



ADOPT-A-PARK and PICK-A-PARK

TERMS AND CONDITIONS

1. The group agrees to pick up litter at an agreed upon site after consultation with the City of Anoka Parks Department. Certain areas may not be eligible due to safety considerations.
2. The groups shall review the safety training materials before each pick up to alert participants to the hazards and precautions of working on a street right-of-way.
3. The group shall pick up litter during daylight hours only. Pickups may not be allowed at certain times, such as on or near holidays.
4. The group shall provide adequate supervision to participants 18 years of age or younger. Unless specifically permitted, children 11 or younger shall not participate.
5. When working on street right-of-ways, work may not be done on medians or in the road itself.
6. The groups shall arrange litter pick up date(s) in advance with the Parks Supervisor, or his/her designee. The group shall obtain its supplies during business hours (8:00 a.m. to 4:00 p.m.) Monday through Friday at the Public Services office in Anoka City Hall.
7. The group shall place filled trash bags at agreed upon sites. The City of Anoka will arrange to pick up the bags. Groups are encouraged to recycle appropriate materials for their own benefit.
8. Borrowed or unused supplies shall be returned to the City of Anoka within one week.

THE CITY OF ANOKA AGREES TO:

1. Provide high visibility vests if necessary, trash bags, safety training materials, and temporary traffic warning signs, when necessary, as determined by the city and project.
2. Arrange to remove filled trash bags from the adopted park, boulevard, or area.
3. Arrange to remove large, heavy or hazardous materials from the adopted park, street, or ravine.
4. Coordinate publicity with the group to solicit local media coverage.
5. The City will recognize groups as indicated above. The city reserves the right to approve and/or edit names or acronyms to be included on any signage and will designate the location of the sign(s).

COMMUNITY SERVICE PROJECT SAFETY TIPS

Along a roadway is a dangerous place to be. Every crewmember should possess these qualifications:

- At least 12 years of age, unless otherwise permitted
- Mentally alert; good common sense
- Good physical condition, including sight and hearing
- Sense of responsibility for safety of self and others
- Supervision for workers under age 18

PLAN AHEAD . . .

- Review safety precautions, and take them seriously.
- Assign work teams and leaders before you reach the site. Distribute trash bags beforehand. Estimate the amount of time for your pick up, and agree on a meeting place when you are done.
- Bring along an adequate first aid kit. Identify the nearest hospital and know how to get there in an emergency.
- Don't overexert yourself. Bring along a supply of drinking water and take breaks.
- Work only during daylight hours and during good weather.
- Do not crush collected trash to make more room in the bag; broken or jagged objects could cause accidental injuries. Do not put syringes or hypodermic needles in the trash bag, as they can easily puncture the bag and cause serious injury. Take care to dispose of them properly.

WORK AROUND STREETS . . .

- Carpool to the site to reduce the number of vehicles along the road.
- Park vehicles on the shoulder in advance of the area that crews are working.
- Work one side of the road at a time. Do not cross the road to get to your vehicle.
- Whenever possible, face oncoming traffic. Stay alert and be prepared to move out of the way in an emergency. Stay with your team.
- Do not wear headsets, which could prevent your hearing traffic or other hazards.
- Do not horse around or do anything to purposely distract drivers.

WHAT TO AVOID . . .

- Stay away from construction sites, mowing activities, open water, bridges, overpasses, or retaining walls that could be dangerous for pedestrians.
- Avoid poison ivy or other noxious weeds. Stay away from recently applied herbicides.
- Never try to pick up heavy, large, or hazardous materials. Notify the City of Anoka for pick-up of large items.

WHAT TO WEAR . . .

- Heavy gloves
- Heavy leather shoes or boots
- Light-colored clothing; brightly colored cap
- Hat and long sleeves for sunburn; sunscreen; insect or tick repellent
- High visibility vests (for work near curbs/streets and on boulevards)

