



REAL. CLASSIC.™

City of Anoka, Minnesota

2022 Adopted Budget



This page intentionally left blank

CITY OF ANOKA 2022 ADOPTED BUDGET

COVER	PAGE 1
TABLE OF CONTENTS	PAGE 3
MESSAGE FROM THE CITY MANAGER	PAGE 6

SUMMARY

LIST OF CITY OFFICIALS	PAGE 14
CITY MISSION, VISION, AND VALUES	PAGE 15
STRATEGIC PLANNING	PAGE 16
METHODS OF COMMUNICATION	PAGE 18
ORGANIZATION CHARTS	PAGE 19
TRANSMITTAL STATEMENT	PAGE 21
2021 BUDGET AWARD	PAGE 22
RESOLUTIONS	PAGE 23
CITY OF ANOKA GEOGRAPHICAL MAP	PAGE 27
COMMUNITY PROFILE	PAGE 28
ORGANIZATIONAL STRUCTURE AND GOALS	PAGE 29
LONG TERM FINANCIAL PLANNING	PAGE 31
ORGANIZATIONAL POLICIES (INCLUDING BUDGET CALENDAR)	PAGE 32
BUDGET SUMMARY	PAGE 46
REVENUE SUMMARY	PAGE 48
APPROPRIATION SUMMARY	PAGE 52
FUND BALANCE	PAGE 55
GENERAL FUND OVERVIEW	PAGE 58
DEBT OVERVIEW	PAGE 60
CAPITAL IMPROVEMENTS	PAGE 63
FUND AND DEPARTMENT CHARTS	PAGE 79
SUMMARY OF ALL FUNDS	PAGE 81
SCHEDULE OF TAX LEVIES	PAGE 88

MISCELLANEOUS TABLES

ESTIMATED COST OF CITY SERVICES	PAGE 89
SCHEDULE OF FULL-TIME EQUIVALENTS	PAGE 90
YEARS OF SERVICE AND COMPENSATION OVERVIEW	PAGE 91
SCHEDULE OF PRINCIPAL TAXPAYERS	PAGE 92
DEMOGRAPHIC AND ECONOMIC STATISTICS	PAGE 93



GOVERNMENTAL FUNDS

GENERAL FUND

SUMMARY	PAGE 94
GENERAL GOVERNMENT	PAGE 97
PUBLIC SAFETY	PAGE 105
PUBLIC WORKS	PAGE 111
PARKS AND RECREATION	PAGE 114

SPECIAL REVENUE FUNDS

SUMMARY	PAGE 120
URBAN REDEVELOPMENT	PAGE 121
ROUND UP	PAGE 122
POLICE FORFEITURE	PAGE 123
CEMETERY	PAGE 124
CITY PARKING	PAGE 125
LODGING	PAGE 126

CITY OF ANOKA 2022 ADOPTED BUDGET

GOVERNMENTAL FUNDS CONTINUED

DEBT SERVICE FUNDS

SUMMARY	PAGE 127
----------------	-----------------

CAPITAL PROJECT FUNDS

SUMMARY	PAGE 129
BUILDING IMPROVEMENT	PAGE 130
STATE AID CONSTRUCTION	PAGE 131
STREET RENEWAL	PAGE 132
PARK DEDICATION	PAGE 133
PARK CAPITAL	PAGE 134
AQUATIC CENTER CONSTRUCTION	PAGE 135
COMMUTER RAIL TRANSIT VILLAGE TIF	PAGE 136
GREENS OF ANOKA TIF	PAGE 137
ENTERPRISE PARK TIF	PAGE 138
HISTORIC RUM RIVER TIF	PAGE 139
SOUTH FERRY TIF	PAGE 140

PROPRIETARY FUNDS

ENTERPRISE FUNDS

SUMMARY	PAGE 141
ELECTRIC	PAGE 142
WATER	PAGE 143
SEWER	PAGE 144
STORM SEWER	PAGE 145
LIQUOR STORES	PAGE 146
GOLF COURSE AND PRO SHOP	PAGE 147
RECYCLING	PAGE 148

INTERNAL SERVICE FUNDS

SUMMARY	PAGE 149
CENTRAL GARAGE	PAGE 150
INFORMATION TECHNOLOGY	PAGE 151
INSURANCE	PAGE 152
EMPLOYEE BENEFITS	PAGE 153

COMPONENT UNIT

HRA FUNDS

SUMMARY	PAGE 154
HOUSING AND REHABILITATION	PAGE 155
CENTRAL BUSINESS TIF	PAGE 156
HISTORIC BUSINESS TIF	PAGE 157
SOUTH BUSINESS TIF	PAGE 158
2019A HRA GO TAX INCREMENT BONDS	PAGE 159

GLOSSARY	PAGE 160
-----------------	-----------------



Anoka Dam

CITY OF ANOKA
2022 ADOPTED BUDGET



This page intentionally left blank

CITY OF ANOKA
2022 ADOPTED BUDGET



INTRODUCTION

It is my pleasure to present the 2022 Municipal Budget. The Municipal Budget is one of five financial documents prepared annually by the City of Anoka. The other documents include the Comprehensive Annual Financial Report, the Popular Annual Financial Report, the Five Year Capital Improvement Plan and the Equipment Replacement Plan. The City also updates a Financial Management Plan every five years.

In 1913 the residents of the area adopted a city charter with a council-manager form of government. The governing council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees and hiring the City's manager and attorney. State law requires that the City Manager submit an annual budget to the Council and that the Council approve a preliminary budget and certify a proposed levy to Anoka County by September 30th of each year. Official adoption of the budget and city levy are to be submitted to Anoka County and Minnesota Department of Revenue within 5 days of December 20th.

The Municipal Budget is intended to reflect the goals, objectives and priorities established by the City Council with input from the residents and taxpayers of Anoka. The annual budget document is a communication tool used by the Council to show what services resident tax dollars fund. It fairly represents the revenues and expenditures necessary to provide the services and programs desired by the community. The budget adoption is a significant way in which the City Council expresses their leadership. The established budget goals are accurately reflected in this budget.

ANOKA IN 2021

Anoka was first settled in 1850 and was incorporated as the City of Anoka in 1878. The city is the county seat of Anoka County. The territory of incorporation has doubled since 1950, with successive annexations. It has grown from 3.5 square miles to 7.13 square miles in size. The population of Anoka in the 2020 census was 17,921.

The Covid-19 pandemic continued throughout 2021, though the State of Minnesota relaxed restrictions allowing the local economy to bounce back. The City received American Rescue Plan Act funds in 2021 that it will spend in 2022 and 2023 on water and other allowed infrastructure projects.

The City had an employed labor force as of the 3rd quarter of 2021 at approximately 13,815 which compares favorably to the 7,578 households. The unemployment rate at the end of 2021 for Anoka County was 2.6%. This compares favorably to the 2020 unemployment rate of 4.8% as well as the 2019 prepandemic rate of 3.2%. Per employee income increased by approximately 6.7% in 2021 when compared to 2020. The City of Anoka had a median annual income of \$61,239 per employee. Trend labor data tables are available on page 93.

CITY OF ANOKA

2022 ADOPTED BUDGET

2021 saw another increase in new construction for residential properties. The City anticipates construction of single and multi-family residences within the city to continue to increase through 2023 as City owned property is sold and redeveloped. Anoka has a healthy downtown district that remains 98% occupied as well as a thriving business park. The City also has several commercial properties available for development. The projected increases to residential and commercial development and redevelopment of existing areas will increase future tax base and capacity.

The City of Anoka's primary funding sources are property taxes and utility fees. In 2021, the City continued the policy of no penalties on late payments, and did not cutoff services until late in the year. Customers were allowed to enter long-term repayment plans to cover large balances due to the pandemic, and were encouraged to reach out to local and state programs designed to assist. The City had a significantly larger bad debt write off in 2021, as expected, compared to previous years due to the moratorium in 2020 and much of 2021 on service cutoffs. Outlooks for 2022 are projected to reduce bad debt write-offs and increase on time collection, while still lagging behind previous years. The current year collections for taxes were about 99.2% of the totally levy which has been stable for many years. The City of Anoka has had an average increase to the levy of 3.1% over the past 5 years. The general fund levy increased 9.9% and the debt service levy decreased (49.8%) in 2021. The total levy change from 2020 is a 3.9% increase.

The City of Anoka issued new bond debt in 2021 for \$6,000,000. This debt will be funded by taxpayer levy. The debt issued reimbursed the City for the 2020 construction of the Park Maintenance building, and a portion of the costs associated with the construction of the future Law Enforcement Training Facility. The City will issue additional debt in 2022 to complete the Law Enforcement Training Center, as well as debt issuance for needed upgrades to Well 6/8.

PLANNING FOR 2022 BUDGET

For 2022, the Council continues to focus on providing services at a reasonable cost to the taxpayers, while supporting funding for infrastructure projects. The focus in 2022 is to concentrate on development of City owned parcels, and to craft land and development policies that will shape the City into the future. As the population increases, staffing in Police and Security departments continue to be evaluated to ensure strong and safe downtown and park areas. In 2022 there will be one new full-time police officer added. There continues to be a significant amount of annual budget for capital improvements and projects. In 2022, the City will begin the long anticipated Highway 10 project in conjunction with Anoka County and the State of Minnesota. The City has already expended its portion of the funds for this project, so expenses related to this project in 2022 and beyond are budgeted to be covered by intergovernmental revenue. The projected expenses represent 32% of the 2022 budget.

State aid assists the City in keeping overall property taxes steady. Some cities, including Anoka, saw slight increases in local government aid in 2021. Local government aid represents 14.6% of the total 2022 General Fund budgeted revenue. The state calculates this aid based on the percentage of housing built before 1940, from 1940-1970 and the amount of jobs per capita. Residential development and redevelopment in the future could reduce the amount of local government aid, and the Council continues to be aware of the need to rely on other sources of revenue when compiling the budget.

The General Fund and Special Revenue Funds are balanced budgets. The City considers the budget balanced when total expenditures are equal to total revenues. However, the budget can be balanced in other ways.

1. Revenues = Expenditures
2. Revenues > Expenditures
3. Revenues + Appropriated fund balance = Expenditures
4. Revenues + Appropriated fund balance > Expenditures

CITY OF ANOKA

2022 ADOPTED BUDGET

As part of the 2022 budgeting process, it was determined that the General Fund, the Urban Redevelopment Fund, and Parking Fund would be balanced under scenario number three. The use of some portion of existing fund balance was used to keep fees down and complete capital projects.. The total budgeted use of fund balance for 2022 is \$338,510.

BUDGET OBJECTIVES FOR 2022

- Increase enforcement of rental housing statutes and codes.
- Implement infill standards for construction
- Develop Agricultural Destination Area
- Continue development in Highland Park and Greenhaven
- Increase maintenance of parks and trail connections
- Ash Tree mitigation, and replacement of trees
- Complete Law Enforcement Training Center
- Begin Highway 10 project

Accomplishments for the 2021 budget year in relation to 2021 objectives include the following items.

- Phase 1 Riverside development, 56 owner occupied detached townhomes on Rum River in CRTV District
- Added one full time patrol officer
- Increased code enforcement and administrative citations
- New customer portal for utility billing customers
- Completion of Phase 2 Greenhaven Parkway
- Law Enforcement Training Center and
- Animal Containment Center projects bid and accepted
- Completion of Mississippi River restoration project

LONG TERM OBJECTIVES

The City Council and staff have established long term objectives for the community and the working environment. Yearly budget goals align with these long term objectives for the City.

- Maintain high quality of services.
- Increase tax base to spread share of tax burden.
- Ensure appropriate green space for city.
- Improve infrastructure.
- Maintain financial stability.

The long term objectives are consistently achieved through the annual budget process. High quality of services are met through employee training and development. Infrastructure is routinely renewed and green space is developed or created whenever new development occurs. The Council strives to maintain healthy fund balances and debt ratios to maintain financial stability. Growth in the City further spreads the tax burden to tax payers.

CITY OF ANOKA 2022 ADOPTED BUDGET

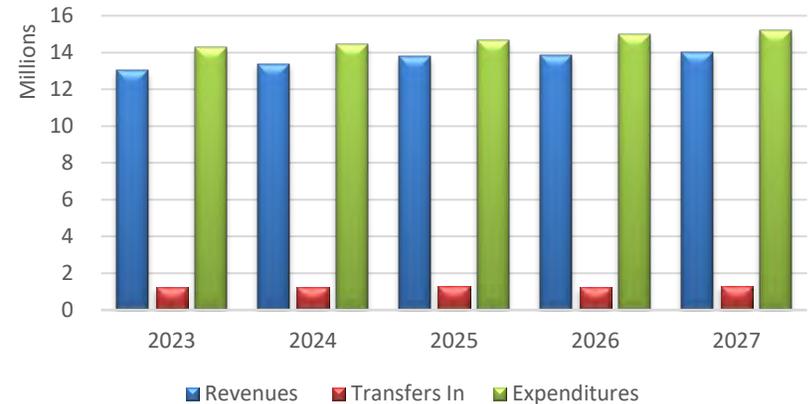
LONG TERM FINANCIAL PLANNING

The table shown reflects projections for the next five years of General Fund revenues, expenditures, and transfers out (financing uses). These projections do not reflect final budgeted amounts but act as a guide to the Council for future budgeting. Projections show that an average 3.21% levy increase will be needed over the next five years to meet funding needs. The actual budgeted levies each year may vary from that depending on inflation. These projections are consistent with the 10-year historical average of 2.92% and the goals set in the most recent financial plan.

A clear and concise Financial Management Plan, identifying the City's current and projected financial condition, is updated every five years. The plan outlines the financial path for achieving the goals and objectives set forth by the City, matching potential revenues against competing demands for service, including personnel, reconstruction of streets, parks and other city functions. During the process of completing the plan, several trends and opportunities emerge. Some strategic goals and strategies for reaching long term objectives include:

- The City receives local government aid (LGA) from the state which supports operating costs in the general fund. LGA has become unpredictable and unreliable. The City would like to limit its reliance on LGA by eventually designating some LGA specifically for capital improvements throughout the city.
- The City will continue to support general fund operations with transfers from enterprise funds while taking into account the need to build fund balances.
- The City will continue to rely primarily on property taxes for general operations including police, fire, public services and administration.
- 2022 is projected to be the 10th straight year of market value increases to homes in Anoka. The City tax capacity will increase accordingly. The chart on the right shows TIF supported projected tax rates, total levy and tax capacity through 2027.

2023 to 2027 Projections



Changes in Tax Capacity, Tax Rate and Levy-with TIF assisted development



CITY OF ANOKA

2022 ADOPTED BUDGET

The City is actively seeking new developers to continue its redevelopment plans for the downtown Historic Rum River District (HRRD). Currently there are a few plans for housing and restaurants. The Commuter Rail Transit Village is just north of downtown and is another area the city is concentrating efforts to develop and redevelop. This is where the North Star Commuter Rail station is located and near the current Public Works building. The City owns several parcels around the train station enabling easier future development of this area. Plans for housing, commercial and retail spaces are in review. The Greens of Anoka District will include new townhomes. The land needed for this redevelopment has been acquired, and the main focus for this district will be planning and beginning the new development and infrastructure. The South Ferry District has undergone significant change and The River Walk concept plan would further enhance this area.

The City is working closely with state, federal and neighboring communities to improve the area's state and county transportation network, which includes commuter rail, upgraded highways and well-placed pathways. Funding for most of the transportation improvements has been secured through state, county and federal sources, with some portion supported by the local taxpayers. The City continues to work on local street improvement projects by reconstructing about seven-tenths of a mile of city streets every year. The annual cost of reconstruction is built into the City's capital improvement planning.

The City owns approximately 220 acres in its northern region. A conservation easement designed to protect and preserve 200 wooded acres along the Rum River was approved by council in 2007. The remaining 20 acres is now zoned commercial to allow for new retail, office, and restaurant uses. The City will continue to evaluate when to purchase and sell land to ensure property is tax generating at the highest and best use. The City will also work with the Anoka Housing and Redevelopment Authority to analyze areas where redevelopment could occur.

BUDGET CONSIDERATIONS

There are areas to consider that may affect the budget during the next few years.

Property Tax:

- Levy limits imposed – In 2022, levy limits are not imposed by the state. The limit was last imposed from 2009-2011. The limits are used to ensure that cities use increased state aid payments to reduce property tax, and not increase spending. When limits are in place, as a city's state aid increases, its maximum allowed levy decreases. When the state aid decreases, the allowed levy increases. The City will continue to monitor for limits, and adjust the levy against state aid appropriately.
- Market Values – Continued increases in residential market values could further shift property taxes to residential properties from commercial/industrial. The City strives to make Anoka a business friendly city, and has several locations currently being marketed for commercial purpose.
- State Aids – The state is projecting a surplus in revenues and an increase in aid to local governments. Increases in aid help to reduce or hold property tax levy's steady. Future aid to local governments could be reduced due to new construction in the city. Projections beyond 2024 will reflect lowered aid.
- Property Classification Changes – Future changes in classification rates are unpredictable, but should not have the significant impact they had in the past. The 2020 tax classification change for vacation rentals does not substantially affect the City.

Tax Increment Districts:

- Tax Increment Finance – Any changes in property classifications impact property tax generated by TIF districts. Currently the tax generated in the various districts is projected to be sufficient to cover any debt or liabilities created in the districts.

CITY OF ANOKA 2022 ADOPTED BUDGET

- Captured tax capacity – The current property tax capacity, less the original tax capacity, multiplied by the original local tax rate yields the amount of increment returned to the City. As the TIF districts are developed, the tax capacity will increase, allowing the City to pay down debts created to develop the districts faster. The City has development plans in place and several projects under consideration that will continue to provide for increments received to cover debt and liability.
- TIF knock down rule – The City requested and received an extension of the knock down rule for the Commuter Rail Transit Village TIF district. This extension will allow the City to take development action for three additional years, until June of 2023.

Real Estate Values:

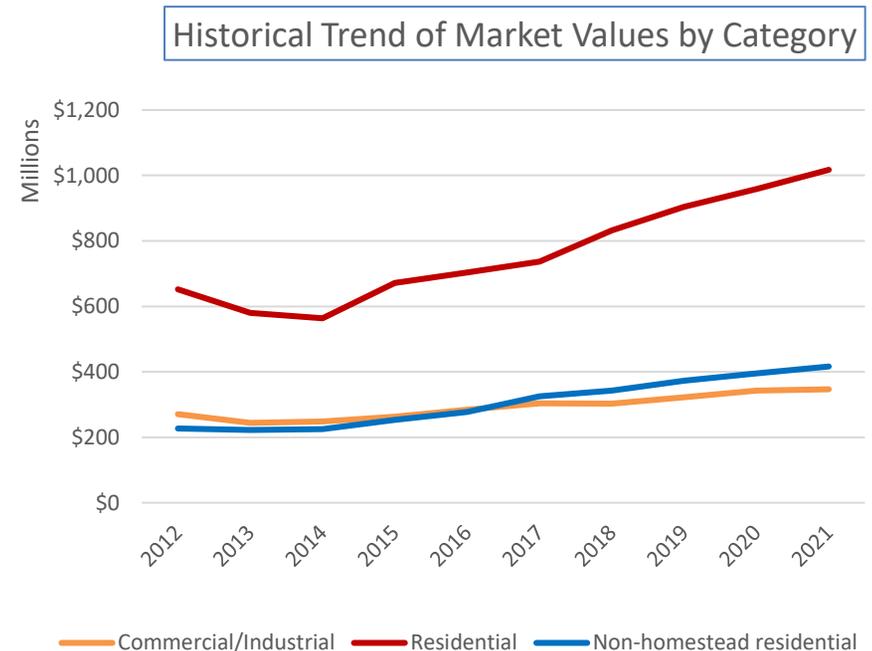
- The housing market has seen an increase in activity since 2017, with housing prices and sales increasing again in 2021. The increase in sales has contributed to an increase in property values which also increases the City's tax capacity. Increased tax capacity decreases the overall city tax rate. Most properties in Anoka saw an increase to their value again in 2021, with 2022 assumed to see another increase. The chart shows residential property – particularly owner occupied, homesteaded property, has seen higher gains in value over the commercial and non-homesteaded rates. The Council will continue to look for more opportunity to increase owner occupied housing within the City.

Redevelopment:

- Significant redevelopment has occurred within the City of Anoka over the past several years. This redevelopment has contributed towards the property values, making Anoka a more attractive place to live and work. Almost 160 new residential units were constructed from 2016 to 2021. The average value of the new residences was \$256,000. Varied home styles and affordability ensure that Anoka keeps its unique atmosphere. In the same time period, new commercial construction worth an estimated \$45 million dollars was added to the tax rolls. In 2021 American Cooperative of Anoka broke ground on a senior condominium on Greenhaven Golf Course valued at \$25 million. The City has marketed land for resale to increase redevelopment of commercial properties in the city.

Significant assumptions and short term factors:

- Inflation rates, which increased beyond projections in 2021, will stay high in 2022. General supply prices are budgeted at about 5% higher, however in the City attempt to source alternative items or contracts to offset price increases.
- Wage increases for all staff, as well as implementation of the comparative worth study that will be completed in 2022.
- City staff recognize that the Highway 10 project will cause traffic disruptions around the downtown and industrial park areas, but do not foresee this affecting budgeted revenues or expenditures.



CITY OF ANOKA 2022 ADOPTED BUDGET

CITY OF ANOKA 2022 BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)

	ADOPTED REVENUES	ADOPTED APPROPRIATIONS
GENERAL FUND	\$ 14,107,489	\$ 14,107,489
SPECIAL REVENUES		
Urban Redevelopment	277,110	277,110
Round Up	30,050	30,050
Police Forfeiture	10,050	10,050
Cemetery	87,250	87,150
Parking	167,100	167,100
Lodging	4,140	4,140
DEBT SERVICE FUNDS	721,090	1,444,839
CAPITAL FUNDS		
Building Capital Projects	4,119,000	2,824,560
State Aid Construction	32,575,000	32,575,000
Street Renewal	1,488,789	3,042,620
Park Capital Improvements	285,222	1,072,050
City Tax Increment Districts	860,300	660,299
ENTERPRISE FUNDS		
Electric	31,681,800	31,529,610
Water	8,125,390	1,853,010
Sanitary Sewer	3,195,560	2,611,930
Storm Sewer	777,900	450,590
Liquor	4,484,200	4,883,440
Golf	1,231,700	1,305,060
Recycling	379,300	394,840
INTERNAL SERVICE FUNDS		
Garage	888,800	989,840
Data Processing	592,200	655,900
Insurance	507,260	657,390
Benefit Liability	60,150	201,400
TOTAL	\$ 106,656,850	\$ 101,835,467

CITY OF ANOKA 2022 ADOPTED BUDGET

City General Fund operating and capital expenditures are budgeted to increase by 9.76% in 2022. General Fund operating and capital expenditures are projected to fluctuate in the future as a result of changes in staff and various capital needs. Changes in operations include increased supply and maintenance items due to inflation and an 8.4% increase to employee services largely due to salary increases and an additional FTE. Capital expenditures increased more than 200%, with more than \$350,000 budgeted for recreation improvements to docks and the pool. There will be no transfer out from the General Fund this year due to a separate debt levy. Future programs and services provided by the City of Anoka may change in relation to available revenue sources. Increases in the tax levy are anticipated in the near future as other sources of revenues remain flat. The City Council adopted a Financial Management Plan and Practice that should assist in guiding Anoka in the future.

IMPACT ON “AVERAGE” HOME

The average home value has increased from \$243,100 in 2020 to \$254,000 in 2021, a 4.48% increase. The City Council adopted a final total General Fund and debt service levy of \$7,736,653 which is an increase of 3.9% compared to 2021. The Housing and Redevelopment Authority tax levy for 2022 is \$329,400, 1.04% higher than the 2021 HRA levy. The total 2022 tax levy will result in an increase of about 1.3% in city taxes for the average home. The bulk of this increase is due to the higher home property values. The 2022 tax rate and levy applied to previous year home values would have resulted in a decrease of almost 2% to the city portion of taxes. The 2022 monthly tax cost for the average home is just over \$67. For a home valued at \$254,100, annual property taxes will be approximately \$809 which is less than \$1 per month higher than 2021. Of this, 83.8% is used for public safety, public works and parks. For the 2022 budget, there have been no significant changes to service levels, fees, or taxes compared to 2021. The City continues to make maintaining high quality of services throughout the City the highest priority.

2022 BUDGET ADOPTION

Overall the budget objective is to provide quality services at a reasonable cost, keeping city taxes fairly constant. This has been accomplished through cutting costs, reorganizations, transfers from enterprise funds and redeveloping properties throughout the city which have a positive impact on net tax capacity levels. The City continues to provide sufficient funding for quality services.

The adopted General Fund expenditure budget of \$14,107,489 results in an increase of 3.9% to the levy from 2021 to 2022. The levy of \$7,446,100 includes funds designated for General Fund operations and debt service payments.

Respectfully submitted,

Greg Lee
City Manager



CITY OF ANOKA
2022 ADOPTED BUDGET
CITY COUNCIL

YEAR BEGINNING JANUARY 1, 2022



Back—Councilmember Brian Wesp and Councilmember Jeff Weaver

Front—Councilmember Erik Skogquist, Mayor Phil Rice, and Councilmember Elizabeth Barnett

Department Heads

Doug Borglund	Community Dev/Planning	Eric Peterson	Police
Brenda Springer	Finance	Darin Berger	HRA
Larry Norland	Golf Operations	Greg Geiger	Electric Utility
Dave Duwenhoegger	Liquor Store Operations	Mark Anderson	Public Services
Ted Massicotte	Joint Fire Operations		

This document was developed and compiled by the Finance Department, City of Anoka, with significant contributions from:

Liz Douglas, Assistant Finance Director

[Return to table of contents](#)

CITY OF ANOKA

2022 ADOPTED BUDGET

CITY MISSION, VISION, VALUES AND STRATEGIES

Mission:

The mission of the City of Anoka is to continue to provide the highest quality public services that effectively address changing citizen and community needs in a fiscally responsible and friendly manner.

Vision Statement:

Anoka will continue its legacy as a friendly, outgoing community embracing its natural beauty while providing a safe, peaceful and progressive environment to live, work and play. Its spirit of community and small-town charm will be enjoyed by a strong and active multi-generational population.

City of Anoka Values:

- **Excellence and quality in the delivery of services.**
We believe that service to the public is our reason for being and strive to deliver quality services in a highly professional and cost effective manner.
- **Fiscal Responsibility.**
We believe that fiscal responsibility and the prudent stewardship of public funds is essential for citizen confidence in government.
- **Ethics and integrity.**
We believe that ethics and integrity are the foundation blocks of public trust and confidence and that all meaningful relationships are built on these values.
- **Treating citizens with respect.**
We strive to treat all citizens with courtesy and respect who deserve the best services we can provide.
- **Open and honest communication.**
We believe that open and honest communication is essential for an information and involved citizenry and to foster a positive working environment for employees.
- **Cooperation and teamwork.**
We believe that the public is best served when departments and employees work cooperatively as a team rather than at cross purposes.
- **Professionalism.**
We believe that continuous improvement is the mark of professionalism and are committed to applying this principle to the services we offer and the development of our employees.
- **Visionary leadership and planning.**
We believe that the very essence of leadership is to be visionary and to plan for the future.
- **Creativity and innovation.**
We believe that the City is best served when Council Members, City Manager, and employees are creative and innovative in the fulfillment of their responsibilities.

CITY OF ANOKA 2022 ADOPTED BUDGET

STRATEGIC PLANNING

Department heads from Finance, Public Works, and Community Development along with the City Manager, Engineer, Planner, and HRA Director meet weekly to review current projects, identify new items, and refine previous items that meet ongoing long-term and current budget year goals and objectives. These goals have been approved by the City Council during the annual Goals Session meeting and align with the City's stated mission, values and core strategies.

Following are goals, tasks, and plans for 2022 budget year. Not all plans require specific budgeted funds. When plans are budgeted, the amount is noted.

Development, Redevelopment, and Housing

- Implement infill standards so new construction blends with neighborhoods, not redefines them
 - Build on success of standards used on 8th Ave and South St
 - Limit development types within the historic neighborhoods
 - Historic Preservation Commission to identify zones for overlay standards
- Seek single family housing and re-development back to single family housing options
 - Assemble and sell parcels within the TOD that are residential owner-occupied
 - Create and advertise programs like Homes for Generations
- Increase enforcement of rental housing statutes and codes
 - Focus on all rental categories – high density, multi-family, low-density, single family
 - Increase inspections
 - Increase severity of penalty for non-compliance
 - Review need for more staff
 - Promote conversion of rental to owner-occupied, and multi-family to single family
 - \$100,000 budget 2022 residential loan program with HRA

Strategic Planning Simplified



Finance and Area Business Climate

- Seek new opportunities for community gatherings and ideas to build lasting legacies in Anoka
 - Designate location for Farmers Market
 - Feed Mill site review for Agricultural Destination Area
 - Use metal grain bins as vendor sales locations
- Support and fund Police and Fire departments
 - Grow a strong and safe business and public atmosphere
 - Ensure that police staff are appropriate to the population levels
 - Add one new full time patrol
 - \$110,000 budget 2022

CITY OF ANOKA 2022 ADOPTED BUDGET

Finance and Area Business Climate

- Explore Special Entertainment District
 - Jackson Street to Agricultural area on Harrison Street
 - Review sales tax

Streets, Parks, Trails and Rivers

- Maintain and enhance capital and maintenance expenditures for parks and sidewalk/trail connections
 - \$50,000 budget 2022
- Find funding for River Walk concept including Stone House and Shiloh property
- Anoka Highway 10 Solution
 - Project is now funded, project begins 2022
 - \$32,575,000 first year projected costs and funding budget 2022
 - Prepare for possible heavy vehicle traffic through neighborhoods with stop signs promoting feeder streets rather than residential
- Add trees within the city
 - Elms that were lost need to be replaced
 - \$10,000 budget 2022
 - Action plan needs to be developed for Ash Borers
 - \$38,695 budget 2022

Other

- Enhance communication with citizens using diverse tools, signs and meetings
 - Televisе all board meetings at a quarterly minimum
 - Increase neighborhood meetings
- Maintain strong, safe, vibrant downtown
 - Advocate for new recreational opportunities
 - Use City Historic registry to highlight local sites



CITY OF ANOKA 2022 ADOPTED BUDGET

The following are platforms and tools used by the City to communicate with the public. The City of Anoka encourages the public to find the City on each of these platforms and engage in two-way communications.

Public Meetings:

Find the next public meeting at www.anokaminnesota.com/307/City-Council

Meetings are held the 1st and 3rd Mondays of the month. Agendas, minutes, and calendars can also be found here.

Phone and email:

Find department contacts, emails, and phone numbers at www.anokaminnesota.com/Directory

In-person (hours and availability may differ):

City Hall – 2015 1st Avenue Public Safety – 275 Harrison Street Public Works – 501 Pierce Street

City View:

The City publishes the City View newsletter four times a year. This newsletter contains information from and about organizations in Anoka, as well as information from and about the various departments within the City government.

Social Media:

Facebook – please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Facebook:

[Facebook.com/CityofAnokaMN](https://www.facebook.com/CityofAnokaMN) * [Facebook.com/AnokaPD](https://www.facebook.com/AnokaPD) * [Facebook.com/AnokaMunicipalUtility](https://www.facebook.com/AnokaMunicipalUtility)

Instagram – please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Instagram:

[cityofanoka](https://www.instagram.com/cityofanoka) * [anokapd](https://www.instagram.com/anokapd) * [anokamunicipalutility](https://www.instagram.com/anokamunicipalutility)

Twitter - please find the City of Anoka, Anoka Police Department, and Anoka Municipal Utility on Twitter:

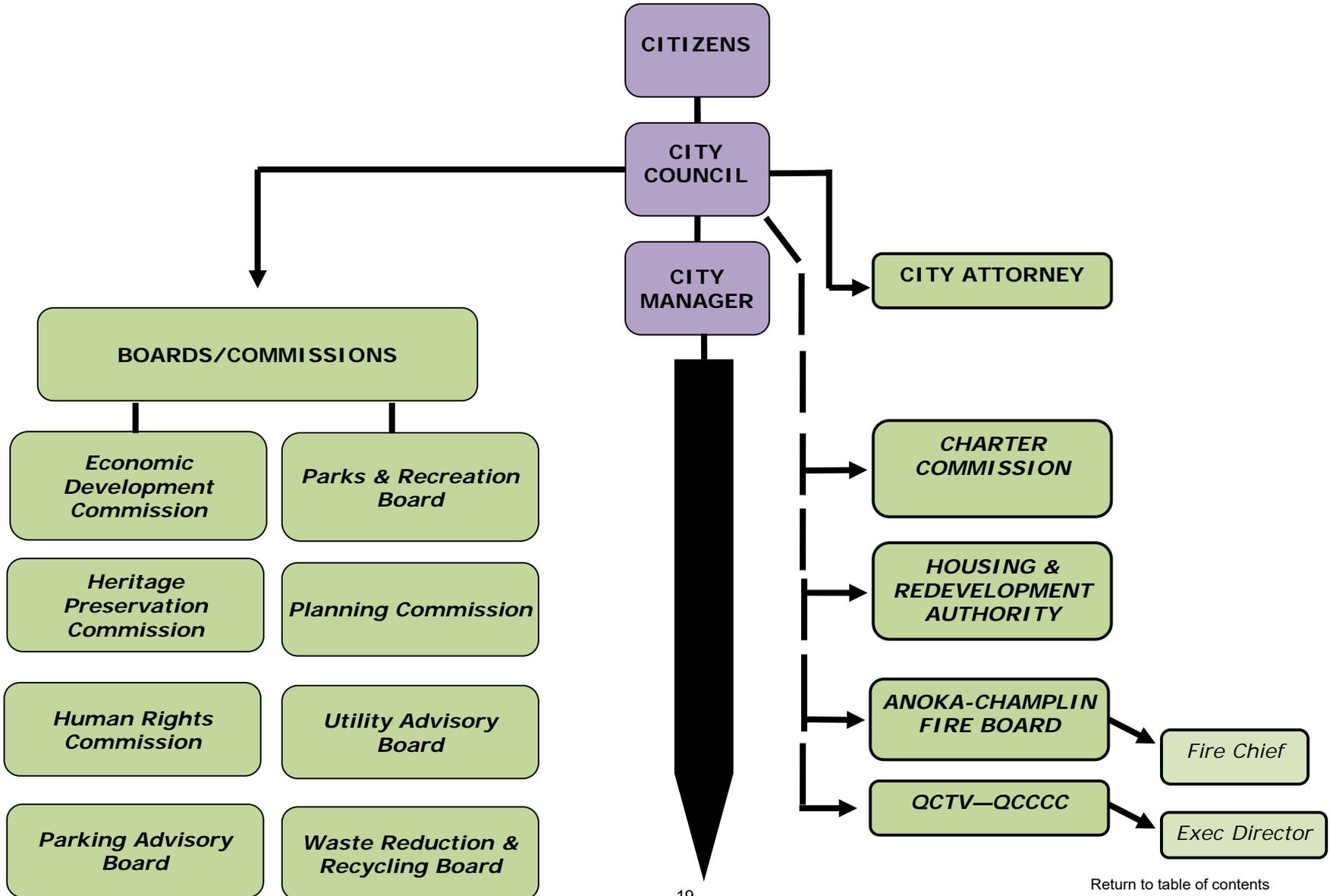
[@CityofAnoka](https://twitter.com/CityofAnoka) * [@AnokaPd](https://twitter.com/AnokaPd) * [@AmuAnoka](https://twitter.com/AmuAnoka)

Public Access television:

Quad City Community Television has programming for Anoka, Andover, Champlin and Ramsey via local Comcast cable channels 15, 16, 18, and 19. Channel 16 is the exclusive government channel and provides cablecast of local municipal meetings.

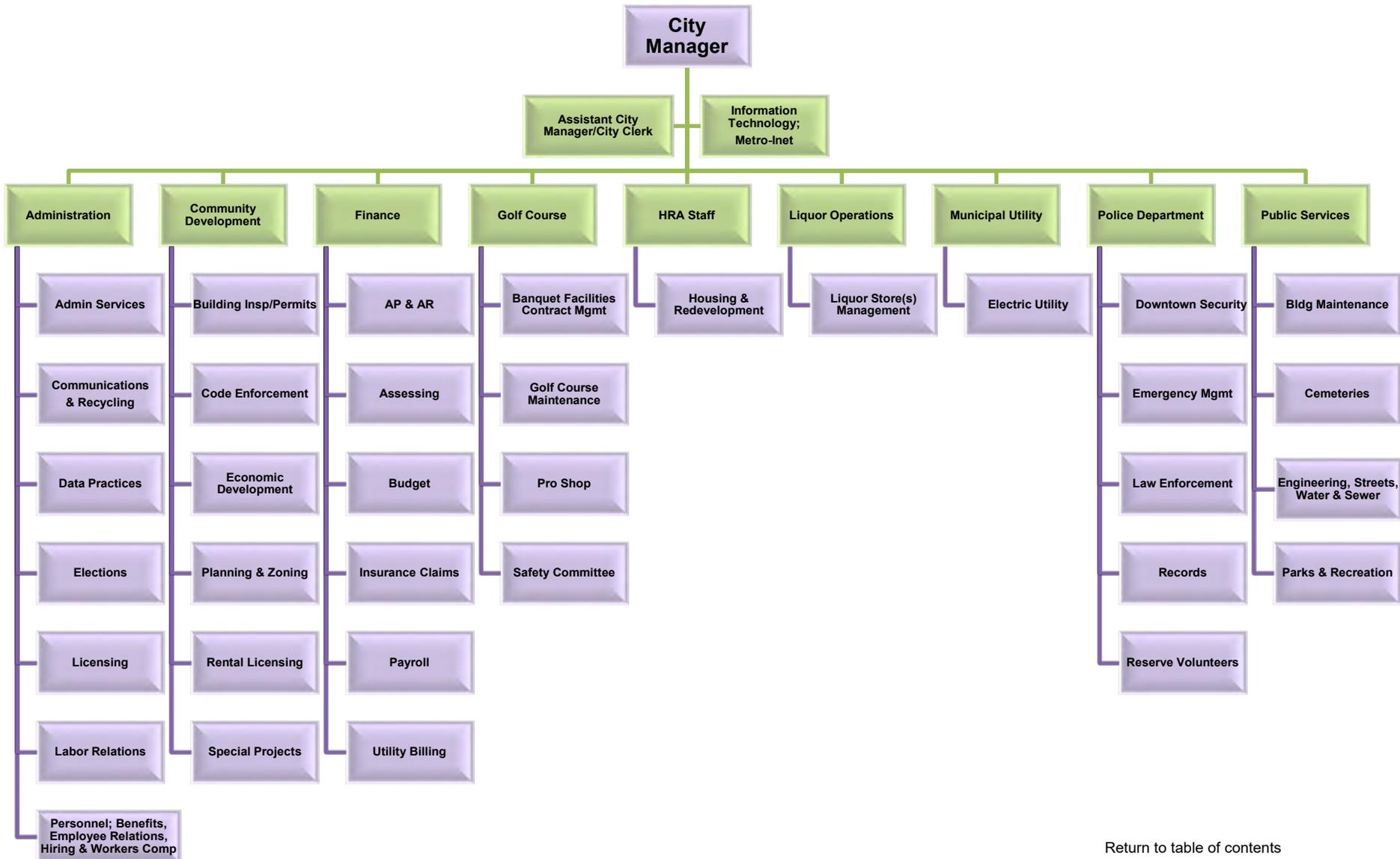


CITY OF ANOKA 2022 ADOPTED BUDGET Organizational Chart



CITY OF ANOKA 2022 ADOPTED BUDGET

Organizational Chart



[Return to table of contents](#)

ANOKA

REAL. CLASSIC.

Dear Reader:

This document presents the City's 2022 Budget with operating program detail.

This information has been compiled and presented in accordance with generally accepted budgeting practices as pronounced by the Government Finance Officers Association of the U.S. and Canada, and with generally accepted accounting principles for governmental accounting.



Brenda Springer
Director of Finance



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Anoka
Minnesota**

For the Fiscal Year Beginning

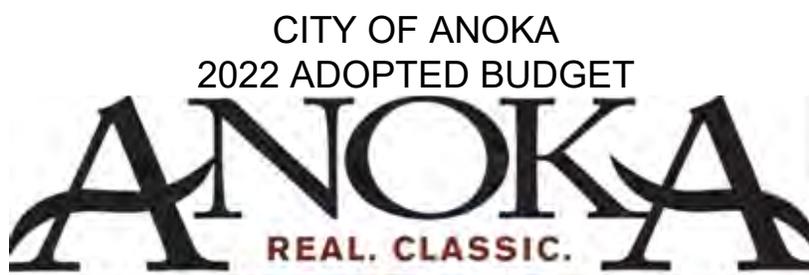
January 01, 2021

Government Finance Officers of the United States and Canada (GFOA) present a Distinguished Budget Presentation Award to City of Anoka, Minnesota, for its Annual Budget for the fiscal year beginning January 1, 2021. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

Christopher P. Morill

Executive Director

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2021-088

A RESOLUTION ADOPTING THE BUDGET FOR THE YEAR 2022

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota as follows:

1. The budget for the City of Anoka for the year 2022 is hereby approved and adopted with appropriations for each of the various activities (which are more fully detailed in the City Manager’s official copy of the 2022 budget) as follows:

GOVERNMENTAL FUNDS

General	\$13,972,489
Urban Redevelopment	\$ 277,110
Round Up.....	\$ 30,050
Perpetual Care/Cemeteries.....	\$ 87,150
Parking Facilities	\$ 169,720
Lodging	\$ 4,140
Debt Service	\$ 1,444,839
Building Capital Projects.....	\$ 2,824,560
Street Capital Projects.....	\$ 5,894,620
Parks Capital Projects	\$ 1,042,050
City Tax Increment Districts.....	<u>\$ 660,299</u>
SUBTOTAL.....	\$26,407,027

PROPRIETARY FUNDS

Electric	\$31,332,410
Water	\$ 3,353,010
Sewer	\$ 3,230,230
Storm Sewer	\$ 450,590
Liquor	\$ 4,443,440
Golf	\$ 1,305,060
Recycling	\$ 394,840
Garage	\$ 989,840
Data Processing	\$ 655,900
Insurance	\$ 657,390
Benefit Liability.....	<u>\$ 201,400</u>
SUBTOTAL.....	\$47,014,110

CITY OF ANOKA
2022 ADOPTED BUDGET

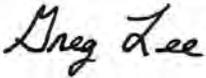
COMPONENT UNIT

HRA	\$ 466,130
HRA Tax Increment Districts	\$ 140,573
SUBTOTAL.....	<u>\$ 606,703</u>
 TOTAL	 <u>\$74,027,840</u>

2. Estimated 2022 gross revenues, as more fully detailed in the City Manager’s official copy of the 2022 budget, are hereby found to be equal to or in excess of appropriations as required by the Anoka City Charter.
3. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 20th day of December 2021.

ATTEST:



Greg Lee, City Manager



Phil Rice, Mayor

CITY OF ANOKA
2022 ADOPTED BUDGET



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2021-089

A RESOLUTION ADOPTING A LEVY FOR THE YEAR 2021, COLLECTIBLE IN 2022

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ANOKA, MINNESOTA, that the following sums of money be levied for the current year collectible in 2021 upon the taxable property in said City of Anoka, for the following purposes.

<u>PURPOSE</u>	<u>AMOUNT</u>
General Fund	\$7,435,003
Debt Service	<u>376,650</u>
TOTAL	<u>\$7,811,653</u>

This levy is made based on current law and the 2022 General Fund Budget of \$13,972,489

Provision has been made for the payment of the City's contributory share to the Public Employees Retirement Association.

Provision has also been made for the payment of principal and interest on the following bond issues:

G.O. Public Facility Refunding Bonds 4-27-2016, G.O. Tax Increment Bonds 8-14-2014, Utility (Storm Water) Revenue Bonds 8-10-2016, GO Special Assessment (Street Improvement) Bonds 1-30-20, GO Revenue (Sewer) Bonds 1-30-20, GO Revenue (Utility) Bonds 1-30-20

1. A certified copy of this resolution shall be transmitted to the Anoka County Auditor.

Adopted by the City Council of the City of Anoka this 20th day of December 2021.

ATTEST:

Greg Lee, City Manager

Phil Rice, Mayor

CITY OF ANOKA
2022 ADOPTED BUDGET



2015 First Avenue, Anoka, MN 55303
Phone: (763) 576-2700 Website: www.anokaminnesota.com

**CITY OF ANOKA, MINNESOTA
RESOLUTION**

RES-2021-055

**A RESOLUTION CONSENTING TO THE
HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF ANOKA
ADOPTING A 2021 TAX LEVY COLLECTIBLE IN 2022**

BE IT RESOLVED by the City Council of the City of Anoka, Minnesota:

Section 1. Recitals.

- 1.01 The Housing & Redevelopment Authority in and for the City of Anoka (the "Authority") at its regular meeting on September 13, 2021, adopted the attached HRA Resolution No. 2021-03: "*A Resolution Adopting a Tax Levy Collectible in 2022*", hereto attached as Exhibit A.
- 1.02 The Council must consent to any Authority levy prior to its becoming effective, as required by Minnesota Statutes Section 469.033.

Section 2. Consent.

- 2.01 The Council hereby consents to the HRA Resolution and to the levy described therein.

Adopted by the Anoka City Council this the 20th day of September 2021.

ATTEST:

A handwritten signature in black ink, appearing to read "Amy T. Oehlers".

Amy T. Oehlers, City Clerk

A handwritten signature in black ink, appearing to read "Phil Rice".

Phil Rice, Mayor

CITY OF ANOKA 2022 ADOPTED BUDGET

City of Anoka geographical location

The City of Anoka is the County Seat of Anoka County.

Anoka County is part of the 7-county Minneapolis-St Paul metropolitan region.

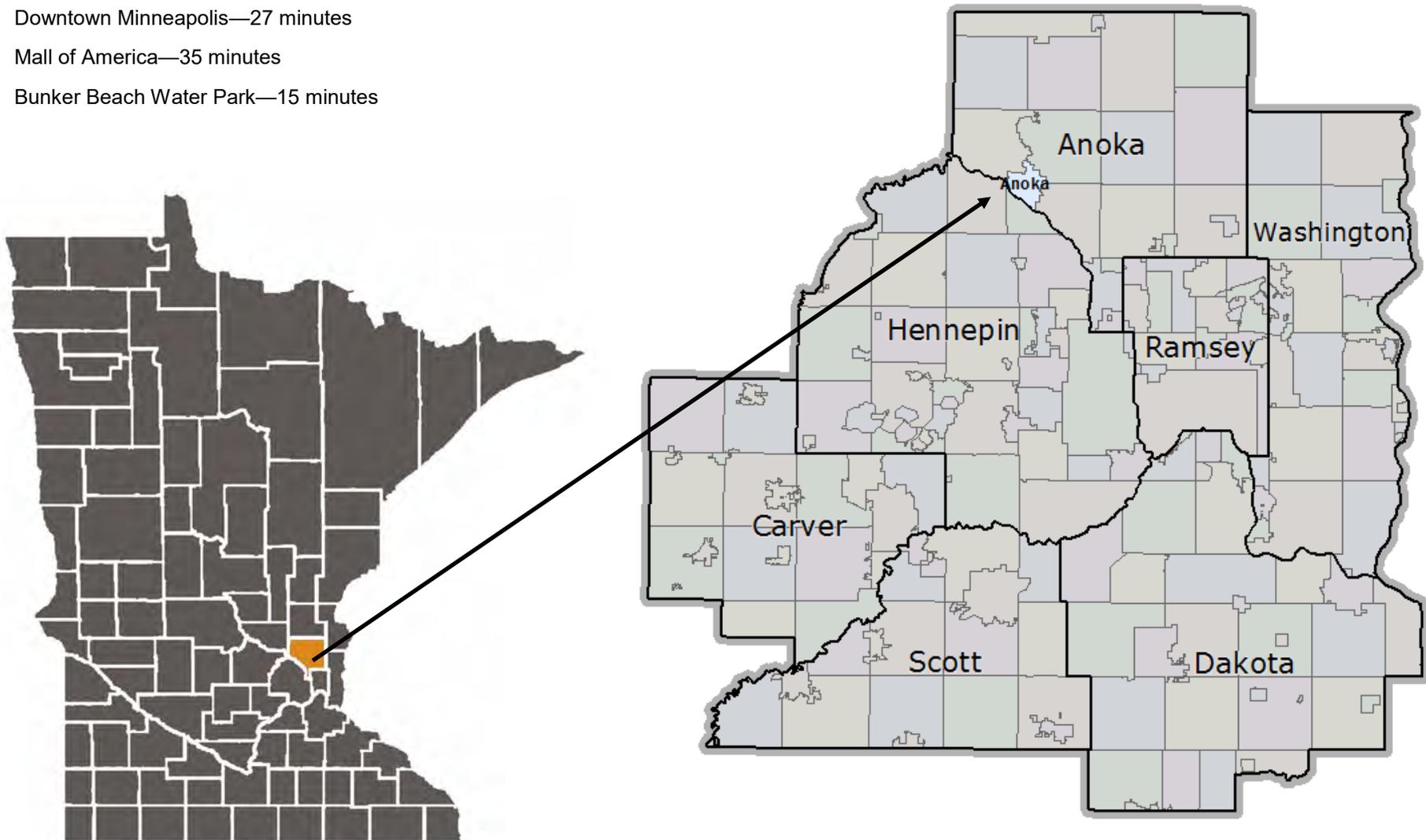
Major Venues close to Anoka, Minnesota:

Twin Cities International Airport—37 minutes

Downtown Minneapolis—27 minutes

Mall of America—35 minutes

Bunker Beach Water Park—15 minutes



CITY OF ANOKA 2022 ADOPTED BUDGET

COMMUNITY PROFILE

The City of Anoka has a unique blend of history and economic vitality. The City of Anoka, incorporated on March 2, 1878, is the county seat of Anoka County, Minnesota, and approximately 20 miles northwest of Minneapolis-St. Paul. The City is comprised of an area of 7.13 square miles and serves a population of 17,921. Anoka is over 95% developed and close to 18% is designated park and open space areas. The City is empowered by state statute to extend its corporate limits by annexation, however it is bordered by other incorporated communities on all sides.

The City of Anoka has operated under the council-manager form of government since April 1, 1914. This form of government is based upon the business model of a corporate board of directors and a professional chief executive officer. It provides for the separation of powers between political leaders (elected officials) and professional managers (appointed employees) which is designed to protect public employees from political influence and interference. While this model is now the most common form of government among cities of 2,500 people or more, the City of Anoka was only the 12th city in the United States to activate the council-manager government by citizen approved charter.

The City of Anoka is empowered to levy a property tax on both real and personal properties located within its boundaries. Policy-making and legislative authority are vested in a City council consisting of a mayor and four other members. The City Council is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring both the city manager and city attorney. The city manager is responsible for carrying out the policies and ordinances of the council, for overseeing the day-to-day operations of the city government, and for appointing the heads of the various departments. The Council is elected on a non-partisan basis. The Mayor is elected every two years and council members serve four-year staggered terms and are elected at large.

The City benefits from its location near major highways and employment areas that drive daily visitors into the downtown area. The City currently enjoys a stable economic environment that stems from a varied tax base that adds to the relative stability of the unemployment rate. Major industries with headquarters or divisions located within the government's boundaries or in close proximity include electrical components, ammunition manufacturing, and medical devices. Tax capacity values continue to increase as property values have risen for several years. New developments also add to tax capacity values in the city. For the 2022 budget, the City is projecting net tax capacity values increased more than 5.6%. The tax capacity has increased more than 18% since 2018. Increased net tax capacity value plays an important role in controlling tax rates.

The City of Anoka provides a full range of services, including police and fire protection; construction and maintenance of highways, streets, and other infrastructure; electric, water and sewer services and recreational activities and cultural events. The City of Anoka area had an employed labor force as of the third quarter 2021 of approximately 13,813. This compares favorably to the 7,578 housing units located within the corporate boundaries. While the labor force remained mostly unchanged from 2021, the unemployment rate was reduced from 4.8% in 2020 to 2.6% in 2021 and the median income per employee increased 6.7%.

Because of the mostly developed nature of the community, the emphasis continues to be on redevelopment of current properties and development of any vacant property. New housing construction increased in 2021 compared to 2020 with development of vacant land. New construction will increase again in 2022 due to ongoing redevelopment in the TIF districts. The City also continues its focus on assisting homeowners in redevelopment and remodeling the current housing so that as the change-over from older residents occurs, younger families will continue to be attracted to the City of Anoka. Anoka HRA has developed a loan program to assist in renovations to bring housing currently available as rentals up-to-date and appropriate for sale as single family occupied housing.



CITY OF ANOKA 2022 ADOPTED BUDGET

Dated of Incorporation	March 2, 1878
Date of Adoption of City Charter	October 28, 1913
Form of Government	Council – Manager
Fiscal Year Begins	January 1
Area of City	7.13 Square Miles
Local Streets maintained by City	69.06 Miles
Storm Sewers	40.20 Miles
Sanitary Sewers	68.48 Miles
Water Mains	89.66 Miles
City Bond Rating	Moody’s Aa2
Registered Voters-2020 General Election	11,778
Median home market value	\$254,100
Property Values (2021 adj market value)	\$1.856 billion
Population:	
2010 census	17,142
2020 census	17,921
Number of Households (2021)	7,578

Median Income (3 rd quarter 2021)	\$61,239
Median Age (2019)	38.4 years
Unemployment Rates (Dec 2021)	
Anoka County	2.6%
Minnesota	2.7%
United States	3.7%
Civil Defense Warning Sirens	2
Fire Protection:	
Number of Stations	2
Number of Full Time Fire Fighters	4
Police Protection:	
Number of Stations	1
Number of sworn officers	31
Recreation:	
City Parks (including school property)	42
Playgrounds	17
Acres of parks, recreation and preserves	595 acres

ORGANIZATION STRUCTURE

The home rule charter of the City was adopted on October 28, 1913 and serves as the basis for the government operations of the City. The City utilizes the council-manager form of municipal government. The City Council is comprised of the mayor and four council members. The mayor and the council members are elected at large. The council members serve a four-year term and the mayor serves a two-year term. The city manager of the City is the chief administrative officer of the City. The city manager and the city attorney are selected by the City Council and serve an indefinite term. The city manager controls and directs the administration of the City’s affairs and therefore, supervises all departments and divisions of the City. The city attorney provides legal and prosecution services for the City. City boards and commissions serve in an advisory capacity to the City Council.

The City is managed through nine departments, each with a department head who reports to the city manager. A description of each of the departments is included in this document. Within each department are several programs.

The City utilizes several commissions to advise, prioritize or implement various city issues or projects throughout the year. These commissions are comprised of volunteer citizens and an appointed staff member as a liaison. The Charter Commission reviews the city charter for appropriateness and also recommends changes to the charter. They meet annually or more often as needed. The Human Rights Commission meets as needed and they promote equality and fairness within the community. The Planning Commission meets monthly and reviews and recommends zoning applications, changes to zoning ordinances and recommends possible future economic development for the City. The Park Board meets monthly to review park and recreation programs use and recommends future programs and development for parks. In addition to the boards previously named, there is also the Charter Commission, Economic Development Commission, Heritage Preservation Commission, Parking Advisory Board, Waste Reduction and Recycling Board and the Utility Advisory Board.

[Return to table of contents](#)

CITY OF ANOKA

2022 ADOPTED BUDGET

There are also several internal committees comprised of department heads and employees to assist in the management of City operations. These include the Labor Management Committee, Employee Management Committee, Safety Committee, Technology Committee and Special Events Committee.

MISSION STATEMENT

The City of Anoka, in partnership with the community we serve, will foster a tradition dedicated to:

- Maintaining a safe, healthy atmosphere in which to live, work and play;
- Guiding development to ensure responsible growth while preserving and enhancing our city character, unique environment and natural amenities;
- Providing for the City's long term stability through promotion of economic vitality and diversity...
- Resulting in a balanced community committed to protection of what is valued today while meeting tomorrow's needs.

ORGANIZATION GOALS

Long range goals for the City are:

- Continually enhance partnerships with citizens
- Inspire citizen leadership
- Educate and involve residents
- Communicate openly and effectively
- Be responsive
- Be fiscally responsible
- Provide quality customer service that is:
 - ✓ Responsive to the needs of the community
 - ✓ Innovative
 - ✓ Accessible

The goals established at the annual goals session are instrumental in the development of the 5 year Capital Improvements Plan (CIP). The approved CIP along with short-term goals established at the annual goal session are the backbone used to develop the next year's budget.

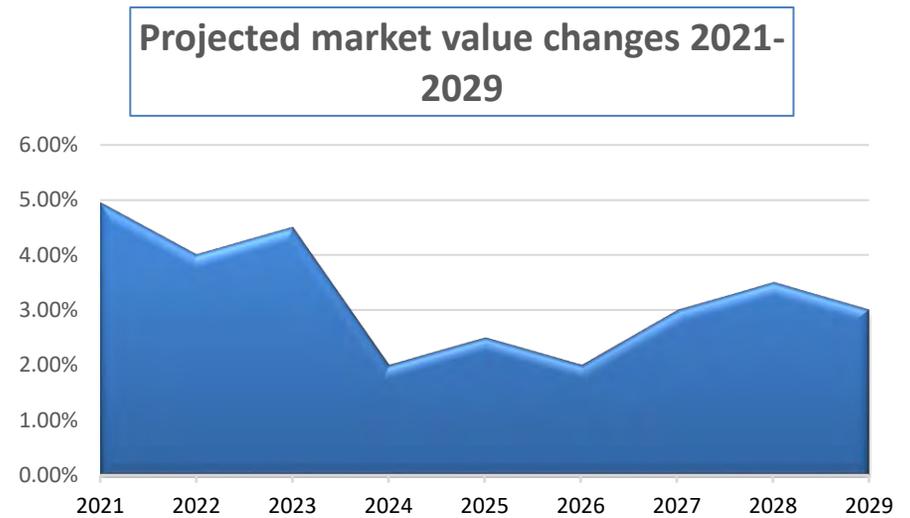
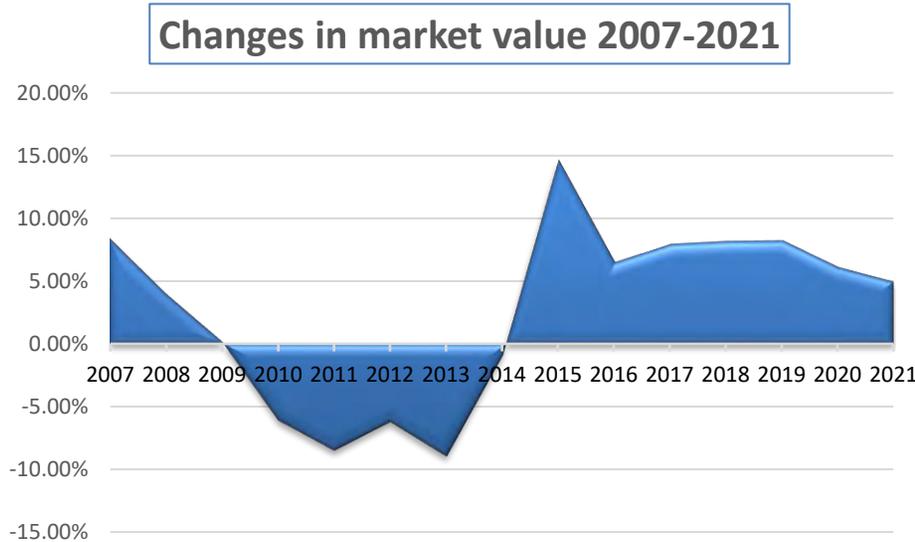
The council, staff and committees all strive to achieve the long range organizational goals and objectives for the City of Anoka. At the beginning of every year Council meets with each department to review prior year objectives and accomplishments and set the upcoming year's goals and objectives. This information is used to determine overall short-term and long-term goals for the City. The discussion begins with the global environment and ends with prioritizing goals for the near future.

CITY OF ANOKA 2022 ADOPTED BUDGET

LONG TERM FINANCIAL PLANNING

The annual budget focuses on a single 12-month period. However, spending and revenue decisions made today have affects that extend beyond a 12-month period. Long term forecasting ensures on-going financial sustainability beyond a single fiscal year.

As part of long term forecasting, the City has determined that an annual average increase to the General Fund levy of 3.21% from 2023 to 2027 will be necessary to maintain services and fund capital projects necessary to realize the long term objectives of the City. This projection is centered on predicted rise in supplies, increased cost of personal services projected, and decreases to professional services projected. This forecast includes major assumption of 2%-5% increase to assessor's market value per year. Actual levy amounts will vary from year to year with actual property values and tax capacity.



Forecasting assesses long term financial implications for current proposed policies, programs, and assumptions that develop appropriate strategies to achieve the City's goals. Evaluations will review financial risk, likelihood that services can be sustained, and the level at which capital investment can be made.

Long term priorities established that meet objectives and mission of the City of Anoka are:

- Maintain a balanced operating budget to avoid dipping into existing reserves.
- Continue to maintain operating reserves in the General Fund of at least 30% of current expenditures.
- Provide necessary funding for infrastructure, maintenance, and improvements that will save the City money in future years.
- Provide funding for public safety. This includes negotiating labor contracts and focusing on the training, safety, and retention of our officers.

In 2018, the City of Anoka reviewed and updated the Financial Management Plan and Practice. The financial plan provides another tool for the City to use to reach their vision for the future. It looks at current financial issues facing the city and makes a plan to meet the needs of the community without sacrificing the City's financial future. It also helps move the city toward a strong financial future through debt management and predictable levy increases,

CITY OF ANOKA

2022 ADOPTED BUDGET

which promotes stability. The plan is a tool which should provide the Council and the public insight to address issues impacting the City's financial condition. Because this plan provides long term future guidance, it will be updated every 4-5 years. Prior to the annual budget process, the Capital Improvement Plan (CIP) and the Equipment Replacement Plan (ERP) are reviewed and revised. The City annually adopts a 5 year plan for both Capital Improvements and Equipment needs. Departments also project beyond 5 years. Forecasting for the CIP is developed by departments for 10 years and 20 years of equipment needs. These plans are flexible tools used to help build the current year budget and forecast for future needs as they relate to long range goals and objectives of the Council.

The CIP serves as a tool for implementing certain aspects of the City's comprehensive plan. Both the CIP and ERP are tools that allow for:

- An organized approach to planning and initiating projects
- Timing of financing and grant applications to fund public improvements
- Adequate time for design and engineering
- Keeping the public informed of proposed future projects and expenditures
- Private investors to be made aware of City long range planning

The Capital Improvement Plan section of the budget document summarizes long range goals and details of each project.

BUDGET OBJECTIVES FOR 2022

- Increase enforcement of rental housing statutes and codes.
- Implement infill standards for construction as utilized on 8th & South to maintain historic appeal.
- Develop Agricultural Destination Area at 2nd & Harrison, and Special Entertainment District.
- Continue development in Highland Park and Greenhaven.
- Increase maintenance of parks and sidewalk/trail connections.
- Ash Tree mitigation, and replacement of trees lost to disease and injury
- Complete Law Enforcement Training Center with Animal Containment.
- Begin Highway 10 project.

TAXATION AND FINANCE POLICY

Purpose: The City of Anoka has a responsibility to its citizens to plan the adequate funding of services desired by the public. This includes managing municipal finances wisely to carefully account for public funds. The financial policies are used to achieve the fiscal stability required to accomplish the City's overall goals and objectives. The accounting standards conform to Generally Accepted Accounting Principles (GAAP) as outlined by the Governmental Accounting Standards Board (GASB).

Objectives: In order to achieve this purpose, the financial management policies have the following objectives:

- Provide accurate information on the full costs of program service levels.
- Provide accurate and timely information on financial condition.
- Provide sound principles to guide City Council and management through important decisions, which may have fiscal impacts.
- Set operational principles on the cost of doing business to the extent of reaching the desired service objectives, while minimizing financial risk.
- Protect and enhance the City's credit rating and prevent default on any municipal debt.
- Ensure the legal use and protection of all City funds through a good system of financial and accounting controls.

CITY OF ANOKA

2022 ADOPTED BUDGET

Fiscal Year

The fiscal year of the City shall commence on the first day of January of each year.

Control of Finances

The Council shall have full authority over the financial affairs of the City and shall provide for the collection of all revenues and other assets, the auditing and settlement of accounts, and the safekeeping and disbursement of public moneys. The manager shall control and direct the administration of the City's affairs. The manager shall prepare the budget annually and submit it to the council and be responsible for its administration after adoption.

System of Taxation

Subject to the State Constitution, and except as forbidden by it or by State legislation, the Council shall have full power to provide by ordinance for a system of local taxation. In the taxation of real and personal property, the City shall be governed by the provisions of State law applicable to statutory cities. The Council shall levy the taxes necessary to meet the requirements of the budget for the ensuing fiscal year.

Board of Equalization

The Council shall constitute the Board of Equalization and in its capacity as such Board shall review, amend and equalize the work of the City Assessor pursuant to the general statutes of the State. Provided, that the Council may by ordinance provide for a Board of Equalization consisting of one or more members of the Council and two or more residents of the City who shall perform all duties imposed upon a Board of Equalization by State law and for their services shall receive such compensation as the Council may determine.

Financial Controls

- The City will maintain an investment policy that invests available funds to the maximum extent possible, at the highest rates obtainable at the time of investment, in conformance with the legal and administrative guidelines. Any money in any fund belonging to the City, or any branch thereof, may be invested by the City according to policies adopted by the City Council.
- The City will maintain a strong internal control function.
- The City will maintain a fixed asset system to identify and protect all major City assets.
- The Finance Department will prepare quarterly financial reports for the City Manager and City Council.
- At the end of each fiscal year, a Certified Public Accounting firm will conduct an audit of the City records and a management and compliance report on internal controls will be provided to the City.
- No later than June 30 of each year, the City Manager shall submit to the Council a comprehensive annual financial report for the past year in order to keep them fully informed of the financial condition of the City. This report shall also be made available to all other interested parties.
- The City will annually submit its comprehensive annual financial report to the Government Finance Officers Association (GFOA) to determine its eligibility to receive the GFOA's Certificate of Achievement for Excellence in Financial Reporting.
- The City will annually submit its budget document to the GFOA to determine eligibility to receive the GFOA's Distinguished Budget Presentation Award.

BUDGET POLICY

The municipal budget document is the result of months of work and planning and includes proposed revenues and expenditures for 34 separate funds. These funds are grouped into six major categories. They are:

- General Fund
- Capital Funds
- Special Funds
- Enterprise Funds
- General Debt Service Funds
- Internal Service Funds

CITY OF ANOKA 2022 ADOPTED BUDGET

February:

10^h 2021 – Goals work session. City Council and departments review prior year objectives and set departmental and overall goals for the City

March:

12th 2021 – 2021 Budget document submitted to GFOA for award consideration

April:

13th 2021 - Equipment Replacement Plan and Capital Improvement Plan documents are updated by departments

May:

4th 2021 - City Manager meets with departments to review Equipment Replacement and Capital Improvement five year plans

18th 2021 – Budget materials distributed to departments for preparing revised 2021 estimates and 2022 requirements

June:

22nd 2021 – Work session. Council and staff meet to discuss the Capital Improvement and Equipment Replacement Plans

24th 2021 – City Manager, Finance Director and individual departments meet to review budget recommendations

July:

13th 2021 – Deadline for submitting budget requests

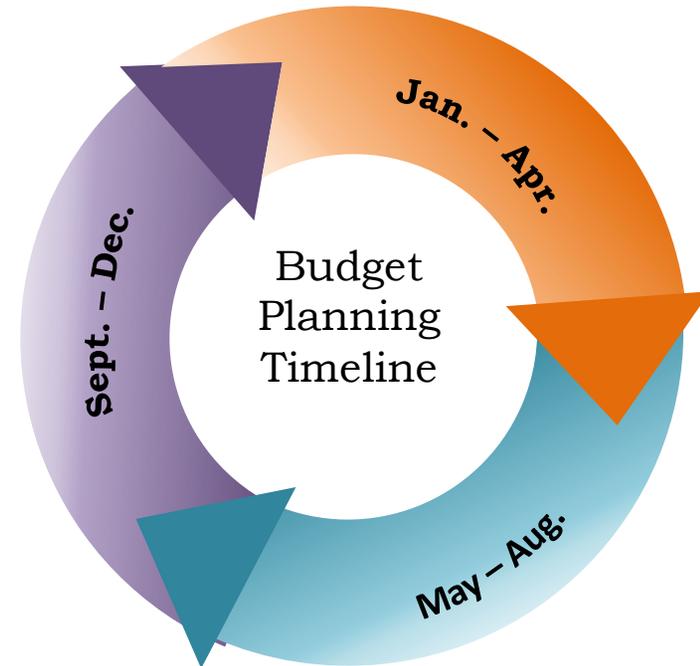
19th 2021 – Council meeting. Council adopts five year Equipment Replacement and Capital Improvement Plans

August:

2nd 2021 – Council meeting. City Manager presents 2021 proposed budget to City Council

9th 2021 – Work session. Budget review of governmental funds and Golf fund

23rd 2021 – Work session. Budget review of enterprise funds.



September:

21st 2021 – Council meeting. City Council adopts preliminary levy and budget

23rd 2021 – Preliminary levy submitted to County

December:

6th 2021 – Council meeting. Public hearing for levy and budget

14th 2021 – Performance measures requested from departments

20th 2021 – Council meeting. City Council adopts final levy and budget.

CITY OF ANOKA

2022 ADOPTED BUDGET

Budgets are complete financial plans for the future by fund, showing all proposed expenditures and estimates of all anticipated revenues. Budgets for the general and special revenue funds will be shown in the manner prescribed by the city charter. Budgets for these funds must be balanced, which means sources must exceed or equal uses. All others funds are shown in a manner prescribed by the City Manager.

The budget prepared closely reflects the expected level of spending. A review of estimated expenditures and revenues for the current year was part of the budget preparation procedure. Thus, revised current year expenditure estimates are as accurate as possible, based on actual history and anticipated needs calculated for the remainder of the year. These budget control procedures are important management tools, which we believe, allow us to make more effective use of the dollars spent in our total municipal program. As a necessary by-product, these procedures also ensure compliance with charter finance requirements. The advantage is that current experience is used to refine expenditure estimates and develop the appropriation figures proposed in the next years' budget.

The budget shall be submitted to the Council at a regular council meeting, in a manner prescribed by state statute and city charter, not less than 30 days prior to final approval. The budget is a public record open to public inspection. The Council shall hold a public hearing on the budget and it shall make such changes therein as it deems necessary and adopt the budget by resolution.

Budgets are estimates and may be amended under the following guidelines:

Preparation of the Annual Budget

The City Manager shall, by the first regular meeting in August, submit to the Council a budget and an explanatory budget message in a form and manner as prescribed in Section 8.06. For such purpose and at such date as he/she shall determine, the City Manager shall obtain from the head of each department, the character, object and details of proposed expenditures together with such other supporting data as he/she requests, including an estimate of all capital projects or capital expenditures which each department head determines should be undertaken in his/her department for the budget year and the next five years. In preparing the budget the City Manager shall review the estimates, shall hold hearings thereon and may revise estimates as he/she may deem advisable.

Form of the Annual Budget

The annual budget shall provide a complete financial plan of all funds for the budget year, which shall include: (a) a budget message, (b) all proposed expenditures. The General Fund budget must be balanced, meaning the proposed uses shall not exceed the proposed sources. The expenditures for general and special revenue funds shall be by organization unit or activity and shall be in parallel columns opposite the character and major or minor object of expenditure showing the amount of such expenditure for the last completed fiscal year, the amount estimated for the current budget year and the proposed expenditures for the ensuing budget year. In funds other than general and special revenue the proposed expenditures shall be presented in an understandable manner according to the discretion of the city manager. The City Manager shall submit a detailed statement of revenues in columns for the general and special revenue funds for the last completed fiscal year, the amount estimated for the current budget year and the amount estimated for the next budget year. Such detail shall include the source of miscellaneous revenues, the amount of surplus of prior year revenues and the amount raised by property taxes. Revenues for self-supporting and other funds shall be presented in an understandable manner according to the discretion of the City Manager. The explanatory budget message may be separate but still accompanying the budget, and be in the form and with contents as follows:

- **Budget Message – Current Operations:** The budget message submitted by the City Manager to the Council shall be explanatory of the budget, shall contain an outline of the proposed financial policies of the city for the budget year and shall describe in connection therewith the important features of the budget plan. It shall set forth the reasons for major changes from the previous year in cost and revenue items and shall explain any major changes in financial policy.

CITY OF ANOKA

2022 ADOPTED BUDGET

- **Budget Message – Capital Improvement:** As part of the budget message with relation to the proposed expenditures for capital projects stated in the budget, the City Manager shall include a statement of pending capital projects and proposed new capital projects, relating the respective amounts proposed to be raised therefore by appropriations in the budget and the respective amounts, if any, proposed to be raised therefore by the issuance of bonds during the budget year.
- **Budget – Capital Program:** The City Manager shall also include in the message, or attach thereto, a capital program of proposed capital projects for the five fiscal years next succeeding the budget year, together with his/her comments thereon and any estimates of costs prepared by the department of public works or other office or department. For the use of the planning commission, copies of the departmental estimates of capital projects filed with the City Manager pursuant to Section 8.05 of this chapter shall be filed with the Council.

Attached to the budget message shall be such supporting schedules, exhibits and other explanatory material, in respect to both current operations and capital improvements as the City Manager shall believe useful to the Council.

Passage of the Budget

The Council shall determine the place and time of the public hearing on the budget and shall cause to be published a notice of the time and place of the public hearing to be held not less than seven days nor more than fourteen days after publication. The budget shall be a public record in the office of the city clerk open to public inspection by anyone. The City Manager shall cause sufficient copies to be prepared for distribution to interested persons and civic groups. The budget meeting as advertised shall be held and adjourned from time to time and conducted so as to give interested citizens a reasonable opportunity to be heard. The budget estimates shall be read in full and the city manager shall explain the various items thereof as fully as may be deemed necessary by the Council. The Council shall adopt the budget no later than the last date established by law for the county auditor to levy taxes. The budget resolution shall set forth the total for each budgeted fund and each department with such segregation as to objects and purposes of expenditures as the Council deems necessary for the purposes of budget control. Such resolution shall also state the amount of taxes to be levied.

Budgets are adopted on a basis consistent with generally accepted accounting principles and are defined on the same basis of accounting described further in this document (see Fund Accounting). Annually appropriated budgets are legally adopted for the general fund and special revenue funds. Budgeted amounts are reported as originally adopted, or as amended by the City Council. Budgeted expenditure appropriations lapse at year-end. Encumbrances represent purchase commitments. Encumbrances outstanding at year-end are reported as reservations of fund balances and the budgets associated with them are carried forward to the next year.

The City follows the procedures below in establishing the budget.

1. The City Manager submits to the City Council a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the estimated revenues for the General Fund, specified special revenue funds requested by City Council, enterprise funds, internal service funds, capital project funds and debt service funds. Capital projects are approved by the City Council on a per project basis.
2. Public hearings are conducted to obtain taxpayer comments.
3. The General Fund budget is enacted through passage of a resolution.

CITY OF ANOKA

2022 ADOPTED BUDGET

Enforcement of the Budget

The City Manager shall strictly enforce the provisions of the budget as specified in the budget resolution. He/she shall not authorize or approve any expenditure unless an appropriation has been made in the budget resolution and there is an available unencumbered balance of the appropriation sufficient to pay the liability to be incurred. No officer or employee of the City shall place any orders or make any purchases except for the purposes authorized in the budget. Any obligation incurred by any person in the employment of the City for any purposes not in the approved budget or for any amount in excess of the amount appropriated in the budget resolution or in excess of available moneys in any fund of the city may be considered a personal obligation upon the person incurring the expenditure.

Altering or Adjusting the Budget

After the budget shall have been duly adopted, the Council shall have no power to increase the amounts fixed in the budget resolution, by the insertion of new items or otherwise, beyond the estimated revenues, unless the actual receipts exceed the estimates and not beyond such actual receipts. The Council may at any time, by resolution approved by a four-fifths majority of its members, reduce the sums appropriated for any purpose of the budget resolution. At the request of the manager, within the last three months of the fiscal year, the Council may transfer unencumbered appropriation balances from one office, department or agency to another. All appropriations shall lapse at the end of the budget year to the extent that they shall have not been expended or lawfully encumbered.

Emergency Appropriation in the Budget

The Council may include an emergency appropriation as part of the budget but not to exceed three percent of the total operating appropriations made in the budget for that year. A transfer from the emergency appropriation to any other appropriation shall be made only upon the affirmative vote of four-fifths of all members of the Council. The funds thus appropriated shall be used only for the purposes designated by the Council.

DEBT POLICY

City Indebtedness

The City may borrow money and issue and sell bonds for any and all purposes authorized and subject only to the limitations provided by the general laws of the State of Minnesota applicable to cities of the same class as the City of Anoka. The issuance of bonds shall be authorized by an ordinance setting forth the purpose or purposes of the issue and the maximum amount thereof, adopted by the approving vote of four-fifths of all members of the Council; except that the Council may by resolution adopted by a similar vote, authorize the issuance of bonds to finance improvements which are to be paid for in whole or in part by special assessments, sewage disposal facilities and, without limitation, any other utility owned or to be owned and operated by the City, from which a revenue is or may be derived.

The form, maturities, interest rate or rates, redemption privileges and other terms of each issue of bonds, and the covenants to be made by the City for the security thereof, shall be established by the Council by resolution. The full faith and credit of the City shall be pledged for the payment of all of its bonds, save and except that when net revenues to be derived from the operation of any public utility or other revenue producing enterprise of the City are pledged for the payment of bonds issued for the acquisition or betterment of such utility or enterprise, such bonds may in the discretion of the Council be issued as general obligations of the City or may be made payable solely from said net revenues, without limitation of the generality of the foregoing, the Council is specifically authorized to issue general obligation bonds of the City for the purpose of financing improvements in respect of which special assessments are to be levied under the provisions of Chapter 9 of the City Charter or of any law of the State, in anticipation of levy and collection of such special assessments and payable from said special assessments and from ad valorem taxes which shall be levied for the payment of the City's share of the cost of such improvements and for the provision of the additional amounts required for the security of such bonds. Such bonds may be issued at any time after estimates of the cost of the improvements to be financed thereby have been submitted by the City Engineer and approved by the Council, in amount sufficient to pay any part or all of the cost as determined

CITY OF ANOKA

2022 ADOPTED BUDGET

by said estimates. In the event that the cost exceeds the estimate, the Council shall have authority to issue additional bonds in amount sufficient to pay such excess cost. In the event that the estimate exceeds the cost, the Council shall have authority to appropriate the amount of such excess out of the proceeds of the bonds to the payment of the cost of any additional improvements for which estimates have been approved, or may appropriate such amount to the sinking fund account for the payment of such bonds. The City shall have authority to protect itself by acquiring title to any property subject to special assessments for local improvements and shall have authority, by ordinance or resolution, to sell, assign, and convey the same.

Tax Anticipation Certificates

At any time after January 1 following the making of an annual tax levy, the Council may issue certificates of indebtedness in anticipation of the collection of taxes levied for any fund and not yet collected. The total amount of certificates issued against any fund for any year with interest thereon until maturity shall not exceed 90 percent of the total current taxes for the fund uncollected at the time of issuance. Such certificates shall be issued on such terms and conditions as the Council may determine but they shall become due and payable not later than the 1st day of April of the year following their issuance. The proceeds of the tax levied for the fund against which tax anticipation certificates are issued and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance against the fund.

Emergency Debt Certificates

If in any year the receipts from taxes or other sources should from some unforeseen cause become insufficient for the ordinary expenses of the City, or if any calamity or other public emergency should subject the City to the necessity of making extraordinary expenditures, the Council may by resolution issue and sell on such terms and in such manner as the Council determines emergency debt certificates to run not to exceed two years.

A tax sufficient to pay principal and interest on such certificates with the margin required by law shall be levied as required by law. The resolution authorizing an issue of such emergency debt certificates shall state the nature of the emergency and be approved by a majority of all members of the Council, and the full faith and credit of the City shall be irrevocably pledged for the redemption of the certificates in the order of their issuance.

INVESTMENT POLICY

Purpose

The purpose of this investment policy is to set forth the investment and operational policies for the management of the public funds of the City of Anoka. These policies are designed to ensure the prudent management of public funds, the availability of operating funds when needed and an investment return competitive with comparable funds.

Objective: The primary objectives, in priority order, of investment activities shall be:

1. Safety - Safety of principal is the most important objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit risk and interest rate risk.
2. Liquidity - The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that securities mature concurrent with cash needs to meet anticipated demands.
3. Investment - The investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above.

CITY OF ANOKA

2022 ADOPTED BUDGET

Standards of Care

1. Prudence – The standard of prudence to be applied by the investment officer shall be the “prudent investor rule”, which stated “Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.” The prudent investor rule shall be applied in the context of managing the overall portfolio. The investment officer, acting in accordance with this policy and exercising due diligence, shall not be held personally responsible for a specific security's credit risk or market price changes.
2. Delegation of Authority – Authority to manage and operated the investment program is granted to the Finance Director. No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Finance Director. The Finance Director shall be responsible for all transactions undertaken and shall establish a system of internal controls to regulate the activities of subordinate officials.

Safekeeping and Custody

1. Authorized Financial Dealer and Institutions - A list will be maintained of financial institutions and security broker/dealers authorized to provide investment services. This list will be updated annually. Broker/Dealers may only hold city investments to the SIPC **or additional insurance** coverage amount, **whichever is greater**. Any excess securities shall be delivered to the city's custodian
2. Internal Controls - The Finance Director is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft or misuse. The internal control structure shall be designed to ensure that these objectives are met. The concept of reasonable assurance recognizes that (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of the costs and benefits requires estimates and judgments by management.

Suitable and Authorized Investments

1. Investment types - Investments by the City are restricted to the permissible investments under Minnesota Statutes 118A.04, 118A.05, and 118A.06. The City may diversify its investments by using the following instruments:
 - a) U.S. government obligations, U.S. government agency obligations, and U.S. government instrumentality obligations, which have a liquid market with a readily determinable market value;
 - b) Canadian government obligations (payable in local currency), certificates of deposit and other evidences of deposit at financial institutions, bankers acceptances, and commercial paper, rated in the highest tier (e.g., A1, P1, F1 or D1 or higher) by a nationally recognized rating agency;
 - c) Investment-grade obligations of state, provincial and local governments and public authorities;
 - d) Repurchase agreements whose underlying purchased securities consist of the foregoing; and
 - e) Money market mutual funds regulated by the Securities and Exchange Commission and whose portfolios consist only of dollar-denominated securities.
3. Collateralization – In accordance with State Law, full collateralization will be required on Certificates of Deposits (amounts exceeding the FDIC level), funds on deposit and repurchase agreements.

CITY OF ANOKA

2022 ADOPTED BUDGET

Investment Parameters

1. Diversification - The investments will be diversified by security type and institution.
2. Maximum Maturities - To the extent possible, the City will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the City will not directly invest in securities maturing more than ten (10) years from the date of purchase.

Reporting Methods

The Finance Director shall prepare an investment report quarterly, including a management summary that provides a clear picture of the status of the current investment portfolio. This management summary will be prepared in a manner which will allow the City to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the City Manager and will include the following:

1. A listing of individual securities held at the end of the reporting period including broker and issuer.
2. Unrealized gains or losses resulting from appreciation or depreciation by listing the cost and market value of the securities.
3. Listing of investments by maturity date.
4. Summary of investments by custodial risk credit risk.

Policy Exemption

Any investment currently held that does not meet the guidelines of this policy shall be exempted from the requirements of the policy. At maturity or liquidation, such monies shall be reinvested only as provided by this policy.

The City of Anoka Investment Policy shall be ratified annually.

PURCHASING PROCEDURE POLICY

General Policy Statement

The purpose of this policy is to set forth a guide to be followed by the City of Anoka when purchasing city materials, supplies or equipment or the alteration, repair or maintenance of property. When “contracting” for the purchase of merchandise, materials or equipment or for any kind of construction work the City will follow Minnesota State Statute Section 471.345, according to the City Charter.

Purchases

Purchases exceeding \$175,000

If the amount of the purchase is estimated to exceed \$175,000, sealed bids shall be solicited by public notice in the manner and subject to the requirements of the law governing purchases by the municipality. The City must consider the availability, price and quality of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. If a cooperative purchasing agreement is in place, bids are not needed.

Purchases exceeding \$25,000

If the amount of the purchase is estimated to exceed \$25,000 but not to exceed \$175,000, the purchase may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase when possible, and without advertising for bids or otherwise complying with the requirements of competitive bidding. Products or services quoted shall be the same or similar and of comparable quality from each vendor. The City must consider the availability, price and quantity of supplies, materials or equipment available through the state’s cooperative purchasing venture before purchasing from another source. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

CITY OF ANOKA

2022 ADOPTED BUDGET

Purchases exceeding \$10,000

If the amount of the purchase is estimated to be between \$10,001 and \$25,000, the purchase may be made either upon quotation or a cooperative purchasing agreement with another government entity or consortium. If the purchase is made upon quotation it shall be based, so far as practicable, on at least two quotations of same or similar of comparable quality. All quotations obtained shall be kept on file for a period of at least one year after their receipt.

Purchases under \$10,000

If the amount of the purchase is estimated to be between \$1,001 and \$10,000, the purchase may be made through a cooperative purchasing agreement with another government entity or consortium. Quotes are optional and can be made on the open market and verbal. All quotations obtained should be documented and kept on file for a period of at least one year after their receipt.

Purchases under \$1,000

If the amount of the purchase is estimated to be less than \$1,000, the purchase does not require quotations.

Purchases related to Federal funding or contracts will comply with Federal purchasing policies.

FUND BALANCE POLICY

The City understands it has a responsibility to maintain prudent financial operations to ensure stable city operations for the benefit of city residents and businesses. Fund balance reserves are an important component in ensuring the overall financial health of a community, by giving the City cushion to meet contingency or cash-flow timing needs. The Office of the State Auditor recommends that at year-end, local governments maintain an unassigned fund balance in their General Fund and special revenue funds of approximately 35 to 50% of fund operating revenues, or no less than five months of operating expenditures. While the bond rating agencies do not have recommended fund balance levels, the agencies look favorably on larger fund balances, which protect against contingencies and cash flow needs.

In addition, this policy integrates and further defines the City of Anoka's governmental fund balance classifications to be in compliance with Governmental Accounting Standards Board Statement 54: Fund Balance Reporting and Governmental Fund Type Definitions.

Policy

- The City will maintain an unassigned General Fund balance of not less than 30% of budgeted operating expenditures; however, this need could fluctuate with each year's budget objectives.
- Annual proposed budgets shall include this benchmark policy. Council shall review the amounts in fund balance in conjunction with the annual budget approval, and make adjustments as necessary to meet expected cash-flow needs.
- In the event the unassigned General Fund balance will be calculated to be less than the minimum requirement at the completion of any fiscal year, the City shall plan to adjust budget resources in the subsequent fiscal years to bring the fund balance into compliance with this policy.
- The appropriated budget is prepared by fund, department and object. The City's department heads, with the approval of the City Manager, may make transfers of appropriations within or between departments. The legal level of budgetary control is at the fund level.
- The City Council may consider appropriating (for authorized purposes) year-end fund balance in excess of the policy level or increasing the minimum fund balance. An example of preferred use of excess fund balance would be for one-time expenditures, such as capital expenditures, which do not result in recurring operating costs.

CITY OF ANOKA

2022 ADOPTED BUDGET

- Appropriation from the minimum fund balance shall require the approval of the City Council and shall be used only for non-recurring expenditures, unforeseen emergencies or immediate capital needs that cannot be accommodated through current year savings. Replenishment recommendations will accompany the decision to utilize fund balance.
- At the discretion of the City Council, fund balance may be committed for specific purposes by resolution designating the specific use of fund balance and the amount. The resolution would need to be approved no later than the close of the reporting period and will remain binding unless removed in the same manner.
- The City Council authorizes the Finance Director and/or City Manager to assign fund balance that reflects the City's intended use of those funds.
- When both restricted and unrestricted resources are available for use, it is the City's policy to first use restricted resources, then use unrestricted resources as they are needed. When committed, assigned or unassigned resources are available for use, it is the City's policy to use resources in the following order; 1. Committed 2. Assigned and 3. Unassigned.

Definitions: Governmental Fund Balance classifications are defined as follows:

- **Fund Balance** — the difference between assets and liabilities reported in a governmental fund.
- **Nonspendable fund balance** — amounts that are not in a spendable form or are required to be maintained intact. Examples include prepaid items, inventory, land held for resale, and long-term receivables that are not otherwise restricted, committed, assigned, or offset by deferred revenue.
- **Restricted fund balance** — amounts subject to externally enforceable legal restrictions. Examples include fund balance related to unspent bond proceeds, tax increments and debt service fund balances.
- **Unrestricted fund balance** — the total of committed fund balance, assigned fund balance and unassigned fund balance.
- **Committed fund balance** — amounts that are constrained by City Council resolution for a specific purpose. Fund balance commitment resolutions must be completed before December 31st to be effective for that fiscal year and remain in effect until the commitment is changed or eliminated by Council resolution.
- **Assigned fund balance** — amounts a government intends to use for a specific purpose; intent can be expressed by the government body or by an official or body to which the governing body delegates the authority. This would include any remaining positive fund balance in all funds other than the General Fund. The City Finance Director or his/her designee shall have the authority to assign fund balance. Examples include all special revenue fund balances that are not restricted or committed.
- **Unassigned fund balance** — residual amounts that are available for any purpose in the general fund. Unassigned fund balance will occur only in the General Fund or in other funds when there is a negative fund balance that can't be eliminated by reducing restricted, committed or assigned fund balances.

CITY OF ANOKA 2022 ADOPTED BUDGET

FUND ACCOUNTING

The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprises its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

The various funds are grouped in the financial statements into six generic fund types and two broad fund categories as follows:

Governmental Funds

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

Special Revenue Funds - Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Definitions of each special revenue fund are included on the financial summary pages.

Debt Service Funds - Debt service funds are used to account for the accumulation of resources for, and the payment of, general long-term debt principal, interest, and related costs.

Capital Project Funds - Capital project funds are used to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (including tax increment projects), other than those financed by proprietary funds or special revenue funds.

Proprietary Funds

Enterprise Funds - Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis, be financed or recovered primarily through user charges.

Internal Service Funds – Internal service funds are used to account for the financing of goods and services provided by one department to other departments of the City on a cost-reimbursement basis.

Category	Fund Class/Name	
Major Governmental Funds	101- General Fund	
	405 - Building Improvement	
	410 – State Aid Construction	
	415 - Street Renewal	
	481 - Commuter Rail Transit Village TIF District	
	482 - Greens of Anoka TIF District	
Non Major Governmental Funds	Special Revenue Funds	202 - Urban Redevelopment
		205 - Round Up
		210 - Police Forfeiture
		225 - Cemetery
		250-260 Parking
		290 - Lodging
	Debt Service	301-379 Debt Service
	Capital Improvements	450-470 Parks 485-487 TIF Districts
Major Proprietary Funds	600 - Electric Utility	
	601 - Water Utility	
	603 - Storm Sewer Utility	
	609 - Liquor Store Operations	
Non Major Proprietary Funds	Enterprise Funds	602 - Sewer Utility
		614 - Golf Course Operations
		617 - Recycling
	Internal Service Funds	701 - Garage
		702 - Information Systems
		715 - Insurance
	730 - Benefit Liability	

CITY OF ANOKA

2022 ADOPTED BUDGET

Governmental Funds

- General Fund – account for revenues and expenditures to carry out basic governmental activities of the city.

- Special Revenue funds
 - Parking Fund – parking fines and fees for the operation of surface lots and ramps.
 - Walker Ramp fund – lease revenues for the operation of parking ramp located under Walker Plaza senior housing.
 - Lodging fund – hotel and motel fees used to support local tourism.
 - Cemetery – grave purchases and burial fees for the operation and maintenance of the cemeteries.
 - Urban Redevelopment – manage Metropolitan Council sewer credits to be used for urban redevelopment.
 - Round Up – account for voluntary “round up” contributions from utility customers, used to provide financial assistance to worth-while activities, organizations and community projects that improve the lives of families, children and seniors in the community.
 - Police Forfeiture – accounts for funds received from the sale of assets that are seized during a DUI or narcotics arrest.

- Debt Service funds – sources of revenues include taxes, special assessments and investment earnings which all help pay the principal and interest on debt issued by the city.

- Capital Projects funds:
 - Park Improvement fund – grants and transfers from other funds which help pay for park improvements.
 - Park Dedication fund – park development fees help pay for new parks and improvements to existing parks.
 - Aquatic Center Improvement fund – transfers from other funds and interest earnings help pay for improvements at the Aquatic Center.
 - Building Improvement fund – transfers from other funds to cover future improvements or maintenance of city facilities and infrastructure.
 - Street Renewal fund – franchise fees and special assessments to fund reconstruction and maintenance of residential streets throughout the city.
 - State Aid Construction fund – State road improvement projects where part or all of the project is funded with state aid.
 - City Tax Increment funds – provides property tax revenues specifically for capital improvement projects within the city’s tax increment districts.

Proprietary Funds

- Enterprise funds:
 - Electric Utility fund – electric utility fees based on electric usage, which covers the expense of distributing electricity and maintaining infrastructure.
 - Water Utility fund – water utility fees based on water usage, which covers the expense of distributing water and maintaining infrastructure.
 - Sewer Utility fund – sewer utility fees based on water usage, which covers the expense of disposing of sewer products and maintain infrastructure.
 - Recycling Utility fund – recycling fee based on service, which covers the expense of contracting for the disposing of recyclable products.
 - Storm Sewer Utility fund – storm sewer utility fee based on non-permeable surface of property for commercial or a fixed rate for residential properties, which covers the expense of maintaining infrastructure throughout the city.
 - Golf fund – fees for golfing at the municipal Greenhaven golf course and pro shop sales, which cover the operating costs of running the course, pro shop and simulators.
 - Liquor fund – sales of liquor, which covers the operating and maintenance of the municipal liquor stores.

CITY OF ANOKA

2022 ADOPTED BUDGET

- Internal Service funds:
 - Garage fund – lease of large equipment to all departments, covers the cost of repairing or replacing the equipment in the future.
 - Insurance fund – charges to all departments for insurance claims and premiums. Covers a larger deductible for the city.
 - Data processing – lease of computer equipment to all departments, covers the cost of the network administrator and computer hardware and software.
 - Employee benefit fund – charges to departments for accrued vacation, sick and holiday pay in governmental funds

Component Unit

- Housing and Redevelopment Authority – property tax supported activities emphasizing on housing and commercial improvement projects throughout the city utilizing low interest loans and grants.
- Housing and Redevelopment Authority Tax Increment – provides property tax revenues specifically for capital improvement projects within the HRA's tax increment districts.

All of the above mentioned funds and component units are budgeted.

Basis of Accounting and Budgeting

Governmental funds are budgeted and accounted for using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Reported fund balance is considered a measure of "available spendable resources." Governmental fund operating statements represent increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

Proprietary funds are budgeted and accounted for on a flow of economic resources measurement focus. This means that all assets, including fixed assets, and all liabilities, including long-term liabilities, associated with their activity are included on their balance sheets. Their reported fund equity is segregated into contributed capital and retained earnings components. Proprietary fund type operating statements present increases (i.e., revenues) and decreases (i.e., expenses) in net total assets.

Governmental and fiduciary funds are budgeted and accounted for using the modified accrual basis of accounting. Their revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible with the current period or soon enough thereafter to be used to pay liabilities of the current period.

Major revenues that are susceptible to accrual include property taxes (excluding delinquent taxes received over sixty days after year-end), special assessments, intergovernmental revenues, charges for services, and interest on investments. Major revenues that are not susceptible to accrual include fees and miscellaneous revenues; such revenues are recorded only as received because they are not measurable until collected. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred, except for principal and interest on general long-term debt which is recognized when due.

Proprietary funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned, and expenses are recorded at the time the liabilities are incurred. Unbilled utility service receivables are recorded at year-end.

CITY OF ANOKA 2022 ADOPTED BUDGET

BUDGET SUMMARY

The overall budget objective is to provide core services for residents and commercial users while providing funding for capital and equipment. Accomplishing this in 2022 included increasing the total levy by 3.9%. The additional levy allowed the city to add a full time patrol officer, increase contributions to the Fire Department, replace the aging boiler at the Aquatic Center, and begin mitigation of the Emerald Ash Borer. The city continues to utilize electric utility funds as an additional source of revenues to assist in funding infrastructure and capital needs of the city. The City also utilized liquor store funds to keep the levy below the 5% goal of the Council.

Total 2022 budgeted revenues for all funds is \$106,656,850 which is a 5.38% increase compared to 2021. The City has budgeted grant revenue for the Highway 10 Solution which breaks ground and is funded by federal, state, county and local funds. Overall budgeted expenditures are \$101,835,467 which is a 48.96% increase compared to 2021. The increase is the result of the Highway 10 expenses estimated to occur in 2022. Various tables included in the budget document summarize the budgets for all funds. These amounts and tables include adjustments to the 2022 budget which occurred after adoption. Budget amendments will be passed by Council for these changes. A summary of each fund category is included prior to the tables for the funds within that category.

City Property Tax Levy

The 2022 General Fund tax levy is \$7,360,003 which is a 9.91% increase from the General Fund levy in 2021. A separate levy for debt service is \$376,650 which is reduction of 49.78% compared to 2021. Continued increases to tax capacity reflect overall increases in market value of property in Anoka and throughout the nation. This trend continued in 2021 with a 4.92% increase to estimated market value when compared to 2020, with a projected 6.75% increase in 2022. The City's levy is allocated against the tax capacity base along with the levies for the school district, county and miscellaneous government entities. The average home market value in January 2021 in Anoka is \$254,000. Market value is used in determining the amount of property taxes on a given property. The city portion of property taxes on an average home, which helps pay for all city governmental services, is \$809. This is an increase of just \$11 per year from 2021. As a result of market value increases of properties in Anoka, and new construction, the net tax capacity value is proposed to increase 5.51% in 2022. The City's tax capacity rate was reduced 1.53% as a result of the increase in net tax capacity value. The Housing and Redevelopment Authority also levies taxes. The levy in 2022 is \$329,400, an increase of 1.04% over 2021. This increase will allow the HRA to promote rental conversions, business loans, and redevelopment in the city.

City Levy – By Purpose (Net of Credits)

	<u>2021</u>	<u>2022</u>	
GENERAL FUND	\$6,696,100	\$7,360,003	9.91%
DEBT	750,000	376,650	-49.78%
TOTAL	<u>\$7,446,100</u>	<u>\$7,736,653</u>	3.90%
 HRA	 \$ 326,000	 \$ 329,400	 1.04%

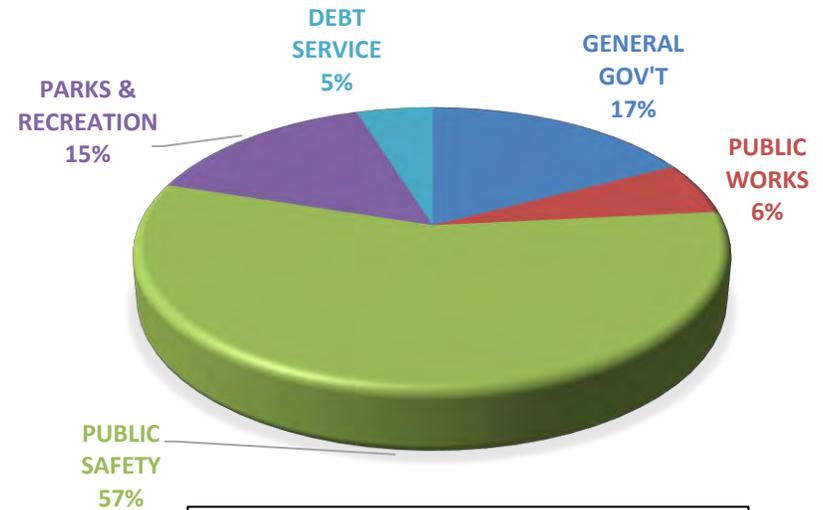
CITY OF ANOKA 2022 ADOPTED BUDGET

Cost of City Services

City of Anoka Average Monthly Service Costs (average home):

	<u>2021</u>	<u>2022</u>
City Property Taxes	\$ 66/mo	\$ 67/mo
HRA Property Taxes	3/mo	3/mo
Water distribution & Sewer collection (based on average usage)	41/mo	41/mo
Storm Sewer	5/mo	5/mo
Recycling	5/mo	5/mo
Franchise Fee	<u>3/mo</u>	<u>3/mo</u>
Total	\$123/mo	\$124/mo

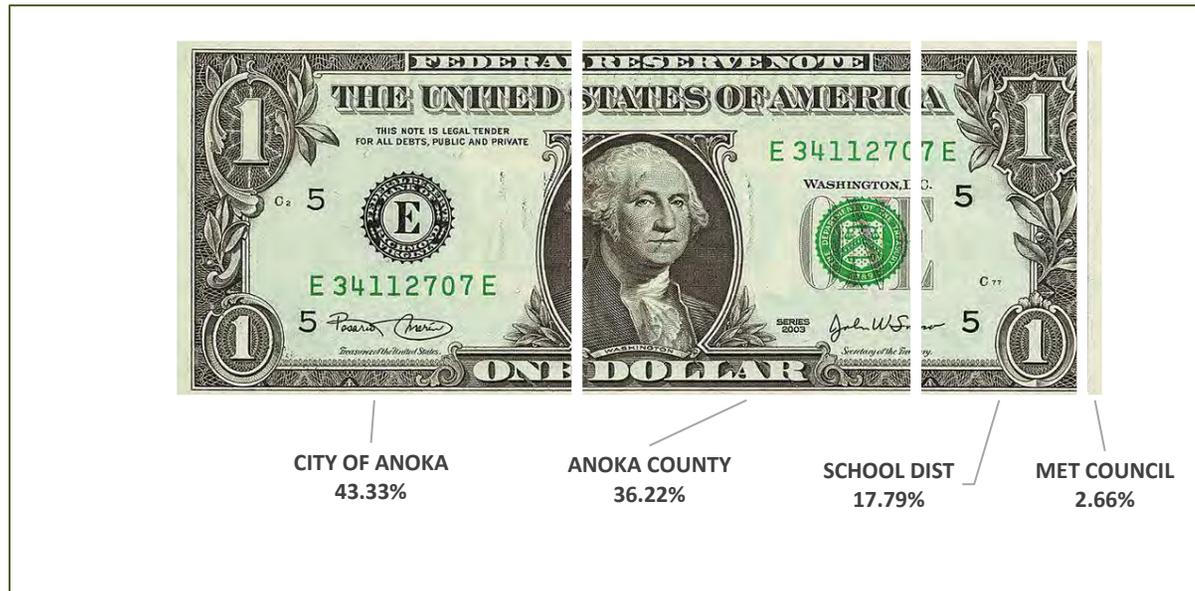
The graph to the right shows 78% of the \$67 per month in city property taxes fund public safety, public works, and parks.



2022 ESTIMATED COST OF CITY SERVICES

The City tax capacity rate of 33.73% results in payments of \$809 annually or approximately \$67 per month for the average residential property. The combined General Fund and Debt gross levy increased 3.90% from 2021 to 2022.

The representation below shows how the 2022 property tax is broken down by dollar. The City of Anoka receives \$0.43 for every dollar in property tax. The other funds go to Anoka County (\$0.36), Anoka-Hennepin School District (\$0.18), and the Metropolitan Council (\$0.03) for items such as mosquito control.



[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

REVENUE SUMMARY

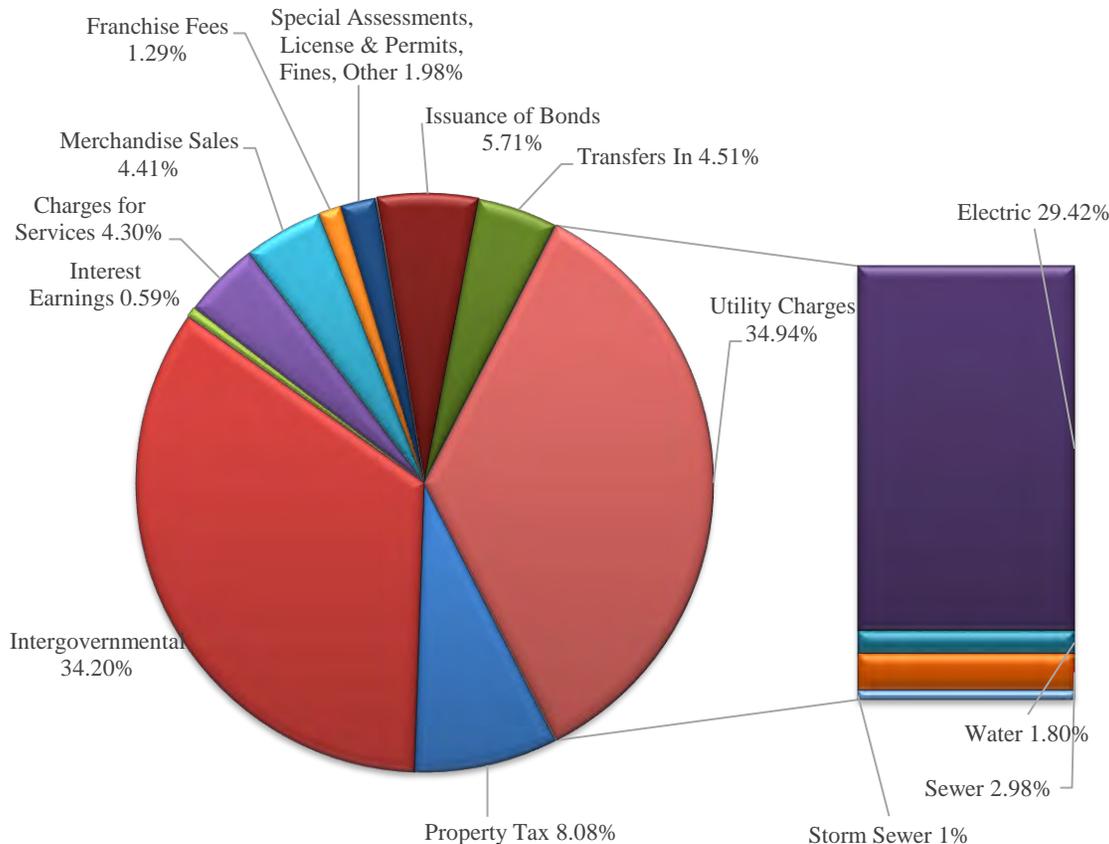
One purpose of the budget is to communicate the financial plans for the City and its allocation of resources.

The total budget represents planned or anticipated revenues for all funds, excluding an unbudgeted fiduciary fund, and the component unit funds which are budgeted but not included in the City document. The amount of the annual total anticipated revenues fluctuates up or down from year to year, depending on special projects and grants which may occur during the plan budget period. The budget provides guidelines to staff for City operations.

The 2022 adopted budget is supported by \$106,656,850 in total revenue, an increase of \$5.4 million, or 5.38% from budgeted 2021 revenue.

Recurring revenue sources, such as utility revenue (35%) and property tax (8%) remain relatively stable from year to year and represent the largest part of the resources taken into account during budgeting. Temporary, or one time revenues such as issuance of bonds (9%) or government grants (34%) change year to year and are largely dedicated for certain projects. Notably, in 2022 intergovernmental revenue remains high due to Highway 10 funding. This project is projected to be substantially completed by 2024.

2022 Budgeted Revenues by Type (excluding HRA)



2022 Budgeted Revenues by Type (excluding HRA)

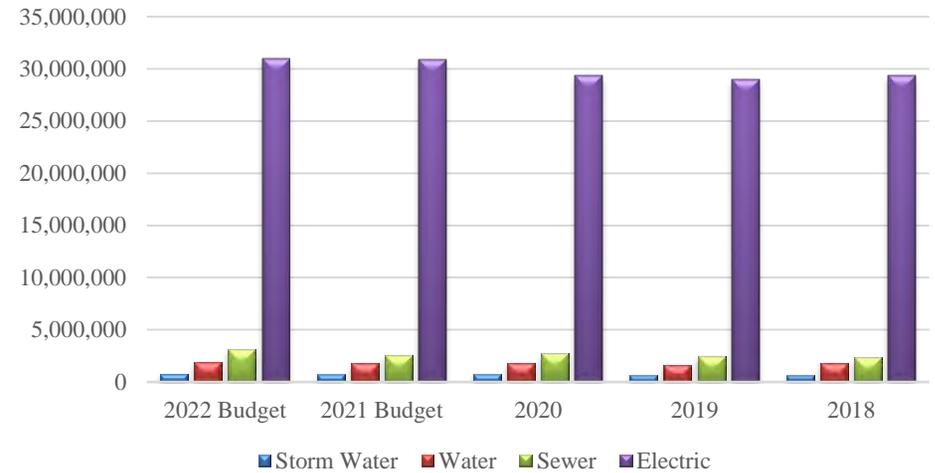
Property Tax	\$ 8,499,953
Special Assessments	546,000
Intergovernmental	35,962,886
Licenses & Permits	577,5000
Fines & Forfeitures	199,000
Interest Earnings	620,208
Charges for Services	4,519,410
Utility Charges	36,740,950
Merchandise Sales	4,638,300
Miscellaneous	759,574
Franchise Fees	1,354,559
Transfers In/Budgeted Reserves	2,238,510
	\$106,656,850

CITY OF ANOKA 2022 ADOPTED BUDGET

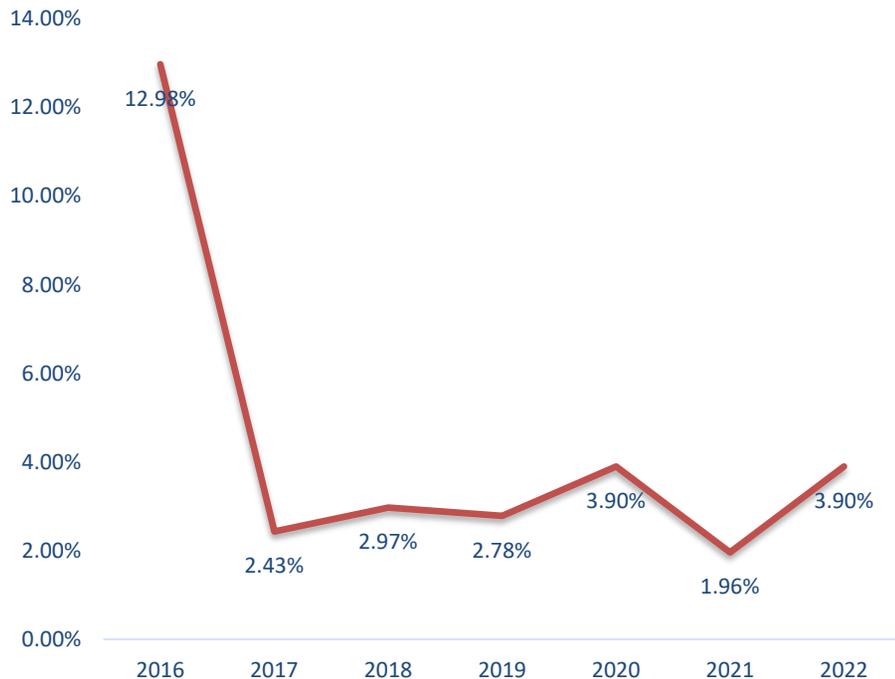
Charges for Services

The largest source of revenue by category is charges for services, \$41,260,360 comprising 38.7% of total revenues. Utility fees, which are part of charges for services category, account for \$36,740,950 of the City's revenue or 34.5%. Fixed charges were increased in electric and water utilities for technology and infrastructure needs. Utility fees are determined by comparing the prior year's actual usage and any trends projected into the future such as changes in disposal costs or the cost of energy. The purchased cost of electric is currently volatile and the City is using a power adjustment rather than rate increase. A permanent rate increase is forecasted later in 2022 or early 2023. To the right is a graph that shows the historical trend for budgeted utility revenues from 2018 to 2022.

Utility Charges for services 2018-2022



% Change to Gross Levy



Property Taxes

Budgeted property taxes for the city are \$8,499,953 which makes up 4.3% of total revenues. Property taxes are levied to support General Fund activities, help pay debt, and support redevelopment activities throughout the city. There are no state levy limits in place for 2022. The City Council adopted an increase of 9.91% in the General Fund levy for 2022 when compared to the 2021 levy. The City also adopted a debt levy of \$376,650, which is a decrease of 49.78% from 2021. Successful tax increment projects have helped create a larger tax base for the City. Currently the City is collecting tax increment revenues from four districts to pay off internal redevelopment loans and help in future redevelopment costs of properties within certain districts. This graph shows the percent change each year in the total general levy (including debt) for the past six years.

The Housing and Redevelopment authority (HRA) has its own levy authority. The HRA levy is \$329,400 which is 1.04% higher than 2021. The current tax capacity of 33.73% means the average household pays less than \$3 per month for the HRA levy.

CITY OF ANOKA 2022 ADOPTED BUDGET

Franchise Fee

Franchise fees continue to help pay for street renewal, improvement, and maintenance costs in 2022. This fee makes up 1.3% of revenues. The natural gas franchise fee is a fixed amount per customer in Anoka. The electric franchise fee is based on per kilowatt hour use of electricity for Anoka customers. With Anoka being nearly fully developed, there is very little anticipated increase in the revenue collected for 2022 or beyond.

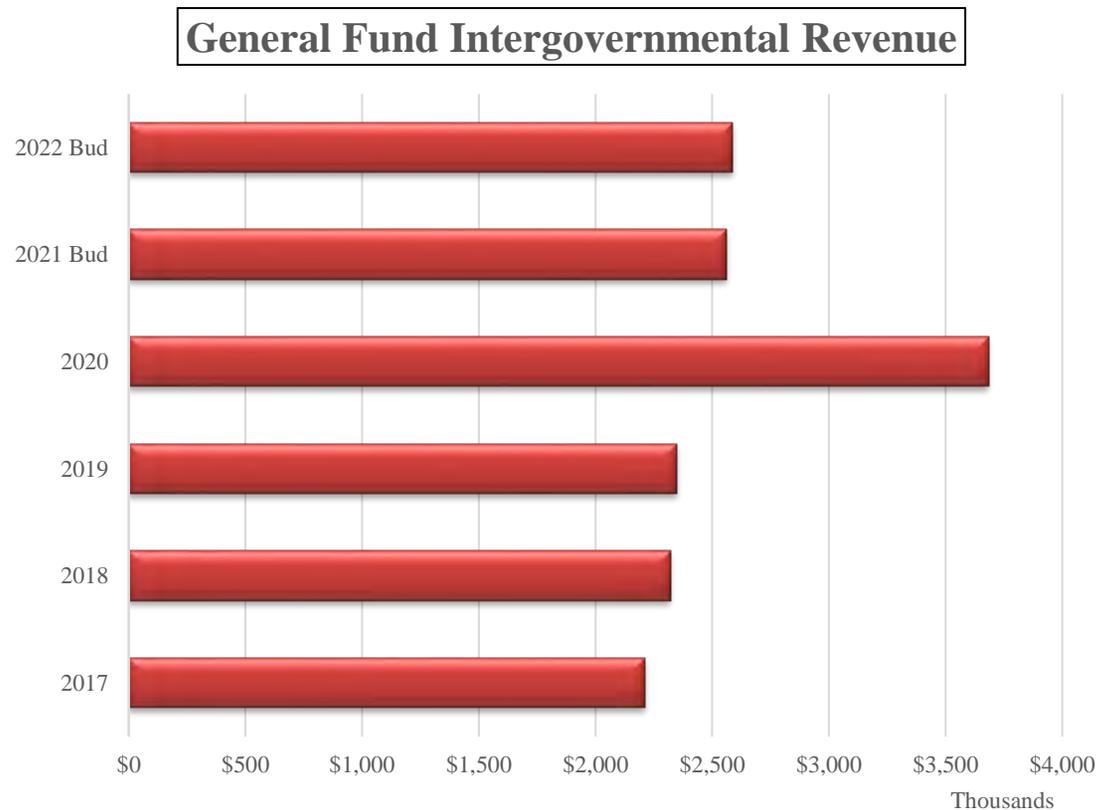
Permits, Licenses, Fines and Special Assessments

Permits, licenses, fines, and special assessments total \$1,322,500 which is about 1.24% of revenues. Permit revenues are dependent on the economy and on future development of the city. In 2022, permit revenues are anticipated to increase with new construction. Special assessment revenue is projected lower in 2022 to reflect smaller street renewal projects.

Intergovernmental Revenues

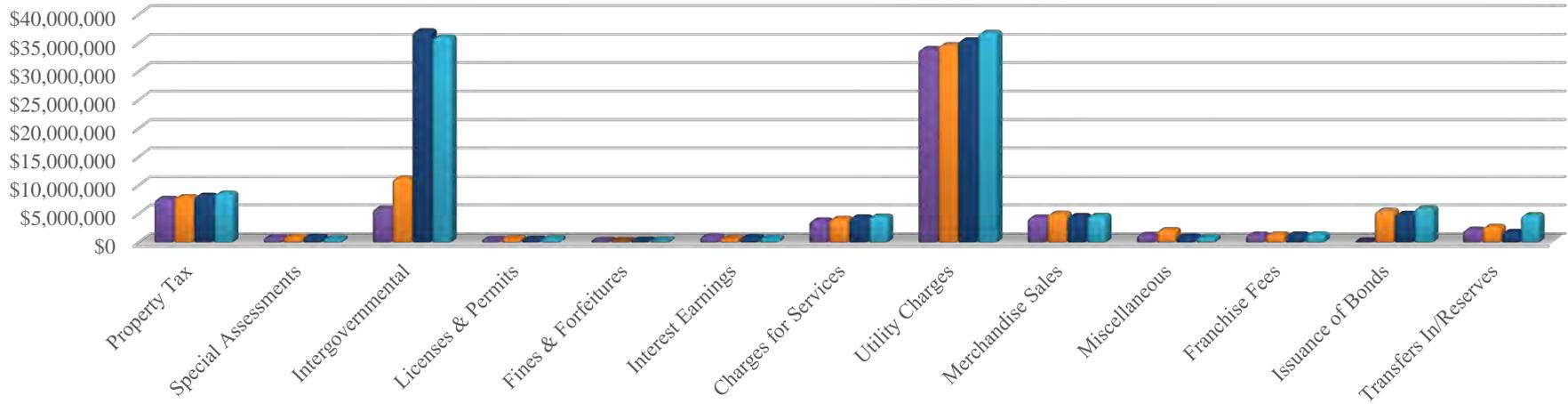
Intergovernmental revenues total \$35,962,886 or 33.7% of the City's revenues. Budgeted intergovernmental revenue for the Highway 10 project is about 91% of total revenues in the category. Most intergovernmental revenue comes in the form of grants and assistance designated for certain projects. Local government aid to the General Fund, which is a recurring revenue, increases 0.92% in 2022. City Council and staff are well aware of the fluctuations that can occur in regards to support from the state. Council and staff continue to work together to propose solutions for future state aid fluctuations.

Overall, total revenues are budgeted with an increase of 5.4% when compared to 2022. The increase is chiefly due to the budgeted bond issuance in 2022 for well upgrades and the law enforcement training center. Recurring revenues are projected to remain stable for 2022. General fund revenue is budgeted at \$14,107,489 which is a 9.76% increase from 2021. This is the result of the slightly higher General Fund tax levy, increases in transfers from Electric and Liquor funds, and a budgeted use of fund balance for capital expenditures.

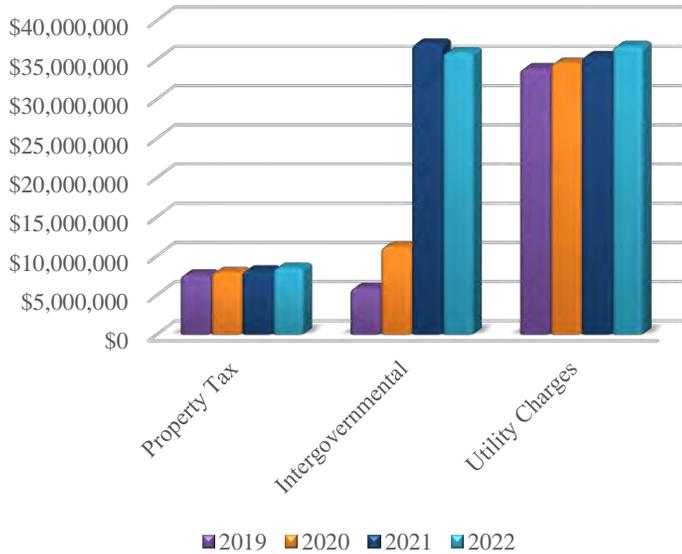


CITY OF ANOKA 2022 ADOPTED BUDGET

City of Anoka Summary of Revenues for All Funds (excluding HRA) 2019-2022

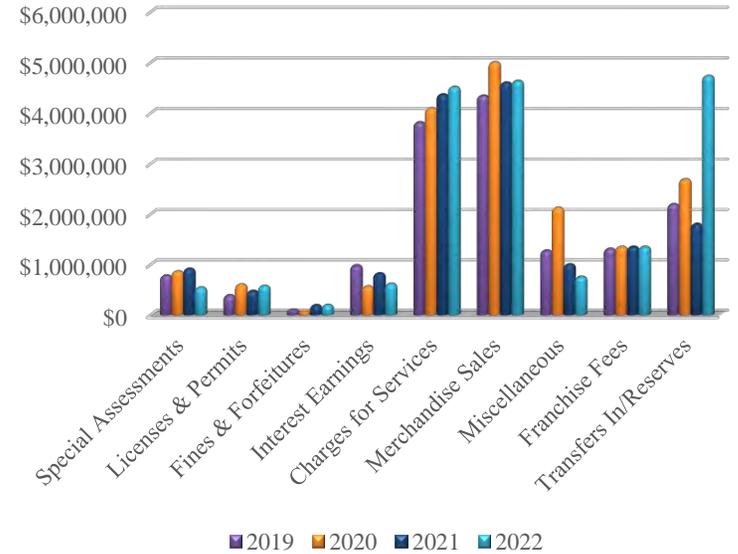


Larger Sources 2019-2022



■ 2019 ■ 2020 ■ 2021 ■ 2022

Smaller Sources 2019-2022



CITY OF ANOKA 2022 ADOPTED BUDGET

2022 APPROPRIATION SUMMARY

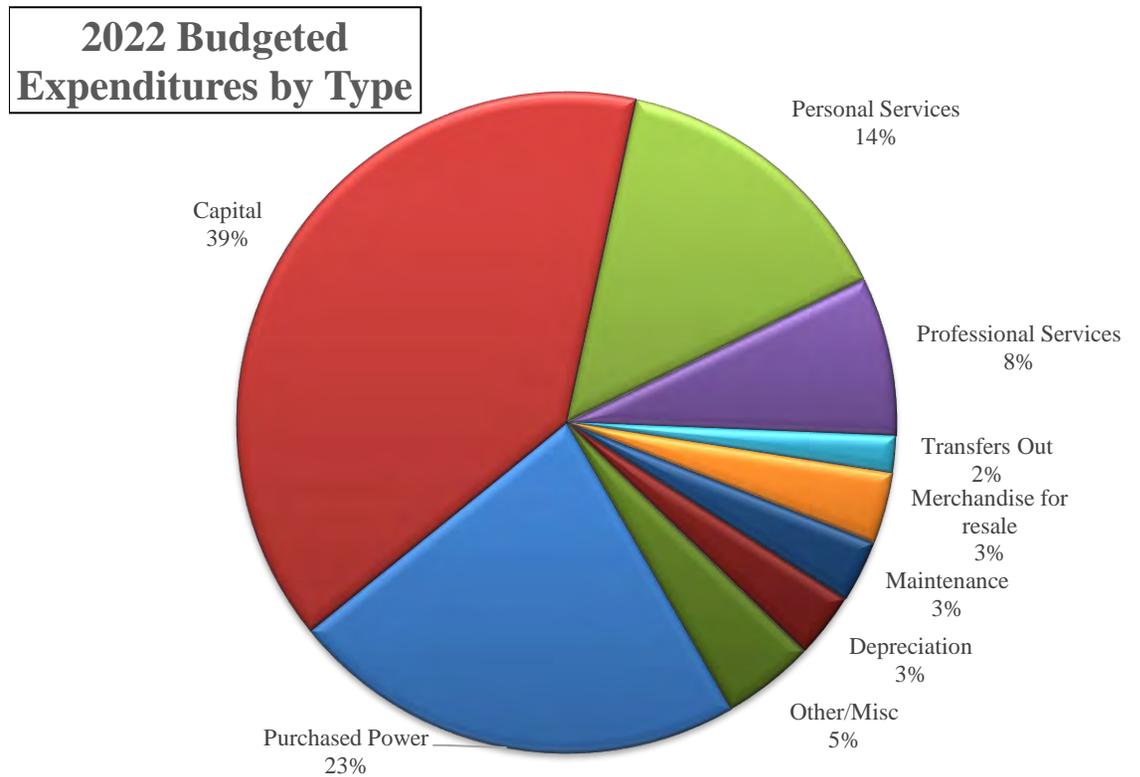
Appropriations for all funds total \$101,835,467. This is \$4,821,383 less than anticipated revenues for 2022 and an increase over 2021 of \$35,551,484 primarily due to projected Highway 10 project costs. The General Fund, Urban Redevelopment, and Parking Special Revenue Fund budgets are balanced with the budgeted use of reserves of \$338,510 for capital expenditures and maintenance. The operating budget for all funds increased 4.78% over 2021 due to projected increases to personal services and contractual services. Projections to future budgets show personal services is predicted to average 2.5%-3.5% increase per year based on wage increases and the increased cost of benefits packages. Budgeted increases to 2022 capital and transfers total \$32,747,535, most of which is budget for the massive Highway 10 reconstruction breaking ground in 2022. The City utilizes transfers from Electric, Water and Liquor funds to support General Fund and Park Funds activities. There are several capital improvement projects planned for 2022 which are detailed in the capital improvement section which begins on page 63.

2022 Budget Appropriations (excluding HRA)

Personal Services	\$14,715,590
Supplies	1,773,960
Professional Services	7,914,464
Maintenance	3,094,750
Merchandise for resale	3,530,500
Purchased Power	22,888,250
Capital	39,958,935
Franchise Fees	920,000
Depreciation	3,255,000
Interest Expense	779,018
Debt	1,105,000
Transfers Out	1,900,000
	\$101,835,467

Capital

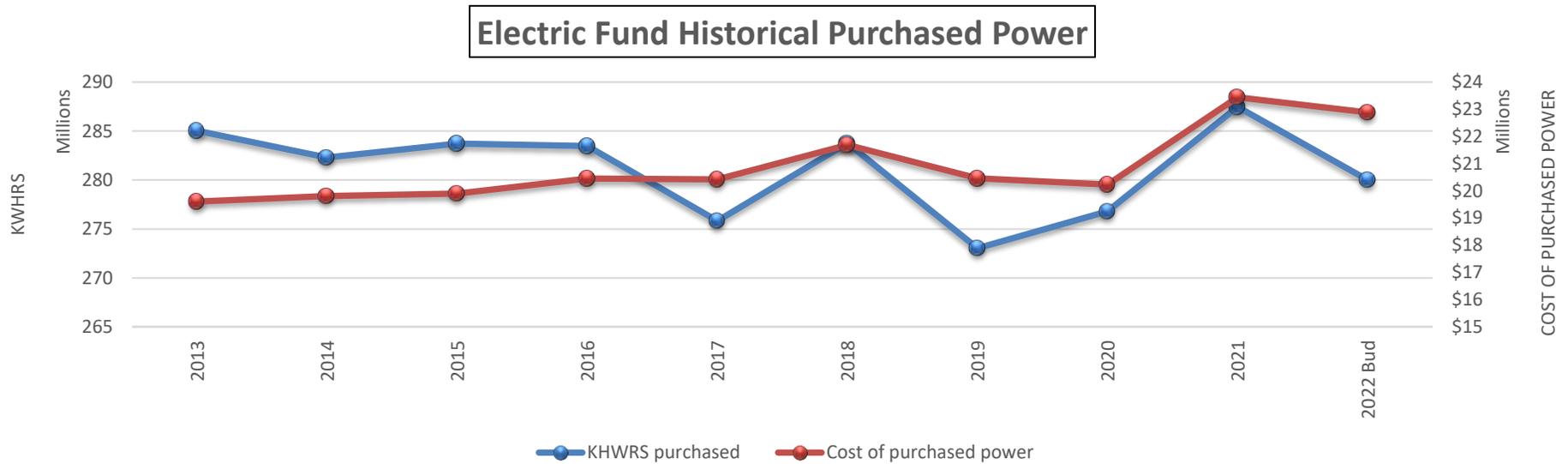
Capital outlay and improvements can fluctuate substantially every year. For budget year 2022 capital is the largest source of appropriations. Capital outlay expenditures are generally those items/improvements valued at \$10,000 or more with an expected life of at least five years. In 2022, capital outlay is 39.3%, or \$39,958,935, of annual appropriations compared to \$7,376,400 in 2021. The City of Anoka continues to focus on future infrastructure needs and improvements. To this end, the long anticipated Highway 10 solution begins in 2022, as well as upgrades to the City's well 6/8. The city's infrastructure including sewer, storm water, and streets will continue to be replaced or improved in the near future.



CITY OF ANOKA 2022 ADOPTED BUDGET

Purchased Power

Purchased power makes up 22.5% of the City's annual appropriations at \$22,888,250. This amount represents a 2.5% increase to last year's budget. Costs began increasing in 2021, and are projected to stay high through the end of 2022. The City anticipates that consumption will decrease near pre-pandemic usage, so the actual budgeted increase to purchased power remains flat even though costs have increased. 2022 budget is based on the estimated demand for electricity and projected purchase power cost changes. As the demand for electricity increases or decreases, the cost of purchasing that electricity usually adjusts accordingly. The City will do rate analysis in 2022 once prices stabilize. The graph below demonstrates how demand and the cost of electricity have changed over the years.



Personal Services

Employee salaries and benefits make up about 14.5% of annual appropriations at \$14,715,590. This is an increase of 10.8% compared to 2021. The increase represents increases to salaries for all employees effective January 1, 2022 and increases to the cost of health insurance for plan year 2022. There is an increase of two FTE's for a full time police officer and full time liquor store clerk to be added in 2022. The salary budget for 2022 also includes increases for employees who have not reached the top of their pay steps during the year, and attempts to project for completion of a comparable worth project started in 2021. The City will again have planned retirements in 2022 that will be filled as needed. Increased costs to benefits are included in personal services as well as costs to post-employment benefits such as PERA.

Professional Services, Supplies and Maintenance

Supplies, services, and maintenance make up 12.6% of annual appropriations at \$12,783,174. This amount represents about a 5.3% increase over last year's budget. The costs in this category are comprised with consulting, professional services, office and general supplies, maintenance, repairs, and general operating costs. The increase is largely due to projected increases to costs of supplies and services from inflation. The maintenance budget includes \$1.6 million for sewer disposal fees.

CITY OF ANOKA 2022 ADOPTED BUDGET

Transfers

Transfers make up 1.9% of the total expenditure budget for the City. Some of the proceeds from Electric will be distributed to governmental funds to support operations, and some proceeds from Liquor will be distributed to the General Fund which support park maintenance and improvement needs of the city. The General Fund has no planned transfers out in 2022 as the Council adopted a separate levy for debt service payments.

Debt

The debt service levy for 2022 is \$376,650. This is close to 50% lower than 2021 due to a general obligation bond reaching maturity in 2022. The debt budget is based on the debt service payment schedule for 2022. Total principal debt appropriations for 2022 are \$1,105,000 or about 1% of the total budgeted expenditures. Interest and fiscal charges for 2022 are \$435,297

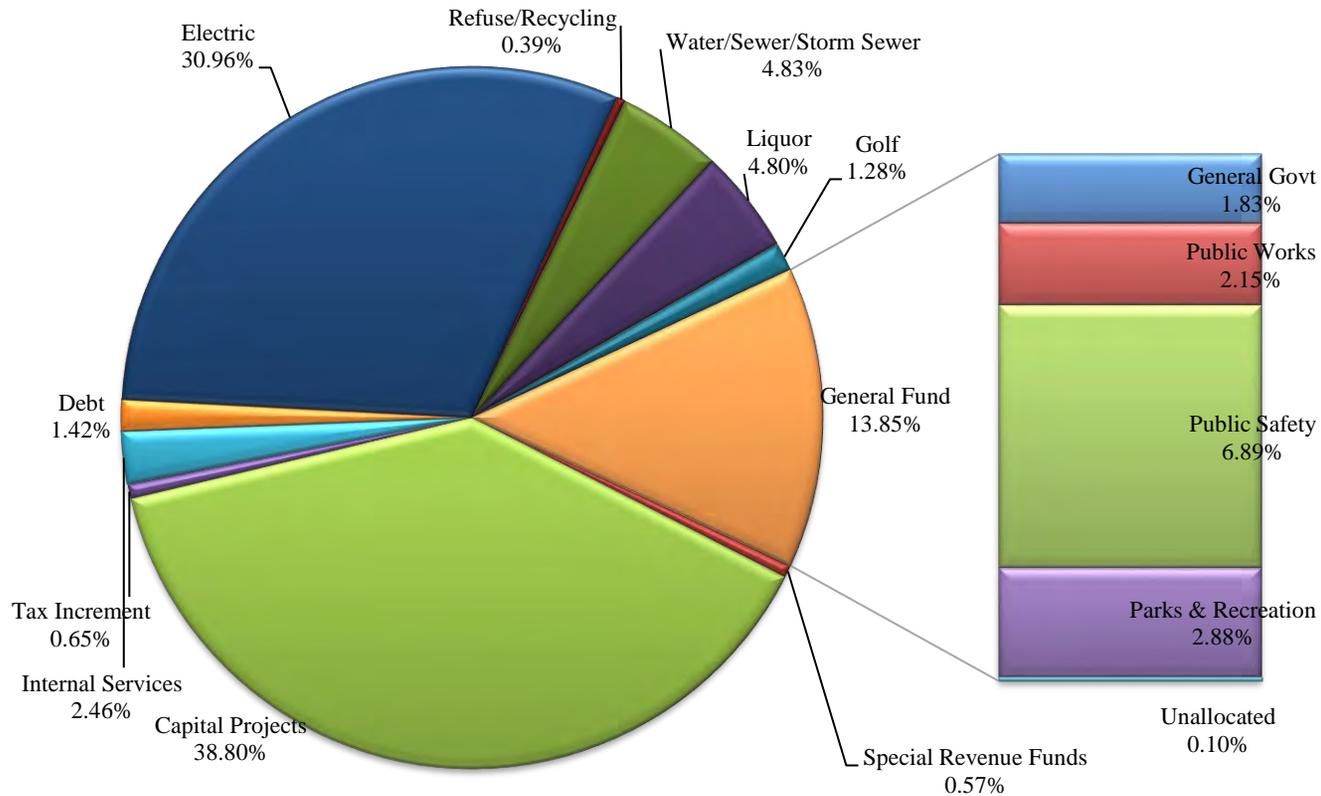
Franchise Fee

The City of Anoka has continued its franchise fee for 2022. Electric and Gas utility companies that service residents within the city borders are required to pay the City of Anoka a franchise fee. The City owns and operates its own electric utility, the Electric Fund chooses to pay the franchise fee to the General Fund rather than passing on to the customers at this time. The franchise fee expenditure within the Electric Fund makes up less than 1% of the total budgeted expenditures for 2022.

Merchandise for Resale and Depreciation

The balance of the City expenditure budget is made up of depreciation in the internal service and enterprise funds, and merchandise for resale in the Golf and Liquor Funds. Depreciation budgets are determined based on prior year actual depreciation calculations. Merchandise for resale is determined by comparing prior year sales and projections for 2021. These two budget items make up 6.7% of the expenditure budget.

2022 Budgeted expenditures by function



CITY OF ANOKA 2022 ADOPTED BUDGET

Expenditure Budgets by Fund

The City's 5 largest programs in 2022 account for close to 86.3% of the appropriation budget and are as follows:

Capital Projects	\$39.5 million
Electric Utility	\$31.5 million
Public Safety	\$7.02 million
Liquor	\$4.88 million
Water/Sewer/Storm	\$4.88 million

FUND BALANCE

Fund balance is the result of accumulated excess revenues over expenditures over past years. The City incorporates fund balance goals to meet its short and long-term needs. Fund balance goals are established by staff and council, to provide for cash flow needs, capital purchases, emergency contingency and other special needs identified. The City adopted a fund balance policy in 2011 (see finance policies). The City strives to maintain at least 30% of annual General Fund operating expenditures in fund balance reserves.

General Fund

The General Fund balance is budgeted to be near 39% of general fund operational expenditures by the end of 2022.

The General Fund consist of 28 departments and is a major fund for the operations of the City. As the chart to the right reflects, fund balance has been utilized to supplement tax and fee revenues in the past ten years, allowing the Council to keep levy increases to a minimum. To maintain fund balance goals, City Council will need to form future budgets that minimize use of fund balance and build reserves.

Staff will evaluate programs, services, and projects with the focus on curtailing unnecessary spending, and prioritizing projects that are reimbursed through grants, fees, or contributions.

Employee services continues to be the largest expenditure in the general fund, at 63.9% of the total budget. Much of the 8.37% budget year increase is due to implementation of the 3% budgeted pay increase, and additions of one FTE units in the Police department.

GENERAL FUND BALANCE					
TEN-YEAR TREND					
<u>Fiscal Year</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Net Transfers</u>	<u>Fund Balance</u>	<u>% of Expenditures</u>
2013	9,409,186	(9,660,669)	(50,000)	5,871,997	60.8%
2014	10,225,093	(9,766,407)	(860,000)	4,880,834	50.0%
2015	10,513,694	(9,996,014)	271,000	5,669,514	56.7%
2016	11,241,606	(10,709,631)	(1,630,650)	4,570,839	42.7%
2017	11,683,534	(11,337,694)	(180,000)	4,736,679	41.8%
2018	11,904,142	(11,607,627)	(69,500)	4,963,693	42.8%
2019	11,883,599	(11,975,644)	196,500	5,068,148	42.3%
2020	13,232,280	(12,707,037)	500	5,593,891	44.0%
Budget 2021	11,752,680	(12,852,680)	1,100,000	5,593,891	43.5%
Budget 2022	12,551,489	(14,107,489)	1,405,000	5,442,891	38.6%

CITY OF ANOKA 2022 ADOPTED BUDGET

Special Revenue Funds

There are 6 separate special revenue funds, with a total projected fund balance at the end of 2022 of \$1,960,722 which is a decrease of 8.72% compared to 2021. The City will balance the budgets of two funds through use of reserves.

Capital Project Funds

There are 6 capital project and 5 tax increment funds within the capital project funds. These funds account for 98.6% of all capital expenditures in 2022. Fund balances are projected to increase 3.12% in 2022 due to bonding in the Building Improvement Fund. State Aid fund balance will be spent down on the Highway 10 project. Street Renewal Fund will need to bond for current year and future year planned necessary infrastructure improvements. TIF funds will continue to utilize internal loans for development costs, with tax revenue expected to cover principal and interest.

Enterprise Funds

There are 8 enterprise funds with a total projected fund net position at the end of 2022 of \$72,449,939. The projected unrestricted net position is \$20,315,392 which is a 2.24% decrease from 2021. The decrease is largely due to the large well upgrade in the Water Fund and increased transfers to support park programs in the Liquor Fund.

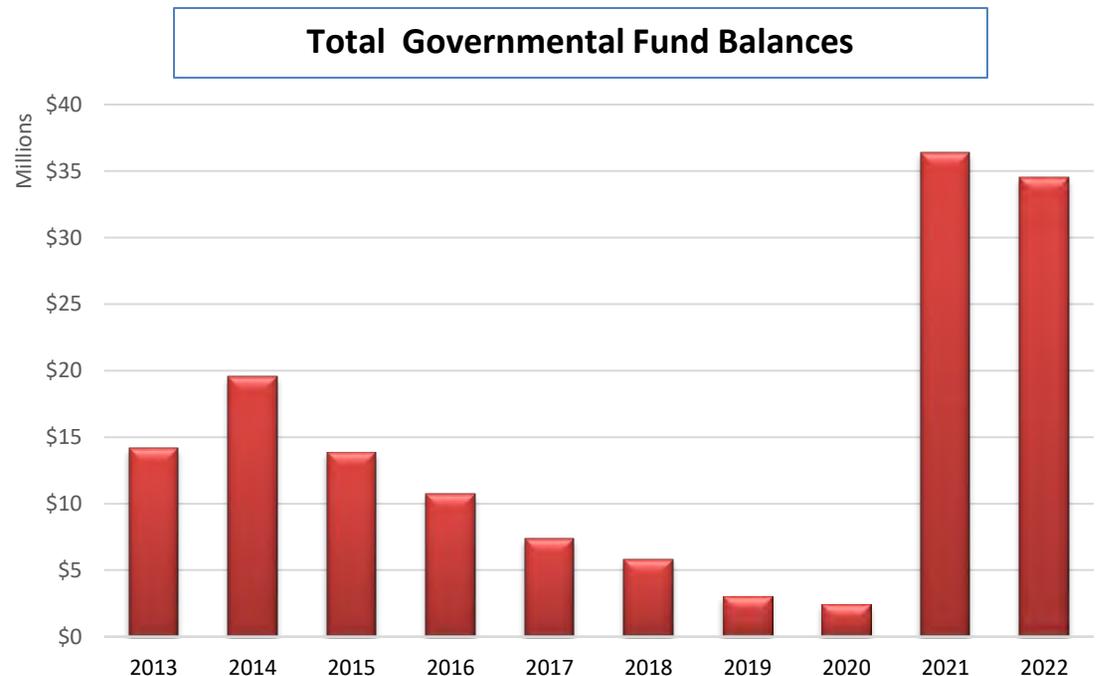
Internal Service Funds

There are 4 internal service funds that administer costs related to the central garage, technology, liability insurance, and retirement costs. Costs from these funds are allocated out to the other funds and any gain or loss is allocated at year end. The 2022 budget reflects a projected decrease to fund balances of 15.7%, largely due to higher than average employee benefit costs due to retirements.

The overall governmental fund balances (excluding HRA) are projected to decrease by \$1,908,377 in 2022. The largest portion of the fund balance decrease is in the Street Renewal Fund, with projects budgeted in 2022 that bring the fund balance to (\$2,882,578). The General Fund, Urban Redevelopment, and Parking funds will use fund balance to complete capital projects, and support operations.

The overall enterprise net position is projected to increase by \$1,014,852 in 2021 mainly through reduction in costs in supplies and contractual services. The Liquor and Golf funds will use unrestricted net position to support operating expenditures.

Internal services fund net position is projected to decrease by \$456,120 in 2022 from increased costs to contractual services.



[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

2022 Fund Balance/Net Position Projections

	2020	2021 Adopted Changes*	2022 Beginning Balance	2022 Adopted Changes*	2022 Projected Balance		2020	2021 Adopted Changes*	2022 Beginning Balance	2022 Adopted Changes*	2022 Projected Balance
General Fund	5,593,891	-	5,593,891	(151,000)	5,442,891	Enterprise					
Special Revenue Funds						Electric	41,476,602	332,845	41,809,447	152,190	41,961,637
Urban Redevelopment	1,513,769	166,370	1,680,139	(108,710)	1,571,429	Water	12,461,705	294,240	12,755,945	6,272,380	19,028,325
Round Up	4,077	-	4,077	-	4,077	Sewer	5,941,513	530,720	6,472,233	583,630	7,055,863
Police Forfeiture	39,376	10,300	49,676	-	49,676	Storm Sewer	4,543,708	349,780	4,893,488	327,310	5,220,798
Cemetery	460,262	(27,270)	432,992	100	433,092	Liquor	1,671,117	(308,180)	1,362,937	(399,240)	963,697
Parking	371,610	(44,500)	327,110	(78,800)	248,310	Golf	1,194,062	(191,750)	1,002,312	(73,360)	928,952
Lodging	19,485	1,010	20,495	-	20,495	Recycling	219,217	7,197	226,414	(15,540)	210,874
Debt Service Fund	1,241,063	(60,126)	1,180,937	(723,749)	457,188	Int Garage	1,570,969	(82,300)	1,488,669	(101,040)	1,387,629
Capital Project Funds						Information Systems	418,033	(20,819)	397,214	(63,700)	333,514
Building Improvements	(3,675,315)	3,417,250	(258,065)	1,294,440	1,036,375	Insurance	1,088,312	(71,660)	1,016,652	(150,130)	866,522
State Aid Construction	734,431	32,075,000	32,809,431	-	32,809,431	Employee Benefits	(27,872)	28,960	1,088	(141,250)	(140,162)
Street Renewal	529,298	(1,858,045)	(1,328,747)	(1,553,831)	(2,882,578)	HF HRA	1,608,150	(21,550)	1,586,600	(32,430)	1,554,170
Park	736,137	184,712	920,849	(786,828)	134,021	HRA TIF	1,458,193	75,217	1,533,410	50,217	1,583,627
City TIF	(5,157,277)	122,375	(5,034,902)	200,001	(4,834,901)	HRA Debt Service	30,695	-	30,695	-	30,695

* Projected changes are based on adopted budgets and budget adjustments

CITY OF ANOKA 2022 ADOPTED BUDGET

GENERAL FUND

Property tax revenue is the amount needed to fill the gap between budgeted revenues and appropriations. The average increase in the levy for the General Fund for years 2023 to 2025 is projected to be about 4.8%. This projection reflects basic increases in the levy for operations, capital and debt. Even with the increase in the levy, the projected increase to the average property tax payer's annual liability is only around 2%. This is the result of adding to the net tax capacity with additional market value for new construction. Average annual operating appropriations are projected to increase 4% due to increases in salary, insurance and price index of supplies. The City has no planned debt service transfers in the next few budget years, but will use some fund balance to complete capital projects whose cost has increased due to inflation beyond the initial projected funding sources. Projected appropriation amounts may be reduced through cuts or increased as a result of unexpected costs or revenues. Property tax revenue sources may always change through reduced appropriations or changes in other revenue sources.

Tax base growth or decline is used as a guide in keeping property taxes at a reasonable level. In the current environment the tax base, or taxable market value, increased 5.0% in 2021. An increase in the tax base is also projected for 2022. Redevelopment and new projects help increase the tax base. The increase in tax base can sometimes translate into a decrease in the tax capacity rate unless other factors are adjusted by the state or the city increases the levy.

The City has an electric utility franchise fee that has been in place for many years. Currently the fee helps offset the amount of tax levy needed to fund general fund street operations. The City Council reviews the impacts of this fee and continues to analyze its usefulness.

General Fund intergovernmental revenues are anticipated to increase in 2022 by 0.95% Local government aid is derived from sales tax revenues and is allocated by the state legislature. In 2021, state legislators certified the City's 2022 aid at approximately 0.92% higher than 2021.

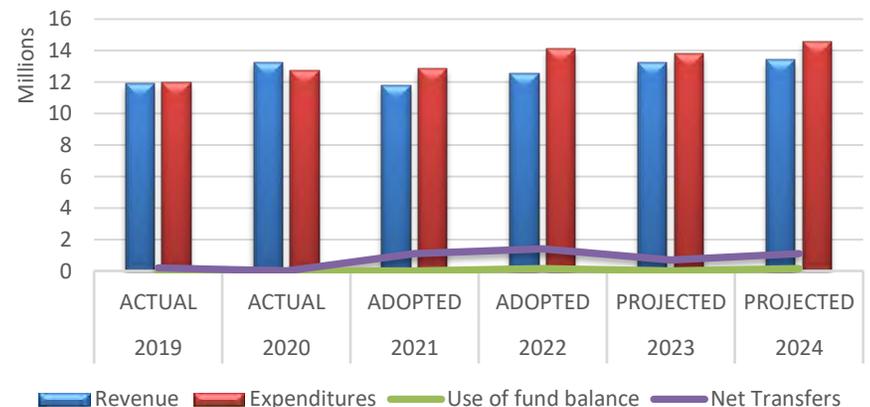
In 2022 most city property owners will experience an increase in property taxes. Although the levy increase was under 4%, and the tax capacity rate decreased, the actual amount of change in the city portion will increase at a higher rate due to higher property value. Households at the average value of \$254,100 will have an increase to the City portion of property tax of about 3.7%, but would have had a reduction of 1.5% if the value had remained the same as 2021. Changes in fiscal disparities and contributions along with increased values fluctuate. The City is always strategizing to cope with the fluctuation in state aids and property values.

The graph shown reflects revenues, expenditures, use of fund balance and net transfers for 2019 to 2024. 2019 and 2020 actual numbers, along with predicted cost increases and other statistical information are used to budget 2021 and 2022 and project 2023 and 2024.

Licenses, permits and fines include building permits, which are volatile depending on new construction and remodeling projects. Based on projected construction projects, the current economy and historical information, revenue is projected to increase just over 18% compared to 2021 and permit activity is expected to be comparable in 2023. Fines include penalty for code violations in the city. These change year to year depending on enforcement and compliance.

Various programs throughout the city generate charges for services. The volume of activity also fluctuates with construction. Charges for services are forecast to slightly decrease in 2022 compared to 2021. Interest revenues have been budgeted at a 60% decrease in 2022 due to ongoing low returns. Low interest rates for debt also mean low interest rates on returns. Overall revenues are projected to increase approximately 3.2% in 2023 and 2024 due to increases to the levy and anticipated transfers in.

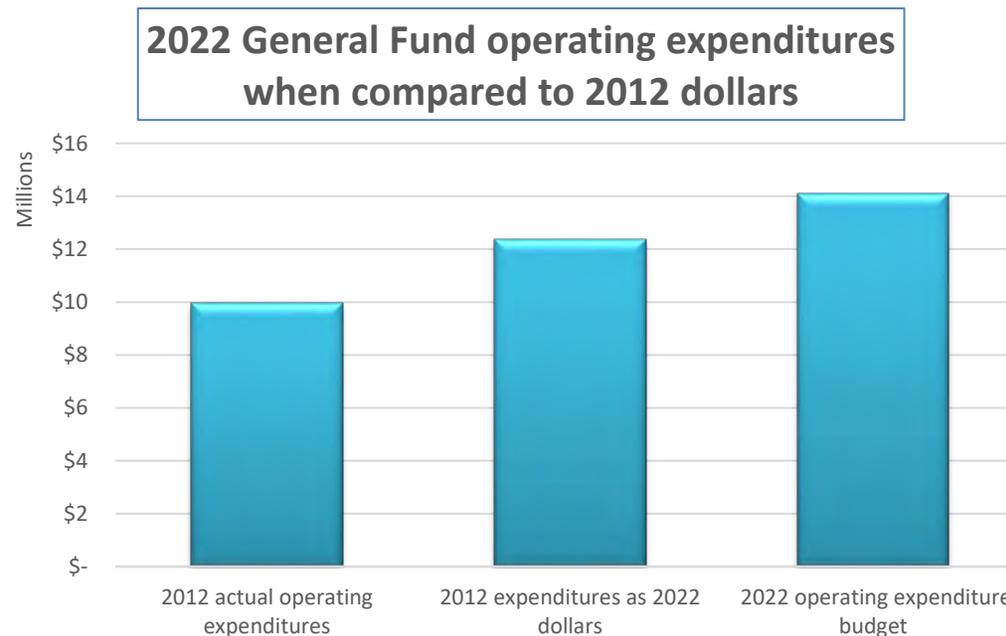
Actual, Budgeted, and Projected General Fund



CITY OF ANOKA 2022 ADOPTED BUDGET

General Fund expenditures account for almost 14% of the City's total expenses. The General Fund revenue and appropriation budgets are both \$14,107,489. There is an increase in both revenues and appropriations when compared to 2021 of \$1,254,809 or 9.8%. The increase is the result of increased labor costs, additional staff, and an increase in capital expenditures. Use of fund balance will be used to complete capital projects, as well as transfers in from the electric and liquor funds. Capital outlay increases 201% in 2022. The budget was specifically prepared to meet the budget goals, while assuring efficiency and effectiveness in all positions.

For 2022, the budget was prepared with the primary intention of maintaining core services and continuing to improve infrastructure throughout the city through small increases in property taxes for the average tax payer. In 2021 the departments were requested to provide financial information by programs within a department. The City Council, through recommendations of city staff, is increasing the General Fund operating expenditures by 9.8% in 2022. City Council and staff continue to focus on providing quality service to its citizens for the 2022 budget and beyond. The council feels that overall long-term goals of preparing for the future and maintaining current services are met with this budget.



The graph above takes the 2012 operating budget for the General Fund and converts it to 2022 dollars. When comparing the current budget to actual expenditures from 2012, general fund expenditures are approximately 14.2% higher. The increase is a result of increased costs in employee services, professional services, and capital outlay. Salary expenditures were about 18.6% higher in 2022 when compared to 2012 converted to 2022 dollars, much of which can be attributed to significant increases to insurance costs over the years. The City also budgeted for one additional full-time police officer in 2022, as well as budgeting part time positions in planning and parks.

CITY OF ANOKA 2022 ADOPTED BUDGET

DEBT OVERVIEW

The City of Anoka holds an AA+ G.O. debt rating from Standard & Poor's. The City's total outstanding debt on December 31, 2021, was \$22,230,000. The City has taken advantage of low interest rates on bond issuance to complete several infrastructure projects. New debt was issued in 2021 for \$6,000,000 which funded the Park Maintenance Building and Law Enforcement Training Center. New debt will be issued in 2022 and 2023 to fund a new water well project, and additional street projects.

The total debt principal and interest due in 2022 is \$1,877,757 which is funded by the debt service levy of \$376,650, special assessments of \$110,000, \$230,000 in transfers from TIF Funds. The remaining principal and interest is paid with water, sewer and storm water utility fees. One bond will be fully matured in 2022 and the fund balance will be depleted to complete payments. As depicted in the table below, debt service requirements decrease annually as interest falls and debt matures. Minnesota state law limits the amount of G.O. debt for any municipality to 3% of market value, estimated to be \$1,856,216,400 in 2021. This limitation provides reasonable assurance of the municipality's ability to pay; the legal debt limit for Anoka is \$50,014,998. The responsible use of debt limits the use of current and future sources which are needed to be used to pay for current financing.

Year	General Obligation Bonds		Revenue Bonds		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	1,235,000	523,957	85,000	33,800	1,320,000	557,757
2023	1,175,000	493,890	85,000	32,100	1,260,000	525,990
2024	1,225,000	453,740	85,000	30,400	1,310,000	484,140
2025	1,255,000	412,090	85,000	28,700	1,340,000	440,790
2026	1,235,000	372,190	85,000	27,000	1,320,000	399,190
2027	1,120,000	337,065	85,000	25,300	1,205,000	362,365
2028	1,270,000	302,090	90,000	23,325	1,360,000	325,415
2029	1,130,000	265,490	90,000	21,075	1,220,000	286,565
2030	1,155,000	232,621	90,000	18,825	1,245,000	251,446
2031	1,200,000	203,538	90,000	16,350	1,290,000	219,888
2032	1,230,000	174,678	90,000	13,650	1,320,000	188,328
2033	1,255,000	144,748	95,000	10,875	1,350,000	155,623
2034	720,000	123,381	100,000	7,950	820,000	131,331
2035	730,000	110,773	105,000	4,875	835,000	115,648
2036	740,000	96,685	110,000	1,650	850,000	98,335
2037	755,000	81,196	-	-	755,000	81,196
2038	765,000	65,230	-	-	765,000	65,230
2039	790,000	48,665	-	-	790,000	48,665
2040	805,000	31,443	-	-	805,000	31,443
2041	715,000	14,898	-	-	715,000	14,898
2042	355,000	3,550	-	-	355,000	3,550
					-	-
	<u>\$ 20,860,000</u>	<u>\$ 4,491,915</u>	<u>\$ 1,370,000</u>	<u>\$ 295,875</u>	<u>\$ 22,230,000</u>	<u>\$ 4,787,790</u>

**CITY OF ANOKA
2022 ADOPTED BUDGET**

Principal and Interest by Fund - Debt Service Funds

Year	301 - 2020A Street Improvements		302 - 2010A Public Safety Facility		305 - 2016A Event Center improvement		376 - 2021A Park Maint/LETC Facilities		379 - 2014A Rum River Ramp	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 340,000	\$ 147,848	\$ 350,000	\$ 5,513	\$ 135,000	\$ 18,850	\$ -	\$ 96,560	\$ 280,000	\$ 166,528
2023	355,000	133,948	-	-	140,000	16,100	250,000	105,455	300,000	154,928
2024	370,000	119,448	-	-	140,000	13,300	255,000	100,405	325,000	142,428
2025	385,000	104,348	-	-	140,000	10,500	260,000	95,255	330,000	129,328
2026	325,000	90,148	-	-	150,000	7,600	265,000	90,005	350,000	117,478
2027	185,000	79,948	-	-	150,000	4,600	275,000	84,605	365,000	106,753
2028	195,000	72,348	-	-	155,000	1,550	280,000	79,055	480,000	94,078
2029	205,000	64,348	-	-	-	-	285,000	73,405	480,000	79,078
2030	210,000	58,148	-	-	-	-	290,000	67,655	490,000	63,009
2031	215,000	53,898	-	-	-	-	295,000	63,280	520,000	45,900
2032	220,000	49,548	-	-	-	-	300,000	60,155	535,000	27,965
2033	225,000	45,098	-	-	-	-	300,000	56,705	555,000	9,435
2034	230,000	40,548	-	-	-	-	305,000	52,923	-	-
2035	235,000	35,839	-	-	-	-	310,000	48,770	-	-
2036	235,000	30,963	-	-	-	-	315,000	43,450	-	-
2037	240,000	25,915	-	-	-	-	320,000	37,100	-	-
2038	245,000	20,640	-	-	-	-	325,000	30,650	-	-
2039	255,000	15,076	-	-	-	-	330,000	24,100	-	-
2040	260,000	9,218	-	-	-	-	340,000	17,400	-	-
2041	265,000	3,114	-	-	-	-	345,000	10,550	-	-
2042	-	-	-	-	-	-	355,000	3,550	-	-
	\$5,195,000	\$1,200,381	\$ 350,000	\$ 5,513	\$ 1,010,000	\$ 72,500	\$ 6,000,000	\$ 1,241,032	\$5,010,000	\$1,136,904

**CITY OF ANOKA
2022 ADOPTED BUDGET**

Principal and Interest by Fund - Enterprise Funds

Year	601 - 2020A Water Infrastructure		602 - 2020A Sewer Infrastructure		603 - 2016B & 2020A Storm Drain Infrastructure	
	Principal	Interest	Principal	Interest	Principal	Interest
2022	\$ 23,032	\$ 15,842	\$ 40,000	\$ 26,755	\$ 151,968	\$ 79,863
2023	23,032	14,921	40,000	25,155	151,968	75,484
2024	24,312	13,974	40,000	23,555	155,688	71,031
2025	24,312	13,002	45,000	21,855	155,688	66,503
2026	25,591	12,004	45,000	20,055	159,409	61,901
2027	25,591	10,980	45,000	18,255	159,409	57,225
2028	28,151	9,905	50,000	16,355	171,849	52,125
2029	28,151	8,779	50,000	14,355	171,849	46,601
2030	29,430	7,922	50,000	12,855	175,570	41,858
2031	29,430	7,333	55,000	11,805	175,570	37,672
2032	30,710	6,732	55,000	10,705	179,290	33,223
2033	30,710	6,118	55,000	9,605	184,290	28,662
2034	33,269	5,478	55,000	8,505	196,731	23,877
2035	33,269	4,804	55,000	7,391	201,731	18,843
2036	33,269	4,114	60,000	6,198	206,731	13,611
2037	34,548	3,393	60,000	4,923	100,452	9,866
2038	34,548	2,642	60,000	3,618	100,452	7,681
2039	35,828	1,859	65,000	2,226	104,172	5,404
2040	35,828	1,043	65,000	748	104,172	3,034
2041	26,871	316	-	-	78,129	918
2042	-	-	-	-	-	-
	\$ 589,882	\$ 151,160	\$ 990,000	\$ 244,918	\$ 3,085,118	\$ 735,382

CITY OF ANOKA

2022 ADOPTED BUDGET

CAPITAL IMPROVEMENTS

The Capital Improvement Plan (CIP) is a flexible plan based upon long-range planning and financial projections, which schedules the major public improvements that may be incurred by the City over the next five years. Flexibility of the CIP is established through annual review and revision, if necessary. The annual review assures that the program will become a continuing part of the budgetary process and that it will be consistent with changing demands as well as changing patterns in cost and financial resources. Funds are appropriated only for the first year of the program, it is then included in the annual budget. Because the CIP process occurs prior to the budget process, the actual budgeted amounts may vary.

The CIP serves as a tool for implementing certain aspects of the City's comprehensive plan, therefore, the program describes the overall objectives of City development, the relationship between projects with respect to timing and need, and the City's fiscal capabilities.

The CIP can help assure:

- A systematic approach to planning and initiating capital projects affording the opportunity to plan the location, timing and financing of needed public improvements;
- The development of a realistic program of capital spending within the City's projected fiscal capability to finance such projects, avoiding sharp change in the tax levy or bonded indebtedness;
- The coordination of public and private improvement projects permitting adequate time for design and engineering to eliminate duplication of effort and expense;
- The expenditure of public funds that are compatible with the City's adopted Comprehensive Plan;
- That the public is kept informed of the proposed future projects and expenditures;
- That private investors are aware of the City's long-range development program so that they may guide their development in a way that is compatible with the City's program;
- Aid in achieving federal, state and/or county participation by providing the necessary planning and lead time for successful application for grants.

The CIP process begins with departments editing and updating existing plans from previous years and adding or deleting projects. Once this is completed Finance does an analysis of funding requirements and any related prioritization is done by the city manager. The analysis includes a review of projected working capital amounts available for the projects, any operating cost adjustments as a result of the improvement and the impact of future funding needs is determined. The mayor and council then use the compiled information in the CIP and Equipment Replacement Plan (ERP), along with the results of public discussion, to determine which projects are to proceed and exactly how they will be funded.

The ERP is a twenty year forecast of equipment needs in the City of Anoka. It is intended to inform the Council and citizens to the major equipment needs on the horizon. The first year of the plan is included in the budget process and the remaining nineteen years represent an estimate of equipment needs and funding capabilities of the city. Funding requirements vary from year to year. In order to maintain a fairly consistent levy each year, the twenty year schedule is projected with a 2% inflation factor and a yearly average dollar need for the garage fund is presently about \$890,000.

The cash flow requirements to fund the equipment needs in the garage fund are projected to increase about 4% annually over the next four years as a result of inflationary cost increases, and necessary equipment replacement. In 2019, we entered into a lease agreement for Police vehicles, so they are no longer being purchased out of the garage fund. As squads are replaced through the lease program, the allocation is reduced. This resulted in a decrease to the total allocation in 2022 of \$35,000 or 4%.

CITY OF ANOKA 2022 ADOPTED BUDGET

The table below depicts how approved capital projects will be funded in 2022. The projects described below were planned for 2022 during the CIP and ERP process. Both of these plans assist the City with budgeting.

2022 CAPITAL FUNDING SOURCES

<u>FUND</u>	<u>AMOUNT</u>	<u>SOURCE</u>
General	208,695	Transfer from Liquor Fund
	151,000	Use of fund balance
	135,000	Loan from Urban Redevelopment fund
Cemetery	21,490	Current Revenues
Parking	25,000	Use of fund balance
Building Improvement	2,820,000	Bond revenue
State Aid Construction	32,575,000	Anoka County, MN DoT, Met Council reimbursement grants
Street Renewal	1,441,461	Fund Balance
	1,611,750	Utility contributions to renewal projects
	436,000	Special assessments
	414,559	Franchise fees
	620,230	State Aid
	18,000	Outside sources (Anoka County, developers, grants)
Park Dedication	74,154	Current dedication fees
	395,846	Fund balance
Park Capital	131,068	Current contributions, donations, fees from Park Capital
	351,432	Fund Balance
	80,000	Transfers from Water and Liquor funds
Aquatic Center Capital	30,000	Fund reserves
Electric	3,423,700	Current Revenues
Water	6,000,000	Bond revenue
	1,496,900	Current Revenues
Sewer	1,057,050	Current Revenues
Storm Sewer	624,100	Current Revenues
Golf	75,000	Fund Balance
Central Garage	174,000	Current Revenues
Central Garage	101,000	Fund Balance
Information Technology	57,000	Fund Balance
	<u>54,549,435</u>	

CITY OF ANOKA 2022 ADOPTED BUDGET

Impacts of operations

The capital improvement projects in the budget for 2022 impact operations in a variety of ways as explained in the purpose column. Most replacements and improvements will reduce operating maintenance costs. Several new projects like those in Parks funds and new streets will enhance city services to residents with some direct impact on operations. The Capital Improvement Plan (CIP) is five years and The Equipment Replacement plan (ERP) is twenty years out.

2022 CAPITAL IMPROVEMENTS

<u>FUND</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUTURE ANNUAL SAVINGS</u>	<u>FUTURE ANNUAL COST</u>
General Fund	31,000	Less than lethal equipment	-	31,000
General Fund	50,000	Sidewalk extensions and repairs	2,000	2,000
General Fund	40,000	Trail system repairs	2,000	2,000
General Fund	20,000	Winter disc golf course	-	3,000
General Fund	170,000	Aquatic Center boiler	10,000	1,000
General Fund	135,000	Dock sections	-	3,000
General Fund	38,695	Emeral Ash Borer mitigation	1,000	-
General Fund	10,000	Tree planting	-	1,000
Cemetery Fund	21,490	Concrete plaza and walkway around columbariums	2,000	-
Parking Fund	25,000	Joint caulking of Walker Ramp	3,500	-
Building Improvement	270,000	City Hall roof	7,500	-
Building Improvement	75,000	City Hall and Public Safety Center carpeting	3,000	500
Building Improvement	35,000	City Hall Community Room updating	-	500
Building Improvement	2,300,000	Law Enforcement Training Center	23,500	5,500
Building Improvement	120,000	Elevator Extension	-	1,000
Building Improvement	20,000	Greenhaven Event Center 3rd floor bathrooms	-	500
State Aid	32,575,000	Highway 10 solution	-	-
Street Renewal	200,000	Utility reconstruction	2,500	-
Street Renewal	2,047,000	Gray Street, Swede Town renewal project	5,500	-
Street Renewal	2,295,000	Front and Martin SSIP projects	5,500	-
Park Dedication	345,000	Anoka Station Park	-	1,500
Park Dedication	125,000	Highland Park	-	500

**CITY OF ANOKA
2022 ADOPTED BUDGET**

2022 CAPITAL IMPROVEMENTS continued

<u>FUND</u>	<u>AMOUNT</u>	<u>PURPOSE</u>	<u>FUTURE ANNUAL SAVINGS</u>	<u>FUTURE ANNUAL COST</u>
Park Capital	100,000	Enloe Park parking lot	1,500	-
Park Capital	337,500	Rudy Johnson Park	1,000	500
Park Capital	45,000	John Ward skate park	-	-
Park Capital	50,000	Grain bin rehab	-	500
Park Capital	30,000	Kubota RTV trail groomer	5,000	200
Aquatic Center Capital	30,000	Boiler		
Electric	1,500,000	Storage building	-	2,500
Electric	1,188,700	Utility infrastructure relocation and reconstruction	5,000	-
Electric	720,000	Substation, transformers, meters	2,500	-
Electric	15,000	Dump trailer	500	100
Water	6,000,000	New water well 6 & 8	-	2,500
Water	1,000,000	Utility relocation	-	-
Water	431,900	Street renewal	3,000	-
Water	65,000	Existing wells inspections and repairs	1,500	-
Sewer	640,000	Utility relocation	-	-
Sewer	417,050	Street renewal	3,000	-
Storm Sewer	624,100	Street renewal	500	-
Golf	75,000	Fairway Mower	3,500	100
Central Garage	150,000	Salt/Bitumus Truck	2,500	500
Central Garage	80,000	Ford F150 1-ton truck	1,500	-
Central Garage	45,000	3/4-ton supervisor truck	1,000	-
Information Tech	35,000	Computer replacement program	1,000	-
Information Tech	22,000	Patrol squad cameras	750	-
	<u>54,549,435</u>		<u>101,750</u>	<u>59,900</u>

CITY OF ANOKA 2022 ADOPTED BUDGET

2022 CAPITAL IMPROVEMENTS

Following are detailed strategies for programs and funds to enable staff to accomplish the long range goals for the City of Anoka.

Program Descriptions

In order to effectively plan for and manage the projects contained in a CIP, it is necessary to group similar activities in “Program Categories”. The City of Anoka’s activities are divided into five program categories which are:

Utilities * Transportation * Parks, Cemetery and Aquatics * General Public Buildings * Community Development.

Utilities –The utilities program includes municipal water, sanitary sewer, storm water and electric systems. The City will replace water lines and sewer and storm sewer pipes during the street reconstruction project in 2022. The City did not increase water, sewer, or storm water fees in 2022, however with runoff regulations, disposal costs, and increased draws on water resources the City will need to increase fees in the years to come to make infrastructure upgrades. The City is bonding in 2022 for well upgrades necessary to increase water production. Anoka Municipal Electric saw the cost of purchased power and cost of supply and infrastructure items increase significantly at the end of 2021. Rates will be adjusted in 2022, and are temporarily being supported by increases to the power adjustment.

Transportation – The transportation program includes streets, sidewalks, traffic signs and signals, vehicular parking facilities and street lighting. A funding and implementation plan for repair and maintenance of Anoka roadways exists. Needs are identified and funded through State Aids, special assessments and annual franchise fees. This program identifies the most opportune time to repair streets. Street renewal and street construction, outside of Highway 10, planned for 2022 are budgeted at \$4.5 million. In addition to the utilities share of these costs, the City contributes approximately \$414,000 from franchise fees and \$436,000 in special assessments. State aid revenues may also assist in funding street improvements. In 2022, \$620,000 in state aid is anticipated via advancing funds.

Parks, Cemetery, Aquatics and Golf – The parks program includes community parks, neighborhood parks, open spaces, recreational structures and facilities and cemetery infrastructure. The City utilize Park Dedication funds totaling \$470,000 from recent developments at Anoka Station Park and Highland Park. Capital Park improvements totaling \$562,500 include the completion of Rudy Johnson Park, and improvements to the Enloe Park parking lot. A new boiler will be installed at the Aquatic Center at an approximate \$200,000, which will exhaust the Aquatic Center Capital fund, which will be closed. Transfers from the Liquor fund continue to support funding for park projects. The City also anticipates grants and aid to assist with the park projects.

General Public Buildings – The general public buildings include city hall, public safety, public works, park, and community buildings. The City will complete the public safety facility with a law enforcement training center and animal containment facility, reroof City Hall and other building improvements with bond issuance of \$4,000,000 in 2022.

Community Development – The community development program includes development and redevelopment throughout the city. The City has five Tax Increment Financing (TIF) districts established to assist with redevelopment within the city. In 2022, there are no capital projects planned in these districts. The City Council is reviewing several development plans from contractors.



CITY OF ANOKA 2022 ADOPTED BUDGET

Summary of impacts on major funding sources

Building Capital Fund

The capital improvement fund balance at the beginning of 2021 was a deficit of \$3,675,315. With bond issuance in 2021 and 2022, the fund is projected to end 2022 with a positive fund balance of \$1.0 million after the Park Maintenance and Law Enforcement/Animal Containment projects are substantially completed.



Electric Fund

The Electric fund had unrestricted net assets of over \$17.9 million at the end of 2020. About \$8.6 million of this is borrowed internally to other city funds to pay for redevelopment and land acquisitions. Another \$3.3 million is current outstanding utility receivables. The electric fund transferred \$635,000 in 2021 to governmental funds for necessary street improvements throughout the city and building improvement fund. It is anticipated that approximately \$3.4 million will be spent on electric infrastructure improvements in 2022. Another \$7 million is expected to be needed in the near future for additional infrastructure needs. The City may consider building a new electric/public service facility within the next ten years. The Electric fund will support governmental activities in 2022 with transfers out budgeted for \$775,000. Strategic rate adjustments will help pay for necessary infrastructure improvements along with covering operating costs and transfers. With the existing cash balance in electric, the City may lend funds internally to pay for infrastructure or other improvements. These internal loans are beneficial for the entire city as they allow financing without the high cost of debt issuance. Internal financing currently benefits the electric fund because the interest earnings on internal loans is 5%, while invested cash currently has a 0.35-0.45% rate of return. The loans are typically 15 to 20 years in length.

General Fund

General fund reserves at year end 2020 were 43.5% of current operating expenditures. This is above the recommended level of reserves in the General Fund of about 30%. The Council has utilized a budgeted use of fund balance in 2022 to complete capital projects. Total budgeted capital expenditures in 2022 are \$494,695 and will be paid using support from Electric and Liquor funds as well as a portion of fund balance. General Fund capital project items are included in the overall budget process and levy decisions.

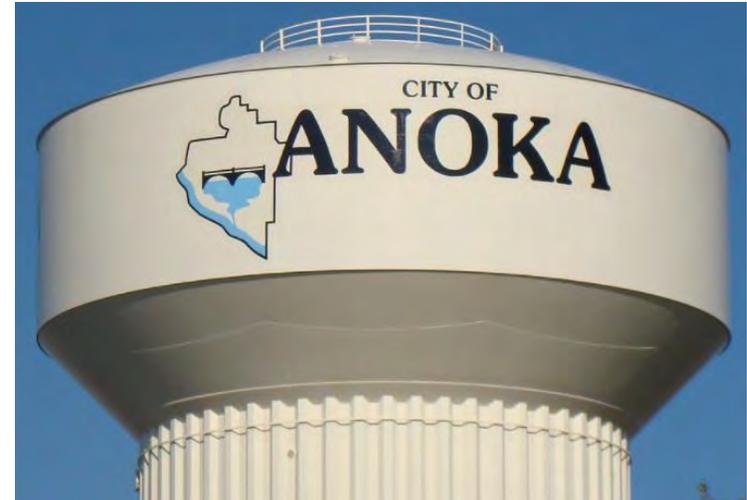
Park Capital, Park Dedication, Aquatic Center Capital Funds

The Park Capital improvement fund sources are primarily grants and transfers from other funds including liquor store and general fund. The Park Dedication Improvement is funded with dedication fees from new development. Over the last 5 years the City has invested over \$2.2 million in a variety of park projects including the Mississippi River stabilization project. The City averages around \$250,000 a year in capital park improvements. At the end of 2019 fund balances in the parks capital improvements funds totaled \$736,137. 2021 and 2021 budgeted capital projects total \$1.5 million. This includes a boiler at the Aquatic Center which will consume the remaining funds in that construction fund and the fund will be closed. Projected fund balances after fees, transfers, and grant revenues will be around \$162,000.

CITY OF ANOKA 2022 ADOPTED BUDGET

Water, Sewer, Storm Water Funds

2022 infrastructure improvements in the water, sewer, and storm water funds total \$9.2 million. Current revenues in sewer and storm water funds are sufficient for current year projects, which are mainly related to street renewal. The water fund will undertake a large well upgrade in 2022 that is budgeted at \$6 million. The City will bond for that project. Current revenues in the water fund will provide resources for street renewal costs. Water rates have not changed since 2016 and may need to be increased to fund future infrastructure needs. In 2018, staff identified a need to expand the sewer capacity in the northwest quadrant of the city. The lift station is projected to cost about \$2,700,000. It will be necessary to issue revenue bonds to help pay for the additional capacity. Staff increased the sewer rate in 2020 to meet the rising costs of disposal and operations and also the future infrastructure costs. Maintenance and infrastructure costs of the city's storm water systems will continue to increase into the future. The City will need to increase the storm water utility fee to cover infrastructure costs, but was able to maintain rates in 2022.



Street Renewal Fund

The City's Street Renewal fund has been put to good use over the past several years. Investments in street projects total almost \$16 million from 2017 to 2020 alone. The City continues to invest in its street renewal program with an anticipated additional \$12 million invested over the next 4 years in streets including the water, sewer and storm water infrastructure investments. The street renewal fund continues to generate revenues from a franchise fee and property assessments. The fund balance is projected to be a deficit of \$2.9 million at the end of 2022. Additional bonding will be necessary to fund these projects. The City's street renewal plan includes reconstruction of about 0.5 of a mile of road each year. The current renewal plan is about an 80 year replacement plan. It is a goal of the public services director to reconstruct roads at least once every 70 years or 1 mile of road each year.

Tax Increment Funds

The city currently has four active tax increment districts established for redevelopment. The HRA has two active tax increment districts established for redevelopment. There are no budgeted capital improvements in these districts for 2022.

The city's oldest district is the Enterprise Park TIF district. This district was decertified on December 31, 2015 and will no longer receive tax revenues as a source of income. Some of the remaining funds will be used to support extinguishment of the existing debt in the Historic Rum River District (HRRD) which was issued to build the ramp on 2nd Avenue North. The funds will also pay back the Electric fund entirely for internal financing of redevelopment throughout the city. The Enterprise Park TIF district may also lend other TIF districts funding for redevelopment purposes. The Enterprise Park TIF district may continue to provide redevelopment funding sources for many years into the future.

The HRRD will be decertified by December 2032. Funds received will be used to pay for a portion of the existing debt for the parking ramp. Council has had proposals for new construction in the district and will weigh the concepts against long term visions for the city along with the increased TIF revenue for pay back of debt to build the ramp.

CITY OF ANOKA 2022 ADOPTED BUDGET

The South Ferry District will utilize TIF revenues to redevelop that district. Future development commitments will enable this district to accomplish goals of the City Council and its constituents to beautify the gateway to the city. This district will be decertified by December 2034.

The Commuter Rail Transit Village (CRTV) will utilize TIF revenues to pay for the internal financing from the Enterprise Park TIF district for the Anoka Station ramp, located at the Northstar Commuter Rail Station. With further development in the CRTV, there will be funds available to purchase blighted properties, provide for cleanup of properties or improve infrastructure. This district will be decertified by December 2039.

The Greens of Anoka District will utilize TIF revenues to implement the Greens of Anoka plan. Plans for new roads and townhome development are currently underway. There are existing future revenues available for a commitment of redevelopment in this area. This district will be decertified by December 2040.

The HRA TIF district funds can be utilized city wide on scattered site redevelopment or to assist in a particular redevelopment project area. The oldest HRA TIF district was decertified on December 31, 2017, however the Central Business TIF district will continue to pay back a loan for fire suppression improvements, thereby extending the district existence. The Historic Business district (decertification December 2033) has completed all projects and will use revenue to pay back internal debt. The new HRA South Business district, decertification by December 2042, will utilize TIF revenues to redevelop that area of town.

Following are the 5-year Capital Improvement and Equipment Replacement plans for the City of Anoka.



CITY OF ANOKA 2022 ADOPTED BUDGET

Capital Improvement Plan

2022 thru **2026**

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2022				
Aquatic Center - Boiler Replacement	Aquatic Center	PR-08-02	2	200,000
Carpeting the Police Station & City Hall	Buildings	BM-004	n/a	75,000
Safety Center - Masonry Cleaning	Buildings	BM-PD-001	4	25,000
HRRD Ramp Add Parking Access from East	Buildings	BN-MB-014	3	100,000
City Hall-Main Building Reroofing	Buildings	PWBM-CH-011	2	270,000
Update City Hall Community Room	Buildings	PWBM-CH-014	2	35,000
Substation Infrastructure Repair	Electric Utility	EU19-01	n/a	500,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
Storage building	Electric Utility	EU22-02	n/a	1,500,000
US Highway 10/169 Improvement Project	Engineering	EN-16-07	2	32,735,000
CSAH 7 & 143rd Avenue Intersection	Engineering	EN-17-02	3	600,000
Utility Relocation for US Highway 10/169	Engineering	EN-19-05	2	1,640,000
2022 Street Surface Improvement Project	Engineering	EN-20-05	3	1,926,000
TH-47 TH-169 & Ferry Street Area	Engineering	EN-20-07	n/a	1,871,700
2022 Gray Street Improvement Project	Engineering	EN-21-01	n/a	256,000
2022 Street Maintenance	Engineering	EN-21-03	2	275,000
2022 Swede Town Phase II SRP	Engineering	EN-22-01	3	2,534,000
Elevator Extension	Greenhaven Golf Course	GC202101	2	120,000
3rd Floor Bathroom	Greenhaven Golf Course	GC202102	3	20,000
3rd Simulator	Greenhaven Golf Course	GC202103	4	100,000
Disc Golf - Winter Course	Greenhaven Golf Course	GC22-01	n/a	20,000
Fairway Mower	Greenhaven Golf Course	GC22-02	1	75,000
Anoka Station Park	Parks and Recreation	PR06-48	4	345,000
Planting Trees	Parks and Recreation	PR09-23	1	10,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Rudy Johnson Park	Parks and Recreation	PR17-08	n/a	337,500
Boat Slips - Akin Park 2 & Replacements	Parks and Recreation	PR18-03	2	100,000
Port of Anoka Dock	Parks and Recreation	PR18-07	1	35,000
John Ward Bathroom Reconstruction	Parks and Recreation	PR20 - 01	1	340,000

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Highland Park Redevelopment	Parks and Recreation	PR21 - 02	2	125,000
Enloe Parking Lot Resurface	Parks and Recreation	PR21- 01	2	100,000
JW Park - Skate Park rehab/recon	Parks and Recreation	PR22 - 02	1	375,000
Emerald Ash Borer Removal	Parks and Recreation	PR22-04	1	45,000
Grain Bin Farmers Market Re-Hab/Conversion	Parks and Recreation	PR25-01	1	50,000
Fitness Room Updating/Carpet Replacement	Police	PD19-12	4	40,000
Additional Staffing	Police	PD20-1	2	110,000
Garbage Hauler Attachment for 1-ton Dump Truck	Public Works	MP-076	2	30,000
Sidewalk Extentions	Streets	ST 20-01	3	50,000
Additional Water Production Plant Well 6, 8, 9 &10	Water Utility	WU-024	2	6,400,000
Total for 2022				54,210,200

2023

Aquatic Center Interior Floors	Aquatic Center	PR09-03	3	15,000
Carpeting the Police Station & City Hall	Buildings	BM-004	n/a	75,000
City Hall - Tuck point exterior walls	Buildings	BM-CH-011	3	75,000
Walker Parking Ramp - Joint Caulking	Buildings	BM-MB-012	3	25,000
Public Service & Electric Building Relocation	Buildings	BM-PW-011	5	20,000,000
Re-Roof Public Services Building	Buildings	BM-PW-012	2	190,000
Senior Center - Roof Insulation and Venting	Buildings	BM-SC-001	4	40,000
Decorative Fence	Cemetery	CEM17-03	5	25,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	800,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	115,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	1,380,000
Entrance Monument - East Main St	Engineering	EN-18-02	4	45,000
2023 Street Surface Improvement Project	Engineering	EN-20-03	3	1,173,000
Parking Lot @ Johnson Petersen	Engineering	EN-22-02	n/a	187,200
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
Cart Path	Greenhaven Golf Course	GC14-21	2	25,000
Green Haven Kitchen Exhaust Hood Repair	Greenhaven Golf Course	GH23-02	3	5,000
East Store Expansion	Liquor Stores	LQ18-01	3	2,900,000
West store relocation	Liquor Stores	LQ18-02	3	2,900,000
Upgrade to POS Software	Liquor Stores	LQ19-01	n/a	15,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	350,000
Rum River Pedestrian Bridge - repaint	Parks and Recreation	PR06-31	3	150,000
Park Buildings Rehab	Parks and Recreation	PR06-44	2	350,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	40,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
West Rum River Trail	Parks and Recreation	PR15-06	3	250,000
Pen Point Park Riverboat Improvements	Parks and Recreation	PR16-02	3	140,000

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Tennis & Basketball Court Rehab- Sorenson	Parks and Recreation	PR18-02	1	200,000
Trail System Connections	Parks and Recreation	PR18-06	3	75,000
Port of Anoka Dock	Parks and Recreation	PR18-07	1	75,000
Highland Park Redevelopment	Parks and Recreation	PR21 - 02	2	150,000
Emerald Ash Borer Removal	Parks and Recreation	PR22-04	1	50,000
Pontoon For Dock Installation	Parks and Recreation	PR24-01	3	25,000
Additional Staffing	Police	PD20-1	2	110,000
Power Gate System # 1	Public Works	MP-065	2	20,000
Trunk Storm Sewer Improvements	Storm Utility	SW-16-02	3	100,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	750,000
Rum River Pedestrian Bridge Coating Project	Streets	ST 15-06	4	200,000
Thurston Avenue Bridge Repair/Maintenance	Streets	ST 16-02	3	5,500
Sidewalk Extentions	Streets	ST 20-01	3	50,000
Plant Exterior Repairs at Wells 4&5	Water Utility	WU-004	3	40,000
Total for 2023				33,260,700

2024

Diamond Bright Replacement	Aquatic Center	AC18 - 02	n/a	125,000
Decorative Fence	Cemetery	CEM17-03	5	150,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Hwy 10 Rebuild	Electric Utility	EU21-01	n/a	400,000
Reed Av Utility Improvements	Engineering	EN-15-05	n/a	607,400
Rum River Dam Modification Project	Engineering	EN-16-02	2	200,000
TH-47 Anoka Solution	Engineering	EN-18-01	3	6,450,000
Utility Expansion/Extension @ TH-47 & BNSF	Engineering	EN-19-01	2	209,000
7th Avenue Reconstruction Project	Engineering	EN-19-04	3	52,000
Bunker Lake Blvd Sewer Extension	Engineering	EN-19-08	3	60,000
2024 Street Surface Improvement Project	Engineering	EN-20-04	3	4,103,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
New Partitions in Banquet Rooms	Greenhaven Golf Course	GC14-02	5	49,000
Cart Path	Greenhaven Golf Course	GC14-21	2	25,000
Install Grand Wood Doors to Entrance	Greenhaven Golf Course	GC17-10	5	8,000
Putting Green	Greenhaven Golf Course	GC18-03	2	110,000
Beautify Old Clubhouse Garbage Area	Greenhaven Golf Course	GC18-17	5	20,000
#7 Tee Box	Greenhaven Golf Course	GC22-03	1	50,000
New Convection Oven for Kitchen	Greenhaven Golf Course	GC22-04	3	15,000
New Refer Equipment for Kitchen	Greenhaven Golf Course	GC24-01	3	10,000
HRRD Parking Facility - add 4th parking level	Parking	BM-008	n/a	500,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	2,100,000

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	45,000
Anoka Station Park	Parks and Recreation	PR06-48	4	260,000
Rum River Trail - Rail Crossing	Parks and Recreation	PR10-01	2	400,000
Anoka Enterprise Park Trail connection	Parks and Recreation	PR14-01	n/a	50,000
7th Avenue Trail - Garfield to Castle	Parks and Recreation	PR15-05	4	30,000
West Rum River Trail	Parks and Recreation	PR15-06	3	2,500,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Senior Center Addition	Parks and Recreation	PR22 - 01	2	75,000
Emerald Ash Borer Removal	Parks and Recreation	PR22-04	1	55,000
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	521,000
Trunk Storm Sewer Improvements	Storm Utility	SW-16-02	3	100,000
Peninsula Point Park Pedestrian Bridge	Streets	ST 15-02	3	5,250,000
Sidewalk Extentions	Streets	ST 20-01	3	50,000
Well Inspection and Repair	Water Utility	WU-008	3	65,000
Reconditioning of Water Tower 2 (Industrial Park)	Water Utility	WU-036	3	1,200,000
Total for 2024				26,184,400

2025

Preparation of Section 6 Blocks 1 - 3	Cemetery	CEM24 - 01	n/a	20,000
Construct circuits from Garfield Substation	Electric Utility	EU15-03	n/a	250,000
Port of Anoka Modification	Engineering	EN-13-05	n/a	35,000
East River Road Improvement Project	Engineering	EN-15-04	4	600,000
Rum River Dam Modification Project	Engineering	EN-16-02	2	6,120,000
7th Avenue Reconstruction Project	Engineering	EN-19-04	3	1,470,000
2023 Street Renewal - Franklin Area	Engineering	EN-19-06	3	5,217,000
Bunker	Greenhaven Golf Course	GC10-04	2	50,000
Expand & Improve Deck on NW of Clubhouse	Greenhaven Golf Course	GC17-01	5	54,000
Improve Patio and Add Wedding Site on East Side	Greenhaven Golf Course	GC17-02	4	100,000
Grand Upper Entrance	Greenhaven Golf Course	GC17-15	5	706,733
Make-Up Air for GH Kitchen	Greenhaven Golf Course	GH25-01	3	30,000
HRRD Parking Facility - add 4th parking level	Parking	BM-008	n/a	2,800,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	230,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	300,000
John Ward Park Drainage Enhancement Project	Parks and Recreation	PR12-01	4	30,000
Sunny Acres Park Improvement Project	Parks and Recreation	PR12-03	3	400,000
Kings Island Improvements - Phase II	Parks and Recreation	PR14-04	4	15,000
7th Avenue Trail - Garfield to Castle	Parks and Recreation	PR15-05	4	225,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Senior Center Addition	Parks and Recreation	PR22 - 01	2	1,250,000
Emerald Ash Borer Removal	Parks and Recreation	PR22-04	1	60,000

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
7th Av/TH47 Trunk Sanitary Sewer Capacity Project	Sanitary Utility	SW-009	3	2,239,000
Sidewalk Extentions	Streets	ST 20-01	3	50,000
Well #9 Site Selection Analysis	Water Utility	WU-028	2	30,000
New Anoka Well 9	Water Utility	WU-032	3	1,900,000
Total for 2025				24,221,733
2026				
City Hall - Exterior Reseal	Buildings	BM-CH-001	3	45,000
City Hall Rehabilitation Project	Buildings	PWBM-PW-010	5	1,330,000
Preparation of Section 6 Blocks 1 - 3	Cemetery	CEM24 - 01	n/a	345,000
CRTV Development	Engineering	EN-09-02	3	400,000
Rum River Dam Gate Maintenance	Engineering	EN-09-04	n/a	1,600,000
East Liquor Store Parking Lot Replacement	Liquor Stores	LQ20-01	3	30,000
2nd Avenue - Building Site #2 parking Lot	Parking	BM-009	4	54,000
Walker Parking Ramp - Masonry Repair	Parking	BM-MB-011	3	75,000
Zero Turn Mower 72"	Parks and Recreation	PR06-18	3	12,000
Riverfront Park - HRRD Construction	Parks and Recreation	PR06-26	3	1,375,000
Anoka Nature Preserve Park Development	Parks and Recreation	PR06-41	3	60,000
Anoka Station Park	Parks and Recreation	PR06-48	4	525,000
John Ward Park Drainage Enhancement Project	Parks and Recreation	PR12-01	4	130,000
Kings Island Improvements - Phase II	Parks and Recreation	PR14-04	4	160,000
Trail System Repairs & Preventative Maintenance	Parks and Recreation	PR17-04	n/a	40,000
Brom Canoe Rest	Parks and Recreation	PR17-06	n/a	40,000
Emerald Ash Borer Removal	Parks and Recreation	PR22-04	1	65,000
8 1/2 Av Lift Station	Sanitary Utility	SW-016	n/a	150,000
Sidewalk Extentions	Streets	ST 20-01	3	50,000
Well Inspection and Repair	Water Utility	WU-008	3	65,000
New Trunk Water Main Phase 1	Water Utility	WU-030	3	1,421,000
Recondition of Water Tower 1 (5th & Brisbin)	Water Utility	WU-54	3	1,200,000
Total for 2026				9,172,000
GRAND TOTAL				147,049,033

CITY OF ANOKA 2022 ADOPTED BUDGET

Equipment Replacement Plan

2022 thru 2026

PROJECTS BY YEAR

Project Name	Department	Project #	Priority	Project Cost
2022				
Dump Trailer	Electric Utility	<i>EU22-01</i>	n/a	15,000
Van	Liquor Stores	<i>LQ05-01</i>	n/a	37,000
Salt/Sand & Bituminous Truck	Parks and Recreation	<i>PR02-02</i>	n/a	150,000
Kubota RTV 1100 for X Country Grooming	Parks and Recreation	<i>PR-03</i>	2	30,000
Ford F350 1 ton construction vehicle	Parks and Recreation	<i>PR06-12</i>	3	80,000
Less Lethal Munitions	Police	<i>PD21-02</i>	3	10,000
Less than Lethal - Pepperball Launcher	Police	<i>PD21-03</i>	3	5,000
40mm Less than Lethal Launchers	Police	<i>PD21-04</i>	3	16,000
Digital Recorder Replacement Plan	Police	<i>PD21-05</i>	3	10,000
Tandem Axle Dump Truck #39 with Plow	Public Works	<i>MP-001</i>	3	238,000
3/4 Ton Supervisor Truck #1301	Public Works	<i>MP-072</i>	3	45,000
Total for 2022				636,000
2023				
Public Works - Shop Heaters	Buildings	<i>BM-PW-006</i>	4	25,000
Card Access System	Buildings	<i>BM-PW-013</i>	3	35,000
Electrician Truck #123	Electric Utility	<i>EU10-04</i>	n/a	45,000
Pickup #138	Electric Utility	<i>EU10-06</i>	n/a	39,600
Bucket Truck #143/1194	Electric Utility	<i>EU11-01</i>	n/a	188,000
Bucket Truck #135	Electric Utility	<i>EU17-01</i>	n/a	300,000
Reel Trailer #104	Electric Utility	<i>Reel Trailer</i>	3	25,000
Greenhaven - Repaint Clubhouse Exterior	Greenhaven Golf Course	<i>BM-GH-004</i>	1	47,000
JD Approach Mower	Greenhaven Golf Course	<i>GC16-02</i>	1	47,000
Intermediate Rough Mower	Greenhaven Golf Course	<i>GC-23-01</i>	1	42,000
2003 John Deere 324 front-end loader	Parks and Recreation	<i>PR04-01</i>	2	92,000
2005 Dodge Caravan	Parks and Recreation	<i>PR05-01</i>	n/a	25,000
MT trackless plow/ blower Unit 378	Parks and Recreation	<i>PR06-15</i>	n/a	150,000
Digital Recorder Replacement Plan	Police	<i>PD21-05</i>	3	10,000
3/4 Ton Pick Up Truck 1401	Public Works	<i>MP-013</i>	3	44,000

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
Skid Steer w/ bucket	Public Works	MP-019	n/a	55,000
Downtown Maintenance Vehicles	Public Works	MP-050	3	50,000
Bull Dozer	Public Works	MP-061	3	100,000
Single Axle Dump Truck #17	Public Works	MP-069	2	230,000
Tanker Truck #370	Public Works	MP-070	2	185,000
New Bituminous Hot-Box Truck (#21)	Public Works	MP-071	2	185,000
Replacem Front-Mounted Broom for Front Mount Mower	Streets	ST 19-02	2	18,000
Total for 2023				1,937,600

2024

Relocate Generator at City Hall	Buildings	BM-CH-003	3	120,000
Bucket Truck #146/1508	Electric Utility	EU13-01	n/a	235,000
Greenhaven - Kitchen Ventilation	Greenhaven Golf Course	BM-GH-025	3	39,000
Golf Cars	Greenhaven Golf Course	GC14-12	3	270,000
Sprayer	Greenhaven Golf Course	GC14-20	2	100,000
Greens Aerifyer	Greenhaven Golf Course	GC16-01	1	35,000
Core Harvester	Greenhaven Golf Course	GC16-03	1	15,000
Reader Board - West store	Liquor Stores	LQ03-01	n/a	33,600
2003 John Deere 2020 progater/sprayer	Parks and Recreation	PR05-02	n/a	26,600
Zero Turn Mower	Parks and Recreation	PR06-51	n/a	12,000
Cross Country Ski Maintenance Equipment	Parks and Recreation	PR14-05	4	28,000
1-1/2 ton Signage truck w/ compressor; 33	Public Works	MP-004	3	120,000
Power Ramp Sweeper; Addition to Fleet	Public Works	MP-007	3	50,000
Mechanical Street Sweeper #22	Public Works	MP-051	n/a	235,000
Total for 2024				1,319,200

2025

Filter Element Replacement	Aquatic Center	PR11-01	3	25,000
Pickup #127	Electric Utility	EU10-07	n/a	34,200
Mini Sneaker #102/UG Puller	Electric Utility	EU19-02	n/a	0
Fairway mower	Greenhaven Golf Course	GC09-03	2	71,000
Update Software - Finance	Information Technology	DP03-03	3	100,000
Software - Human Resources	Information Technology	IT15-01	n/a	39,000
John Deere 1445 tractor mower/snowblower/Broom/Cab	Parks and Recreation	PR06-13	n/a	60,000
Tracked Skid Steer	Public Works	MP-068	2	60,000
Painter/Striper; Auto 5900	Public Works	MP-075	2	12,000
Purchase of Stormwater Maintenance Barge	Storm Utility	SW-10-03	4	85,000
Backhoe, Rubber Tire	Water Utility	WU-035	n/a	125,000
Total for 2025				611,200

CITY OF ANOKA 2022 ADOPTED BUDGET

Project Name	Department	Project #	Priority	Project Cost
2026				
Locater Truck - #134	Electric Utility	<i>EU10-05</i>	n/a	50,000
Mini Linesman #114	Electric Utility	<i>EU10-11</i>	n/a	162,000
Handhelds	Electric Utility	<i>Handhelds</i>	3	36,580
Towmaster Trailer #108	Electric Utility	<i>Trailer</i>	3	10,000
HD Utility Vehicle	Greenhaven Golf Course	<i>GC14-18</i>	2	27,500
SM 180 rotary power lift hoist and jack	Parks and Recreation	<i>PR06-08</i>	5	16,400
MT trackless blower and plow	Parks and Recreation	<i>PR06-22</i>	n/a	150,000
Loader, 3.5 yard; # 84	Public Works	<i>MP-060</i>	n/a	320,000
Total for 2026				772,480
GRAND TOTAL				5,276,480

CITY OF ANOKA 2022 ADOPTED BUDGET

Governmental Funds

General Fund				Special Revenue Funds				Debt Service Funds	Capital Funds		
General Government	Public Works	Public Safety	Parks & Recreation	General Government	Public Works	Public Safety	Parks & Recreation	General Government	General Government	Public Works	Parks & Recreation
City Council	Engineering	Police	Community Programs	Urban Redevelopment	Walker Ramp	City Parking	Cemetery	Debt Service	Enterprise Park TIF District	State Road Improvement	Park Dedication
Administration	Streets	Security - Anoka High School	Event Center	Lodging		Round Up			Historical Rum River TIF District	Street Renewal	Park Capital
Elections	Municipal Buildings	Security - Downtown	Playgrounds, Fields and Recreation						South Ferry TIF District	Building Improvement	
Finance	Building Maintenance	School Liaison	Aquatic Center						Commuter Rail TIF District		
Assessing		Crime Free Housing	Senior Center						Greens of Anoka TIF District		
City Attorney		Civil Defense	Park Maintenance								
Planning & Community Development		Joint Fire Operations	City Beautification								
		Building Inspections									

CITY OF ANOKA
2022 ADOPTED BUDGET

Proprietary Funds

HRA

Enterprise Funds

Internal Service Funds

Component Unit

General Government

Public Works

Electric

Liquor

Golf

General Government

Public Works

HRA

Central Business District TIF

Recycling

Water

Electric

Liquor

Golf

Information Technology

Central Garage

Residential Loan Program

Historic Business Core TIF

Sewer

Insurance

Commercial Loan Program

South Business District TIF

Storm Sewer

Employee Benefits

Community Reinvestment Program

GO TIF Bond

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
ALL FUNDS COMPARATIVE BY OBJECT CLASSIFICATION (EXCLUDING HRA)**

REVENUES	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
Property Tax	7,222,789	7,415,101	7,622,277	7,937,431	8,152,550	8,499,953	347,403	4.3%
Special Assessments	937,857	568,810	783,656	866,887	917,866	546,000	(371,866)	-40.5%
Intergovernmental	4,448,611	2,956,142	5,935,694	11,214,043	37,052,480	35,962,886	(1,089,594)	-2.9%
Licenses & Permits	510,866	460,828	392,030	605,468	478,500	577,500	99,000	20.7%
Fines & Forfeitures	214,759	222,215	103,406	65,841	197,000	199,000	2,000	1.0%
Interest Earnings	453,618	639,799	987,411	568,577	826,383	620,208	(206,175)	-24.9%
Charges for Services	4,175,244	4,244,512	3,820,968	4,098,694	4,372,170	4,519,410	147,240	3.4%
Utility Charges	31,968,201	34,083,274	33,915,026	34,601,041	35,454,000	36,740,950	1,286,950	3.6%
Merchandise Sales	4,502,172	4,326,286	4,347,323	5,007,145	4,606,800	4,638,300	31,500	0.7%
Miscellaneous	1,737,991	1,367,648	1,279,833	2,128,984	1,004,084	759,574	(244,510)	-24.4%
Franchise Fees	1,315,417	1,355,374	1,315,467	1,353,488	1,354,559	1,354,559	-	0.0%
Issuance of Bonds	-	-	-	5,530,701	4,988,700	10,000,000	5,011,300	100.5%
Transfers In/Reserves	2,880,000	3,374,500	2,199,200	2,692,591	1,808,730	2,238,510	429,780	23.8%
TOTAL REVENUES	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 76,670,891	\$ 101,213,822	\$ 106,656,850	\$ 5,443,028	5.4%
EXPENDITURES								
Personal Services	11,432,939	11,489,510	12,248,648	11,922,914	13,275,393	14,715,590	1,440,197	10.8%
Supplies	1,417,389	1,372,835	1,678,860	1,845,519	1,804,160	1,773,960	(30,200)	-1.7%
Professional Services	5,439,956	5,045,409	4,529,038	5,071,622	7,459,699	7,914,464	454,765	6.1%
Maintenance	4,466,166	3,847,046	5,150,973	6,080,143	2,872,350	3,094,750	222,400	7.7%
Merchandise for resale	3,471,157	3,288,226	3,324,593	3,806,964	3,527,300	3,530,500	3,200	0.1%
Purchased Power	20,424,379	21,691,460	20,471,761	20,234,900	22,330,000	22,888,250	558,250	2.5%
Capital	6,475,161	6,321,888	8,532,730	17,122,150	7,376,400	39,958,935	32,582,535	441.7%
Franchise Fees	927,183	953,506	912,549	921,051	920,000	920,000	-	0.0%
Depreciation	2,817,293	3,137,617	3,141,949	3,128,992	3,255,000	3,255,000	-	0.0%
Interest Expense	611,783	585,326	643,091	757,944	988,681	779,018	(209,663)	-21.2%
Debt	2,299,323	675,000	680,000	700,000	740,000	1,105,000	365,000	49.3%
Transfers Out	2,880,000	3,374,500	2,199,200	2,692,591	1,735,000	1,900,000	165,000	9.5%
TOTAL EXPENDITURES	\$ 62,662,729	\$ 61,782,323	\$ 63,513,392	\$ 74,284,790	\$ 66,283,983	\$ 101,835,467	\$ 35,551,484	53.6%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)**

REVENUES	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
GENERAL FUND								
Property Taxes	\$ 6,654,637	\$ 6,826,423	\$ 7,000,263	\$ 7,282,910	\$ 6,699,100	\$ 7,438,003	\$ 738,903	11.03%
Intergovernmental	2,215,682	2,322,531	2,352,279	3,686,181	2,563,250	2,587,656	24,406	0.95%
Licenses & Permits	438,588	400,519	332,927	550,803	439,500	519,500	80,000	18.20%
Fines & Forfeitures	63,351	55,160	64,416	65,841	63,300	65,300	2,000	3.16%
Interest Earnings	29,113	66,818	242,323	44,094	50,000	20,000	(30,000)	-60.00%
Charges for Services	1,120,379	1,060,709	792,428	516,930	830,700	821,200	(9,500)	-1.14%
Miscellaneous	215,706	198,654	167,606	146,391	166,830	159,830	(7,000)	-4.20%
Franchise Fees	946,078	973,328	931,357	939,130	940,000	940,000	-	0.00%
Transfers In/Reserves	400,000	500,000	763,500	800,500	1,100,000	1,556,000	456,000	41.45%
Total General Fund	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 14,032,780	\$ 12,852,680	\$ 14,107,489	\$ 1,254,809	9.76%
SPECIAL REVENUES								
Urban Redevelopment	\$ 157,505	\$ 171,455	\$ 91,331	\$ 201,937	\$ 166,500	\$ 277,110	\$ 110,610	66.43%
Round Up	35,997	34,141	30,807	29,507	30,300	30,050	(250)	-0.83%
Police Forfeiture	6,898	13,724	11,253	19,791	10,300	10,050	(250)	-2.43%
Cemetery	78,717	66,263	118,392	89,262	105,020	87,250	(17,770)	-16.92%
Parking	102,666	92,543	97,718	67,128	143,560	167,100	23,540	16.40%
Lodging	17,071	18,166	5,570	1,012	4,950	4,140	(810)	-16.36%
Total Special Revenues	\$ 398,854	\$ 396,292	\$ 355,071	\$ 408,637	\$ 460,630	\$ 575,700	\$ 115,070	24.98%
DEBT SERVICE FUNDS								
Property Taxes	\$ 1,664	\$ 415	\$ 403	\$ 385,827	\$ 750,000	\$ 376,650	\$ (373,350)	-49.78%
Special Assessments	-	-	-	-	-	110,000	110,000	100.00%
Interest	21,331	6,008	24,447	3,066	1,600	4,440	2,840	177.50%
Transfers In	960,000	944,500	927,000	1,302,970	390,000	230,000	(160,000)	-41.03%
Total Debt Service Funds	\$ 982,995	\$ 950,923	\$ 951,850	\$ 1,691,863	\$ 1,141,600	\$ 721,090	\$ (420,510)	-36.84%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)**

REVENUES (continued)	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 445,429	\$ 105,045	\$ 514,115	\$ 1,089,113	\$ 5,342,300	\$ 4,119,000	\$ (1,223,300)	-22.90%
State Aid Construction	343,357	1,517,400	1,623,599	5,450,056	32,575,000	32,575,000	-	100.00%
Street Renewal	3,183,455	2,235,205	3,169,007	7,848,570	2,675,155	1,488,789	(1,186,366)	-44.35%
Park Capital Improvements	237,218	150,713	94,184	625,608	689,222	285,222	(404,000)	-58.62%
City Tax Increment Districts	2,078,106	871,449	951,721	787,934	857,700	860,300	2,600	0.30%
Total Capital Projects	\$ 6,287,565	\$ 4,879,812	\$ 6,352,626	\$ 15,801,281	\$ 42,139,377	\$ 39,328,311	\$ (2,811,066)	-6.67%
ENTERPRISE FUNDS								
Electric	\$ 28,441,359	\$ 29,994,135	\$ 29,800,902	\$ 29,933,624	\$ 31,015,165	\$ 31,681,800	\$ 666,635	2.15%
Water	2,021,422	2,041,603	1,902,871	2,136,866	1,939,000	8,125,390	6,186,390	319.05%
Sanitary Sewer	2,256,723	2,395,868	2,536,202	2,859,740	2,936,000	3,195,560	259,560	8.84%
Storm Sewer	577,575	630,150	692,927	768,359	777,900	777,900	-	0.00%
Liquor	4,440,047	4,272,852	4,296,608	4,892,571	4,484,200	4,484,200	-	0.00%
Golf	915,768	875,957	954,426	1,293,101	1,049,500	1,231,700	182,200	17.36%
Refuse Collection	107,698	96,821	344	-	-	-	-	0.00%
Recycling	302,786	303,508	346,868	390,994	379,300	379,300	-	0.00%
Total Enterprise Funds	\$ 39,063,378	\$ 40,610,894	\$ 40,531,148	\$ 42,275,255	\$ 42,581,065	\$ 49,875,850	\$ 7,294,785	17.13%
INTERNAL SERVICE FUNDS								
Garage	\$ 711,984	\$ 801,175	\$ 869,828	\$ 928,347	\$ 923,800	\$ 888,800	\$ (35,000)	-3.79%
Information Systems	386,257	443,239	478,691	569,835	592,200	592,200	-	0.00%
Insurance	446,484	425,303	462,353	534,218	462,320	507,260	44,940	9.72%
Employee Benefits	6,474	102,709	53,625	65,554	60,150	60,150	-	0.00%
Total Internal Service Funds	\$ 1,551,199	\$ 1,772,426	\$ 1,864,497	\$ 2,097,954	\$ 2,038,470	\$ 2,048,410	\$ 9,940	0.49%
Total Revenues (sources)	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 76,307,770	\$ 101,213,822	\$ 106,656,850	\$ 5,443,028	5.38%
TOTAL SOURCES	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 76,307,770	\$ 101,213,822	\$ 106,656,850	\$ 5,443,028	5.38%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)**

APPROPRIATIONS	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
GENERAL FUND								
Council	\$ 94,627	\$ 110,315	\$ 114,572	\$ 110,428	\$ 121,700	\$ 123,980	\$ 2,280	1.87%
Administrative Services	409,039	394,202	390,348	531,607	422,840	506,670	83,830	19.83%
Finance	484,465	405,570	443,029	755,796	525,450	566,350	40,900	7.78%
Legal	185,691	191,817	204,276	193,328	210,000	205,000	(5,000)	-2.38%
Planning & Comm Development	490,666	440,962	391,434	418,536	454,280	465,760	11,480	2.53%
Police	4,800,134	5,374,387	5,407,840	5,814,563	5,714,000	6,014,180	300,180	5.25%
Fire	624,487	672,565	706,800	725,300	739,200	738,554	(646)	-0.09%
Building Inspections	181,975	156,026	173,238	188,504	199,750	263,870	64,120	32.10%
Municipal Buildings	281,530	373,847	321,324	474,697	330,950	319,630	(11,320)	-3.42%
Public Works	1,519,116	1,227,250	1,458,695	1,303,728	1,704,420	1,871,360	166,940	9.79%
Recreation	1,200,970	1,100,053	1,164,223	1,054,060	1,124,350	1,541,880	417,530	37.14%
Parks	997,586	1,057,332	1,131,483	1,114,876	1,204,040	1,387,055	183,015	15.20%
Unallocated	67,408	103,301	68,382	21,614	101,700	103,200	1,500	1.47%
Transfers Out	580,000	569,500	567,000	800,000	-	-	-	0.00%
Total General Fund	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,507,037	\$ 12,852,680	\$ 14,107,489	\$ 1,254,809	9.76%
SPECIAL REVENUES								
Urban Redevelopment	\$ 880	\$ 75	\$ 101	\$ 125,135	\$ 130	\$ 277,110	\$ 276,980	213061.54%
Round Up	34,442	26,193	26,130	44,668	30,300	30,050	(250)	-0.83%
Police Forfeiture	619	11,034	300	10,514	-	10,050	10,050	100.00%
Cemetery	116,562	77,556	84,883	73,037	105,020	87,150	(17,870)	-17.02%
Parking	225,581	148,691	132,218	141,617	141,600	167,100	25,500	18.01%
Lodging	15,267	16,848	3,888	419	3,940	4,140	200	5.08%
Total Special Revenues	\$ 393,351	\$ 280,397	\$ 247,520	\$ 395,390	\$ 280,990	\$ 575,600	\$ 294,610	104.85%
DEBT SERVICE FUNDS								
Bond Principal (refunding)	\$ 2,105,000	\$ 675,000	\$ 680,000	\$ 704,475	\$ 740,000	\$ 1,105,000	\$ 365,000	49.32%
Bond Interest	325,129	272,586	253,263	312,306	461,726	339,839	(121,887)	-26.40%
Total Debt Service Funds	\$ 2,430,129	\$ 947,586	\$ 933,263	\$ 1,016,781	\$ 1,201,726	\$ 1,444,839	\$ 243,113	20.23%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
BUDGET SUMMARY - ALL FUNDS (EXCLUDING HRA)**

APPROPRIATIONS (Continued)	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
CAPITAL FUNDS								
Building Capital Projects	\$ 313,622	\$ 287,981	\$ 153,120	\$ 4,846,379	\$ 1,925,050	\$ 2,824,560	\$ 899,510	46.73%
State Aid Construction	981,750	2,458,153	1,947,000	5,576,266	500,000	32,575,000	32,075,000	100.00%
Street Renewal	3,999,776	2,147,685	4,968,287	5,643,331	4,533,200	3,042,620	(1,490,580)	-32.88%
Park Capital Improvments	256,582	225,404	115,289	330,439	504,510	1,072,050	567,540	112.49%
City Tax Increment Districts	2,815,169	1,629,270	2,172,428	1,246,657	735,325	660,299	(75,026)	-10.20%
Total Capital Projects	\$ 8,366,899	\$ 6,748,493	\$ 9,356,124	\$ 17,643,072	\$ 8,198,085	\$ 40,174,529	\$ 31,976,444	390.05%
ENTERPRISE FUNDS								
Electric	\$ 28,089,231	\$ 29,948,345	\$ 28,482,896	\$ 27,513,313	\$ 30,682,320	\$ 31,529,610	\$ 847,290	2.76%
Water	1,364,508	1,468,895	1,439,048	1,530,905	1,644,760	1,853,010	208,250	12.66%
Sanitary Sewer	2,253,681	2,364,116	2,430,634	2,394,474	2,405,280	2,611,930	206,650	8.59%
Storm Sewer	227,033	260,386	280,825	356,548	428,120	450,590	22,470	5.25%
Liquor	4,293,932	4,138,686	4,405,934	4,587,902	4,792,380	4,883,440	91,060	1.90%
Golf	1,106,839	1,087,698	1,103,760	1,151,384	1,241,250	1,305,060	63,810	5.14%
Refuse Collection	112,514	101,636	-	-	-	-	-	0.00%
Recycling	297,314	315,201	359,142	387,052	372,103	394,840	22,737	6.11%
Total Enterprise Funds	\$ 37,745,052	\$ 39,684,963	\$ 38,502,239	\$ 37,921,578	\$ 41,566,213	\$ 43,028,480	\$ 1,462,267	3.52%
INTERNAL SERVICE FUNDS								
Garage	\$ 764,035	\$ 988,835	\$ 990,456	\$ 843,549	\$ 1,006,100	\$ 989,840	\$ (16,260)	-1.62%
Information Systems	369,039	445,348	496,716	538,014	613,019	655,900	42,881	7.00%
Insurance	606,295	466,721	409,463	554,596	533,980	657,390	123,410	23.11%
Employee Benefits	70,235	42,853	34,967	108,182	31,190	201,400	170,210	545.72%
Total Internal Service Funds	\$ 1,809,604	\$ 1,943,757	\$ 1,931,602	\$ 2,044,341	\$ 2,184,289	\$ 2,504,530	\$ 320,241	14.66%
Total Appropriations (uses)	\$ 62,662,729	\$ 61,782,323	\$ 63,513,392	\$ 72,528,199	\$ 66,283,983	\$ 101,835,467	\$ 35,551,484	53.64%
TOTAL SOURCES (USES)	\$ (2,295,204)	\$ (767,834)	\$ (811,101)	\$ 3,779,571	\$ 34,929,839	\$ 4,821,383	\$ (30,108,456)	-86.20%
Source or (Use) of Equity or Fund Balance	\$ (2,295,204)	\$ (767,834)	\$ (811,101)	\$ 3,779,571	\$ 34,929,839	\$ 4,821,383	\$ (30,108,456)	-86.20%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

CITY OF ANOKA BUDGET SUMMARY - MAJOR VS NON MAJOR FUNDS (EXCLUDING HRA)								
REVENUES	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Fund	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 14,032,780	\$ 12,852,680	\$ 14,107,489	\$ 1,254,809	9.76%
Building Improvement	445,429	105,045	514,115	1,089,113	5,342,300	4,119,000	(1,223,300)	-22.90%
State Aid Construction	343,357	1,517,400	1,623,599	5,450,056	32,575,000	32,575,000	-	100.00%
Street Renewal	3,183,455	2,235,205	3,169,007	7,848,570	2,675,155	1,488,789	(1,186,366)	-44.35%
City Tax Increment Districts	2,078,106	871,449	951,721	787,934	857,700	860,300	2,600	0.30%
Total Major Governmental Funds	18,133,881	17,133,241	18,905,541	29,208,453	54,302,835	53,150,578	(1,152,257)	-2.12%
NON-MAJOR GOVERNMENTAL FUNDS	1,619,067	1,497,928	1,401,105	2,726,108	2,291,452	1,582,012	(709,440)	-30.96%
Total Governmental funds	\$ 19,752,948	\$ 18,631,169	\$ 20,306,646	\$ 31,934,561	\$ 56,594,287	\$ 54,732,590	\$ (1,861,697)	-3.29%
MAJOR ENTERPRISE FUNDS								
Electric	\$ 28,441,359	\$ 29,994,135	\$ 29,800,902	\$ 29,933,624	\$ 31,015,165	\$ 31,681,800	\$ 666,635	2.15%
Water	2,021,422	2,041,603	1,902,871	2,136,866	1,939,000	8,125,390	6,186,390	319.05%
Storm Sewer	577,575	630,150	692,927	768,359	777,900	777,900	-	0.00%
Liquor	4,440,047	4,272,852	4,296,608	4,892,571	4,484,200	4,484,200	-	0.00%
Total Major Enterprise funds	35,480,403	36,938,740	36,693,308	37,731,420	38,216,265	45,069,290	6,853,025	17.93%
NON-MAJOR ENTERPRISE FUNDS	3,582,975	3,672,154	3,837,840	4,543,835	4,364,800	4,806,560	441,760	10.12%
INTERNAL SERVICE FUNDS	1,551,199	1,772,426	1,864,497	2,097,954	2,038,470	2,048,410	9,940	0.49%
Total Proprietary funds	\$ 40,614,577	\$ 42,383,320	\$ 42,395,645	\$ 44,373,209	\$ 44,619,535	\$ 51,924,260	\$ 7,304,725	16.37%
Total Revenues (sources)	\$ 60,367,525	\$ 61,014,489	\$ 62,702,291	\$ 76,307,770	\$ 101,213,822	\$ 106,656,850	\$ 5,443,028	5.38%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**CITY OF ANOKA
BUDGET SUMMARY - MAJOR VS NON MAJOR FUNDS (EXCLUDING HRA)**

APPROPRIATIONS	ACTUAL 2017	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ADOPTED 2021	ADOPTED 2022	Difference	Percent change
MAJOR GOVERNMENTAL FUNDS								
General Fund	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,507,037	\$ 12,852,680	\$ 14,107,489	\$ 1,254,809	9.76%
Building Improvement	313,622	287,981	153,120	4,846,379	1,925,050	2,824,560	1,729,122	46.73%
State Aid Construction	981,750	2,458,153	1,947,000	5,576,266	500,000	32,575,000	32,075,000	0.00%
Street Renewal	3,999,776	2,147,685	4,968,287	5,643,331	4,533,200	3,042,620	(1,490,580)	-32.88%
City Tax Increment Districts	2,815,169	1,629,270	2,172,428	1,246,657	735,325	660,299	(75,026)	-10.20%
Total Major Governmental Funds	20,028,011	18,700,216	21,783,479	30,819,670	20,546,255	53,209,968	32,663,713	158.98%
NON-MAJOR GOVERNMENTAL FUNDS	3,080,062	1,453,387	1,296,072	1,742,610	1,987,226	3,092,489	1,105,263	55.62%
Total Governmental Funds	\$ 23,108,073	\$ 20,153,603	\$ 23,079,551	\$ 32,562,280	\$ 22,533,481	\$ 56,302,457	\$ 33,768,976	149.86%
MAJOR ENTERPRISE FUNDS								
Electric	\$ 28,089,231	\$ 29,948,345	\$ 28,482,896	\$ 27,513,313	\$ 30,682,320	\$ 31,529,610	\$ 847,290	2.76%
Water	1,364,508	1,468,895	1,439,048	1,530,905	1,644,760	1,853,010	208,250	12.66%
Sanitary Sewer	2,253,681	2,364,116	2,430,634	2,394,474	2,405,280	2,611,930	206,650	8.59%
Storm Sewer	227,033	260,386	280,825	356,548	428,120	450,590	22,470	5.25%
Liquor	4,293,932	4,138,686	4,405,934	4,587,902	4,792,380	4,883,440	91,060	1.90%
Total Major Enterprise funds	36,228,385	38,180,428	37,039,337	36,383,142	39,952,860	41,328,580	1,375,720	3.44%
NON MAJOR ENTERPRISE FUNDS	1,516,667	1,504,535	1,462,902	1,538,436	1,613,353	1,699,900	86,547	5.36%
INTERNAL SERVICE FUNDS	1,809,604	1,943,757	1,931,602	2,044,341	2,184,289	2,504,530	320,241	14.66%
Total Proprietary funds	\$ 39,554,656	\$ 41,628,720	\$ 40,433,841	\$ 39,965,919	\$ 43,750,502	\$ 45,533,010	\$ 1,782,508	4.07%
Total Appropriations (uses)	<u>\$ 62,662,729</u>	<u>\$ 61,782,323</u>	<u>\$ 63,513,392</u>	<u>\$ 72,528,199</u>	<u>\$ 66,283,983</u>	<u>\$ 101,835,467</u>	<u>\$ 35,551,484</u>	53.64%
Source or (Use) of Equity or Fund Balance	<u>\$ (2,295,204)</u>	<u>\$ (767,834)</u>	<u>\$ (811,101)</u>	<u>\$ 3,779,571</u>	<u>\$ 34,929,839</u>	<u>\$ 4,821,383</u>	<u>\$ (30,108,456)</u>	-86.20%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

Schedule of Tax Levies

	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	
General Fund Levy	\$6,641,230	\$6,838,335	\$7,028,564	\$7,303,005	\$6,696,100	\$7,360,003	9.91%
Debt Service Levy	-	-	-	-	750,000	376,650	-49.78%
Total Levy	<u>6,641,230</u>	<u>6,838,335</u>	<u>7,028,564</u>	<u>7,303,005</u>	<u>7,446,100</u>	<u>7,736,653</u>	3.90%
	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	
Housing & Redevelopment Authority: HRA Levy	<u>\$230,000</u>	<u>\$252,000</u>	<u>\$273,380</u>	<u>\$295,814</u>	<u>\$326,000</u>	<u>\$329,400</u>	1.04%

CITY OF ANOKA
2022 ADOPTED BUDGET

Estimated Cost of City Services

	ADOPTED 2022	
	% of Levy	Amount of Levy
City Council	1.25%	10.08
City Administration & Elections	4.94%	39.95
Finance	5.34%	43.20
City Attorney	1.42%	11.47
Planning & Development	3.78%	30.55
Unallocated	0.65%	5.24
GENERAL GOVERNMENT	17.37%	\$ 140.49
Public Works	2.81%	22.75
Building Maint	3.22%	26.02
PUBLIC WORKS	6.03%	\$ 48.77
Police	43.70%	353.36
Police Security	8.15%	65.94
<i>Police Total</i>	<i>51.85%</i>	<i>419.30</i>
Fire	7.44%	60.13
Building Inspections	-2.71%	(21.90)
PUBLIC SAFETY	56.58%	\$ 457.53
Recreation	3.96%	32.03
Senior Center	2.04%	16.51
Aquatic Center	1.35%	10.91
Park Maintenance	7.79%	63.02
PARKS & RECREATION	15.15%	\$ 122.47
DEBT SERVICE	4.87%	\$ 39.35
Average Cost of City Services	100%	\$ 808.61

2022 Levy based on a home with a 1/2/21 market value of \$254,100

CITY OF ANOKA 2022 ADOPTED BUDGET

CITY OF ANOKA FULL-TIME EQUIVALENTS

	2017 AUTHORIZED	2018 AUTHORIZED	2019 AUTHORIZED	2020 AUTHORIZED	2021 BUDGETED	2022 BUDGETED
CITY MANAGER-ADMINISTRATION	3.45	3.45	3.45	3.45	3.45	3.45
ASSESSING	1.00	1.00	1.00	1.00	1.00	1.00
FINANCE	4.70	4.70	4.70	4.70	4.70	4.70
COMMUNITY DEVELOPMENT	1.00	1.00	1.00	1.00	1.00	1.00
PLANNING & PROPERTY INSPECTION	2.80	3.05	2.80	2.80	2.80	2.80
TOTAL GENERAL GOVERNMENT	12.95	13.20	12.95	12.95	12.95	12.95
BUILDING INSPECTION	1.45	1.20	1.20	1.20	1.20	1.20
POLICE	35.85	29.95	33.00	31.25	32.25	32.25
SECURITY - REGIONAL TREATMENT CENTER	1.60	1.60	0.00	0.00	0.00	0.00
SECURITY - HIGH SCHOOL	0.10	0.10	0.15	0.15	0.15	0.15
SCHOOL LIASON OFFICER	1.85	1.85	1.85	1.85	1.85	1.85
DOWNTOWN LIASON-CRIME FREE HOUSING	1.50	3.50	5.00	6.00	6.00	7.00
<i>POLICE</i>	<i>40.90</i>	<i>37.00</i>	<i>40.00</i>	<i>39.25</i>	<i>40.25</i>	<i>41.25</i>
TOTAL PUBLIC SAFETY	42.35	38.20	41.20	40.45	41.45	42.45
BUILDING MAINTENANCE	1.60	1.48	1.50	1.50	1.50	1.50
MUNICIPAL BUILDINGS	0.45	0.43	0.45	0.45	0.45	0.45
ENGINEERING	1.30	1.30	1.30	1.30	1.30	1.30
STREETS	6.70	6.48	7.70	7.70	7.70	7.70
TOTAL PUBLIC WORKS	10.05	9.68	10.95	10.95	10.95	10.95
EVENT CENTER	0.40	0.38	0.40	0.40	0.40	0.40
SENIOR CENTER	0.60	0.55	0.60	0.60	0.60	0.60
AQUATIC CENTER	0.55	0.40	0.60	0.60	0.60	0.60
COMMUNITY PROGRAMS AND RECREATION	2.25	2.65	2.25	2.25	2.25	2.25
MUNICIPAL PARKS	4.50	4.50	6.45	5.45	5.45	5.45
SHADE TREE BEAUTIFICATION	0.20	0.20	0.20	0.20	0.20	0.20
TOTAL PARKS AND RECREATION	8.50	8.68	10.50	9.50	9.50	9.50
TOTAL GENERAL FUND	73.85	69.76	75.60	73.85	74.85	75.85
HRA	1.00	1.00	1.00	1.00	1.00	1.00
PARKING	0.85	0.85	0.85	0.85	0.85	0.85
CEMETERY	0.65	0.60	0.65	0.65	0.65	0.65
CENTRAL EQUIPMENT (GARAGE)	1.55	1.55	1.55	1.55	1.55	1.55
ELECTRIC	18.30	18.30	18.30	18.30	18.30	18.30
WATER	3.55	3.55	3.55	3.55	3.55	3.55
SEWER	2.95	2.95	2.95	2.95	2.95	2.95
LIQUOR STORES	4.00	4.00	4.00	4.00	4.00	5.00
GOLF COURSE	2.95	2.95	2.95	3.95	3.95	3.95
RECYCLING	0.35	0.35	0.35	0.35	0.35	0.35
TOTAL OTHER FUNDS	36.15	36.10	36.15	37.15	37.15	38.15
	110.00	105.86	111.75	111.00	112.00	114.00

CITY OF ANOKA 2022 ADOPTED BUDGET

YEARS OF SERVICE AND COMPENSATION INFORMATION

The City of Anoka strives to attract the most knowledgeable, skilled, and experienced employees available. To meet that goal, the City makes every attempt to provide market-based compensation and benefits packages to its employees, both union and non-union. The City went through an extensive comparable worth study to insure that pay structures were equivalent to other local governments when taking population into account. The initial study was completed in late 2019, and implemented in the spring of 2020. A second study was begun in 2021 to review salaries that were not analyzed during the first study. The scope of this study is much smaller, and since the outcome is unknown at the time of budget adoption, no effect is accounted for.

The City, like most other governments, uses a graded, step-based pay structure, where the position is graded between 1 and 22, and the starting salary is 80% of the actual salary. Employees reach full salary at 5 years of service. The average years of service information below reflects that most departments have averages well beyond the 5 year mark. Finance and Planning/Community Development have budgeted salary increases higher than the cost of living increases due to step increases, while Parks and Recreation and Assessing should expect to see salary budget decreases upon planned retirements in 2023-2024.

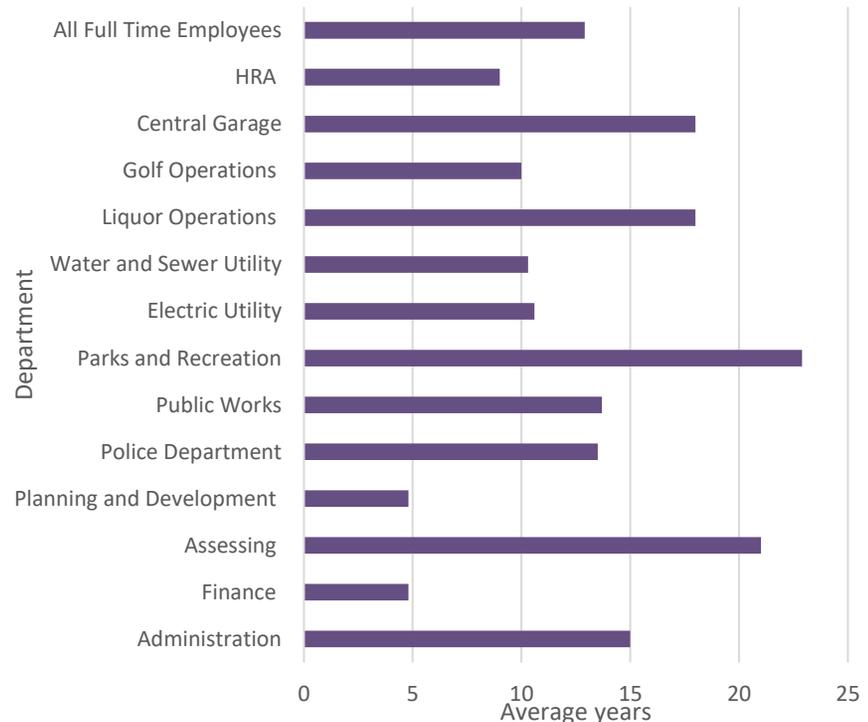
The following charts show age of service by department and a recent history of Council approved compensation plan adjustments.

10-year Compensation Plan History

Year	Amount	CPI increase*
2012	1.00%	2.33%
2013	2.00%	1.97%
2014	3.00%	1.40%
2015	2.00%	-0.62%
2016	3.00%	1.55%
2017	2.50%	2.18%
2018	3.00%	2.40%
2019	2.50%	2.10%
2020	3.25%	1.16%
2021	3.25%	1.34%
2022	3.00%	6.47%
Future	Varies	Varies
Average	2.59%	2.02%

*From Bureau of Labor Statistics, CPI for All Urban Consumers

Average Years of Service by Department



[Return to table of contents](#)

CITY OF ANOKA
2022 ADOPTED BUDGET

Principal Taxpayers

TAXPAYER	TYPE OF BUSINESS	PAY 2022 INDIVIDUAL TAX CAPACITY	% OF TOTAL TAX CAPACITY
CUTTERS GROVE LTD	APARTMENTS	410,387	1.86%
3500 THURSTON LLC	DECOPAC	359,412	1.63%
FEDERAL CARTRIDGE	AMMUNITION MANUFACTURING	344,978	1.56%
WALKER SENIOR HOUSING	APARTMENTS	331,461	1.50%
HOFFMAN ENCLOSURES	ELECTRICAL ENCLOSURES	309,815	1.40%
AD CENTER LLC	AMMUNITION WAREHOUSING	283,724	1.29%
THE HOMESTEAD AT ANOKA	APARTMENTS	276,436	1.25%
PAUL & ELEANOR SADE TRUST	SHEET STEEL FABRICATION	240,752	1.09%
CRETEX COMPANIES	MEDICAL DEVICE MFG	235,200	1.07%
CRV ANOKA	FURNITURE WAREHOUSE	225,560	1.02%
		3,017,725	13.67%

2019 Per Capita Governmental Fund Expenditures for Metro Area Cities with Population 13,000-22,000

		2020 Census Population	Expenditure per capita
Ham Lake	Rank 225 of 226	16,464	278
Hugo	Rank 216 of 226	15,766	366
St Michael	Rank 214 of 226	18,235	382
Forest Lake	Rank 157 of 226	20,611	602
Buffalo	Rank 155 of 226	16,168	607
New Hops	Rank 142 of 226	21,986	655
Anoka	Rank 126 of 226	17,921	691
Mounds View	Rank 123 of 226	13,249	702
Columbia Heights	Rank 121 of 226	21,973	702
Rogers	Rank 119 of 226	13,295	704
Robbinsdale	Rank 106 of 226	14,646	763
Stillwater	Rank 55 of 226	19,394	940
Hopkins	Rank 41 of 226	19,079	1,015
South St Paul	Rank 39 of 226	20,759	1,030
West St Paul	Rank 32 of 226	20,615	1,097
Average		18,011	702

Source: Minnesota State Auditor

CITY OF ANOKA 2022 ADOPTED BUDGET

DEMOGRAPHIC AND ECONOMIC STATISTICS LAST TEN YEARS

Year	Population ¹	Median Age ¹	City Average # of Employees ²	City Annual Income Per Employee ²	County Annual Income Per Employee ²	7-County Metro Area Annual Income Per Employee ²	Total City Personal Income (amounts in thousands) ³	County Unemployment Rate ²	7-County Metro Area Unemployment Rate ²
2012	17,233		13,044	51,480	45,240	59,280	671,505	5.5	4.9
2013	17,248		13,705	50,648	45,604	59,852	694,131	4.5	4.1
2014	17,276		14,376	50,180	47,736	58,136	721,388	3.7	3.3
2015	17,345		15,374	51,064	49,920	60,268	785,058	3.5	3.1
2016	17,350		15,198	51,324	50,336	60,840	780,022	3.8	3.4
2017	17,995		15,209	53,924	51,792	62,920	820,130	3.0	2.7
2018	18,205		15,397	53,508	53,300	64,740	823,876	3.0	2.6
2019	18,573		14,840	54,444	54,756	66,456	807,949	3.2	2.8
2020	17,921	38.4	13,815	57,391	56,593	69,957	792,833	4.8	4.4
2021	17,921		13,813	61,239	59,419	72,887	845,890	2.6	2.5

Sources:

¹ Met Council

² Minnesota Department of Employment and Economic Development

³ City average employees times annual income

**CITY OF ANOKA
2022 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Property Taxes	\$ 6,654,637	\$ 6,826,423	\$ 7,000,263	\$ 7,282,910	\$ 6,699,100	\$ 7,438,003	11.03%
Intergovernmental	2,215,682	2,322,531	2,352,279	3,686,181	2,563,250	2,587,656	0.95%
Licenses & Permits	438,588	400,519	332,927	550,803	439,500	519,500	18.20%
Fines & Forfeitures	63,351	55,160	64,416	65,841	63,300	65,300	3.16%
Interest Earnings	28,670	39,712	205,823	40,923	50,000	20,000	-60.00%
Gain(loss) fair value of inv	443	27,106	36,500	3,171	-	-	0.00%
Charges for Services	1,120,379	1,060,709	792,428	516,930	830,700	821,200	-1.14%
Miscellaneous	215,706	198,654	167,606	146,391	166,830	159,830	-4.20%
Franchise Fees	946,078	973,328	931,357	939,130	940,000	940,000	0.00%
Transfers In/Reserves	400,000	500,000	763,500	800,500	1,100,000	1,556,000	41.45%
Total Revenue	\$ 12,083,534	\$ 12,404,142	\$ 12,647,099	\$ 14,032,780	\$ 12,852,680	\$ 14,107,489	9.76%
USES							
Council	\$ 94,627	\$ 110,315	\$ 114,572	\$ 110,428	\$ 121,700	\$ 123,980	1.87%
Administrative Services	409,039	394,202	390,348	531,607	422,840	506,670	19.83%
Finance	484,465	405,570	443,029	755,796	525,450	566,350	7.78%
Legal	185,691	191,817	204,276	193,328	210,000	205,000	-2.38%
Planning & Comm Development	490,666	440,962	391,434	418,536	454,280	465,760	2.53%
Police	4,800,134	5,374,387	5,407,840	5,814,563	5,714,000	6,014,180	5.25%
Fire	624,487	672,565	706,800	725,300	739,200	738,554	-0.09%
Building Inspections	181,975	156,026	173,238	188,504	199,750	263,870	32.10%
Municipal Buildings	281,530	373,847	321,324	474,697	330,950	319,630	-3.42%
Public Works	1,519,116	1,227,250	1,458,695	1,303,728	1,704,420	1,871,360	9.79%
Recreation	1,200,970	1,100,053	1,164,223	1,054,060	1,124,350	1,541,880	37.14%
Parks	997,586	1,057,332	1,131,483	1,114,876	1,204,040	1,387,055	15.20%
Unallocated	67,408	103,301	68,382	21,614	101,700	103,200	1.47%
Transfers Out	580,000	569,500	567,000	800,000	-	-	0.00%
Total Expenditures	\$ 11,917,694	\$ 12,177,127	\$ 12,542,644	\$ 13,507,037	\$ 12,852,680	\$ 14,107,489	9.76%
Net Change in Fund Balance	\$ 165,840	\$ 227,015	\$ 104,455	\$ 525,743	\$ -	\$ (151,000)	
Fund Balance	\$ 4,736,678	\$ 4,963,693	\$ 5,068,148	\$ 5,593,891	\$ 5,593,891	\$ 5,442,891	

**CITY OF ANOKA
2022 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

GENERAL FUND EXPENDITURES

	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
General Government:							
Employee Services	\$ 1,137,038	\$ 1,183,692	\$ 1,127,422	\$ 1,138,967	\$ 1,159,460	\$ 1,285,740	10.89%
Supplies	15,180	7,603	5,534	206,373	5,700	7,700	35.09%
Professional Services	638,965	557,430	602,269	323,894	545,110	547,320	0.41%
Maintenance	68,275	128,304	186,187	362,075	24,000	27,000	12.50%
Capital Outlay	20,973	39,684	11,953	-	-	-	0.00%
Total General Government	<u>1,880,431</u>	<u>1,916,713</u>	<u>1,933,365</u>	<u>2,031,309</u>	<u>1,734,270</u>	<u>1,867,760</u>	<u>7.70%</u>
Public Safety:							
Employee Services	4,224,839	4,564,532	4,583,330	4,321,325	4,991,900	5,293,410	6.04%
Supplies	78,861	86,056	134,092	97,319	98,500	118,100	19.90%
Professional Services	390,195	432,334	437,113	438,233	464,350	505,040	8.76%
Maintenance	332,819	411,289	399,507	1,126,725	359,000	330,500	-7.94%
Contractual Fire	624,487	672,565	706,800	725,300	739,200	738,554	-0.09%
Capital Outlay	88,390	36,202	27,036	19,465	-	31,000	100.00%
Total Public Safety	<u>5,739,591</u>	<u>6,202,978</u>	<u>6,287,878</u>	<u>6,728,367</u>	<u>6,652,950</u>	<u>7,016,604</u>	<u>5.47%</u>
Public Works:							
Employee Services	716,976	585,894	721,923	776,017	895,120	985,620	10.11%
Supplies	25,797	25,903	14,290	27,470	29,200	26,200	-10.27%
Professional Services	84,283	117,792	88,533	159,258	182,350	182,870	0.29%
Maintenance	465,065	380,318	586,495	815,680	774,300	946,300	22.21%
Capital Outlay	226,995	117,343	47,454	-	154,400	50,000	100.00%
Total Public Works	<u>1,519,116</u>	<u>1,227,250</u>	<u>1,458,695</u>	<u>1,778,425</u>	<u>2,035,370</u>	<u>2,190,990</u>	<u>7.65%</u>
Park & Recreation:							
Employee Services	1,160,516	1,218,984	1,210,305	1,215,753	1,267,340	1,444,580	13.99%
Supplies	92,646	93,026	157,876	99,188	164,460	161,400	-1.86%
Professional Services	371,723	320,973	383,460	343,908	412,190	389,860	-5.42%
Maintenance	482,469	434,507	486,274	475,082	474,400	519,400	9.49%
Capital Outlay	91,202	89,895	57,791	35,005	10,000	413,695	4036.95%
Total Park & Recreation	<u>2,198,556</u>	<u>2,157,385</u>	<u>2,295,706</u>	<u>2,168,936</u>	<u>2,328,390</u>	<u>2,928,935</u>	<u>25.79%</u>
Unallocated:							
Transfers	580,000	569,500	567,000	800,000	-	-	0.00%
Maintenance/contingency	-	103,301	-	-	101,700	103,200	1.47%
Total Unallocated	<u>580,000</u>	<u>672,801</u>	<u>567,000</u>	<u>800,000</u>	<u>101,700</u>	<u>103,200</u>	<u>1.47%</u>
TOTALS	<u>\$ 11,917,694</u>	<u>\$ 12,177,127</u>	<u>\$ 12,542,644</u>	<u>\$ 13,507,037</u>	<u>\$ 12,852,680</u>	<u>\$ 14,107,489</u>	<u>9.76%</u>

**CITY OF ANOKA
2022 ADOPTED BUDGET**

GENERAL FUND SUMMARY BUDGET

GENERAL FUND COMPARATIVE EXPENDITURES BY OBJECT CLASSIFICATION

TOTAL GENERAL FUND:

	2017 <u>ACTUAL</u>	2018 <u>ACTUAL</u>	2019 <u>ACTUAL</u>	2020 <u>ACTUAL</u>	2021 <u>ADOPTED</u>	2022 <u>ADOPTED</u>	PERCENT CHANGE
Employee Services	\$ 7,239,369	\$ 7,553,102	\$ 7,642,980	\$ 7,452,062	\$ 8,313,820	\$ 9,009,350	8.37%
Supplies	212,484	212,588	311,792	430,350	297,860	313,400	5.22%
Professional Services	1,485,166	1,428,529	1,511,375	1,265,293	1,604,000	1,625,090	1.31%
Maintenance	1,348,628	1,354,418	1,658,463	2,779,562	1,631,700	1,823,200	11.74%
Contractual Fire	624,487	672,565	706,800	725,300	739,200	738,554	-0.09%
Capital Outlay	427,560	283,124	144,234	54,470	164,400	494,695	200.91%
Contingency	-	103,301	-	-	101,700	103,200	1.47%
Transfers	580,000	569,500	567,000	800,000	-	-	0.00%
TOTAL	<u>\$ 11,917,694</u>	<u>\$ 12,177,127</u>	<u>\$ 12,542,644</u>	<u>\$ 13,507,037</u>	<u>\$ 12,852,680</u>	<u>\$ 14,107,489</u>	<u>9.76%</u>

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - City Council
Director - City Council**

DEPARTMENT DESCRIPTION:

The legislative body of city government is the City Council. Comprised of four council members and the mayor, the City Council is responsible for enacting ordinances, adopting the yearly budget and establishing basic policies of the city. They are also responsible for appointing the city manager, city attorney, and members of the city advisory commissions. The mayor and council members are elected at large. The mayoral term is for two years, while council members are elected for overlapping four-year terms.

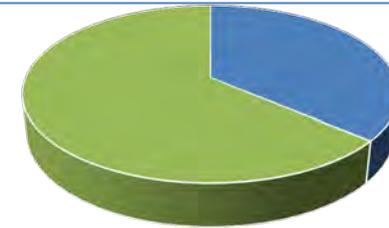
CITY COUNCIL GOALS FOR 2022

1. Development/Redevelopment
 - A. Strengthen historic preservation via infill standards and rehab over demo
 - B. Increase rental code inspections and code enforcement
 - C. Emphasize single family and owner occupied housing and redevelopment
2. Finance/Organization
 - A. Maintain balanced City budget
 - B. Actively identify and eliminate excessive spending
 - C. Develop Special Entertainment District sales tax
3. Parks, Trails and Rivers
 - A. Increase maintenance levels for parks and trail connections
 - B. Continue to support Riverwalk Plan
 - C. Ash Tree mitigation and tree replacment
4. Roads, transportation, and other
 - A. Trunk Hwy 10, fluid response to traffic congestion
 - B. Trunk Hwy 47, review options
 - C. Increase maintenance levels for sidewalks
5. Other goals or objectives
 - A. Enhance communication with citizens
 - B. Ensure constitutional rights of residents and business owners are upheld
 - C. Have a strong, safe, and vibrant downtown

PERFORMANCE MEASURES:

	2020	2021	2022 Budget
1. Change in tax levy	3.90%	1.96%	3.90%
2. Change in general fund expenditures	6.02%	-2.86%	9.76%

2022 EXPENDITURES BY CATEGORY



■ Personal services
 ■ Supplies
 ■ Professional services

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 36,066	\$ 44,100	\$ 44,100
Supplies	37	100	100
Professional services	74,325	77,500	79,780
TOTAL	\$ 110,428	\$ 121,700	\$ 123,980

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 0.51	\$ 0.57	\$ 0.58
Annual	\$ 6.16	\$ 6.79	\$ 6.92

% Change to Gross Levy



[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - City Administration
Director - City Manager**

DEPARTMENT DESCRIPTION:

The City Administration Department is the general administrative unit of the City government. As such, it supervises and coordinates activities of the City departments, handles citizen inquiries and service requests and implements policies of the City. This activity also prepares the agenda and materials for council meetings, prepares regular and special management reports, advises the Council on policy matters and presents the annual budget for consideration by the City Council. The Administration Dept is responsible for certain facets of personnel; Labor contracts, employment hires, benefit registration, etc.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Finalize labor contracts for Anoka Champlin Captains unit
2. Begin Human Rights Commission meetings
3. Develop online job recruitment and hiring platform
4. Update policies on special events, website, reader board and social media

2021 ACCOMPLISHMENTS

1. Renegotiated labor contacts for Police and Sergeants Units
2. Updated Voluntary Early Retirement Program with succession planning
3. Took on personnel duties for Anoka Champlin Fire Department

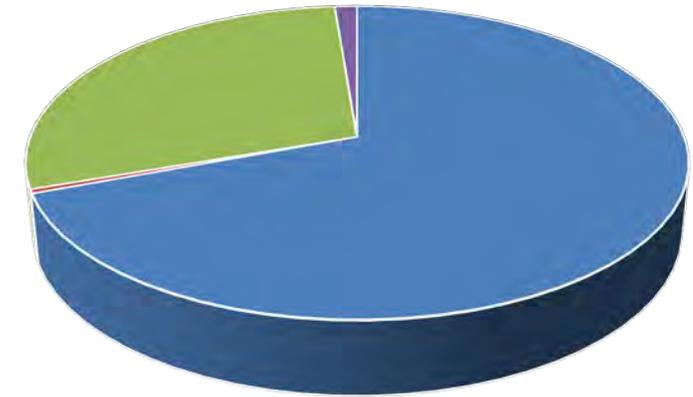
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Business Licenses processed	125	125	130
2. New Hires FT/PT/Seasonal	10/9/105	11/62/103	15/20/110
3. Number of visitors to website	147,751	245,766	300,000

STAFFING LEVELS:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	3.45	3.45	3.45

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 278,252	\$ 306,590	\$ 312,960
Supplies	4,925	1,500	1,500
Professional services	95,737	104,750	105,010
Maintenance	80,943	4,500	8,500
TOTAL	\$ 459,857	\$ 417,340	\$ 427,970

PER CAPITA EXPENSE:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 2.14	\$ 1.94	\$ 1.99
Annual	\$ 25.66	\$ 23.29	\$ 23.88

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Elections
Director - City Manager**

DEPARTMENT DESCRIPTION:

This department provides for the registration of voters and also conducts all elections according to local ordinances and state law. This includes administration of precincts, filing of local offices, proofing ballots, publishing all required legal notices, coordination of election judge staff, provide residents with important voting information and ensure all elections are fair and accurate.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. New ADA equipment and software training for staff and judges
2. Install software upgrades in ES&S
3. Complete required training sessions for upcoming election
4. Have annual equipment maintenance performed before election

2021 ACCOMPLISHMENTS

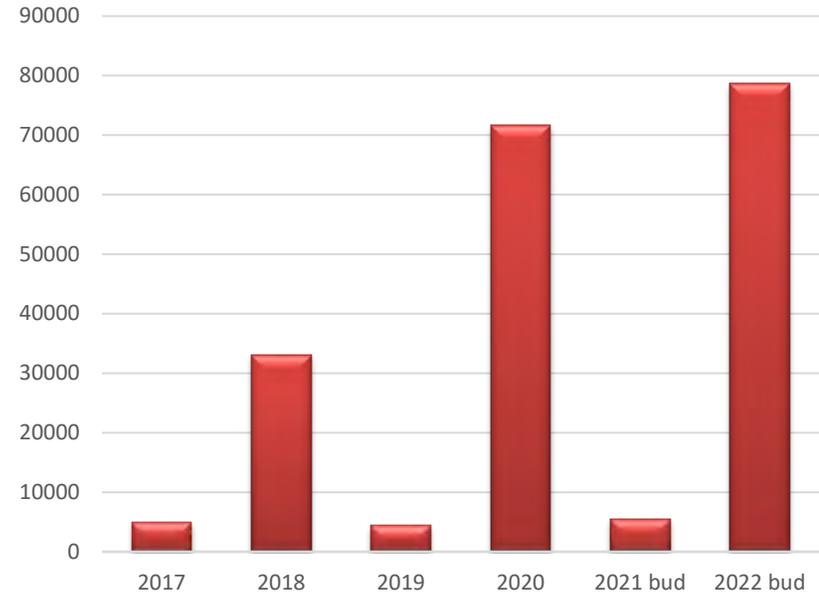
1. No elections held in 2021
2. Equipment maintenance performed

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Registered voters	10,801	10,856	11,000
2. Number of precincts	8	8	8



Election Expenditures by year



EXPENDITURES:

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Personal services	\$ 53,504	\$ -	\$ 70,500
Supplies	5,190	-	2,000
Professional services	1,710	-	2,200
Maintenance	11,346	5,500	4,000
TOTAL	\$ 71,750	\$ 5,500	\$ 78,700

PER CAPITA EXPENSE:

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Monthly	\$ 0.33	\$ 0.03	\$ 0.37
Annual	\$ 4.00	\$ 0.31	\$ 4.39

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Finance
Director - Finance Director**

DEPARTMENT DESCRIPTION:

This department is responsible for administration of the city's financial affairs. This includes maintaining accounting records for all operations, custody and investment of funds, revenue collection and disbursement of city monies, administration of debt, payroll function, purchasing function, special assessments, city receptionist area, budget preparation and supervision of utility billing.

MAJOR OBJECTIVES TO ACCOMPLISH IN 2022:

1. Work with electric utility to develop rate structure to better reflect costs
2. Submit three financial documents to GFOA for review for award programs
3. Increase investment in employee development and training

2021 Accomplishments

1. New customer portal, allowing customer greater access to information
2. Took over accounting and payroll responsibilities for Anoka Champlin Fire Dept
3. Received GFOA awards for Budget, Annual Financial Report, and Popular Report

PERFORMANCE MEASURES FOR UTILITY BILLING:

	2020	2021	2022 Projected
1. Deposits held	3,354	2,778	2,500
2. Customers on ebilling	972	1,001	1,200
3. Customers on bank draft	4,195	4,313	4,200
4. Total Utility Billing Calls*	11,256	11,005	21,000
5. Average Time Per Call	2:40	3:07	3:00

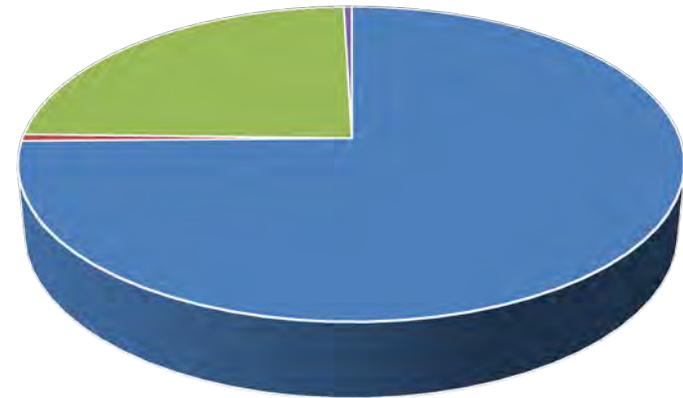
PERFORMANCE MEASURES FOR GENERAL FINANCE:

	2020	2021	2022 Projected
1. GFOA Awards	3	3	3
2. Employee training/memberships	1,870	1,767	5,800

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
FTE	4.70	4.70	4.70

* Utility billing calls greatly reduced in 2020/2021 due to Covid-19.

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Personal services	\$ 244,769	\$ 268,490	\$ 298,740
Supplies	2,933	2,500	2,500
Professional services	58,607	75,970	75,000
Maintenance	258,634	1,500	2,000
TOTAL	\$ 564,943	\$ 348,460	\$ 378,240

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Monthly	\$ 2.63	\$ 1.62	\$ 1.76
Annual	\$ 31.52	\$ 19.44	\$ 21.11

CITY OF ANOKA 2022 ADOPTED BUDGET

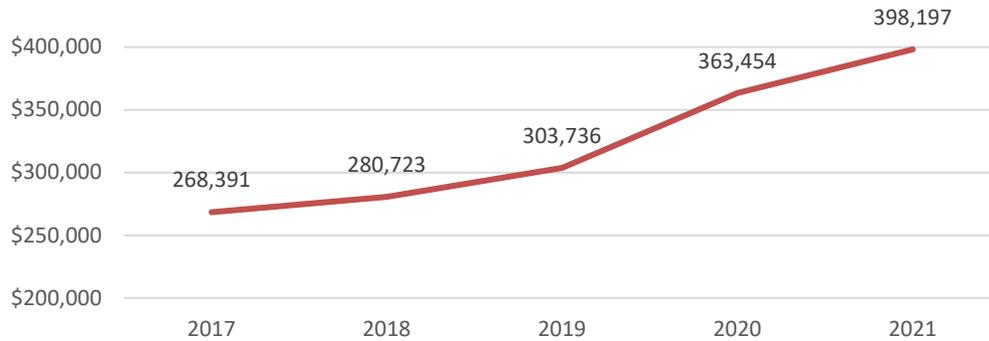
**Fund - 101 General
Division - General Government**

**Department - Assessing
Director - Finance Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the valuation of all real and personal property for property tax purposes and the administration of all special assessments. Special assessments increase each year by about 100 new accounts as a result of new development, annual street renewal projects and redevelopment.

Special Assessments Certified



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Maintain accurate and uniform valuations
2. Retiring City Assessor to handle onboarding and training of new recruit

2021 ACCOMPLISHMENTS

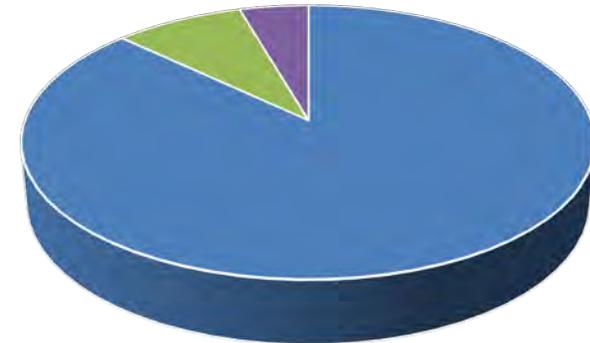
1. Updated IAS World after 2020 implementation

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Residential assessments	1035	946	1000
2. Exempt parcels	482	112	75
3. Tax court petitions	12	9	15
4. Tax court parcels	22	15	25

STAFFING LEVELS	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	1.00	1.00	1.00

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 162,220	\$ 152,460	\$ 163,620
Supplies	46	100	100
Professional services	21,296	15,930	15,890
Maintenance	7,291	8,500	8,500
TOTAL	\$ 190,853	\$ 176,990	\$ 188,110

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 0.89	\$ 0.82	\$ 0.87
Annual	\$ 10.65	\$ 9.88	\$ 10.50

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Legal
Director - City Manager**

DEPARTMENT DESCRIPTION:

The city attorney provides legal services required by the city. The city attorney advises the city council and city departments in all legal matters relating to the operations of city government, and prepares all contracts, ordinances, legal opinions and other legal documents required by the city staff or council. In addition, the attorney appears on the city's behalf before any court or administrative body in the prosecution or defense of all proceedings in which the city is a party.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Minimize City exposure to claims and lawsuits through review and revision of policies and procedures.

2021 ACCOMPLISHMENTS

1. Delivered timely, high quality, cost-effective legal counsel.

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Criminal	\$ 145,937	\$ 130,000	\$ 140,000
2. Civil	\$ 58,369	\$ 75,000	\$ 70,000



EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Professional services	\$ 204,276	\$ 193,328	\$ 205,000
TOTAL	\$ 204,276	\$ 193,328	\$ 205,000

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 0.95	\$ 0.90	\$ 0.95
Annual	\$ 11.40	\$ 10.79	\$ 11.44

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Planning Community Development
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

This department has responsibility for preparing and implementing the comprehensive plan and coordinating the overall development of the City. This includes developing proposals for public improvements, drafting zoning ordinances and processing applications such as rezoning, variances, and conditional use permits. This department provides regular staff support to the Heritage Preservation Commission and Planning Commission. It also is responsible for enforcing City Code in regard to property maintenance, rental property licensing and inspections of property. The Five Year Economic Development Plan is created by this department. It provides staff support to the Economic Development Commission. The department administers four Tax Increment Financing Districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Update Community Development website pages
2. Comp Plan implementation items including MCRRA Ordinance and Zoning Map
3. Improve upon licensing, inspection, and enforcement of rental properties
4. Hire part time administrative employee

2021 ACCOMPLISHMENTS

1. Completion and adoption of 2040 Comprehensive Plan Update
2. Implementation of online permit software
3. Return of rental license inspection process after being on hold due to Covid-19

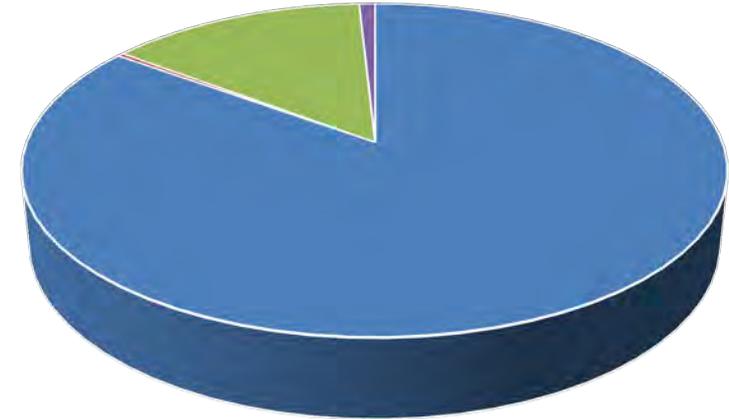
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. PC Applications	22	19	18
2. Ordinance Amendments	3	3	2
3. Rental Inspections	45 (Covid)	140	150
4. Citations Issued	133	113	120

STAFFING LEVELS

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
FTE	3.80	3.80	3.80

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 364,156	\$ 387,820	\$ 395,820
Supplies	751	1,500	1,500
Professional services	49,768	60,960	64,440
Maintenance	3,861	4,000	4,000
TOTAL	\$ 418,536	\$ 454,280	\$ 465,760

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 1.95	\$ 2.11	\$ 2.17
Annual	\$ 23.35	\$ 25.35	\$ 25.99

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - General Government**

**Department - Unallocated
Director - Finance Director**

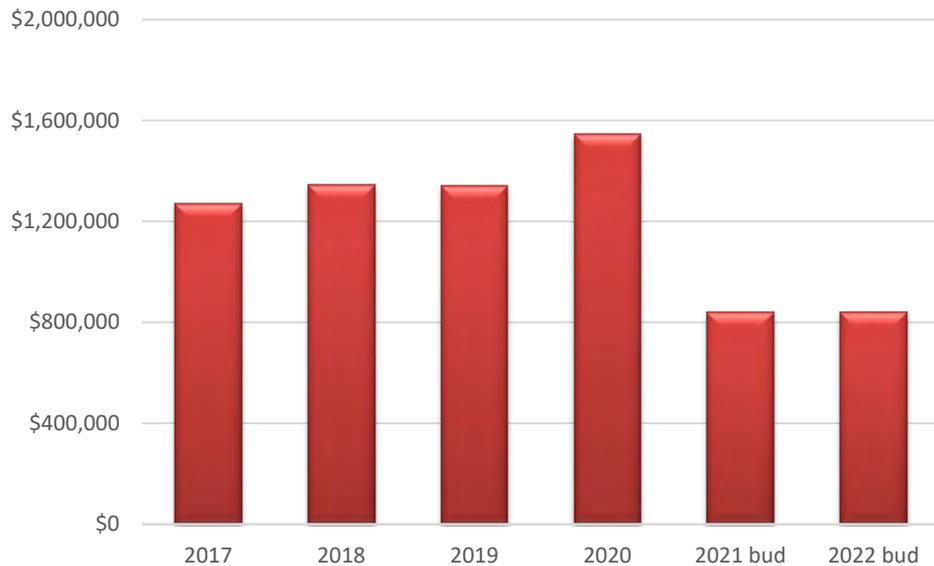
DEPARTMENT DESCRIPTION:

This account is a contingency fund to cover unexpected or emergency needs. It also finances miscellaneous items not directly chargeable to a specific function or activity including transfers to fire and debt service.

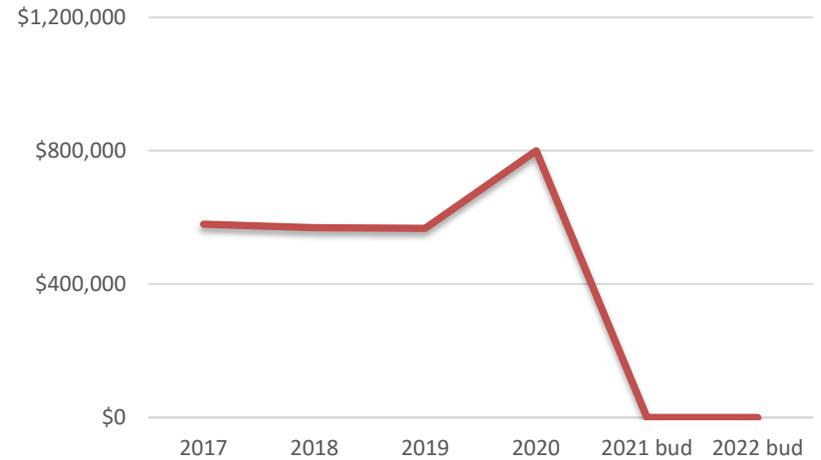
2022 HIGHLIGHTS

1. Annual payment to fire fund - \$739,200
2. Separate debt levy, no transfer out for debt
3. Increased contingency

UNALLOCATED EXPENDITURES BY YEAR



TRANSFERS OUT BY YEAR



EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Fire Services	\$ 725,300	\$ 739,200	\$ 738,554
Transfers to other funds	800,000	-	-
Contractual services	21,614	80,200	31,700
Contingency	-	21,500	71,500
TOTAL	\$ 1,546,914	\$ 840,900	\$ 841,754

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Monthly	\$ 7.19	\$ 3.91	\$ 3.91
Annual	\$ 86.32	\$ 46.92	\$ 46.97

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - Public Safety**

**Department - Police
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The mission of the Anoka Police Department is to maintain the peace and the protection of the community through diligent enforcement of laws and effective response to calls for service.

The goals of the Anoka Police Department are to (1) effectively respond to the commission of crime by maintaining a proactive patrol and investigative unit and by vigorous prosecution of criminals, (2) educate and communicate with our citizens concerning public safety issues in order to harden potential targets of crime and to draw the citizens and police into a closer working relationship, (3) instill public confidence in the police department by exercising sound management practices that provide firm direction, commitment to excellence, and a professional working environment whereby officers can deliver police services in an efficient and expedient manner.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Oversee construction of LETC/ACF with public services and contractors
2. Hire and train one additional full time officer
3. Reapply for 2022 Toward Zero Death grant and Auto Theft Task Force grant
4. Review and revise department policy and procedure to ensure best practices

2021 ACCOMPLISHMENTS

1. Implemented use of Lexipol to enhance department policy and procedure
2. Participated in 2021 State of MN Toward Zero Death Grant
3. Received over \$100,000 in donations for training equipment for new center

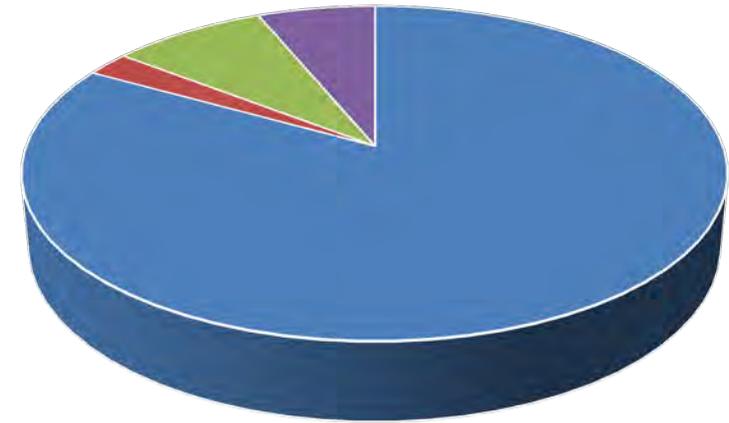
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Assaults 5th Degree	79	133	100
2. Property Damage Crash	525	349	500
3. Burglary	35	33	35
4. Auto Theft	45	30	35
5. Calls for service	22,206	22,547	23,000

STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	33.00	31.25	32.25

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 3,499,132	\$ 4,087,950	\$ 4,137,500
Supplies	97,152	97,400	117,000
Professional services	368,251	382,110	413,200
Maintenance	1,033,762	343,800	312,300
Capital projects	19,465	-	31,000
TOTAL	\$ 5,017,762	\$ 4,911,260	\$ 5,011,000

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 23.33	\$ 22.84	\$ 23.30
Annual	\$ 279.99	\$ 274.05	\$ 279.62

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - Public Safety**

**Department - AHS Security
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The Anoka Senior High School Security Unit is a contractual law enforcement security service provided to the Senior High School in the City of Anoka. The primary mission of the Unit is to provide protection for students and staff and to preserve the peace on the campus through vigorous visible foot and vehicle patrol and through follow up investigations. This service is completely paid for by the School District.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Renegotiate security contract with District #11 to continue services in 21-22
2. Cross train security officers to be prepared to work contracts and Parks
3. Develop recruiting plan to increase interest in employment with Security Unit

2021 ACCOMPLISHMENTS

1. Renegotiated security contract with District #11 to continue service in 21-22
2. Improved recruiting plan to increase interest in employment with Security Unit
3. _____

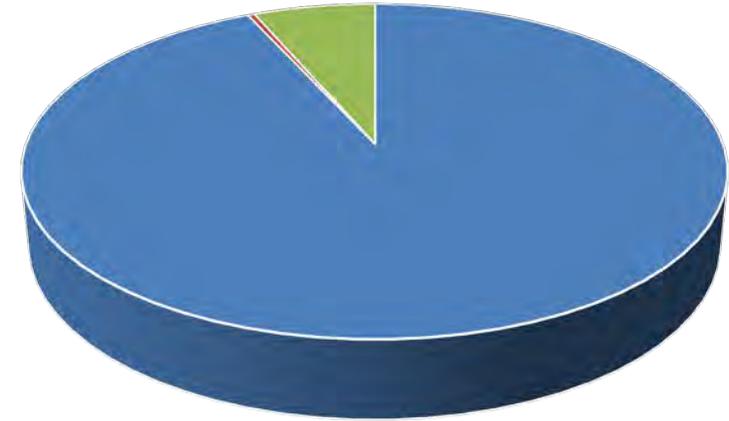
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Parking lot patrols	10	24	25
2. Foot patrols in school	10	45	45

STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	0.15	0.15	0.15

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 23,769	\$ 52,310	\$ 51,310
Supplies	-	200	200
Professional services	3,250	3,250	3,580
Maintenance	7,291	-	-
TOTAL	\$ 34,310	\$ 55,760	\$ 55,090

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 0.16	\$ 0.26	\$ 0.26
Annual	\$ 1.91	\$ 3.11	\$ 3.07

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - School Liaison
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

Anoka Hennepin School Districts has contracted with the City of Anoka to provide a licensed police officer to service as a liaison between the school and its students. The primary mission of the School Liaison Officer is to provide education, crime prevention and protection for students and staff.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Continue teaching the DARE Program at all four elementary schools in Anoka.
2. Renegotiate contract to increase fees for services
3. Continue to work collaboratively with school staff, parents, and students

2021 ACCOMPLISHMENTS

1. Taught DARE program at all four elementary schools in Anoka
- 2.
- 3.

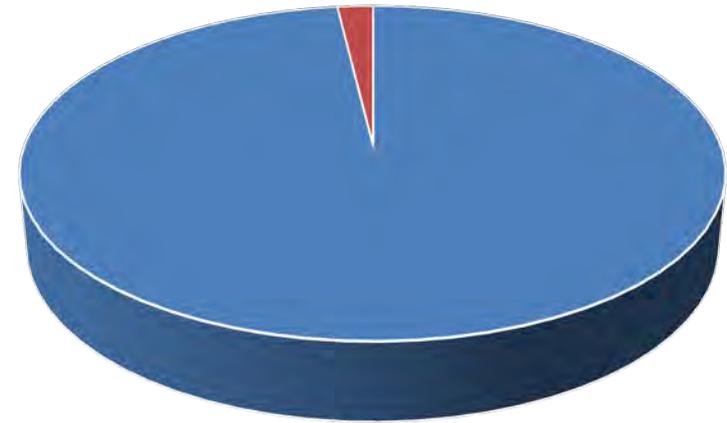
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. DARE Program Graduates	60	266	266
2. Juvenile Conferences	10	25	25

STAFFING LEVELS

	<u>ACTUAL</u> 2020	<u>BUDGETED</u> 2021	<u>BUDGETED</u> 2022
FTE	1.85	1.85	1.85

2022 EXPENDITURES BY CATEGORY



■ Personal services ■ Professional services ■ Maintenance

EXPENDITURES:	<u>ACTUAL</u> 2020	<u>BUDGETED</u> 2021	<u>BUDGETED</u> 2022
Personal services	\$ 131,817	\$ 183,880	\$ 187,830
Professional services	3,310	3,310	3,650
Maintenance	7,291	-	-
TOTAL	\$ 142,418	\$ 187,190	\$ 191,480

PER CAPITA EXPENSE:	<u>ACTUAL</u> 2020	<u>BUDGETED</u> 2021	<u>BUDGETED</u> 2022
Monthly	\$ 0.66	\$ 0.87	\$ 0.89
Annual	\$ 7.95	\$ 10.45	\$ 10.68

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - Crime Free Housing and Downtown Security
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

The Community Oriented Policing and Problem Solving Officer has two primary goals. These include liaison with the down town business owners to provide crime prevention training and techniques as well as tracking nuisance properties and the enforcement the City's Crime Free Drug Free rental ordinance. The mission of the COPPS officer is to increase communications with business owners and landlords and improve the safety and security within the downtown area and in the rental properties of Anoka by reducing crime and nuisance activities.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Implement business crime watch program
2. Revitalize community outreach efforts and programs
3. Develop a recruitment program for Security Officers

2021 ACCOMPLISHMENTS

1. Safety Fair developed
2. Citizen Academy developed
3.

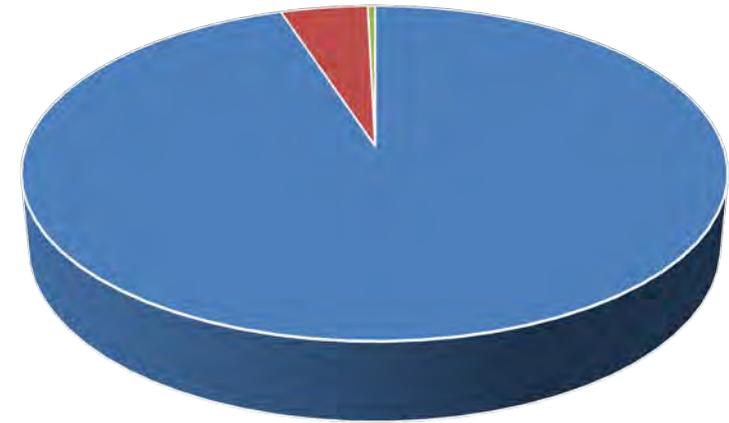
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Attend LMA meetings	2	2	4
2. Tenant lease violations	17	17	35

STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	5.00	6.00	7.00

2022 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 455,102	\$ 521,560	\$ 714,860
Professional services	28,261	34,280	34,950
Maintenance	49,334	-	3,000
TOTAL	\$ 532,697	\$ 555,840	\$ 752,810

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 2.48	\$ 2.58	\$ 3.50
Annual	\$ 29.72	\$ 31.02	\$ 42.01

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Safety**

**Department - Civil Defense
Director - Chief of Police**

DEPARTMENT DESCRIPTION:

This activity maintains a state of emergency preparedness in case of natural disaster, unusual occurrences, or all out war. It's primary purpose is to coordinate other city departments or governmental units in the safeguarding of life and property during and following such emergencies.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Renew and maintain outdoor early warning siren maintenance/testing contracts.
2. Renew outdoor early warning siren computer board contract.
3. Revise civil unrest operations plan

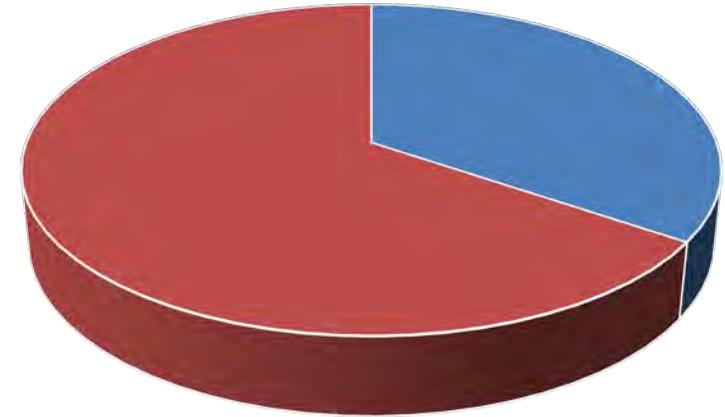
2021 ACCOMPLISHMENTS

1. Reviewed emergency operations plan
2. Repaired and identified the need to upgrade early warning siren monitoring
3.

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Certified Emergency Mgrs	2	3	3
2. Attend Gov's conf training	0	0	1
3. Continued AMEM Member	2	3	3

2022 EXPENDITURES BY CATEGORY



■ Supplies ■ Professional services

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Supplies	\$ -	\$ 500	\$ 500
Professional services	-	950	950
Maintenance	2,214	2,500	2,500
TOTAL	\$ 2,214	\$ 3,950	\$ 3,950

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 0.01	\$ 0.02	\$ 0.02
Annual	\$ 0.12	\$ 0.22	\$ 0.22

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

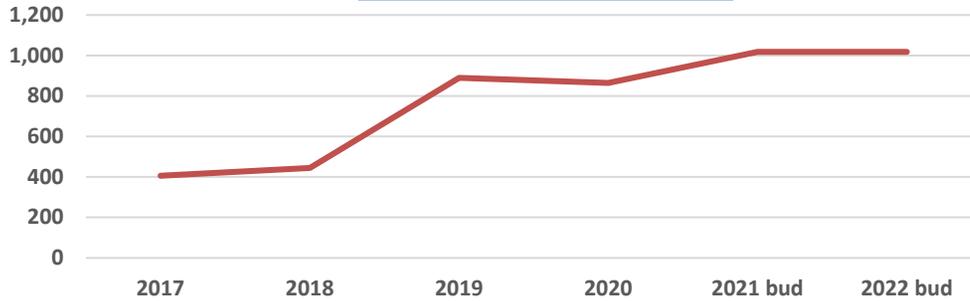
**Fund - 101 General
Division - Public Safety**

**Department - Building Inspections
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

This department administers and enforces city ordinances relating to the building code. Building plans are reviewed prior to construction, and building in the process of construction are inspected for compliance with applicable codes.

Building Permits Issued



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Update planning department web pages
2. _____
3. _____

2021 ACCOMPLISHMENTS

1. Implementation of online permit software
2. Total inspections for all construction types - 3,095
3. _____

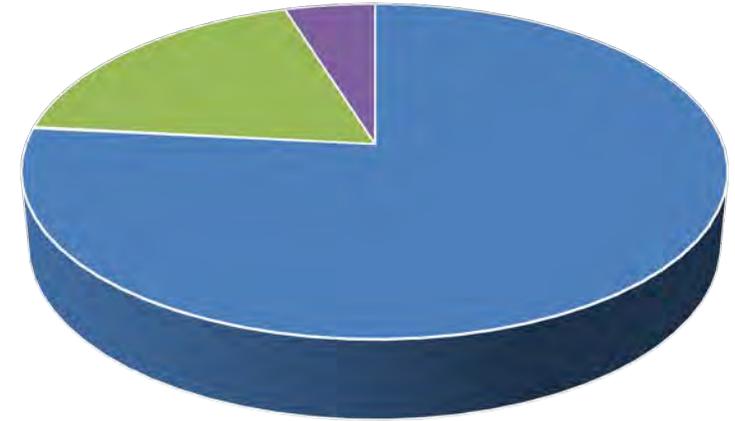
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Building Permits	950	518	700
2. Mechanical Permits	284	373	325
3. Plumbing Permits	300	386	340
4. Electric Permits	398	441	420
5. Zoning Permits	NA	136	120

STAFFING LEVELS

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	1.20	1.20	1.20

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 140,728	\$ 146,200	\$ 202,060
Supplies	167	400	400
Professional services	33,026	40,450	48,710
Maintenance	14,583	12,700	12,700
TOTAL	\$ 188,504	\$ 199,750	\$ 263,870

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 0.88	\$ 0.93	\$ 1.23
Annual	\$ 10.52	\$ 11.15	\$ 14.72

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

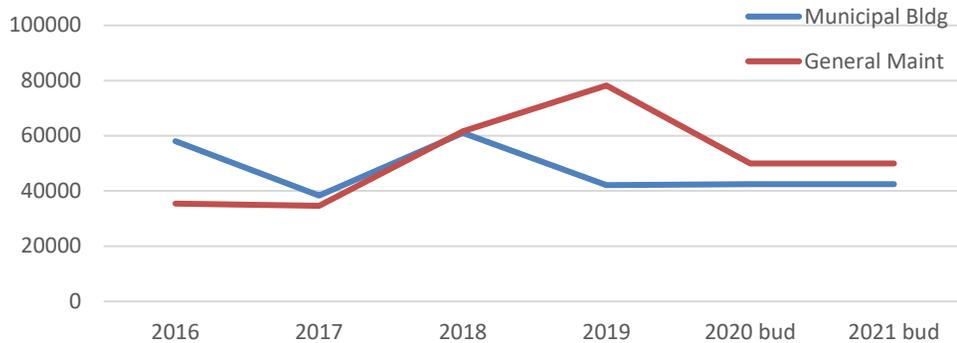
**Fund - 101 General
Division - Public Works**

**Department - Municipal Buildings
and General Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The Municipal Buildings department ensures the City Hall complex is safe and efficient while projecting a positive public image and work environment. The facility and its equipment is maintained by in-house maintenance personnel. The General Maintenance department maintains other City buildings and property in-house.

Maintenance expenditures



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Modernization of Anoka City Hall community room including kitchen
2. Review alternative options for ADA accessibility to lower level at City Hall
3. Ceiling tile maintenance and replacement at Greenhaven Center
4. _____

2021 ACCOMPLISHMENTS

1. Updated lower level HVAC including Community Room for City Hall

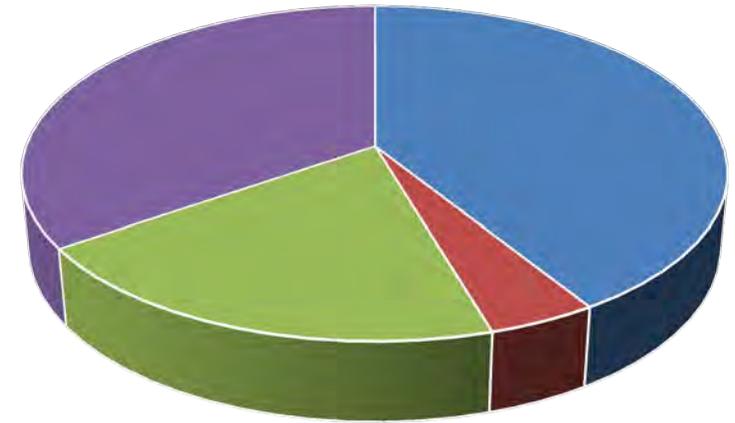
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Buildings maintained	5	5	5
2. Square feet cleaned daily	4500	4750	5500

STAFFING LEVELS

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Mun Bldg FTE	0.45	0.45	0.45
General Maint FTE	1.50	1.50	1.50

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 128,532	\$ 130,600	\$ 131,410
Supplies	20,782	6,800	13,800
Professional services	61,834	64,250	63,620
Maintenance	263,549	111,300	110,800
Capital projects	-	18,000	-
TOTAL	\$ 474,697	\$ 330,950	\$ 319,630

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 2.21	\$ 1.54	\$ 1.49
Annual	\$ 26.49	\$ 18.47	\$ 17.84

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - Public Works**

**Department - Engineering
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The engineering department is responsible for the design, construction, maintenance and operation of the physical facilities and infrastructure of the city. This includes preparation of plans (or supervision of plan preparation if consulting engineers are used) and construction management of contracts awarded by the council for public improvements such as paving, storm sewers, sidewalks, etc. Engineering ensures that all projects are designed and built to City standards.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Construction of the Hwy 10 Anoka projects
2. Applying for funding for the Highway 47 Corridor Project
3. TH-47 Grade Separation Project - select alignment and preliminary design
4. Completion of the SRP and SSIP projects

2021 ACCOMPLISHMENTS

1. Implementation of an ADA Transition Plan
2. Final design approval for US TH-10/169 Improvement Plan
3. Planning for SRP and SSIP projects
4. Construction of Green Haven Parkway Phase II

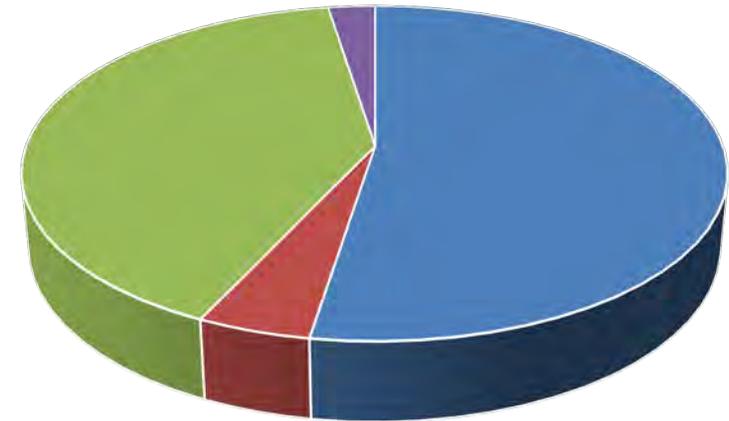
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. <u>Projects at/near completion</u>	5	5	5
2. <u>Site plan reviews</u>	5	5	5
3. <u>Inspection/review hours</u>	825	825	825

STAFFING LEVELS

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
FTE	1.30	1.30	1.30

2022 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Supplies
- Maintenance

EXPENDITURES:	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Personal services	\$ 48,452	\$ 56,190	\$ 52,530
Supplies	2,694	4,500	4,500
Professional services	31,038	40,420	40,470
Maintenance	7,641	5,000	2,500
Capital projects	-	50,000	-
TOTAL	\$ 89,825	\$ 156,110	\$ 100,000

PER CAPITA EXPENSE:	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Monthly	\$ 0.42	\$ 0.73	\$ 0.47
Annual	\$ 5.01	\$ 8.71	\$ 5.58

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Public Works**

**Department - Street Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The street department maintains streets and roadways within the city, including street surfacing and repairs, street cleaning, snow and ice removal, storm sewers and traffic regulating device installation and maintenance. Dam maintenance is also in the department.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Effective detouring of Highway 10 construction traffic
2. Snow and ice removal within 24 hours of snow event
3. Curb, gutter and storm sewer replacements
4. _____

2021 ACCOMPLISHMENTS

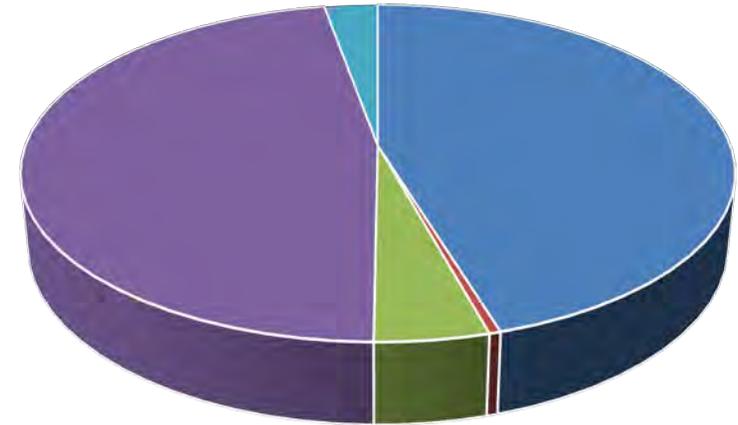
1. Street patching on East Main in preparation of Highway 10
2. Resurfacing of Buchanan Street from 6th Ave to 7th Ave
3. _____
4. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Overtime hours	317	678	500
2. Sidewalk repair costs	\$ 60,610	\$ -	\$ 50,000

STAFFING LEVELS	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	7.70	7.70	7.70

2022 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Maintenance
- Supplies

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 599,033	\$ 708,330	\$ 801,680
Supplies	3,994	17,900	7,900
Professional services	66,386	77,680	78,780
Maintenance	544,490	658,000	833,000
Capital projects	-	86,400	50,000
TOTAL	\$ 1,213,903	\$ 1,548,310	\$ 1,771,360

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 5.64	\$ 7.20	\$ 8.24
Annual	\$ 67.74	\$ 86.40	\$ 98.84

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Parks and Recreation**

**Department - Event Center
Director - Golf Operations Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the clubhouse at the golf course. Greenhaven Event Center is the location for various community events and meetings. This facility is also made available for cross country skiing in the winter. Tavern at Greenhaven operates a restaurant and banquet facility, with a portion paid back to the City.



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Aid in increasing catering tournament revenue
2. Continue improve cross country skiing program.
3. Promote Tavern at Green Haven and their level of service

2021 ACCOMPLISHMENTS

1. Record simulator use drove higher restaurant and bar sales
2. _____

PERFORMANCE MEASURES:

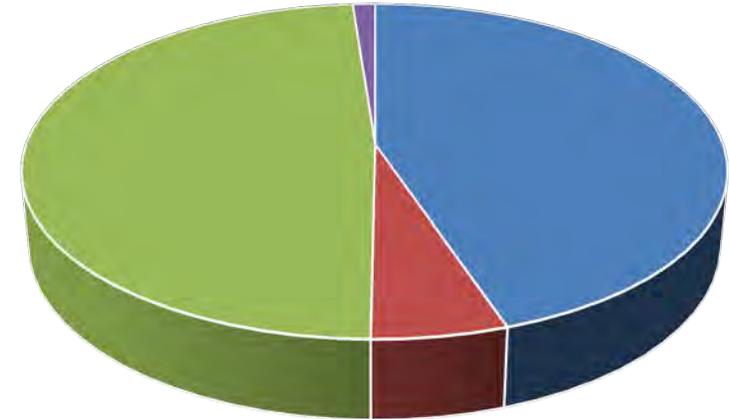
	2020	2021	2022 Projected
1. Commisison from vendor	\$ 20,886	\$ 31,242	\$ 40,000

STAFFING LEVELS

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	0.40	0.40	0.40



2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Personal services	\$ 69,631	\$ 71,710	\$ 75,190
Supplies	17,722	9,000	9,000
Professional services	74,264	86,760	81,610
Maintenance	42,937	2,000	2,000
Capital projects	35,005	-	-
TOTAL	\$ 239,559	\$ 169,470	\$ 167,800

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Monthly	\$ 1.11	\$ 0.79	\$ 0.78
Annual	\$ 13.37	\$ 9.46	\$ 9.36

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - Parks and Recreation**

**Department - Community Recreation
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for multiple areas of community recreation activities. This department encompasses Concerts in the Park, Movies in the Park, and Ice Cream Social, as well as other events. This department also provides for the rental boat slips on the Rum River and access to the upper recreational pool of the Rum River. Skating rink and warming house operations are accounted for in this department as well as snow removal on City sidewalks and the Central Business District. This department also is responsible for the maintenance and improvements to the City's playgrounds, playfields and tennis courts. Special events such as Halloween, Winterfest, Tree Lighting and the Food Truck Festival are accounted for by this department.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Outdoor concerts in the park on 6 Sundays and 10 Tuesdays
2. 4 Outdoor movies in the park
3. Support 6 large community events
4. 12 new rental slips at Peninsula Point Park

2021 ACCOMPLISHMENTS

1. 9 Sunday Concerts and 12 Tuesdays
2. 4 outdoor movies
3. 2 new events - Small People Big Trucks and Spring Fling
4. 1 pickleball and 2 cornhole tournaments

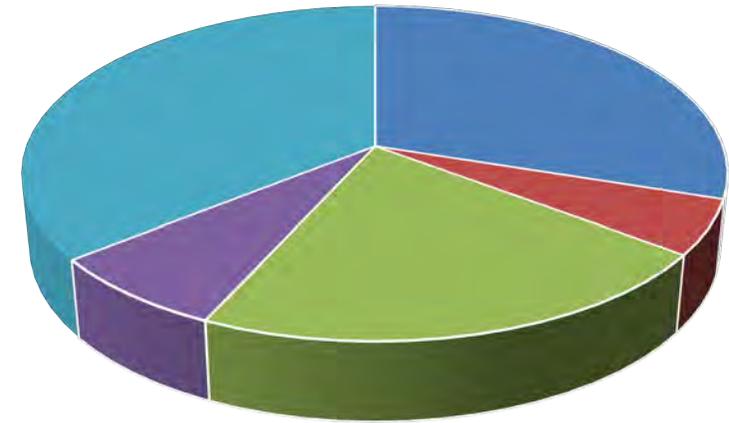
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Boat slips	17	26	34
2. Ice rink skaters	4400	4400	4000
3. "In the Park" events	22	22	22

STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	2.25	2.25	2.25

2022 EXPENDITURES BY CATEGORY



- Personal services
- Professional services
- Capital projects
- Supplies
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	113,910	111,970	163,620
Supplies	6,283	29,200	28,700
Professional services	55,251	139,010	117,450
Maintenance	152,717	40,500	40,500
Capital projects	-	-	195,000
TOTAL	\$ 328,161	\$ 320,680	\$ 545,270

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 1.53	\$ 1.49	\$ 2.54
Annual	\$ 18.31	\$ 17.89	\$ 30.43

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 101 General
Division - Parks and Recreation**

**Department - Aquatic Center
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the operation, staffing and maintenance of the Anoka Aquatic Center. The department took on operation of the concession stand in 2017.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Add swim instructor training to boost quality swim lessons
2. 45-50 part time season employees hired yearly for lifeguard and cashiers
3. Install new boiler after receiving competitive bids
4. Provide quality conession items with a reasonable profit

2021 ACCOMPLISHMENTS

1. Achieved highest swim lesson attendance to date
2. Had the lowest net loss to date
3. Interacted with over 45,000 people at the facility over summer with no closures

PERFORMANCE MEASURES:

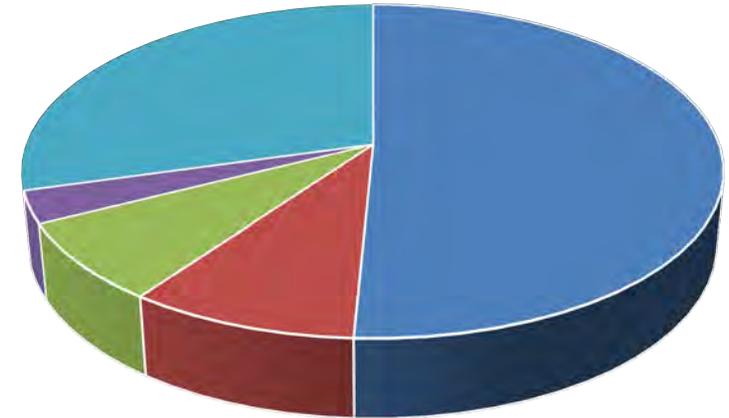
	2020	2021	2022 Projected
1. Swim lesson participants	787	1,235	1000
2. Open swim attendance	9,039	37,478	35,000
3. Concession stand sales	9,740	58,080	45,000

STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	0.60	0.60	0.60



2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital projects

EXPENDITURES:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 232,224	\$ 278,710	\$ 293,610
Supplies	23,131	53,000	53,000
Professional services	27,407	43,580	43,900
Maintenance	27,546	18,000	18,000
Capital projects	-	-	170,000
TOTAL	\$ 310,308	\$ 393,290	\$ 578,510

PER CAPITA EXPENSE:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 1.44	\$ 1.83	\$ 2.69
Annual	\$ 17.32	\$ 21.95	\$ 32.28

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 101 General
Division - Parks and Recreation**

**Department - Senior Center
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for operation, staffing, and maintenance costs of the Senior Center facility and program delivery

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Distribution of more than 600 newsletters per month
2. Queen Mary cruise
3. Extended tour trips to Washington, Scotland, Branson, Black Hills, NYC

2021 ACCOMPLISHMENTS

1. Delivered food and meals to seniors
2. Took trips to Washington DC, Door County, and Florida
3. Opened Senior Center ahead of surrounding cities while still maintaining safety
4.

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Special trips & activities	20	54	80
2. Meals served per year	2,070	3,893	3,500
3. Passengers per year	2,800	1,162	2,000

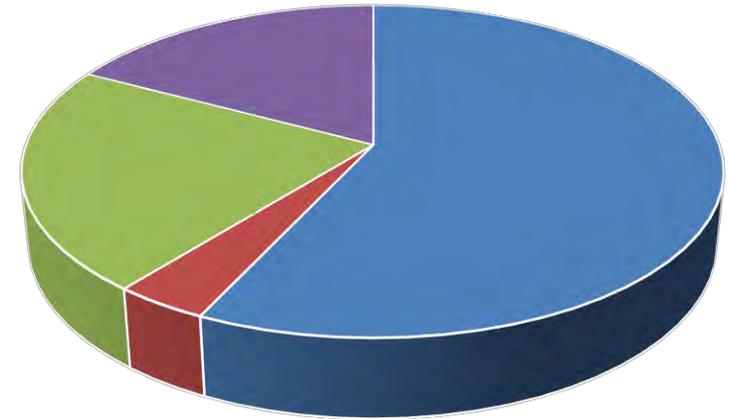
STAFFING LEVELS

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	0.60	0.60	0.60



763-576-4661 General information (Melissa)
763-427-6646 VOA dining

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 107,901	\$ 133,390	\$ 142,680
Supplies	2,613	9,500	9,500
Professional services	30,293	54,920	55,020
Maintenance	35,225	43,100	43,100
TOTAL	\$ 176,032	\$ 240,910	\$ 250,300

PER CAPITA EXPENSE:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Monthly	\$ 0.82	\$ 1.12	\$ 1.16
Annual	\$ 9.82	\$ 13.44	\$ 13.97

CITY OF ANOKA 2022 ADOPTED BUDGET

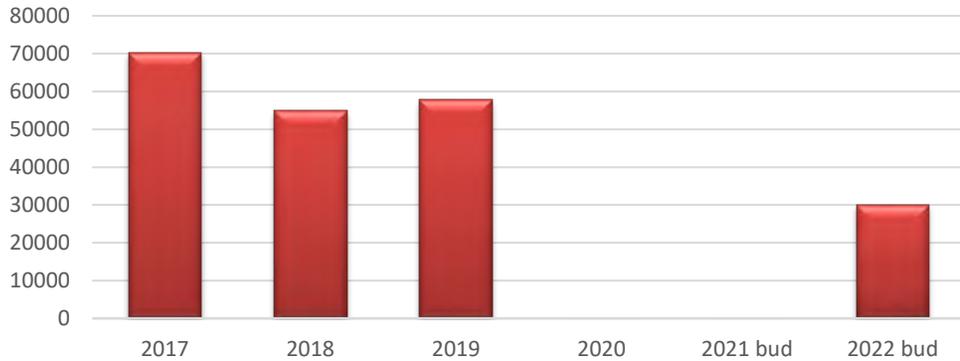
**Fund - 101 General
Division - Parks and Recreation**

**Department - Park Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the general administration of the Park and Recreation Department, maintenance of all city parks, and financing some park improvements.

Capital park improvements



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Complete installation of new playground and shelter at Station Park
2. Check existing play equipment for damages to be repaired or replaced
3. Monitor newly planted trees

2021 ACCOMPLISHMENTS

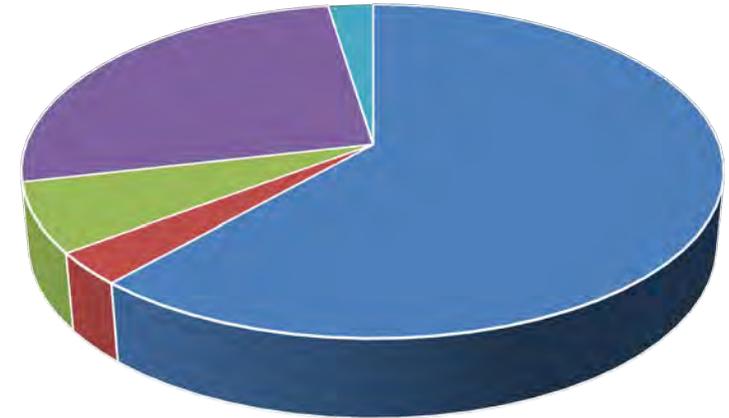
1. Completed installation of Rudy Johnson playground
- 2.
- 3.

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Picnic shelter reservations	165	210	225
2. City parks maintained	34	34	35
3. Park facilities	72	72	75

STAFFING LEVELS	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	6.45	5.45	5.45

2022 EXPENDITURES BY CATEGORY



- Personal services
- Maintenance
- Professional services
- Supplies
- Capital projects

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 689,074	\$ 668,460	\$ 766,060
Supplies	34,733	42,060	39,500
Professional services	83,137	79,920	83,720
Maintenance	271,747	310,800	325,800
Capital projects	-	-	30,000
TOTAL	\$ 1,078,691	\$ 1,101,240	\$ 1,245,080

PER CAPITA EXPENSE:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Monthly	\$ 5.02	\$ 5.12	\$ 5.79
Annual	\$ 60.19	\$ 61.45	\$ 69.48

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

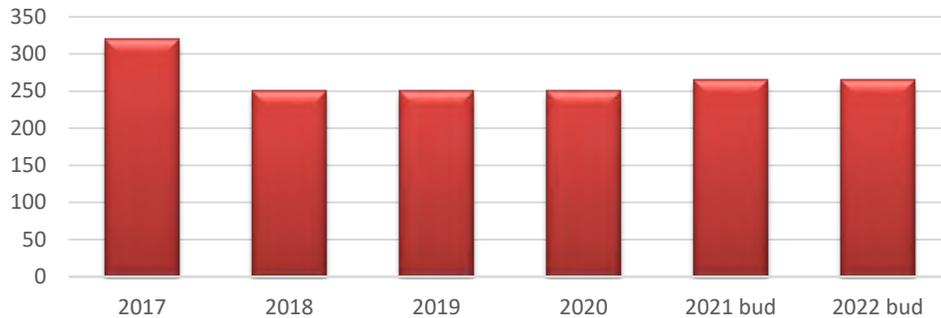
**Fund - 101 General
Division - Parks and Recreation**

**Department - City Beautification
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the shade tree disease control activities and some reforestation as well as beautification of parks, downtown Central Business District and planter beds

HANGING BASKETS PER YEAR



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Remove 150 emerald ash borer infested Ash Trees
2. Replant 150 new trees
3. Secure 2nd round grant funding for removal and replacment of 200 trees

2021 ACCOMPLISHMENTS

1. Addition of hanging baskets on Monroe Street from 1st to 3rd
2. Update tree ordinance for City of Anoka
3. Secured \$100,000 grant for emerald ash borer removal and replacment

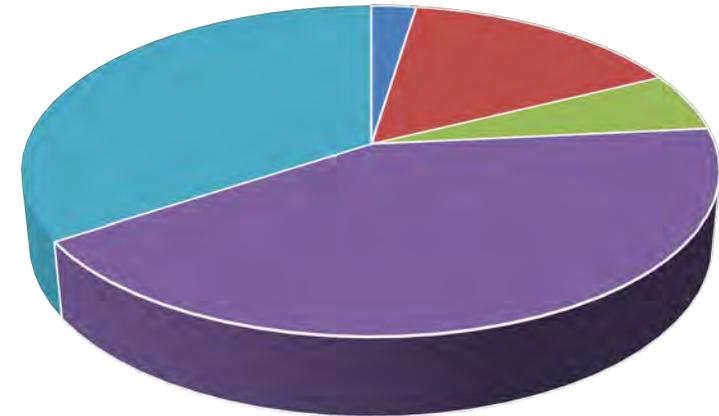
2021 ACCOMPLISHMENTS

	2020	2021	2022 Projected
1. Trees planted	50	50	200
2. Hanging baskets	250	265	265
3. Pots	26	26	26
4. Planted area	75	75	75

STAFFING LEVELS

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	0.20	0.20	0.20

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Personal services	\$ 3,013	\$ 3,100	\$ 3,420
Supplies	14,931	21,700	21,700
Professional services	5,330	8,000	8,160
Maintenance	12,911	60,000	60,000
Capital	-	-	48,695
TOTAL	\$ 36,185	\$ 92,800	\$ 141,975

PER CAPITA EXPENSE:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Monthly	\$ 0.17	\$ 0.43	\$ 0.66
Annual	\$ 2.02	\$ 5.18	\$ 7.92

**CITY OF ANOKA
2022 ADOPTED BUDGET**

SPECIAL REVENUE FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Taxes	\$ 13,894	\$ 13,794	\$ 695	\$ 700	\$ 750	\$ 800	6.67%
Licenses & Permits	59,160	44,908	48,643	41,800	39,000	40,000	2.56%
Fines & Forfeitures	41,870	44,479	38,990	28,500	55,000	55,000	0.00%
Interest Earnings	21,814	25,864	49,841	25,700	26,400	33,650	27.46%
Gain(loss) fair value of inv	(1,425)	13,013	15,152	-	-	-	0.00%
Charges for Services	221,561	214,630	157,691	240,800	224,500	223,900	-0.27%
Miscellaneous	41,980	39,604	36,009	27,550	41,250	34,840	-15.54%
Sale of fixed asset	-	-	8,050	-	-	-	0.00%
Transfers In/Reserves	-	-	-	73,870	73,730	187,510	154.32%
Total Revenue	\$ 398,854	\$ 396,292	\$ 355,071	\$ 438,920	\$ 460,630	\$ 575,700	24.98%
USES							
General Government	\$ 16,147	\$ 16,923	\$ 3,989	\$ 65,490	\$ 4,070	\$ 146,250	3493.37%
Public Safety	74,447	79,163	73,993	92,140	84,770	97,270	14.75%
Public Works	81,107	76,495	84,655	81,330	87,130	84,930	-2.52%
Parks	107,488	77,556	67,160	57,200	81,020	65,660	-18.96%
Capital Outlay	114,162	30,260	17,723	43,850	35,600	46,490	30.59%
Transfer out	-	-	-	-	-	135,000	100.00%
Total Expenditures	\$ 393,351	\$ 280,397	\$ 247,520	\$ 340,010	\$ 292,590	\$ 575,600	96.73%
Net Change in Fund Balance	\$ 5,503	\$ 115,895	\$ 107,551	\$ 98,910	\$ (55,526)	\$ (187,410)	
Fund Balance	\$ 1,881,302	\$ 1,997,197	\$ 2,104,748	\$ 2,203,658	\$ 2,148,132	\$ 1,960,722	-8.72%

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 202
Divison - Special Revenue

Department - Urban Redevelopment
Director -Community Development Director

DEPARTMENT DESCRIPTION:

This fund was set up to manage the Metropolitan Council sewer credits. Fund will be used to promote redevelopment in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Establish loan to recreation department for purchase of new dock sections
2. _____

2021 ACCOMPLISHMENTS

1. Established EFT system of payment of monthly units to receive discount
2. _____



What is SAC?

SAC is an easier way to say Sewer Availability Charge.

The Metropolitan Council charges this one-time fee when a residence or business connects to the regional wastewater (sewer) system for the first time. The Council may also charge SAC when a business grows or changes the use of its space, which may create more potential demand on the system.

The Council charges SAC to local governments, who pass it on to business or property owners. Some local governments also charge an additional fee.

You will pay any SAC owed to your local government.

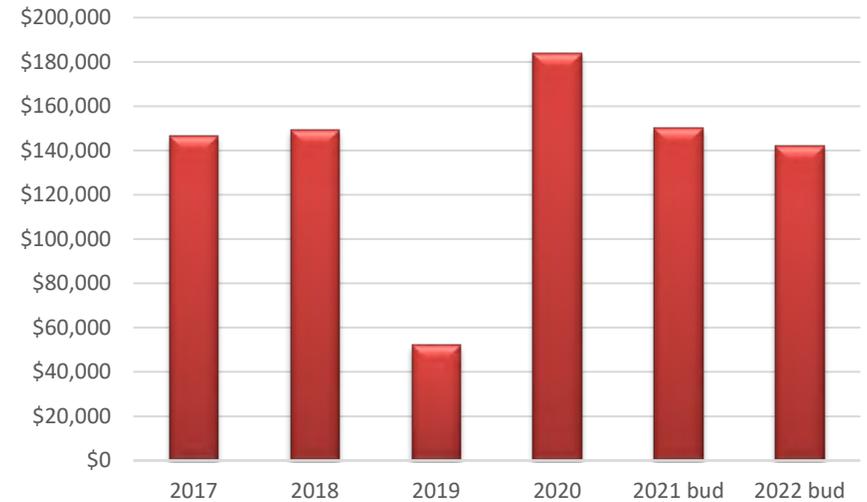


extra capacity

Why do I have to pay SAC?

Wastewater pipes and treatment plants are expensive. We borrow money to build them large enough to serve current AND future customers. SAC helps pay off the debt.

**URBAN REDEVELOPMENT
CHARGES FOR SERVICES**



REVENUES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Charges for services	\$ 184,065	\$ 150,000	\$ 141,900
Interest earnings	17,872	16,500	26,500
Transfer in/use of reserves	-	-	108,710
TOTAL	\$ 201,937	\$ 166,500	\$ 277,110
EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 100	\$ 120	\$ 200
Professional services	125,035	10	141,910
Transfer out	-	-	135,000
TOTAL	\$ 125,135	\$ 130	\$ 277,110
Net change	\$ 76,802	\$ 166,370	\$ (108,710)
Fund balance	\$ 1,513,769	\$ 1,680,139	\$ 1,571,429

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 205
Divison - Special Revenue

Department - Round Up
Director -City Council

DEPARTMENT DESCRIPTION:

Round Up for Change is a program that rounds utility customers' bills to the nearest dollar. These voluntary "round up" contributions are used to provide financial assistance to worth-while activities, organizations and community projects that provide basic human needs to families, children and seniors in our community. The City must spend the funds in accordance with these guidelines and in compliance with laws governing public purpose expenditures of municipal governments.

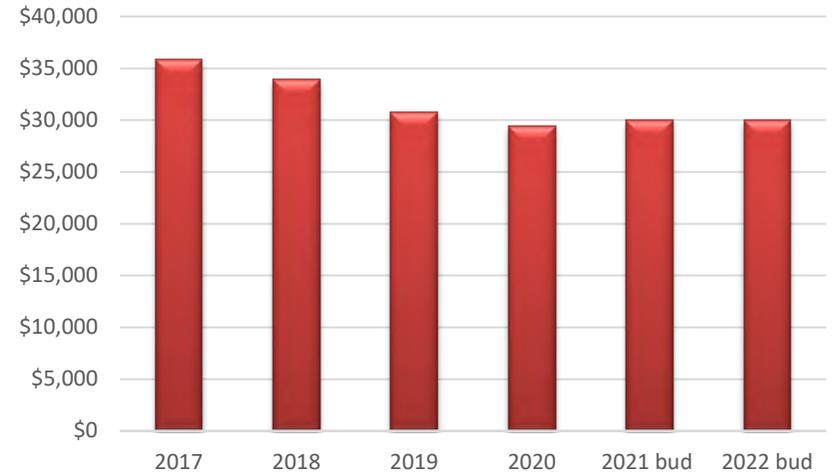
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Media interviews, newsletter articles and other outreach
2. _____

2021 ACCOMPLISHMENTS

1. Increased number of participants for the first year
2. _____

ROUND UP DONATIONS



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Donations	\$ 29,435	\$ 30,000	\$ 30,000
Interest earnings	72	300	50
TOTAL	\$ 29,507	\$ 30,300	\$ 30,050
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Contractual services	\$ 44,646	\$ 30,300	\$ 30,050
Maintenance	22	-	-
TOTAL	\$ 44,668	\$ 30,300	\$ 30,050
Net change	\$ (15,161)	\$ -	\$ -
Fund balance	\$ 4,077	\$ 4,077	\$ 4,077

Round up for Change with AMU!



Round Up to Make a Difference

How it works: Your utility bill is rounded up to the next full dollar amount. Those extra cents are combined with all other round up cents. These small contributions add up to big donations!

Generous contributions made by AMU customers from 2012-2018 have resulted in more than \$277,000 donated to local food shelves, shelters, and youth organizations.

Your donation will never exceed \$.99 a month. The average donation is just \$.48 a month. You may also make separate payments to the Round Up Fund if you choose, simply send a separate payment with your regular utility payment and mark it ROUND UP.

If you are interested in participating in this community giving program or get more details by calling 763-576-2750 or emailing ldouglas@ci.anoka.mn.us

Small change for you means a BIG difference for our community.

Be the change in someone's life!



AMU
ANOKA MUNICIPAL UTILITY
763-576-2750
www.ci.anoka.mn.us

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 210
Divison - Special Revenue**

**Department - Police Forfeiture
Director -Chief of Police**

DEPARTMENT DESCRIPTION:

This fund is dedicated to funds received from the sale of assets that are seized during a DUI or Narcotic arrest. DUI funds can be used for training and equipment specific to DUI enforcement, while narcotic funds can be used for training and educational materials

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

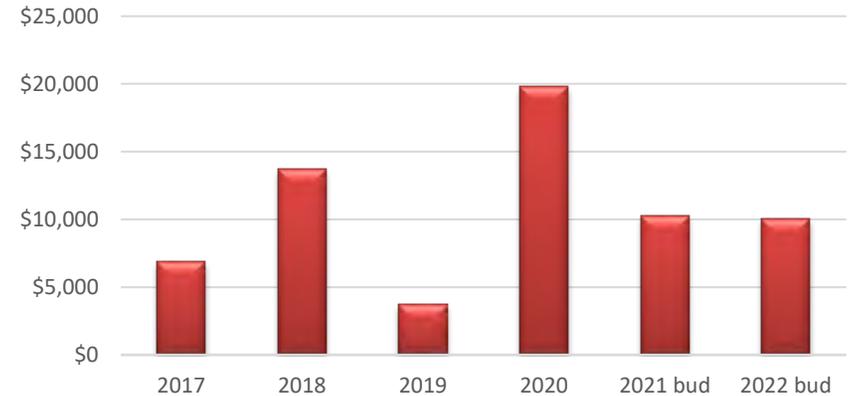
1. Determine feasibility of forfeiture of assets that must be scrapped
2. Purchase Taser equipment

2021 ACCOMPLISHMENTS

1. Reduced DUI forfeitures to only those of serious repeat offenders
- 2.



POLICE FORFEITURE REVENUE



REVENUES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Fines and forfeitures	\$ 19,327	\$ 10,000	\$ 10,000
Sale of fixed asset	-	-	-
Interest earnings	464	300	50
TOTAL	\$ 19,791	\$ 10,300	\$ 10,050

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Supplies	\$ 4,755	\$ -	\$ -
Professional services	5,759	-	10,050
TOTAL	\$ 10,514	\$ -	\$ 10,050

Net change	\$ 9,277	\$ 10,300	\$ -
Fund balance	\$ 39,376	\$ 49,676	\$ 49,676

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 225
Divison - Special Revenue**

**Department - Cemetery Maintenance
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This department is responsible for the maintenance of the Forest Hill and Oakwood cemeteries.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Complete installation of two new columbarium units
2. Plot additional cremation size in-ground graves
- 3.

2021 ACCOMPLISHMENTS

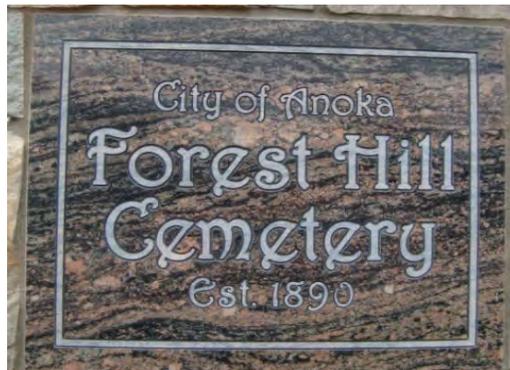
1. Implemented cloud hosted management software and public search option
2. Purchased one doubles only columbarium and one single/doubled mixed
- 3.

AVAILABILITY

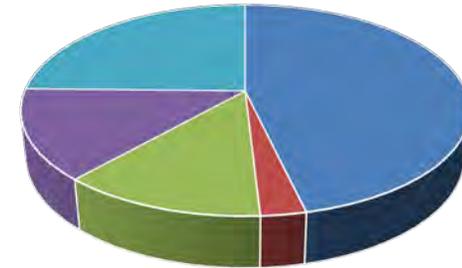
	2020	2021	2022 Projected
1. Cremation Graves	39	30	19
2. Columbarium Niches	14	11	133
3. Section 6-5 Graves	386	386	362

STAFFING LEVELS

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
FTE	0.65	0.65	0.65



2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Internments	\$ 27,105	\$ 29,000	\$ 29,000
Marking setting fees	7,075	4,500	7,000
Gravesites	32,805	25,000	30,000
Perpetual Care	16,822	16,000	16,000
Interest earnings	5,150	3,000	5,000
Miscellaneous	305	250	250
Transfer in/use of reserves	-	27,270	-
TOTAL	\$ 89,262	\$ 105,020	\$ 87,250

EXPENDITURES:

	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Personal services	\$ 36,675	\$ 51,930	\$ 40,390
Supplies	418	5,400	2,400
Professional services	14,046	10,940	10,870
Maintenance	15,158	12,750	12,000
Capital outlay	6,740	24,000	21,490
TOTAL	\$ 73,037	\$ 105,020	\$ 87,150

Net change	\$ 16,225	\$ (27,270)	\$ 100
Fund balance	\$ 460,262	\$ 432,992	\$ 433,092

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 260
Divison - Special Revenue**

**Department - City Parking
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The Parking fund maintains and improves the city's parking lots and 1 parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees. The Walker parking fund maintains and improves the Walker parking ramp. Included is providing a clean, safe, well lit area as well as managing the permit system and it's fees. The Cities primary leasor is the Walker Plaza, providing adequate spaces until 2039.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Monitor Hwy 10 construction and the effect on parking/traffic downtown
2. Review handicapped parking spaces and E-charging stations time limits
3. Work with parking advisory board on study requests for parking changes
4. Perform joint caulking at the Walker Ramp

2021 ACCOMPLISHMENTS

1. Completed re-roofing project at Walker Ramp
2. Worked with parking advisory board to fill or lease empty permit stalls
3. Increased parking enforcement fines
4. Reviewed parking changes in and around South Central Business District

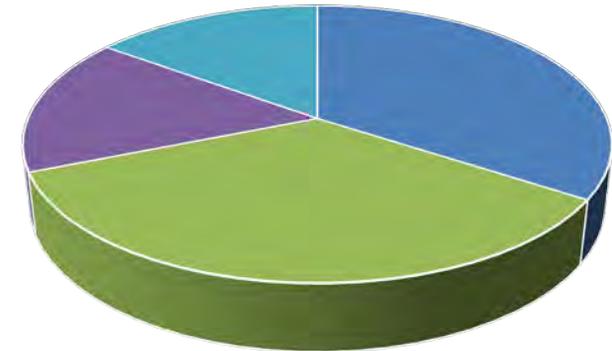
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Parking citations issued	2021	2121	2000
2. Annual permits sold		44	50
3. Quarterly permits sold		73	75
4. Monthly permits sold		30	50

STAFFING LEVELS

	ACTUAL <u>2019</u>	BUDGETED <u>2020</u>	BUDGETED <u>2021</u>
FTE	0.85	0.85	0.85

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Capital outlay

REVENUES:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Parking permits	\$ 43,465	\$ 39,000	\$ 40,000
Parkings fees	19,012	52,000	46,300
Interest earnings	4,651	6,100	2,000
Use of reserves	-	46,460	78,800
TOTAL	\$ 67,128	\$ 143,560	\$ 167,100

EXPENDITURES:

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 52,194	\$ 54,470	\$ 57,170
Supplies	765	-	-
Professional services	53,541	64,280	57,930
Maintenance	28,502	22,850	27,000
Capital outlay	6,615	-	25,000
TOTAL	\$ 141,617	\$ 141,600	\$ 167,100

Net change	\$ (74,489)	\$ (44,500)	\$ (78,800)
Fund balance	\$ 371,610	\$ 327,110	\$ 248,310

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 290
Divison - Special Revenue**

**Department - Lodging
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The Lodging Fund collects lodging taxes from hotels or motels in the City for remittance to the MN Metro North Tourism for membership to the association. The association promotes tourism to the member cities of Anoka, Blaine, Coon Rapids, Fridley, Ham Lake, Lino Lakes, Mounds View, New Brighton and Shoreview.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

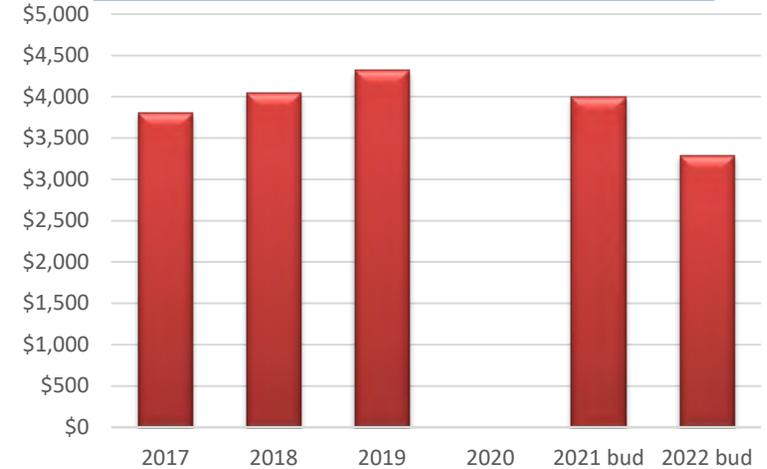
1. Collect lodging taxes promptly and remit to MN Metro North Tourism
2. Determine possible uses of fund balance

2021 ACCOMPLISHMENTS

1. Resumed Gateway payment to ABLA
2. _____



**North Metro Tourism membership
grant by year**



REVENUES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Lodging tax	\$ 791	\$ 750	\$ 800
Interest earnings	221	200	50
Miscellaneous	-	4,000	3,290
TOTAL	\$ 1,012	\$ 4,950	\$ 4,140
EXPENDITURES:			
	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal services	\$ 390	\$ 410	\$ 600
Professional services	29	3,530	3,540
TOTAL	\$ 419	\$ 3,940	\$ 4,140
Net change	\$ 593	\$ 1,010	\$ -
Fund balance	\$ 19,485	\$ 20,495	\$ 20,495

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

DEBT SERVICE FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Taxes	\$ 1,664	\$ 415	\$ 403	\$ 51	\$ 750,000	\$ 376,650	-49.78%
Special Assessments	-	-	-	385,776	-	110,000	0.00%
Interest Earnings	5,459	2,493	20,771	3,045	1,600	4,440	177.50%
Gain(loss) fair value of inv	15,872	3,515	3,676	21	-	-	0.00%
Issuance of bonds	-	-	-	-	-	-	0.00%
Transfers In/Reserves	960,000	944,500	927,000	1,302,970	390,000	230,000	-41.03%
Total Revenue and Transfers In	\$ 982,995	\$ 950,923	\$ 951,850	\$ 1,691,863	\$ 1,141,600	\$ 721,090	-36.84%
USES							
Principal Retirement	\$ 2,105,000	\$ 675,000	\$ 680,000	\$ 700,000	\$ 740,000	\$ 1,105,000	49.32%
Interest and fiscal charges	325,129	272,586	253,263	316,781	461,726	339,839	-26.40%
Refunding of bonds	-	-	-	-	-	-	0.00%
Total Expenditures	\$ 2,430,129	\$ 947,586	\$ 933,263	\$ 1,016,781	\$ 1,201,726	\$ 1,444,839	20.23%
 Net Change in Fund Balance	 \$ (1,447,134)	 \$ 3,337	 \$ 18,587	 \$ 675,082	 \$ (60,126)	 \$ (723,749)	
 Fund Balance	 \$ 544,057	 \$ 547,394	 \$ 565,981	 \$ 1,241,063	 \$ 1,180,937	 \$ 457,188	 -61.29%

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Funds 301-379
Division - General Government**

**Department - Debt Service
Director - Finance Director**

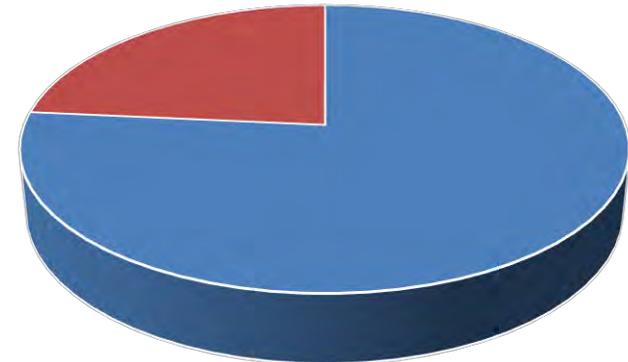
DEPARTMENT DESCRIPTION:

Debt Service funds finance and account for the payment of interest and principal on all general obligation debt other than debt issued for enterprise or component unit funds

1. 2010A Public Safety Building Bonds - maturity 2-1-2022
Public Safety Facility construction. 2022 final payment with fund balance
2. 2016A Public Facilities Crossover Refunding - maturity date 2-1-2028
Energy improvements to Greenhaven Event Ctr - 2021 funding with debt levy
3. 2014A TIF Crossover Refunding Bonds - maturity 2-1-2033
Historic downtown ramp - 2022 funding with debt levy and TIF revenue
4. 2020A General Obligation Bonds - maturity date 2-4-2041
Street Renewal projects - 2022 funding with special assessment revenue

General Obligation Bonds		
Year	Principal	Interest
2022	1,235,000	523,957
2023	1,175,000	493,890
2024	1,225,000	453,740
2025	1,255,000	412,090
2026	1,235,000	372,190
2027	1,120,000	337,065
2028	1,270,000	302,090
2029	1,130,000	265,490
2030	1,155,000	232,621
2031	1,200,000	203,538
2032	1,230,000	174,678
2033	1,255,000	144,748
2034	720,000	123,381
2035	730,000	110,773
2036	740,000	96,685
2037	755,000	81,196
2038	765,000	65,230
2039	790,000	48,665
2040	805,000	31,443
2041	715,000	14,898
2042	355,000	3,550
	<u>\$ 20,860,000</u>	<u>\$ 4,491,915</u>

2022 EXPENDITURES BY CATEGORY



- Principal bond payments
- Interest expense

REVENUE SOURCES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Debt service levy	\$ 51	\$ 750,000	\$ 376,650
Special assessments	385,776		110,000
Interest earnings	3,066	1,600	4,440
Transfer in	1,302,970	390,000	230,000
TOTAL	\$ 1,691,863	\$ 1,141,600	\$ 721,090
EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Principal bond payments	\$ 700,000	\$ 740,000	\$ 1,105,000
Interest expense	316,781	461,726	339,839
TOTAL	\$ 1,016,781	\$ 1,201,726	\$ 1,444,839
Net change	\$ 675,082	\$ (60,126)	\$ (723,749)
Fund balance	\$ 1,241,063	\$ 1,180,937	\$ 457,188

**CITY OF ANOKA
2022 ADOPTED BUDGET**

CAPITAL PROJECTS FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Taxes	\$ 552,594	\$ 574,469	\$ 620,916	\$ 653,679	\$ 702,700	\$ 684,500	-2.59%
Special assessments	937,857	568,810	783,656	436,428	917,866	436,000	-52.50%
Licenses and permits	13,118	15,401	10,460	18,834	-	18,000	100.00%
Intergovernmental	2,171,133	577,000	3,530,000	7,193,186	34,434,230	33,320,230	-3.24%
Charges for services	-	-	79,580	78,641	56,000	36,000	-35.71%
Franchise fees	369,339	382,046	384,110	414,358	414,559	414,559	0.00%
Investment Income	8,850	(4,091)	(54,868)	(20,219)	78,018	62,818	-19.48%
Gain(loss) fair value of inv	24,890	14,897	6,141	(8,513)	-	-	0.00%
Miscellaneous	689,784	821,280	483,931	1,278,186	302,304	91,204	-69.83%
Transfer in	1,520,000	1,930,000	508,700	226,000	245,000	265,000	8.16%
Bond Proceeds	-	-	-	5,530,701	4,988,700	4,000,000	-19.82%
Total Revenue	\$ 6,287,565	\$ 4,879,812	\$ 6,352,626	\$ 15,801,281	\$ 42,139,377	\$ 39,328,311	-6.67%
USES							
General government	\$ 92,172	\$ 34,658	\$ 12,826	\$ 38,580	\$ 10,510	\$ 11,320	7.71%
Public works	10,407	11,797	35,650	-	102,200	112,370	9.95%
Parks and recreation	7,863	3,147	-	5,697	8,510	9,550	12.22%
Capital outlay	7,020,066	6,008,504	8,370,773	17,054,325	7,188,000	39,387,750	447.97%
Principal retirement	194,323	-	-	-	-	-	0.00%
Interest and fiscal charges	242,069	265,387	336,875	408,470	438,865	353,539	-19.44%
Transfers out	800,000	425,000	600,000	136,000	450,000	300,000	-33.33%
Total Expenditures	\$ 8,366,900	\$ 6,748,493	\$ 9,356,124	\$ 17,643,072	\$ 8,198,085	\$ 40,174,529	390.05%
Net Change in Fund Balance	\$ (2,079,335)	\$ (1,868,681)	\$ (3,003,498)	\$ (1,841,791)	\$ 33,941,292	\$ (846,218)	
Fund Balance	\$ (118,756)	\$ (1,987,437)	\$ (4,990,935)	\$ (6,832,726)	\$ 27,108,566	\$ 26,262,348	3.12%

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 405
Division - General Government

Department - Building Capital Improvements
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Capital Improvement and Infrastructure program was designed to plan and fund major improvements throughout the city. It is intended for long-term funding of improvements to city buildings and equipment.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Completion of Law Enforcement Training Center with Animal Containment
2. City Hall roof, community room and carpeting replacement or upgrades
3. Public Safety Center carpeting replacement
4. Event Center elevator and bathrooms on 3rd floor

2021 ACCOMPLISHMENTS

1. Completion of Greenhaven Maintenance Building
2. Council approval and bid opening for LETC with Animal Containment

Image shows rendering of upper level animal containment entrance and lower level training center

Law Enforcement Training Center/Animal Containment

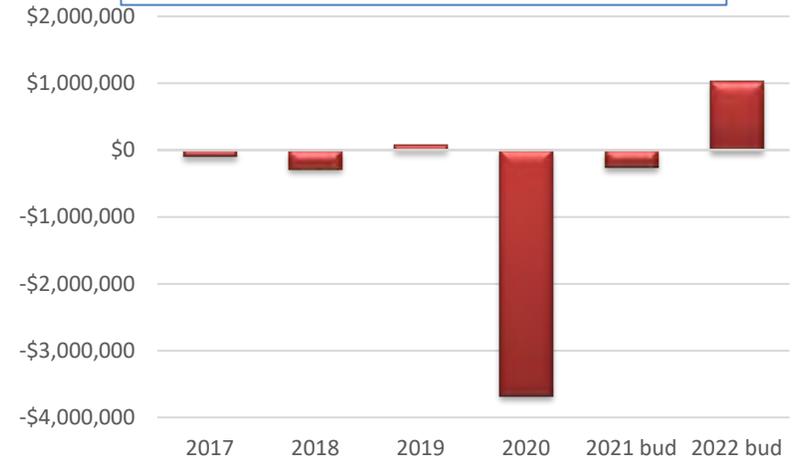


- Construction of new 8,427 SF building on two levels
- Main level designed for animal control facility



- Lower level designed for law enforcement training space
- Total Project Cost: \$3.5M

BUILDING IMPROVEMENTS FUND BALANCE HISTORY



REVENUES	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Transfer in	\$ 105,000	\$ 105,000	\$ 115,000
Bond	-	4,988,700	4,000,000
Sale of fixed asset	998,780	218,600	-
Interest earnings	(14,667)	30,000	4,000
TOTAL	\$ 1,089,113	\$ 5,342,300	\$ 4,119,000
EXPENDITURES:			
	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
City Hall	\$ -	\$ -	\$ 380,000
Greenhaven	-	-	140,000
Park Maintenance	4,743,382	-	-
Public Safety	97,551	1,901,000	2,300,000
Public Works	-	20,000	-
Miscellaneous	5,446	4,050	4,560
TOTAL	\$ 4,846,379	\$ 1,925,050	\$ 2,824,560
Net change	\$ (3,757,266)	\$ 3,417,250	\$ 1,294,440
Fund balance	\$ (3,675,315)	\$ (258,065)	\$ 1,036,375

Return to table of contents

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 410
Division - Public Works**

**Department - State Aid Improvements
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

Fund established for State road improvement projects where part or all of the project is funded with state aid.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Anoka US Highway 10/169 to begin, construction April-November
2. MnDot Highway 10 Rum River to begin, 4th Ave bridge to be closed in 2022

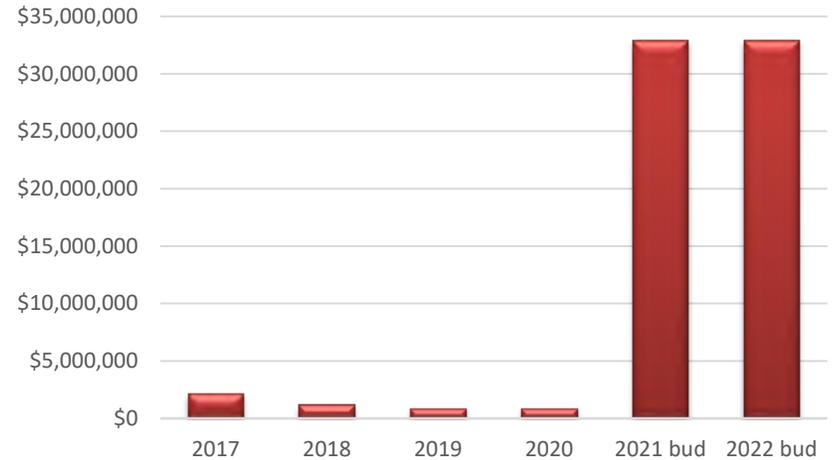
2021 ACCOMPLISHMENTS

1. Right of way acquisitions and easements for project completed
2. Utility relocation begun

Image shows rendering of planned Fair oak Ave Underpass



STATE AID FUND BALANCE HISTORY



REVENUES	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Intergovernmental revenue	\$ 5,456,840	\$ 32,575,000	\$ 32,575,000
Miscellaneous revenue	37,080	-	-
Interest earnings	(43,864)	-	-
TOTAL	\$ 5,450,056	\$ 32,575,000	\$ 32,575,000
EXPENDITURES:			
	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Capital outlay	\$ 5,576,266	\$ 500,000	\$ 32,575,000
TOTAL	\$ 5,576,266	\$ 500,000	\$ 32,575,000
Net change	\$ (126,210)	\$ 32,075,000	\$ -
Fund balance	\$ 734,431	\$ 32,809,431	\$ 32,809,431

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 415
Division - Public Works**

**Department - Street Renewal
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The Street Renewal Program was established for long-term planning and funding of street rehabilitations. Each year approximately 1 mile of city's roads, sewer mains, water mains and storm sewer are reconstructed to meet new standards and requirements and re-establish a new life for future use. Balancing the revenues and expenditures allow for a consistent and reoccurring program.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. 2nd phase Swede Town neighborhood SRP
2. Reconstruct Gray Street
3. Brom & Dunham Oaks addition SSIP
4. New rain gardens

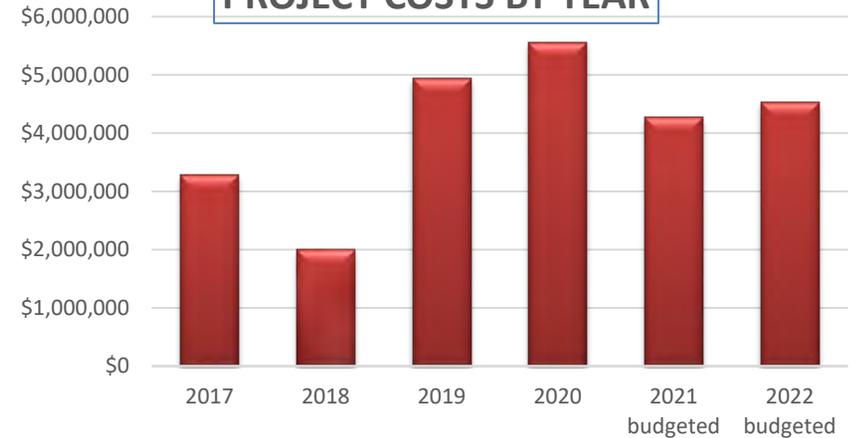
2021 ACCOMPLISHMENTS

1. Reconstruction of .44 miles in Swede Town
2. Hwy 47/169 resurfacing
3. 7th Ave mill and overlay
4. Highway 47th & County Rd 116 (Bunker Lake Blvd) intersection improvements

Image shows 2022 street renewal location



STREET RENEWAL PROJECT COSTS BY YEAR



REVENUES	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Gas franchise fee	\$ 414,358	\$ 414,559	\$ 414,559
Assessments	436,428	917,866	436,000
Interest earnings	38,566	-	-
Intergovernmental	1,409,683	1,330,230	620,230
Bond proceeds	5,530,701	-	-
Other revenue	18,834	12,500	18,000
Transfer in	-	-	-
TOTAL	\$ 7,848,570	\$ 2,675,155	\$ 1,488,789
EXPENDITURES:			
	2020	2021	2022
Capital outlay	\$ 5,563,466	\$ 4,271,000	\$ 2,930,250
Transfer out	-	160,000	-
Miscellaneous	79,865	102,200	112,370
TOTAL	\$ 5,643,331	\$ 4,533,200	\$ 3,042,620
Net change	\$ 2,205,239	\$ (1,858,045)	\$ (1,553,831)
Fund balance	\$ 529,298	\$ (1,328,747)	\$ (2,882,578)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 450
Division - Parks and Recreation**

**Department - Park Dedication
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This division is responsible for park capital improvements including professional services for the development of new facilities and improvements to existing facilities using fees from new development in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Completion of Station Cove playground and shelter, project underway
2. Use of existing fund balance on New Highland Park master design
3. _____
4. _____

2021 ACCOMPLISHMENTS

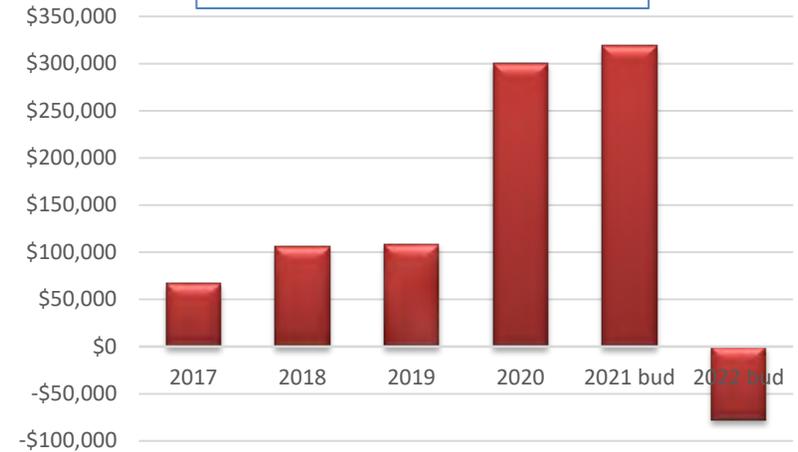
1. New Highland Park basketball court installation
2. Station Cove Park playground installation
3. Park dedication fees of \$231,000 received in 2021
4. _____



Principles of Park Land Dedication

- New park demand should be paid for by new residents creating that demand.
- Existing residents should not be taxed to build new parks for new residents.
- Neighborhood parks and basic outdoor recreational facilities in community parks should serve residents in areas proximate to them.

PARK DEDICATION FUND BALANCE HISTORY



REVENUES	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Interest earnings	\$ 2,919	\$ 2,950	\$ 2,950
Donations	230,447	71,204	71,204
Intergovernmental	-	-	-
TOTAL	\$ 233,366	\$ 74,154	\$ 74,154
EXPENDITURES:			
	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Capital outlay	\$ 41,139	\$ 56,000	\$ 470,000
Miscellaneous	-	210	380
TOTAL	\$ 41,139	\$ 56,210	\$ 470,380
Net change	\$ 192,227	\$ 17,944	\$ (396,226)
Fund balance	\$ 300,897	\$ 318,841	\$ (77,385)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 460
Division - Parks and Recreation

Department - Park Capital
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Park Capital Improvement program was designed to plan and fund major park improvements throughout the city. It is intended for long-term funding of improvements to parks, trails, park buildings, ball fields and equipment.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Finalize work at Rudy Johnson Park and hold grand reopening
2. Pursue grant funding for West Rum River Trail and Trail Crossing
3. Parking lot repairs at Enloe Park
4. Investigate feasibility for grain bin rehab for Agricultural Destination Area

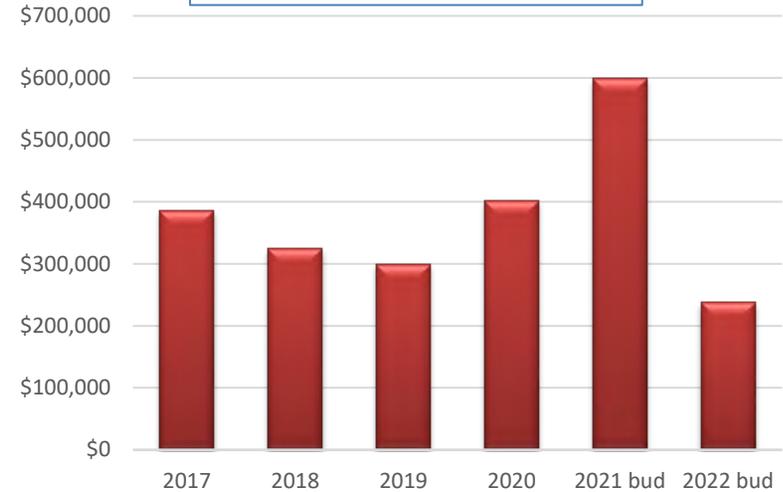
2021 ACCOMPLISHMENTS

1. Mississippi River stabilization project completed under budget
2. 1300' of Rum River Trail overlay
3. Rudy Johnson Park substantially complete

Image shows partial rendering of Rudy Johnson Park



PARK CAPITAL FUND BALANCE HISTORY



REVENUES	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Interest earnings	\$ 5,203	\$ 6,068	\$ 6,068
Intergovernmental	326,663	529,000	125,000
Transfer in	60,000	80,000	80,000
TOTAL	\$ 391,866	\$ 615,068	\$ 211,068
EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	2020	2021	2022
Capital outlay	\$ 289,049	\$ 410,000	\$ 562,500
Miscellaneous	251	8,300	9,170
TOTAL	\$ 289,300	\$ 418,300	\$ 571,670
Net change	\$ 102,566	\$ 196,768	\$ (360,602)
Fund balance	\$ 402,392	\$ 599,160	\$ 238,558

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 470
Division - Parks and Recreation**

**Department - Aquatic Center Capital
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

This fund is responsible for aquatic center capital improvements including professional services for the development of new features and improvements to existing equipment. No new funding is planned and the fund will be closed once the balance has been used.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Use remainder of balance and close out fund
2. Transfer remaining funds to Aquatic Center general fund department
3. _____

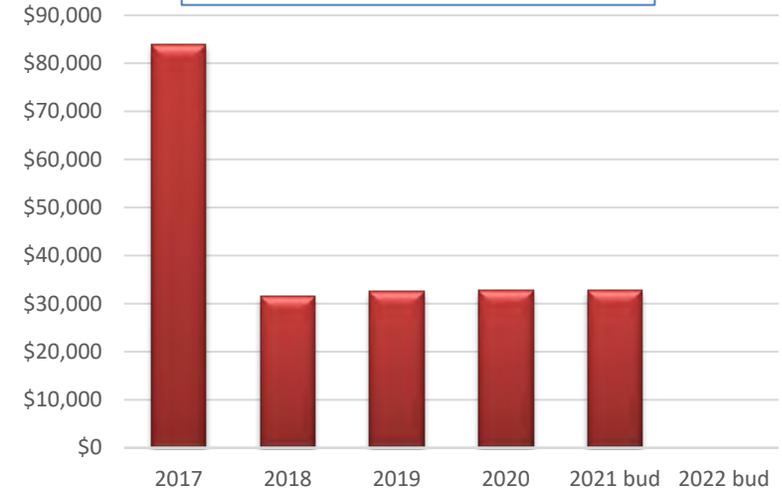
2021 ACCOMPLISHMENTS

1. Carry over budgeted use of remaining funds to 2022
2. _____
3. _____

Image shows play equipment at Anoka Aquatic Center



**AQUATIC CENTER CAPITAL
FUND BALANCE HISTORY**



REVENUES	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Interest earnings	\$ 376	\$ -	\$ -
TOTAL	\$ 376	\$ -	\$ -
EXPENDITURES:			
	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Capital outlay	\$ -	\$ -	\$ 32,848
TOTAL	\$ -	\$ -	\$ 32,848
Net change	\$ 376	\$ -	\$ (32,848)
Fund balance	\$ 32,848	\$ 32,848	\$ -

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 481
Division - Tax Increment District

Department - Commuter Rail Transit Village
Director - Community Development Director

DEPARTMENT DESCRIPTION:

This division is responsible for park capital improvements including professional services for the development of new facilities and improvements to existing facilities using fees from new development in the City.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Acquire blighted property for redevelopment.
2. Market current city-owned property for development.

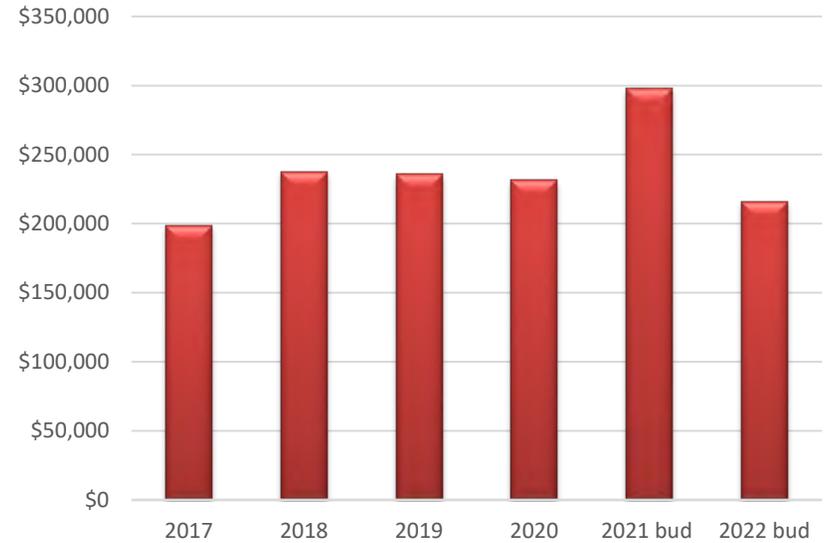
2021 ACCOMPLISHMENTS

1. Construction of Riverside by David Weekley Homes - Phase 1, 56 units on Rum
2. Approval of Volunteers of America - Phase 3, 80 units senior affordable housing

Image shows master plan summary for Commuter Rail Transit Village district



CRTV TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Property taxes	\$ 231,762	\$ 298,200	\$ 216,000
Interest earnings	-	300	-
TOTAL	\$ 231,762	\$ 298,500	\$ 216,000
EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Administrative	\$ 19,601	\$ 2,120	\$ 2,280
Interest expense	117,731	142,760	111,694
Land and related purchases	4,417	-	-
TOTAL	\$ 141,749	\$ 144,880	\$ 113,974
Net change	\$ 90,013	\$ 153,620	\$ 102,026
Fund balance	\$(2,819,179)	\$(2,665,559)	\$(2,563,533)

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 482
Division - Tax Increment District

Department - Greens of Anoka
Director - Community Development Director

DEPARTMENT DESCRIPTION:

The Greens Of Anoka TIF district was created to explore opportunities for new development around Greens of Anoka area, enhance existing Greens of Anoka properties via development and identification, identify opportunities to convert City-owned land to private development and establish site development and architectural guidelines for future development in the area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Construction of The American Club senior cooperative building
2. Sell acquired land for redevelopment.

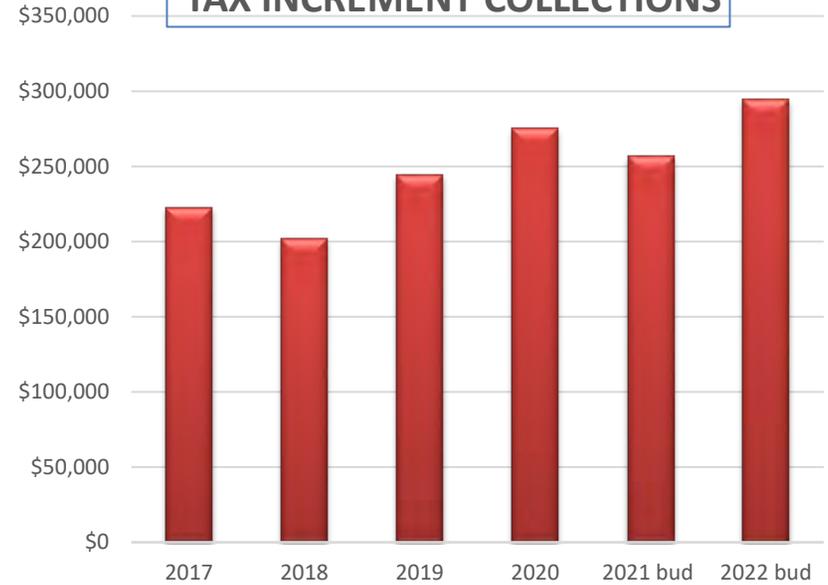
2021 ACCOMPLISHMENTS

1. Phase 2 of Greenhaven Parkway construction completed
2. Demolition of City park maintenance building for sale of land to developer

Image shows master plan summary for Greens of Anoka TIF district



GREENS OF ANOKA TAX INCREMENT COLLECTIONS



REVENUES	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Property taxes	\$ 275,491	\$ 256,800	\$ 295,000
Other revenues	24,892	20,000	20,000
Interest earnings	9,012	8,000	21,500
TOTAL	\$ 309,395	\$ 284,800	\$ 336,500
EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Administrative	\$ 15,019	\$ 3,250	\$ 3,390
Interest expense	161,962	248,240	195,165
Capital outlay	706,229	-	-
TOTAL	\$ 883,210	\$ 251,490	\$ 198,555
Net change	\$ (573,815)	\$ 33,310	\$ 137,945
Fund balance	\$ (3,627,172)	\$ (3,593,862)	\$ (3,455,917)

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

**Fund - 485
Division - Tax Increment District**

**Department - Enterprise Park
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

The Enterprise Park TIF district was created to develop and redevelop its business districts to provide employment opportunities, improve the tax base and to improve the general economy of the State. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

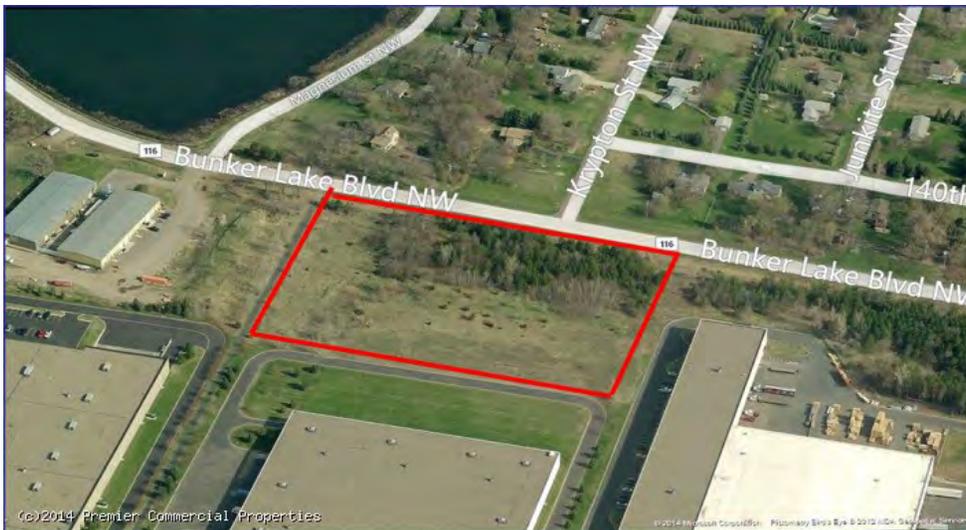
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Borrow funds to other districts for debt payoff.
2. Market remaining property for development

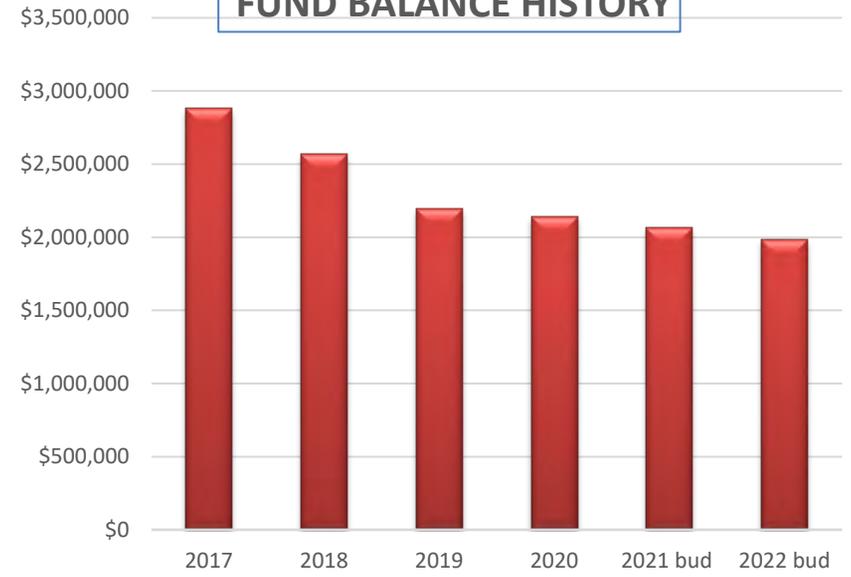
2021 ACCOMPLISHMENTS

1. Supported South Ferry TIF district
2. Expansion of HOM Furniture building in the District

Image shows land for sale on Bunker Lake Blvd, held for resale by Enterprise Park TIF district



ENTERPRISE PARK FUND BALANCE HISTORY



REVENUES	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Sale of fixed asset	\$ 29,619	\$ -	\$ -
Interest earnings	(28,509)	27,700	28,100
Rental income	36,000	36,000	36,000
TOTAL	\$ 37,110	\$ 63,700	\$ 64,100
EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Administrative	\$ 28	\$ 30	\$ 30
Capital outlay	27,518	-	-
Transfer out	61,000	140,000	150,000
TOTAL	\$ 88,546	\$ 140,030	\$ 150,030
Net change	\$ (51,436)	\$ (76,330)	\$ (85,930)
Fund balance	\$ 2,141,739	\$ 2,065,409	\$ 1,979,479

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 486
Division - Tax Increment District

Department - Historic Rum River
Director - Community Development Director

DEPARTMENT DESCRIPTION:

The Historic Rum River TIF district was created to redevelop the city's downtown business districts to provide housing, adequate parking, employment opportunities, improve the tax base and to improve the general economy of the State.

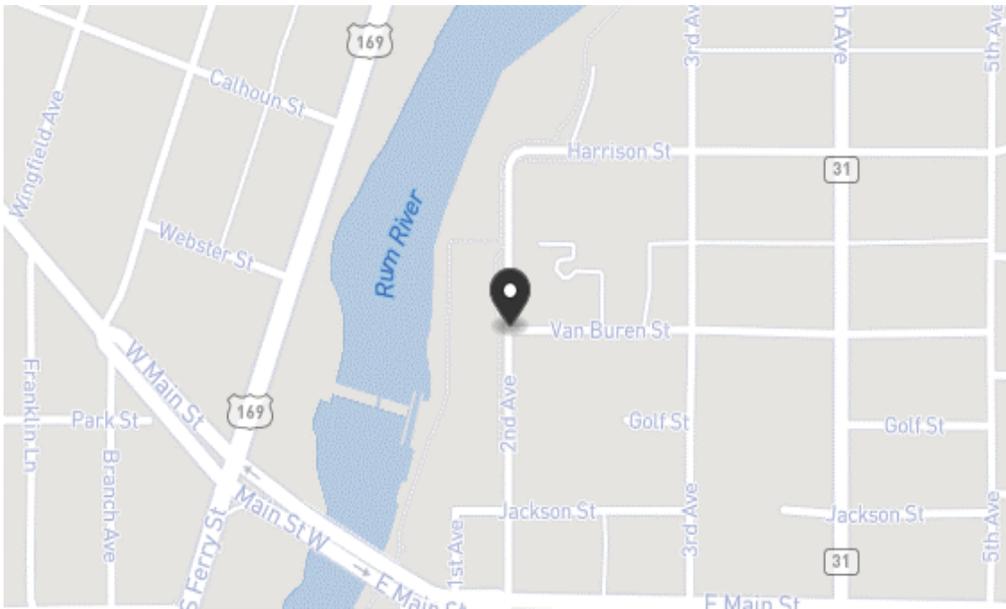
MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Market/develop Site 2 north of the HRRD ramp
2. Market/develop restaurant site north of City Hall.

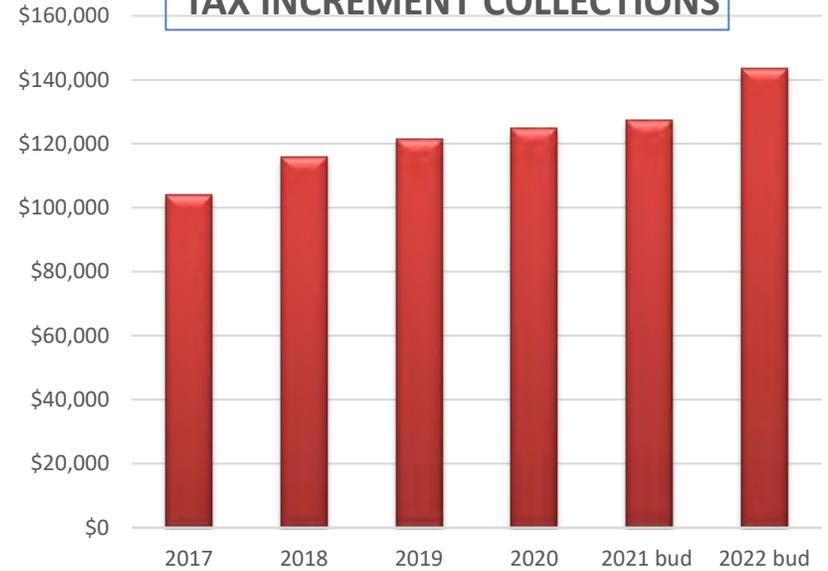
2021 ACCOMPLISHMENTS

1. Additional marketing of existing sites
- 2.

Image shows location of potential restaurant site north of City Hall



HISTORIC RUM RIVER TAX INCREMENT COLLECTIONS



REVENUES	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Property taxes	\$ 124,898	\$ 127,500	\$ 143,500
Interest earnings	2,241	3,000	200
Sale of fixed asset	-	-	-
Transfer in	-	-	-
TOTAL	\$ 127,139	\$ 130,500	\$ 143,700
EXPENDITURES:			
	<u>ACTUAL</u> <u>2020</u>	<u>BUDGETED</u> <u>2021</u>	<u>BUDGETED</u> <u>2022</u>
Administrative	\$ 3,021	\$ 740	\$ 740
Transfer out	75,000	150,000	150,000
TOTAL	\$ 78,021	\$ 150,740	\$ 150,740
Net change	\$ 49,118	\$ (20,240)	\$ (7,040)
Fund Balance	\$ 504,933	\$ 484,693	\$ 477,653

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 487
Division - Tax Increment District**

**Department - South Ferry District
Director - Community Development Director**

DEPARTMENT DESCRIPTION:

The South Ferry Street TIF district was created to improve access to properties, improve police and fire protection, upgrade public infrastructure, enhance south via development and identification, redefine land use for high traffic street, facilitate building rehabilitation and take advance of riverfront development.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Develop Benton & Ferry St. for two new single family homes
2. _____

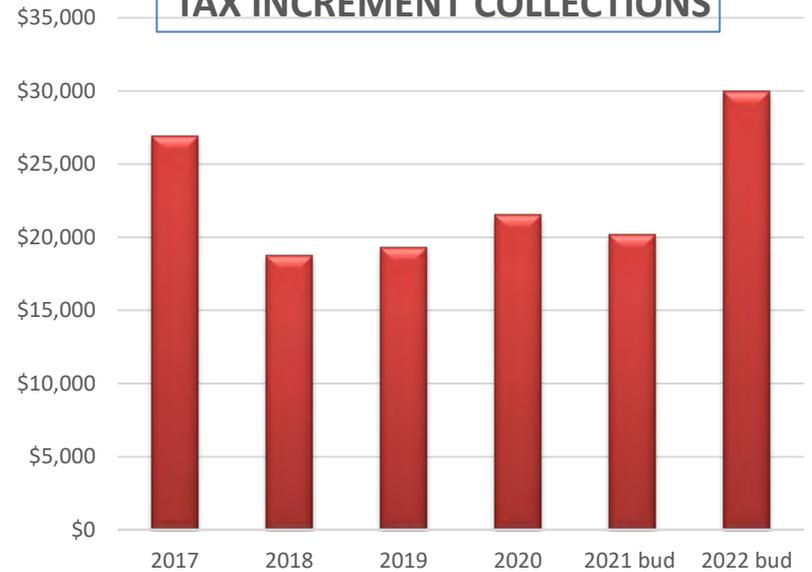
2021 ACCOMPLISHMENTS

1. Sold land at Benton and Ferry for two new homes
2. _____

Image shows proposed boardwalk on the west bank of the Rum River at the Main Street bridge. Part of the Riverwalk Concept.



**SOUTH FERRY
TAX INCREMENT COLLECTIONS**



REVENUES	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Property taxes	\$ 21,528	\$ 20,200	\$ 30,000
Transfer in	61,000	60,000	70,000
TOTAL	\$ 82,528	\$ 80,200	\$ 100,000

EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Administrative	\$ 911	\$ 320	\$ 320
Interest expense	48,912	47,865	46,680
Capital outlay	5,308	-	-
TOTAL	\$ 55,131	\$ 48,185	\$ 47,000

Net change	\$ 27,397	\$ 32,015	\$ 53,000
Fund balance	\$(1,357,598)	\$(1,325,583)	\$(1,272,583)

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

ENTERPRISE FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Operating Revenues	\$ 38,035,368	\$ 39,724,665	\$ 39,423,756	\$ 41,132,637	\$ 41,764,700	\$ 43,093,550	3.18%
Investment Income	333,666	373,432	561,106	491,638	651,365	480,300	-26.26%
Intergovernmental	61,796	56,611	53,415	484,471	55,000	55,000	0.00%
Gain(loss) fair value of inv	(5,706)	106,793	84,613	7,167	-	-	0.00%
Miscellaneous	638,254	349,393	408,258	300,775	110,000	247,000	124.55%
Bond Proceeds	-	-	-	-	-	6,000,000	100.00%
Transfer in	-	-	-	363,121	-	-	0.00%
Total Revenue	\$ 39,063,378	\$ 40,610,894	\$ 40,531,148	\$ 42,779,809	\$ 42,581,065	\$ 49,875,850	17.13%
USES							
Personal services	\$ 3,738,869	\$ 3,610,187	\$ 4,278,728	\$ 4,077,703	\$ 4,509,183	\$ 5,056,600	12.14%
Supplies	927,870	847,594	1,080,531	1,155,431	1,155,900	1,156,660	0.07%
Professional services	1,951,028	1,912,456	2,171,474	2,516,519	2,735,840	2,283,470	-16.53%
Contractual services	2,344,277	2,257,900	2,533,103	2,480,727	2,266,350	2,894,360	27.71%
Purchased power	20,424,379	21,691,460	20,471,761	20,234,900	22,330,000	22,888,250	2.50%
Cost of sales	3,471,157	3,288,226	3,324,593	3,806,964	3,505,300	3,508,500	0.09%
Franchise fee	927,183	953,506	912,549	921,051	920,000	920,000	0.00%
Interest expense	44,585	47,353	36,423	117,033	88,640	85,640	-3.38%
Depreciation	2,415,704	2,696,281	2,660,877	2,752,683	2,770,000	2,770,000	0.00%
Transfers out	1,500,000	2,380,000	1,032,200	1,756,591	1,285,000	1,465,000	14.01%
Total Expenditures	\$ 37,745,052	\$ 39,684,963	\$ 38,502,239	\$ 39,819,602	\$ 41,566,213	\$ 43,028,480	3.52%
Net Change in Fund Balance	\$ 1,318,326	\$ 925,931	\$ 2,028,909	\$ 2,960,207	\$ 1,014,852	\$ 6,847,370	
Net Position	\$ 61,592,877	\$ 62,518,808	\$ 64,547,717	\$ 67,507,924	\$ 68,522,776	\$ 75,370,146	9.99%
Unrestricted Fund Balance	\$ 17,905,905	\$ 19,649,304	\$ 19,765,566	\$ 23,698,120	\$ 20,780,418	\$ 20,315,392	-2.24%

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 600
Division - Enterprise

Department - Electric Utility
Director - Electric Utility Director

DEPARTMENT DESCRIPTION:

Operate and maintain the City's electric system including substations, poles, wires and transformers. Provide the community's vital electric needs in the most cost effective and reliable manner through innovation, efficiently and professional operations. Conform to all Federal and State electrical codes and environmental, safety regulations.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Groundwork and completion of Enterprise substation
2. Completion of new rate structures
3. Establish emergency after hours call center
4. Succession planning for Electric Utility Director
5. Highway 10 loops and backup feeders

2021 ACCOMPLISHMENTS

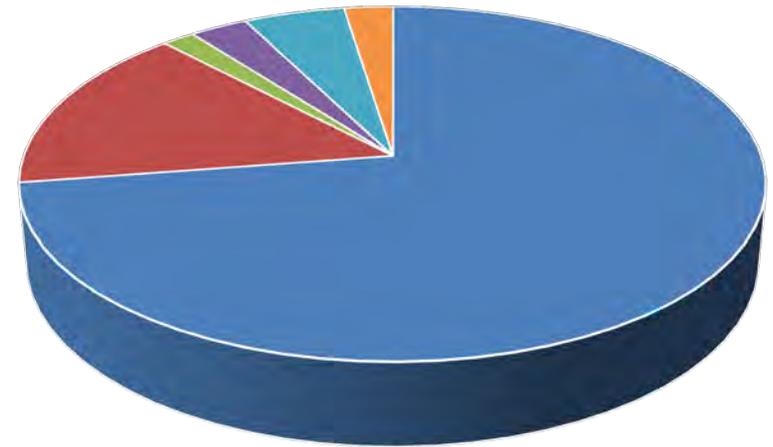
1. Installation of EV charger at Historic Rum River District ramp
2. 95% completion of Highway 10 essential infrastructure
3. Bid and layout completion of Enterprise substation
4. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Meters in use	12,284	12,486	12,700
2. Total Customer outages	6760	474	2000
3. Avg Customers per outage	137.959	9.875	75
4. IEEE Sustained interrupts	49	48	45
5. Outages - squirrel	24	27	25
6. Outages - equipment	11	11	10
7. Outages - tree	3	4	3

	ACTUAL	BUDGETED	BUDGETED
STAFFING LEVELS	2020	2021	2022
FTE	18.30	18.30	18.30

2022 EXPENDITURES BY CATEGORY



- Purchased power
- Operations
- General Administration
- Franchise Fee
- Depreciation
- Transfers

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Operating revenue	\$ 29,296,536	\$ 30,149,000	\$ 30,999,000
Operating expenses	27,485,326	29,907,320	30,754,610
Operating gain or (loss)	\$ 1,811,210	\$ 241,680	\$ 244,390
Other income (expense)	609,101	866,165	682,800
Gain or (loss) before operating transfers	\$ 2,420,311	\$ 1,107,845	\$ 927,190
Transfers	(635,000)	(775,000)	(775,000)
Net change	\$ 1,785,311	\$ 332,845	\$ 152,190
Fund balance	\$ 41,476,602	\$ 41,809,447	\$ 41,961,637
Unrestricted fund balance	\$ 17,950,398	\$ 16,950,398	\$ 17,450,398

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 601
Division - Enterprise

Department - Water Utility
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Water fund provides maintenance and monitoring of the City's water system so that a continued supply of clean, healthy water is available to meet the needs of over 18,000 residents and over 600 commercial and industrial businesses. The City's water system includes treatment plants, wells, towers, mains and hydrants.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Bid opening and bond offering for Wells 6/8 Expansion Project
2. Relocation of trunk watermain for Highway 10
3. Pull well 4 for maintenance
4. _____

2021 ACCOMPLISHMENTS

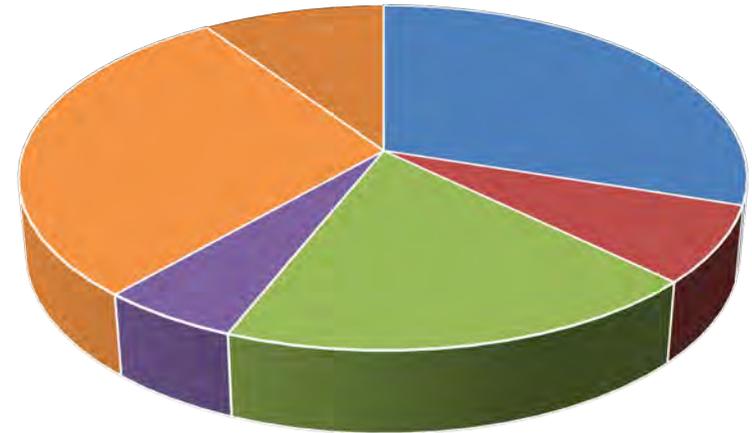
1. Pulled well 5 to add 20 additional feet
2. Successful operator monitoring during drought, no lost wells
3. _____
4. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Active metered services	5,235	5,265	5,275
2. Water Main Replaced	2,260 feet	3,981 feet	1,800 feet
3. Water produced gallons	804,844,000	790,776,000	798,000,000
4. Water loss in system	12.50%	6.00%	6.00%

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	2020	2021	2022
	3.55	3.55	3.55

2022 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional Services
- Maintenance
- Depreciation
- Transfers

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Operating revenue	\$ 1,803,882	\$ 1,717,000	\$ 1,910,390
Operating expenses	1,517,011	1,604,760	1,643,010
Operating gain or (loss)	\$ 286,871	\$ 112,240	\$ 267,380
Other income (expense)	319,090	222,000	215,000
Gain or (loss) before operating transfers	\$ 605,961	\$ 334,240	\$ 482,380
Transfers	(380,180)	(40,000)	(170,000)
Net change	\$ 225,781	\$ 294,240	\$ 312,380
Fund balance	\$ 12,461,705	\$ 12,755,945	\$ 13,068,325
Unrestricted fund balance	\$ 2,945,959	\$ 2,645,959	\$ 2,145,959

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 602
Division - Enterprise

Department - Sewer Utility
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Sewer fund is responsible for the collection and disposal of sewage so that it may be transported to the Metro Treatment Plant for processing. The Sewer division inspects, cleans and maintains, manholes, pipes and lift stations to prevent blockages.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Relocation of trunk sewer lines for Highway 10
2. Comprehensive sewer study for NE quadrant of Anoka
3. _____
4. _____

2021 ACCOMPLISHMENTS

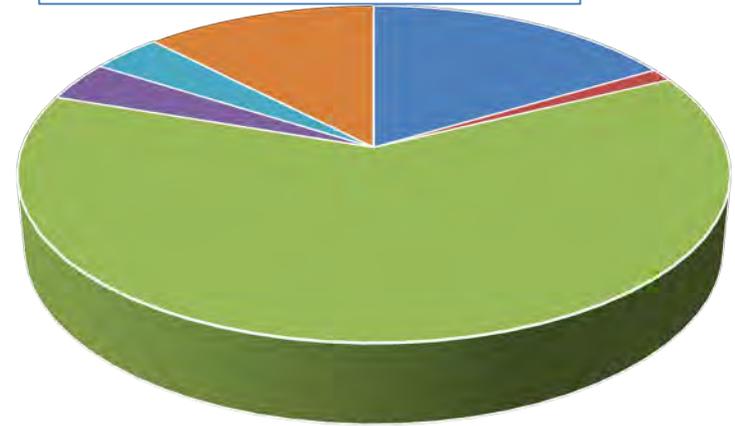
1. Constructed new lift station at Green Haven Golf Course
2. Updated lift station pumps
3. Recruited new employee to replace retiree
4. Sewer lining at Jackson and Fair oak

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Active metered services	5,163	5,190	5,200
2. Sewer Main Replaced	1,350 feet	2,225 feet	1400 feet
3. Treated wastewater gallon	509,860,250	512,672,595	511,000,000

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2019</u>	<u>2020</u>	<u>2021</u>
	2.95	2.95	2.95

2022 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Disposal Fees
- Professional Services
- Maintenance
- Depreciation

	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Operating revenue	\$ 2,743,766	\$ 2,889,000	\$ 3,142,560
Operating expenses	2,370,544	2,375,280	2,611,930
Operating gain or (loss)	\$ 373,222	\$ 513,720	\$ 530,630
Other income (expense)	92,044	47,000	53,000
Gain or (loss) before operating transfers	\$ 465,266	\$ 560,720	\$ 583,630
Transfers	(183,290)	(30,000)	-
Net change	\$ 281,976	\$ 530,720	\$ 583,630
Fund balance	\$ 5,941,513	\$ 6,472,233	\$ 7,055,863
Unrestricted fund balance	\$ 1,278,765	\$ 1,078,765	\$ 878,765

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 603
Division - Enterprise

Department - Storm Sewer
Director - Public Services Director

DEPARTMENT DESCRIPTION:

The Storm Sewer fund maintains all the storm sewer lines and storm inlets to ensure adequate run off and to monitor water catch basins, ditches, sediment ponds, rivers and inlets for weed, debris and pollution control. Storm sewer fees are included with customers monthly utility bills. Residential customers are charged a fixed amount and commercial properties (including apartments) are charged per acre.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Construction of 4 curb cut rain gardens
2. Final design of Rum River Woodbury House riverbank stabilization project
3. _____
4. _____

2021 ACCOMPLISHMENTS

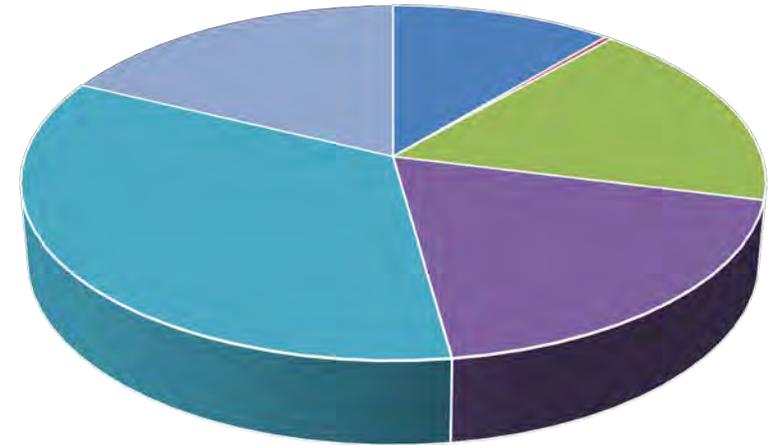
1. Substantial completion of Mississippi River Community Park stabilization
2. Successful full funding for Rum River Woodbury House stabilization
3. _____
4. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Catch basins repaired	22	58	75
2. Feet of new storm sewer	1622	2910	1,000
3. Feet storm sewer replaced	450	1310	1,620
4. Catch basins clean/inspect	34	45	47



2022 EXPENDITURES BY CATEGORY



- Employee Services
- Supplies
- Professional Services
- Maintenance
- Depreciation
- Transfers Out
- Interest

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Operating revenue	\$ 756,857	\$ 775,900	\$ 775,900
Operating expenses	283,714	344,980	370,450
Operating gain or (loss)	\$ 473,143	\$ 430,920	\$ 405,450
Other income (expense)	(240,832)	(81,140)	(78,140)
Net change	\$ 232,311	\$ 349,780	\$ 327,310
Fund balance	\$ 4,543,708	\$ 4,893,488	\$ 5,220,798
Unrestricted fund balance	\$ 534,566	\$ 334,566	\$ 434,566

Return to table of contents

CITY OF ANOKA 2022 ADOPTED BUDGET

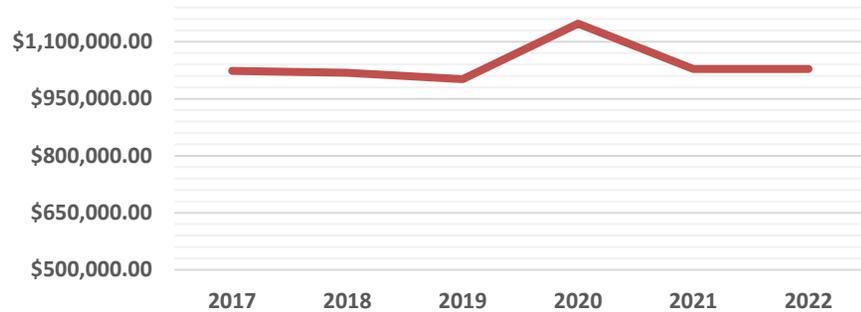
Fund - 609
Division - Enterprise

Department - Liquor Stores
Director - Liquor Operations Director

DEPARTMENT DESCRIPTION:

The City of Anoka owns and operates two municipal off-sale liquor stores. These stores were established to control the sale of off sale liquor in the City of Anoka and to provide additional revenue to support other city services such as park improvements and capital projects.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Recruit new Liquor Operations Manager
2. Bring back the Halloween Wine Tasting event
3. Determine if West location will need to move with new traffic flow

2021 ACCOMPLISHMENTS

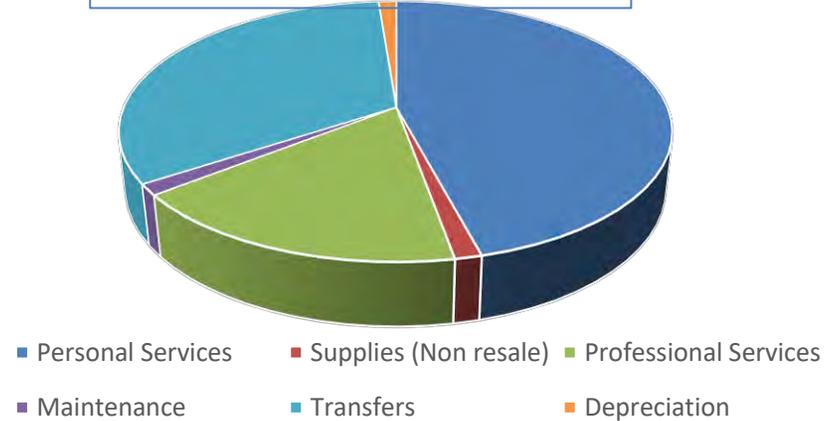
1. Implemented new point of sale system
2. No work place injuries
3. No store closures or reduction of hours due to the pandemic

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Number of customers	223,730	219,351	215,000
2. Sales margin	5.37%	2.38%	1.23%

STAFFING LEVELS	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
FTE	4.00	4.00	5.00

2022 EXPENDITURES BY CATEGORY



	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Sales	\$ 4,876,187	\$ 4,458,500	\$ 4,458,500
Cost of sales	3,728,642	3,430,000	3,430,000
Gross profit	\$ 1,147,545	\$ 1,028,500	\$ 1,028,500
Operating expense	885,644	922,380	973,440
Operating income (loss)	\$ 261,901	\$ 106,120	\$ 55,060
Other income (expense)	42,768	25,700	25,700
Gain or (loss) before operating transfers	\$ 304,669	\$ 131,820	\$ 80,760
Tranfers	(260,500)	(440,000)	(480,000)
Net change	\$ 44,169	\$ (308,180)	\$ (399,240)
Fund balance	\$ 1,671,117	\$ 1,362,937	\$ 963,697
Unrestricted fund balance	\$ 1,107,985	\$ 1,307,985	\$ 807,985

CITY OF ANOKA 2022 ADOPTED BUDGET

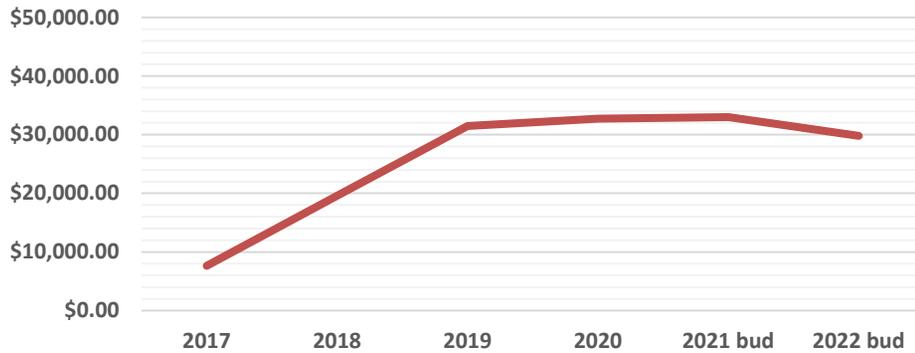
Fund - 614
Division - Enterprise

Department - Golf Course
Director - Golf Operations Director

DEPARTMENT DESCRIPTION:

Operate and maintain Greenhaven Golf Course. Manage and administer all day-to-day activities, prepare long term budgets and plans and assist City staff in setting direction and priorities of facility.

Gross Profits



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Limit impact of Highway 10 construction to rounds and course
2. Fully integrate new point of sale system with online capabilities

2021 ACCOMPLISHMENTS

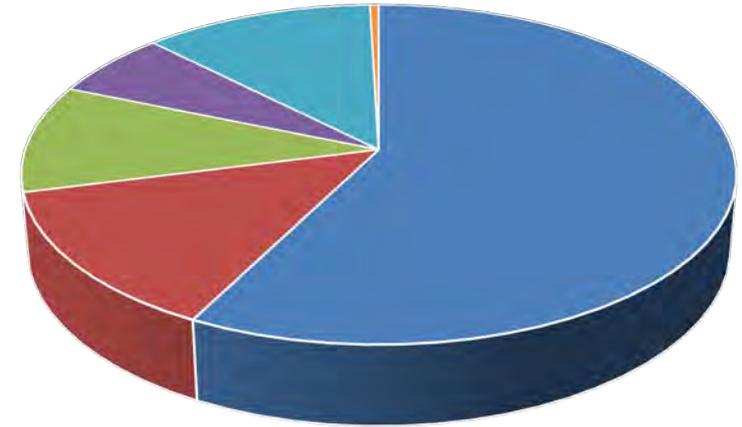
1. Record year for rounds of golf and revenue. Revenue up 9% over 2020
2. 400% increase to club sales due to ability for fitting with the simulators

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Total green fee revenues	\$ 688,516	\$ 730,372	\$ 640,000
2. Total rounds	41,003	43,658	38,250
3. Season Pass Revenue	\$ 142,558	\$ 164,007	\$ 145,000

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	2020	2021	2022
	2.95	3.95	3.95

2022 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies (Non resale)
- Professional Services
- Maintenance
- Depreciation
- Interest

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Operating revenue	\$ 1,291,034	\$ 1,045,300	\$ 1,224,200
Operating expenses	1,145,009	1,235,750	1,299,560
Operating gain or (loss)	\$ 146,025	\$ (190,450)	\$ (75,360)
Other income (expense)	240,692	(1,300)	2,000
Net change	\$ 386,717	\$ (191,750)	\$ (73,360)
Fund balance	\$ 1,194,062	\$ 1,002,312	\$ 928,952
Unrestricted fund balance	\$ (338,770)	\$ (530,520)	\$ (603,880)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 617
Division - Enterprise

Department - Recycling
Director - City Manager

DEPARTMENT DESCRIPTION:

The Recycling Division manages the curbside residential recycling collection by arranging for the most convenient and cost effective service for all single-family and some multi-family households under a contract with one licensed hauler. The division also organizes annual recycling events and city parks recycling, prepares marketing materials, and educates residents on recycling. The division works with the Waste Reduction & Recycling Board.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Expand organics recycling programs
2. Research potential future city recycle center
3. Work with MN Green Corps to improve multi-family recycling
4. Research ideas for city-wide garage sale

2021 ACCOMPLISHMENTS

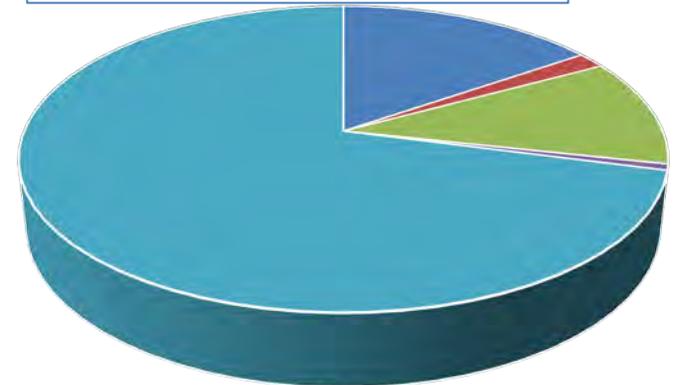
1. Smooth transition of new residential recycling hauler
2. Earned park bench through plastics recycling programs
3. Implementation of organics recycling program
4. Enhanced communications with addition of RAW summer newsletter

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Residential Recycling	987 tons	1957 tons	1800 tons
2. Drop Off Events	86 tons	84 tons	75 tons
3. City Parks	0	0	2 tons

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2020</u>	<u>2021</u>	<u>2022</u>
	0.35	0.35	0.35

2022 EXPENDITURES BY CATEGORY



- Employee Services
- Supplies
- Professional Services
- Maintenance
- Disposal Charges

REVENUES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Recycling fees	\$ 329,580	\$ 320,000	\$ 320,000
Grants	57,183	55,000	55,000
Other Revenues	119,936	1,800	1,800
Interest earnings	2,416	2,500	2,500
TOTAL	\$ 509,115	\$ 379,300	\$ 379,300

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 50,567	\$ 58,013	\$ 60,700
Supplies	1,674	6,600	6,600
Recycling contract	288,201	260,000	280,000
Professional services	44,151	44,970	45,020
Maintenance	2,459	2,520	2,520
TOTAL	\$ 387,052	\$ 372,103	\$ 394,840

Net change	\$ 122,063	\$ 7,197	\$ (15,540)
Fund balance	\$ 219,217	\$ 226,414	\$ 210,874

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

INTERNAL SERVICE FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Operating Revenues	\$ 1,462,360	\$ 1,672,615	\$ 1,659,862	\$ 1,985,136	\$ 2,019,470	\$ 2,029,410	0.49%
Investment Income	17,351	25,241	45,094	27,152	19,000	19,000	0.00%
Gain(loss) fair value of inv	8,925	11,824	13,562	900	-	-	0.00%
Miscellaneous	62,563	9,068	145,979	84,766	-	-	0.00%
Intergovernmental	-	-	-	122,462	-	-	0.00%
Total Revenue	\$ 1,551,199	\$ 1,718,748	\$ 1,864,497	\$ 2,220,416	\$ 2,038,470	\$ 2,048,410	0.49%
USES							
Personal services	\$ 211,679	\$ 222,771	\$ 232,277	\$ 303,790	\$ 234,890	\$ 429,180	82.72%
Supplies	271,182	311,322	284,172	254,565	367,000	323,500	-11.85%
Professional services	823,612	769,449	703,259	917,372	886,599	1,059,050	19.45%
Contractual services	101,542	145,201	230,822	314,767	210,800	207,800	-1.42%
Depreciation	401,589	441,336	481,072	376,309	485,000	485,000	0.00%
Total Expenditures	\$ 1,809,604	\$ 1,890,079	\$ 1,931,602	\$ 2,166,803	\$ 2,184,289	\$ 2,504,530	14.66%
Net Change in Fund Balance	\$ (258,405)	\$ (171,331)	\$ (67,105)	\$ 53,613	\$ (145,819)	\$ (456,120)	
Fund balances	\$ 3,234,265	\$ 3,062,934	\$ 2,995,829	\$ 3,049,442	\$ 2,903,623	\$ 2,447,503	-15.71%
Unrestricted Fund Balance	\$ 1,474,575	\$ 1,239,660	\$ 1,369,554	\$ 1,562,464	\$ 1,416,645	\$ 960,525	-32.20%

CITY OF ANOKA 2022 ADOPTED BUDGET

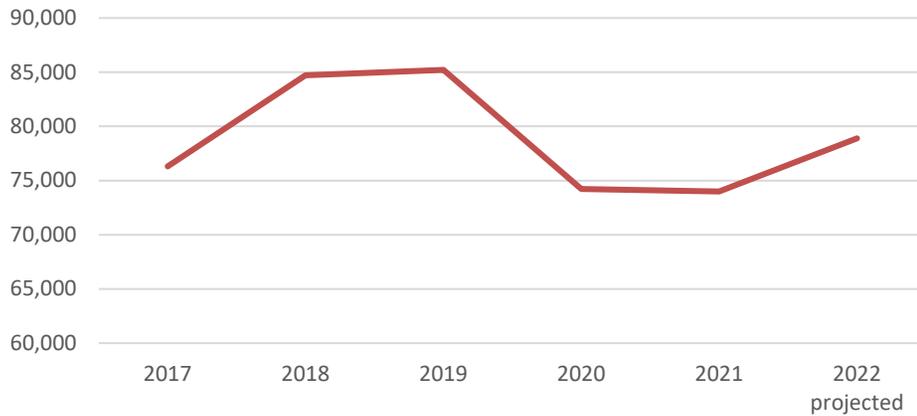
**Fund - 701
Division - Internal Service**

**Department - Central Garage
Director - Public Services Director**

DEPARTMENT DESCRIPTION:

The Central Equipment division provides maintenance and repairs of all City vehicles and heavy equipment. This fund/division also is responsible for the management and replacement of vehicle inventory.

Gallons of Fuel Pumped



MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Develop more efficient methods of asset tracking to other departments
2. Recalculate optimal life cycles of equipment
3. _____

2021 ACCOMPLISHMENTS

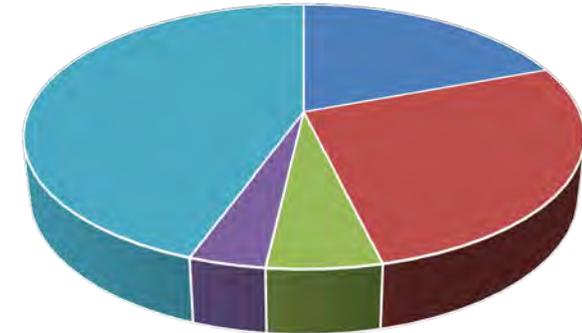
1. Reduced fuel use and cost of maintenance
2. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Gallons of fuel dispensed	74,236	73,994	78,900
2. Staff Car Maintenance	\$139,601	\$126,349	\$150,000

STAFFING LEVELS	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
FTE	1.55	1.55	1.55

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Vehicle rental	\$ 933,300	\$ 923,800	\$ 888,800
Interest earnings	2,489	-	-
Other revenue	2,635	-	-
Sale of fixed asset	(7,442)	-	-
TOTAL	\$ 930,982	\$ 923,800	\$ 888,800

EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Personal services	\$ 164,167	\$ 170,670	\$ 191,080
Supplies	243,471	310,000	266,500
Professional services	49,917	45,430	55,260
Maintenance	42,470	40,000	37,000
Depreciation	346,159	440,000	440,000
TOTAL	\$ 846,184	\$ 1,006,100	\$ 989,840

Net change	\$ 84,798	\$ (82,300)	\$ (101,040)
Fund balance	\$ 1,570,969	\$ 1,488,669	\$ 1,387,629
Unrestricted fund balance	\$ 200,996	\$ 118,696	\$ 17,656

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 702
Division - Internal Service

Department - Information Systems
Director - Finance Director

DEPARTMENT DESCRIPTION:

Information systems is responsible for the continued operations of the city's computer network, software and hardware. Information systems ensures integrity, security and retention of the city's electronic data.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

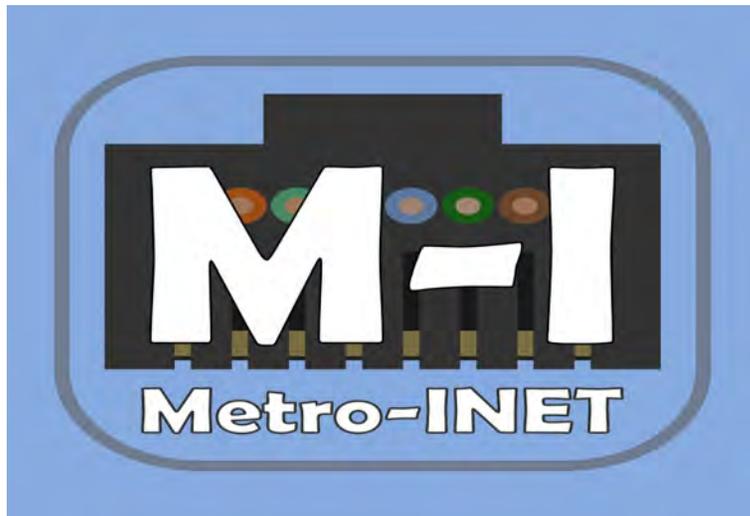
1. Purchase and implement new online hiring and onboarding software
2. Train staff on phishing, ransomware and other security issues

2021 ACCOMPLISHMENTS

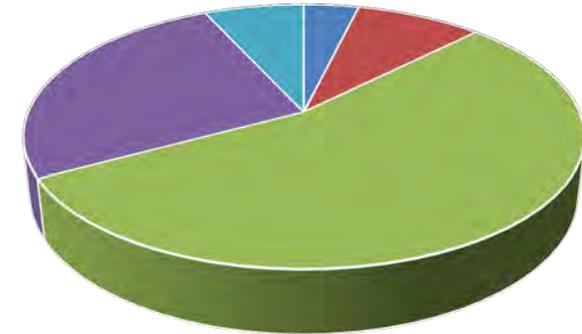
1. Fund was under budget by 15% at year end, increasing fund balance for 2022
2. Upgrades to Assessing department software

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Support requests	831	782	820
2. Outsourced service \$ spent	\$302,595	\$316,054	\$351,300



2022 EXPENDITURES BY CATEGORY



- Personal Services
- Supplies
- Professional services
- Maintenance
- Depreciation

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2020</u>	<u>2021</u>	<u>2022</u>
Operating revenue	\$ 519,516	\$ 588,200	\$ 588,200
Other income	166,827	-	
Interest earnings	3,319	4,000	4,000
TOTAL	\$ 689,662	\$ 592,200	\$ 592,200

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2020</u>	<u>2021</u>	<u>2022</u>
Personal Services	\$ 21,261	\$ 22,340	\$ 24,800
Supplies	11,094	57,000	57,000
Professional services	323,039	317,879	358,300
Maintenance	272,297	170,800	170,800
Depreciation	30,150	45,000	45,000
TOTAL	\$ 657,841	\$ 613,019	\$ 655,900

Net change	\$ 31,821	\$ (20,819)	\$ (63,700)
Fund balance	\$ 418,033	\$ 397,214	\$ 333,514

[Return to table of contents](#)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 715
Division - Internal Service**

**Department - Insurance
Director - Finance Director**

DEPARTMENT DESCRIPTION:

The insurance fund was established to pool all property, liability and workers compensation insurance premiums and claims.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Continue to find ways to reduce number of claims submitted annually
2. Review deductibles to maintain best coverage at lower premiums

2021 ACCOMPLISHMENTS

1. Able to use fund balance to cover damage to bridge lights not covered
2. _____

PERFORMANCE MEASURES:

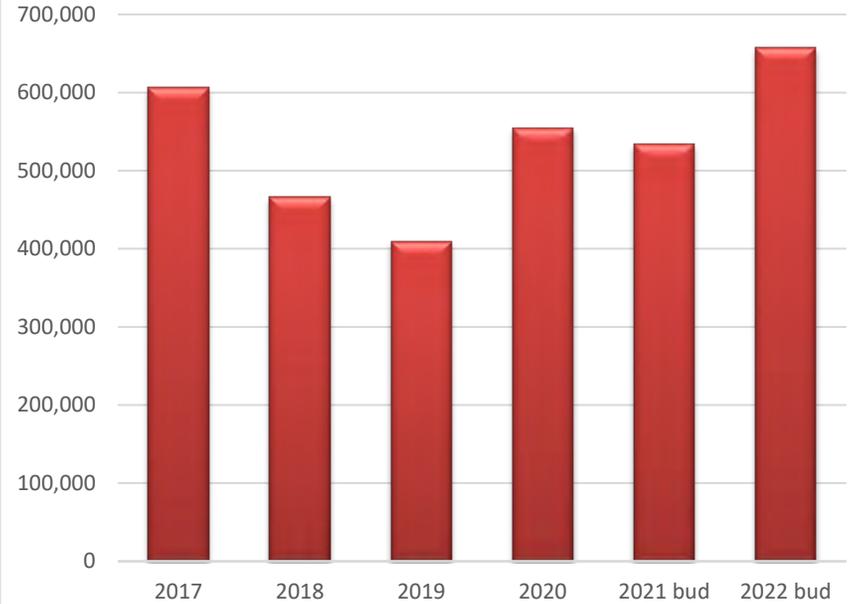
	2020	2021	2022 Projected
1. Auto insurance claims	\$ 31,498	\$ 28,664	\$ 25,000
2. Property insurance claims	\$ 67,823	\$ 74,980	\$ 20,000
3. General liability claims	\$ -	\$ -	\$ -
4. # of claims submitted	14	14	10

Municipal Liability



The Trust's liability coverage is designed to meet members' coverage needs as simply as possible. Coverage is tailored specifically for Minnesota cities and related entities, and it's much broader than a regular, commercial general liability policy. The Trust uses its own unique coverage document and issues only one agreement, rather than separate policies to cover things like municipal liability, errors and omissions, and police liability.

Insurance Fund Expenditures



REVENUES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
	Operating revenue	\$ 477,320	\$ 447,320
Other income	45,208	-	-
Interest earnings	11,690	15,000	15,000
TOTAL	\$ 534,218	\$ 462,320	\$ 507,260
EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
	Personal Services	\$ 10,180	\$ 10,690
Professional services	544,416	523,290	645,490
TOTAL	\$ 554,596	\$ 533,980	\$ 657,390
Net change	\$ (20,378)	\$ (71,660)	\$ (150,130)
Fund balance	\$ 1,088,312	\$ 1,016,652	\$ 866,522

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 730
Division - Internal Service

Department - Employee Benefits
Director - Finance Director

DEPARTMENT DESCRIPTION:

This fund provides the City with an approach to accumulating the funds needed for employee benefits. These benefits include vacation and sick time as well as holiday liability accruals. Each operating fund contributes to the Employee Benefit fund on the basis of the estimated cost of each employee benefit.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Assess future possible early retirement program affect to fund balance
2. Determine department allocations for increased absences liability

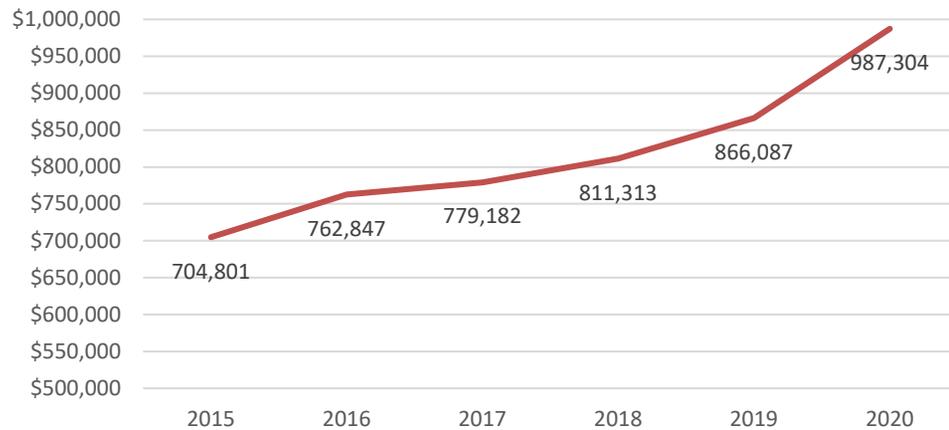
2021 ACCOMPLISHMENTS

1. Fund balance increased to cover anticipated higher 2022 retirements
2. _____

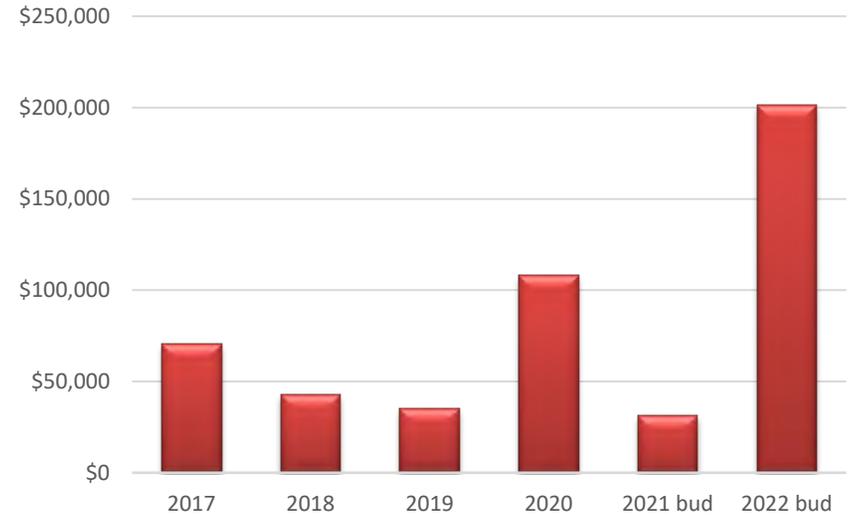
PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Fund contributions	\$ 55,000	\$ 60,150	\$ 60,150
2. Retiree leave payouts	\$ 106,853	\$ 46,089	\$ 200,000

Audited compensated absences liability



Employee Benefits
Fund Expenditures



REVENUES:

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Operating revenue	\$ 55,000	\$ 60,150	\$ 60,150
Interest earnings	10,554	-	-
TOTAL	\$ 65,554	\$ 60,150	\$ 60,150

EXPENDITURES:

	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Personal Services	\$ 108,182	\$ 31,190	\$ 201,400
TOTAL	\$ 108,182	\$ 31,190	\$ 201,400
Net change	\$ (42,628)	\$ 28,960	\$ (141,250)
Fund balance	\$ (27,872)	\$ 1,088	\$ (140,162)

**CITY OF ANOKA
2022 ADOPTED BUDGET**

HRA FUNDS SUMMARY BUDGET

SOURCES	2017 ACTUAL	2018 ACTUAL	2019 ACTUAL	2020 ACTUAL	2021 ADOPTED	2022 ADOPTED	PERCENT CHANGE
Property taxes	\$ 546,027	\$ 356,369	\$ 390,009	\$ 424,942	\$ 464,400	\$ 464,400	0.00%
Intergovernmental	-	-	-	500	-	-	0.00%
Charges for services	54,471	39,726	37,723	93,246	-	-	0.00%
Interest	73,491	67,007	51,577	67,630	60,090	60,090	0.00%
Gain(loss) fair value of inv	(5,888)	8,100	7,005	(43)	-	-	0.00%
Transfer	-	-	150,000	371,000	45,000	170,000	277.78%
Bond offering	-	-	1,697,841	-	-	-	0.00%
Total Revenue	\$ 668,101	\$ 471,202	\$ 2,334,155	\$ 957,275	\$ 569,490	\$ 694,490	21.95%
USES							
Urban redevelopment/housing	\$ 159,281	\$ 215,294	\$ 490,889	\$ 419,675	\$ 363,130	\$ 399,010	9.88%
Loss from sale of fixed asset	-	732,399	-	43,563	-	-	0.00%
Transfer	-	-	150,000	371,000	45,000	170,000	277.78%
Interest and fiscal charges	48,650	-	64,375	91,113	107,693	107,693	0.00%
Capital	132,000	-	-	266,000	-	-	0.00%
Total Expenditures	\$ 339,931	\$ 947,693	\$ 705,264	\$ 1,191,351	\$ 515,823	\$ 676,703	31.19%
 Net Change in Fund Balance	 \$ 328,170	 \$ (476,491)	 \$ 1,628,891	 \$ (234,076)	 \$ 53,667	 \$ 17,787	
 Fund Balances	 \$ 2,178,714	 \$ 1,702,223	 \$ 3,331,114	 \$ 3,097,038	 \$ 3,150,705	 \$ 3,168,492	 0.56%

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 830-835
Division - HRA

Department - HRA
Director - HRA Housing Manager

DEPARTMENT DESCRIPTION:

The HRA division designs, markets and funds housing and commercial rehab programs and redevelopment projects to improve housing conditions and create new housing and commercial opportunities in the City. Housing programs include loans and grants from HRA and MHFA funds. Commercial programs include loans for exterior and interior renovation and grants for fire protection Citywide. The HRA also administers two tax increment financing redevelopment districts.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Bring closure to scattered site infull project on Taylor
2. Improve HRA webpage for better communication
3. Create new curb appeal funding program
4. _____

2021 ACCOMPLISHMENTS

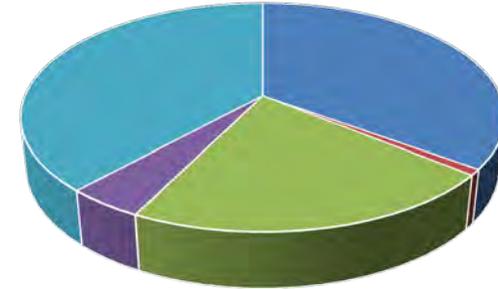
1. Sold lots at Benton and South Ferry for single family owner occupied homes
2. Provided home improvement loans to 6 homeowners
3. Assisted City Council and staff with demolition and property mgmt in Highland Park
4. _____

PERFORMANCE MEASURES:

	2020	2021	2022 Projected
1. Housing rehab cases	10	6	8
2. Commercial rehab	0	0	1
3. Housing programs	\$ 174,280	\$ 50,331	\$ 150,000
4. Rental conversions	1	0	1

STAFFING LEVELS	ACTUAL	BUDGETED	BUDGETED
FTE	<u>2020</u>	<u>2021</u>	<u>2022</u>
	1.00	1.00	1.00

2022 EXPENDITURES BY CATEGORY



- Personal services
- Supplies
- Professional services
- Maintenance
- Loans and rebates

REVENUES:	ACTUAL	BUDGETED	BUDGETED
	<u>2020</u>	<u>2021</u>	<u>2022</u>
Property taxes	\$ 294,811	\$ 327,200	\$ 327,200
Investment earnings	7,127	6,500	6,500
Loan payments	93,246	-	-
Interest on loans	18,574	-	-
Transfer in	300,000	-	-
Other revenue	500	-	-
TOTAL	\$ 714,258	\$ 333,700	\$ 333,700

EXPENDITURES:	ACTUAL	BUDGETED	BUDGETED
	<u>2020</u>	<u>2021</u>	<u>2022</u>
Personal services	\$ 104,066	\$ 117,810	\$ 128,460
Supplies	184	3,000	3,000
Professional services	23,716	58,320	78,550
Maintenance	5,220	16,120	16,120
Loans and rebates	174,280	160,000	140,000
Loss on sale of asset	43,563	-	-
Transfer out	330,000	-	100,000
TOTAL	\$ 681,029	\$ 355,250	\$ 466,130

Net change	\$ 33,229	\$ (21,550)	\$ (132,430)
Fund balance	\$ 1,608,150	\$ 1,586,600	\$ 1,454,170

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 840
Division - HRA Tax Increment District**

**Department - Central Business District
Director - HRA Housing Manager**

DEPARTMENT DESCRIPTION:

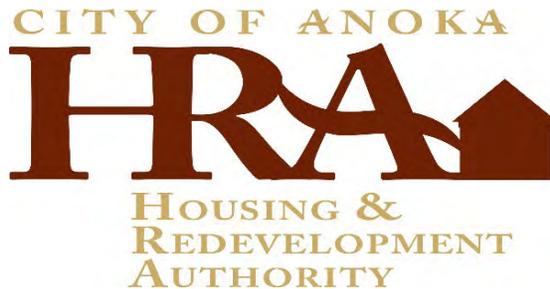
The Housing and Redevelopment Authority Redevelopment TIF district was created to redevelop deteriorating, flood prone or blighted areas in the city. The objectives include acquiring vacant or inappropriately used property for new or expanding uses as well as supporting parking. Redevelop and rehabilitate the historic area of city and provide public improvements and fire protection in the historic downtown area. This tax increment district is decertified and remaining funds will be used to lend to other districts and pay off district debt.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Borrow funds to other districts for debt payoff.
2. _____

2021 ACCOMPLISHMENTS

1. Funded purchase of 639 Monroe Street for redevelopment
2. _____



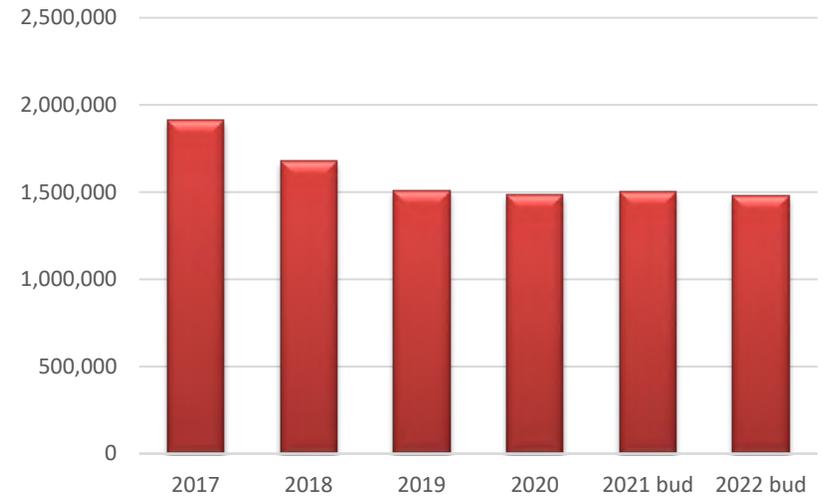
Business Owners

The Anoka HRA can provide business owner and investors in the historic downtown Central Business District with the following:

- Grants between \$1.00-\$3.50 per square foot of space for the installation of fire suppression equipment.
- Low-interest and deferred loans for interior and exterior renovation.
- Technical and financial resources including building evaluation and review of financial tools which are needed to make good business decisions.

Purpose: To provide financial and technical assistance to the Central Business District (CBD) owners to encourage installation of fire protection systems and provide for the ability to renovate and use second story and third story spaces in the downtown area.

**Central Business District
Fund Balance**



REVENUES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Interest earnings	\$ 40,193	\$ 53,190	\$ 53,190
TOTAL	\$ 40,193	\$ 53,190	\$ 53,190
EXPENDITURES:	ACTUAL 2020	BUDGETED 2021	BUDGETED 2022
Administrative	\$ 235	\$ 5,340	\$ 5,340
Housing Rebates/Loans	\$ 67,655	\$ -	\$ -
TOTAL	\$ 67,890	\$ 5,340	\$ 5,340
Net change	\$ (27,697)	\$ 47,850	\$ 47,850
Fund balance	\$ 1,483,288	\$ 1,531,138	\$ 1,578,988

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 845
Division - HRA Tax Increment District**

**Department - Historic Business District
Director - HRA Housing Manager**

DEPARTMENT DESCRIPTION:

Redevelop and rehabilitate the historic area of city and provide public improvements in the historic downtown area.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

1. Projects in this fund have been completed

2021 ACCOMPLISHMENTS

1. Tax increments received covered tax costs and debt/interest payments

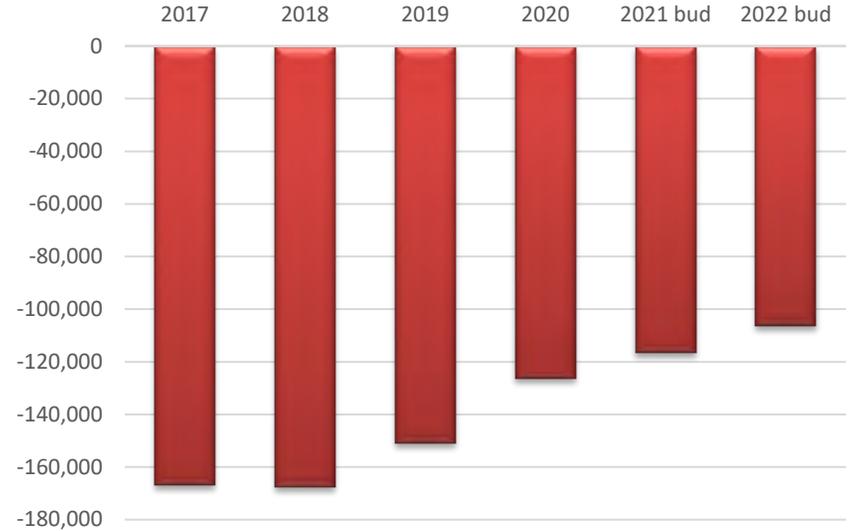
Fire Protection of Historic Streetscapes

Project Report

Sponsoring Agency: National Association of State Fire Marshals

Anoka was able to completely pay for the installation of detection and suppression systems for three city blocks, with the owners seeing no cost, because of Tax Increment Funding (TIF). This was done through the Housing and Redevelopment Authority (HRA) of Anoka. The HRA designated a section of the city in which improvements were to be made. The property values in this area were then frozen for a period of 25 years. This occurred in Anoka in 2006 (J. Bergman, personal communication, December 02, 2009).

Historic Business Core Fund Balance



REVENUES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Property tax	\$ 31,021	\$ 17,200	\$ 17,200
Interest earnings	(171)	-	-
TOTAL	\$ 30,850	\$ 17,200	\$ 17,200
EXPENDITURES:			
	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Administrative	\$ 1,518	\$ 510	\$ 510
Interest on debt	4,684	6,783	6,783
TOTAL	\$ 6,202	\$ 7,293	\$ 7,293
Net Change	\$ 24,648	\$ 9,907	\$ 9,907
Fund balance	\$ (126,209)	\$ (116,302)	\$ (106,395)

[Return to table of contents](#)

CITY OF ANOKA 2022 ADOPTED BUDGET

Fund - 847
Division - HRA Tax Increment District

Department - South Business District
Director - HRA Housing Manager

DEPARTMENT DESCRIPTION:

The Housing and Redevelopment Authority Redevelopment South Central Business TIF district was created to address potential parking needs of the School District and other users in the area, upgrade infrastructure where needed, and facilitate rehabilitation or redevelopment of HRA and privately owned properties. The objectives include property acquisition, site preparation, environmental cleanup and construction of infrastructure, including streets, sanitary sewer, water, and storm sewer.

MAJOR OBJECTIVES TO BE ACCOMPLISHED IN 2022:

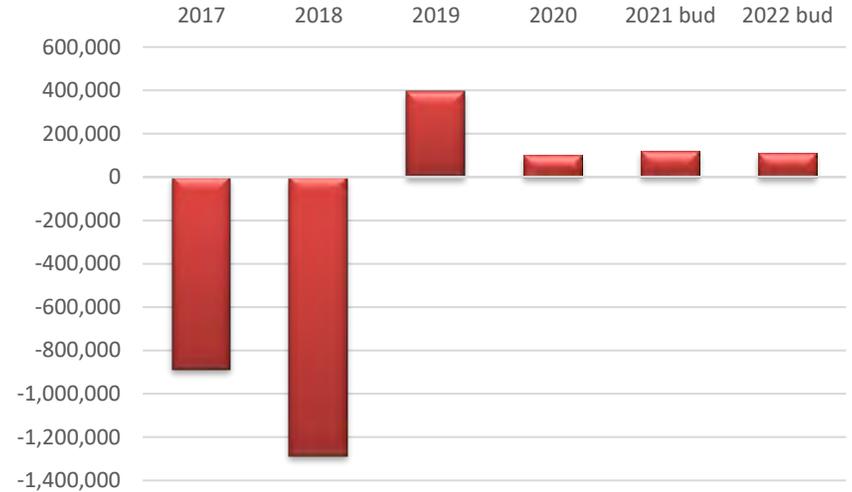
1. Finalize sale at 7th and Main for redevelopment
2. _____

2021 ACCOMPLISHMENTS

1. Signed agreement for redevelopment of 7th and Main, 9,800sq ft retail space



South Business District Fund Balance



REVENUES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Property taxes	\$ 99,110	\$ 120,000	\$ 120,000
Interest earnings	2,001	400	400
TOTAL	\$ 101,111	\$ 120,400	\$ 120,400
EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Administrative	\$ 42,801	\$ 2,030	\$ 2,030
Capital expense	266,000	-	-
Interest expense	46,261	55,910	55,910
Transfer out	41,000	45,000	70,000
TOTAL	\$ 396,062	\$ 102,940	\$ 127,940
Net Change	\$ (294,951)	\$ 17,460	\$ (7,540)
Fund balance	\$ 101,114	\$ 118,574	\$ 111,034

**CITY OF ANOKA
2022 ADOPTED BUDGET**

**Fund - 850
Division - HRA Debt Service**

**Department - Debt Service
Director - Finance Director**

DEPARTMENT DESCRIPTION:

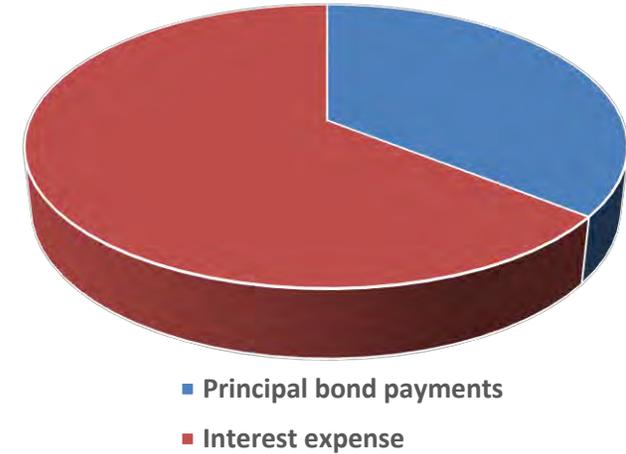
Debt Service funds finance and account for the payment of interest and principal on all general obligation debt other than debt issued for an enterprise fund. The HRA issued bonds in 2019, series 2019A.

- | |
|---|
| 1. 2019A Tax Increment Revenue Bonds - maturity date 2-1-2043 |
| Acquisition and demo for rehabilitation - 2022 funding from TIF revenue |

**SCHEDULE OF DEBT SERVICE REQUIREMENTS
DECEMBER 31, 2021**

Year	General Obligation Bonds	
	Principal	Interest
2022	25,000	43,983
2023	25,000	43,233
2024	60,000	41,958
2025	60,000	40,158
2026	60,000	38,658
2027	65,000	37,391
2028	65,000	36,043
2029	70,000	34,590
2030	70,000	32,980
2031	75,000	31,240
2032	75,000	29,440
2033	80,000	27,520
2034	80,000	25,480
2035	85,000	23,376
2036	85,000	21,124
2037	90,000	18,718
2038	95,000	16,174
2039	95,000	13,561
2040	100,000	10,830
2041	105,000	7,909
2042	110,000	4,845
2043	115,000	1,639
	\$ 1,690,000	\$ 580,846

2021 EXPENDITURES BY CATEGORY



REVENUE SOURCES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Interest	\$ (137)	\$ -	\$ -
Transfer in	71,000	45,000	70,000
TOTAL	\$ 70,863	\$ 45,000	\$ 70,000
EXPENDITURES:	ACTUAL <u>2020</u>	BUDGETED <u>2021</u>	BUDGETED <u>2022</u>
Principal bond payments	\$ -	\$ -	\$ 25,000
Interest expense	40,168	45,000	45,000
TOTAL	\$ 40,168	\$ 45,000	\$ 70,000
Net change	\$ 30,695	\$ -	\$ -
Fund balance	\$ 30,695	\$ 30,695	\$ 30,695

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

A

Accrual Basis The basis of accounting under which revenues are recorded when earned and expenditures are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period.

ABLA Anoka Business and Landowners Association

Appropriation Authorization by the City Council to spend a specific amount of money for a stated purpose.

Authorized Position Positions associated with the authorized budget.

B

Bond A written promise to pay a specified sum of money at a specified future date along with interest. Bonds are typically used for long-term debt.

Budget A plan for allocating financial resources.

Budget Amendment A proposal to change the dollar amount or scope of an activity or project after the budget has already been submitted to the Council.

C

Capital Improvement Projects (CIP) A plan for proposed major capital improvements of significant value and the means to finance them.

Capital Outlay Assets of significant value and having a useful life of several years, also referred to as fixed assets.

Charter City (home rule charter city) Obtain their powers from a home rule charter. Charter cities can exercise any powers in their locally adopted charters as long as they do not conflict with state laws. Conversely, charter provisions can specifically restrict the powers of a city. Consequently, voters in home rule cities have more control over their city's powers. Anoka is a charter city.

Component Unit A legally separate entity associated with the primary government

Contingency Budget for expenditures which cannot be placed in departmental budgets, primarily due to uncertainty about level or timing of expenditures when the budget is adopted.

CRTV Commuter Rail Transit Village

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

D

Department Basic organizational unit of City government, responsible for carrying out a specific function.

Division An organizational unit of a department for purposes of administration and cost accounting.

E

Estimated Market Value Represents the selling price of a property if it were on the market. Estimated market value is converted to tax capacity before property taxes are levied.

Expenditure Cash paid or to be paid for the purchase of an item or for a service performed.

F

Fiscal Disparities The Metropolitan Fiscal Disparities Act of 1971 shares growth in the commercial and industrial properties tax base with-in the seven-county metropolitan area. Forty percent of the value of new commercial and industrial development since 1971 is pooled and redistributed among all the taxing districts to address uneven business development throughout the state.

Fiscal Year The 12 month period of time over which the annual operating budget applies and at the end of which the government determines its financial position and the results of its operations.

Full Time Equivalents The number of full-time employees that could have been employed if the reported number of hours worked by part-time employees had been worked by full-time employees.

Fund A separate accounting entity, maintained for a particular purpose or achieving certain objectives. This term is distinguished from "funding" or "funds," which usually refer to the amount of dollars contained in a fund.

Fund Balance Difference between fund assets and fund liabilities (the equity) in governmental funds. Fund balances will be classified as reserved or unreserved. A negative fund balance is sometimes referred to as a deficit.

- **Reserved Funds** Legally segregated for specific use. They are not available for discretionary appropriations due to a third party claim or due to the nature of the asset.
- **Unreserved funds**
 - **Designated** To establish tentative plans for or restrictions on the future use of financial resources
 - **Undesignated** Funds remaining after reductions for reserved and designated balances.

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

G

General Fund The general fund is the city's primary operating fund. It is used to account for all financial resources except those required to be accounted for in another fund.

General Obligation Bonds Bonds that are to be repaid from taxes and other general revenues.

General Obligation Revenue Bonds Bonds that are first to be paid from the revenues of an enterprise fund and they are backed by the taxing power of the City.

Generally Accepted Accounting Principles (GAAP) Uniform minimum standards and guidelines for financial accounting and reporting.

Governmental Accounting Standards Board (GASB) The primary authoritative body on the application of GAAP to state and local governments.

Governmental Funds Funds used to account for the acquisition, use and balance of expendable financial resources and the related current liabilities-except for those accounted for in proprietary and fiduciary funds. GAAP governmental funds include general, special revenue, debt service and capital projects.

H

Housing and Redevelopment Authority (HRA) Separate taxing authority created to provide housing redevelopment programs within the city.

I

Infrastructure The basic facilities, equipment, services and installations needed for the growth and functioning of a community. Infrastructure includes roads, bridges, curbs and gutters, storm sewer, lighting systems etc.

Intergovernmental Revenues Revenues from other governments- primarily in the form of grants, aid and shared projects reimbursements

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

L

Legal Debt Limit The maximum amount of outstanding gross or net debt legally permitted.

Levy To impose taxes, special assessment or service charges for the support of government activities.

Local Government Aid (LGA) A state government revenue sharing program for cities and townships that is intended to provide an alternative to the property tax.

LTD Long Term Disability.

M

Market Value Assessment estimate of what a property would be worth if sold on the open market. Market values are set every January 2nd of the year before taxes are payable.

MMPA Minnesota Municipal Power Association

Modified accrual basis The basis of accounting where expenditures are recorded when goods and services are received (whether cash is dispersed at the time or not). Revenues are recorded when they are earned (whether or not if cash is received at the time).

Municipal State Aid (MSA) Money received from State of Minnesota for maintenance of certain streets that are considered State Aid Streets.

N

New Positions A new position is one that increases the total number of positions.

Net Assets The excess of a fund's assets over liabilities. The term net assets is used in proprietary funds. The term fund balance is used in governmental funds.

O

Operating Budget A plan for the yearly distribution of resources for the ongoing operations of programs.

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

P

PACE Proactive Community Enhancement.

Per Capita Measure based on a population.

PERA Public Employees Retirement Association.

Performance Measure A quantitative or qualitative measure of how well a particular result is being achieved.

Position An authorized job slot. Since a position may or may not be filled, a position is not equivalent to an employee.

Project An activity with a specific purpose to be accomplished or built within a specific time period. There are projects in both the operating and capital budgets.

Proprietary Funds Account for government's ongoing organizations and activities that are similar to those often found in the private sector. GAAP proprietary funds include enterprise and internal service funds.

Purchased Power The electricity purchased wholesale to be distributed to consumers within the municipal utility service area.

R

Reserves Funds set aside for future purposes (sometimes referred to as fund balance).

Resolution Agreed to by vote of the council.

Revenue Cash received or to be received that increased a fund's assets.

RFP Request for proposals

S

Special Assessment A one-time levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties.

CITY OF ANOKA
2022 ADOPTED BUDGET

GLOSSARY OF TERMS

Statutory City Statutory cities derive their powers from Chapter 412 of Minnesota Statutes. Anoka is not a Statutory city.

SRP Street renewal program. The planned replacement of infrastructure including streets, curbs, sidewalks, sewer, storm sewer, water, and electric power lines.

I

Tax Capacity Basis for levying property taxes. Market value of property is converted to tax capacity by a formula specified in state law.

Tax Capacity Rate Tax rate applied to tax capacity to generate property tax revenue. The rate is obtained by dividing the property tax levy by the available tax capacity.

Tax Increment Financing (TIF) That portion of all real and personal property taxes assessed by a municipality in excess of any state, county or special district tax upon the captured assessed value of property in the development district.

V

VOA Volunteers of America.

W

WC Workers Compensation.
