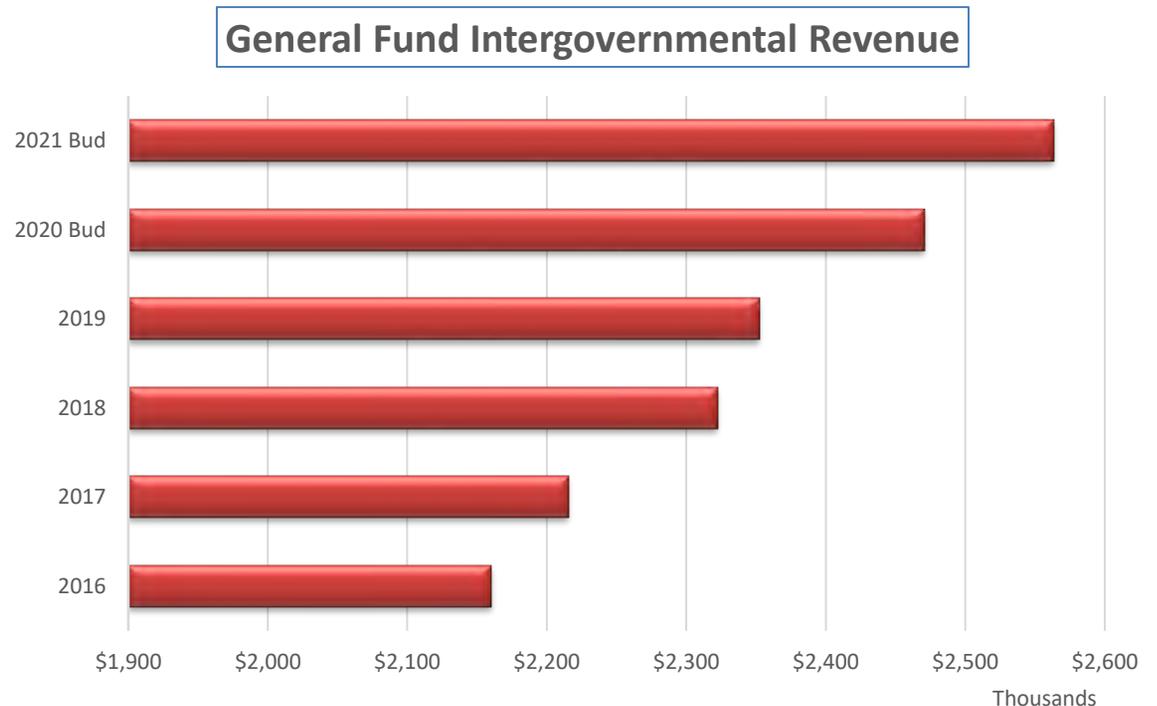
Permits, Licenses and Fines

Permits, licenses, fines, and special assessments total \$1,593,366 which is about 1.6% of revenues. Permit revenues are dependent on the economy and on future development of the city. In 2021, permit revenues are anticipated to remain about the same as 2020 but projections indicate that there could be an increase to this revenue source in 2022 with anticipated new construction. Special assessment revenue is projected lower in 2021 to reflect smaller street renewal projects.

Intergovernmental Revenues

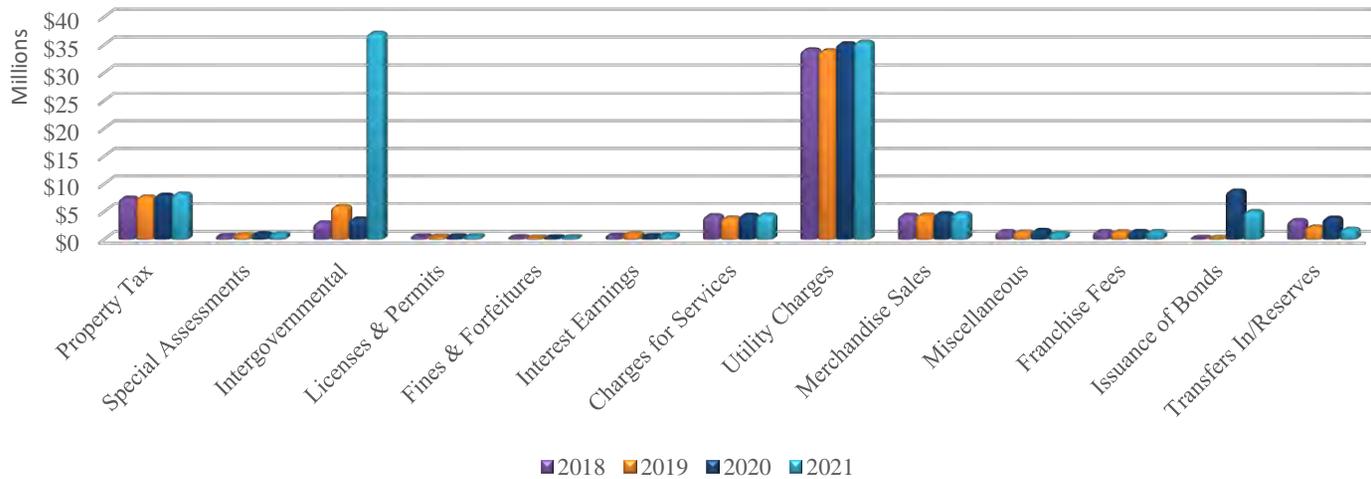
Intergovernmental revenues total \$37,052,480 or 36.6% of the City's revenues. If the grants in the State Aid Fund for the Highway 10 Solution are not included, the revenue is 4,477,480 which is a 4.4% increase over 2020. The majority of intergovernmental revenue comes in the form of grants and assistance designated for certain projects. Local government aid to the General Fund, which is a recurring revenue, increases 3.89% in 2021. City Council and staff are well aware of the fluctuations that can occur in regards to support from the state. Council and staff continue to work together to propose solutions for future state aid fluctuations.

Overall, total revenues are budgeted with an increase of 37.8% when compared to 2021. This is due to nonrecurring intergovernmental revenue designated for the upcoming Highway 10 project. Without that revenue included, the total revenues are budgeted to decrease in comparison to 2020 by 6.5%, largely due to the budgeted decrease in transfers and a smaller bond issuance in 2021. Recurring revenues are projected to remain stable for 2021. General fund revenue is budgeted at \$12,852,680 which is a 2.86% decrease from 2020. This is the result of the lower General Fund tax levy.

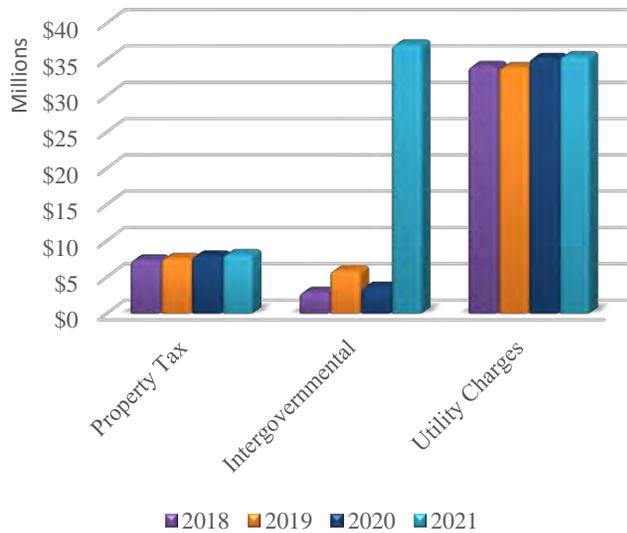


CITY OF ANOKA 2021 ADOPTED BUDGET

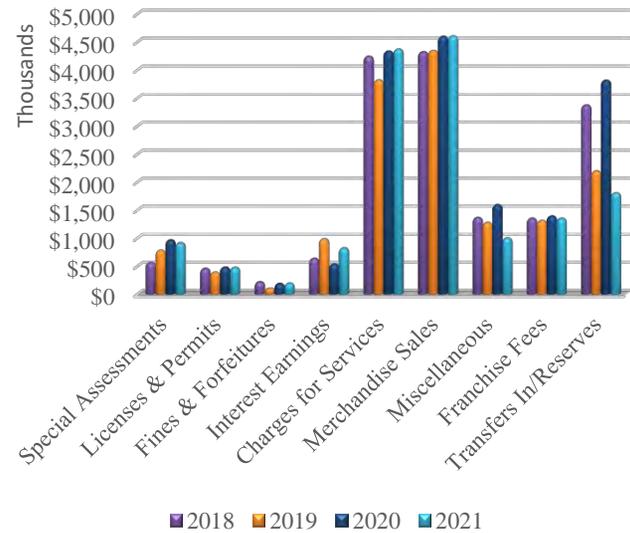
**City of Anoka
Summary of Revenues for All Funds (excluding HRA)
2018-2021**



Larger Sources 2018-2021



Smaller Sources 2018-2021



CITY OF ANOKA 2021 ADOPTED BUDGET

2021 APPROPRIATION SUMMARY

Appropriations for all funds total \$66,283,983. This is \$34,949,839 less than anticipated revenues for 2021. The significant difference reflects funds expected for the Highway 10 Solution road project. The Cemetery and Parking Special Revenue Fund budgets are balanced with the budgeted use of reserves of \$73,730 to support operations rather than an increase to fee revenue. The operating budget for all funds did not significantly change from 2020, there is a 0.79% decrease, largely due to decreased anticipated maintenance costs. Projections to future budgets show personal services is predicted to average 2.5%-3.5% increase per year based on wage increases and the increased cost of benefits packages. Budget reductions to 2021 capital and transfers total \$4,560,960. The City utilizes transfers from Electric and Liquor funds to support General Fund and Park Funds activities, but has reduced the amount for 2021 to build fund balance for future capital needs. There are several capital improvement projects planned for 2021 which are detailed in the capital improvement section on page 61.

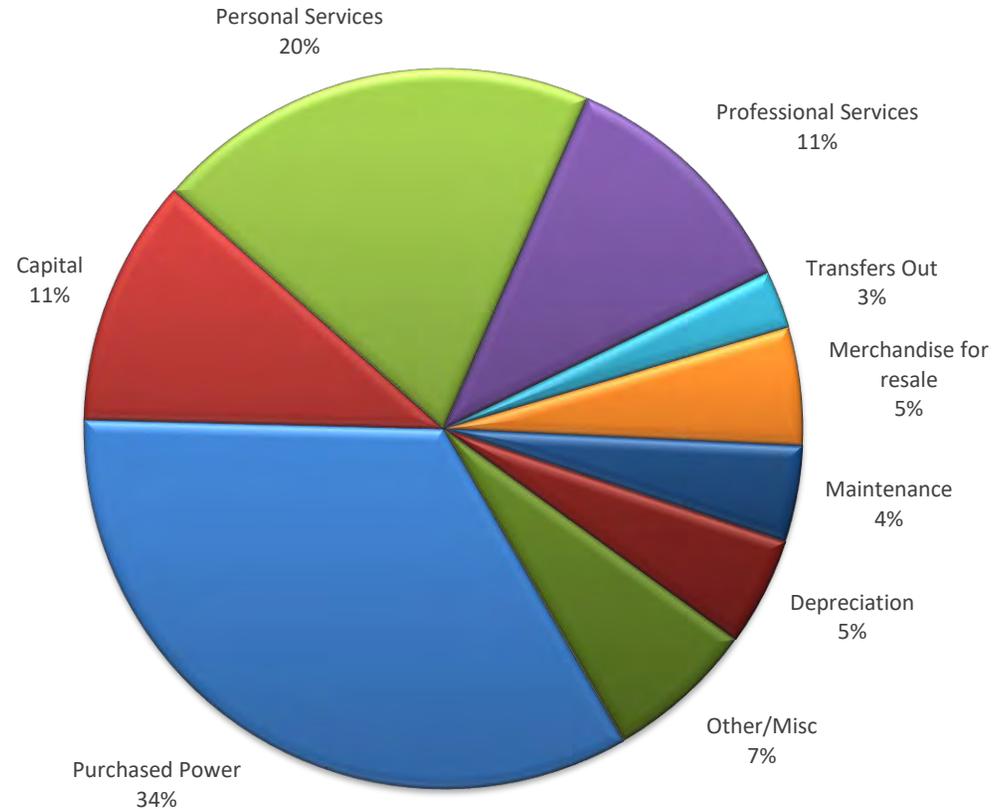
2021 Budget Appropriations (excluding HRA)

Personal Services	\$13,275,393
Supplies	1,804,160
Professional Services	7,459,699
Maintenance	2,872,350
Merchandise for resale	3,527,300
Purchased Power	22,330,000
Capital	7,376,400
Franchise Fees	920,000
Depreciation	3,255,000
Interest Expense	988,681
Debt	740,000
Transfers Out	1,735,000
	\$68,283,983

Purchased Power

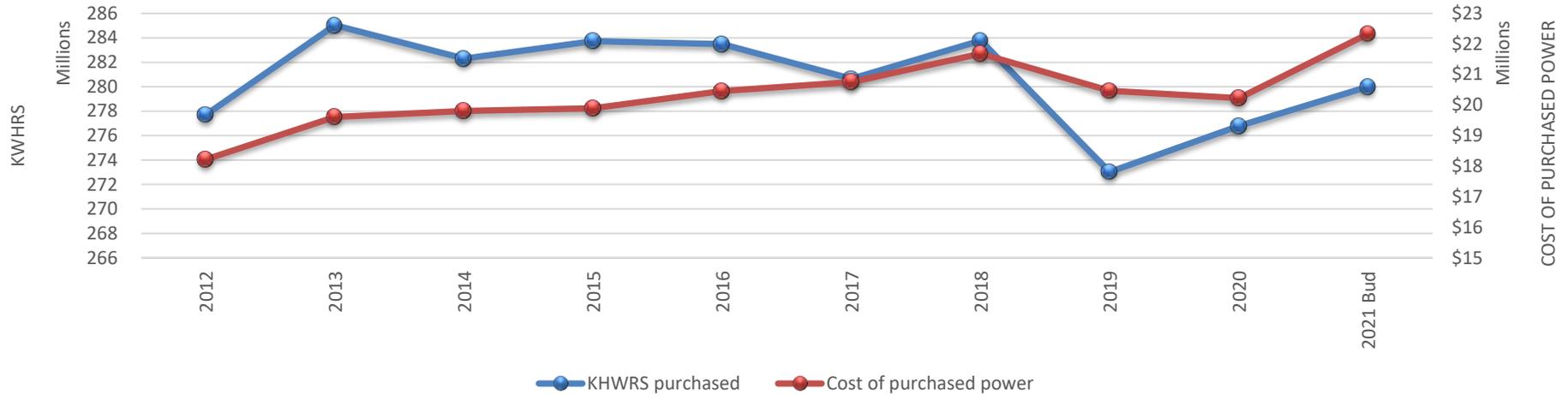
The largest source of appropriations by category is purchased electric power. Purchased power makes up 33.7% of the City's annual appropriations at \$22,330,000. This amount represents a 1.5% decrease to last year's budget. The 2021 budget is based on the prior year's demand for electricity and projected purchase power cost changes. As the demand for electricity increases or decreases, the cost of purchasing that electricity usually adjusts accordingly. Over the past couple of years the cost of purchasing electricity has increased in comparison to usage. The City will need to do a rate analysis to determine if an increase is needed. The City anticipates that 2021 will have an increase in demand and cost. The graph on the following page demonstrates how demand and the cost of electricity have changed over the years.

2021 Budgeted Expenditures by Type



CITY OF ANOKA 2021 ADOPTED BUDGET

Electric Fund Historical Purchased Power



Personal Services

Employee salaries and benefits make up about 20.0% of annual appropriations at \$13,275,393. This is an increase of 4.6% compared to 2020. The increase represents increases to salaries for all employees effective January 1, 2021 and increases to the cost of health insurance for plan year 2021. There is an increase of one FTE for a full time police officer to be added in 2021. The salary budget for 2021 also includes increases for employees who have not reached the top of their pay steps during the year. The City will again have planned retirements in 2021 that will be filled as needed. Increased costs to benefits are included in personal services as well as costs to post-employment benefits such as PERA.

Professional Services, Supplies and Maintenance

Supplies and services make up 18.3% of annual appropriations at \$12,136,209. This amount represents about a 7.8% decrease over last year's budget. The costs in this category are comprised with consulting, professional services, office and general supplies, maintenance, repairs, and general operating costs. The decrease is largely in the electric fund where more services are being handled in-house rather than by outside contractors. The maintenance budget includes \$1.4 million for sewer disposal fees.

Capital

Capital outlay and improvements can fluctuate substantially every year. Capital outlay expenditures are generally those items/improvements valued at \$10,000 or more with an expected life of at least five years. In 2020, budgeted capital outlay appropriations were \$10,188,390. In 2021, the budgeted capital is \$7,376,400 which is a decrease of 27.6%. The decrease is mainly due to a smaller street renewal project and completed acquisitions of land in the Greens of Anoka TIF District. The City of Anoka continues to focus on future infrastructure needs and improvements. The city's infrastructure including water, sewer, storm water, and streets will continue to be replaced or improved in the near future. Funds available in water, sewer, and storm sewer will need to be used for infrastructure replacement purposes. Capital improvement and equipment replacement information are provided in the capital improvement section on page 61.

CITY OF ANOKA 2021 ADOPTED BUDGET

Transfers

Transfers make up 2.6% of the total expenditure budget for the City. Some of the proceeds from Electric will be distributed to governmental funds to support operations, and some proceeds from Liquor will be distributed to the General Fund and Park Capital Funds which support park improvement needs of the city. The General Fund has no planned transfers out in 2021 as the Council adopted a separate levy for debt service payments.

Debt

The debt service levy for 2021 is \$750,000. This is the first levy specifically for debt since 2016. The debt budget is based on the debt service payment schedule for 2021. Total principal debt appropriations for 2021 are \$740,000 or about 1% of the total budgeted expenditures. Interest and fiscal charges for 2021 are \$467,726.

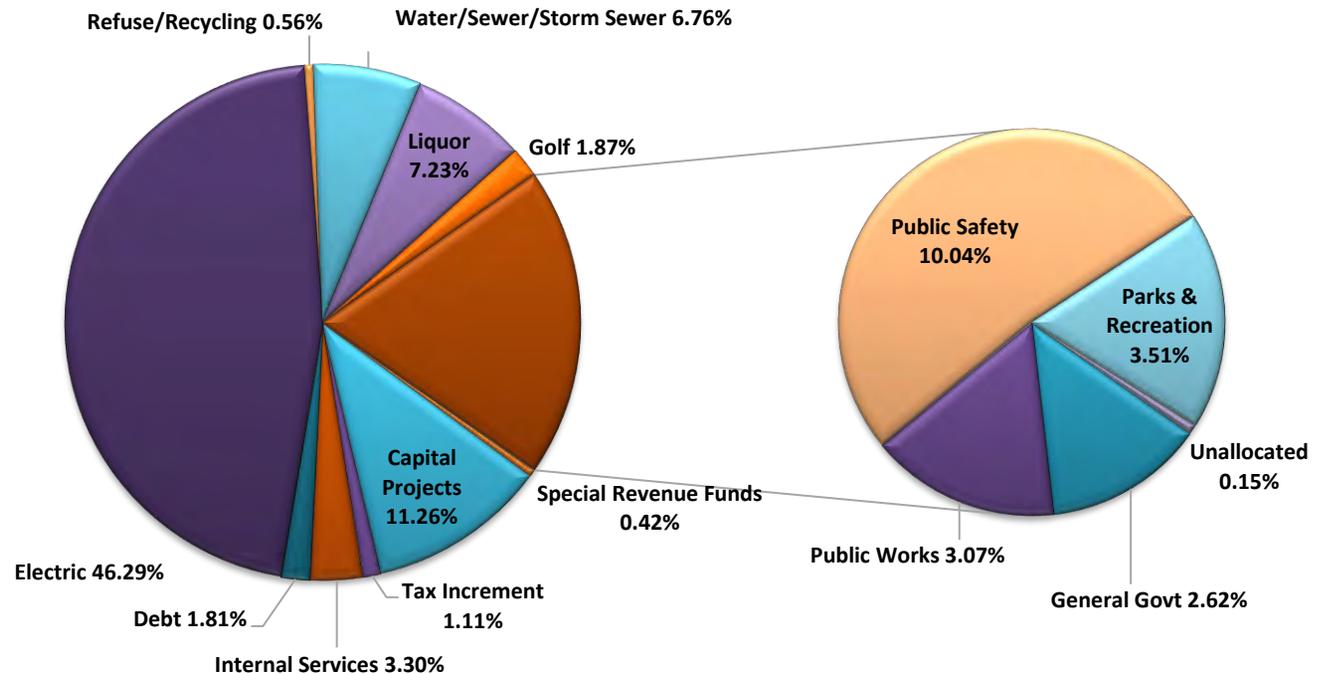
Franchise Fee

The City of Anoka has continued its franchise fee for 2021. Electric and Gas utility companies that service residents within the city borders are required to pay the City of Anoka a franchise fee. The City owns and operates its own electric utility, the Electric Fund chooses to pay the franchise fee to the General Fund rather than passing on to the customers at this time. The franchise fee expenditure within the Electric Fund makes up 1.5% of the total budgeted expenditures for 2021.

Merchandise for Resale and Depreciation

The balance of the City expenditure budget is made up of depreciation in the internal service and enterprise funds, and merchandise for resale in the Golf and Liquor Funds. Depreciation budgets are determined based on prior year actual depreciation calculations. Merchandise for resale is determined by comparing prior year sales and projections for 2021. These two budget items make up 10.2% of the expenditure budget.

2021 Budgeted Expenditures by Function



CITY OF ANOKA 2021 ADOPTED BUDGET

Expenditure Budgets by Fund

The City's 5 largest programs in 2021 account for close to 82% of the appropriation budget and are as follows:

Electric	\$30.6 million
Capital Projects	\$7.46 million
Public Safety	\$6.65 million
Liquor	\$4.79 million
Water/Sewer/Storm	\$4.45 million

FUND BALANCE

Fund balance is the result of accumulated excess revenues over expenditures over past years. The City incorporates fund balance goals to meet its short and long-term needs. Fund balance goals are established by staff and council, to provide for cash flow needs, capital purchases, emergency contingency and other special needs identified. The City adopted a fund balance policy in 2011 (see finance policies). The City strives to maintain at least 30% of annual General Fund operating expenditures in fund balance reserves.

General Fund

The General Fund balance is budgeted to be near 37% of general fund operational expenditures by the end of 2021.

The General Fund consist of 28 departments and is a major fund for the operations of the City. As the chart to the right reflects, fund balance has been utilized to supplement tax and fee revenues in the past ten years, allowing the Council to keep levy increases to a minimum. To maintain fund balance goals, City Council will need to form future budgets that minimize use of fund balance and build reserves.

Staff will evaluate programs, services, and projects with the focus on curtailing unnecessary spending, and prioritizing projects that are reimbursed through grants, fees, or contributions.

Personal services continues to be the largest expenditure in the general fund, at 64.6% of the total budget. Much of the 8.95% budget year increase

is due to rising insurance premiums, implementation of the 3% budgeted pay increase, and implementation of the comparable worth study that was completed in 2019, but was finalized after the completion of the 2020 budget.

GENERAL FUND BALANCE					
TEN-YEAR TREND					
<u>Fiscal Year</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Transfers</u>	<u>Fund Balance</u>	<u>% of Expenditures</u>
2012	\$ 9,046,325	\$ (9,460,075)	\$ (215,000)	\$ 6,173,480	65.3%
2013	9,409,186	(9,660,669)	(50,000)	5,871,997	60.8%
2014	10,225,093	(9,766,407)	(860,000)	4,880,834	50.0%
2015	10,513,694	(9,996,014)	271,000	5,669,514	56.7%
2016	11,241,606	(10,709,631)	(1,630,650)	4,570,839	42.7%
2017	11,683,534	(11,337,694)	(180,000)	4,736,679	41.8%
2018	11,904,142	(11,607,627)	(69,500)	4,963,693	42.8%
2019	11,883,599	(11,975,644)	196,500	5,068,148	42.3%
Budget 2020	12,280,902	(12,431,402)	(200,000)	4,717,648	37.9%
Budget 2021	11,752,680	(12,852,680)	1,100,000	4,717,648	36.7%

CITY OF ANOKA 2021 ADOPTED BUDGET

Special Revenue Funds

There are 6 separate special revenue funds, with a total projected fund balance at the end of 2021 of \$2,429,826 which is an increase of 3.87% over 2020. The City will balance the budgets of two funds through use of reserves.

Capital Project Funds

There are 6 capital project and 5 tax increment funds within the capital project funds. These funds account for 97.4% of all capital expenditures in 2021. Due to significant grant revenue expected in the State Aid Construction Fund in 2021, fund balance is projected to increase 1612.6% in 2021. These funds will be expended in 2021-2024 during a large highway project. TIF funds will continue to utilize internal loans for development costs, with tax revenue expected to cover principal and interest.

Enterprise Funds

There are 8 enterprise funds with a total projected fund net position at the end of 2021 of \$64,012,744. The projected unrestricted net position is \$19,230,593 which is a 5.6% increase from 2020. The increase is largely due to projected decreases to operating expenses in the Electric, Water, and Sewer funds.

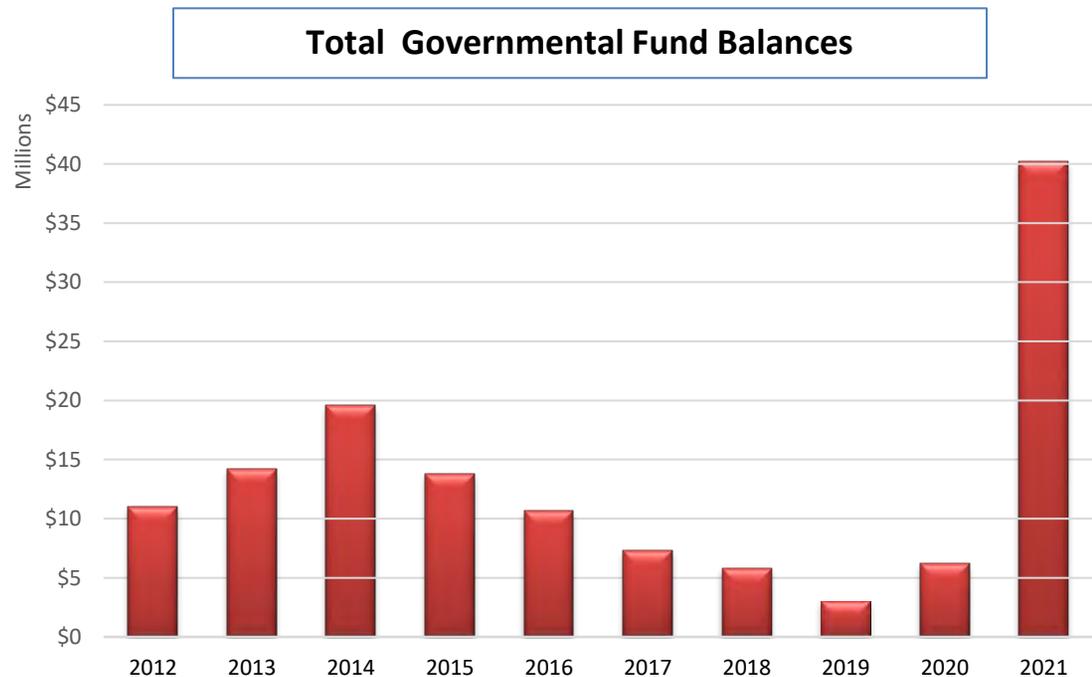
Internal Service Funds

There are 4 internal service funds that administer costs related to the central garage, technology, liability insurance, and retirement costs. Costs from these funds are allocated out to the other funds and any gain or loss is allocated at year end. The 2021 budget reflects a projected decrease to fund balances of 9.28%, largely due to significant information technology cost increases in 2021.

The overall governmental fund balances (excluding HRA) are projected to increase by \$33,987,076 in 2021. The largest portion of the fund balance increase is in State Aid Construction, with grants expected for the upcoming highway project. The Cemetery and Parking Special Revenue Funds are anticipated to use fund balance to continue covering some operating expenditures.

The overall enterprise net position is projected to increase by \$1,014,852 in 2021 mainly through reduction in costs in supplies and contractual services. The Liquor and Golf funds will use unrestricted net position to support operations.

Internal services fund net position is projected to decrease by \$145,819 in 2021 from increase costs to contractual services.



CITY OF ANOKA 2021 ADOPTED BUDGET

2021 Fund Balance/Net Position Projections

	2019 Actual	2020 Adopted Changes*	2020 Beginning Balance	2021 Adopted Changes*	2021 Projected Balance		2019 Actual	2020 Adopted Changes*	2020 Beginning Balance	2021 Adopted Changes*	2021 Projected Balance
General Fund	5,068,148	(150,000)	4,918,148	-	4,918,148	Enterprise					
Special Revenue Funds						Electric	39,691,291	(1,747,311)	37,943,980	332,845	38,276,825
Urban Redevelopment	1,436,967	166,390	1,603,357	166,370	1,769,727	Water	12,235,924	183,980	12,419,904	294,240	12,714,144
Round Up	19,238	-	19,238	-	19,238	Sewer	5,659,537	(40,105)	5,619,432	530,720	6,150,152
Police Forfeiture	30,099	-	30,099	10,300	40,399	Storm Sewer	4,311,397	(24,001)	4,287,396	349,780	4,637,176
Cemetery	444,037	(20,073)	423,964	(27,270)	396,694	Liquor	1,626,948	(337,790)	1,289,158	(308,180)	980,978
Parking	446,099	(203,493)	242,606	(44,500)	198,106	Golf	807,345	155,096	962,441	(191,750)	770,691
Lodging	18,892	1,030	19,922	1,010	20,932	Garbage	118,121	-	118,121	-	118,121
Debt Service Fund	565,981	472,367	1,038,348	(60,126)	978,222	Recycling	97,154	7,325	104,479	7,197	111,676
Capital Project Funds						Internal Service Funds					
Building Improvements	81,951	76,120	158,071	3,417,250	3,575,321	Garage	1,486,171	154,120	1,640,291	(82,300)	1,557,991
State Aid Construction	860,641	-	860,641	32,075,000	32,935,641	Information Systems	386,212	42,060	428,272	(20,819)	407,453
Street Renewal	(1,675,941)	5,083,517	3,407,576	(1,858,045)	1,549,531	Insurance	1,108,690	(6,960)	1,101,730	(71,660)	1,030,070
Park	440,968	(135,294)	305,674	184,712	490,386	Employee Benefits	14,756	13,280	28,036	28,960	56,996
City TIF	(4,698,554)	(2,138,104)	(6,836,658)	122,375	(6,714,283)	HRA - Component Unit					
						HRA	1,574,921	(35,546)	1,539,375	(21,550)	1,517,825
						HRA TIF	1,756,193	(3,620)	1,752,573	75,217	1,827,790
						HRA Debt Service	-	-	-	-	-

* Projected changes are based on adopted budgets

CITY OF ANOKA 2021 ADOPTED BUDGET

GENERAL FUND

Property tax revenue is the amount needed to fill the gap between budgeted revenues and appropriations. The average increase in the levy for the General Fund for years 2022 to 2024 is projected to be about 5%. This projection reflects basic increases in the levy for operations, capital and debt. Even with the increase in the levy, the projected increase to the average property tax payer's annual liability is only around 2%. This is the result of adding to the net tax capacity with added market value for new construction. Average annual operating appropriations are projected to increase 4% due to increases in salary, insurance and price index of supplies. The City has no planned debt service transfers and no planned use of reserves for capital projects for the following few budget years. Projected appropriation amounts may be reduced through cuts or increased as a result of unexpected costs or revenues. Property tax revenue sources may always change through reduced appropriations or changes in other revenue sources.

Tax base growth or decline is used as a guide in keeping property taxes at a reasonable level. In the current environment the tax base, or taxable market value, increased 6.1% in 2021. An increase in the tax base is also projected for 2021. Redevelopment and new projects help increase the tax base. The increase in tax base can sometimes translate into a decrease in the tax capacity rate unless other factors are adjusted by the state or the city increases the levy.

The City has an electric utility franchise fee that has been in place for many years. Currently the fee helps offset the amount of tax levy needed to fund general fund street operations. The City Council reviews the impacts of this fee and continues to analyze its usefulness.

General Fund intergovernmental revenues are anticipated to increase in 2021 by 3.7% Local government aid is derived from sales tax revenues and is allocated by the state legislature. In 2020, state legislators certified the City's 2021 aid at approximately 3.9% higher than 2020.

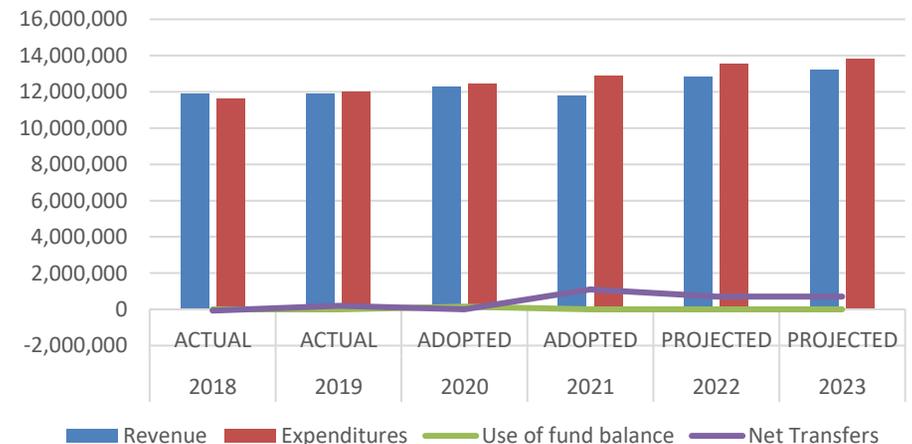
In 2021 most city property owners will experience an increase in property taxes. Although the levy increase was under 2%, and the tax capacity rate decreased, the actual amount of change in the city portion will increase at a higher rate due to higher property value. Households at the average value of \$243,100 will remain unchanged in the amount of city tax in 2021. Changes in fiscal disparities and contributions along with increased values fluctuate. The City is always strategizing to cope with the fluctuation in state aids and property values.

The graph shown reflects revenues, expenditures, use of fund balance and net transfers for 2018-2023. 2018 and 2019 actual numbers, along with predicted cost increases and other statistical information are used to budget 2020 and 2021 and project 2022 and 2023.

Licenses, permits and fines include building permits, which are volatile depending on new construction and remodeling projects. Based on projected construction projects, the current economy and historical information, revenue is projected to increase just under 1% compared to 2020 and permit activity is expected to be comparable in 2021. Fines include penalty for code violations in the city. These change year to year depending on enforcement and compliance. Overall outlooks for 2022-2023 remain positive due to projects under way and in planning.

Various programs throughout the city generate charges for services. The volume of activity also fluctuates with construction. Charges for services are forecast to remain comparable in 2021 to 2020. Interest revenues are budgeted the same as 2020. Low interest rates for debt also mean low interest rates on returns. Overall revenues are projected to increase between 1 and 2% in 2022 and 2023.

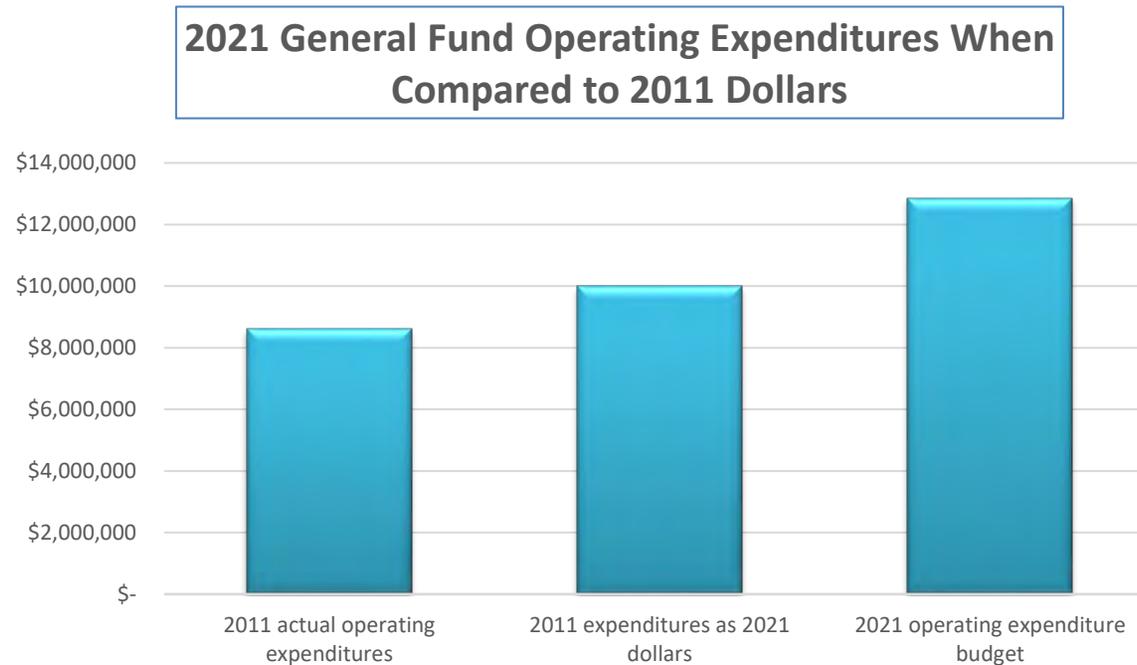
Actual, Budgeted, and Projected General Fund



CITY OF ANOKA 2021 ADOPTED BUDGET

General Fund expenditures account for almost 13% of the City's total expenses. The General Fund revenue and appropriation budgets are both \$12,852,680. There is a decrease in both revenues and appropriations when compared to 2020 of \$378,722 or 2.86%. The decrease is the result of a separate debt levy. There are decreases in expenditures in supplies, professional services, contingency and maintenance in 2021. These decreases offset increases to employee services and contractual fire expenses. Capital outlay increases 64.4% in 2021 and is funded by transfers in from Electric and Liquor funds. The budget was specifically prepared to meet the budget goals, while assuring efficiency and effectiveness in all positions.

For 2021, the budget was prepared with the primary intention of maintaining core services and continuing to improve infrastructure throughout the city through small increases in property taxes for the average tax payer. In 2020 the departments were requested to provide financial information by programs within a department. The City Council, through recommendations of city staff, is decreasing the General Fund operating expenditures by 2.86% or \$378,722 in 2021. City Council and staff continue to focus on providing quality service to its citizens for the 2021 budget and beyond. The council feels that overall long-term goals of preparing for the future and maintaining current services are met with this budget.



The graph above takes the 2011 operating budget for the General Fund and converts it to 2021 dollars. When comparing the current budget to actual expenditures from 2021, general fund expenditures are approximately 26.8% higher. The increase is a result of increased costs in all areas, save for maintenance which is slightly decreased in comparison to 2011 budget. Salary expenditures were about 18.5% higher in 2021 when compared to 2011 converted to 2021 dollars, much of which can be attributed to significant increases to insurance costs over the years. The City also budgeted for one additional full-time police officer in 2021 and implemented the changes from the 2019 comparable worth study into this budget. The study was not received early enough in 2020 to be included in the adopted budget numbers. 2022 is expected to be more in line with previous years for increases to salary expenditures.

CITY OF ANOKA 2021 ADOPTED BUDGET

YEARS OF SERVICE AND COMPENSATION INFORMATION

The City of Anoka strives to attract the most knowledgeable, skilled, and experienced employees available. To meet that goal, the City makes every attempt to provide market-based compensation and benefits packages to its employees, both union and non-union. The City went through an extensive comparable worth study to insure that pay structures were equivalent to other local governments when taking population into account. The study was completed in late 2019, and implemented in the spring of 2020. Due to the late implementation of this study, the personal services budget increase for 2021 is higher than it normally would be.

The City, like most other governments, uses a graded, step-based pay structure, where the position is graded between 1 and 22, and the starting salary is 80% of the actual salary. Employees reach full salary at 5 years of service. As you can see from the average years of service information below, most departments have averages well beyond the 5 year mark, but Finance and Planning/Community Development will continue to see salaries rise beyond the cost of living for a couple more years to account for the low years of service.

The following charts show age of service by department and a recent history of Council approved compensation plan adjustments.

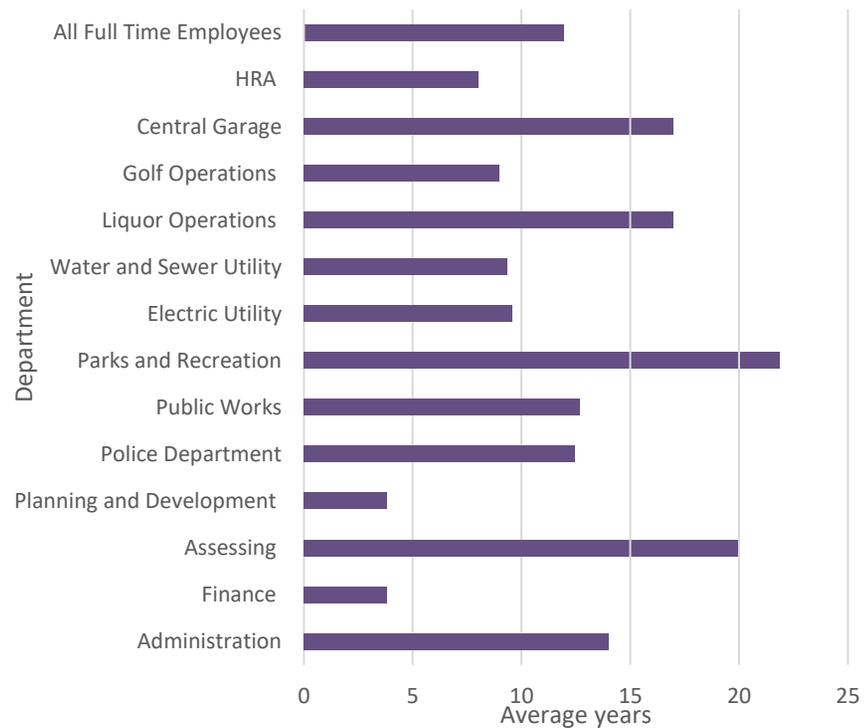
10-year Compensation Plan History

Year	Amount	CPI increase*
2011	1.00%	3.59%
2012	1.00%	2.33%
2013	2.00%	1.97%
2014	3.00%	1.40%
2015	2.00%	-0.62%
2016	3.00%	1.55%
2017	2.50%	2.18%
2018	3.00%	2.40%
2019	2.50%	2.10%
2020	3.25%	1.16%
2021	3.00%	1.34%
Future	Varies	Varies
Average	2.39%	1.76%

*Consumer price index increases for all items for urban consumers in the Minneapolis/St Paul area

From Bureau of Labor Statistics

Average Years of Service by Department



CITY OF ANOKA 2021 ADOPTED BUDGET

DEBT OVERVIEW

The City of Anoka has been very conservative in its debt issuance practices and holds an AA+ G.O. debt rating from Standard & Poor's. The City's total outstanding debt on December 31, 2020, was \$17,055,000. The City has taken advantage of low interest rates on bond issuance to complete several infrastructure projects. New debt was issued in 2020 for \$8,545,000 which funded street renewal projects in 2019 and 2020. New debt will be issued in 2021 and 2022 to fund the Park Maintenance Building and Law Enforcement Training and Animal Containment Center.

The total debt principal and interest due in 2021 is \$1,320,573 which comes from debt service levy of \$750,000, and \$390,000 in transfers from Street Renewal and TIF Funds. The remaining principal and interest is paid with water, sewer and storm water utility fees. As depicted in the table below, debt service requirements average just over \$1,000,000 for principal per year to 2033 and then decrease to an average of less than \$500,000. Minnesota State law limits the amount of G.O. debt for any municipality to 3% of market value, estimated to be \$1,697,169,300 in 2020. This limitation provides reasonable assurance of the municipality's ability to pay; the legal debt limit for Anoka is \$49,682,132. The responsible use of debt limits the use of current and future sources which are needed to be used to pay for current financing.

Year	General Obligation Bonds		Revenue Bonds		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest
2021	740,000	460,073	85,000	35,500	825,000	495,573
2022	1,235,000	427,398	85,000	33,800	1,320,000	461,198
2023	925,000	388,435	85,000	32,100	1,010,000	420,535
2024	970,000	353,335	85,000	30,400	1,055,000	383,735
2025	995,000	316,835	85,000	28,700	1,080,000	345,535
2026	970,000	282,185	85,000	27,000	1,055,000	309,185
2027	845,000	252,460	85,000	25,300	930,000	277,760
2028	990,000	223,035	90,000	23,325	1,080,000	246,360
2029	845,000	192,085	90,000	21,075	935,000	213,160
2030	865,000	164,966	90,000	18,825	955,000	183,791
2031	905,000	140,258	90,000	16,350	995,000	156,608
2032	930,000	114,523	90,000	13,650	1,020,000	128,173
2033	955,000	88,043	95,000	10,875	1,050,000	98,918
2034	415,000	70,458	100,000	7,950	515,000	78,408
2035	420,000	62,003	105,000	4,875	525,000	66,878
2036	425,000	53,235	110,000	1,650	535,000	54,885
2037	435,000	44,096	-	-	435,000	44,096
2038	440,000	34,580	-	-	440,000	34,580
2039	460,000	24,565	-	-	460,000	24,565
2040	465,000	14,043	-	-	465,000	14,043
2041	370,000	4,348	-	-	370,000	4,348
					-	-
	<u>\$ 15,600,000</u>	<u>\$ 3,710,955</u>	<u>\$ 1,455,000</u>	<u>\$ 331,375</u>	<u>\$ 17,055,000</u>	<u>\$ 4,042,330</u>

**CITY OF ANOKA
2021 ADOPTED BUDGET**

Principal and Interest by Fund - Debt Service Funds

Year	301 - 2020A Street Infrastructure Improvement		302 - 2010A Public Safety Facility		305 - 2016A Event Center improvement		379 - 2014A Rum River Ramp	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2021	\$ -	\$ 154,648	\$ 350,000	\$ 16,363	\$ 130,000	\$ 21,500	\$ 205,000	\$ 175,203
2022	340,000	147,848	350,000	5,513	135,000	18,850	280,000	166,528
2023	355,000	133,948	-	-	140,000	16,100	300,000	154,928
2024	370,000	119,448	-	-	140,000	13,300	325,000	142,428
2025	385,000	104,348	-	-	140,000	10,500	330,000	129,328
2026	325,000	90,148	-	-	150,000	7,600	350,000	117,478
2027	185,000	79,948	-	-	150,000	4,600	365,000	106,753
2028	195,000	72,348	-	-	155,000	1,550	480,000	94,078
2029	205,000	64,348	-	-	-	-	480,000	79,078
2030	210,000	58,148	-	-	-	-	490,000	63,009
2031	215,000	53,898	-	-	-	-	520,000	45,900
2032	220,000	49,548	-	-	-	-	535,000	27,965
2033	225,000	45,098	-	-	-	-	555,000	9,435
2034	230,000	40,548	-	-	-	-	-	-
2035	235,000	35,839	-	-	-	-	-	-
2036	235,000	30,963	-	-	-	-	-	-
2037	240,000	25,915	-	-	-	-	-	-
2038	245,000	20,640	-	-	-	-	-	-
2039	255,000	15,076	-	-	-	-	-	-
2040	260,000	9,218	-	-	-	-	-	-
2041	265,000	3,114	-	-	-	-	-	-
	\$ 5,195,000	\$ 1,355,029	\$ 700,000	\$ 21,875	\$ 1,140,000	\$ 94,000	\$ 5,215,000	\$ 1,312,106

**CITY OF ANOKA
2021 ADOPTED BUDGET**

Principal and Interest by Fund - Enterprise Funds

	601 - 2020A Water Infrastructure Improvement		602 - 2020A Sewer Infrastructure Improvement		603 - 2016B & 2020A Storm Drain Infrastructure Improvement	
Year	Principal	Interest	Principal	Interest	Principal	Interest
2021	\$ 5,118	\$ 16,405	\$ 35,000	\$ 28,255	\$ 99,882	\$ 83,200
2022	23,032	15,842	40,000	26,755	151,968	79,863
2023	23,032	14,921	40,000	25,155	151,968	75,484
2024	24,312	13,974	40,000	23,555	155,688	71,031
2025	24,312	13,002	45,000	21,855	155,688	66,503
2026	25,591	12,004	45,000	20,055	159,409	61,901
2027	25,591	10,980	45,000	18,255	159,409	57,225
2028	28,151	9,905	50,000	16,355	171,849	52,125
2029	28,151	8,779	50,000	14,355	171,849	46,601
2030	29,430	7,922	50,000	12,855	175,570	41,858
2031	29,430	7,333	55,000	11,805	175,570	37,672
2032	30,710	6,732	55,000	10,705	179,290	33,223
2033	30,710	6,118	55,000	9,605	184,290	28,662
2034	33,269	5,478	55,000	8,505	196,731	23,877
2035	33,269	4,804	55,000	7,391	201,731	18,843
2036	33,269	4,114	60,000	6,198	206,731	13,611
2037	34,548	3,393	60,000	4,923	100,452	9,866
2038	34,548	2,642	60,000	3,618	100,452	7,681
2039	35,828	1,859	65,000	2,226	104,172	5,404
2040	35,828	1,043	65,000	748	104,172	3,034
2041	26,871	316	-	-	78,129	918
	\$ 595,000	\$ 167,565	\$ 1,025,000	\$ 273,173	\$ 3,185,000	\$ 818,582

CITY OF ANOKA

2021 ADOPTED BUDGET

CAPITAL IMPROVEMENTS

The Capital Improvement Plan (CIP) is a flexible plan based upon long-range planning and financial projections, which schedules the major public improvements that may be incurred by the City over the next five years. Flexibility of the CIP is established through annual review and revision, if necessary. The annual review assures that the program will become a continuing part of the budgetary process and that it will be consistent with changing demands as well as changing patterns in cost and financial resources. Funds are appropriated only for the first year of the program, it is then included in the annual budget. Because the CIP process occurs prior to the budget process, the actual budgeted amounts may vary.

The CIP serves as a tool for implementing certain aspects of the City's comprehensive plan, therefore, the program describes the overall objectives of City development, the relationship between projects with respect to timing and need, and the City's fiscal capabilities.

The CIP can help assure:

- A systematic approach to planning and initiating capital projects affording the opportunity to plan the location, timing and financing of needed public improvements;
- The development of a realistic program of capital spending within the City's projected fiscal capability to finance such projects, avoiding sharp change in the tax levy or bonded indebtedness;
- The coordination of public and private improvement projects permitting adequate time for design and engineering to eliminate duplication of effort and expense;
- The expenditure of public funds that are compatible with the City's adopted Comprehensive Plan;
- That the public is kept informed of the proposed future projects and expenditures;
- That private investors are aware of the City's long-range development program so that they may guide their development in a way that is compatible with the City's program;
- Aid in achieving federal, state and/or county participation by providing the necessary planning and lead time for successful application for grants.

The CIP process begins with departments editing and updating existing plans from previous years and adding or deleting projects. Once this is completed Finance does an analysis of funding requirements and any related prioritization is done by the city manager. The analysis includes a review of projected working capital amounts available for the projects, any operating cost adjustments as a result of the improvement and the impact of future funding needs is determined. The mayor and council then use the compiled information in the CIP and Equipment Replacement Plan (ERP), along with the results of public discussion, to determine which projects are to proceed and exactly how they will be funded.

The ERP is a twenty year forecast of equipment needs in the City of Anoka. It is intended to inform the Council and citizens to the major equipment needs on the horizon. The first year of the plan is included in the budget process and the remaining nineteen years represent an estimate of equipment needs and funding capabilities of the city. Funding requirements vary from year to year. In order to maintain a fairly consistent levy each year, the twenty year schedule is projected with a 2% inflation factor and a yearly average dollar need for the garage fund is presently about \$924,000.

The cash flow requirements to fund the equipment needs in the garage fund are projected to increase about 4% annually over the next four years as a result of necessary large equipment replacements scheduled. In 2019, we entered into a lease agreement for Police vehicles, so they are no longer being purchased out of the garage fund which resulted in a reduction in the garage budget of 1% from 2020.

CITY OF ANOKA 2021 ADOPTED BUDGET

The table below depicts how approved capital projects will be funded in 2021. The projects described below were planned for 2021 during the CIP and ERP process. Both of these plans assist the City with budgeting.

2021 CAPITAL FUNDING SOURCES

<u>FUND</u>	<u>AMOUNT</u>	<u>SOURCE</u>
General	164,400	Transfer from Liquor Fund
Cemetery	24,000	Fund reserve
Building Capital	105,000	Transfers from Electric and Sewer funds
	1,816,000	Bond issue
State Aid Construction	500,000	Anoka County, MN DoT, Met Council
Street Capital	1,081,500	Fund Balance
	89,400	Electric utility current revenues
	307,900	Sewer utility current revenues
	404,500	Water utility current revenues
	426,900	Municipal state aid
	449,600	Special assessments
	569,200	Storm Sewer utility current revenues
	2,300,000	Outside sources (Anoka County, developers, grants)
Park Dedication	56,000	Current dedication fees
Park Capital	330,000	Current contributions, donations, fees from Park Capital
	80,000	Transfers from Water and Liquor funds
Aquatic Center Capital	30,000	Fund reserves
Electric	2,209,700	Current Revenues
Water	95,000	Current Revenues
Storm Sewer	240,500	Current Revenues
Golf	66,600	Fund Balance
Information Technology	57,000	Revenue from charges
	<u>11,403,200</u>	

Impacts of operations

The capital improvement projects in the budget for 2021 impact operations in a variety of ways as explained in the purpose column. Most replacements and improvements will reduce operating maintenance costs. Several new projects like those in Parks funds and new streets will enhance city services to residents with some direct impact on operations. The Capital Improvement Plan (CIP) is five years and The Equipment Replacement plan (ERP) is twenty years out.

CITY OF ANOKA 2021 ADOPTED BUDGET

2021 CAPITAL IMPROVEMENTS

<u>FUND</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUTURE ANNUAL SAVINGS</u>	<u>FUTURE ANNUAL COST</u>
General Fund	18,000	ADA wheelchair lift at City Hall	-	1,000
General Fund	50,000	John Deere Mower/Blower	11,500	11,500
General Fund	45,000	CSAH 116 & TH47 Road improvements	-	-
General Fund	36,400	Sidewalk extensions and repairs	5,600	5,600
General Fund	5,000	Entrance monument	-	-
General Fund	10,000	Tree planting	-	100
Cemetery	24,000	Zero turn mowers, 54" and 72"	5,000	2,000
Building Capital	1,901,000	Law enforcement training center with animan containment	32,000	5,200
Building Capital	20,000	Power gate system	-	1,100
State Aid Construction	500,000	Right of way land acqisitions for Hwy 10	-	-
Street Capital	3,229,000	2021 Swede Town street renewal project	112,000	112,000
Street Capital	2,300,000	Greenhaven Road	56,000	56,000
Street Capital	100,000	TH-47 Anoka Solution	-	-
Park Dedication	56,000	Rum River Trail 7th Ave to Bunker	-	-
Park Capital	150,000	Rudy Johnson Park	-	12,000
Park Capital	150,000	Mississippi Park shoreline reconstruction	-	-
Park Capital	80,000	Enloe Park parking lot resurfacing	5,200	5,200
Park Capital	30,000	Rum River Trail easement acquisition	-	-
Aquatic Center Capital	30,000	Boiler	1,300	1,300
Electric	1,050,000	Garfield substation circuits, infrastructure upgrades	15,300	15,300
Electric	510,000	Upgrades to Garfield, Champlin, Enterprise substations	5,100	5,100
Electric	394,700	Move/replace/bury existing infrastructure	2,500	2,500
Electric	150,000	Transformers and SCADA upgrades	1,000	1,000
Electric	70,000	Meter reading software upgrade, new commercial meters	13,000	13,000
Electric	35,000	Pulling trailer	600	600
Water	55,000	Bobcat skid steer	1,000	1,000
Water	40,000	Utility van	700	700
Storm Sewer	158,000	Dam maintenance	-	-
Storm Sewer	82,500	John Ward Park drainage	-	-
Golf	43,000	John Deere approach mower	500	500
Golf	13,000	Turbine blower	400	400
Golf	10,600	Fertilizer spreader	-	-
Information Tech	35,000	Computer replacement program	-	200
Information Tech	22,000	Patrol squad cameras	-	300
	<u>11,403,200</u>			

CITY OF ANOKA

2021 ADOPTED BUDGET

Following are detailed strategies for programs and funds to enable staff to accomplish the long range goals for the City of Anoka.

Program Descriptions

In order to effectively plan for and manage the projects contained in a CIP, it is necessary to group similar activities in “Program Categories”. The City of Anoka’s activities are divided into five program categories which are:

Utilities * Transportation * Parks, Cemetery and Aquatics * General Public Buildings * Community Development.

Utilities –The utilities program includes municipal water, sanitary sewer, storm water and electric systems. The City will replace water lines and sewer and storm sewer pipes during the street reconstruction project in 2021. This street project includes 0.44 miles of underground improvements. The City is increasing the storm water rate again in 2021. Storm water costs continue to increase as the state regulations for water runoff continue to change. The City is anticipating increases to the storm sewer rates to continue in future years to help offset continued infrastructure replacement costs and needs. Anoka Municipal Electric is anticipating rates to remain fairly constant through 2021. The City continues to invest in an electric infrastructure needs into the future within the service area. The City will also continue to replace traffic signals and some existing street lights with LED’s.

Transportation – The transportation program includes streets, sidewalks, traffic signs and signals, vehicular parking facilities and street lighting. A funding and implementation plan for repair and maintenance of Anoka roadways exists. Needs are identified and funded through State Aids, special assessments and annual franchise fees. This program identifies the most opportune time to repair streets. A street renewal and street construction planned for 2021 are budgeted at \$4.2 million. In addition to the utilities share of these costs, the City contributes approximately \$414,000 from franchise fees and \$917,000 in special assessments. State aid revenues may also assist in funding street improvements. In 2021, \$1.3 million of municipal state aid is anticipated via advancing funds.

Parks, Cemetery, Aquatics and Golf – The parks program includes community parks, neighborhood parks, open spaces, recreational structures and facilities and cemetery infrastructure. The City will make improvements to the playground equipment and tennis courts at a cost of about \$150,000. Shoreline reconstruction on the Mississippi will cost about \$150,000. The Aquatic Center will install a new boiler at a cost of about \$30,000. The City will receive park dedication fees from developers to help pay for park improvements. Transfers from the Liquor fund continue to support funding for park projects. The City also anticipates grants and aid to assist with the park projects.

General Public Buildings – The general public buildings include city hall, public safety, public works, park, and community buildings. The City will begin the process of upgrading the public safety facility with a law enforcement training center and animal containment facility. The City will bond for these public facility upgrades in 2021 and 2022 in order to complete the project before costs rise as anticipated.

Community Development – The community development program includes development and redevelopment throughout the city. The City has five Tax Increment Financing (TIF) districts established to assist with redevelopment within the city. In 2021, there are no capital projects planned in these districts. The City Council is reviewing several development plans from contractors.

CITY OF ANOKA

2021 ADOPTED BUDGET

Summary of impacts on major funding sources

Building Capital Fund

The capital improvement fund balance at the beginning of 2020 was \$81,951. With a budgeted net increase in 2020, and planned bonding in 2021, the fund is projected to end 2021 with a positive fund balance of \$1.7 million after the Park Maintenance and Law Enforcement/Animal Containment projects are substantially completed.

Electric Fund

The Electric fund had unrestricted net assets of over \$16.8 million at the end of 2019. About \$8.8 million of this is borrowed internally to other city funds to pay for redevelopment and land acquisitions. Another \$3.6 million is current outstanding utility receivables. The electric fund transferred \$1,085,000 in 2020 to governmental funds for necessary street improvements throughout the city and building improvement fund. It is anticipated that approximately \$2.2 million will be spent on electric infrastructure improvements in 2021. Another \$4.5 million is expected to be needed in the near future for additional infrastructure needs. The City may consider building a new electric/public service facility within the next ten years. The Electric fund will support governmental activities in 2021 with transfers out budgeted for \$775,000. Strategic rate adjustments will help pay for necessary infrastructure improvements along with covering operating costs and transfers. With the existing cash balance in electric, the City may lend funds internally to pay for infrastructure or other improvements. These internal loans are beneficial for the entire city as they allow financing without the high cost of debt issuance. Internal financing currently benefits the electric fund because the interest earnings on internal loans is 5%, while invested cash currently has a 0.35-0.45% rate of return. The loans are typically 15 to 20 years in length.

General Fund

General fund reserves finished 2019 at almost 43% of current operating expenditures. This is above the recommended level of reserves in the General Fund of about 30%. The Council has not budgeted any use of fund balance for 2020 or 2021. Budgeted capital expenditures in 2021 are \$164,400 and will be paid using support from Electric and Liquor funds. General Fund capital project items are included in the overall budget process and levy decisions.

Park Capital, Park Dedication, Aquatic Center Capital Funds

The Park Capital improvement fund sources are primarily grants and transfers from other funds including liquor store and general fund. The Park Dedication Improvement is funded with dedication fees from new development. Over the last 5 years the City has invested over \$1.3 million in a variety of park projects including Rudy Johnson Park, which began in 2020 and will be completed in 2021. The City averages around \$250,000 a year in capital park improvements. At the end of 2019 fund balances in the parks capital improvements funds totaled \$440,968. 2020 and 2021 budgeted capital projects total \$991,000. This includes a boiler at the Aquatic Center which will consume the remaining funds in that construction fund and the fund will be closed. Projected fund balances after fees, transfers, and grant revenues will be around \$480,000.

Water, Sewer, Storm Water Funds

2021 infrastructure improvements in the water, sewer, and storm water funds total \$1.6 million. Current revenues in each fund are sufficient for current year projects, which are mainly related to street renewal. In 2018, staff identified a need to expand the sewer capacity in the northwest quadrant of the city. The lift station is projected to cost about \$2,700,000. It will be necessary to issue revenue bonds to help pay for the additional capacity. Staff increased the sewer rate in 2020 to meet the rising costs of disposal and operations and also the future infrastructure costs. Maintenance and infrastructure costs of the city's storm water systems will continue to increase into the future. The City will need to increase the storm water utility fee every year going forward from 2018 to cover infrastructure costs. The water fund has some major capital improvement projects within the next five years to improve water distribution and storage. Well numbers 6 and 8 are scheduled for plant upgrades. This is projected to cost about \$4.5 million. If well number 6 cannot be upgraded the City will need to build a new well by 2023 at a cost projected to be \$4 million. The City will issue debt for the new well. Water rates have not changed since 2016 and may need to be increased to fund the cost of infrastructure in the future.

CITY OF ANOKA

2021 ADOPTED BUDGET

Street Renewal Fund

The City's Street Renewal fund has been put to good use over the past several years. Investments in street projects total more than \$18 million in the last 5 years alone. The City continues to invest in its street renewal program with an anticipated additional \$10 million invested over the next 5 years in streets including the water, sewer and storm water infrastructure investments. The City Council is committed to improving street conditions throughout the city at an aggressive pace, however street projects during the large Highway 10 project will be kept to a minimum to avoid stressing feeder and residential streets further. From 2021-2024 the average renewal will decrease or be delayed with improvements only as needed. The street renewal fund continues to generate revenues from a franchise fee and property assessments. Property assessment rates have been increased to keep up with the increased costs of infrastructure replacement. Due to the large volume of street renewal projects, the City bonded in 2020 to complete projects in 2019 and 2020. The fund balance is projected to be \$1.5 million at the end of 2021, allowing the City to maintain the aggressive pace of upgrading infrastructure. The City's street renewal plan includes reconstruction of about 0.5 of a mile of road each year. The current renewal plan is about an 80 year replacement plan. It is a goal of the public services director to reconstruct roads at least once every 70 years or 1 mile of road each year.

Tax Increment Funds

The city currently has four active tax increment districts established for redevelopment. The HRA has two active tax increment districts established for redevelopment. There are no budgeted capital improvements in these districts for 2021.

The city's oldest district is the Enterprise Park TIF district. This district was decertified on December 31, 2015 and will no longer receive tax revenues as a source of income. Some of the remaining funds will be used to support extinguishment of the existing debt in the Historic Rum River District (HRRD) which was issued to build the ramp on 2nd Avenue North. The funds will also pay back Electric entirely for internal financing of redevelopment throughout the city. The Enterprise Park TIF district may also lend other TIF districts funding for redevelopment purposes. The Enterprise Park TIF district may continue to provide redevelopment funding sources for many years into the future.

The HRRD will be decertified by December 2032. Funds received will be used to pay for a portion of the existing debt for the parking ramp. Council has had proposals for new construction in the district and will weigh the concepts against long term visions for the city along with the increased TIF revenue for pay back of debt to build the ramp.

The South Ferry District will utilize TIF revenues to redevelop that district. Future development commitments will enable this district to accomplish goals of the City Council and its constituents to beautify the gateway to the city. This district will be decertified by December 2034.

The Commuter Rail Transit Village (CRTV) will utilize TIF revenues to pay for the internal financing from the Enterprise Park TIF district for the new Anoka Station ramp, located at the Northstar Commuter Rail Station. With further development in the CRTV, there will be funds available to purchase blighted properties, provide for cleanup of properties or improve infrastructure. This district will be decertified by December 2039.

The Greens of Anoka District will utilize TIF revenues to implement the Greens of Anoka plan. Plans for new roads and townhome development are currently underway. There are existing future revenues available for a commitment of redevelopment in this area. This district will be decertified by December 2040.

The HRA TIF district funds can be utilized city wide on scattered site redevelopment or to assist in a particular redevelopment project area. The oldest HRA TIF district was decertified on December 31, 2017, however the Central Business TIF district will continue to pay back a loan for fire suppression improvements, thereby extending the district existence. The Historic Business district (decertification December 2033) has completed all projects and will use revenue to pay back internal debt. The new HRA South Business district, decertification by December 2042, will utilize TIF revenues to redevelop that area of town.

Following are the 5-year Capital Improvement and Equipment Replacement plans for the City of Anoka.

CITY OF ANOKA 2021 ADOPTED BUDGET

Capital Improvement

Plan 2021 thru 2025

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2021				
Aquatic Center - Boiler Replacement	Aquatic Center	PR-08-02	2	30,000
New ADA Wheel-Chair Lift @ City Hall	Buildings	BM-CH-018	2	18,000
Public Services - Exterior Painting	Buildings	BM-PW-002	2	65,000
Public Works - Fire Alarms	Buildings	BM-PW-004	4	35,000
New Split HVAC System for Community Room	Buildings	PWBM-CH-013	2	40,000
Update City Hall Community Room	Buildings	PWBM-CH-014	2	35,000
Update Outdoor Warning Siren Control System	Buildings	PWBM-CH-015	2	25,000
Columbarium	Cemetery	CEM14-01	2	75,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
SCADA Substations	Electric Utility	EU19-03	n/a	10,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	200,000
CRTV Development	Engineering	EN-09-02	3	150,000
2021 SRP - Swede Town	Engineering	EN-16-04	3	3,229,000
Green Haven Parkway Phase II	Engineering	EN-16-05	2	2,300,000
US Highway 10/169 Improvement Project	Engineering	EN-16-07	2	38,400,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	100,000
Entrance Monument - East Main St	Engineering	EN-18-02	4	5,000
2021 Street Surface Improvement Project	Engineering	EN-20-05	3	1,683,000
CSAH-116 & TH-47 Area Improvements	Engineering	EN-20-06	3	45,000
Greenhaven Hole 15 Realignment	Engineering	EN-20-08	n/a	409,400
CSAH 7 Improvement Project	Engineering	EN-21-02	n/a	25,000
2021 Street Maintenance	Engineering	EN-21-03	2	400,000
Planting Trees	Parks and Recreation	PR09-23	1	10,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	30,000
Rum Riv Trail Connection - 7th Ave to Bunker	Parks and Recreation	PR15-04	3	56,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Rudy Johnson Park	Parks and Recreation	PR17-08	n/a	300,000
Tennis & Basketball Court Rehab- Sorenson	Parks and Recreation	PR18-02	3	55,000

CITY OF ANOKA 2021 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Mississippi Park Shoreline Restoration	Parks and Recreation	PR18-05	2	789,726
Trail System Connections	Parks and Recreation	PR18-06	3	50,000
Enloe Parking Lot Resurface	Parks and Recreation	PR21- 01	2	80,000
Animal Containment/LE Training Facility	Police	PD19-14	2	1,901,000
Additional Staffing	Police	PD20-1	2	110,000
Power Gate System # 1	Public Works	MP-065	2	20,000
Mississippi River Outfall Repair	Storm Utility	SW-15-01	n/a	95,000
Trunk Storm Sewer Improvements	Storm Utility	SW-16-02	3	150,000
Sidewalk Extensions	Streets	ST 20-01	3	36,400
Additional Water Production	Water Utility	WU-024	2	4,521,000
Total for 2021				56,273,526

2022

Walker Parking Ramp - Joint Caulking	Buildings	BM-MB-012	3	25,000
Safety Center - Masonry Cleaning	Buildings	BM-PD-001	4	25,000
Re-Roof Public Services Building	Buildings	BM-PW-012	2	190,000
City Hall-Main Building Reroofing	Buildings	PWBM-CH-011	2	270,000
Decorative Fence	Cemetery	CEM17-03	5	25,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
SRP - Garfield Street Infrastructure Project	Engineering	EN-15-08	n/a	1,907,000
US Highway 10/169 Improvement Project	Engineering	EN-16-07	2	32,735,000
Entrance Monument - East Main St	Engineering	EN-18-02	4	45,000
Utility Relocation for US Highway 10/169	Engineering	EN-19-05	2	1,640,000
2022 Street Surface Improvement Project	Engineering	EN-20-03	3	1,173,000
TH-47 TH-169 & Ferry Street Area	Engineering	EN-20-07	n/a	100,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
Cart Path	Greenhaven Golf Course	GC14-21	2	25,000
East Store Expansion	Liquor Stores	LQ18-01	3	2,900,000
West store relocation	Liquor Stores	LQ18-02	3	2,900,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	40,000
Anoka Station Park	Parks and Recreation	PR06-48	4	350,000
Planting Trees	Parks and Recreation	PR09-23	1	10,000
West Rum River Trail	Parks and Recreation	PR15-06	3	250,000
Enloe Bball Court Overlay	Parks and Recreation	PR16-05	n/a	45,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Highland Park Redevelopment	Parks and Recreation	PR21 - 02	2	75,000
Senior Center Addition	Parks and Recreation	PR22 - 01	2	75,000
JW Park - Skate Park rehab/recon	Parks and Recreation	PR22 - 02	2	135,000
Carpet Replacing	Police	PD19-02	3	55,000

CITY OF ANOKA 2021 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Fitness Room Updating/Carpet Replacement	Police	PD19-12	4	40,000
Additional Staffing	Police	PD20-1	2	110,000
Rum River Pedestrian Bridge Coating Project	Streets	ST 15-06	4	200,000
Sidewalk Extensions	Streets	ST 20-01	3	20,000
Well Inspection and Repair	Water Utility	WU-008	3	50,000
Reconditioning of Water Tower 2 (Industrial Park)	Water Utility	WU-036	3	1,200,000
Total for 2022				48,005,000

2023

Aquatic Center Interior Floors	Aquatic Center	PR09-03	3	40,000
City Hall - Tuck point exterior walls	Buildings	BM-CH-011	3	75,000
Public Service & Electric Building Relocation	Buildings	BM-PW-011	5	14,000,000
Senior Center - Roof Insulation and Venting	Buildings	BM-SC-001	4	40,000
Decorative Fence	Cemetery	CEM17-03	5	125,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	115,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	1,380,000
2023 Street Renewal - Lincoln Area	Engineering	EN-19-06	3	5,217,000
2023 Street Surface Improvement Project	Engineering	EN-20-04	3	4,103,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
Cart Path	Greenhaven Golf Course	GC14-21	2	25,000
Upgrade to POS Software	Liquor Stores	LQ19-01	n/a	15,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	350,000
Rum River Pedestrian Bridge - repaint	Parks and Recreation	PR06-31	3	150,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	200,000
Park Buildings Rehab	Parks and Recreation	PR06-44	2	100,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	40,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
Pen Point Park Riverboat Improvements	Parks and Recreation	PR16-02	3	140,000
Mobile Bleacher	Parks and Recreation	PR18-04	n/a	60,000
Trail System Connections	Parks and Recreation	PR18-06	3	75,000
Senior Center Addition	Parks and Recreation	PR22 - 01	2	1,250,000
Pontoon For Dock Installation	Parks and Recreation	PR24-01	3	25,000
Additional Staffing	Police	PD20-1	2	110,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	750,000
Plant Exterior Repairs at Wells 4&5	Water Utility	WU-004	3	40,000
Total for 2023				29,325,000

2024

Diamond Bright Replacement	Aquatic Center	AC18 - 02	n/a	125,000
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CITY OF ANOKA 2021 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Preparation of Section 6 Blocks 1 - 3	Cemetery	CEM24 - 01	n/a	30,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	400,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	607,400
Rum River Dam Modification Project	Engineering	EN-16-02	2	200,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	6,450,000
Utility Expansion/Extension @ TH-47 & BNSF	Engineering	EN-19-01	2	209,000
7th Avenue Reconstruction Project	Engineering	EN-19-04	3	52,000
Bunker Lake Blvd Sewer Extension	Engineering	EN-19-08	3	60,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
New Partitions in Banquet Rooms	Greenhaven Golf Course	GC14-02	5	49,000
Cart Path	Greenhaven Golf Course	GC14-21	2	25,000
Install Grand Wood Doors to Entrance	Greenhaven Golf Course	GC17-10	5	8,000
Putting Green	Greenhaven Golf Course	GC18-03	2	110,000
Beautify Old Clubhouse Garbage Area	Greenhaven Golf Course	GC18-17	5	20,000
HRRD Parking Facility - add 4th parking level	Parking	BM-008	n/a	500,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	2,100,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	400,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
7th Avenue Trail - Garfield to Castle	Parks and Recreation	PR15-05	4	30,000
West Rum River Trail	Parks and Recreation	PR15-06	3	2,500,000
John Ward Bathroom Reconstruction	Parks and Recreation	PR20 - 01	3	250,000
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	521,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	5,250,000
Well Inspection and Repair	Water Utility	WU-008	3	50,000
Install backwash Tanks 3, 4, 5, 6, 8	Water Utility	WU-020	5	600,000
New Trunk Water Main Phase 1	Water Utility	WU-030	3	1,421,000
Total for 2024				22,317,400

2025

Splash Pad	Aquatic Center	AC18-01	n/a	225,000
Preparation of Section 6 Blocks 1 - 3	Cemetery	CEM24 - 01	n/a	125,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Port of Anoka Modification	Engineering	EN-13-05	n/a	35,000
East River Road Improvement Project	Engineering	EN-15-04	4	600,000
Rum River Dam Modification Project	Engineering	EN-16-02	2	6,120,000
SRP - Highland Park Neighborhood	Engineering	EN-16-06	3	3,301,200
7th Avenue Reconstruction Project	Engineering	EN-19-04	3	1,470,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
Expand & Improve Deck on NW of Clubhouse	Greenhaven Golf Course	GC17-01	5	54,000

CITY OF ANOKA 2021 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Improve Patio and Add Wedding Site on East Side	Greenhaven Golf Course	GC17-02	4	100,000
Grand Upper Entrance	Greenhaven Golf Course	GC17-15	5	706,733
HRRD Parking Facility - add 4th parking level	Parking	BM-008	n/a	2,800,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	230,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	60,000
John Ward Park Drainage Enhancement Project	Parks and Recreation	PR12-01	4	30,000
Sunny Acres Park Improvement Project	Parks and Recreation	PR12-03	3	200,000
Kings Island Improvements - Phase II	Parks and Recreation	PR14-04	4	15,000
7th Avenue Trail - Garfield to Castle	Parks and Recreation	PR15-05	4	225,000
Rudy Johnson Park	Parks and Recreation	PR17-08	n/a	500,000
Trail System Connections	Parks and Recreation	PR18-06	3	35,000
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	2,239,000
8 1/2 Av Lift Station	Sanitary Utility	SW-016	n/a	150,000
Install backwash Tanks 3, 4, 5, 6, 8	Water Utility	WU-020	5	600,000
New Elevated 1.5 Million Gal. Water Tower	Water Utility	WU-029	3	3,750,000
New Anoka Well 9	Water Utility	WU-032	3	1,900,000
Total for 2025				25,770,933
GRAND TOTAL				181,691,859

CITY OF ANOKA 2021 ADOPTED BUDGET

Equipment Replacement

Plan 2021 thru 2025

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2021				
Trailer	Anoka/Champlin Fire	FD06-5	5	15,000
Meter Reader Upgrades	Electric Utility	EU 20-03	n/a	50,000
Underground Pulling Trailer	Electric Utility	EU21-02	n/a	140,000
Turbine blower	Greenhaven Golf Course	GC09-02	2	13,000
JD Approach Mower	Greenhaven Golf Course	GC16-02	1	43,000
Fertilizer Spreader	Greenhaven Golf Course	GC18-01	1	10,600
Zero turn mower Z930M - 54" deck	Parks and Recreation	PR06-14	2	12,000
Zero Turn Mower Z970m - 72" deck	Parks and Recreation	PR20-01	2	12,000
TASER Replacement	Police	PD21-01	3	13,600
1445 John Deere Mower/Blower	Streets	ST 19-01	2	50,000
2006 BobCat Shid Steer S300	Water Utility	WU-041	2	55,000
Utility Van Water Dept	Water Utility	WU-056	2	40,000
Total for 2021				454,200
2022				
Public Works - Shop Heaters	Buildings	BM-PW-006	4	25,000
Card Access System	Buildings	BM-PW-013	3	35,000
Electrician Truck #123	Electric Utility	EU10-04	n/a	40,000
Mini Linesman #114	Electric Utility	EU10-11	n/a	162,000
Bucket Truck #135	Electric Utility	EU17-01	n/a	300,000
Fairway Mower	Greenhaven Golf Course	GC03-3	1	64,000
HD Utility Vehicle	Greenhaven Golf Course	GC14-18	2	27,500
Greens Aerifier	Greenhaven Golf Course	GC16-01	1	35,000
Van	Liquor Stores	LQ05-01	n/a	30,000
Tanker/Flood Truck	Parks and Recreation	PR02-02	n/a	130,000
Kubota RTV X1100-c w/ Tracks	Parks and Recreation	PR-03	2	30,000
Ford F350 1 ton construction vehicle	Parks and Recreation	PR06-12	3	60,000
MT trackless plow/ blower Unit 378	Parks and Recreation	PR06-15	n/a	150,000
Tandem Axle Dump Truck #39 with Plows; Addition	Public Works	MP-001	3	238,000

CITY OF ANOKA 2021 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Power Ramp Sweeper; Addition to Fleet	Public Works	MP-007	3	50,000
Single Axle Dump Truck #17	Public Works	MP-069	2	185,000
Tanker Truck #370	Public Works	MP-070	2	185,000
3/4 Ton Supervisor Truck #1301	Public Works	MP-072	3	45,000
Purchase of Stormwater Maintenance Barge	Storm Utility	SW-10-03	4	85,000
3/4 Ton Pick-Up Truck 753	Water Utility	WU-053	2	40,000
Total for 2022				1,916,500

2023

Pickup #138	Electric Utility	EU10-06	n/a	39,600
Bucket Truck #143/1194	Electric Utility	EU11-01	n/a	188,000
Reel Trailer #104	Electric Utility	Reel Trailer	3	25,000
Greenhaven - Repaint Clubhouse Exterior	Greenhaven Golf Course	BM-GH-004	1	47,000
JD Approach Mower	Greenhaven Golf Course	GC16-02	1	47,000
Intermediate Rough Mower	Greenhaven Golf Course	GC-23-01	1	42,000
2003 John Deere 324 front-end loader	Parks and Recreation	PR04-01	2	92,000
2005 Dodge Caravan	Parks and Recreation	PR05-01	n/a	25,000
Cross Country Ski Maintenance Equipment	Parks and Recreation	PR14-05	4	28,000
1-1/2 ton Signage truck w/ compressor; 33	Public Works	MP-004	3	120,000
3/4 Ton Pick Up Truck 1401	Public Works	MP-013	3	39,000
Skid Steer w/ bucket	Public Works	MP-019	n/a	45,000
Downtown Maintenance Vehicles	Public Works	MP-050	3	50,000
Bull Dozer	Public Works	MP-061	3	100,000
New Bituminous Hot-Box Truck (#21)	Public Works	MP-071	2	185,000
Replacem Front-Mounted Broom for Front Mount Mower	Streets	ST 19-02	2	18,000
Well 3 Relocate Generator from City Hall	Water Utility	WU-021	2	50,000
Total for 2023				1,140,600

2024

Filter Element Replacement	Aquatic Center	PR11-01	3	25,000
Relocate Generator at City Hall	Buildings	BM-CH-003	3	120,000
Bucket Truck #146/1508	Electric Utility	EU13-01	n/a	235,000
Greenhaven - Kitchen Ventilation	Greenhaven Golf Course	BM-GH-025	3	39,000
Sprayer	Greenhaven Golf Course	GC14-20	2	100,000
Core Harvester	Greenhaven Golf Course	GC16-03	1	15,000
Reader Board - West store	Liquor Stores	LQ03-01	n/a	33,600
2003 John Deere 2020 progater/sprayer	Parks and Recreation	PR05-02	n/a	26,600
Zero Turn Mower	Parks and Recreation	PR06-51	n/a	12,000
Mechanical Street Sweeper #22	Public Works	MP-051	n/a	235,000
Backhoe, Rubber Tire	Water Utility	WU-035	n/a	125,000

**CITY OF ANOKA
2021 ADOPTED BUDGET**

Project Name	Department	Project #	Priority	Project Cost
Total for 2024				966,200
2025				
Pickup #127	Electric Utility	EU10-07	n/a	34,200
Mini Sneaker #102/UG Puller	Electric Utility	EU19-02	n/a	0
Fairway mower	Greenhaven Golf Course	GC09-03	2	71,000
Golf Cars	Greenhaven Golf Course	GC14-12	3	249,965
Greens Aerifyer	Greenhaven Golf Course	GC16-01	1	35,000
Update Software - Finance	Information Technology	DP03-03	3	100,000
Software - Human Resources	Information Technology	IT15-01	n/a	39,000
John Deere 1445 tractor mower/snowblower/Broom/Cab	Parks and Recreation	PR06-13	n/a	60,000
Tracked Skid Steer	Public Works	MP-068	2	60,000
Painter/Striper: Auto 5900	Public Works	MP-075	2	12,000
Total for 2025				661,165
GRAND TOTAL				5,138,665

CITY OF ANOKA 2021 ADOPTED BUDGET

STRATEGIC PLANNING

Department heads from Finance, Public Works, and Community Development along with the City Manager, Engineer, Planner, and HRA Director meet weekly to review current projects, identify new items, and refine previous items that meet ongoing long-term and current budget year goals and objectives. These goals have been approved by the City Council during the annual Goals Session meeting.

Mission statement

The City of Anoka, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our city character, unique environment and natural amenities;
 - Providing for the City's long term stability through promotion of economic vitality and diversity....
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

Following are goals, tasks, and plans for 2021 budget year. Not all plans require specific budgeted funds. When plans are budgeted, the amount is noted.

Development, Redevelopment, and Housing

- Craft infill standards so new construction blends with neighborhoods, not redefines them
 - Limit development types within the historic neighborhoods
 - Historic Preservation Commission to identify zones for overly standards
- Plan for balanced approach to amounts and locations of senior housing
 - Review quantity and quality of units
 - Determine possible uses as need decreases
- Increase enforcement of rental housing statutes and codes
 - Focus on all rental categories – high density, multi-family, low-density, single family
 - Increase inspections
 - Increase severity of penalty for non-compliance
 - Review need for more staff
 - Promote conversion of rental to owner-occupied, and multi-family to single family
 - \$30,000 available funds for residential loan program with HRA

Finance and Area Business Climate

- Seek new opportunities for community gatherings and ideas to build lasting legacies in Anoka
 - Designate location for Farmers Market
 - Feed Mill site review
 - Use metal grain bins as vendor sales locations
- Support and fund Police and Fire departments
 - Grow a strong and safe business and public atmosphere
 - Ensure that police staff are appropriate to the population levels
 - Add one new full time patrol
 - \$110,000 budget 2021

Strategic Planning Simplified



CITY OF ANOKA 2021 ADOPTED BUDGET

Streets, Parks, Trails and Rivers

- Maintain and enhance capital and maintenance expenditures for parks and sidewalk/trail connections
 - \$36,400 budget 2021
 - More fully connected areas of the city through sidewalk and trails
 - Rum River trail construction 7th Ave to Bunker
 - \$56,000 non-recurring budget 2021
- Find funding for River Walk concept including Stone House and Shiloh property
- Find owner operator of a Riverboat for cruises and entertainment on the Mississippi River
- Anoka Highway 10 Solution
 - Project is now funded, funding and bidding to start in 2021
 - Prepare for possible heavy vehicle traffic through neighborhoods with stop signs promoting feeder streets rather than residential
 - Acquire easements for projects
 - \$500,000 non-recurring budget 2021
- Add trees within the city
 - Elms that were lost need to be replaced
 - Action plan needs to be developed for Ash Borers
 - Plant trees in parks and boulevards
 - \$10,000 budget 2021
 - Encourage Champlin to restore buffer
 - Check city streets that appear unfinished

Other

- Enhance communication with citizens using diverse tools, signs and meetings
 - New portal for utility customers, work with Invoice Cloud on anticipated go live in May 2020
 - More communication regarding key decisions
 - Increase communication between advisory boards and Council
 - More televising of board meetings
 - Use social media to announce times and locations of key decisions
 - Consider neighborhood meetings in addition to Council meetings

Strategic Planning Cycle



CITY OF ANOKA 2021 ADOPTED BUDGET

Governmental Funds												
General Fund				Special Revenue Funds				Debt Service Funds	Capital Funds			
General Government	Public Works	Public Safety	Parks & Recreation	General Government	Public Works	Public Safety	Parks & Recreation	General Government	General Government	Public Works	Parks & Recreation	
City Council	Engineering	Police	Community Programs	Urban Redevelopment	Walker Ramp	City Parking	Cemetery	Debt Service	Enterprise Park TIF District	State Road Improvement	Park Dedication	
Administration	Streets	Security - Anoka High School	Event Center	Lodging		Round Up			Historical Rum River TIF District	Street Renewal	Park Capital	
Elections	Municipal Buildings	Security - Downtown	Playgrounds, Fields and Recreation						South Ferry TIF District	Building Improvement		
Finance	Building Maintenance	School Liaison	Aquatic Center						Commuter Rail TIF District			
Assessing		Crime Free Housing	Senior Center						Greens of Anoka TIF District			
City Attorney		Civil Defense	Park Maintenance									
Planning & Community Development		Joint Fire Operations	City Beautification									
		Building Inspections										

CITY OF ANOKA
2021 ADOPTED BUDGET

Proprietary Funds

HRA

Enterprise Funds

Internal Service Funds

Component Unit

General Government

Public Works

Electric

Liquor

Golf

General Government

Public Works

HRA

Central Business District TIF

Recycling

Water

Electric

Liquor

Golf

Information Technology

Central Garage

Residential Loan Program

Historic Business Core TIF

Sewer

Insurance

Commercial Loan Program

South Business District TIF

Storm Sewer

Employee Benefits

Community Reinvestment Program

GO TIF Bond

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**CITY OF ANOKA
ALL FUNDS COMPARATIVE BY OBJECT CLASSIFICATION (EXCLUDING HRA)**

REVENUES	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
Property Tax	6,870,080	7,222,789	7,415,101	7,622,277	7,954,784	8,152,550	197,766	2.5%
Special Assessments	728,197	937,857	568,810	783,656	967,866	917,866	(50,000)	-5.2%
Intergovernmental	2,216,527	4,448,611	2,956,142	5,935,694	3,663,442	37,052,480	33,389,038	911.4%
Licenses & Permits	516,502	510,866	460,828	392,030	482,100	478,500	(3,600)	-0.7%
Fines & Forfeitures	215,816	214,759	222,215	103,406	192,000	197,000	5,000	2.6%
Interest Earnings	371,573	453,618	639,799	987,411	541,507	826,383	284,876	52.6%
Charges for Services	4,017,566	4,175,244	4,244,512	3,820,968	4,336,390	4,372,170	35,780	0.8%
Utility Charges	32,026,306	31,968,201	34,083,274	33,915,026	35,184,569	35,454,000	269,431	0.8%
Merchandise Sales	4,206,605	4,502,172	4,326,286	4,347,323	4,599,850	4,606,800	6,950	0.2%
Miscellaneous	889,463	1,737,991	1,367,648	1,279,833	1,597,418	1,004,084	(593,334)	-37.1%
Franchise Fees	1,334,187	1,315,417	1,355,374	1,315,467	1,395,559	1,354,559	(41,000)	-2.9%
Issuance of Bonds	1,563,811	-	-	-	8,700,000	4,988,700	(3,711,300)	-42.7%
Transfers In/Reserves	5,725,816	2,880,000	3,374,500	2,199,200	3,817,536	1,808,730	(2,008,806)	-52.6%
TOTAL REVENUES	\$ 60,682,449	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 73,433,021	\$ 101,213,822	\$ 27,780,801	37.8%
EXPENDITURES								
Personal Services	10,892,299	11,432,939	11,489,510	12,248,648	12,688,840	13,275,393	586,553	4.6%
Supplies	954,686	1,417,389	1,372,835	1,678,860	2,301,508	1,804,160	(497,348)	-21.6%
Professional Services	4,210,616	5,439,956	5,045,409	4,529,038	6,107,540	7,459,699	1,352,159	22.1%
Maintenance	4,837,442	4,466,166	3,847,046	5,150,973	4,758,905	2,872,350	(1,886,555)	-39.6%
Merchandise for resale	3,254,372	3,471,157	3,288,226	3,324,593	3,778,164	3,527,300	(250,864)	-6.6%
Purchased Power	20,461,686	20,424,379	21,691,460	20,471,761	22,660,000	22,330,000	(330,000)	-1.5%
Capital	6,534,270	6,475,161	6,321,888	8,532,730	10,188,390	7,376,400	(2,811,990)	-27.6%
Franchise Fees	949,631	927,183	953,506	912,549	960,000	920,000	(40,000)	-4.2%
Depreciation	2,685,645	2,817,293	3,137,617	3,141,949	3,007,000	3,255,000	248,000	8.2%
Interest Expense	615,210	611,783	585,326	643,091	620,003	988,681	368,678	59.5%
Debt	540,000	2,299,323	675,000	680,000	700,000	740,000	40,000	5.7%
Transfers Out	5,725,816	2,880,000	3,374,500	2,199,200	3,483,970	1,735,000	(1,748,970)	-50.2%
TOTAL EXPENDITURES	\$ 61,661,673	\$ 62,662,729	\$ 61,782,323	\$ 63,513,392	\$ 71,254,320	\$ 66,283,983	\$ (4,970,337)	-7.0%

CITY OF ANOKA 2021 ADOPTED BUDGET

CITY OF ANOKA 2021 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)								
REVENUES	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
GENERAL FUND								
Property Taxes	\$ 6,267,559	\$ 6,654,637	\$ 6,826,423	\$ 7,000,263	\$ 7,306,005	\$ 6,699,100	\$ (606,905)	-8.31%
Intergovernmental	2,160,485	2,215,682	2,322,531	2,352,279	2,470,617	2,563,250	92,633	3.75%
Licenses & Permits	471,156	438,588	400,519	332,927	443,100	439,500	(3,600)	-0.81%
Fines & Forfeitures	61,664	63,351	55,160	64,416	56,300	63,300	7,000	12.43%
Interest Earnings	31,991	29,113	66,818	242,323	50,000	50,000	-	0.00%
Charges for Services	1,067,557	1,120,379	1,060,709	792,428	829,300	830,700	1,400	0.17%
Miscellaneous	212,565	215,706	198,654	167,606	144,580	166,830	22,250	15.39%
Franchise Fees	968,629	946,078	973,328	931,357	981,000	940,000	(41,000)	-4.18%
Transfers In/Reserves	394,000	400,000	500,000	763,500	950,500	1,100,000	149,500	15.73%
Total General Fund	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 13,231,402	\$ 12,852,680	\$ (378,722)	-2.86%
SPECIAL REVENUES								
Urban Redevelopment	\$ 95,823	\$ 157,505	\$ 171,455	\$ 91,331	\$ 166,500	\$ 166,500	\$ -	0.00%
Round Up	38,000	35,997	34,141	30,807	30,300	30,300	-	0.00%
Police Forfeiture	11,778	6,898	13,724	11,253	10,300	10,300	-	0.00%
Cemetery	152,134	78,717	66,263	118,392	97,823	105,020	7,197	7.36%
Parking	89,245	102,666	92,543	97,718	300,593	143,560	(157,033)	-52.24%
Lodging	17,618	17,071	18,166	5,570	4,950	4,950	-	0.00%
Total Special Revenues	\$ 404,598	\$ 398,854	\$ 396,292	\$ 355,071	\$ 610,466	\$ 460,630	\$ (149,836)	-24.54%
DEBT SERVICE FUNDS								
Property Taxes	\$ 156,789	\$ 1,664	\$ 415	\$ 403	\$ -	\$ 750,000	\$ 750,000	100.00%
Interest	(2,224)	21,331	6,008	24,447	2,500	1,600	(900)	-36.00%
Operating Transfer In	2,290,961	960,000	944,500	927,000	1,407,470	390,000	(1,017,470)	-72.29%
Total Debt Service Funds	\$ 2,445,526	\$ 982,995	\$ 950,923	\$ 951,850	\$ 1,409,970	\$ 1,141,600	\$ (268,370)	-19.03%
CAPITAL FUNDS								
Building Capital Projects	\$ 499,485	\$ 445,429	\$ 105,045	\$ 514,115	\$ 105,000	\$ 5,342,300	\$ 5,237,300	4987.90%
State Aid Construction	3,781	343,357	1,517,400	1,623,599	-	32,575,000	32,575,000	100.00%
Street Renewal	2,106,003	3,183,455	2,235,205	3,169,007	11,461,497	2,675,155	(8,786,342)	-76.66%
Cemetery Construction	287	-	-	-	-	-	-	0.00%
Park Capital Improvements	526,672	237,218	150,713	94,184	359,706	689,222	329,516	91.61%
City Tax Increment Districts	2,428,833	2,078,106	871,449	951,721	1,702,396	857,700	(844,696)	-49.62%
Total Capital Projects	\$ 5,565,061	\$ 6,287,565	\$ 4,879,812	\$ 6,352,626	\$ 13,628,599	\$ 42,139,377	\$ 28,510,778	209.20%

CITY OF ANOKA 2021 ADOPTED BUDGET

CITY OF ANOKA 2021 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

REVENUES (continued)	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
ENTERPRISE FUNDS								
Electric	\$ 28,316,801	\$ 28,441,359	\$ 29,994,135	\$ 29,800,902	\$ 30,840,000	\$ 31,015,165	\$ 175,165	0.57%
Water	1,965,112	2,021,422	2,041,603	1,902,871	2,072,250	1,939,000	(133,250)	-6.43%
Sanitary Sewer	2,207,134	2,256,723	2,395,868	2,536,202	2,677,800	2,936,000	258,200	9.64%
Storm Sewer	493,487	577,575	630,150	692,927	715,219	777,900	62,681	8.76%
Liquor	4,135,846	4,440,047	4,272,852	4,296,608	4,502,900	4,484,200	(18,700)	-0.42%
Golf	982,169	915,768	875,957	954,426	1,333,700	1,049,500	(284,200)	-21.31%
Refuse Collection	115,277	107,698	96,821	344	-	-	-	0.00%
Recycling	297,412	302,786	303,508	346,868	372,795	379,300	6,505	1.74%
Total Enterprise Funds	\$ 38,513,238	\$ 39,063,378	\$ 40,610,894	\$ 40,531,148	\$ 42,514,664	\$ 42,581,065	\$ 66,401	0.16%
INTERNAL SERVICE FUNDS								
Garage	\$ 1,314,682	\$ 711,984	\$ 801,175	\$ 869,828	\$ 933,300	\$ 923,800	\$ (9,500)	-1.02%
Information Systems	377,619	386,257	443,239	478,691	523,100	592,200	69,100	13.21%
Insurance	430,559	446,484	425,303	462,353	526,520	462,320	(64,200)	-12.19%
Employee Benefits	7,339	6,474	102,709	53,625	55,000	60,150	5,150	9.36%
Total Internal Service Funds	\$ 2,130,199	\$ 1,551,199	\$ 1,772,426	\$ 1,864,497	\$ 2,037,920	\$ 2,038,470	\$ 550	0.03%
Total Revenues (sources)	\$ 60,694,228	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 73,433,021	\$ 101,213,822	\$ 27,780,801	37.83%
TOTAL SOURCES	\$ 60,694,228	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 73,433,021	\$ 101,213,822	\$ 27,780,801	37.83%

CITY OF ANOKA 2021 ADOPTED BUDGET

CITY OF ANOKA 2021 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
GENERAL FUND								
Council	\$ 93,468	\$ 94,627	\$ 110,315	\$ 114,572	\$ 123,600	\$ 121,700	\$ (1,900)	-1.54%
Administrative Services	385,623	409,039	394,202	390,348	390,056	422,840	32,784	8.40%
Finance	452,528	484,465	405,570	443,029	495,813	525,450	29,637	5.98%
Legal	179,861	185,691	191,817	204,276	205,000	210,000	5,000	2.44%
Planning & Comm Development	430,549	490,666	440,962	391,434	484,952	454,280	(30,672)	-6.32%
Police	4,844,187	4,800,134	5,374,387	5,407,840	5,427,246	5,714,000	286,754	5.28%
Fire	591,931	624,487	672,565	706,800	732,300	739,200	6,900	0.94%
Building Inspections	179,918	181,975	156,026	173,238	155,333	199,750	44,417	28.59%
Municipal Buildings	369,811	281,530	373,847	321,324	299,050	330,950	31,900	10.67%
Public Works	1,261,723	1,519,116	1,227,250	1,458,695	1,470,886	1,704,420	233,534	15.88%
Recreation	1,125,581	1,200,970	1,100,053	1,164,223	1,274,333	1,124,350	(149,983)	-11.77%
Parks	725,104	997,586	1,057,332	1,131,483	1,270,133	1,204,040	(66,093)	-5.20%
Unallocated	69,347	67,408	103,301	68,382	102,700	101,700	(1,000)	-0.97%
Transfers Out	2,024,650	580,000	569,500	567,000	800,000	-	(800,000)	-100.00%
Total General Fund	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,231,402	\$ 12,852,680	\$ (378,722)	-2.86%
SPECIAL REVENUES								
Urban Redevelopment	\$ 895	\$ 880	\$ 75	\$ 101	\$ 110	\$ 130	\$ 20	18.18%
Round Up	39,491	34,442	26,193	26,130	30,300	30,300	-	0.00%
Police Forfeiture	9,030	619	11,034	300	10,300	-	(10,300)	-100.00%
Cemetery	89,066	116,562	77,556	84,883	97,823	105,020	7,197	7.36%
Parking	176,106	225,581	148,691	132,218	300,593	141,600	(158,993)	-52.89%
Lodging	17,543	15,267	16,848	3,888	3,920	3,940	20	0.51%
Total Special Revenues	\$ 332,131	\$ 393,351	\$ 280,397	\$ 247,520	\$ 443,046	\$ 280,990	\$ (162,056)	-36.58%
DEBT SERVICE FUNDS								
Bond Principal (refunding)	\$ 540,000	\$ 2,105,000	\$ 675,000	\$ 680,000	\$ 700,000	\$ 740,000	\$ 40,000	5.71%
Bond Interest	373,540	325,129	272,586	253,263	237,603	461,726	224,123	94.33%
Total Debt Service Funds	\$ 913,540	\$ 2,430,129	\$ 947,586	\$ 933,263	\$ 937,603	\$ 1,201,726	\$ 264,123	28.17%

CITY OF ANOKA 2021 ADOPTED BUDGET

CITY OF ANOKA 2021 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

APPROPRIATIONS (Continued)	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 316,007	\$ 313,622	\$ 287,981	\$ 153,120	\$ 28,880	\$ 1,925,050	\$ 1,896,170	6565.69%
State Aid Construction	-	981,750	2,458,153	1,947,000	-	500,000	500,000	100.00%
Street Renewal	1,531,672	3,999,776	2,147,685	4,968,287	6,377,980	4,533,200	(1,844,780)	-28.92%
Cemetery Construction	69,666	-	-	-	-	-	-	0.00%
Park Capital Improvements	268,876	256,582	225,404	115,289	495,000	504,510	9,510	1.92%
City Tax Increment Districts	7,018,847	2,815,169	1,629,270	2,172,428	3,840,500	735,325	(3,105,175)	-80.85%
Total Capital Projects	\$ 9,205,068	\$ 8,366,899	\$ 6,748,493	\$ 9,356,124	\$ 10,742,360	\$ 8,198,085	\$ (2,544,275)	-23.68%
ENTERPRISE FUNDS								
Electric	\$ 27,633,076	\$ 28,089,231	\$ 29,948,345	\$ 28,482,896	\$ 32,334,330	\$ 30,682,320	\$ (1,652,010)	-5.11%
Water	1,420,907	1,364,508	1,468,895	1,439,048	1,888,270	1,644,760	(243,510)	-12.90%
Sanitary Sewer	2,208,099	2,253,681	2,364,116	2,430,634	2,717,905	2,405,280	(312,625)	-11.50%
Storm Sewer	293,823	227,033	260,386	280,825	739,220	428,120	(311,100)	-42.08%
Liquor	4,078,948	4,293,932	4,138,686	4,405,934	4,840,690	4,792,380	(48,310)	-1.00%
Golf	1,077,349	1,106,839	1,087,698	1,103,760	1,178,604	1,241,250	62,646	5.32%
Refuse Collection	117,497	112,514	101,636	-	-	-	-	0.00%
Recycling	294,308	297,314	315,201	359,142	365,470	372,103	6,633	1.81%
Total Enterprise Funds	\$ 37,124,007	\$ 37,745,052	\$ 39,684,963	\$ 38,502,239	\$ 44,064,489	\$ 41,566,213	\$ (2,498,276)	-5.67%
INTERNAL SERVICE FUNDS								
Garage	\$ 708,511	\$ 764,035	\$ 988,835	\$ 990,456	\$ 779,180	\$ 1,006,100	\$ 226,920	29.12%
Information Systems	337,322	369,039	445,348	496,716	481,040	613,019	131,979	27.44%
Insurance	294,598	606,295	466,721	409,463	533,480	533,980	500	0.09%
Employee Benefits	21,240	70,235	42,853	34,967	41,720	31,190	(10,530)	-25.24%
Total Internal Service Funds	\$ 1,361,671	\$ 1,809,604	\$ 1,943,757	\$ 1,931,602	\$ 1,835,420	\$ 2,184,289	\$ 348,869	19.01%
Total Appropriations (uses)	\$ 61,670,698	\$ 62,662,729	\$ 61,782,323	\$ 63,513,392	\$ 71,254,320	\$ 66,283,983	\$ (4,970,337)	-6.98%
TOTAL SOURCES (USES)	\$ (976,470)	\$ (2,295,204)	\$ (767,834)	\$ (811,101)	\$ 2,178,701	\$ 34,929,839	\$ 32,751,138	1503.24%
Source or (Use) of Equity or Fund Balance	\$ (976,470)	\$ (2,295,204)	\$ (767,834)	\$ (811,101)	\$ 2,178,701	\$ 34,929,839	\$ 32,751,138	1503.24%

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**CITY OF ANOKA
2021 BUDGET SUMMARY - MAJOR V.S. NON-MAJOR FUNDS (EXCLUDING HRA)**

REVENUES	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Funds	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 13,231,402	\$ 12,852,680	\$ (378,722)	-2.86%
Debt Service Funds	2,445,526	982,995	950,923	951,850	1,409,970	1,141,600	(268,370)	-19.03%
State Aid Construction	3,781	343,357	1,517,400	1,623,599	-	32,575,000	32,575,000	100.00%
Street Renewal	2,106,003	3,183,455	2,235,205	3,169,007	11,461,497	2,675,155	(8,786,342)	-76.66%
City Tax Increment Districts	2,428,833	2,078,106	871,449	951,721	1,702,396	857,700	(844,696)	-49.62%
Total Major Governmental Funds	18,619,749	18,671,447	17,979,119	19,343,276	27,805,265	50,102,135	22,296,870	80.19%
NON-MAJOR GOVERNMENTAL FUNDS	1,431,042	1,081,501	652,050	963,370	1,075,172	6,492,152	5,416,980	503.82%
Total Governmental funds	\$ 20,050,791	\$ 19,752,948	\$ 18,631,169	\$ 20,306,646	\$ 28,880,437	\$ 56,594,287	\$ 27,713,850	95.96%
MAJOR ENTERPRISE FUNDS								
Electric	\$ 28,316,801	\$ 28,441,359	\$ 29,994,135	\$ 29,800,902	\$ 30,840,000	\$ 31,015,165	\$ 175,165	0.57%
Water	1,965,112	2,021,422	2,041,603	1,902,871	2,072,250	1,939,000	(133,250)	-6.43%
Storm Sewer	493,487	577,575	630,150	692,927	715,219	777,900	62,681	8.76%
Liquor	4,135,846	4,440,047	4,272,852	4,296,608	4,502,900	4,484,200	(18,700)	-0.42%
Total Major Enterprise funds	34,911,246	35,480,403	36,938,740	36,693,308	38,130,369	38,216,265	85,896	0.23%
NON-MAJOR ENTERPRISE FUNDS	3,601,992	3,582,975	3,672,154	3,837,840	4,384,295	4,364,800	(19,495)	-0.44%
INTERNAL SERVICE FUNDS								
Total Proprietary funds	2,130,199	1,551,199	1,772,426	1,864,497	2,037,920	2,038,470	550	0.03%
Total Proprietary funds	\$ 40,643,437	\$ 40,614,577	\$ 42,383,320	\$ 42,395,645	\$ 44,552,584	\$ 44,619,535	\$ 66,951	0.15%
Total Revenues (sources)	\$ 60,694,228	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 73,433,021	\$ 101,213,822	\$ 27,780,801	37.83%

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**CITY OF ANOKA
2021 BUDGET SUMMARY - MAJOR V.S. NON-MAJOR FUNDS (EXCLUDING HRA)**

APPROPRIATIONS	ACTUAL 2016	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ADOPTED 2020	ADOPTED 2021	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Funds	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,231,402	\$ 12,852,680	\$ (378,722)	-2.86%
State Aid Construction	-	981,750	2,458,153	1,947,000	-	500,000	500,000	0.00%
Street Renewal	1,531,672	3,999,776	2,147,685	4,968,287	6,377,980	4,533,200	(1,844,780)	-28.92%
City Tax Increment Districts	7,018,847	2,815,169	1,629,270	2,172,428	3,840,500	735,325	(3,105,175)	-80.85%
Total Major Governmental Funds	21,284,800	19,714,389	18,412,235	21,630,359	23,449,882	18,621,205	(4,828,677)	-20.59%
NON-MAJOR GOVERNMENTAL FUNDS	1,900,220	3,393,684	1,741,368	1,449,192	1,904,529	3,912,276	2,007,747	105.42%
Total Governmental Funds	\$ 23,185,020	\$ 23,108,073	\$ 20,153,603	\$ 23,079,551	\$ 25,354,411	\$ 22,533,481	\$ (2,820,930)	-11.13%
MAJOR ENTERPRISE FUNDS								
Electric	\$ 27,633,076	\$ 28,089,231	\$ 29,948,345	\$ 28,482,896	\$ 32,334,330	\$ 30,682,320	\$ (1,652,010)	-5.11%
Water	1,420,907	1,364,508	1,468,895	1,439,048	1,888,270	1,644,760	(243,510)	-12.90%
Sanitary Sewer	2,208,099	2,253,681	2,364,116	2,430,634	2,717,905	2,405,280	(312,625)	-11.50%
Storm Sewer	293,823	227,033	260,386	280,825	739,220	428,120	(311,100)	-42.08%
Liquor	4,078,948	4,293,932	4,138,686	4,405,934	4,840,690	4,792,380	(48,310)	-1.00%
Total Major Enterprise funds	35,634,853	36,228,385	38,180,428	37,039,337	42,520,415	39,952,860	(2,567,555)	-6.04%
NON MAJOR ENTERPRISE FUNDS	1,489,154	1,516,667	1,504,535	1,462,902	1,544,074	1,613,353	69,279	4.49%
INTERNAL SERVICE FUNDS	1,361,671	1,809,604	1,943,757	1,931,602	1,835,420	2,184,289	348,869	19.01%
Total Proprietary funds	\$ 38,485,678	\$ 39,554,656	\$ 41,628,720	\$ 40,433,841	\$ 45,899,909	\$ 43,750,502	\$ (2,149,407)	-4.68%
Total Appropriations (uses)	<u>\$ 61,670,698</u>	<u>\$ 62,662,729</u>	<u>\$ 61,782,323</u>	<u>\$ 63,513,392</u>	<u>\$ 71,254,320</u>	<u>\$ 66,283,983</u>	<u>\$ (4,970,337)</u>	-6.98%
Source or (Use) of Equity or Fund Balance	<u>\$ (976,470)</u>	<u>\$ (2,295,204)</u>	<u>\$ (767,834)</u>	<u>\$ (811,101)</u>	<u>\$ 2,178,701</u>	<u>\$ 34,929,839</u>	<u>\$ 32,751,138</u>	1503.24%

CITY OF ANOKA
2021 ADOPTED BUDGET

Schedule of Tax Levies

	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
General Fund Levy	\$6,297,575	\$6,641,230	\$6,838,335	\$7,028,564	\$7,303,005	\$6,696,100	-8.31%
Debt Service Levy	<u>155,900</u>	-	-	-	-	<u>750,000</u>	100.00%
Total Levy	<u><u>6,453,475</u></u>	<u><u>6,641,230</u></u>	<u><u>6,838,335</u></u>	<u><u>7,028,564</u></u>	<u><u>7,303,005</u></u>	<u><u>7,446,100</u></u>	1.96%
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	
Housing & Redevelopment Authority: HRA Levy	<u><u>\$219,900</u></u>	<u><u>\$230,000</u></u>	<u><u>\$252,000</u></u>	<u><u>\$273,380</u></u>	<u><u>\$295,814</u></u>	<u><u>\$326,000</u></u>	11.98%

CITY OF ANOKA
2021 ADOPTED BUDGET

**CITY OF ANOKA
2021 BUDGET
Estimated Cost of City Services**

	ADOPTED 2021	
	% of Levy	Amount of Levy
City Council	1.27%	10.12
City Administration & Elections	4.25%	33.93
Finance	5.10%	40.67
City Attorney	1.44%	11.49
Planning & Development	3.90%	31.14
Unallocated	0.25%	2.00
GENERAL GOVERNMENT	16.21%	\$ 129.36
Public Works	2.35%	18.71
Building Maint	3.45%	27.57
PUBLIC WORKS	5.80%	\$ 46.28
Police	44.47%	354.87
Police Security	6.07%	48.42
<i>Police Total</i>	<i>50.54%</i>	<i>403.29</i>
Fire	7.72%	61.57
Building Inspections	-2.57%	(20.54)
PUBLIC SAFETY	55.68%	\$ 444.32
Recreation	3.34%	26.67
Senior Center	2.02%	16.10
Aquatic Center	-0.25%	(1.98)
Park Maintenance	7.13%	56.90
PARKS & RECREATION	12.24%	\$ 97.70
DEBT SERVICE	10.07%	\$ 80.35
Average Cost of City Services	100%	\$ 798.00

2021 Levy based on a home with a 1/2/20 market value of \$243,100

CITY OF ANOKA 2021 ADOPTED BUDGET

CITY OF ANOKA FULL-TIME EQUIVALENTS

	2016 AUTHORIZED	2017 AUTHORIZED	2018 AUTHORIZED	2019 AUTHORIZED	2020 BUDGETED	2021 BUDGETED
CITY MANAGER-ADMINISTRATION	5.15	3.45	3.45	3.45	3.45	3.45
ASSESSING	1.00	1.00	1.00	1.00	1.00	1.00
FINANCE	4.65	4.70	4.70	4.70	4.70	4.70
COMMUNITY DEVELOPMENT	1.00	1.00	1.00	1.00	1.00	1.00
PLANNING & PROPERTY INSPECTION	3.25	2.80	3.05	2.80	2.80	2.80
TOTAL GENERAL GOVERNMENT	15.05	12.95	13.20	12.95	12.95	12.95
BUILDING INSPECTION	1.50	1.45	1.20	1.20	1.20	1.20
POLICE	34.55	35.85	29.95	33.00	31.25	32.25
SECURITY - REGIONAL TREATMENT CENTER	0.45	1.60	1.60	0.00	0.00	0.00
SECURITY - TECHNICAL COLLEGE	0.00	0.00	0.00	0.00	0.00	0.00
SECURITY - HIGH SCHOOL	0.05	0.10	0.10	0.15	0.15	0.15
SCHOOL LIASON OFFICER	1.85	1.85	1.85	1.85	1.85	1.85
DOWNTOWN LIASON-CRIME FREE HOUSING	0.00	1.50	3.50	5.00	6.00	6.00
<i>POLICE</i>	<i>36.90</i>	<i>40.90</i>	<i>37.00</i>	<i>40.00</i>	<i>39.25</i>	<i>40.25</i>
TOTAL PUBLIC SAFETY	38.40	42.35	38.20	41.20	40.45	41.45
BUILDING MAINTENANCE	1.75	1.60	1.48	1.50	1.50	1.50
MUNICIPAL BUILDINGS	0.33	0.45	0.43	0.45	0.45	0.45
ENGINEERING	1.33	1.30	1.30	1.30	1.30	1.30
STREETS	7.18	6.70	6.48	7.70	7.70	7.70
TOTAL PUBLIC WORKS	10.58	10.05	9.68	10.95	10.95	10.95
EVENT CENTER	0.50	0.40	0.38	0.40	0.40	0.40
SENIOR CENTER	0.55	0.60	0.55	0.60	0.60	0.60
AQUATIC CENTER	0.28	0.55	0.40	0.60	0.60	0.60
COMMUNITY PROGRAMS AND RECREATION	1.58	2.25	2.65	2.25	2.25	2.25
MUNICIPAL PARKS	4.73	4.50	4.50	6.45	5.45	5.45
SHADE TREE BEAUTIFICATION	0.18	0.20	0.20	0.20	0.20	0.20
TOTAL PARKS AND RECREATION	7.81	8.50	8.68	10.50	9.50	9.50
TOTAL GENERAL FUND	71.84	73.85	69.76	75.60	73.85	74.85
HRA	0.75	1.00	1.00	1.00	1.00	1.00
PARKING	0.85	0.85	0.85	0.85	0.85	0.85
CEMETERY	1.00	0.65	0.60	0.65	0.65	0.65
CENTRAL EQUIPMENT (GARAGE)	1.55	1.55	1.55	1.55	1.55	1.55
ELECTRIC	18.35	18.30	18.30	18.30	18.30	18.30
WATER	3.56	3.55	3.55	3.55	3.55	3.55
SEWER	2.96	2.95	2.95	2.95	2.95	2.95
LIQUOR STORES	4.00	4.00	4.00	4.00	4.00	4.00
GOLF COURSE	2.55	2.95	2.95	2.95	3.95	3.95
RECYCLING	0.35	0.35	0.35	0.35	0.35	0.35
TOTAL OTHER FUNDS	35.92	36.15	36.10	36.15	37.15	37.15
	107.76	110.00	105.86	111.75	111.00	112.00

CITY OF ANOKA 2021 ADOPTED BUDGET

Principal Taxpayers

TAXPAYER	TYPE OF BUSINESS	PAY 2021 INDIVIDUAL TAX CAPACITY	% OF TOTAL TAX CAPACITY
Cutters Grove LLC	Apartments	373,668	1.8%
3500 Thurston LLC	Cake decorations supplier	316,342	1.5%
Hoffman Enclosures	Electrical enclosures	308,829	1.5%
Walker Senior Housing	Apartments	307,677	1.5%
Health Partners	Health care	270,204	1.3%
Ad Center LLC	Ammunition warehousing	265,490	1.3%
The Homestead at Anoka	Apartments	264,285	1.3%
Federal Cartridge	Ammunition manufacturing	259,250	1.2%
Paul & Eleanor Sade Trust	Sheet steel fabrication	237,818	1.1%
CreteX Companies	Medical device manufacturing	231,078	1.1%
		2,834,641	13.5%

2018 Per Capita Governmental Fund Expenditures for Metro Area Cities with Population 13,000-24,000

		Population	Current Expenditures
Ham Lake	Rank 231 of 233	16,394	270
Otsego	Rank 227 of 233	17,323	314
Hugo	Rank 222 of 233	15,247	354
Farmington	Rank 178 of 233	22,880	528
Forest Lake	Rank 150 of 233	20,598	604
Crystal	Rank 131 of 233	23,287	661
Anoka	Rank 124 of 233	18,573	691
Columbia Heights	Rank 101 of 233	20,840	757
West Saint Paul	Rank 100 of 233	21,053	757
Hastings	Rank 94 of 233	23,139	774
Robbinsdale	Rank 79 of 233	14,776	814
Stillwater	Rank 93 of 233	19,915	775
Golden Valley	Rank 76 of 233	21,580	831
Hopkins	Rank 51 of 233	19,713	927
South St. Paul	Rank 21 of 233	20,878	1103
Average		19,746	677

Source: Minnesota State Auditor

CITY OF ANOKA
2021 ADOPTED BUDGET

**DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN YEARS**

<u>Year</u>	<u>Population¹</u>	<u>Median Age¹</u>	<u>City Average # of Employees²</u>	<u>City Annual Income Per Employee²</u>	<u>County Annual Income Per Employee²</u>	<u>7-County Metro Area Annual Income Per Employee²</u>	<u>Total City Personal Income (amounts in thousands)³</u>	<u>County Unemployment Rate²</u>	<u>7-County Metro Area Unemployment Rate²</u>
2011	17,155	37.2	12,831	47,866	43,784	54,496	614,169	5.9	5.3
2012	17,233		13,044	51,480	45,240	59,280	671,505	5.5	4.9
2013	17,248		13,705	50,648	45,604	59,852	694,131	4.5	4.1
2014	17,276		14,376	50,180	47,736	58,136	721,388	3.7	3.3
2015	17,345		15,374	51,064	49,920	60,268	785,058	3.5	3.1
2016	17,350		15,198	51,324	50,336	60,840	780,022	3.8	3.4
2017	17,995		15,209	53,924	51,792	62,920	820,130	3.0	2.7
2018	18,205		15,397	53,508	53,300	64,740	823,876	3.0	2.6
2019	18,573		14,840	54,444	54,756	66,456	807,949	3.2	2.8
2020	18,728		13,815	57,391	56,593	69,957	792,833	4.8	4.4

Sources:

¹ Met Council

² Minnesota Department of Employment and Economic Development

³ City average employees times annual income

**CITY OF ANOKA
2021 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Property Taxes	\$ 6,267,559	\$ 6,654,637	\$ 6,826,423	\$ 7,000,263	\$ 7,306,005	\$ 6,699,100	-8.31%
Intergovernmental	2,160,485	2,215,682	2,322,531	2,352,279	2,470,617	2,563,250	3.75%
Licenses & Permits	471,156	438,588	400,519	332,927	443,100	439,500	-0.81%
Fines & Forfeitures	61,664	63,351	55,160	64,416	56,300	63,300	12.43%
Interest Earnings	45,598	28,670	39,712	205,823	50,000	50,000	0.00%
Gain(loss) fair value of inv	(13,607)	443	27,106	36,500	-	-	0.00%
Charges for Services	1,067,557	1,120,379	1,060,709	792,428	829,300	830,700	0.17%
Miscellaneous	212,565	215,706	198,654	167,606	144,580	166,830	15.39%
Franchise Fees	968,629	946,078	973,328	931,357	981,000	940,000	-4.18%
Transfers In/Reserves	394,000	400,000	500,000	763,500	950,500	1,100,000	15.73%
Total Revenue	\$ 11,635,606	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 13,231,402	\$ 12,852,680	-2.86%
USES							
Council	93,468	\$ 94,627	\$ 110,315	\$ 114,572	\$ 123,600	\$ 121,700	-1.54%
Administrative Services	385,623	409,039	394,202	390,348	390,056	422,840	8.40%
Finance	452,528	484,465	405,570	443,029	495,813	525,450	5.98%
Legal	179,861	185,691	191,817	204,276	205,000	210,000	2.44%
Planning & Comm Development	430,549	490,666	440,962	391,434	484,952	454,280	-6.32%
Police	4,844,187	4,800,134	5,374,387	5,407,840	5,427,246	5,714,000	5.28%
Fire	591,931	624,487	672,565	706,800	732,300	739,200	0.94%
Building Inspections	179,918	181,975	156,026	173,238	155,333	199,750	28.59%
Municipal Buildings	369,811	281,530	373,847	321,324	299,050	330,950	10.67%
Public Works	1,261,723	1,519,116	1,227,250	1,458,695	1,470,886	1,704,420	15.88%
Recreation	1,125,581	1,200,970	1,100,053	1,164,223	1,274,333	1,124,350	-11.77%
Parks	725,104	997,586	1,057,332	1,131,483	1,270,133	1,204,040	-5.20%
Unallocated	69,347	67,408	103,301	68,382	102,700	101,700	-0.97%
Transfers Out	2,024,650	580,000	569,500	567,000	800,000	-	-100.00%
Total Expenditures	\$ 12,734,281	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,231,402	\$ 12,852,680	-2.86%
Net Change in Fund Balance	\$ (1,098,675)	\$ 165,840	\$ 227,015	\$ 104,455	\$ -	\$ -	
Transfer of Operations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balance	\$ 4,570,838	\$ 4,736,678	\$ 4,963,693	\$ 5,068,148	\$ 4,918,148	\$ 4,918,148	

**CITY OF ANOKA
2021 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

GENERAL FUND EXPENDITURES

	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
General Government:							
Employee Services	\$ 1,085,647	\$ 1,137,038	\$ 1,183,692	\$ 1,127,422	\$ 1,104,180	\$ 1,159,460	5.01%
Supplies	13,614	15,180	7,603	5,534	12,200	5,700	-53.28%
Professional Services	586,624	638,965	557,430	602,269	562,550	545,110	-3.10%
Maintenance	95,241	68,275	128,304	186,187	20,491	24,000	17.12%
Capital Outlay	107,334	20,973	39,684	11,953	-	-	0.00%
Total General Government	<u>1,888,460</u>	<u>1,880,431</u>	<u>1,916,713</u>	<u>1,933,365</u>	<u>1,699,421</u>	<u>1,734,270</u>	<u>2.05%</u>
Public Safety:							
Employee Services	4,231,710	4,224,839	4,564,532	4,583,330	4,511,657	4,991,900	10.64%
Supplies	68,247	78,861	86,056	134,092	99,550	98,500	-1.05%
Professional Services	404,022	390,195	432,334	437,113	500,050	464,350	-7.14%
Maintenance	368,652	332,819	411,289	399,507	471,322	359,000	-23.83%
Contractual Fire	591,931	624,487	672,565	706,800	732,300	739,200	0.94%
Capital Outlay	44,201	88,390	36,202	27,036	-	-	100.00%
Total Public Safety	<u>5,708,763</u>	<u>5,739,591</u>	<u>6,202,978</u>	<u>6,287,878</u>	<u>6,314,879</u>	<u>6,652,950</u>	<u>5.35%</u>
Public Works:							
Employee Services	565,655	716,976	585,894	721,923	730,673	895,120	22.51%
Supplies	17,689	25,797	25,903	14,290	48,000	29,200	-39.17%
Professional Services	101,134	84,283	117,792	88,533	190,830	182,350	-4.44%
Maintenance	534,425	465,065	380,318	586,495	800,433	774,300	-3.26%
Capital Outlay	42,820	226,995	117,343	47,454	-	154,400	100.00%
Total Public Works	<u>1,261,723</u>	<u>1,519,116</u>	<u>1,227,250</u>	<u>1,458,695</u>	<u>1,769,936</u>	<u>2,035,370</u>	<u>15.00%</u>
Park & Recreation:							
Employee Services	895,535	1,160,516	1,218,984	1,210,305	1,285,240	1,267,340	-1.39%
Supplies	73,720	92,646	93,026	157,876	142,158	164,460	15.69%
Professional Services	311,528	371,723	320,973	383,460	375,760	412,190	9.70%
Maintenance	486,553	482,469	434,507	486,274	641,308	474,400	-26.03%
Capital Outlay	83,349	91,202	89,895	57,791	100,000	10,000	-90.00%
Total Park & Recreation	<u>1,850,685</u>	<u>2,198,556</u>	<u>2,157,385</u>	<u>2,295,706</u>	<u>2,544,466</u>	<u>2,328,390</u>	<u>-8.49%</u>
Unallocated:							
Transfers	2,024,650	580,000	569,500	567,000	800,000	-	-100.00%
Maintenance/contingency	-	-	103,301	-	102,700	101,700	-0.97%
Total Unallocated	<u>2,024,650</u>	<u>580,000</u>	<u>672,801</u>	<u>567,000</u>	<u>902,700</u>	<u>101,700</u>	<u>-88.73%</u>
TOTALS	<u>\$ 12,734,281</u>	<u>\$ 11,917,694</u>	<u>\$ 12,177,127</u>	<u>\$ 12,542,644</u>	<u>\$ 13,231,402</u>	<u>\$ 12,852,680</u>	<u>-2.86%</u>

**CITY OF ANOKA
2021 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

TOTAL GENERAL FUND:

	2016 <u>ACTUAL</u>	2017 <u>ACTUAL</u>	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>ADOPTED</u>	2021 <u>ADOPTED</u>	PERCENT CHANGE
Employee Services	\$ 6,778,547	\$ 7,239,369	\$ 7,553,102	\$ 7,642,980	\$ 7,631,750	\$ 8,313,820	8.94%
Supplies	173,270	212,484	212,588	311,792	301,908	297,860	-1.34%
Professional Services	1,403,308	1,485,166	1,428,529	1,511,375	1,629,190	1,604,000	-1.55%
Maintenance	1,484,871	1,348,628	1,354,418	1,658,463	1,933,554	1,631,700	-15.61%
Contractual Fire	591,931	624,487	672,565	706,800	732,300	739,200	0.94%
Capital Outlay	277,704	427,560	283,124	144,234	100,000	164,400	64.40%
Contingency	-	-	103,301	-	102,700	101,700	-0.97%
Transfers	2,024,650	580,000	569,500	567,000	800,000	-	-100.00%
TOTAL	<u>\$ 12,734,281</u>	<u>\$ 11,917,694</u>	<u>\$ 12,177,127</u>	<u>\$ 12,542,644</u>	<u>\$ 13,231,402</u>	<u>\$ 12,852,680</u>	<u>-2.86%</u>

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - City Council
Director - City Council**

DEPARTMENT DESCRIPTION:

The legislative body of city government is the City Council. Comprised of four council members and the mayor, the City Council is responsible for enacting ordinances, adopting the yearly budget and establishing basic policies of the city. They are also responsible for appointing the city manager, city attorney, and members of the city advisory commissions. The mayor and council members are elected at large. The mayoral term is for two years, while council members are elected for overlapping four-year terms.

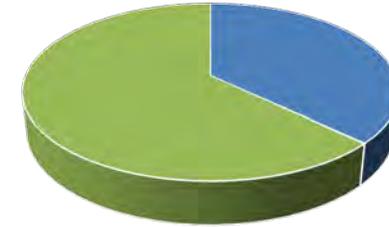
CITY COUNCIL GOALS FOR 2021

1. Development/Redevelopment
 - A. Balance amounts, locations of senior housing with Planning Commission
 - B. Increase rental code inspections and code enforcement
 - C. Emphasize Greenhaven Parkway, and Rail Station development
2. Finance/Organization
 - A. Maintain balanced City budget
 - B. Actively identify and eliminate excessive spending
 - C. Work to keep levy increases low while building back reserves
3. Parks, Trails and Rivers
 - A. Work to find owner-operator for river boat cruises on the Mississippi
 - B. Find River Walk funding to include Stone House and Shiloh property
 - C. Locate areas to add new trees
4. Roads, transportation, and other
 - A. Prepare for Anoka Solution on Hwy 10
 - B. Promote commercial use of feeder streets rather than residential
 - C. Review overnight parking restrictions, especially during winter
5. Other goals or objectives
 - A. Enhance communication with citizens
 - B. Assist the reconstituted Human Rights Commission
 - C. Ensure constitutional rights of residents and business owners are upheld

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Change in tax levy	2.78%	3.90%	1.96%
2. Change in general fund expenditures	0.52%	5.47%	-2.86%

2021 EXPENDITURES BY CATEGORY

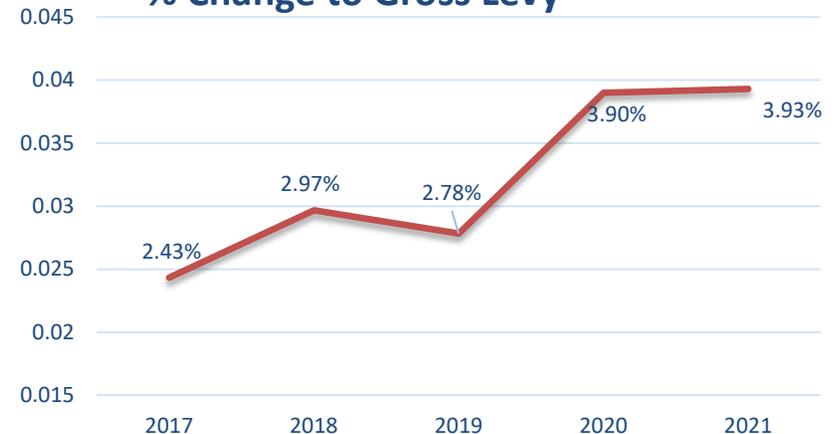


■ Personal services
 ■ Supplies
 ■ Professional services

EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Personal services	\$ 41,389	\$ 45,800	\$ 44,100
Supplies	179	100	100
Professional services	73,004	77,700	77,500
TOTAL	\$ 114,572	\$ 123,600	\$ 121,700

PER CAPITA EXPENSE:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Monthly	\$ 0.52	\$ 0.57	\$ 0.56
Annual	\$ 6.29	\$ 6.79	\$ 6.68

% Change to Gross Levy



CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - City Administration
Director - City Manager**

DEPARTMENT DESCRIPTION:

The City Administration Department is the general administrative unit of the City government. As such, it supervises and coordinates activities of the City departments, handles citizen inquiries and service requests and implements policies of the City. This activity also prepares the agenda and materials for council meetings, prepares regular and special management reports, advises the Council on policy matters and presents the annual budget for consideration by the City Council. The Administration Dept is responsible for certain facets of personnel; Labor contracts, employment hires, benefit registration, etc.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2020:

1. Renegotiate labor contracts for Patrols and Sergeants
2. Develop onboarding process for Anoka Champlin Fire employees
3. Review and update job descriptions
4. Review intoxicating liquor license requirements
5. Enhance communication efforts
6. Streamline employment recruitment and hiring process to improve efficiency
7. Update City Code related to Food Trucks

PERFORMANCE MEASURES:

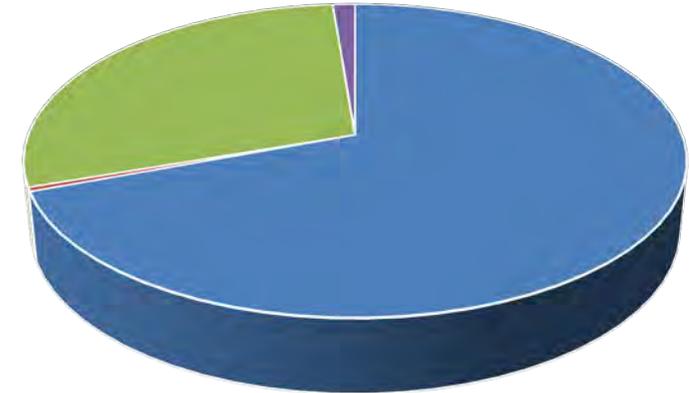
	2019	2020	2021 Projected
1. Business Licenses processed	120	125	126
2. New Hires FT/PT/Seasonal	11/18/109	10/9/105	8/8/110
3. Number of visitors to website	NA	147,751	200,000

*partial year

STAFFING LEVELS:

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
FTE	3.45	3.45	3.45

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Personal services	\$ 278,514	\$ 245,741	\$ 306,590
Supplies	1,123	1,500	1,500
Professional services	86,143	102,840	104,750
Maintenance	20,181	4,500	4,500
TOTAL	\$ 385,961	\$ 354,581	\$ 417,340

PER CAPITA EXPENSE:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Monthly	\$ 1.77	\$ 1.62	\$ 1.91
Annual	\$ 21.20	\$ 19.48	\$ 22.92

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Elections
Director - City Manager**

DEPARTMENT DESCRIPTION:

This department provides for the registration of voters and also conducts all elections according to local ordinances and state law. This includes administration of precincts, filing of local offices, proofing ballots, publishing all required legal notices, coordination of election judge staff, provide residents with important voting information and ensure all elections are fair and accurate.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Annual maintenance on voting machines
2. _____
3. _____
4. _____

EXPENDITURE HIGHLIGHTS

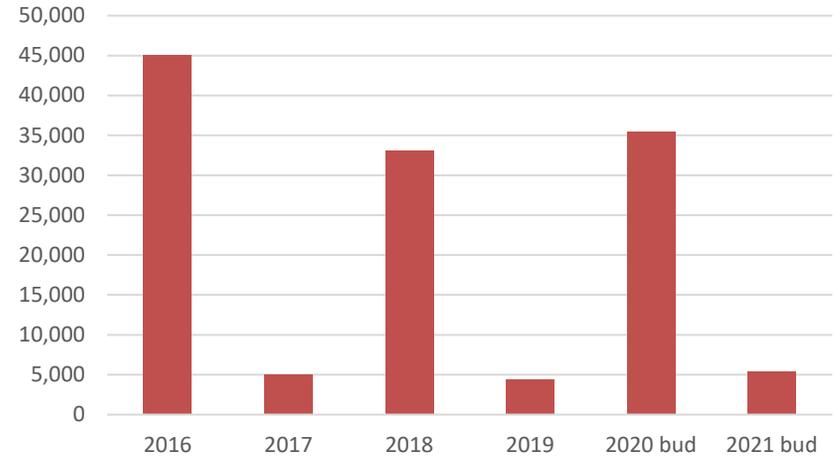
1. No elections held in 2021
2. Actual costs for elections in 2020 will exceed budgeted amounts due to restrictions from Covid-19. Funds received from Federal CARES act and State and County grants will help offset these costs

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Registered voters	10,663	10,801	10,801
2. Number of precincts	8	8	8



ELECTION EXPENDITURES



EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Personal services	\$ -	\$ 27,775
Supplies	500	2,000	-
Professional services	-	1,700	-
Maintenance	3,887	4,000	5,500
TOTAL	\$ 4,387	\$ 35,475	\$ 5,500

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Monthly	\$ 0.02	\$ 0.16
Annual	\$ 0.24	\$ 1.95	\$ 0.30

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Finance
Director - Finance Director**

DEPARTMENT DESCRIPTION:

This department is responsible for administration of the city's financial affairs. This includes maintaining accounting records for all operations, custody and investment of funds, revenue collection and disbursement of city monies, administration of debt, payroll function, purchasing function, special assessments, city receptionist area, budget preparation and supervision of utility billing.

MAJOR OBJECTIVES TO ACCOMPLISH IN 2021:

1. Review fixed rates to cover technology upgrades and fee-free payments
2. Continue further employee training and development
3. Smooth transition of Anoka Champlin Fire Dept from Champlin to Anoka

EXPENDITURE HIGHLIGHTS:

1. New customer portal for utility payments, drive up ebilling

PERFORMANCE MEASURES FOR UTILITY BILLING:

	2019	2020	2021 Projected
1. Deposits held	3,364	3,354	3,250
2. Customers on ebilling	857	972	1,100
3. Customers on autopay	4,258	4,195	4,400
4. Total Utility Billing Calls*	20,421	11,256	20,000
5. Average Time Per Call	2:48	2:40	3:00

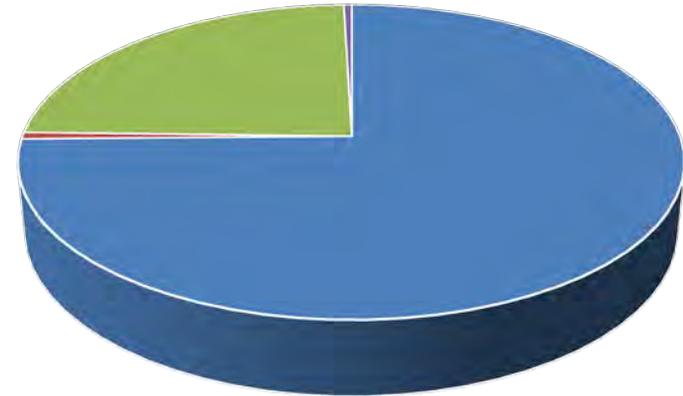
PERFORMANCE MEASURES FOR GENERAL FINANCE:

	2019	2020	2021 Projected
1. GFOA Awards	3	3	3
2. Employee training/memberships	2,122	2,819	5,800

STAFFING LEVELS	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
FTE	4.70	4.70	4.70

* Utility billing calls greatly reduced in 2020 due to Covid-19.

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
	Personal services	\$ 211,517	\$ 245,552
Supplies	2,181	2,250	2,500
Professional services	61,461	79,320	75,970
Maintenance	1,277	1,500	1,500
TOTAL	\$ 276,436	\$ 328,622	\$ 348,460

PER CAPITA EXPENSE:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
	Monthly	\$ 1.27	\$ 1.50
Annual	\$ 15.18	\$ 18.05	\$ 19.14

**CITY OF ANOKA
2021 ADOPTED BUDGET**

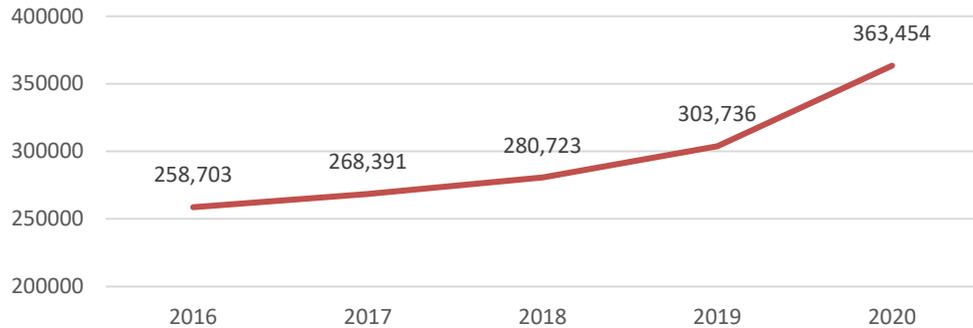
**Fund - 101 General
Division - General Government**

**Department - Assessing
Director - Finance Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the valuation of all real and personal property for property tax purposes and the administration of all special assessments. Special assessments increase each year by about 100 new accounts as a result of new development, annual street renewal projects and redevelopment.

Special Assessments Certified



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Work with Anoka County in their valuation and tax record system transition
2. Resolve outstanding and new Tax Court petitions internally

EXPENDITURE HIGHLIGHTS:

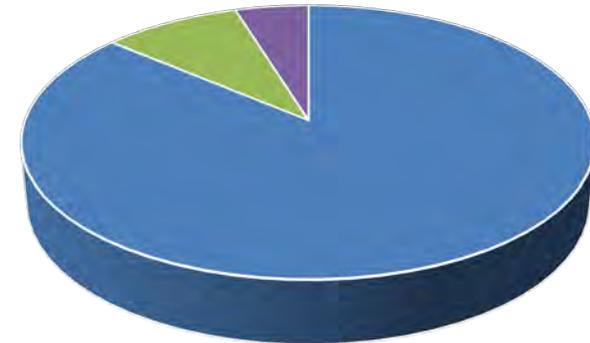
1. Large portion of professional services and maintenance is allocation for Information Technology and Vehicle Maintenance

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Residential assessments	946	1035	1000
2. Exempt parcels	112	482	75
3. Tax court petitions	9	12	15
4. Tax court parcels	15	22	25

STAFFING LEVELS	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	1.00	1.00	1.00

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 148,311	\$ 145,630	\$ 152,460
Supplies	88	350	100
Professional services	12,569	13,920	15,930
Maintenance	5,625	7,291	8,500
TOTAL	\$ 166,593	\$ 167,191	\$ 176,990

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Monthly	\$ 0.76	\$ 0.77	\$ 0.81
Annual	\$ 9.15	\$ 9.18	\$ 9.72

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Legal
Director - City Manager**

DEPARTMENT DESCRIPTION:

The city attorney provides legal services required by the city. The city attorney advises the city council and city departments in all legal matters relating to the operations of city government, and prepares all contracts, ordinances, legal opinions and other legal documents required by the city staff or council. In addition, the attorney appears on the city's behalf before any court or administrative body in the prosecution or defense of all proceedings in which the city is a party.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to monitor and minimize legal costs.
2. _____

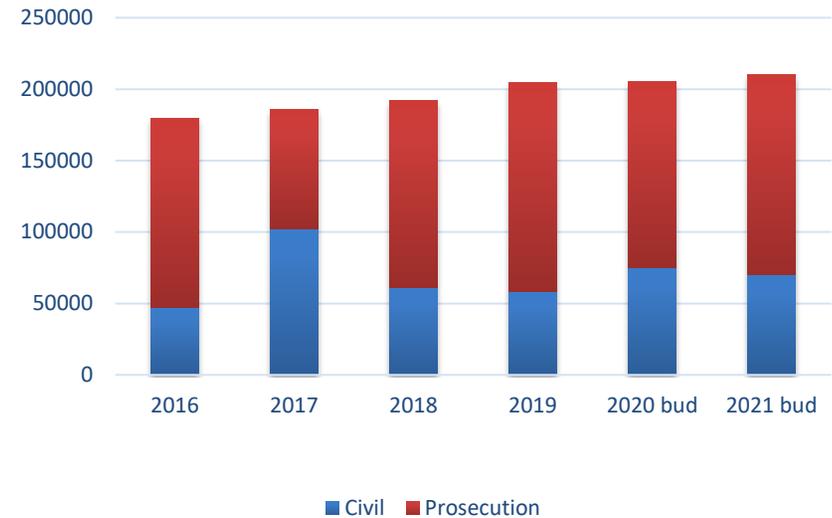
EXPENDITURE HIGHLIGHTS:

1. Annual contract with Hawkins & Baumgartner, P.A. legal firm

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Criminal	\$ 145,937	\$ 130,000	\$ 140,000
2. Civil	\$ 58,369	\$ 75,000	\$ 70,000

LEGAL FEES



EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Professional services	\$ 204,276	\$ 205,000
TOTAL	\$ 204,276	\$ 205,000	\$ 210,000

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Monthly	\$ 0.94	\$ 0.94
Annual	\$ 11.22	\$ 11.26	\$ 11.54

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Planning Community Development
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

This department has responsibility for preparing and implementing the comprehensive plan and coordinating the overall development of the City. This includes developing proposals for public improvements, drafting zoning ordinances and processing applications such as rezoning, variances, and conditional use permits. This department provides regular staff support to the Heritage Preservation Commission and Planning Commission. It also is responsible for enforcing City Code in regard to property maintenance, rental property licensing and inspections of property. The Five Year Economic Development Plan is created by this department. It provides staff support to the Economic Development Commission. The department administers four Tax Increment Financing Districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Complete implementation of online permitting on City website
2. Obtain Met Council acceptance of Comprehensive Plan
3. Use regular neighborhood reviews to ensure code enforcement
4. Increase inspection of rental units for compliance

EXPENDITURE HIGHLIGHTS:

1. Utilize City assistants as needed to assist code enforcement admin
2. Go online with new portal for permitting online
3. Vehicle maintenance and Information Technology allocations increased

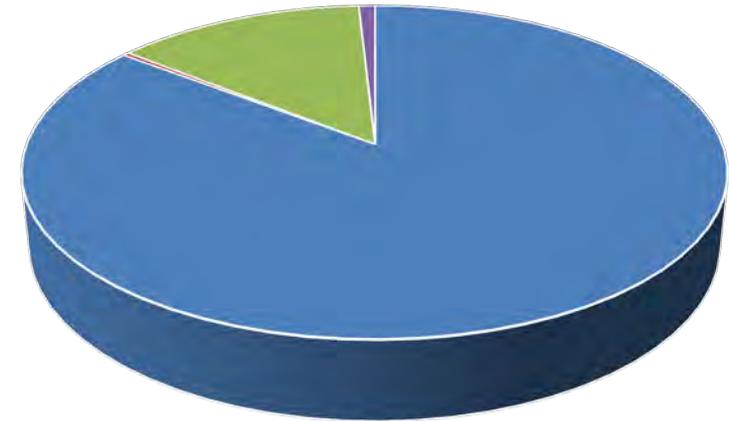
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. PC Applications	15	22	18
2. Ordinance Amendments	1	3	2
3. Rental Inspections	168	45 (Covid)	100 (Covid)
4. Citations Issued	98	133	120

STAFFING LEVELS

	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
FTE	4.05	3.80	3.80

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Personal services	\$ 333,717	\$ 393,682	\$ 387,820
Supplies	743	6,000	1,500
Professional services	52,936	82,070	60,960
Maintenance	4,038	3,200	4,000
TOTAL	\$ 391,434	\$ 484,952	\$ 454,280

PER CAPITA EXPENSE:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Monthly	\$ 1.79	\$ 2.22	\$ 2.08
Annual	\$ 21.50	\$ 26.64	\$ 24.95

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - General Government**

**Department - Unallocated
Director - Finance Director**

DEPARTMENT DESCRIPTION:

This account is a contingency fund to cover unexpected or emergency needs. It also finances miscellaneous items not directly chargeable to a specific function or activity including transfers to fire and debt service.

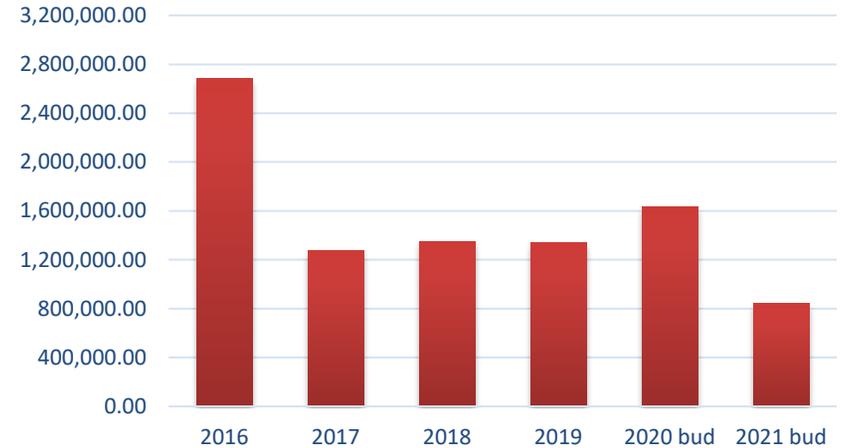
EXPENDITURE HIGHLIGHTS

1. Annual payment to fire fund - \$739,200
2. Separate debt levy, no transfer out for debt
- 3.

TRANSFERS OUT BY YEAR



TOTAL EXPENDITURES BY YEAR



EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Fire Services	\$ 672,565	\$ 732,300	\$ 739,200
Transfers to other funds	569,500	800,000	-
Contractual services	47,301	81,200	80,200
Contingency	56,000	21,500	21,500
TOTAL	\$ 1,345,366	\$ 1,635,000	\$ 840,900

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2018	2019	2020
Monthly	\$ 6.16	\$ 7.48	\$ 3.85
Annual	\$ 73.90	\$ 89.81	\$ 46.19

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - Public Safety**

**Department - Police
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The mission of the Anoka Police Department is to maintain the peace and the protection of the community through diligent enforcement of laws and effective response to calls for service.

The goals of the Anoka Police Department are to (1) effectively respond to the commission of crime by maintaining a proactive patrol and investigative unit and by vigorous prosecution of criminals, (2) educate and communicate with our citizens concerning public safety issues in order to harden potential targets of crime and to draw the citizens and police into a closer working relationship, (3) instill public confidence in the police department by exercising sound management practices that provide firm direction, commitment to excellence, and a professional working environment whereby officers can deliver police services in an efficient and expedient manner.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Seek grant opportunities for training equipment for new LETC
2. Revitalize Police Departments community outreach programs
3. Reapply for 2021 Toward Zero Death and Auto-Theft Task Force grants
4. Utilize Lexipol to enhance department policy and procedures

EXPENDITURE HIGHLIGHTS:

1. Open application process for additional officer by April 2, 2021
2. Decrease City owned police vehicles through Enterprise Lease program
3. Lexipol contract

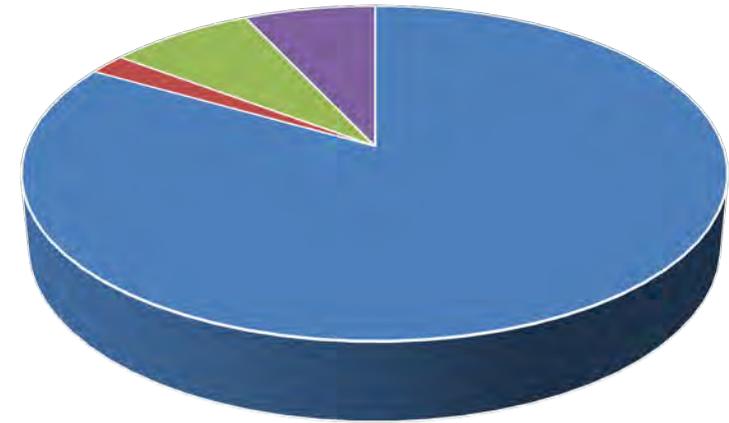
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Assaults 5th Degree	90	79	85
2. Property Damage Crash	637	525	600
3. Burglary	36	35	35
4. Calls for service	23368	22206	23000

STAFFING LEVELS

	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
FTE	33.00	31.25	32.25

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Personal services	\$ 3,743,101	\$ 3,718,347	\$ 4,087,950
Supplies	133,959	97,400	97,400
Professional services	367,475	420,870	382,110
Maintenance	325,458	381,325	343,800
Capital projects	27,036	-	-
TOTAL	\$ 4,597,029	\$ 4,617,942	\$ 4,911,260

PER CAPITA EXPENSE:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Monthly	\$ 21.04	\$ 21.14	\$ 22.48
Annual	\$ 252.51	\$ 253.66	\$ 269.78

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - Public Safety**

**Department - AHS Security
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The Anoka Senior High School Security Unit is a contractual law enforcement security service provided to the Senior High School in the City of Anoka. The primary mission of the Unit is to provide protection for students and staff and to preserve the peace on the campus through vigorous visible foot and vehicle patrol and through follow up investigations. This service is completely paid for by the School District.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Renegotiate security contract with District #11 to continue services in 21-22
2. Cross train security officers to be prepared to work contracts and Parks
3. Develop recruiting plan to increase interest in employment with Security Unit

EXPENDITURE HIGHLIGHTS:

1. Insurance allocations
2. Squad maintenance cost eliminated due to transfer to leased vehicle
3. Reduced personal services budget to meet actual costs

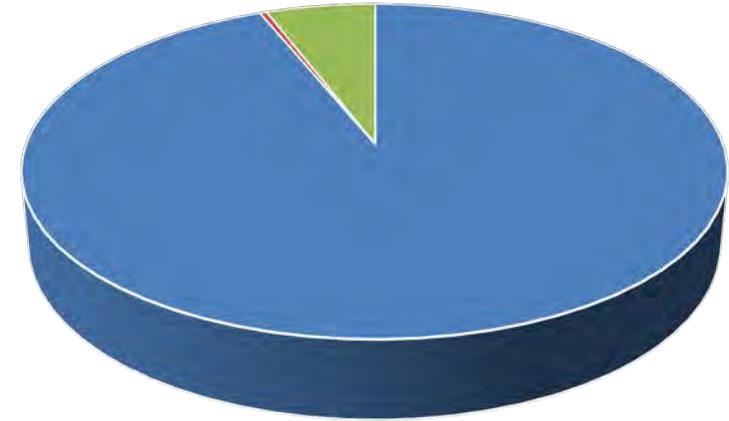
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Parking lot patrols	25	10	25
2. Foot patrols in school	45	10	45

STAFFING LEVELS

	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
FTE	0.15	0.15	0.15

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
Personal services	\$ 52,065	\$ 68,300	\$ 52,310
Supplies	-	200	200
Professional services	2,820	3,250	3,250
Maintenance	5,625	7,291	-
TOTAL	\$ 60,510	\$ 79,041	\$ 55,760

PER CAPITA EXPENSE:	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
Monthly	\$ 0.28	\$ 0.36	\$ 0.26
Annual	\$ 3.32	\$ 4.34	\$ 3.06

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - School Liaison
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

Anoka Hennepin School Districts has contracted with the City of Anoka to provide a licensed police officer to service as a liaison between the school and it's students. The primary mission of the School Liason Officer is to provide education, crime prevention and protection for students and staff.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue teaching the DARE Program at all four elementary schools in Anoka.
2. Renegotiate contract to increase fees for services
3. Continue to work collabboratively with school staff, parents, and students

EXPENDITURE HIGHLIGHTS:

1. Insurance allocations
2. Squad maintenance cost eliminated due to transfer to leased vehicle
- 3.

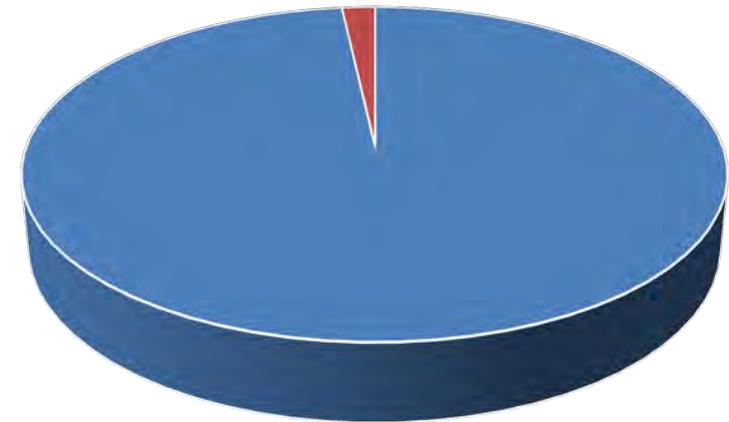
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. DARE Program Graduates	266	60	266
2. Juvenile Conferences	25	10	25

STAFFING LEVELS

	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
FTE	1.85	1.85	1.85

2021 EXPENDITURES BY CATEGORY



■ Personal services ■ Professional services ■ Maintenance

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 208,886	\$ 190,600	\$ 183,880
Professional services	2,875	3,310	3,310
Maintenance	5,225	7,291	-
TOTAL	\$ 216,986	\$ 201,201	\$ 187,190

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly	\$ 0.99	\$ 0.92	\$ 0.86
Annual	\$ 11.92	\$ 11.05	\$ 10.28

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - Crime Free Housing and Downtown Security
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The Community Oriented Policing and Problem Solving Officer has two primary goals. These include liaison with the down town business owners to provide crime prevention training and techniques as well as tracking nuisance properties and the enforcement the City's Crime Free Drug Free rental ordinance. The mission of the COPPS officer is to increase communications with business owners and landlords and improve the safety and security within the downtown area and in the rental properties of Anoka by reducing crime and nuisance activities.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Implement business crime watch program
2. Revitalize community outreach efforts and programs
3. Develop a recruitment program for Security Officers

EXPENDITURE HIGHLIGHTS:

1. Safety Fair materials
2. Citizen Academy materials
3. Squad maintenance cost eliminated due to transfer to leased vehicle

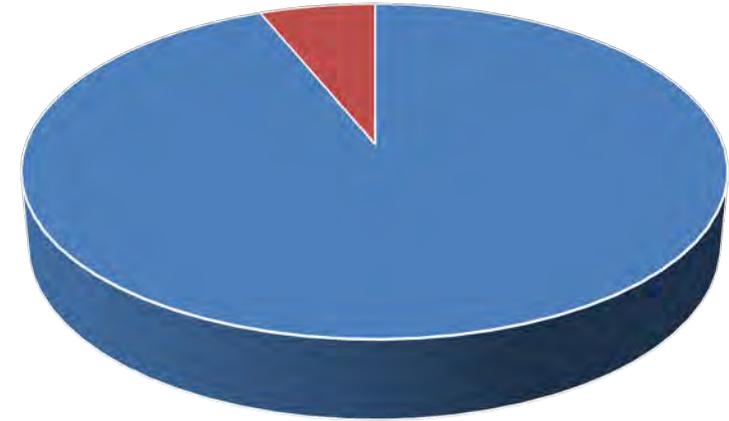
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Attend LMA meetings	4	2	4
2. Tenant lease violations	39	17	35

STAFFING LEVELS

	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
FTE	5.00	6.00	6.00

2021 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 455,102	\$ 435,510	\$ 521,560
Professional services	28,261	31,270	34,280
Maintenance	49,334	58,332	-
TOTAL	\$ 532,697	\$ 525,112	\$ 555,840

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly	\$ 2.44	\$ 2.40	\$ 2.54
Annual	\$ 29.26	\$ 28.84	\$ 30.53

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - Civil Defense
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

This activity maintains a state of emergency preparedness in case of natural disaster, unusual occurrences, or all out war. It's primary purpose is to coordinate other city departments or governmental units in the safeguarding of life and property during and following such emergencies.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Renew and maintain outdoor early warning siren maintenance/testing contracts.
2. Renew outdoor earling warning siren computer board contract.
3. Revise civil unrest operations plan

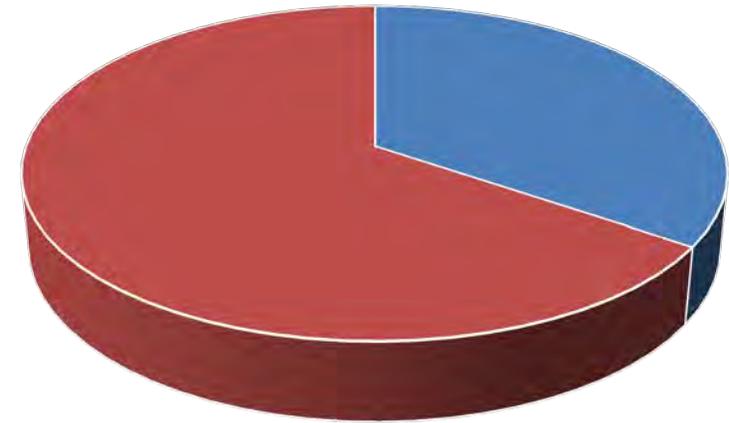
EXPENDITURE HIGHLIGHTS:

1. Maintenance/testing contract for outdoor early warning sirens
2. Membership dues for Assoc. of MN Emergency Managers (AMEM)
3. Train officers in response to civil unrest

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Certified Emergency Mgrs	2	2	3
2. Attend Gov's conf training	2	0	2
3. Continued AMEM Member	2	2	2

2021 EXPENDITURES BY CATEGORY



■ Supplies ■ Professional services

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Supplies	\$ -	\$ 500	\$ 500
Professional services	-	950	950
Maintenance	2,214	2,500	2,500
TOTAL	\$ 2,214	\$ 3,950	\$ 3,950

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Monthly	\$ 0.01	\$ 0.02	\$ 0.02
Annual	\$ 0.12	\$ 0.22	\$ 0.22

CITY OF ANOKA 2021 ADOPTED BUDGET

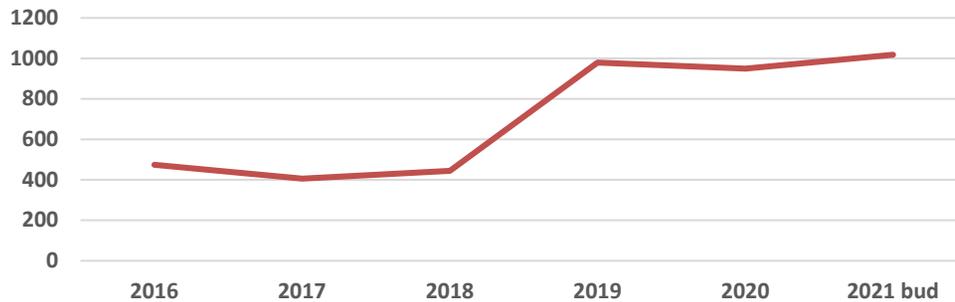
**Fund - 101 General
Division - Public Safety**

**Department - Building Inspections
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

This department administers and enforces city ordinances relating to the building code. Building plans are reviewed prior to construction, and building in the process of construction are inspected for compliance with applicable codes.

Building Permits Issued



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Launch new online Permit Works software
2. Continue enforcement of building codes
3. Continue review of building plans and issuance of permits

EXPENDITURE HIGHLIGHTS:

1. Personal services increase to reflect step increases and insurance
2. Reduced costs to vehicle maintenance
3. _____

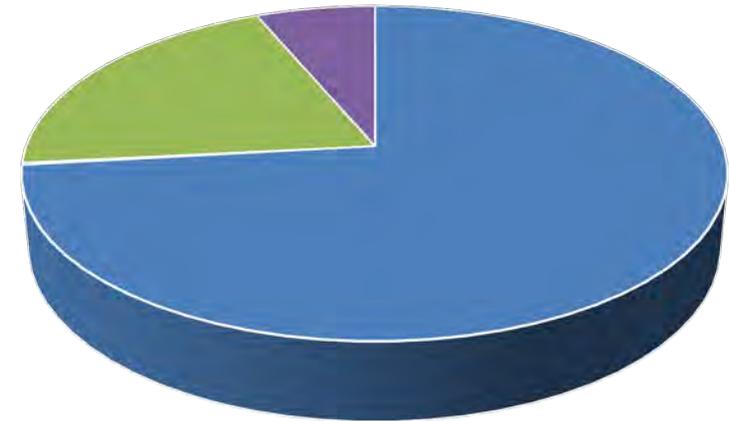
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Building Permits	980	950	1018
2. Mechanical Permits	263	284	327
3. Plumbing Permits	250	300	328
4. Electric Permits	376	398	440

STAFFING LEVELS

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	1.20	1.20	1.20

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 126,176	\$ 98,900	\$ 146,200
Supplies	133	1,450	400
Professional services	35,679	40,400	40,450
Maintenance	11,250	14,583	12,700
TOTAL	\$ 173,238	\$ 155,333	\$ 199,750

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Monthly	\$ 0.79	\$ 0.71	\$ 0.91
Annual	\$ 9.52	\$ 8.53	\$ 10.97

CITY OF ANOKA 2021 ADOPTED BUDGET

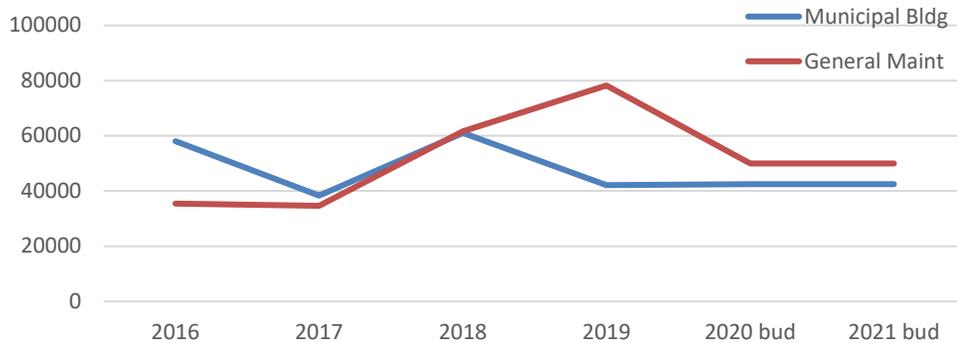
**Fund - 101 General
Division - Public Works**

**Department - Municipal Buildings
and General Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The Municipal Buildings department ensures the City Hall complex is safe and efficient while projecting a positive public image and work environment. The facility and its equipment is maintained by in-house maintenance personnel. The General Maintenance department maintains other City buildings and property in-house.

Maintenance expenditures



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to perform preventative maintenance checks to increase efficiency.
2. Monitor and maintain HVAC system
3. Reduce use of natural gas as directed by Centerpoint Energy
4. Review buildings to make determinations for accessibility

EXPENDITURE HIGHLIGHTS:

1. ADA Wheelchair lift for Anoka City Hall Community Room

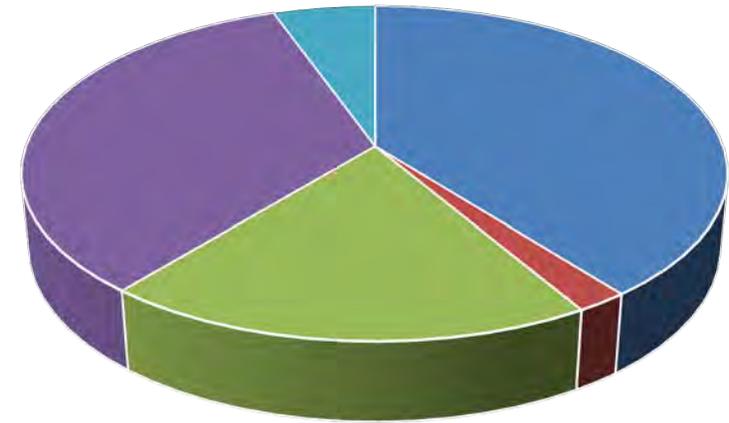
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Buildings maintained	5	5	5
2. Square feet cleaned daily	4800	4500	5000

STAFFING LEVELS

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Mun Bldg FTE	0.45	0.45	0.45
General Maint FTE	1.50	1.50	1.50

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 113,974	\$ 131,344	\$ 130,600
Supplies	720	13,100	6,800
Professional services	52,312	67,620	64,250
Maintenance	143,574	86,986	111,300
Capital projects	10,744	-	18,000
TOTAL	\$ 321,324	\$ 299,050	\$ 330,950

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Monthly	\$ 1.47	\$ 1.37	\$ 1.51
Annual	\$ 17.65	\$ 16.43	\$ 18.18

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Works**

**Department - Engineering
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The engineering department is responsible for the design, construction, maintenance and operation of the physical facilities and infrastructure of the city. This includes preparation of plans (or supervision of plan preparation if consulting engineers are used) and construction management of contracts awarded by the council for public improvements such as paving, storm sewers, sidewalks, etc. Engineering ensures that all projects are designed and built to City standards.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Implementation of an ADA Transition Plan
2. Final design approval for US TH-10/169 Improvement Project
3. Planning & applying for funding for Highway 47/169 Corridor Project
4. Planning for Street Renewal Projects

EXPENDITURE HIGHLIGHTS:

1. Sidewalk project at CSAH 7 & TH47
2. Entrance monument at East Main
3. Professional services for increased stormwater implementation
4. Completion of a SRP project

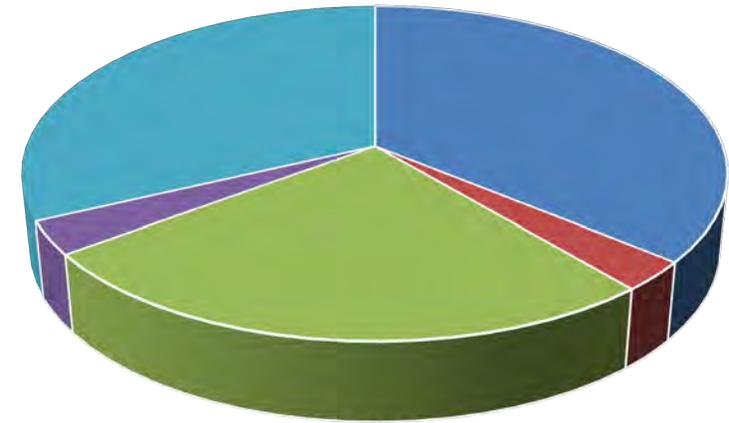
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. <u>Projects at/near completion</u>	4	5	5
2. <u>Site plan reviews</u>	4	5	5
3. <u>Inspection/review hours</u>	800	825	825

STAFFING LEVELS

	<u>ACTUAL 2019</u>	<u>BUDGETED 2020</u>	<u>BUDGETED 2021</u>
FTE	1.30	1.30	1.30

2021 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Supplies
- Maintenance

EXPENDITURES:	<u>ACTUAL 2019</u>	<u>BUDGETED 2020</u>	<u>BUDGETED 2021</u>
Personal services	\$ 75,809	\$ 50,482	\$ 56,190
Supplies	2,022	4,500	4,500
Professional services	30,124	41,260	40,420
Maintenance	5,860	17,291	5,000
Capital projects	-	-	50,000
TOTAL	\$ 113,815	\$ 113,533	\$ 156,110

PER CAPITA EXPENSE:	<u>ACTUAL 2019</u>	<u>BUDGETED 2020</u>	<u>BUDGETED 2021</u>
Monthly	\$ 0.52	\$ 0.52	\$ 0.71
Annual	\$ 6.25	\$ 6.24	\$ 8.58

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - Public Works**

**Department - Street Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The street department maintains streets and roadways within the city, including street surfacing and repairs, street cleaning, snow and ice removal, storm sewers and traffic regulating device installation and maintenance. Dam maintenance is also in the department.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue improving joint power agreement with other cities for buying power
2. Snow and ice removal within 24 hours of snow event
3. Curb, gutter and storm sewer replacements
4. _____

EXPENDITURE HIGHLIGHTS:

1. Some costs for sidewalk project moved to engineering department
2. Purchase of new John Deere mower blower
3. _____
4. _____

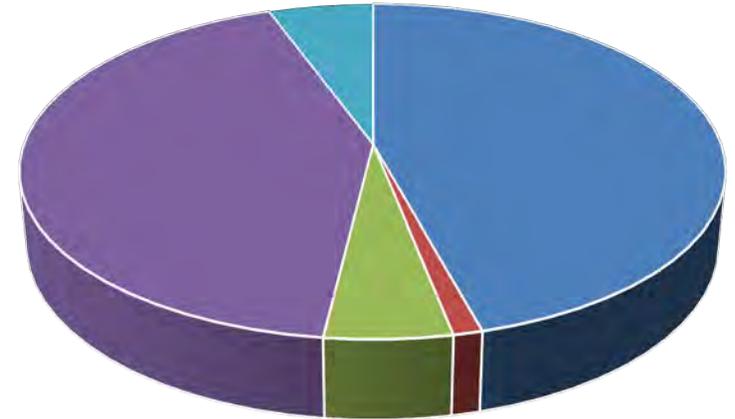
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Overtime hours	661	317	400
2. Sidewalk repair costs	\$ 20,834	\$ 60,610	\$ 50,000

STAFFING LEVELS

	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
FTE	7.70	7.70	7.70

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Personal services	\$ 646,114	\$ 548,847	\$ 708,330
Supplies	12,268	30,400	17,900
Professional services	58,409	81,950	77,680
Maintenance	580,635	696,156	658,000
Capital projects	47,454	-	86,400
TOTAL	\$ 1,344,880	\$ 1,357,353	\$ 1,548,310

PER CAPITA EXPENSE:	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Monthly	\$ 6.16	\$ 6.21	\$ 7.09
Annual	\$ 73.87	\$ 74.56	\$ 85.05

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Parks and Recreation**

**Department - Event Center
Director - Golf Operations Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the clubhouse at the golf course. Greenhaven Event Center is the location for various community events and meetings. This facility is also made available for cross country skiing in the winter. Tavern at Greenhaven operates a restaurant and banquet facility, with a portion paid back to the City.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Aid in increasing catering tournament revenue
2. Continue improve cross country skiing program.
3. Promote Tavern at Green Haven and their level of service

EXPENDITURE HIGHLIGHTS:

1. Utilities and maintenance associated with event center
2. Major upgrades completed

PERFORMANCE MEASURES:

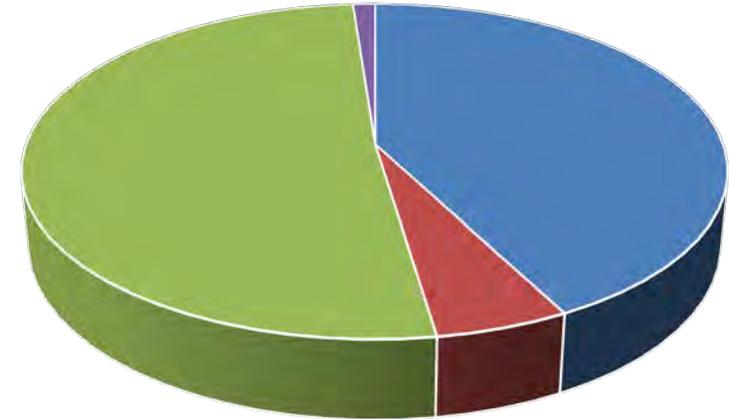
	2019	2020	2021 Projected
1. Commisison fron vendor	\$ 27,214	\$ 20,886	\$ 20,000

STAFFING LEVELS

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	0.40	0.40	0.40



2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Personal services	\$ 45,755	\$ 68,000
Supplies	14,579	9,000	9,000
Professional services	82,057	86,470	86,760
Maintenance	118,286	49,000	2,000
Capital projects	-	25,000	-
TOTAL	\$ 260,677	\$ 237,470	\$ 169,470

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
	Monthly	\$ 1.19	\$ 1.09
Annual	\$ 14.32	\$ 13.04	\$ 9.31

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - Parks and Recreation**

**Department - Community Recreation
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for multiple areas of community recreation activities. This department encompasses Concerts in the Park, Mayors Ice Cream Social, and the City's share of of the Community Schools Program. This department also provides for the rental boat slips on the Rum River and access to the upper recreational pool of the Rum River. Skating rink and warming house operations are accounted for in this department as well as snow removal on City sidewalks and the Central Business District. This department also is responsible for the maintenance and improvements to the City's playgrounds, playfields and tennis courts. Special events such as Halloween, Winterfest and the Food Truck Festival are accounted for by this department.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue special events success such as Winterfest and End of Summer Bash
2. Offer outdoor programs for youth at little to no cost within budget
3. Offer tournaments and leagues for pickleball, cornhole, etc
4. _____

EXPENDITURE HIGHLIGHTS:

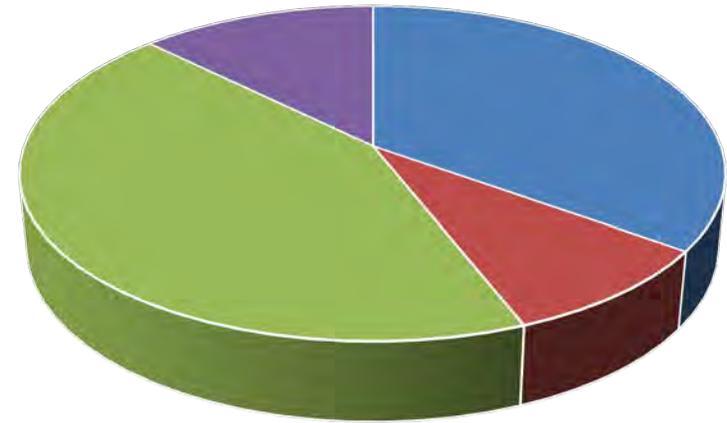
1. Outdoor concerts in the park on Sundays and Tuesdays
2. 4-6 Outdoor movies in the park
3. Support 4 large community events
4. 2 Pickleball tournaments / 2 cornhole bag tournaments

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Boat slips	17	17	18
2. Ice rink skaters	3800	4400	4000
3. "In the Park" events	18	22	22

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
FTE	2.25	2.25	2.25

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Personal services	118,315	103,300	111,970
Supplies	12,165	33,400	29,200
Professional services	123,784	136,530	139,010
Maintenance	66,253	113,831	40,500
Capital projects	-	20,000	-
TOTAL	\$ 320,517	\$ 407,061	\$ 320,680

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Monthly	\$ 1.47	\$ 1.86	\$ 1.47
Annual	\$ 17.61	\$ 22.36	\$ 17.61

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 101 General
Division - Parks and Recreation**

**Department - Aquatic Center
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the operation, staffing and maintenance of the Anoka Aquatic Center. The department took on operation of the concession stand in 2017.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue closing the gap between revenues and expenses
2. Provide higher level of service and larger variety of products at competitive pricing
3. Collaborate with organizations to offer events, specials, and outreach
4. Increase number of passes, attendance, and lessons

EXPENDITURE HIGHLIGHTS:

1. Add swim instructor to boost swim lessons
2. 45-50 part time season employees hired yearly for lifeguard and cashiers
3. Aquatic Center capital projects fund to be closed in 2021

PERFORMANCE MEASURES:

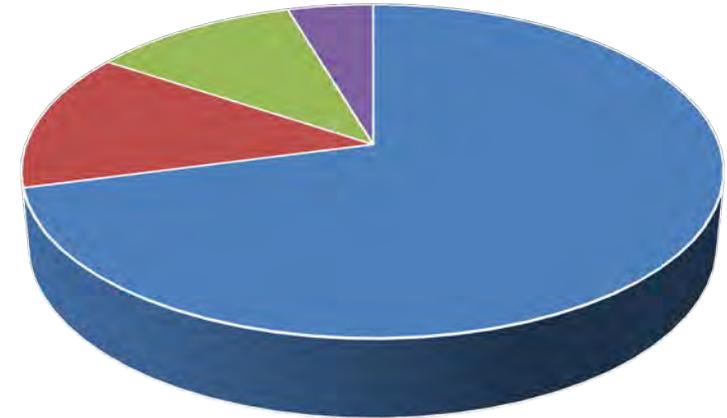
	2019	2020	2021 Projected
1. Swim lesson participants	1195	787	800
2. Open swim attendance	33,389	9,039	20,000
3. Concession stand sales	53,942	9,740	30,000

STAFFING LEVELS

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
FTE	0.60	0.60	0.60



2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Personal services	\$ 261,497	\$ 261,954	\$ 278,710
Supplies	54,088	33,000	53,000
Professional services	39,457	66,060	43,580
Maintenance	21,831	35,583	18,000
Capital projects	-	-	-
TOTAL	\$ 376,873	\$ 396,597	\$ 393,290

PER CAPITA EXPENSE:

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Monthly	\$ 1.73	\$ 1.82	\$ 1.80
Annual	\$ 20.70	\$ 21.79	\$ 21.60

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 101 General
Division - Parks and Recreation**

**Department - Senior Center
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for operation, staffing, and maintenance costs of the Senior Center facility and program delivery

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to improve and expand senior day trip offerings
2. Increase use of facility by adding more onsite activities
3. Offer affordable extended/overnight travel opportunities

EXPENDITURE HIGHLIGHTS:

1. Distribution of more than 500 newsletters per month
2. Implementation of Covid safety precautions for all activities
3. Extended tour trips to Nashville, Niagra, Scotland
- 4.

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Special trips & activities	118	20	50
2. Meals served per year	2,362	2,070	2,000
3. Passengers per year	3,852	2,800	3,500

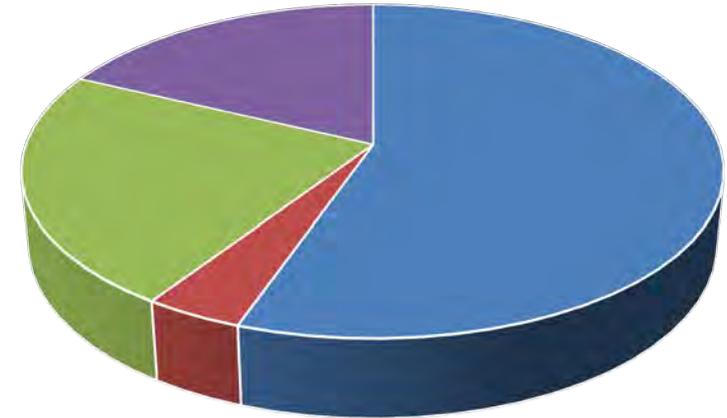
STAFFING LEVELS

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	0.60	0.60	0.60



763-576-4661 General information (Melissa)
763-427-6646 VOA dining

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	121,256	115,139	133,390
Supplies	3,370	9,500	9,500
Professional services	52,003	54,400	54,920
Maintenance	29,527	54,166	43,100
TOTAL	\$ 206,156	\$ 233,205	\$ 240,910

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Monthly	\$ 0.94	\$ 1.07	\$ 1.10
Annual	\$ 11.32	\$ 12.81	\$ 13.23

CITY OF ANOKA 2021 ADOPTED BUDGET

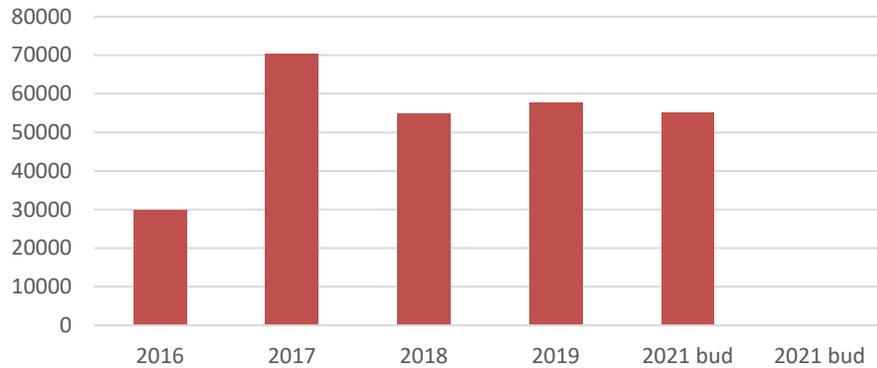
**Fund - 101 General
Division - Parks and Recreation**

**Department - Park Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the general administration of the Park and Recreation Department, maintenance of all city parks, and financing some park improvements.

Capital park improvements



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Meet or exceed safety standards of park system
2. Check existing play equipment for damages to be repaired or replaced
3. Monitor newly planted trees

EXPENDITURE HIGHLIGHTS:

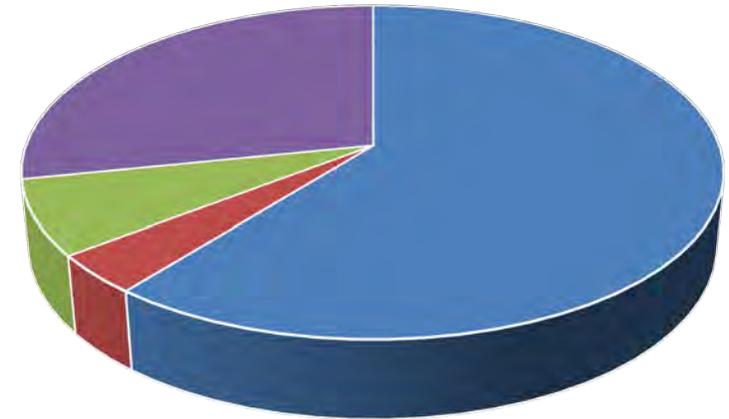
1. Maintenance costs to increase demand for shelter rentals
2. Personal services reduction for reduced seniority/staff
3. _____
4. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Picnic shelter reservations	245	165	200
2. City parks maintained	34	34	35
3. Park facilities	72	72	75

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2019</u>	<u>2020</u>	<u>2021</u>
	6.45	5.45	5.45

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 660,688	\$ 733,347	\$ 668,460
Supplies	58,158	42,058	42,060
Professional services	81,535	79,220	79,920
Maintenance	228,505	259,328	310,800
Capital projects	57,792	55,000	-
TOTAL	\$ 1,086,678	\$ 1,168,953	\$ 1,101,240

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Monthly	\$ 4.97	\$ 5.35	\$ 5.04
Annual	\$ 59.69	\$ 64.21	\$ 60.49

**CITY OF ANOKA
2021 ADOPTED BUDGET**

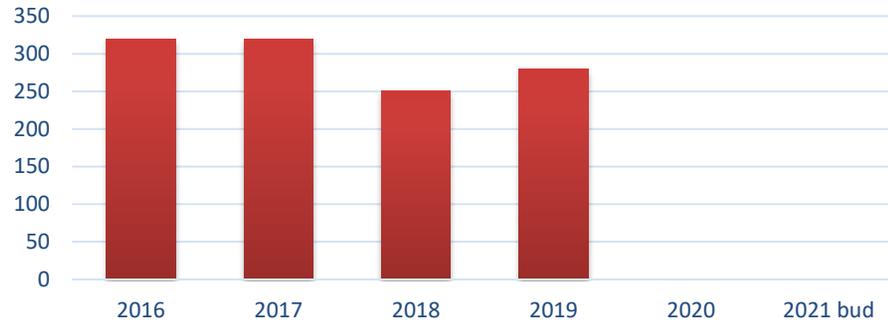
**Fund - 101 General
Division - Parks and Recreation**

**Department - City Beautification
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the shade tree disease control activities and some reforestation as well as beautification of parks, downtown Central Business District and planter beds

HANGING BASKETS PER YEAR



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Establish tree nursery for blvd tree replacement
2. Update tree ordinance for City of Anoka
3. _____

EXPENDITURE HIGHLIGHTS:

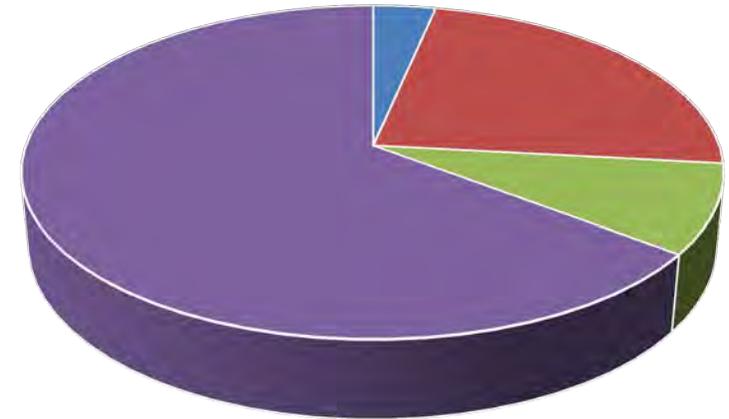
1. Addition of hanging baskets on Monroe Street from 1st to 3rd
2. Plant blvd trees to replace Ash & other removals
3. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Trees planted	100	50	50
2. Hanging baskets	280	275	265
3. Pots	26	26	26
4. Planted area	75	75	75

STAFFING LEVELS	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	6.45	5.45	5.45

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 2,793	\$ 3,500	\$ 3,100
Supplies	15,516	15,200	21,700
Professional services	4,624	7,480	8,000
Maintenance	21,872	75,000	60,000
TOTAL	\$ 44,805	\$ 101,180	\$ 92,800

PER CAPITA EXPENSE:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Monthly	\$ 0.21	\$ 0.46	\$ 0.42
Annual	\$ 2.46	\$ 5.56	\$ 5.10

**CITY OF ANOKA
2021 ADOPTED BUDGET**

SPECIAL REVENUE FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Taxes	\$ 13,000	\$ 13,894	\$ 13,794	\$ 695	\$ 750	\$ 750	0.00%
Licenses & Permits	39,490	59,160	44,908	48,643	39,000	39,000	0.00%
Fines & Forfeitures	47,030	41,870	44,479	38,990	55,000	55,000	0.00%
Interest Earnings	29,437	21,814	25,864	49,841	26,400	26,400	0.00%
Gain(loss) fair value of inv	(9,032)	(1,425)	13,013	15,152	-	-	0.00%
Charges for Services	168,426	221,561	214,630	157,691	224,500	224,500	0.00%
Miscellaneous	46,581	41,980	39,604	36,009	41,250	41,250	0.00%
Sale of fixed asset	-	-	-	8,050	-	-	0.00%
Transfers In/Reserves	69,666	-	-	-	223,566	73,730	-67.02%
Total Revenue	\$ 404,598	\$ 398,854	\$ 396,292	\$ 355,071	\$ 610,466	\$ 460,630	-24.54%
USES							
General Government	18,438	16,147	16,923	3,989	\$ 4,030	\$ 4,070	0.99%
Public Safety	113,636	74,447	79,163	73,993	87,080	84,770	-2.65%
Public Works	74,779	81,107	76,495	84,655	89,113	87,130	-2.23%
Parks	89,066	107,488	77,556	67,160	97,823	81,020	-17.18%
Capital Outlay	36,212	114,162	30,260	17,723	165,000	24,000	-85.45%
Total Expenditures	\$ 332,131	\$ 393,351	\$ 280,397	\$ 247,520	\$ 443,046	\$ 280,990	-36.58%
Net Change in Fund Balance	\$ 72,467	\$ 5,503	\$ 115,895	\$ 107,551	\$ 167,420	\$ 179,640	
Fund Balance	\$ 2,166,383	\$ 2,171,886	\$ 2,287,781	\$ 2,395,332	\$ 2,339,186	\$ 2,429,826	3.87%

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 202
Divison - Special Revenue

Department - Urban Redevelopment
Director -Community Development Director

DEPARTMENT DESCRIPTION:

This fund was set up to manage the Metropolitan Council sewer credits. Fund will be used to promote redevelopment in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to utilize the SAC loan program as development incentive.
2. Analyze whether a revolving loan fund should be established.
3. Continually analyze the SAC loan policy as development trends change.
4. _____



What is SAC?

SAC is an easier way to say Sewer Availability Charge.

The Metropolitan Council charges this one-time fee when a residence or business connects to the regional wastewater (sewer) system for the first time. The Council may also charge SAC when a business grows or changes the use of its space, which may create more potential demand on the system.

The Council charges SAC to local governments, who pass it on to business or property owners. Some local governments also charge an additional fee.

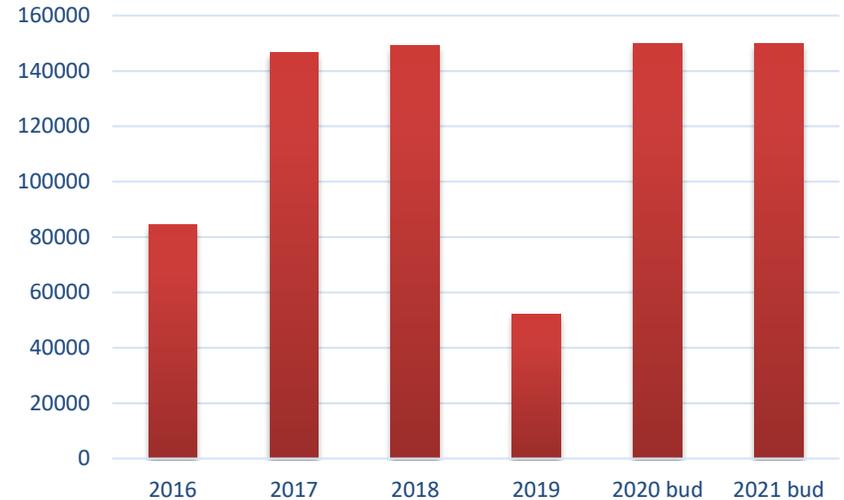
You will pay any SAC owed to your local government.



Why do I have to pay SAC?

Wastewater pipes and treatment plants are expensive. We borrow money to build them large enough to serve current AND future customers. SAC helps pay off the debt.

URBAN REDEVELOPMENT CHARGES FOR SERVICES



REVENUES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Charges for services	\$ 52,095	\$ 150,000	\$ 150,000
Interest earnings	39,236	16,500	16,500
TOTAL	\$ 91,331	\$ 166,500	\$ 166,500
EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Personal services	\$ 101	\$ 100	\$ 120
Professional services	-	10	10
Maintenance	-	-	-
TOTAL	\$ 101	\$ 110	\$ 130
Net change	\$ 91,230	\$ 166,390	\$ 166,370
Fund balance	\$ 1,436,967	\$ 1,603,357	\$ 1,769,727

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 205
Divison - Special Revenue**

**Department - Round Up
Director -City Council**

DEPARTMENT DESCRIPTION:

Round Up for Change is a program that rounds utility customers' bills to the nearest dollar. These voluntary "round up" contributions are used to provide financial assistance to worth-while activities, organizations and community projects that provide basic human needs to families, children and seniors in our community. The City must spend the funds in accordance with these guidelines and in compliance with laws governing public purpose expenditures of municipal governments.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Media interviews, newsletter articles and other outreach
2. _____

EXPENDITURE HIGHLIGHTS:

1. Adjust actual payments out to reflect donations received
2. _____

Round up for Change with AMU!



How it works: Your utility bill is rounded up to the next full dollar amount. Those extra cents are combined with all other round up cents. These small contributions add up to big donations!

Generous contributions made by AMU customers from 2012-2018 have resulted in more than \$277,000 donated to local food shelves, shelters, and youth organizations.

Your donation will never exceed \$.99 a month. The average donation is just \$.48 a month. You may also make separate payments to the Round Up Fund if you choose, simply send a separate payment with your regular utility payment and mark it ROUND UP.

If you are interested in participating in this community giving program or get more details by calling 763-576-2750 or emailing ldouglas@ci.anoka.mn.us

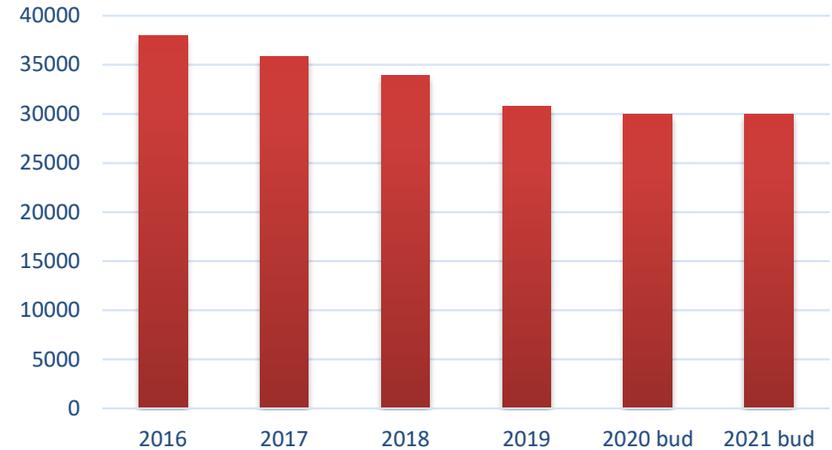
Small change for you means a BIG difference for our community.

Be the change in someone's life!



ANOKA MUNICIPAL UTILITY
763-576-2750
www.ci.anoka.mn.us

ROUND UP DONATIONS



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Donations	\$ 30,337	\$ 30,000	\$ 30,000
Interest earnings	470	300	300
TOTAL	\$ 30,807	\$ 30,300	\$ 30,300
EXPENDITURES:			
	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Contractual services	\$ 26,112	\$ 36,100	\$ 30,300
Maintenance	18	-	-
TOTAL	\$ 26,130	\$ 36,100	\$ 30,300
Net change	\$ 4,677	\$ (5,800)	\$ -
Fund balance	\$ 19,238	\$ 13,438	\$ 13,438

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 210
Divison - Special Revenue**

**Department - Police Forfeiture
Director -Chief of Police**

DEPARTMENT DESCRIPTION:

This fund is dedicated to funds received from the sale of assets that are seized during a DUI or Narcotic arrest.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

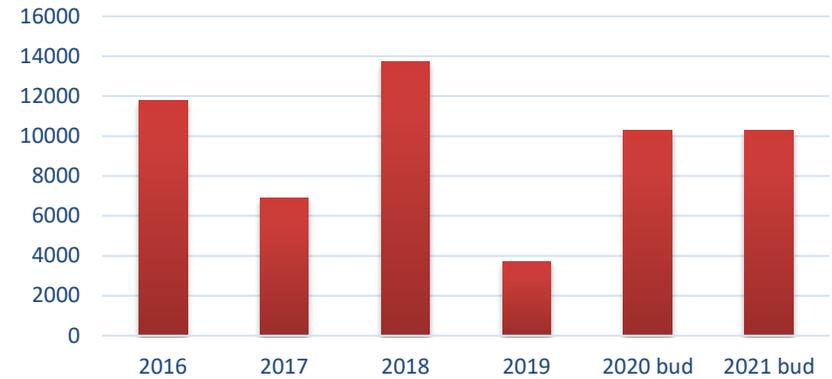
1. Determine feasibility of forfeiture of assets that must be scrapped
2. Consider elimination of DUI forfeitures

EXPENDITURE HIGHLIGHTS:

1. DUI funds can be used for training and equipment specific to DUI enforcement
2. Narcotic funds can be used for training and educational materials



POLICE FORFEITURE REVENUE



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Fines and forfeitures	\$ 3,100	\$ 10,000	\$ 10,000
Sale of fixed asset	\$ 7,550	\$ -	\$ -
Interest earnings	603	300	300
TOTAL	\$ 11,253	\$ 10,300	\$ 10,300
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Contractual services	\$ 300	\$ 5,300	\$ -
Maintenance	-	5,000	-
TOTAL	\$ 300	\$ 10,300	\$ -
Net change	\$ 10,953	\$ -	\$ 10,300
Fund balance	\$ 30,099	\$ 30,099	\$ 40,399

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 225
Divison - Special Revenue**

**Department - Cemetery Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the maintenance of the Forest Hill and Oakwood cemeteries.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Implement cloud hosted management software and public search option
2. Open Southend of Section 6 Block 5
3. _____

EXPENDITURE HIGHLIGHTS:

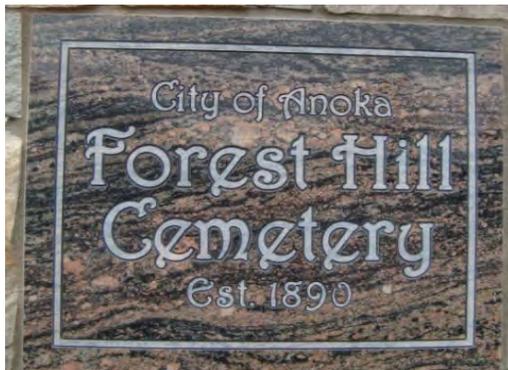
1. Purchase cemetery management software
2. Purchase new columbarium, double niches
3. Purchase of two zero turn mowers

AVAILABILITY

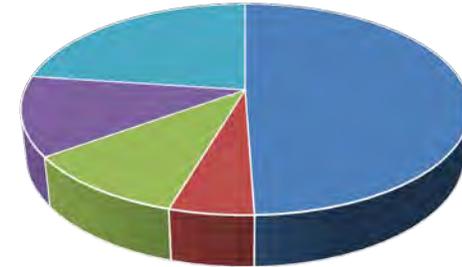
	2019	2020	2021 Projected
1. Cremation Graves of 94	43	39	30
2. Columbarium Niches of 48	24	14	40
3. Section 6-5 Graves of 764	426	386	350

STAFFING LEVELS

	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
FTE	0.65	0.65	0.65



2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:

	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
Internments	\$ 26,585	\$ 29,000	\$ 29,000
Marking setting fees	6,828	4,500	4,500
Gravesites	48,536	25,000	25,000
Perpetual Care	23,647	16,000	16,000
Interest earnings	11,756	3,000	3,000
Miscellaneous	1,040	250	250
Transfer in/use of reserves	-	20,073	27,270
TOTAL	\$ 118,392	\$ 97,823	\$ 105,020

EXPENDITURES:

	<u>ACTUAL</u> 2019	<u>BUDGETED</u> 2020	<u>BUDGETED</u> 2021
Personal services	\$ 46,645	\$ 66,760	\$ 51,930
Supplies	525	5,400	5,400
Professional services	7,636	10,330	10,940
Maintenance	12,354	15,333	12,750
Capital outlay	17,723	-	24,000
TOTAL	\$ 84,883	\$ 97,823	\$ 105,020

Net change	\$ 33,509	\$ -	\$ -
Fund balance	\$ 444,037	\$ 419,522	\$ 392,252

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 250
Divison - Special Revenue**

**Department - Walker Leased Parking
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The Walker parking fund maintains and improves the Walker parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees. The Cities primary leasor is the Walker Plaza, providing adequate spaces until 2039.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

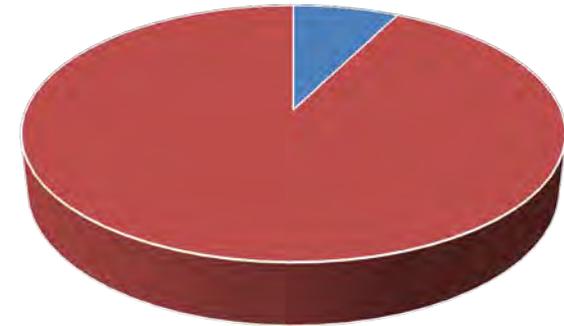
1. Continue to manage contract with Walker Senior Plaza
2. _____

EXPENDITURE HIGHLIGHTS:

1. Rolled Budget forward for Ramp Roof Replacement
2. _____



2021 EXPENDITURES BY CATEGORY



■ Personal services
 ■ Professional services
 ■ Capital outlay

REVENUES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Parking permits	\$ 2,482	\$ 4,000	\$ 4,000
Interest earnings	(30)	100	100
Transfer in/use of reserves	-	158,020	-
TOTAL	\$ 2,452	\$ 162,120	\$ 4,100
EXPENDITURES:			
	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 130	\$ 140	\$ 160
Professional services	2,934	1,980	1,980
Capital outlay	-	160,000	-
TOTAL	\$ 3,064	\$ 162,120	\$ 2,140
Net change	\$ (612)	\$ -	\$ 1,960
Fund balance	\$ (247)	\$ (158,267)	\$ (156,307)

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 260
Divison - Special Revenue**

**Department - City Parking
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The Parking fund maintains and improves the city's parking lots and 1 parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Maintain and improve public parking lots and ramps as needed
2. Continue to evaluate the parking needs in the downtown business area
3. Work with parking board and ABLA regarding parking study results
4. _____

EXPENDITURE HIGHLIGHTS:

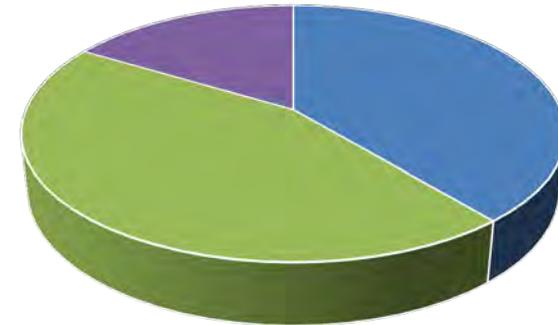
1. Maintenance costs to sweep, seal coat & paint lines in city owned surface lots.
2. Maintenance costs to sweep, clean and seal concrete in city owned ramps.
3. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Parking Permits sold	345	186	300
2. Amount of surface stalls	85	85	85
3. Amount of ramp stalls	138	138	138

STAFFING LEVELS	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
FTE	0.85	0.85	0.85

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Parking permits	\$ 46,162	\$ 55,000	\$ 55,000
Parkings fees	35,890	32,000	32,000
Interest earnings	13,214	6,000	6,000
Use of reserves	-	45,473	46,460
TOTAL	\$ 95,266	\$ 138,473	\$ 139,460
EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Personal services	\$ 47,433	\$ 51,340	\$ 54,310
Supplies	1,840	-	-
Professional services	52,038	61,700	62,300
Maintenance	27,843	25,433	22,850
Capital outlay	-	-	-
TOTAL	\$ 129,154	\$ 138,473	\$ 139,460
Net change	\$ (33,888)	\$ -	\$ -
Fund balance	\$ 446,346	\$ 400,873	\$ 354,413

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 290
Divison - Special Revenue**

**Department - Lodging
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The Lodging Fund collects lodging taxes from hotels or motels in the City for remittance to the MN Metro North Tourism for membership to the association. The association promotes tourism to the member cities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton and Shoreview.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

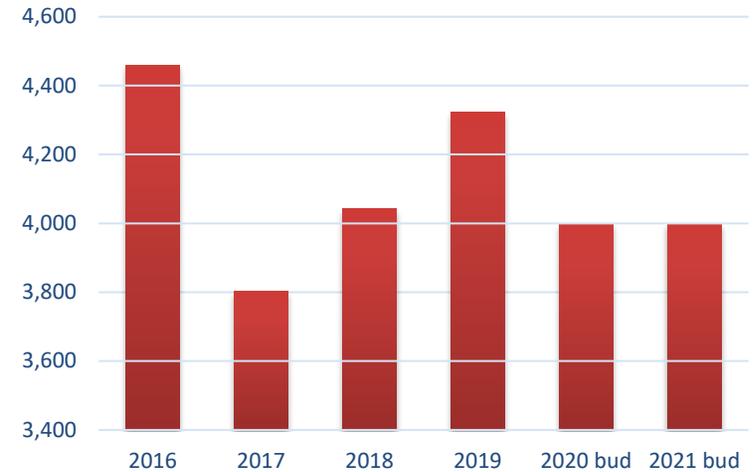
1. Collect lodging taxes promptly and remit to MN Metro North Tourism
2. _____

EXPENDITURE HIGHLIGHTS:

1. Gateway payments to ABLA using membership grants
2. _____



North Metro Tourism membership grant by year



REVENUES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Lodging tax	\$ 395	\$ 750	\$ 750
Interest earnings	553	200	200
Miscellaneous	4,322	4,000	4,000
TOTAL	\$ 5,270	\$ 4,950	\$ 4,950

EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Personal services	\$ 365	\$ 390	\$ 410
Professional services	3,523	3,530	3,530
TOTAL	\$ 3,888	\$ 3,920	\$ 3,940

Net change	\$ 1,382	\$ 1,030	\$ 1,010
Fund balance	\$ 18,892	\$ 19,922	\$ 20,932

**CITY OF ANOKA
2021 ADOPTED BUDGET**

DEBT SERVICE FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Taxes	\$ 156,789	\$ 1,664	\$ 415	\$ 403	\$ -	\$ 750,000	0.00%
Interest Earnings	16,118	5,459	2,493	20,771	2,500	1,600	-36.00%
Gain(loss) fair value of inv	(18,342)	15,872	3,515	3,676	-	-	0.00%
Issuance of bonds	1,563,811	-	-	-	-	-	0.00%
Transfers In/Reserves	727,150	960,000	944,500	927,000	1,407,470	390,000	-72.29%
Total Revenue and Transfers In	\$ 2,445,526	\$ 982,995	\$ 950,923	\$ 951,850	\$ 1,409,970	\$ 1,141,600	-19.03%
USES							
Principal Retirement	540,000	2,105,000	675,000	680,000	700,000	740,000	5.71%
Interest and fiscal charges	373,540	325,129	272,586	253,263	237,603	461,726	94.33%
Total Expenditures	\$ 913,540	\$ 2,430,129	\$ 947,586	\$ 933,263	\$ 937,603	\$ 1,201,726	28.17%
 Net Change in Fund Balance	 \$ 1,531,986	 \$ (1,447,134)	 \$ 3,337	 \$ 18,587	 \$ 472,367	 \$ (60,126)	
 Fund Balance	 \$ 1,991,191	 \$ 544,057	 \$ 547,394	 \$ 565,981	 \$ 1,038,348	 \$ 978,222	 -5.79%

CITY OF ANOKA 2021 ADOPTED BUDGET

**Funds 301-379
Division - General Government**

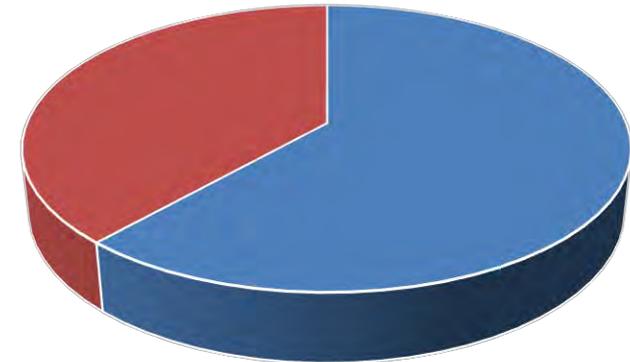
**Department - Debt Service
Director - Finance Director**

DEPARTMENT DESCRIPTION:

Debt Service funds finance and account for the payment of interest and principal on all general obligation debt other than debt issued for an enterprise fund.

1. 2010A Public Safety Building Bonds - maturity 2-1-2022
Public Safety Facility construction. 2021 funding with debt levy
2. 2016A Public Facilities Crossover Refunding - maturity date 2-1-2028
Energy improvements to Greenhaven Event Ctr - 2021 funding with debt levy
3. 2014A TIF Crossover Refunding Bonds - maturity 2-1-2033
Historic downtown ramp - 2021 funding with debt levy and TIF revenue
4. 2016B Utility Storm Water Bonds - maturity 2-1-2036
Storm Sewer system construction - funding from storm water fees
5. 2020A General Obligation Bonds - maturity date 2-4-2041
Street Renewal projects - funding from special assessments and utility revenue

2021 EXPENDITURES BY CATEGORY



■ Principal bond payments
■ Interest expense

Year	General Obligation Bonds		Revenue Bonds		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2021	740,000	460,073	85,000	35,500	825,000	495,573
2022	1,235,000	427,398	85,000	33,800	1,320,000	461,198
2023	925,000	388,435	85,000	32,100	1,010,000	420,535
2024	970,000	353,335	85,000	30,400	1,055,000	383,735
2025	995,000	316,835	85,000	28,700	1,080,000	345,535
2026	970,000	282,185	85,000	27,000	1,055,000	309,185
2027	845,000	252,460	85,000	25,300	930,000	277,760
2028	990,000	223,035	90,000	23,325	1,080,000	246,360
2029	845,000	192,085	90,000	21,075	935,000	213,160
2030	865,000	164,966	90,000	18,825	955,000	183,791
2031	905,000	140,258	90,000	16,350	995,000	156,608
2032	930,000	114,523	90,000	13,650	1,020,000	128,173
2033	955,000	88,043	95,000	10,875	1,050,000	98,918
2034	415,000	70,458	100,000	7,950	515,000	78,408
2035	420,000	62,003	105,000	4,875	525,000	66,878
2036	425,000	53,235	110,000	1,650	535,000	54,885
2037	435,000	44,096	-	-	435,000	44,096
2038	440,000	34,580	-	-	440,000	34,580
2039	460,000	24,565	-	-	460,000	24,565
2040	465,000	14,043	-	-	465,000	14,043
2041	370,000	4,348	-	-	370,000	4,348
2042	-	-	-	-	-	-
2043	-	-	-	-	-	-
	<u>15,600,000</u>	<u>3,710,955</u>	<u>1,455,000</u>	<u>331,375</u>	<u>17,055,000</u>	<u>4,042,330</u>

REVENUE SOURCES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Debt service levy	403	-	750,000
Interest earnings	24,447	2,500	1,600
Transfer in	927,000	1,407,470	390,000
TOTAL	\$ 951,850	\$ 1,409,970	\$ 1,141,600
EXPENDITURES:	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Principal bond payments	\$ 680,000	\$ 700,000	\$ 740,000
Interest expense	253,263	237,603	461,726
TOTAL	\$ 933,263	\$ 937,603	\$ 1,201,726
Net change	\$ 18,587	\$ 472,367	\$ (60,126)
Fund balance	\$ 565,981	\$ 1,038,348	\$ 978,222

**CITY OF ANOKA
2021 ADOPTED BUDGET**

CAPITAL PROJECTS FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Taxes	\$ 432,732	\$ 552,594	\$ 574,469	\$ 620,916	\$ 648,029	\$ 702,700	8.44%
Special assessments	728,197	937,857	568,810	783,656	967,866	917,866	-5.17%
Licenses and permits	5,856	13,118	15,401	10,460	-	-	0.00%
Intergovernmental	-	2,171,133	577,000	3,530,000	1,121,700	34,434,230	2969.83%
Charges for services	-	-	-	79,580	-	56,000	100.00%
Franchise fees	365,558	369,339	382,046	384,110	414,559	414,559	0.00%
Investment Income	18,795	8,850	(4,091)	(54,868)	56,257	78,018	38.68%
Gain(loss) fair value of inv	(7,514)	24,890	14,897	6,141	-	-	0.00%
Miscellaneous	(289,170)	689,784	821,280	483,931	729,188	302,304	-58.54%
Transfer in	3,885,000	1,520,000	1,930,000	508,700	991,000	245,000	-75.28%
Bond Proceeds	-	-	-	-	8,700,000	4,988,700	-42.66%
Total Revenue	\$ 5,139,454	\$ 6,287,565	\$ 4,879,812	\$ 6,352,626	\$ 13,628,599	\$ 42,139,377	209.20%
USES							
General government	\$ 66,680	\$ 92,172	\$ 34,658	\$ 12,826	\$ 5,380	\$ 10,510	95.35%
Public works	-	10,407	11,797	35,650	97,590	102,200	4.72%
Parks and recreation	-	7,863	3,147	-	-	8,510	100.00%
Capital outlay	6,228,439	7,020,066	6,008,504	8,370,773	9,923,390	7,188,000	-27.57%
Principal retirement	-	194,323	-	-	-	-	0.00%
Interest and fiscal charges	207,176	242,069	265,387	336,875	340,000	438,865	29.08%
Transfers out	2,277,166	800,000	425,000	600,000	376,000	450,000	19.68%
Total Expenditures	\$ 8,779,461	\$ 8,366,900	\$ 6,748,493	\$ 9,356,124	\$ 10,742,360	\$ 8,198,085	-23.68%
Net Change in Fund Balance	\$ (3,640,007)	\$ (2,079,335)	\$ (1,868,681)	\$ (3,003,498)	\$ 2,886,239	\$ 33,941,292	
Fund Balance	\$ 1,960,579	\$ (118,756)	\$ (1,987,437)	\$ (4,990,935)	\$ (2,104,696)	\$ 31,836,596	1612.65%

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 405
Division - General Government

Department - Building Capital Improvements
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Capital Improvement and Infrastructure program was designed to plan and fund major improvements throughout the city. It is intended for long-term funding of improvements to city buildings and equipment.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Find permanent solution for animal containment
2. _____

EXPENDITURE HIGHLIGHTS:

1. Law Enforcement Training Center
2. Power gate system for Public Works

Image shows Greenhaven Maintenance Building 2020 construction



CAPITAL IMPROVEMENTS FUND BALANCE HISTORY



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Transfer in	\$ 105,000	\$ 105,000	\$ 105,000
Bond	-	-	4,988,700
Sale of fixed asset	409,503	-	218,600
Interest earnings	(388)	-	30,000
TOTAL	\$ 514,115	\$ 105,000	\$ 5,342,300
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Greenhaven	\$ 134,630	\$ -	\$ -
Public Works	2,564	25,000	20,000
Public Safety	14,343	-	1,901,000
Miscellaneous	1,583	3,880	4,050
TOTAL	\$ 153,120	\$ 28,880	\$ 1,925,050
Net change	\$ 360,995	\$ 76,120	\$ 3,417,250
Fund balance	\$ 81,951	\$ 158,071	\$ 3,575,321

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 410
Division - Public Works**

**Department - State Aid Improvements
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

Fund established for State road improvement projects where part or all of the project is funded with state aid.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Fall project bidding for TH-10/169 Fair oak Avenue Underpass
2. _____

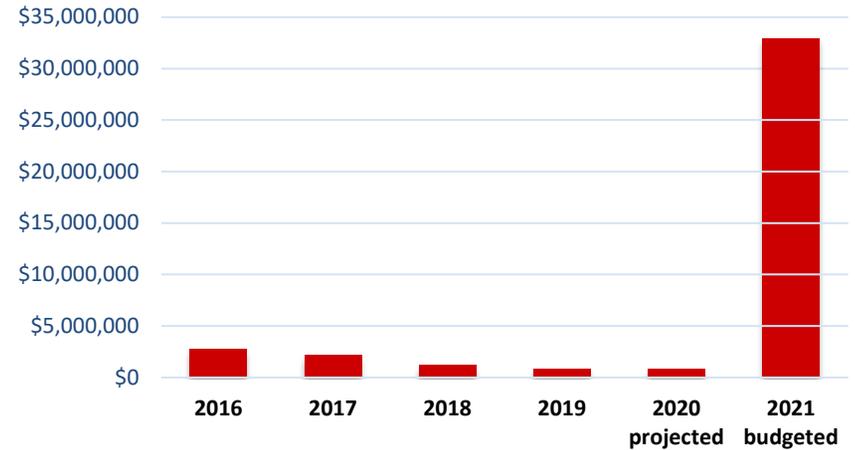
EXPENDITURE HIGHLIGHTS:

1. Complete right of way land acquisition
2. _____

Image shows rendering of planned Fair oak Ave Underpass



STATE AID FUND BALANCE HISTORY



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Intergovernmental revenue	\$ 1,658,000	\$ -	\$ 32,575,000
Interest earnings	(34,401)	-	-
TOTAL	\$ 1,623,599	\$ -	\$ 32,575,000
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Capital outlay	\$ 1,947,000	\$ -	\$ 500,000
TOTAL	\$ 1,947,000	\$ -	\$ 500,000
Net change	\$ (323,401)	\$ -	\$ 32,075,000
Fund balance	\$ 860,641	\$ 860,641	\$ 32,935,641

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 415
Division - Public Works

Department - Street Renewal
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Street Renewal Program was established for long-term planning and funding of street rehabilitations. Each year approximately 1 mile of city's roads, sewer mains, water mains and storm sewer are reconstructed to meet new standards and requirements and re-establish a new life for future use. Balancing the revenues and expenditures allow for a consistent and reoccurring program.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Full reconstruction of 0.44 miles of streets and underground utilities
2. Construct Greenhaven Parkway Phase II
3. Final design completion for US TH-10/169 Improvement
- 4.

EXPENDITURE HIGHLIGHTS:

1. \$1,867,000 for the 2021 SRP Project
2. \$2,538,000 for the 2021 GreenHaven Road Project
3. \$200,000 for crack sealing, seal coating, and fog sealing
- 4.

STREET RENEWAL PROJECT COSTS BY YEAR

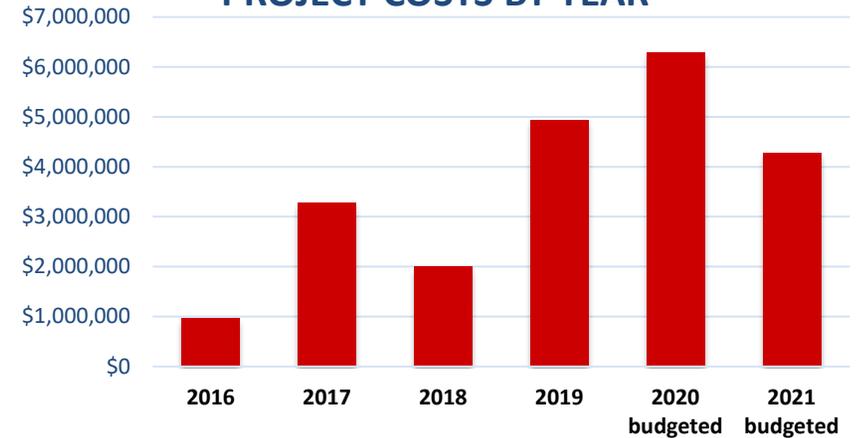


Image shows 2021 street renewal location



REVENUES	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Gas franchise fee	\$ 384,110	\$ 414,559	\$ 414,559
Assessments	783,656	967,866	917,866
Interest earnings	(57,383)	44,872	-
Intergovernmental	1,872,000	871,700	1,330,230
Bond proceeds	-	8,700,000	-
Other revenue	102,924	12,500	12,500
Transfer in	83,700	450,000	-
TOTAL	\$ 3,169,007	\$ 11,461,497	\$ 2,675,155
EXPENDITURES:	2019	2020	2021
Capital outlay	\$ 4,932,637	\$ 6,280,390	\$ 4,271,000
Transfer out	-	-	160,000
Miscellaneous	35,650	97,590	102,200
TOTAL	\$ 4,968,287	\$ 6,377,980	\$ 4,533,200
Net change	\$ (1,799,280)	\$ 5,083,517	\$ (1,858,045)
Fund balance	\$ (1,675,941)	\$ 3,407,576	\$ 1,549,531

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 450
Division - Parks and Recreation**

**Department - Park Dedication
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This division is responsible for park capital improvements including professional services for the development of new facilities and improvements to existing facilities using fees from new development in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Apply for grants and aid to fund future projects
2. _____
3. _____
4. _____

EXPENDITURE HIGHLIGHTS:

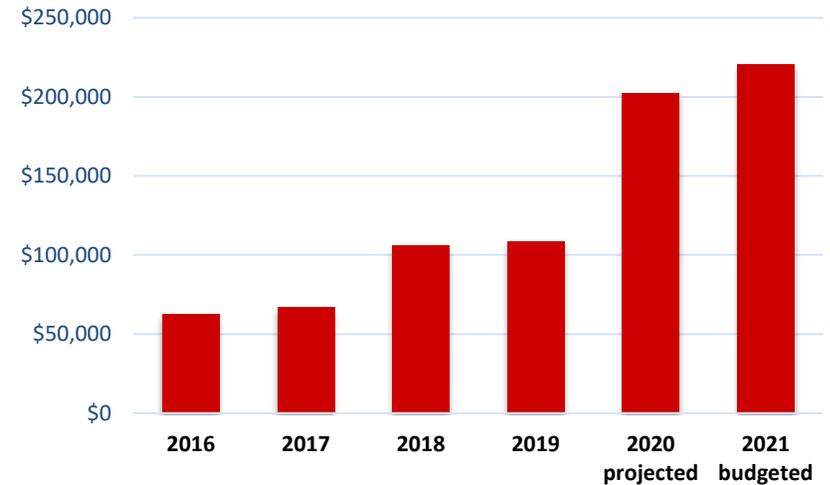
1. Trailway construction on Rum River Trail from 7th to Bunker
2. _____
3. _____
4. _____



Principles of Park Land Dedication

- New park demand should be paid for by new residents creating that demand.
- Existing residents should not be taxed to build new parks for new residents.
- Neighborhood parks and basic outdoor recreational facilities in community parks should serve residents in areas proximate to them.

**PARK DEDICATION
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Interest earnings	\$ 2,728	\$ 2,950	\$ 2,950
Donations	-	40,688	71,204
Intergovernmental	-	100,000	-
TOTAL	\$ 2,728	\$ 143,638	\$ 74,154
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Capital outlay	\$ -	\$ 50,000	\$ 56,000
Miscellaneous	175	-	210
TOTAL	\$ 175	\$ 50,000	\$ 56,210
Net change	\$ 2,553	\$ 93,638	\$ 17,944
Fund balance	\$ 108,669	\$ 202,307	\$ 220,251

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 460
Division - Parks and Recreation

Department - Park Capital
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Park Capital Improvement program was designed to plan and fund major park improvements throughout the city. It is intended for long-term funding of improvements to parks, trails, park buildings, ball fields and equipment.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Acquire property for Rum River Trail easement
2. Complete work on Rudy Johnson Park
- 3.

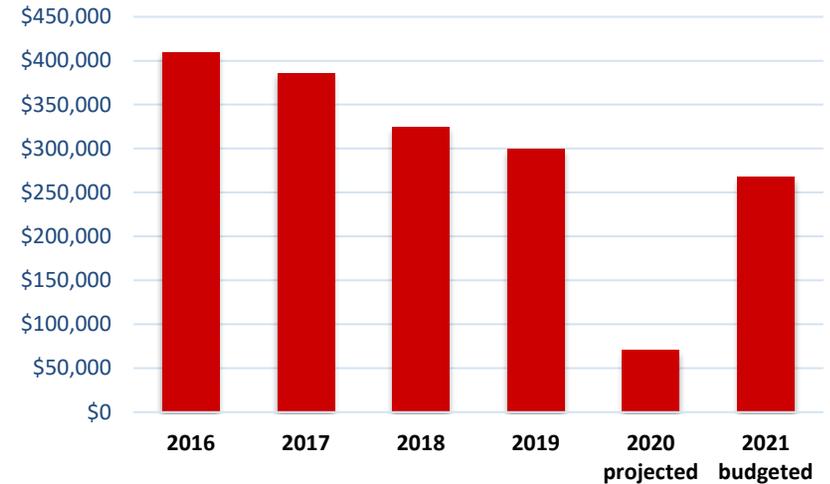
EXPENDITURE HIGHLIGHTS:

1. Shoreline restoration at Mississippi Park
2. Resurface parking lot at Enloe Park
- 3.

Image shows partial rendering of Rudy Johnson Park



PARK CAPITAL FUND BALANCE HISTORY



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Interest earnings	\$ 10,547	\$ 6,068	\$ 6,068
Intergovernmental	-	150,000	529,000
Transfer in	80,000	60,000	80,000
TOTAL	\$ 90,547	\$ 216,068	\$ 615,068
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Capital outlay	\$ 101,603	\$ 445,000	\$ 410,000
Miscellaneous	13,512	-	8,300
TOTAL	\$ 115,115	\$ 445,000	\$ 418,300
Net change	\$ (24,568)	\$ (228,932)	\$ 196,768
Fund balance	\$ 299,825	\$ 70,893	\$ 267,661

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 470
Division - Parks and Recreation**

**Department - Aquatic Center Capital
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This fund is responsible for aquatic center capital improvements including professional services for the development of new features and improvements to existing equipment. No new funding is planned and the fund will be closed once the balance has been used.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Use remainder of balance and close out fund
2. Transfer remaining funds to Aquatic Center general fund department
3. _____

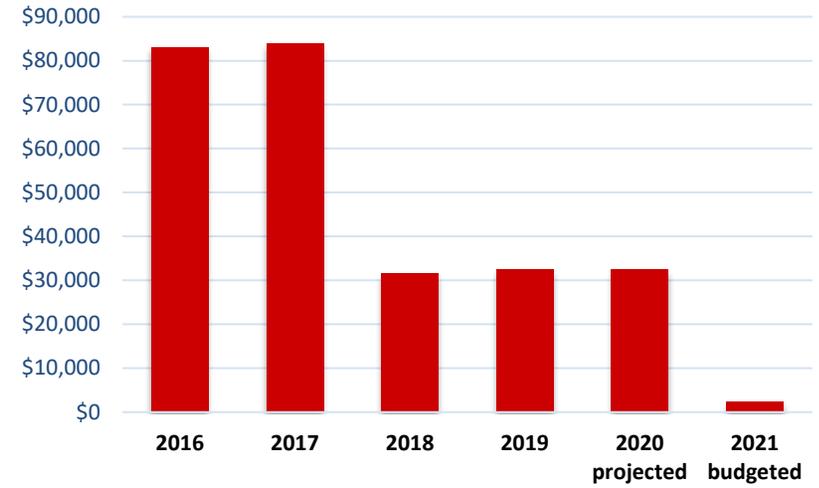
EXPENDITURE HIGHLIGHTS:

1. Boiler replacement
2. _____
3. _____

Image shows play equipment at Anoka Aquatic Center



**AQUATIC CENTER CAPITAL
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Interest earnings	\$ 908	\$ -	\$ -
TOTAL	\$ 908	\$ -	\$ -
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Capital outlay	\$ -	\$ -	\$ 30,000
TOTAL	\$ -	\$ -	\$ 30,000
Net change	\$ 908	\$ -	\$ (30,000)
Fund balance	\$ 32,472	\$ 32,472	\$ 2,472

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 481
Division - Tax Increment District

Department - Commuter Rail Transit Village
Director - Community Development Director

DEPARTMENT DESCRIPTION:

This division is responsible for park capital improvements including professional services for the development of new facilities and improvements to existing facilities using fees from new development in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Acquire blighted property for redevelopment.
2. Market current city-owned property for development.
- 3.

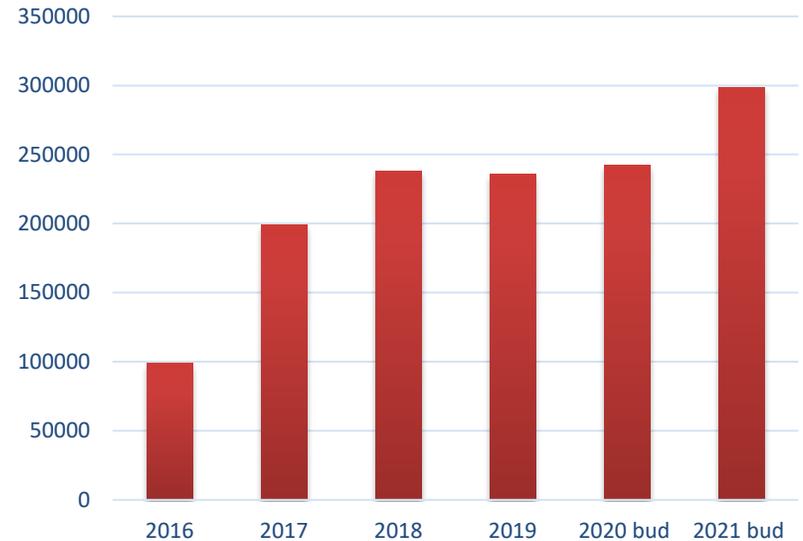
EXPENDITURE HIGHLIGHTS:

1. Continue with land purchases for redevelopment
- 2.
- 3.

Image shows master plan summary for Commuter Rail Transit Village district



CRTV TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Property taxes	\$ 235,787	\$ 241,967	\$ 298,200
Interest earnings	-	367	300
TOTAL	\$ 235,787	\$ 242,334	\$ 298,500
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Administrative	\$ 4,084	\$ -	\$ 2,120
Interest expense	120,706	118,000	142,760
Land and related purchases	-	700,000	-
TOTAL	\$ 124,790	\$ 818,000	\$ 144,880
Net change	\$ 110,997	\$ (575,666)	\$ 153,620
Fund balance	\$ (2,909,192)	\$ (3,484,858)	\$ (3,331,238)

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 482
Division - Tax Increment District

Department - Greens of Anoka
Director - Community Development Director

DEPARTMENT DESCRIPTION:

The Greens Of Anoka TIF district was created to explore opportunities for new development around Greens of Anoka area, enhance existing Greens of Anoka properties via development and identification, identify opportunities to convert City-owned land to private development and establish site development and architectural guidelines for future development in the area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Construction of Phase II of Green Haven Parkway
2. Sell acquired land for redevelopment.

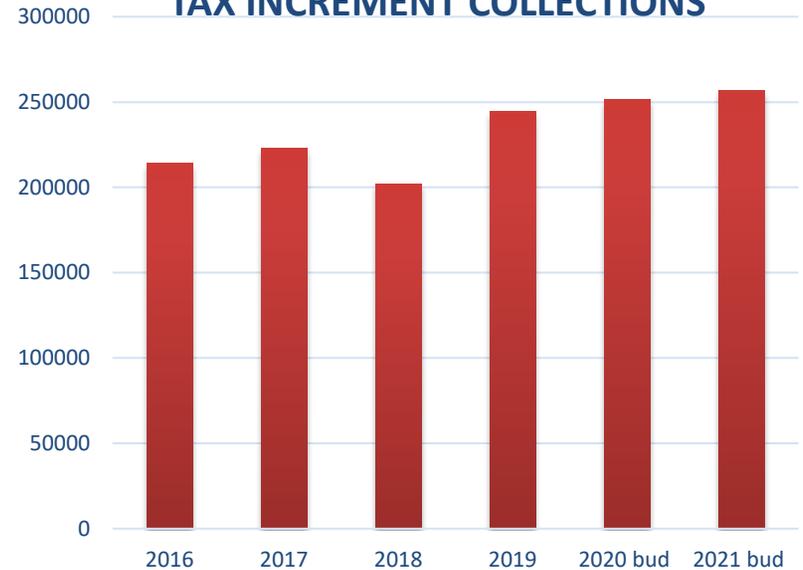
EXPENDITURE HIGHLIGHTS:

1. Land purchases for Green Haven Parkway Phase II
2. Interest on internal loans

Image shows master plan summary for Greens of Anoka TIF district



GREENS OF ANOKA TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Property taxes	\$ 244,462	\$ 251,262	\$ 256,800
Miscellaneous revenue	\$ -	\$ -	\$ 20,000
Interest earnings	58,384	(1,000)	8,000
TOTAL	\$ 302,846	\$ 250,262	\$ 284,800
EXPENDITURES:			
	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Administrative	\$ 7,548	\$ -	\$ 3,250
Interest expense	165,813	162,000	248,240
Capital outlay	1,222,727	2,000,000	-
TOTAL	\$ 1,396,088	\$ 2,162,000	\$ 251,490
Net change	\$ (1,093,242)	\$ (1,911,738)	\$ 33,310
Fund balance	\$ (3,053,357)	\$ (4,965,095)	\$ (4,931,785)

CITY OF ANOKA 2021 ADOPTED BUDGET

**Fund - 485
Division - Tax Increment District**

**Department - Enterprise Park
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

The Enterprise Park TIF district was created to develop and redevelop its business districts to provide employment opportunities, improve the tax base and to improve the general economy of the State. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Borrow funds to other districts for debt payoff.
2. Market remaining property for development

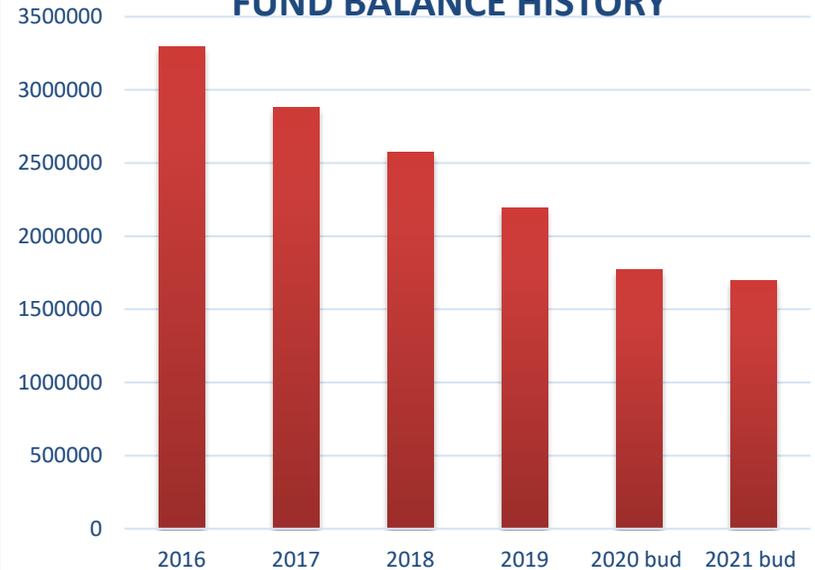
EXPENDITURE HIGHLIGHTS:

1. _____
2. _____

Image shows land for sale on Bunker Lake Blvd, held for resale by Enterprise Park TIF district



ENTERPRISE PARK FUND BALANCE HISTORY



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Sale of fixed asset	\$ -	\$ 376,000	\$ -
Interest earnings	(23,854)	-	27,700
Rental income	61,544	-	36,000
TOTAL	\$ 37,690	\$ 376,000	\$ 63,700
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Administrative	\$ 33	\$ -	\$ 30
Capital outlay	-	423,000	-
Transfer out	415,000	376,000	140,000
TOTAL	\$ 415,033	\$ 799,000	\$ 140,030
Net change	\$ (377,343)	\$ (423,000)	\$ (76,330)
Fund balance	\$ 2,193,175	\$ 1,770,175	\$ 1,693,845

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 486
Division - Tax Increment District

Department - Historic Rum River
Director - Community Development Director

DEPARTMENT DESCRIPTION:

The Historic Rum River TIF district was created to redevelop the city's downtown business districts to provide housing, adequate parking, employment opportunities, improve the tax base and to improve the general economy of the State.

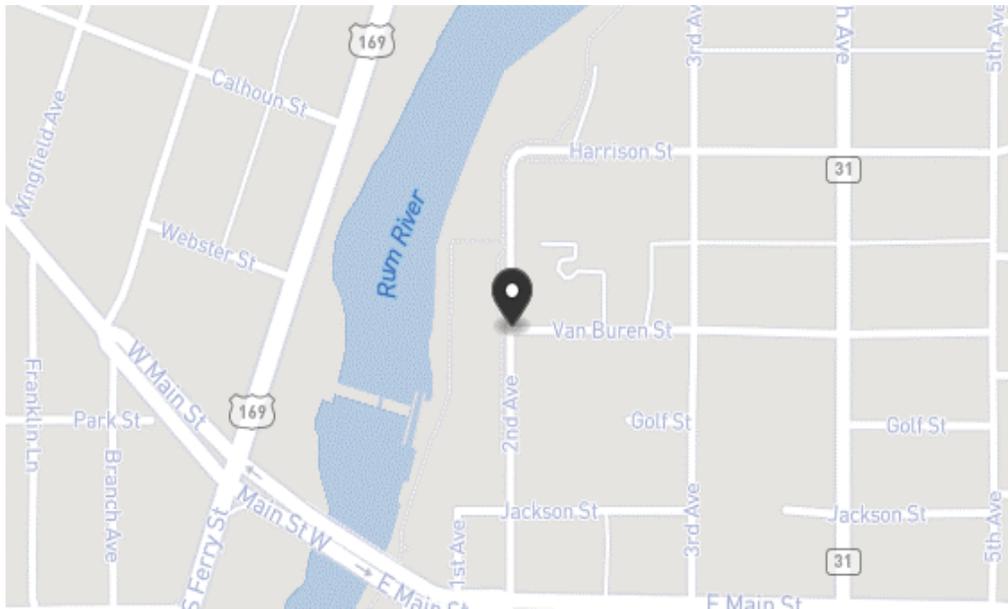
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Market/develop Site 2 north of the HRRD ramp
2. Market/develop restaurant site north of City Hall.

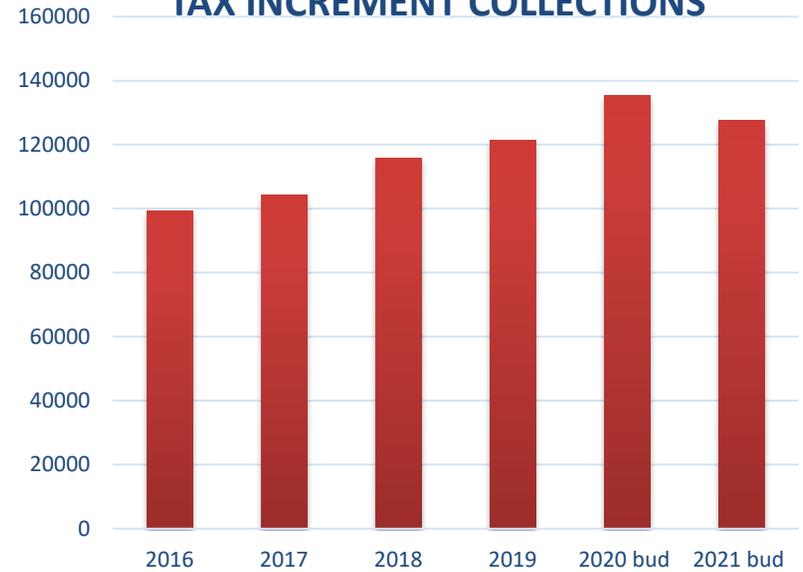
EXPENDITURE HIGHLIGHTS:

1. _____
2. _____

Image shows location of potential restaurant site north of City Hall



HISTORIC RUM RIVER TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Property taxes	\$ 121,360	\$ 135,300	\$ 127,500
Interest earnings	(5,269)	3,000	3,000
Sale of fixed asset	-	300,000	-
Transfer in	175,000	315,000	-
TOTAL	\$ 291,091	\$ 753,300	\$ 130,500
EXPENDITURES:			
	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Administrative	\$ 698	\$ -	\$ 740
Transfer out	185,000	-	150,000
TOTAL	\$ 185,698	\$ -	\$ 150,740
Net change	\$ 105,393	\$ 753,300	\$ (20,240)
Fund Balance	\$ 455,815	\$ 1,209,115	\$ 1,188,875

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 487
Division - Tax Increment District**

**Department - South Ferry District
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

The South Ferry Street TIF district was created to improve access to properties, improve police and fire protection, upgrade public infrastructure, enhance south via development and identification, redefine land use for high traffic street, facilitate building rehabilitation and take advance of riverfront development.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Develop Benton & Ferry St.
2. _____

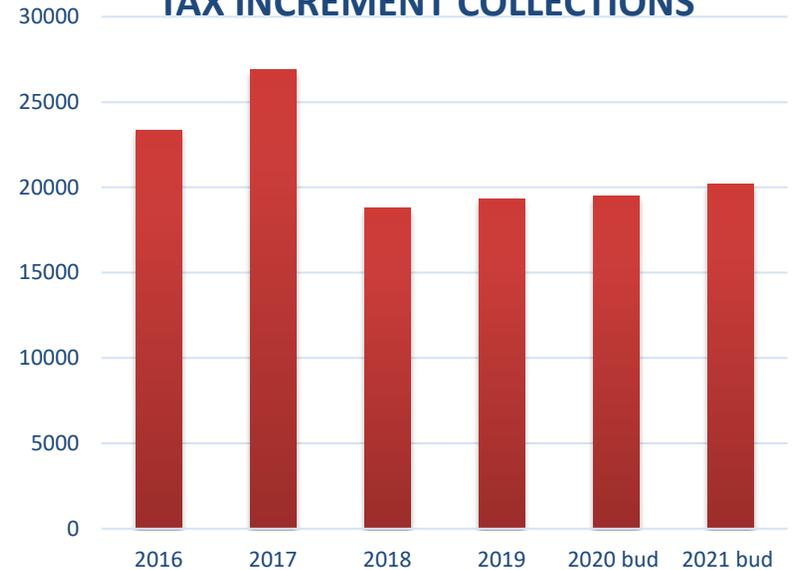
EXPENDITURE HIGHLIGHTS:

1. Interest on internal loans
2. _____

Image shows proposed boardwalk on the west bank of the Rum River at the Main Street bridge. Park of the Riverwalk Concept.



**SOUTH FERRY
TAX INCREMENT COLLECTIONS**



REVENUES	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Property taxes	\$ 19,307	\$ 19,500	\$ 20,200
Interest earnings	-	-	-
Transfer in	65,000	61,000	60,000
TOTAL	\$ 84,307	\$ 80,500	\$ 80,200
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Administrative	\$ 463	\$ 1,500	\$ 320
Interest expense	50,356	60,000	47,865
Capital outlay	-	-	-
TOTAL	\$ 50,819	\$ 61,500	\$ 48,185
Net change	\$ 33,488	\$ 19,000	\$ 32,015
Fund balance	\$ (1,384,995)	\$ (1,365,995)	\$ (1,333,980)

**CITY OF ANOKA
2021 ADOPTED BUDGET**

ENTERPRISE FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Operating Revenues	\$ 37,672,927	\$ 38,035,368	\$ 39,724,665	\$ 39,423,756	\$ 41,694,789	\$ 41,748,575	0.13%
Investment Income	335,294	333,666	373,432	561,106	386,350	651,365	68.59%
Intergovernmental	56,042	61,796	56,611	53,415	71,125	71,125	0.00%
Gain(loss) fair value of inv	(45,293)	(5,706)	106,793	84,613	-	-	0.00%
Miscellaneous	494,268	638,254	349,393	408,258	117,400	110,000	-6.30%
Transfer in	-	-	-	-	245,000	-	-100.00%
Total Revenue	\$ 38,513,238	\$ 39,063,378	\$ 40,610,894	\$ 40,531,148	\$ 42,514,664	\$ 42,581,065	0.16%
USES							
Personal services	\$ 3,796,837	\$ 3,738,869	\$ 3,610,187	\$ 4,278,728	\$ 4,598,370	\$ 4,509,183	-1.94%
Supplies	530,595	927,870	847,594	1,080,531	1,627,200	1,155,900	-28.96%
Professional services	2,123,889	1,951,028	1,912,456	2,171,474	2,817,600	2,735,840	-2.90%
Contractual services	2,199,538	2,344,277	2,257,900	2,533,103	2,540,785	2,266,350	-10.80%
Purchased power	20,461,686	20,424,379	21,691,460	20,471,761	22,660,000	22,330,000	-1.46%
Cost of sales	3,254,372	3,471,157	3,288,226	3,324,593	3,778,164	3,505,300	-7.22%
Franchise fee	949,631	927,183	953,506	912,549	960,000	920,000	-4.17%
Interest expense	34,494	44,585	47,353	36,423	42,400	88,640	109.06%
Depreciation	2,348,965	2,415,704	2,696,281	2,660,877	2,732,000	2,770,000	1.39%
Transfers out	1,424,000	1,500,000	2,380,000	1,032,200	2,307,970	1,285,000	-44.32%
Total Expenditures	\$ 37,124,007	\$ 37,745,052	\$ 39,684,963	\$ 38,502,239	\$ 44,064,489	\$ 41,566,213	-5.67%
 Net Change in Fund Balance	 \$ 1,389,231	 \$ 1,318,326	 \$ 925,931	 \$ 2,028,909	 \$ (1,549,825)	 \$ 1,014,852	
 Fund Balances	 \$ 60,274,551	 \$ 61,592,877	 \$ 62,518,808	 \$ 64,547,717	 \$ 62,997,892	 \$ 64,012,744	 1.61%
 Unrestricted Fund Balance	 \$18,750,933	 \$17,905,905	 \$19,649,304	 \$19,765,566	 \$18,215,741	 \$19,230,593	 5.57%

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 600
Division - Enterprise

Department - Electric Utility
Director - Electric Utility Director

DEPARTMENT DESCRIPTION:

Operate and maintain the City's electric system including substations, poles, wires and transformers. Provide the community's vital electric needs in the most cost effective and reliable manner through innovation, efficiently and professional operations. Conform to all Federal and State electrical codes and environmental, safety regulations.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Approximately 500 new service connections in Anoka, Champlin and Ramsey
2. Enterprise Substation Phase 1
3. Hwy 10 rebuild
4. SCADA and Garfield/Enterprise substaion upgrades
5. Hwy 116 and 47 rebuild
6. Anoka street renewals

EXPENDITURE HIGHLIGHTS:

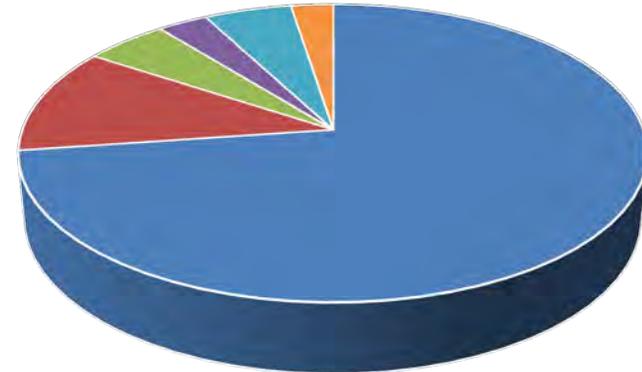
1. Project costs associated with the above projects
2. New digger truck
3. New pulling trailer
4.

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Meters in use	12,254	12,284	12,700
2. Miles of overhead 3 phase	113	111	105
3. Miles of underground 3pha	176	178	183
4. Miles of overhead 2 phase	1.70	0.00	1
5. Miles of underground 2pha	8.30	8.30	9
6. Miles of overhead 1 phase	8	8	7
7. Miles of underground 1pha	85	85	86
8. Miles of secondary OH	38	37	36
9. Miles of secondary UG	70	71	72
10. Services (OH/UG)	3047/5021	3000/5064	2800/5265
11. Transformers (OH/UG)	901/1435	875/1460	850/1485

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
STAFFING LEVELS			
FTE	18.30	18.30	18.30

2021 EXPENDITURES BY CATEGORY



- Purchased power
- Operations
- General Administration
- Franchise Fee
- Depreciation
- Transfers

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Operating revenue	\$ 29,084,623	\$ 30,149,000	\$ 30,149,000
Operating expenses	27,805,766	31,209,330	29,907,320
Operating gain or (loss)	\$ 1,278,857	\$ (1,060,330)	\$ 241,680
Other income (expense)	697,849	691,000	866,165
Gain or (loss) before operating transfers	\$ 1,976,706	\$ (369,330)	\$ 1,107,845
Transfers	(658,700)	(1,494,330)	(775,000)
Net change	\$ 1,318,006	\$ (1,863,660)	\$ 332,845
Fund balance	\$ 39,691,291	\$ 37,827,631	\$ 38,160,476
Unrestricted fund balance	\$ 16,881,494	\$ 15,017,834	\$ 15,350,679

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 601
Division - Enterprise

Department - Water Utility
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Water fund provides maintenance and monitoring of the City's water system so that a continued supply of clean, healthy water is available to meet the needs of over 18,000 residents and over 600 commercial and industrial businesses. The City's water system includes treatment plants, wells, towers, mains and hydrants.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. 2021 SRP water main and service connections replacement
2. Well 6/8/9 expansion design
3. Well filter maintenance
4. _____

EXPENDITURE HIGHLIGHTS:

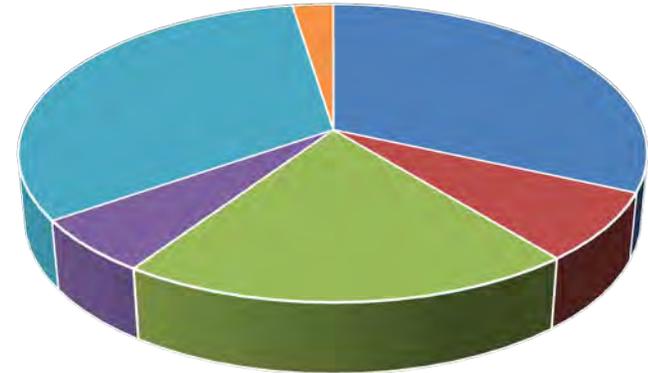
1. Well inspections \$50,000
2. _____
3. _____
4. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Active metered services	5,229	5,235	5,240
2. Water Main Replaced	5,263 feet	2,260 feet	3,000 feet
3. Water produced gallons	725,552,392	804,844,000	797,000,000
4. Water loss in system	12.74%	12.67%	15.00%

	ACTUAL	BUDGETED	BUDGETED
STAFFING LEVELS	2019	2020	2021
FTE	18.30	18.30	18.30

2021 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional Services
- Maintenance
- Depreciation
- Transfers

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Operating revenue	\$ 1,658,795	\$ 1,808,250	\$ 1,717,000
Operating expenses	1,399,048	1,508,090	1,604,760
Operating gain or (loss)	\$ 259,747	\$ 300,160	\$ 112,240
Other income (expense)	244,076	264,000	222,000
Gain or (loss) before operating transfers	\$ 503,823	\$ 564,160	\$ 334,240
Transfers	(40,000)	(380,180)	(40,000)
Net change	\$ 463,823	\$ 183,980	\$ 294,240
Fund balance	\$ 12,235,924	\$ 12,419,904	\$ 12,714,144
Unrestricted fund balance	\$ 2,654,950	\$ 2,838,930	\$ 3,133,170

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 602
Division - Enterprise

Department - Sewer Utility
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Sewer fund is responsible for the collection and disposal of sewage so that it may be transported to the Metro Treatment Plant for processing. The Sewer division inspects, cleans and maintains, manholes, pipes and lift stations to prevent blockages.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. 2021 SRP sewer line replacement and service connections
2. 38th Ave lift station replacement design
3. 1/2 of city for yearly jetting
4. _____

EXPENDITURE HIGHLIGHTS:

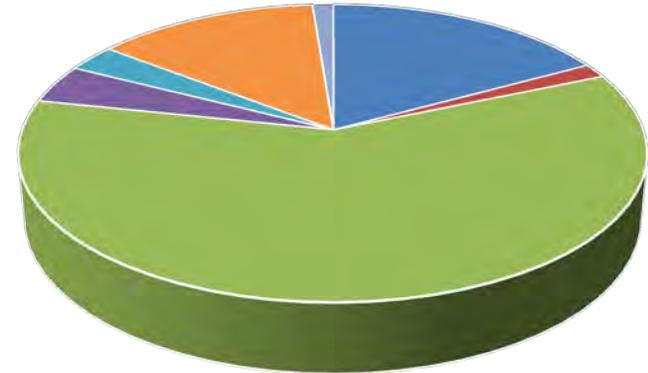
1. Sewer disposal charges - \$1,435,600
2. 3/4 ton pick up truck with plow \$38,000
3. _____
4. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Active metered services	5,153	5,163	5,170
2. Sewer Main Replaced	4652 feet	1,350 feet	2,000 feet
3. Treated wastewater gallon	579,200,000	625,000,000	630,000,000

	ACTUAL	BUDGETED	BUDGETED
STAFFING LEVELS	<u>2019</u>	<u>2020</u>	<u>2021</u>
FTE	2.95	2.95	2.95

2021 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Disposal Fees
- Professional Services
- Maintenance
- Depreciation
- Transfers

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Operating revenue	\$ 2,497,328	\$ 2,669,800	\$ 2,889,000
Operating expenses	2,400,634	2,534,615	2,375,280
Operating gain or (loss)	\$ 96,694	\$ 135,185	\$ 513,720
Other income (expense)	38,874	8,000	47,000
Gain or (loss) before operating transfers	\$ 135,568	\$ 143,185	\$ 560,720
Transfers	(30,000)	(183,290)	(30,000)
Net change	\$ 105,568	\$ (40,105)	\$ 530,720
Fund balance	\$ 5,659,537	\$ 5,619,432	\$ 6,150,152
Unrestricted fund balance	\$ 415,946	\$ 375,841	\$ 906,561

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 603
Division - Enterprise

Department - Storm Sewer
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Storm Sewer fund maintains all the storm sewer lines and storm inlets to ensure adequate run off and to monitor water catch basins, ditches, sediment ponds, rivers and inlets for weed, debris and pollution control. Storm sewer fees are included with customers monthly utility bills. Residential customers are charged a fixed amount and commercial properties (including apartments) are charged per acre.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Construction of 2 curb cut rain gardens
2. Preliminary design of riverbank stablization project
3. Outfall and storm pond inspections
4. _____

EXPENDITURE HIGHLIGHTS:

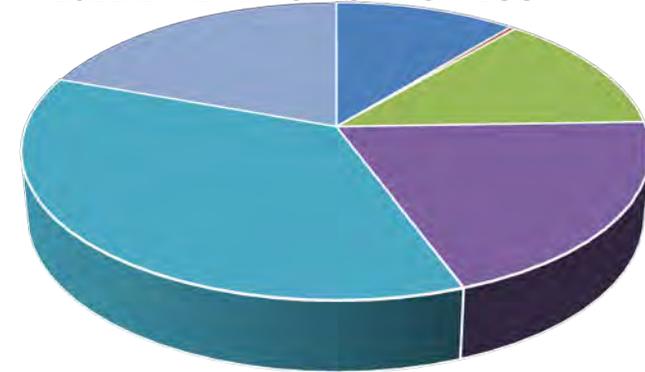
1. Trunk storm sewer improvements
2. Mississippi outfall repairs
3. Construction 22 new catch basins repairing of 4
4. MS4 Construction site inspections

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Catch basins repaired	19	22	25
2. Feet of new storm sewer	4794	1622	2,000
3. Feet storm sewer replaced	1475	450	750
4. Catch basins clean/inspect	60	34	40



2021 EXPENDITURES BY CATEGORY



- Employee Services
- Supplies
- Professional Services
- Maintenance
- Depreciation
- Transfers Out
- Interest

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
Operating revenue	\$ 674,280	\$ 713,219	\$ 775,900
Operating expenses	244,402	696,820	344,980
Operating gain or (loss)	\$ 429,878	\$ 16,399	\$ 430,920
Other income (expense)	(17,776)	(40,400)	(81,140)
Net change	\$ 412,102	\$ (24,001)	\$ 349,780
Fund balance	\$ 4,311,397	\$ 4,287,396	\$ 4,637,176
Unrestricted fund balance	\$ (733,077)	\$ (757,078)	\$ (407,298)

CITY OF ANOKA 2021 ADOPTED BUDGET

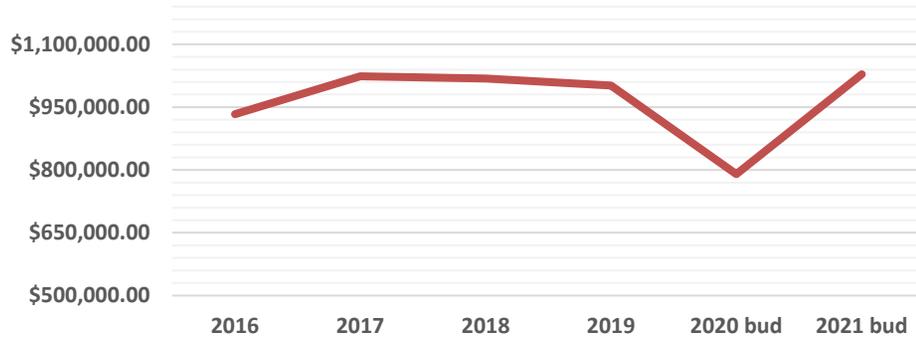
Fund - 609
Division - Enterprise

Department - Liquor Stores
Director - Liquor Operations Director

DEPARTMENT DESCRIPTION:

The City of Anoka owns and operates two municipal off-sale liquor stores. These stores were established to control the sale of off sale liquor in the City of Anoka and to provide additional revenue to support other city services such as park improvements and capital projects.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Implement new point of sale system to replace outdated system
2. Pass all compliance checks

EXPENDITURE HIGHLIGHTS:

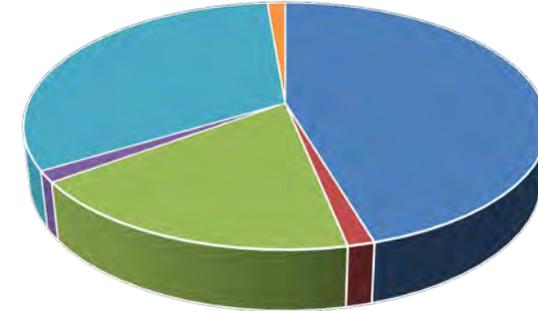
1. Increase transfers to general fund and park maintenance
2. Increase training for employees

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Number of customers	223,807	223,730	224,000
2. Sales margin	3.77%	5.97%	2.38%

STAFFING LEVELS	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
FTE	4.00	4.00	4.00

2021 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies (Non resale)
- Professional Services
- Maintenance
- Transfers
- Depreciation

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Sales	\$ 4,263,089	\$ 4,483,000	\$ 4,458,500
Cost of sales	3,261,660	3,693,000	3,430,000
Gross profit	\$ 1,001,429	\$ 790,000	\$ 1,028,500
Operating expense	840,774	887,190	922,380
Operating income (loss)	\$ 160,655	\$ (97,190)	\$ 106,120
Other income (expense)	33,519	19,900	25,700
Gain or (loss) before operating transfers	\$ 194,174	\$ (77,290)	\$ 131,820
Tranfers	(303,500)	(260,500)	(440,000)
Net change	\$ (109,326)	\$ (337,790)	\$ (308,180)
Fund balance	\$ 1,626,948	\$ 1,289,158	\$ 980,978
Unrestricted fund balance	\$ 1,065,949	\$ 728,159	\$ 419,979

CITY OF ANOKA 2021 ADOPTED BUDGET

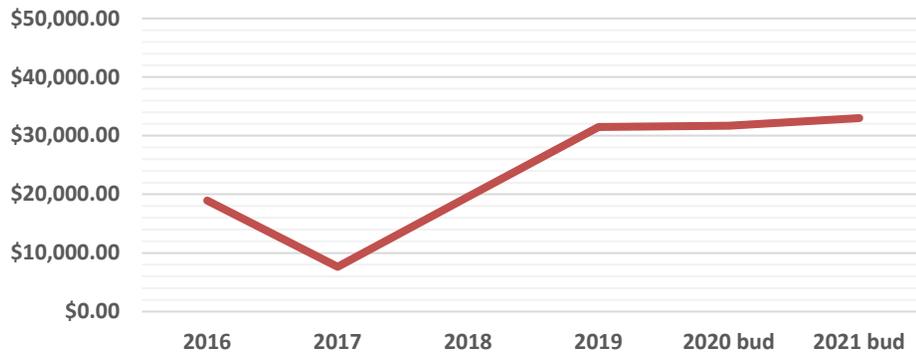
Fund - 614
Division - Enterprise

Department - Golf Course
Director - Golf Operations Director

DEPARTMENT DESCRIPTION:

Operate and maintain Greenhaven Golf Course. Manage and administer all day-to-day activities, prepare long term budgets and plans and assist City staff in setting direction and priorities of facility.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Retain the majority of rounds increase from 2019 to 2020
2. Increase Simulator revenue to over \$37,000

EXPENDITURE HIGHLIGHTS:

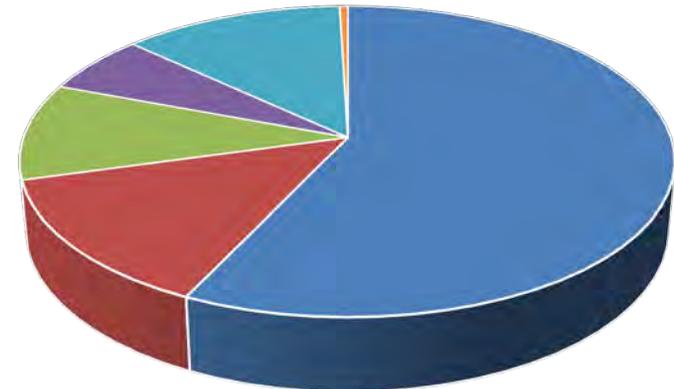
1. Work on a bunkers and fix cart paths - \$25,000
2. Landscape around new pergola to enhance the Tavern outdoor experience

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Total green fee revenues	\$ 501,347	\$ 688,516	\$ 520,000
2. Total rounds	31,399	41,003	36,000
3. Season Pass Revenue	\$ 128,261	\$ 142,558	\$ 130,000

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	2019	2020	2021
	2.95	3.95	3.95

2021 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies (Non resale)
- Professional Services
- Maintenance
- Depreciation
- Interest

	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Operating revenue	\$ 959,146	\$ 1,083,800	\$ 1,045,300
Operating expenses	1,103,760	1,178,604	1,235,750
Operating gain or (loss)	\$ (144,614)	\$ (94,804)	\$ (190,450)
Other income (expense)	(4,720)	249,900	(1,300)
Net change	\$ (149,334)	\$ 155,096	\$ (191,750)
Fund balance	\$ 807,345	\$ 962,441	\$ 770,691
Unrestricted fund balance	\$ (734,971)	\$ (579,875)	\$ (771,625)

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 617
Division - Enterprise

Department - Recycling
Director - City Manager

DEPARTMENT DESCRIPTION:

The Recycling Division manages the curbside residential recycling collection by arranging for the most convenient and cost effective service for all single-family and some multi-family households under a contract with one licensed hauler. The division also organizes annual recycling events and city parks recycling, prepares marketing materials, and educates residents on recycling. The division works with the Waste Reduction & Recycling Board.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Smooth transition to new service provider, ACE Solid Waste, Inc.
2. Establish organics drop off collection
3. Establish plastic bags drop off collection to earn free park bench
4. Add second aluminum can collection trailer for Waterfowl for Warriors

EXPENDITURE HIGHLIGHTS:

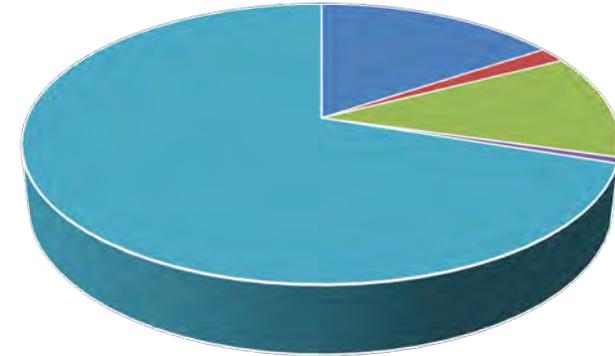
1. Recycling Events
2. Marketing & Advertising
3. Organics Program
4. Aluminum Can Collection Trailer

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Residential Recycling	954 tons	987 tons	960 tons
2. Drop Off Events	122 tons	86 tons	110 tons
3. City Parks	2 tons	0	5 tons

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2019</u>	<u>2020</u>	<u>2021</u>
	0.35	0.35	0.35

2021 EXPENDITURES BY CATEGORY



- Employee Services
- Supplies
- Professional Services
- Maintenance
- Disposal Charges

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Recycling fees	\$ 287,899	\$ 299,520	\$ 321,800
Grants	53,415	71,125	55,000
Interest earnings	5,554	2,150	2,500
TOTAL	\$ 346,868	\$ 372,795	\$ 379,300

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 51,507	\$ 51,670	\$ 58,013
Supplies	1,068	6,600	6,600
Recycling contract	43,893	260,000	260,000
Professional services	2,593	44,680	44,970
Maintenance	260,081	2,520	2,520
TOTAL	\$ 359,142	\$ 365,470	\$ 372,103

Net change	\$ (12,274)	\$ 7,325	\$ 7,197
Fund balance	\$ 97,154	\$ 104,479	\$ 111,676

**CITY OF ANOKA
2021 ADOPTED BUDGET**

INTERNAL SERVICE FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Operating Revenues	\$ 1,437,782	\$ 1,462,360	\$ 1,672,615	\$ 1,659,862	\$ 2,017,920	\$ 2,019,470	0.08%
Investment Income	35,786	17,351	25,241	45,094	20,000	19,000	-5.00%
Gain(loss) fair value of inv	(15,519)	8,925	11,824	13,562	-	-	0.00%
Miscellaneous	22,150	62,563	9,068	145,979	-	-	0.00%
Transfer in	650,000	-	-	-	-	-	0.00%
Total Revenue	\$ 2,130,199	\$ 1,551,199	\$ 1,718,748	\$ 1,864,497	\$ 2,037,920	\$ 2,038,470	0.03%
USES							
Personal services	\$ 173,130	\$ 211,679	\$ 222,771	\$ 232,277	\$ 242,500	\$ 234,890	-3.14%
Supplies	249,797	271,182	311,322	284,172	367,000	367,000	0.00%
Professional services	504,972	823,612	769,449	703,259	840,120	886,599	5.53%
Contractual services	97,093	101,542	145,201	230,822	110,800	210,800	90.25%
Depreciation	336,679	401,589	441,336	481,072	275,000	485,000	76.36%
Total Expenditures	\$ 1,361,671	\$ 1,809,604	\$ 1,890,079	\$ 1,931,602	\$ 1,835,420	\$ 2,184,289	19.01%
Net Change in Fund Balance	\$ 768,528	\$ (258,405)	\$ (171,331)	\$ (67,105)	\$ 202,500	\$ (145,819)	
Fund balances	\$ 3,492,670	\$ 3,234,265	\$ 3,062,934	\$ 2,995,829	\$ 3,198,329	\$ 3,052,510	-4.56%
Unrestricted Fund Balance	\$ 2,074,812	\$ 1,474,575	\$ 1,239,660	\$ 1,369,554	\$ 1,572,054	\$ 1,426,235	-9.28%

CITY OF ANOKA 2021 ADOPTED BUDGET

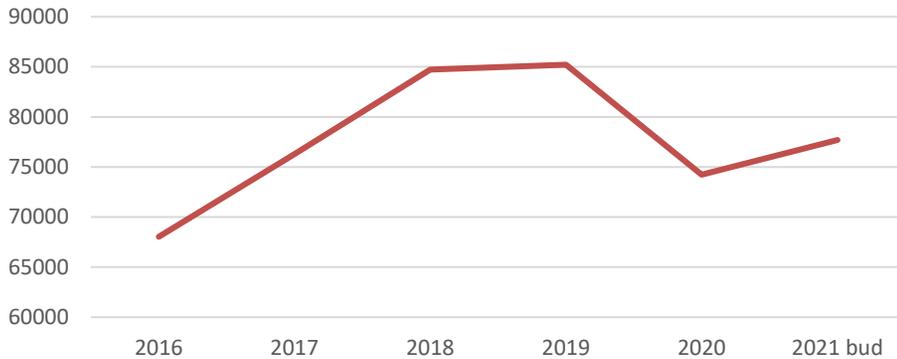
**Fund - 701
Division - Internal Service**

**Department - Central Garage
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The Central Equipment division provides maintenance and repairs of all City vehicles and heavy equipment. This fund/division also is responsible for the management and replacement of vehicle inventory.

Gallons of Fuel Pumped



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to maintain vehicles, slightly increasing staff hours
2. Monitor fuel usage and look for ways to improve vehicle efficiency
3. Continue improvements to preventative maintenance

EXPENDITURE HIGHLIGHTS:

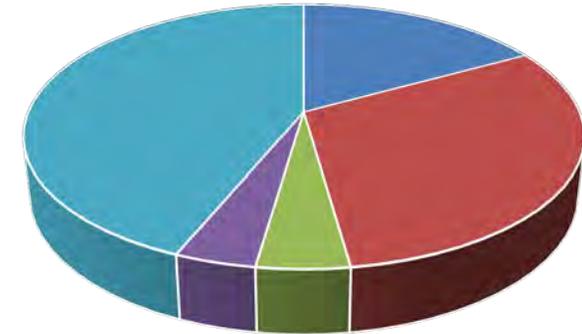
1. No new equipment purchases in 2021
2. Increase depreciation budget to reflect actual

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Gallons of fuel dispensed	85,214	74,236	77,702
2. Staff Car Maintenance	\$132,776	\$139,601	\$150,000

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2019</u>	<u>2020</u>	<u>2021</u>
	1.55	1.55	1.55

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Vehicle rental	\$ 765,000	\$ 933,300	\$ 923,800
Interest earnings	(3,123)	-	-
Sale of fixed asset	107,951	-	-
TOTAL	\$ 869,828	\$ 933,300	\$ 923,800

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 167,385	\$ 169,340	\$ 170,670
Supplies	276,260	310,000	310,000
Professional services	36,794	44,840	45,430
Maintenance	71,622	15,000	40,000
Depreciation	438,395	240,000	440,000
TOTAL	\$ 990,456	\$ 779,180	\$ 1,006,100

Net change	\$ (120,628)	\$ 154,120	\$ (82,300)
Fund balance	\$ 1,486,171	\$ 1,640,291	\$ 1,557,991
Unrestricted fund balance	\$ (28,792)	\$ 125,328	\$ 43,028

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 702
Division - Internal Service

Department - Information Systems
Director - Finance Director

DEPARTMENT DESCRIPTION:

Information systems is responsible for the continued operations of the city's computer network, software and hardware. Information systems ensures integrity, security and retention of the city's electronic data.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

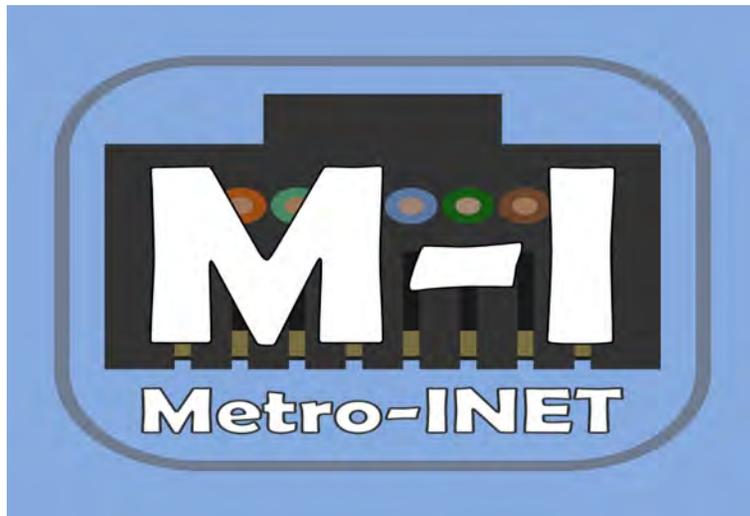
1. Replace computers as they reach the end of their life span
2. Increase efficiency through technology, outsourcing and pooling of resources

EXPENDITURE HIGHLIGHTS:

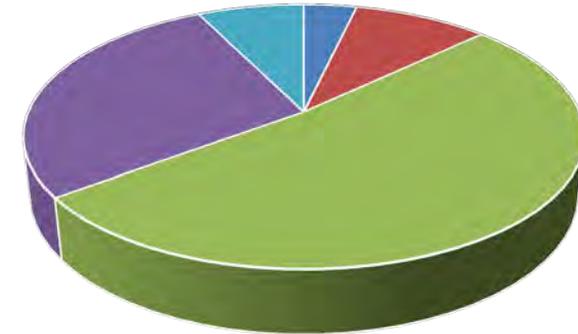
1. Annual maintenance contracts with city software groups
2. Monthly service contracts with metro-inet for IT and phone support

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Support requests	870	831	820
2. Outsourced service \$ spent	\$235,855	\$302,595	\$310,909



2021 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Operating revenue	\$ 450,415	\$ 518,100	\$ 588,200
Other income	20,000	-	
Interest earnings	8,276	5,000	4,000
TOTAL	\$ 478,691	\$ 523,100	\$ 592,200

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal Services	\$ 20,240	\$ 21,260	\$ 22,340
Supplies	7,912	57,000	57,000
Professional services	266,687	271,980	317,879
Maintenance	159,200	95,800	170,800
Depreciation	42,677	35,000	45,000
TOTAL	\$ 496,716	\$ 481,040	\$ 613,019

Net change	\$ (18,025)	\$ 42,060	\$ (20,819)
Fund balance	\$ 386,212	\$ 428,272	\$ 407,453

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 715
Division - Internal Service**

**Department - Insurance
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The insurance fund was established to pool all property, liability and workers compensation insurance premiums and claims.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Continue to find ways to reduce number of claims submitted annually
2. Review deductibles to maintain best coverage at lower premiums

EXPENDITURE HIGHLIGHTS:

1. Anticipated increase in premiums
2. _____

PERFORMANCE MEASURES:

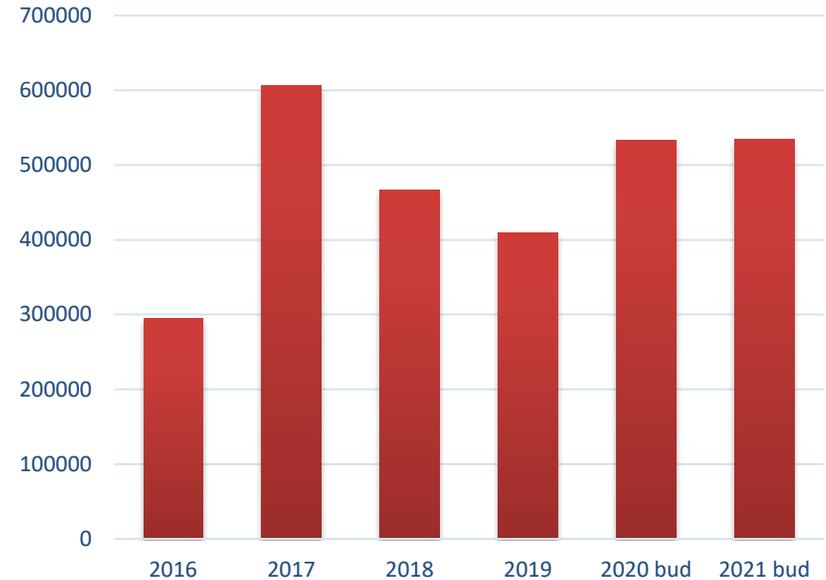
	2019	2020	2021 Projected
1. Auto insurance claims	\$ 41,084	\$ 31,498	\$ 25,000
2. Property insurance claims	\$ 10,016	\$ 67,823	\$ 20,000
3. General liability claims	\$ 4,150	\$ -	\$ -
4. # of claims submitted	37	14	10

Municipal Liability



The Trust's liability coverage is designed to meet members' coverage needs as simply as possible. Coverage is tailored specifically for Minnesota cities and related entities, and it's much broader than a regular, commercial general liability policy. The Trust uses its own unique coverage document and issues only one agreement, rather than separate policies to cover things like municipal liability, errors and omissions, and police liability.

Insurance Fund Expenditures



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Operating revenue	\$ 414,435	\$ 511,250	\$ 447,320
Other income	18,028	-	-
Interest earnings	29,890	15,000	15,000
TOTAL	\$ 462,353	\$ 526,250	\$ 462,320

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Personal Services	\$ 9,685	\$ 10,180	\$ 10,690
Professional services	399,778	523,300	523,290
TOTAL	\$ 409,463	\$ 533,480	\$ 533,980

Net change	\$ 52,890	\$ (7,230)	\$ (71,660)
Fund balance	\$ 1,108,690	\$ 1,101,460	\$ 1,029,800

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 730
Division - Internal Service

Department - Employee Benefits
Director - Finance Director

DEPARTMENT DESCRIPTION:

This fund provides the City with an approach to accumulating the funds needed for employee benefits. These benefits include vacation and sick time as well as holiday liability accruals. Each operating fund contributes to the Employee Benefit fund on the basis of the estimated cost of each employee benefit.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Assess future possible early retirement program affect to fund balance
2. Determine department allocations for increased absences liability

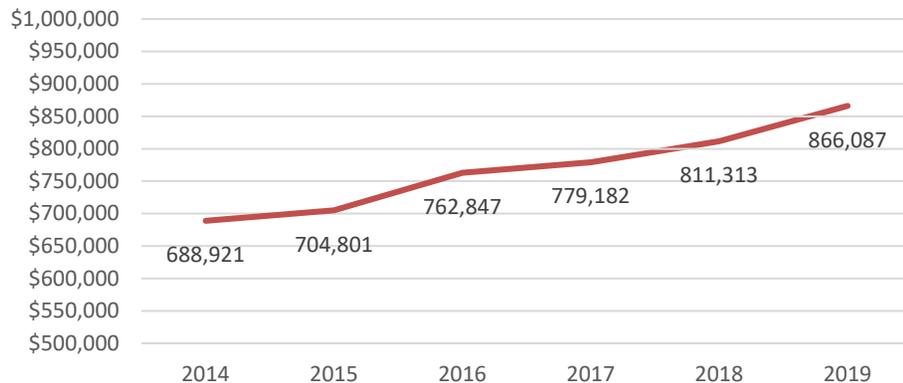
EXPENDITURE HIGHLIGHTS:

1. Ongoing early retirement program
2. _____

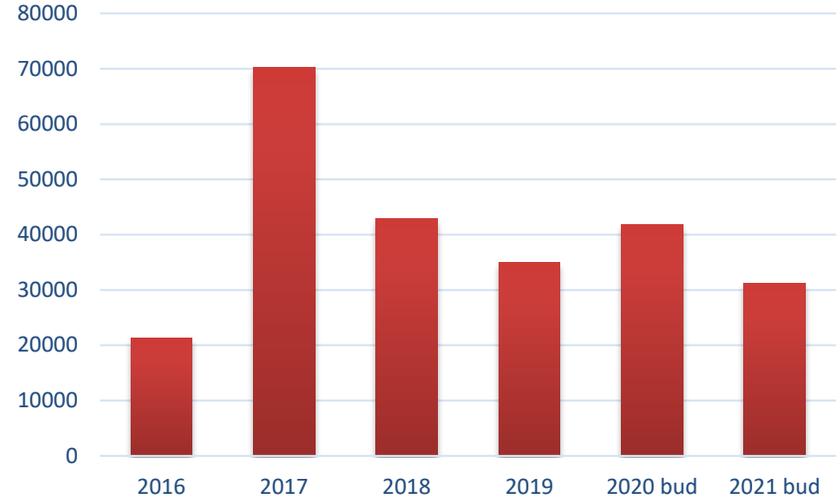
PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Fund contributions	\$ 30,012	\$ 55,000	\$ 60,150
2. Retiree leave payouts	\$ 33,804	\$ 106,853	\$ 30,000

Audited compensated absences liability



Employee Benefits Fund Expenditures



REVENUES:

	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Operating revenue	\$ 30,012	\$ 55,000	\$ 60,150
Interest earnings	23,613	-	-
TOTAL	\$ 53,625	\$ 55,000	\$ 60,150

EXPENDITURES:

	<u>ACTUAL</u> <u>2019</u>	<u>BUDGETED</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>
Personal Services	\$ 34,967	\$ 41,720	\$ 31,190
TOTAL	\$ 34,967	\$ 41,720	\$ 31,190

Net change	\$ 18,658	\$ 13,280	\$ 28,960
Fund balance	\$ 14,756	\$ 28,036	\$ 56,996

**CITY OF ANOKA
2021 ADOPTED BUDGET**

HRA FUNDS SUMMARY BUDGET

SOURCES	2016 ACTUAL	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ADOPTED	2021 ADOPTED	PERCENT CHANGE
Property taxes	\$ 506,373	\$ 546,027	\$ 356,369	\$ 390,009	\$ 404,314	\$ 464,400	14.86%
Charges for services	52,262	54,471	39,726	37,723	-	-	0.00%
Interest	12,994	73,491	67,007	51,577	54,600	60,090	10.05%
Gain(loss) fair value of inv	(446)	(5,888)	8,100	7,005	-	-	0.00%
Sale of Fixed Asset	(65,154)	-	-	-	-	-	0.00%
Transfer	-	-	-	150,000	300,000	45,000	-85.00%
Bond offering	-	-	-	1,697,841	-	-	0.00%
Use of fund balance	-	-	-	-	145,546	-	-100.00%
Total Revenue	\$ 506,029	\$ 668,101	\$ 471,202	\$ 2,334,155	\$ 904,460	\$ 569,490	-37.04%
USES							
Urban redevelopment/housing	\$ 209,066	\$ 159,281	\$ 215,294	\$ 490,889	\$ 597,250	\$ 363,130	-39.20%
Loss from sale of fixed asset	-	-	732,399	-	-	-	0.00%
Transfer	-	-	-	150,000	150,000	45,000	-70.00%
Interest and fiscal charges	-	48,650	-	64,375	50,830	107,693	111.87%
Capital	423,469	132,000	-	-	-	-	0.00%
Total Expenditures	\$ 632,535	\$ 339,931	\$ 947,693	\$ 705,264	\$ 798,080	\$ 515,823	-35.37%
 Net Change in Fund Balance	 \$ (126,506)	 \$ 328,170	 \$ (476,491)	 \$ 1,628,891	 \$ 106,380	 \$ 53,667	
 Fund Balances	 \$ 1,850,544	 \$ 2,178,714	 \$ 1,702,223	 \$ 3,331,114	 \$ 1,645,173	 \$ 1,698,840	 3.26%

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 830-835
Division - HRA**

**Department - HRA
Director - HRA Housing Manager**

DEPARTMENT DESCRIPTION:

The HRA division designs, markets and funds housing and commercial rehab programs and redevelopment projects to improve housing conditions and create new housing and commercial opportunities in the City. Housing programs include loans and grants from HRA and MHFA funds. Commercial programs include loans for exterior and interior renovation and grants for fire protection Citywide. The HRA also administers two tax increment financing redevelopment districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Increase number of loans to single-family properties
2. Sell any HRA properties available for redevelopment
3. Fund a rental housing conversion program up to \$100,000
4. _____

EXPENDITURE HIGHLIGHTS:

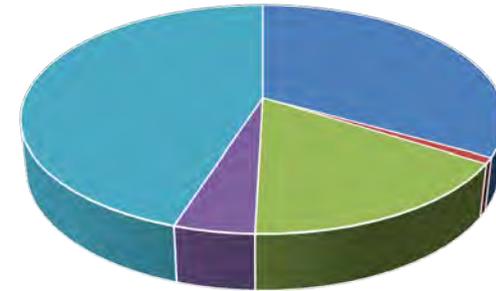
1. Increase lending through Housing Programs
2. Administer at least one commercial loan
3. _____
4. _____

PERFORMANCE MEASURES:

	2019	2020	2021 Projected
1. Housing rehab cases	12	10	12
2. Commercial rehab	0	0	1
3. Housing programs	\$ 51,835	\$ 174,280	\$ 150,000
4. Rental conversions	0	1	1

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2019</u>	<u>2020</u>	<u>2021</u>
	1.00	1.00	1.00

2021 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Loans and rebates

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Property taxes	\$ 272,242	\$ 297,314	\$ 327,200
Investment earnings	16,630	6,500	6,500
Loan payments	37,723	-	-
Interest on loans	19,252	-	-
Transfer in	150,000	300,000	-
Budgeted fund balance	-	145,546	-
TOTAL	\$ 495,847	\$ 749,360	\$ 333,700

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2019</u>	<u>2020</u>	<u>2021</u>
Personal services	\$ 99,109	\$ 102,520	\$ 117,810
Supplies	36	3,000	3,000
Professional services	24,551	57,720	58,320
Maintenance	5,800	16,120	16,120
Loans and rebates	119,861	310,000	160,000
Transfer out	150,000	150,000	-
TOTAL	\$ 399,357	\$ 639,360	\$ 355,250

Net change	\$ 96,490	\$ 110,000	\$ (21,550)
Fund balance	\$ 1,574,921	\$ 1,684,921	\$ 1,663,371

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 840
Division - HRA Tax Increment District**

**Department - Central Business District
Director - HRA Housing Manager**

DEPARTMENT DESCRIPTION:

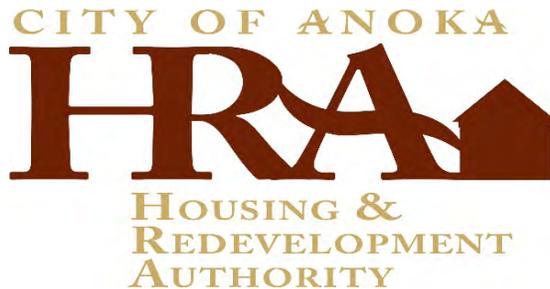
The Housing and Redevelopment Authority Redevelopment TIF district was created to redevelop deteriorating, flood prone or blighted areas in the city. The objectives include acquiring vacant or inappropriately used property for new or expanding uses as well as supporting parking. Redevelop and rehabilitate the historic area of city and provide public improvements and fire protection in the historic downtown area. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Borrow funds to other districts for debt payoff.
2. _____

EXPENDITURE HIGHLIGHTS:

1. Fund downtown renovations through loans
2. _____



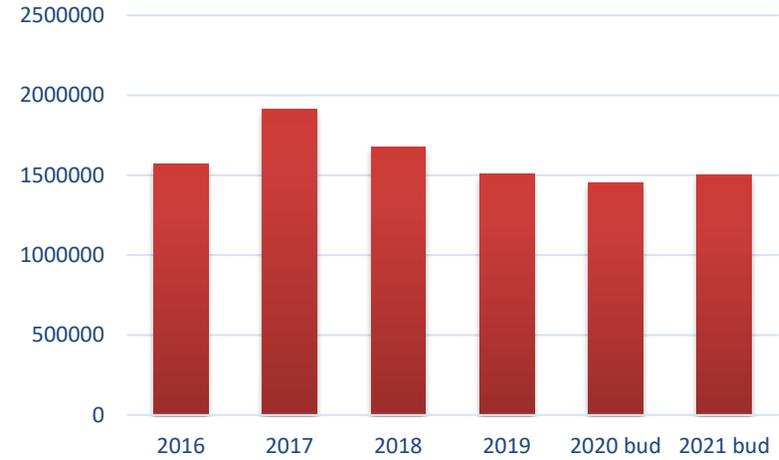
Business Owners

The Anoka HRA can provide business owner and investors in the historic downtown Central Business District with the following:

- Grants between \$1.00-\$3.50 per square foot of space for the installation of fire suppression equipment.
- Low-interest and deferred loans for interior and exterior renovation.
- Technical and financial resources including building evaluation and review of financial tools which are needed to make good business decisions.

Purpose: To provide financial and technical assistance to the Central Business District (CBD) owners to encourage installation of fire protection systems and provide for the ability to renovate and use second story and third story spaces in the downtown area.

**Central Business District
Fund Balance**



	REVENUES:		
	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Interest earnings	\$ 20,863	\$ 47,700	\$ 53,190
TOTAL	\$ 20,863	\$ 47,700	\$ 53,190
EXPENDITURES:			
	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Administrative	\$ 2,383	\$ 5,340	\$ 5,340
Housing Rebates/Loans	\$ 185,860	\$ 100,000	\$ -
Loss on sale of asset	-	-	-
TOTAL	\$ 188,243	\$ 105,340	\$ 5,340
Net change	\$ (167,380)	\$ (57,640)	\$ 47,850
Fund balance	\$ 1,510,985	\$ 1,453,345	\$ 1,501,195

CITY OF ANOKA
2021 ADOPTED BUDGET

Fund - 845
Division - HRA Tax Increment District

Department - Historic Business District
Director - HRA Housing Manager

DEPARTMENT DESCRIPTION:

Redevelop and rehabilitate the historic area of city and provide public improvements in the historic downtown area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

1. Projects in this fund have been completed

EXPENDITURE HIGHLIGHTS:

1. Pay debt with future tax increments

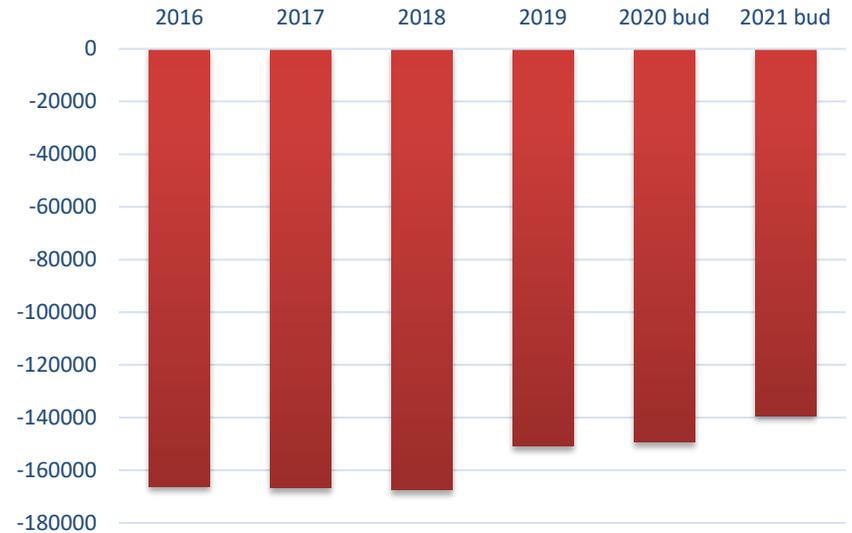
Fire Protection of Historic Streetscapes

Project Report

Sponsoring Agency: National Association of State Fire Marshals

Anoka was able to completely pay for the installation of detection and suppression systems for three city blocks, with the owners seeing no cost, because of Tax Increment Funding (TIF). This was done through the Housing and Redevelopment Authority (HRA) of Anoka. The HRA designated a section of the city in which improvements were to be made. The property values in this area were then frozen for a period of 25 years. This occurred in Anoka in 2006 (J. Bergman, personal communication, December 02, 2009).

Historic Business Core Fund Balance



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Property tax	\$ 16,452	\$ 7,000	\$ 17,200
Interest earnings	152	-	-
TOTAL	\$ 16,604	\$ 7,000	\$ 17,200
EXPENDITURES:			
	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Administrative	\$ 70	\$ 510	\$ 510
Interest on debt	-	4,830	6,783
TOTAL	\$ 70	\$ 5,340	\$ 7,293
Net Change	\$ 16,534	\$ 1,660	\$ 9,907
Fund balance	\$ (150,857)	\$ (149,197)	\$ (139,290)

CITY OF ANOKA 2021 ADOPTED BUDGET

Fund - 847
Division - HRA Tax Increment District

Department - South Business District
Director - HRA Housing Manager

DEPARTMENT DESCRIPTION:

The Housing and Redevelopment Authority Redevelopment South Central Business TIF district was created to address potential parking needs of the School District and other users in the area, upgrade infrastructure where needed, and facilitate rehabilitation or redevelopment of HRA and privately owned properties. The objectives include property acquisition, site preparation, environmental cleanup and construction of infrastructure, including streets, sanitary sewer, water, and storm sewer.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2021:

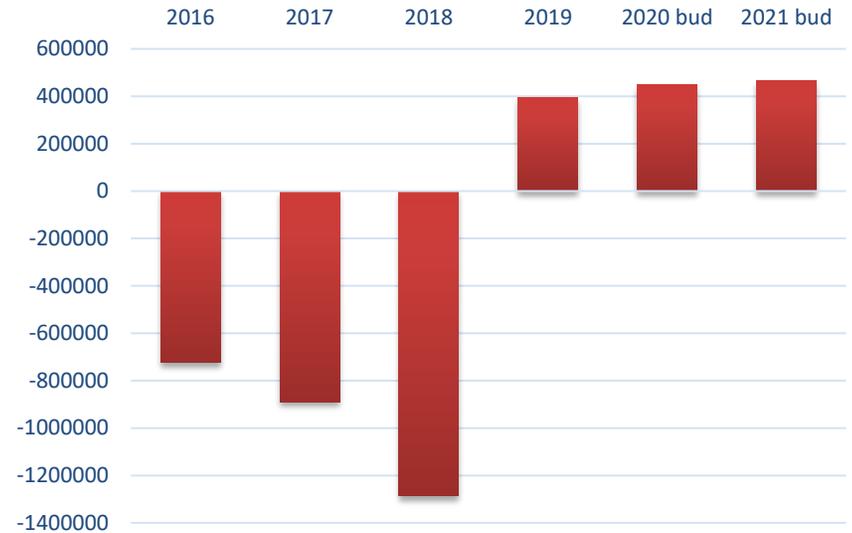
1. Work on acquisition of 1919 7th Ave
2. Sell land at 7th and Main

EXPENDITURE HIGHLIGHTS:

1. Pay debt with future tax increments



South Business District Fund Balance



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Property taxes	\$ 101,315	\$ 100,000	\$ 120,000
Bond issue	\$ 1,697,841	\$ -	\$ -
Interest earnings	1,685	400	400
TOTAL	\$ 1,800,841	\$ 100,400	\$ 120,400
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2019	2020	2021
Administrative	\$ 90,799	\$ 2,030	\$ 2,030
Interest expense	26,795	46,000	55,910
Transfer out	-	-	45,000
TOTAL	\$ 117,594	\$ 48,030	\$ 102,940
Net Change	\$ 1,683,247	\$ 52,370	\$ 17,460
Fund balance	\$ 396,065	\$ 448,435	\$ 465,895

**CITY OF ANOKA
2021 ADOPTED BUDGET**

**Fund - 850
Division - HRA Debt Service**

**Department - Debt Service
Director - Finance Director**

DEPARTMENT DESCRIPTION:

Debt Service funds finance and account for the payment of interest and principal on all general obligation debt other than debt issued for an enterprise fund. The HRA issued bonds in 2019, series 2019A.

1. 2019A Tax Increment Revenue Bonds - maturity date 2-1-2043
Acquisition and demo for rehabilitation - 2021 funding from TIF revenue

Year	General Obligation Bonds		Total	
	Principal	Interest	Principal	Interest
2021	-	44,358	-	44,358
2022	25,000	43,983	25,000	43,983
2023	25,000	43,233	25,000	43,233
2024	60,000	41,958	60,000	41,958
2025	60,000	40,158	60,000	40,158
2026	60,000	38,658	60,000	38,658
2027	65,000	37,391	65,000	37,391
2028	65,000	36,043	65,000	36,043
2029	70,000	34,590	70,000	34,590
2030	70,000	32,980	70,000	32,980
2031	75,000	31,240	75,000	31,240
2032	75,000	29,440	75,000	29,440
2033	80,000	27,520	80,000	27,520
2034	80,000	25,480	80,000	25,480
2035	85,000	23,376	85,000	23,376
2036	85,000	21,124	85,000	21,124
2037	90,000	18,718	90,000	18,718
2038	95,000	16,174	95,000	16,174
2039	95,000	13,561	95,000	13,561
2040	100,000	10,830	100,000	10,830
2041	105,000	7,909	105,000	7,909
2042	110,000	4,845	110,000	4,845
2043	115,000	1,639	115,000	1,639
	<u>1,690,000</u>	<u>625,204</u>	<u>1,690,000</u>	<u>625,204</u>

2021 EXPENDITURES BY CATEGORY



■ Principal bond payments
■ Interest expense

REVENUE SOURCES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Transfer in	-	-	45,000
TOTAL	\$ -	\$ -	\$ 45,000
EXPENDITURES:	ACTUAL 2019	BUDGETED 2020	BUDGETED 2021
Principal bond payments	\$ -	\$ -	\$ -
Interest expense	-	-	45,000
TOTAL	\$ -	\$ -	\$ 45,000
Net change	\$ -	\$ -	\$ -
Fund balance	\$ -	\$ -	\$ -



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CITY OF ANOKA 2021 ADOPTED BUDGET

A

Accrual Basis The basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

ABLA Anoka Business and Landowners Association

Appropriation Authorization by the City Council to spend a specific amount of money for a stated purpose.

Authorized Position Positions associated with the authorized budget.

B

Bond A written promise to pay a specified sum of money at a specified future date along with interest. Bonds are typically used for long-term debt.

Budget A plan for allocating financial resources.

Budget Amendment A proposal to change the dollar amount or scope of an activity or project after the budget has already been submitted to the Council.

C

Capital Improvement Projects (CIP) A plan for proposed major capital improvements of significant value and the means to finance them.

Capital Outlay Assets of significant value and having a useful life of several years, also referred to as fixed assets.

Charter City (home rule charter city) Obtain their powers from a home rule charter. Charter cities can exercise any powers in their locally adopted charters as long as they do not conflict with state laws. Conversely, charter provisions can specifically restrict the powers of a city. Consequently, voters in home rule cities have more control over their city's powers. Anoka is a charter city.

Component Unit A legally separate entity associated with the primary government

Contingency Budget for expenditures which cannot be placed in departmental budgets, primarily due to uncertainty about level or timing of expenditures when the budget is adopted.

CRTV Commuter Rail Transit Village

CITY OF ANOKA 2021 ADOPTED BUDGET

D

Department Basic organizational unit of City government, responsible for carrying out a specific function.

Division An organizational unit of a department for purposes of administration and cost accounting.

E

Estimated Market Value Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.

Expenditure Cash paid or to be paid for the purchase of an item or for a service performed.

F

Fiscal Disparities The Metropolitan Fiscal Disparities Act of 1971 shares growth in the commercial and industrial properties tax base with-in the seven-county metropolitan area. Forty percent of the value of new commercial and industrial development since 1971 is pooled and redistributed among all the taxing districts to address uneven business development throughout the state.

Fiscal Year The 12 month period of time over which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations.

Full Time Equivalents The number of full-time employees that could have been employed if the reported number of hours worked by part-time employees had been worked by full-time employees.

Fund A separate accounting entity, maintained for a particular purpose or achieving certain objectives. This term is distinguished from "funding" or "funds," which usually refer to the amount of dollars contained in a fund.

Fund Balance Difference between fund assets and fund liabilities (the equity) in governmental funds. Fund balances will be classified as reserved or unreserved. A negative fund balance is sometimes referred to as a deficit.

- **Reserved Funds** Legally segregated for specific use. They are not available for discretionally appropriations due to a third party claim or due to the nature of the asset.
- **Unreserved funds**
 - **Designated** To establish tentative plans for or restrictions on the future use of financial resources
 - **Undesignated** Funds remaining after reductions for reserved and designated balances.

CITY OF ANOKA
2021 ADOPTED BUDGET

G

General Fund The general fund is the city's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds Bonds that are to be repaid from taxes and other general revenues.

General Obligation Revenue Bonds Bonds that are first to be paid from the revenues of an enterprise fund and they are backed by the taxing power of the City.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Accounting Standards Board (GASB) The primary authoritative body on the application of GAAP to state and local governments.

Governmental Funds Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities-except for those accounted for in proprietary and fiduciary funds. GAAP governmental funds include general, special revenue, debt service and capital projects.

H

Housing and Redevelopment Authority (HRA) Separate taxing authority created to provide housing redevelopment programs within the city.

I

Infrastructure The basic facilities, equipment, services and installations needed for the growth and functioning of a community. Infrastructure includes roads, bridges, curbs and gutters, storm sewer, lighting systems etc.

Intergovernmental Revenues Revenues from other governments- primarily in the form of grants, aid and shared projects reimbursements

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L

Legal Debt Limit The maximum amount of outstanding gross or net debt legally permitted.

Levy To impose taxes, special assessment or service charges for the support of government activities.

Local Government Aid (LGA) A state government revenue sharing program for cities and townships that is intended to provide an alternative to the property tax.

LTD Long Term Disability.

M

Market Value Assessment estimate of what a property would be worth if sold on the open market. Market values are set every January 2nd of the year before taxes are payable.

MMPA Minnesota Municipal Power Association

Modified accrual basis The basis of accounting where expenditures are recorded when goods and services are received (whether cash is dispersed at the time or not). Revenues are recorded when they are earned (whether or not if cash is received at the time).

Municipal State Aid (MSA) Money received from State of Minnesota for maintenance of certain streets that are considered State Aid Streets.

N

New Positions A new position is one that increases the total number of positions.

Net Assets The excess of a fund's assets over liabilities. The term net assets is used in proprietary funds. The term fund balance is used in governmental funds.

O

Operating Budget A plan for the yearly distribution of resources for the ongoing operations of programs.

CITY OF ANOKA
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P

PACE Proactive Community Enhancement.

Per Capita Measure based on a population.

PERA Public Employees Retirement Association.

Performance Measure A quantitative or qualitative measure of how well a particular result is being achieved.

Position An authorized job slot. Since a position may or may not be filled, a position is not equivalent to an employee.

Project An activity with a specific purpose to be accomplished or built within a specific time period. There are projects in both the operating and capital budgets.

Proprietary Funds Account for government's ongoing organizations and activities that are similar to those often found in the private sector. GAAP proprietary funds include enterprise and internal service funds.

Purchased Power The electricity purchased wholesale to be distributed to consumers within the municipal utility service area.

R

Reserves Funds set aside for future purposes (sometimes referred to as fund balance).

Resolution Agreed to by vote of the council.

Revenue Cash received or to be received that increased a fund's assets.

RFP Request for proposals

S

Special Assessment A one-time levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

CITY OF ANOKA 2021 ADOPTED BUDGET

Statutory City Statutory cities derive their powers from Chapter 412 of Minnesota Statutes. Anoka is not a Statutory city.

SRP Street renewal program. The planned replacement of infrastructure including streets, curbs, sidewalks, sewer, storm sewer, water, and electric power lines.

T

Tax Capacity Basis for levying property taxes. Market value of property is converted to tax capacity by a formula specified in state law.

Tax Capacity Rate Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.

Tax Increment Financing (TIF) That portion of all real and personal property taxes assessed by a municipality in excess of any state, county or special district tax upon the captured assessed value of property in the development district.

V

VOA Volunteers of America.

W

WC Workers Compensation.
