

**INDEPENDENT CONTRACT  
TO PROVIDE ELECTRICAL INSPECTION SERVICES**

**THIS AGREEMENT**, made and entered into this 3<sup>rd</sup> day of May, 2022, by and between the City of Anoka, a municipal corporation of the State of Minnesota, 2015 First Avenue, Anoka, Minnesota 55303 ("City") and Sloth Inspections, Inc., a Minnesota corporation, 2089 175<sup>th</sup> Lane NW, Andover, Minnesota 5304 ("Contractor").

**WITNESSETH:**

**WHEREAS**, the City desires to engage the Contractor to render electrical inspector services as more particularly described herein; and

**WHEREAS**, the Contractor made certain representations and statements to the City with respect to the provision of such services and the City has accepted said proposal.

**NOW, THEREFORE**, for the considerations herein expressed, it is agreed by and between the City and the Contractor as follows:

Contractor, for and in consideration of payment as set forth below, hereby covenants and agrees as follows:

1. **Services.** Upon request by the City, Contractor shall furnish all necessary tools and equipment and perform all duties of electrical inspection for the City to assure compliance with all State requirements (hereinafter the "Services").
2. **Compensation.** Compensation for said Services shall be at a rate of eighty percent (80%) of the fees paid by Anoka residents, developers and businesses to the City for the electrical permits necessitating said Services.
3. **Addition to Services.** The City may add to the Contractor Services or delete therefrom activities of a similar nature to those set forth above, provided that the total cost of such work does not exceed the total cost allowance as specified herein. The Contractor shall undertake such changed activities only upon the direction of the City. All such directives and changes shall be in written form and prepared and approved by the Building Official and shall be accepted and countersigned by the Contractor. Additionally, and upon request by the City, Contractor shall perform electrical plan reviews or other calculations. Compensation for these services will be at a rate of Forty-Five and 00/100 Dollars (\$45.00) per hour.
4. **Bills for Services.** Contractor shall submit bills for Services rendered to the City at the end of the month for all inspections that have a final inspection completed, and for all services associated with electrical plan reviews or other calculations. Payment for Contractor's services shall be made within thirty (30) days of receipt of Contractor's bills.

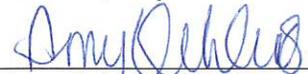
5. **Term.** This contract shall be effective upon the approval date of the City Council and continue until terminated by either party upon a Forty-Five (45) day written notice thereof.
6. **Termination.** If, through any cause, the Contractor shall fail to fulfill in timely and proper manner Contractor's obligations under this contract, including the requirement to have a bond and insurance in place, or if the Contractor shall violate any of the provisions of this contract, the City shall thereupon have the right to terminate this contract by giving written notice to the Contractor of such termination and specifying the effective date thereof, at least five (5) days before the effective day of such termination. Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any such breach of the contract by the Contractor.
7. **Bonding and Insurance.** Contractor shall provide proof of bonding and shall be responsible for providing their own insurance to include, but not be limited to, liability insurance, worker's compensation, commercial general liability, and automobile liability, in a form and amount acceptable to the City, and by a company admitted and licensed to issue said policies in the State of Minnesota. The insurance specified may be in a policy or policies of insurance, primary or excess. The City must be named as an additional insured on all policies. Such insurance shall be in full force and effect on the date of execution of this Agreement and shall remain continuously in full force and effect for the duration of this contract and shall be evidenced by a Certificate(s) of Insurance provided to the City.
8. **Liability and Indemnification.** The parties mutually agree to the following:
  - a. In no event shall the City be liable to the Contractor for special, indirect, or consequential damages, except those caused by the City's gross negligence or willful or wanton misconduct.
  - b. The Contractor shall defend, indemnify, and hold the City harmless from and against all claims, losses, and liabilities arising out of personal injuries, including death, and damage to property, which are caused by the Contractor arising out of or in any way connected with this contract. Contractor further agrees to defend, indemnify, and hold the City harmless from and against any claims, losses and liabilities arising out of the award of this contract to the Contractor.
9. **Assignment.** The Contractor shall not assign any interest in this contract, and shall not transfer any interest in the same, without prior written consent of the City thereto. None of the authority or responsibilities of this contract may be transferred to another party.
10. **Confidentiality.** Any reports, data, or similar information given to or prepared or assembled by the Contractor under this contract which the City requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without prior written approval of the City.

11. **Interest.** Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of services to be performed under this contract. The Contractor further covenants that in the performance of this contract no person having such interest shall be employed.
12. **Discrimination.** The Contractor agrees in the performance of this contract not to discriminate on the ground or because of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation, or age, against any employee of Contractor or applicant for employment, and shall include a similar provision in all subcontracts let or awarded hereunder.
13. **Independent Contractor.** It is agreed that Contractor and its employees are independent contractors and acquire no rights to tenure, workers compensation benefits, re-employment compensation benefits, medical and hospital benefits, sick and vacation leave, severance pay, pension benefits or any other rights or benefits offered to employees of the City, its department, or agencies.
14. **Notices.** Any and all notices to be given pursuant to this contract shall either be delivered in person or sent certified or registered mail to the address set forth in the opening paragraph of this contract. Notice shall be deemed effective upon receipt when delivered personally, or upon mailing
15. Contract documents constituting the entire agreement of the parties are as follows:
  - a. This Agreement;
  - b. The Bond referenced in Section 7 above; and
  - a. Copies of all insurance policies required under this Agreement

IN WITNESS WHEREOF, the City and Contractor have hereunto subscribed their name.

**CITY OF ANOKA**

By:   
\_\_\_\_\_  
Phil Rice, Mayor

By:   
\_\_\_\_\_  
Amy Oehlers, City Clerk

**SLOTH INSPECTIONS, INC.**

By:   
\_\_\_\_\_  
Andy Sloth

Its:   
\_\_\_\_\_

Andrew Sloth-AM008721  
Troy Winterfield  
City of Anoka

#### PROPOSAL FOR PROVIDING ELECTRICAL INSPECTION SERVICE FOR THE CITY OF ANOKA

I Andrew M Sloth, owner of Sloth Inspections Incorporated, propose to provide electrical inspections for the city of Anoka. My qualifications are stated below:

- 2000 high school graduate with a B average.
- A 2002 construction electrician graduate of Anoka Technical College with a 3.75 GPA.
- I have a class A Journeyman License AJ016626. Issued in 2005.
- I have a class A Masters License AM008721. Issued in 2011.
- I ran a service truck for 5 years.
- I was a foreman for 3 years.
- I started as a city electrical inspector on July 1, 2016.
- I will inspect the whole inspection area everyday Monday thru Friday.
- I will do my best to accommodate a homeowner who are unwilling or unable to be availed during standard work hours.
- When I receive ready now REI's, I will promptly call the homeowner and add them to the day's work load.
- I will be efficient and prompt with ready now REI inspections.
- I will look through all my REI's every 3-4 months and call the contractor or homeowner if I think the job is done. I don't wait for the REI to expire.
- I have website that both contractors and homeowners can use for scheduling.
- I will take calls from 7:00AM to 8:30 AM Monday-Friday except holidays.
- I will return phone messages when I get home.
- I have a cell phone that I can be reached on throughout the day. This number is available to city and state board personnel who may give it to contractors and homeowners as needed.
- When I am on vacation or ill, I have made arrangements with Stephen Togle, Pete Togle and Andrew Nykanen to cover until I return or I am well. My office line will direct calls to Stephen, Pete or Andrew via voice mail or line porting. Stephens office number is 763-390-9255. Petes office number is 763-754-2983. Andrew's office number is 651-964-0121
- I have good computer skills and will keep all state required data on it, both completed and active REI's. I also hire Northern Office Management. Kristina Hunt is the owner/operator. She handles my billings to the city's and order for payments. She also answers calls in the morning for scheduling.
- I maintain all the required insurances per the State.
- I enforce licensing requirements by checking licenses at the job sites.
- I look for jobs in progress and check for a REI.
- I have automobile insurance as required.
- I will identify myself and will wear my state approved badge at all times.
- I am neat and well-groomed and wear professional looking attire.
- I never use any mood-altering substances on or off the job. I am also a non-smoker
- I will leave evidence of inspection at every job, by leaving a sticker at the job site panel with the required information; Circuit count, REI #, Date, Job type, Contract #, Installer, and Signature.
- I have with me the needed tools to do a thorough inspection.

Sincerely,  
Andrew M Sloth

**SLOTH INSPECTIONS**  
City Contract Electrical Inspector  
Electrical Inspector for the Minnesota Department of Labor and Industry

<a href="#">Home</a>	<a href="#">Scheduled Inspections</a>	<a href="#">Contractors</a>	<a href="#">Links and Forms</a>	<a href="#">Frequently Asked Questions</a>	<a href="#">Admin</a>	
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Inspector: Andy Sloth  
Inspector for Andover,  
Brooklyn Park, Ham Lake,  
Osseo, Ramsey,  
and East Bethel  
763-421-2360  
Office hours:  
M-F 7AM-8:30AM  
(except Holidays)



### Welcome!

**Note for Contractors:**  
Save time when requesting inspections by creating a Contractor Profile. Create your profile from the Contractors menu above.

#### Select Site Location

Request your electrical inspections on-line with our easy-to-use form. This form must be submitted before 8:15 am on the day you would like your inspection to occur. Inspections in East Bethel are available on Tuesdays and Thursdays. Ramsey inspections are available Monday, Wednesday, and Friday. All other locations can be scheduled for Monday thru Friday.

To schedule an inspection, select the inspection location from the list of cities below and click Go.



Notice of Premium Due 12-05-2020

Service Catalog (888) 636-2004  
Email [WV@cnasurety.com](mailto:WV@cnasurety.com)

Premium \$100.00

SLOTH INSPECTIONS INC  
2055 175TH LN N W  
ANDOVER MN 55304

Amount Due \$100.00

**Bond Detail**

Bond # 02997228  
Company Western Surety Company  
Term Dates 12/05/2020 to 12/05/2021  
Bond Amount \$1,000,000  
Description MN Electrical Inspector

Co-ops OBLIGEE ADDRESS UNKNOWN

**Agent Information**

**Message**

Int'l Community Insurance  
Agency, Inc.  
P.O. Box 139  
Ferman, MN 55073-0139  
Phone (218)345-4776

**Payment Instructions**



• Pay Online at [ONLINEPAY.CNASURETY.COM](http://ONLINEPAY.CNASURETY.COM)

- If paying by mail, please send payment 2 weeks prior to due date to ensure receipt
- Make check payable to CNA Surety
- Detach payment stub and return with payment

Note: Renewal statements will only be sent upon receipt of full payment



AMGO INSURANCE COMPANY  
 1100 LOCUST ST DEPT 1100  
 DES MOINES, IA 50301-2000

14779  
 RENEWAL

COMMERCIAL GENERAL LIABILITY DECLARATIONS

Policy Number: ACP GLAD 3057888977

Named Insured: SLOTH INSPECTIONS INC

Address: 2088 175TH LN NW  
 ANDOVER MN 55304-1442

Agent: GOPHER STATE AGENCY 22-14779-014  
 Address: SPRING LAKE PARK MN 55432 PRODUCER: MARK JOHN MILLER

Policy Period: From 08/09/21 to 08/09/22 12:01 A.M. standard time at the address of the named insured as stated herein.

In return for the payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy

LIMITS OF INSURANCE

GENERAL AGGREGATE LIMIT (other than products-completed operations)	\$	2,000,000
PRODUCTS-COMPLETED OPERATIONS AGGREGATE LIMIT	\$	2,000,000
PERSONAL AND ADVERTISING INJURY LIMIT	\$	1,000,000
EACH OCCURRENCE LIMIT	\$	1,000,000
DAMAGE TO PREMISES RENTED TO YOU LIMIT (any one premises)	\$	100,000
MEDICAL EXPENSE LIMIT (any one person)	\$	5,000

Retroactive Date (CG0002 only)

The Named Insured is: CORPORATION  
 Business of the Named Insured is: ELECTRICAL WORK  
 Audit Period: ANNUAL

ENDORSEMENTS ATTACHED TO THIS POLICY

SEE COMMERCIAL GENERAL LIABILITY FORMS AND ENDORSEMENTS SCHEDULE

TOTAL ADVANCE PREMIUM \$ 600.00M

Replacement or  
 Renewal Number ACP GLAD3047888977

Countersigned By \_\_\_\_\_  
 Authorized Representative

GLD (10-96)

REC1 BILL MACH 21162

INSURED COPY

ACP GLAD 3057888977 B48876334 40 0003189

AMGO-CP-1000-01-7-00

LIABILITY POLICY  
CERTIFICATE OF INSURANCE

MINNESOTA JOINT UNDERWRITING ASSOCIATION  
12400 PORTLAND AVE S, RTM 190  
BURNSVILLE, MN 55337

Page 1

This certificate of insurance is issued as a matter of information only and confers no rights upon the Certificate Holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed below.

Policy Number: 3210020 Policy Period: FROM 7/01/2020 TO 7/01/2021  
Retroactive: 7/01/2019 12:01 AM Standard Time

INSURED:

SLOTH INSPECTION INC  
2009 175TH LN NW  
ANDOVER MN 55304

AGENT:

6688  
UNITED COMMUNITY INSURANCE  
P.O. BOX 95  
FRAZEE MN 56544  
PHONE: 218/334-6551

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THE MJUA IS PROHIBITED BY STATUTE FROM PROVIDING PRODUCTS AND COMPLETED OPERATIONS COVERAGE

NEW POLICY  
CLAIMS MADE

This is to certify that the policy described herein has been issued to the Insured named above and is in force at this time. Notwithstanding any requirement, term or condition of any policy or other document with respect to which this certificate may be issued or any herein, the coverage afforded by the policy described herein is subject to all terms, exclusions and conditions of such policy.

COVERAGE

LIMIT

Deductible Amount: NONE

I. Occurrence Limit	\$2,000,000
Aggregate Limit	\$2,000,000
Per Claimant	NONE

Business Description: ELECTRICAL INSPECTOR  
PROFESSIONAL LIABILITY

Certificate Holder:

DEPT OF LABOR & INDUSTRY  
ATTN: ROBIN GEIGER  
443 LAFAYETTE ROAD  
ST PAUL MN 55155-4304

Should the above policy be cancelled before the expiration date thereof, the Association will endeavor to mail 30 days written notice to the above named certificate holder, but failure to mail such notice shall impose no obligation or liability of any kind upon the Association. In the event the cancellation is for non payment of premium, the Association will mail a 10 day written notice.

8/15/20

COMPENSATION DATE

7/01/19

*Cherrie Euberry*

OUR AUTHORIZED REPRESENTATIVE

\* CERTIFICATE HOLDER \*

End of Certificate For Location 1 Building 1

*Clay Gordon*

OUR EXECUTIVE DIRECTOR

7/01/20



## NOTICE TO POLICYHOLDERS FORMS REVISION

May 1, 2021

*Dear Policyholder,*

The forms and endorsements made part of the renewal policy you have received differ from those in your former policy. These changes were made for clarification to align the policy terms and definitions with current insurance marketplace standards and regulatory requirements, as well as, to make your policy more readable. These changes may change the appearance of the policy and/or endorsements, however, there is no change to your coverage or how your rate is determined. Please read your policy carefully. The enclosed policy will go into effect on July 1, 2021.

The MJUA encourages all insureds to seek coverage in the standard insurance market. Please call your insurance agent, seek an insurance agent, or call the MJUA at (952)641-0260 if you need assistance in this regard.

To renew your policy with the revised forms, please follow the instructions on the enclosed Offer of Renewal.

Sincerely,  
MJUA Staff

MJUA

11400 Portland Avenue S, Suite 100, Burnsville, Minnesota 55337  
email: [info@mjua.org](mailto:info@mjua.org) | office: 952-641-0260 | fax: 952-641-0274 | [www.mjua.org](http://www.mjua.org)

STATE OF MINNESOTA

MASTER A ELECTRICIAN

Licence # AN008721  
Expiration Date 02/28/2023  
Effective Date 03/01/2021  
Original Issue Date 03/31/2011



ANDREW M SLOTH  
2089 176TH LN NW  
ANDOVER, MN 55304